



**SHIRE OF COOLGARDIE**

# **MINUTES**

**OF THE**

**ORDINARY COUNCIL MEETING**

**27 November 2018**

**6.00pm**

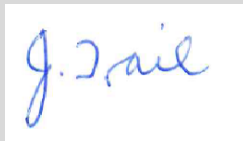
**Coolgardie**

## SHIRE OF COOLGARDIE

### NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 27 November 2018 in the Council Chambers, Bayley Street, Coolgardie commencing at 6:00pm.



JAMES TRAIL  
**CHIEF EXECUTIVE OFFICER**

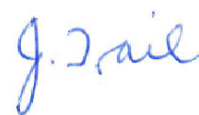
## ORDINARY COUNCIL MEETING

**27 November 2018**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2018 are listed hereunder. This month's meeting is highlighted.

Tuesday	24 January 2018	6.00pm	Coolgardie
Tuesday	27 February 2018	6.00pm	Kambalda
Tuesday	27 March 2018	6.00pm	Coolgardie
Tuesday	24 April 2018	6.00pm	Kambalda
Tuesday	22 May 2018	6.00pm	Coolgardie
Tuesday	26 June 2018	6.00pm	Kambalda
Tuesday	24 July 2018	6.00pm	Coolgardie
Tuesday	28 August 2018	6.00pm	Kambalda
Tuesday	25 September 2018	6.00pm	Coolgardie
Tuesday	23 October 2018	6.00pm	Kambalda
Tuesday	27 November 2018	6.00pm	Coolgardie
Tuesday	18 December 2018	6.00pm	Kambalda



James Trail  
**Chief Executive Officer**

**DISCLAIMER**

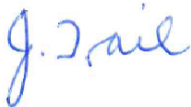
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

**PLEASE NOTE:**

**THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.**

**THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.**

**MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.**



James Trail  
**CHIEF EXECUTIVE OFFICER**



## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

***Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.***

***When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.***

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.**

**The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

- 9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

**Local Government (Administration) Regulations 1996**

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

## **Local Government (Administration) Regulations 1996**

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members,

having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
  - 1. A council to answer a question that does not relate to a matter affecting the local government;
  - 2. A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
  - 3. A committee to answer a question that does not relate to a function of the committee.

### **10. Public Inspection of Unconfirmed Minutes (Reg 13)**

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

**NOTE:**

**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

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## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

Shire President, M Cullen declared the meeting open at 06:01 pm and welcome fellow Councillors, visitors and staff and thanked them for their attendance.

## **2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

### **PRESENT:**

Shire President, Malcolm Cullen  
Councillor, Tracey Rathbone  
Councillor, Kathie Lindup  
Councillor, Sherryl Botting  
Councillor, Eugen Winter  
Councillor, Betty Logan  
Councillor, Norm Karafilis

### **MEMBERS OF STAFF:**

Chief Executive Officer, James Trail  
Executive Assistant, Elly McKay  
Executive Assistant, Julie Harding  
Manager Administration Services, Bec Horan  
Waste Services Co-Ordinator, Rod Franklin  
Manager Recreation and Community Development, Laura Dwyer

### **MEMBERS OF THE PUBLIC:**

Jan McLeod, Widgiemooltha

### **APOLOGIES:**

Nil

### **APPROVED LEAVE OF ABSENCE:**

Nil

## **3 DECLARATIONS OF INTEREST**

### **3.1 *Declarations of Financial Interests – Local Government Act Section 5.60A***

Councillor, B Logan declared a financial interest in agenda item 11.1.10 and completed a disclosure of interest form.

### **3.2 *Declarations of Proximity Interests – Local Government Act Section 5.60B***

Councillor, K Lindup declared a proximity interest in agenda item 11.1.13 and completed a disclosure of interest form.

### **3.3 *Declarations of Impartiality Interests – Administration Regulation 34C***

Nil

#### 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 5 PUBLIC QUESTION TIME

Jan McLeod – Widgiemooltha

- 1) **What can be done to bring forward the proposed (Nov 16) opening time of the Kambalda West pool since it is usually open on the long weekend in September for the School Holidays?**

The opening date of the pool will be dependent upon the acceptance of tender and construction timeline. The community will be kept informed.

- 2) **It concerns me that a particular statement in table 6 (p.105/106) in the Strategen report is incorrect. "Class 5 facility will not be operational for some time"**

This refers to the proposed Sandy Ridge facility which completely ignores the intractable waste facility at Mt, Walton East which is licensed as a class V landfill, is located within the Shire and been operational since 1992. Since this is a glaring omission, I question the validity of the Strategen report.

- i) **Where are they based?** Strategen are based in Perth
- ii) **What criteria did they have to satisfy in order to be selected to do this strategy?**  
They are on the preferred supplier list with WALGA
- iii) **Will Strategen be informed that there is an operational class V landfill facility not only within the state but within the Shire?** Strategen are aware there is a class V facility within the Shire
- iv) **What are the reasons that Council selected Strategen assuming that other environmental consultants were considered?** Strategen are on the WALGA preferred supplier list and they were one of 2 quotes received, they have a good record within the industry and the Shire believe Strategen would provide the best report.

#### 6 APPLICATIONS FOR LEAVE OF ABSENCE

##### COUNCIL RESOLUTION: #220/18

Moved: Councillor, E Winter

Seconded: Councillor, S Botting

That Council

1. approve leave of absence for Councillor, T Rathbone
  2. approve leave of absence for Councillor, K Lindup from 10 December 2018 to 10 March 2019.
- CARRIED ABSOLUTE MAJORITY 7/0**



## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **7.1 Ordinary Council Meeting 23 October 2018**

#### **OFFICER RECOMMENDATION:**

That the minutes of the Ordinary Meeting of Council of 23 October 2018 be confirmed as a true and accurate record.

#### **COUNCIL RESOLUTION: #221/18**

**Moved: Councillor, K Lindup**

**Seconded: Councillor, B Logan**

**That the minutes of the Ordinary Meeting of Council of 23 October 2018 be confirmed as a true and accurate record.**

**CARRIED ABSOLUTE MAJORITY 7/0**

## **8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

### **8.1 President's Report November 2018**

The end of October through the month of November has been a really busy period for both Council and our Staff. Firstly, the auditors from Moore Stephens were here working with the CEO and our Finance team to conduct the Annual Financial Audit.

This is an important function of the Shire staff, so that compliance and timeframes are met in order to be in a position to complete the Annual Report prior to the 31st December each year.

The Shire was included in a visit to the Goldfields by the Minister for Transport and Planning ,Rita Safioti and her Advisers accompanied by MRWA Regional Manager Shane Power on October 24th.The Minister was particularly interested in looking over the proposed site for the Coolgardie Truck Transit Park ,as she is also on the Lithium Strategy working party and as such was interested to learn of the volume of heavy vehicles travelling through the town. Francesca Lefante, our Town Planner also briefed the Minister about the Shire Land Development strategies and we spoke on upgrades to the MRWA section of Bayley Street, which is the centre carriage way through the town.

The Bayley and Ford accommodation village in Coolgardie, is progressing well with a large number of the units being transported and installed on site this month. The Northern Star Resources and Rangecon managed project is expected to be fully functional by mid-January. It is truly good to see new developments such as this venture being located within the townsite, whereby our local business and economy will receive some benefits.

The Shire of Coolgardie and St John partnership on the initiative to provide an integrated medical service in Kambalda came to fruition on Thursday 15th November. The opening ceremony held at the Kambalda Recreation Centre attracted over 100 interested residents, local service providers, representatives of St John, WACHS Staff, Councillors and a contingent of Shire Staff.

