## AGREEMENT FOR KEYS - SHIRE OF COOLGARDIE FACILITIES - Terms and Conditions

Irish Mulga Drive, Kambalda WA 6442



Keys will be assigned to a User Group/Organisation once all MOU/booking information has been completed and confirmed.

- 1. Shire of Coolgardie keys are for the sole benefit of the User Group/Organisation only and shall not be lent, borrowed to, or given to any other person than the members of our User Group/Organisation at any time.
- 2. Shire of Coolgardie keys are not to be used for any other purpose than to utilise access to the Shire of Coolgardie Facility under the agreement.
- 3. Shire of Coolgardie keys are to be kept secured, always and are the responsibility of the signatory in this agreement.
- 4. If the Shire of Coolgardie keys are lost or stolen, the Shire Facility staff are to be informed as soon as possible on 90 802 111. Replacement keys may be issued at a cost to be deducted from the bond.
- 5. Shire of Coolgardie keys are to be returned within seven (7) days of the conclusion of the hire period. Failure to do so will result in the issue of a debtor's invoice at the cost of \$250.00 per key or will be deducted from the bond.