This was a really momentous and exciting occasion to mark the start of what is hoped to be a long standing and sustainable partnership with St John in the provision medical and volunteer services to the Kambalda community and eventually out into the Mining and outer regions of the Shire as well.

Our Technical services team received a welcome addition to the vehicle fleet last week with the arrival of the side tipping trailer.

This unit completes the road construction and maintenance fleet, which has also benefitted by the delivery of a new prime mover and water tanker recently. The addition of these vehicles to our fleet should result in better efficiencies during road construction and maintenance operations in the future.

The Coolgardie Community was greatly saddened two weeks ago by the tragic loss of long-time resident and former Shire Councillor, Ronnie Potter. Ronnie had travelled out to his mining lease camp on a day trip and unfortunately went missing for several days out in the bush and tragically passed away before a large number of searchers could locate his whereabouts.

Ronnie had previously served on Council for four years, was a founding member of the Gem and Mineral Club and volunteered at our Shire facilities including the Railway Museum, Warden Finnelly's and Pharmacy Museum along with various other organisations over the thirty-five years he had lived in Coolgardie. He will be greatly missed by all who knew him, Vale Ronnie Potter.

Meetings and Workshops attended this period:

- Road and Transport Forum in Perth.
- 24th October meeting with Minister for Transport and Planning Rita Saffioti ,MRWA ,CEO and Shire Staff in Coolgardie.
  - Northern Star Resources community engagement evening Coolgardie Recreation Centre.
  - 29th October Regional Road Group in Kalgoorlie.
  - GVROC regional council meeting in Kalgoorlie November 1st.
  - GTNA meeting in Menzies with Cr Botting and Manager Laura Dwyer ,November 2nd.
  - November 8th ,hosted meeting in Perth with CEOs of the seven major mining companies operating within our Shire.
  - Chaired Mt Walton Community Liaison Committee meeting in Coolgardie November 14th.
  - Inspection of the Public Building restoration works with Department of Finance representatives and CRC Coordinator
  - Leanne Shilton.
  - November 15th Kambalda Medical Practice Reopening with Councillors , Staff and St John representatives.
  - Coolgardie Fire Station Amenities Building opening and Long Service awards ceremony November 17th.
  - Met with CEO and MLG OZ managers re heavy haulage operations on Shire road networks in Coolgardie.
  - Team Building workshop in Coolgardie with Staff members and Councillors on November 21st.

Malcolm Cullen  
**Shire President**

## **9 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## **10 REPORTS OF COMMITTEES**

Nil

## **11 REPORTS OF OFFICERS**

### **11.1 Chief Executive Officer**

#### **11.1.1 Monthly Activity Report**

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6383
<b>Disclosure of Interest:</b>	The author has no financial interest
<b>Date:</b>	20 November 2018
<b>Author:</b>	Executive Assistant, Elly McKay

#### **Summary:**

For Council to receive the monthly activity report for October 2018.

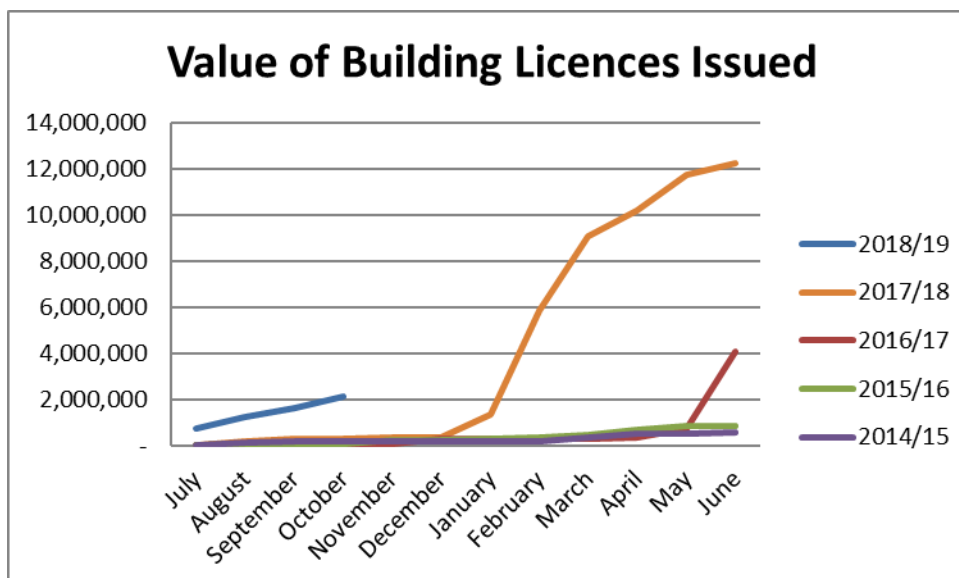
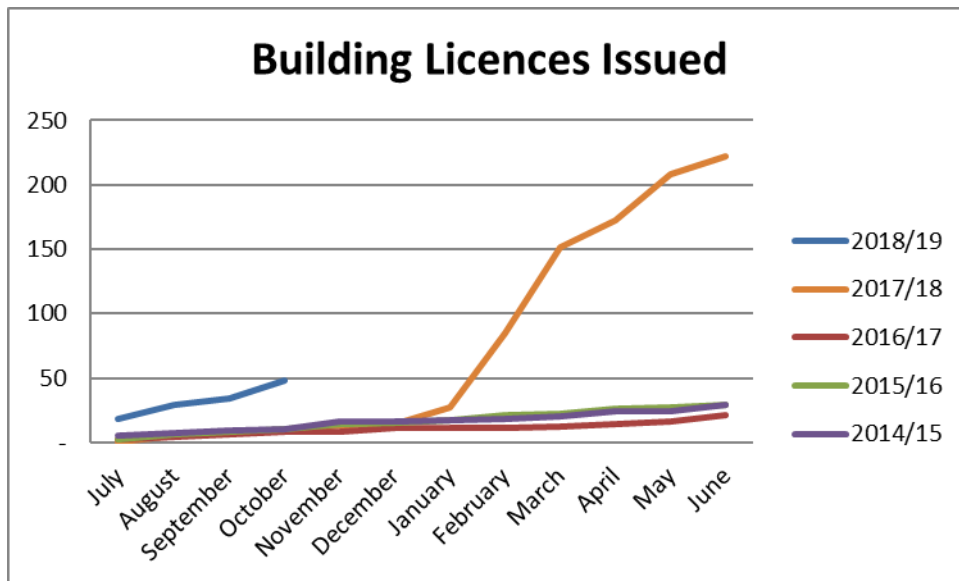
#### **Background:**

This report is to provide Council information on the activity of various Council services and facilities.

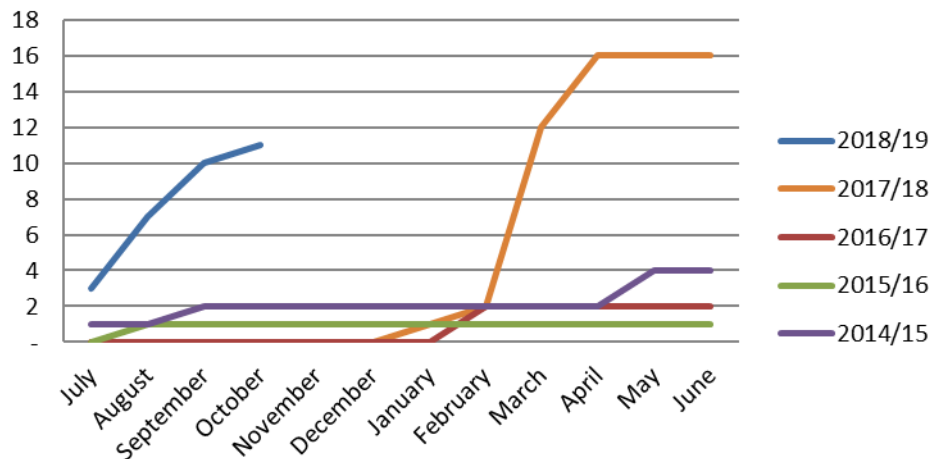
#### **Comment:**

#### **Data**

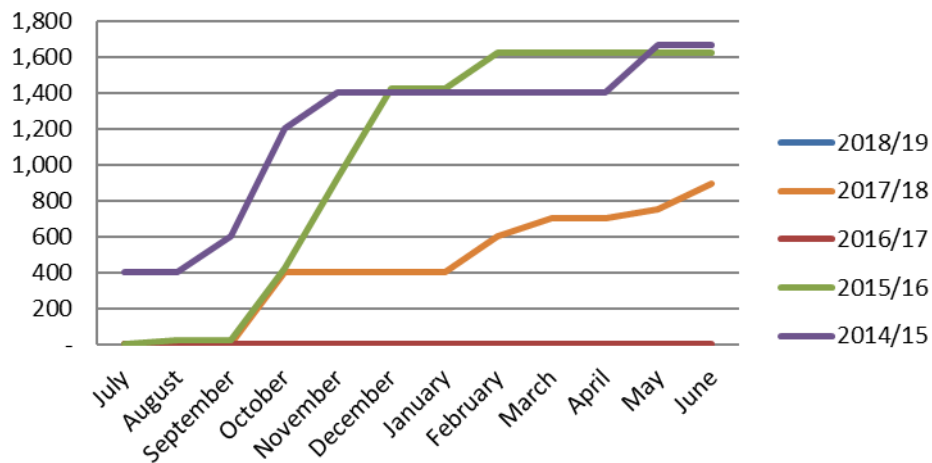
#### **Regulatory**



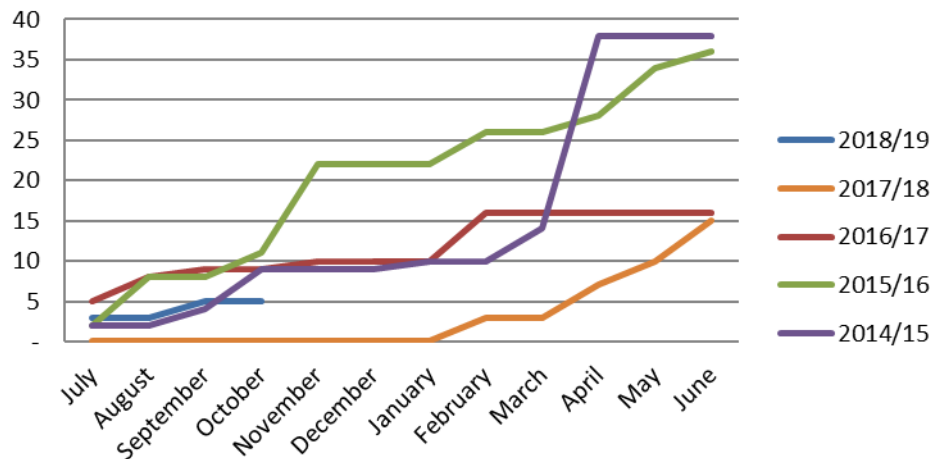
## Kambalda Dogs Impounded



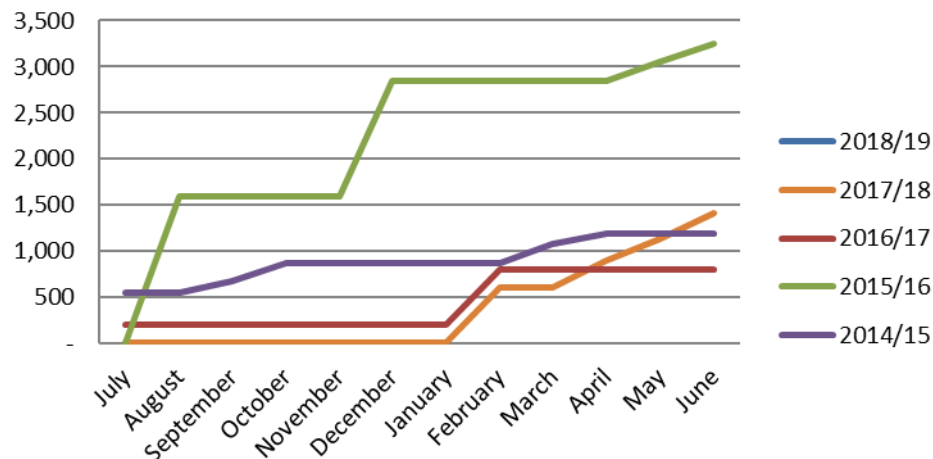
## Kambalda Infringements Issued (\$)

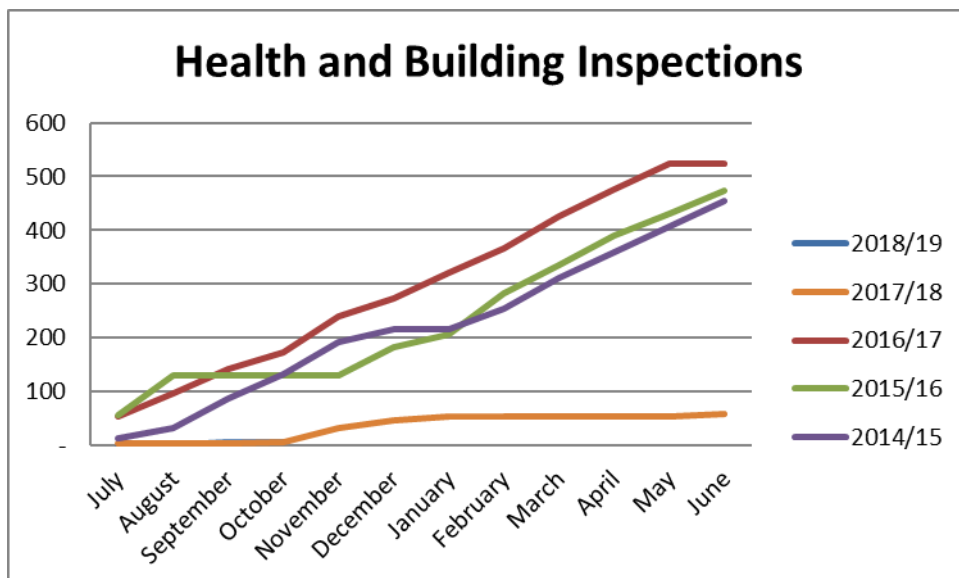
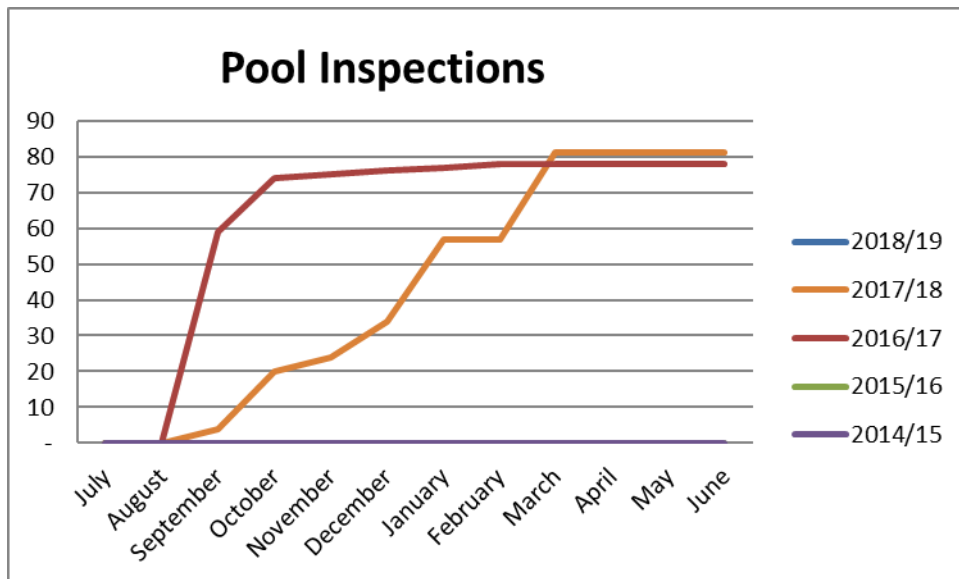


### Coolgardie Dogs Impounded

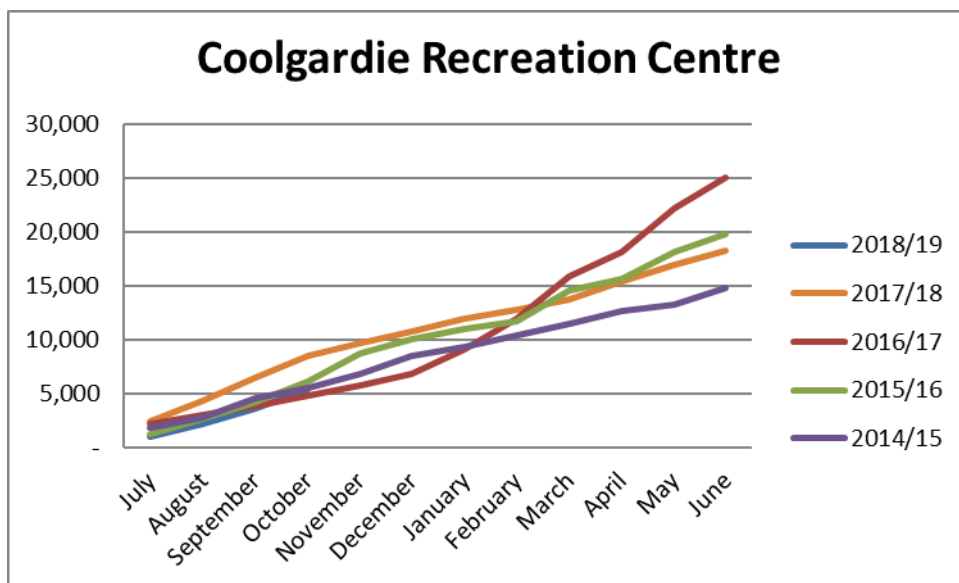
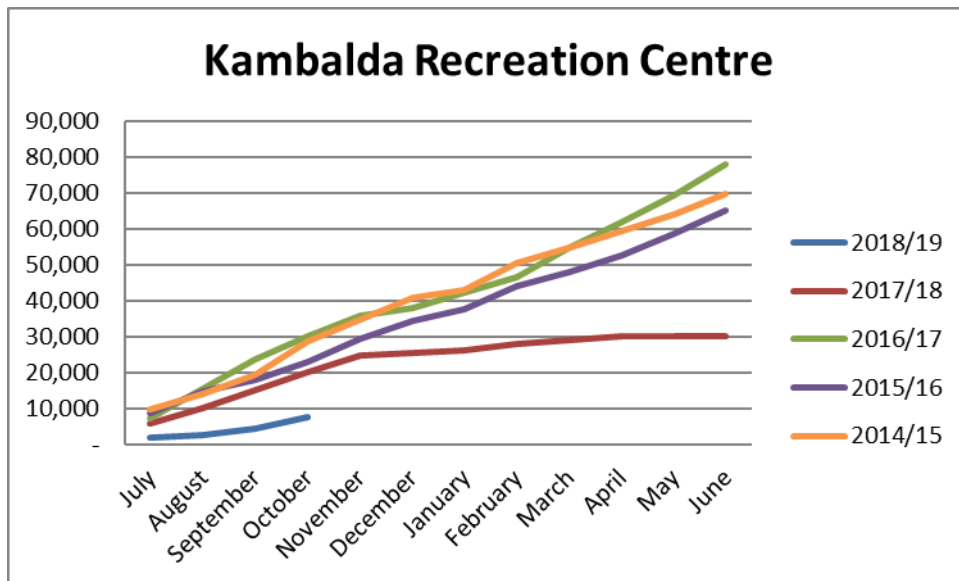


### Coolgardie Infringements Issued (\$)



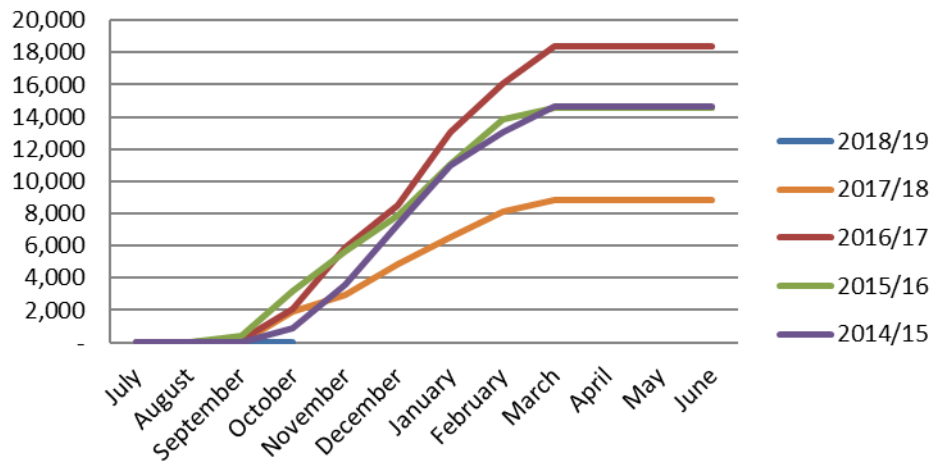


## Recreation Services

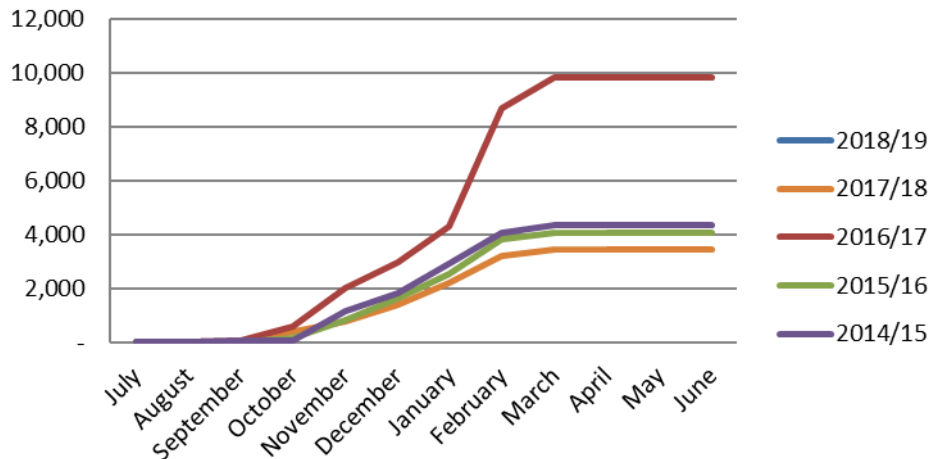




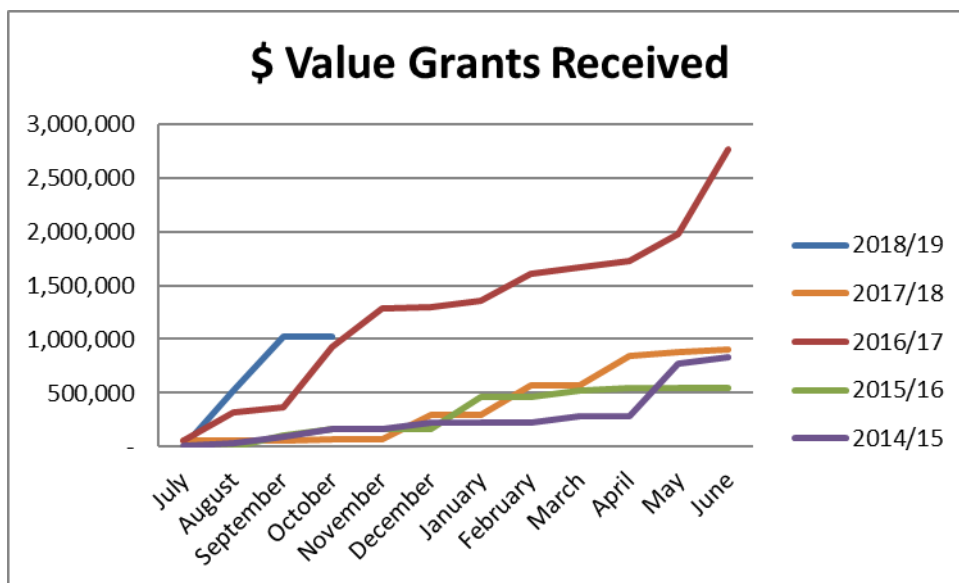
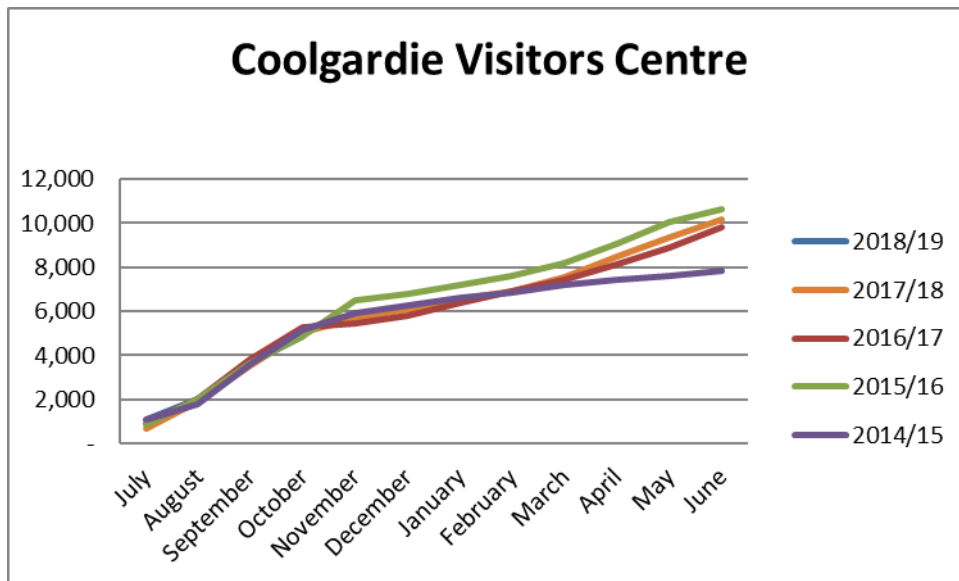
## Kambalda Pool Attendance

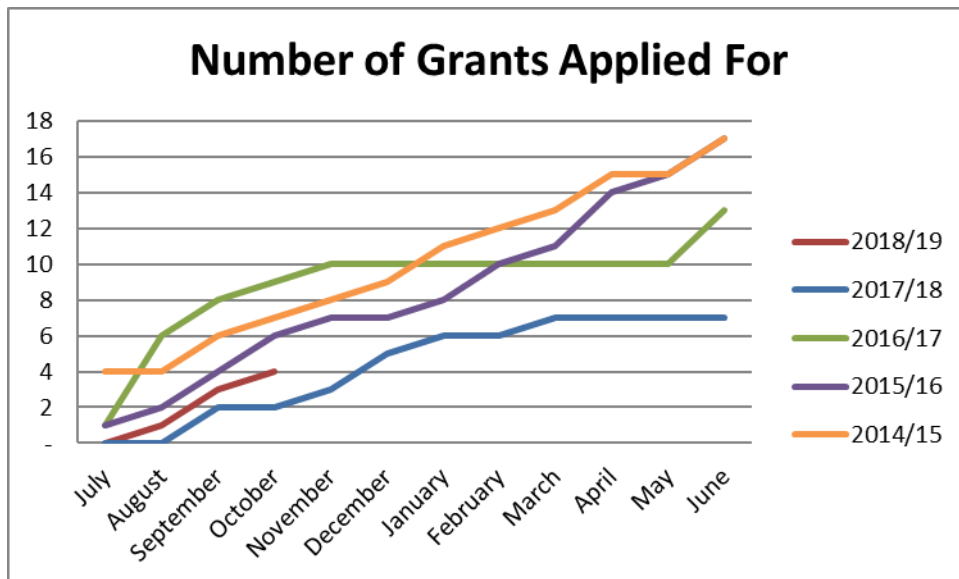


## Coolgardie Pool Attendance

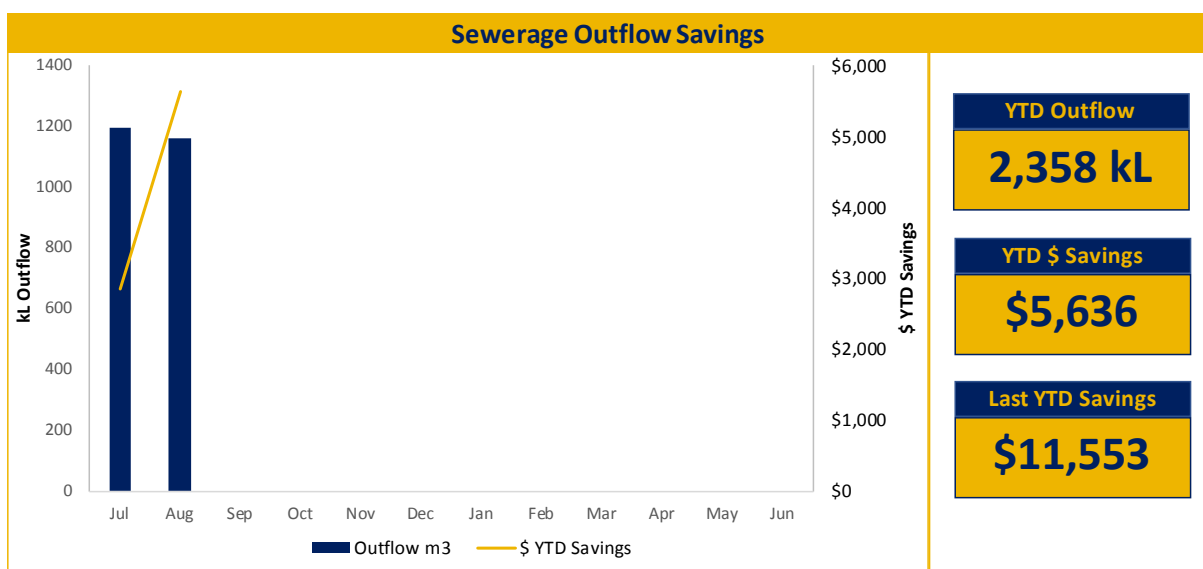


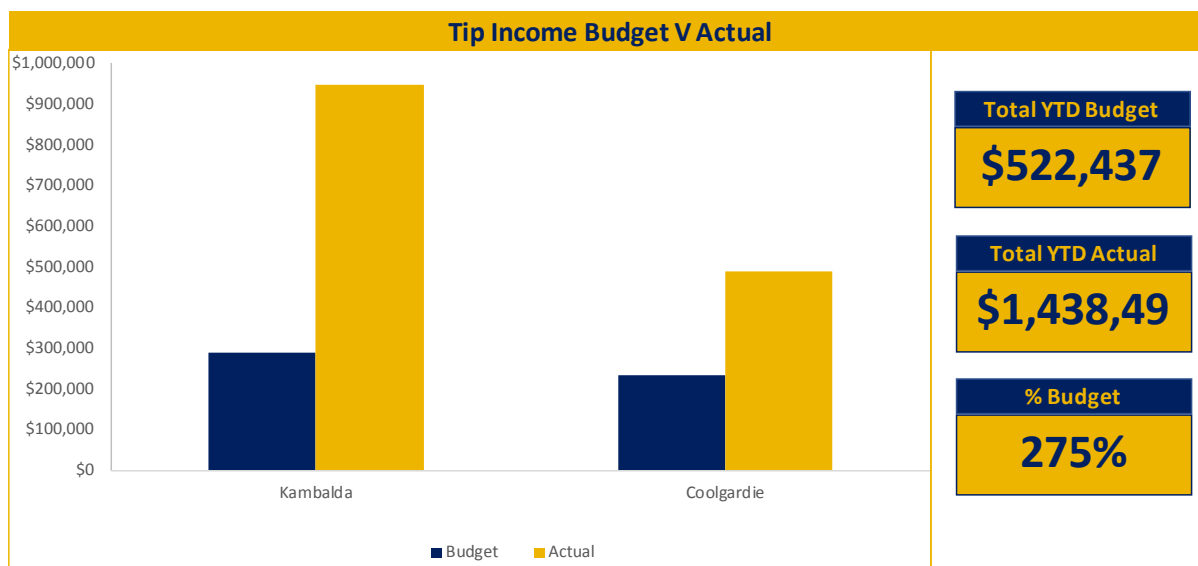
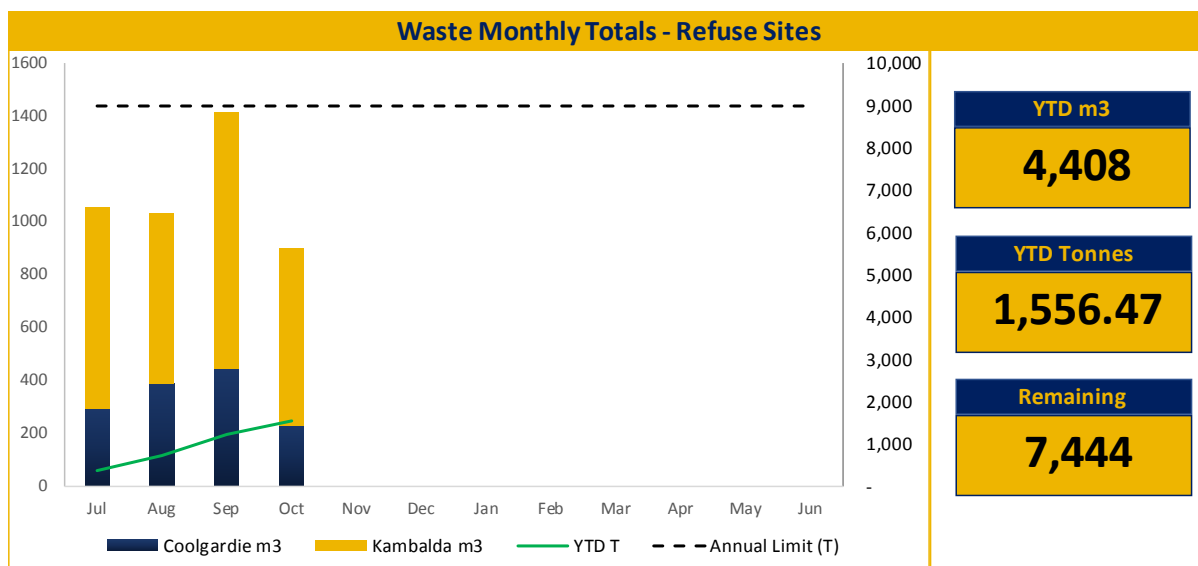
## Visitors / Grants





## Waste





## Governance

DATE	RES. No.	ACTION REQUIRED
<b>Ordinary Council Meeting 26 April 2016</b>		
26 April 16	068/16	<p><b><u>COUNCIL RESOLUTION: # 068/16</u></b></p> <p><b>That Council</b></p> <ol style="list-style-type: none"> <li><b>Authorise the Chief Executive Officer or his delegate to negotiate an agreement between Goldfields Masonic Homes Inc and the Shire of Coolgardie for the sale of the six units, known as Montana Homes for a total of \$30,000.00 (being \$5,000.00 per unit), with Masonic Homes Inc to provide a written</b></li> </ol>
		<p>In Progress.</p> <p>Meeting to be held with Montana Homes in early 2019.</p>

		<p><i>commitment to construct an additional two units subject to <u>Grant funding availability</u>.</i></p> <ol style="list-style-type: none"> <li>Advise the Minister for Lands of their support for the transfer of the Management Order over Reserve 35500, Lot 2126 of the units known as Montana Homes, 1, 3, 5, 7, 9, 11 Hunt Street Coolgardie to Goldfields Masonic Homes Inc</li> <li>Advertise the proposed disposal of Reserve 35500, Lot 2126 to Goldfields Masonic Homes Inc. in accordance with Section 3.58 of the Local Government Act 1995.</li> <li>Authorise the President and Chief Executive Officer to affix the Common Seal and sign the associated contract documents.</li> </ol>	
<b>Ordinary Council Meeting 26 April 2017</b>			
26 April 17	105/17	<p><b><u>COUNCIL RESOLUTION: # 105/17</u></b></p> <ol style="list-style-type: none"> <li>That Council request the CEO to investigate options for the lease of land to the Kambalda subcentre branch</li> <li>That Council request all relevant stakeholders be consulted as part of the process</li> </ol> <p>That Council request following those discussions that the CEO write to the minister to lease the appropriate reserve giving the Shire the power to lease to the Kambalda Sub Centre branch of St Johns Ambulance.</p>	In progress – placed on hold to include in discussions with St Johns on medical services.
<b>Special Council Meeting 14 November 2017</b>			
14 Nov 2017	238/17	<p><b><u>COUNCIL RESOLUTION: # 238/17</u></b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>Endorse the proposed Amended Miscellaneous Licence 15/373 for pipeline and road from Mincor Resources within the Widgiemooltha Townsite with the inclusion of the proposed endorsement and conditions detailed below: <ul style="list-style-type: none"> <li>Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 meters from the natural surface of the land.</li> <li>Conditions</li> </ul> </li> </ol>	Completed

		<ul style="list-style-type: none"> <li>○ Access to the surface of land within Widgiemooltha townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestee, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMIRS.</li> <li>○ A Haulage permit is required to be obtained from the Shire of Coolgardie for the use of Kingswood Street;</li> <li>○ Upgrading to the road junctions is to be upgraded where the proposal haulage road connects to Kingwood Street to the satisfaction of the Shire of Coolgardie.</li> </ul> <p>2. Endorse the proposed Miscellaneous Licence 15/374 for a pipeline and road from Mincor Resources within the Widgiemooltha Townsite with the inclusion of the proposed endorsement and conditions detailed below:</p> <ul style="list-style-type: none"> <li>• Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 meters from the natural surface of the land.</li> <li>• Condition: <ul style="list-style-type: none"> <li>○ Access to the surface of land within Widgiemooltha townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestee, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMIRS.</li> <li>○ A Haulage permit is to be obtained from the Shire of Coolgardie for the use of Kingswood Street and Cave Hill Road.</li> <li>○ Road Junction upgrades to T Junction standards are required where the proposal haulage road connects to Kingwood Street and Cave Hill Road.</li> </ul> </li> </ul>	
<b>Ordinary Council Meeting 28 November 2017</b>			
28 Nov 17	252/17	<b><u>COUNCIL RESOLUTION: # 252/17</u></b> <b>For Council to consider One Tree Community Services request to replace the current outside play area at the leased portion of</b>	Shire staff to meet with One Tree to

		<p>the Kambalda Community Recreation Facility known as the day-care facility with natural open space themed play equipment, with the following conditions</p> <ol style="list-style-type: none"> <li>1. One Tree Community Services seeks CEO approval of the final version of play equipment and natural open space before submitting funding applications.</li> </ol> <p>One Tree adhere to the following conditions as per the current lease that is in place with the Shire of Coolgardie</p> <ol style="list-style-type: none"> <li>2. One Tree Community Services must not make any Alterations to the Area without the prior written approval from the Shire which shall be provided in its sole discretion and in which case its decision shall be final.</li> <li>3. In the event of any Alterations being made by One Tree Community Services: <ol style="list-style-type: none"> <li>a) Such Alterations will be at the sole cost of One Tree Community Services;</li> <li>b) Such Alterations (including any fixtures or fittings affixed to the Area) will become the property of the Shire; and</li> <li>c) One Tree will reinstate the Area at its sole cost if the Shire reasonably requires it</li> </ol> </li> </ol>	<p>determine whether they wish to proceed. Update report to be provide by end of October for consideration by Council in November</p>
28 Nov 17	262/17	<p><b><u>COUNCIL RESOLUTION: # 262/17</u></b> That Council:</p> <ol style="list-style-type: none"> <li>1. SUPPORTS investigations into the partnership arrangements to provide government housing within Kambalda</li> <li>2. APPROVES undertaking investigations on the delivery of Government Housing within the townsite of Kambalda which comprise the following: - <ol style="list-style-type: none"> <li>a. Agreement terms the timeframe</li> <li>b. Site identification</li> <li>c. Costs associated with the construction of the three houses</li> <li>d. Land Tenure options, costs and benefits</li> <li>e. Preliminary small lot subdivision design, costs, timeframe</li> </ol> </li> <li>3. AUTHORISES the Chief Executive Officer to undertake investigations on the potential of developing a small lot subdivision (up to 10 lots).</li> </ol>	<p>In Progress</p> <p>Further meeting hope to be held in October or November 2018.</p> <p>Shire President and CEO met with Kyle McGinn to ask for assistance to arrange a meeting.</p> <p>DOH have been in contact with the CEO to discuss possible partnership</p>
27 Feb 18	017/18	<p><b><u>COUNCIL RESOLUTION: # 017/18</u></b></p>	<p>In progress</p>

		<p><b>That Council:</b></p> <p><b>5. SUPPORT the finalisation of the closure of Tindals Road, Coolgardie pursuant to Section 58 of the <i>Land Administration Act 1997</i>, comprising the</b></p> <ul style="list-style-type: none"> <li><b>a. Release of road reserve from the Southern Section of the intersection of Tindals Road and the Mine Bypass Road in accordance with Council Plan 12-056 Ladyloch Road Preliminary Plan.</b></li> <li><b>b. All costs associated with advertising and survey as part of the disposal to be borne by Focus Minerals Pty Ltd.</b></li> <li><b>c. That Council indemnifies the Minster for Lands against any costs or compensation claims arising from the dissolution of land, Tindals Roads, within the Shire of Coolgardie, on the plan approved by the Chief Executive Officer.</b></li> </ul> <p><b>6. ADVISES the Department of Lands that the Shire of Coolgardie is pursuing the re-dedication of the land referred to as the former Londonderry Road in accordance with Section 56 of the Land Administration Act 1997.</b></p>	<p>Request being processed by DPLH. Infrastructure agency information requested.</p>
<b>27 Feb 18</b>	<b>018/18</b>	<p><b><u>COUNCIL RESOLUTION: # 018/18</u></b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li><b>1) ENDORSES the dedication of the realigned subject road (currently referred to as the realigned Lady Loch Road) pursuant to Section 56 of the <i>Land Administration Act 1997</i> as shown on the attached Plans.</b></li> <li><b>2) ENDORSES submission to the Minister pursuant to Section 56 of the <i>Land Administration Act 1997</i> for the dedication of the realigned Lady Loach Road, comprising: -</b> <ul style="list-style-type: none"> <li><b>a. Location sketch map of the proposed road</b></li> <li><b>b. agrees in writing to cover the costs associated with the preparation of survey documentation to create the road reserve.</b></li> <li><b>c. Provides contact details of the applicants nominated Surveyor.</b></li> </ul> </li> <li><b>3) AUTHORISES the Chief Executive Officer to prepare the survey plans and documentation associated with the</b></li> </ul>	<p>In Progress</p> <p>Request being processed by DPLH.</p> <p>Update to be provided to December Meeting</p>



		road dedication of the realigned Lady Loch Road with costs to be borne by the Shire of Coolgardie.	
27 Feb 18	019/18	<p><b><u>COUNCIL RESOLUTION: # 019/18</u></b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>1) <b>SUPPORT</b> the realignment of Binneringie Road and the intersection upgrades at Coolgardie Esperance Highway, Widgiemooltha as shown on attached plans (ref MRWA Plan Ref 7796-C-600 &amp; 7796-C-601).</li> <li>2) <b>ENDORSE</b> the dedication of the realigned section of Binneringie Road pursuant to Section 56 of the <i>Land Administration Act 1997</i> as shown on the attached Plans (ref MRWA Plans Ref Ref 7796-C-600 &amp; 7796-C-601).</li> <li>3) <b>AUTHORISES</b> the preparation of a legal agreement between the Shire of Coolgardie and Tawana in relation costs to facilitate, construct and maintain the realigned Binneringie Road comprising: - <ol style="list-style-type: none"> <li>a. Costs for the preparation and execution of the legal agreement by the Shires lawyers;</li> <li>b. Survey and documentation costs associated the road dedication costs.</li> <li>c. Construction costs for the new intersection and realigned Binneringie Road to the Shire and Main Roads requirements.</li> <li>d. Binneringie Road maintenance costs, comprising financial contribution to the maintenance of the Binneringie Road associated with the use of the road as a haul road for the mining activities.</li> </ol> </li> <li>4) <b>REQUIRES</b> the draft legal agreement for the realignment and dedication of a portion of Binneringie Road, Widgiemooltha to be referred back to a further Council meeting for endorsement prior to signing of the document on behalf of the Shire of Coolgardie.</li> </ol>	<p>In Progress –</p> <p>DWER assessing clearing permit.</p> <p>DPLH – process road reserve.</p>
27 Feb 18	028/18	<p><b><u>COUNCIL RESOLUTION: # 028/18</u></b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>• <b>SUPPORT</b> the realignment of Cave Hill Road, Widgiemooltha subject to the written support from the affected Mining Tenement lease holders.</li> <li>• <b>ENDORSE</b> the dedication of the realigned section of Cave Hill Road pursuant to Section 56 of the <i>Land</i></li> </ul>	<p>In Progress –</p> <p>Road dedication being processed by DPLH.</p>

		<p><b>Administration Act 1997 as shown on the attached Plans</b></p> <ul style="list-style-type: none"> <li>• <b>AUTHORISES the preparation of a legal agreement between the Shire of Coolgardie and Mincor Resources in relation costs to facilitate, construct and maintain the realigned Cave Hill Road comprising: -</b> <ul style="list-style-type: none"> <li>○ Costs for the preparation and execution of the legal agreement by the Shires lawyers;</li> <li>○ Survey and documentation costs associated the road dedication costs.</li> <li>○ Construction costs for the realigned portion of the Road to the Shire and Main Roads requirements.</li> <li>○ Maintenance contribution costs associated with the use of the road as a haul road for the mining activities.</li> </ul> </li> <li>• <b>REQUIRES the draft legal agreement for the dedication of portion of Cave Hill Road, Widgiemooltha to be referred back to a further Council meeting for endorsement prior to signing of the document on behalf of the Shire of Coolgardie.</b></li> </ul>	<p>Clearing permit submitted to DWER. Awaiting feedback</p>
27 March 18	057/18	<p><b><u>COUNCIL RESOLUTION: #057/18</u></b></p> <p>That Council resolves the following action in relation to the disposal of Lot 311 and 83 (No 44) Bayley Street, Coolgardie.</p> <p>1. <b>RESOLVES to cancel the contract for sale of No 44 Bayley Street, Coolgardie with Mr Donald Ottey.</b></p> <p>2. <b>RETAIN the funds associated with the contract between Mr Ottey and the Shire of Coolgardie and instruct Goldfields Settlement to return the balance to Mr Ottey.</b></p> <p>3. <b>AUTHORISE the taking of possession of Lot 311 and 83 No 44 Bayley Street Coolgardie (A1241) for non-payment of rates in accordance with the provisions of Section 6.64 of the Local Government Act 1995</b></p> <p>4. <b>RESOLVES to dispose of the land at Lot 311 and 83 No 44 Bayley Street Coolgardie for non-payment of rates in accordance with the provisions of Section 6.64 of the Local Government Act 1995 by way of: -</b></p> <p>a) Issuing Form 4 notice for the payment of outstanding rates in accordance with (Sch 6.3 clause 1(2)(a) Financial Reg 74 &amp; 75)</p> <p>b) Advertise the sale of the property by giving State-wide public notice of the sale (Form 5)</p> <p>c) Selling the land by public auction or by private treaty if having been offered for sale by public auction, it has not sold.</p>	<p>In Progress</p>

27 March 18	058/18	<p><b><u>COUNCIL RESOLUTION: #058/18</u></b></p> <p>That Council, AUTHORISE pursuant to Section 6.64 and Schedule 6.3 of the Local Government Act 1995, where all reasonable efforts to locate the owners of the properties listed proceed to:</p> <ol style="list-style-type: none"> <li>1. Take possession of the 90 properties listed in Attachment 1 &amp; 2 and give notice in the prescribed Form to the owners of the land for non-payment of rates.</li> <li>2. Sell the land, listed in Attachment 2 (12 Properties) for rates unpaid for three or more years and recover from the proceeds of the sale the outstanding balance.</li> </ol>	In Progress – Update to be provided at December Council Meeting
<b>Ordinary Council Meeting 24 April 2018</b>			
24 April 18	075/18	<p><b><u>COUNCIL RESOLUTION: #075/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Note Works Approval No W5644/2014/1 from Department of Environmental Regulation dated 26<sup>th</sup> June 2014</li> <li>2. Receive Notice of Amendment to Works Approval No W5644/2014/1 from Department of Water and Environmental Regulation dated 28th March 2018</li> <li>3. Endorse Site Plan – Kambalda Waste Facility – KWF1506-M-001 dated 27<sup>th</sup> November 2017</li> <li>4. Authorise a budget amendment of \$385,000 to account 510018 Acquisition Refuse Site for the construction of the Kambalda Waste Facility</li> <li>5. Authorise a transfer of \$385,000 from the Landfill Reserve for the construction of the Kambalda Waste Facility</li> </ol>	<p>Still in progress.</p> <p>Update included in Waste Report presented to Council for November</p>
24 April 18	079/18	<p><b><u>COUNCIL RESOLUTION: #079/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. RESOLVES that portion of Lot 888 (No15) Santalum Street, Kambalda, as shown on the attached plan, is surplus to Shire of Coolgardie requirements by virtue of: - <ul style="list-style-type: none"> <li>• Its separated from the depot activities by a fence since 1984 at handover of the land from Western Mining Corporation.</li> <li>• The land has never been used for Shire purposes</li> </ul> </li> </ol>	In Progress – Discussion progressing with adjoining landowner

		<ul style="list-style-type: none"> <li>• The land contains a workshop in use by the adjoining landowner.</li> </ul> <p>2. INITIATES the process to dispose of portion of Lot 888 (No 15) Santalum Street, Kambalda West as shown of the attached plan, in accordance with section 3.58 of the Local Government Act 1995 by Private Treaty by giving Local Public Notice with the following details: -</p> <ol style="list-style-type: none"> <li>(1) Description of the property</li> <li>(2) Details of the disposition</li> <li>(3) Names of all parties</li> <li>(4) Price</li> <li>(5) Market valuation (which is not older than 6 months)</li> <li>(6) Invite submission</li> <li>(7) Council consideration of submission</li> </ol> <p>3. AUTHORISES the Chief Executive Officer to: -</p> <ol style="list-style-type: none"> <li>1. Obtain a Market valuation for the portion of Lot 888 (No 15) Santalum Street, Kambalda West as shown on the attached plan.</li> <li>2. Prepare subdivision survey documentation.</li> </ol> <p>REQUIRES a further report on the outcome of the investigations and discussions with the applicant prior to commencing Local Public Notice.</p>	
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#### Ordinary Council Meeting 22 May 2018

22 May 2018	093/18	<p><b><u>COUNCIL RESOLUTION: #093/18</u></b></p> <p>That Council,</p> <p>1. <b>INITATES Amendment No 1 to Local Planning Scheme No 5 as follows</b></p> <p>a. <b>Modifying the use class permissibility in the Rural Residential Zone as follows</b></p> <table><tr><td><i>Use Class</i></td><td><i>From</i></td><td><i>To</i></td></tr><tr><td><b>Workers Accommodation</b></td><td><b>X</b></td><td><b>D</b></td></tr><tr><td><b>Aged Person</b></td><td><b>X</b></td><td><b>D</b></td></tr><tr><td><b>Motel</b></td><td><b>X</b></td><td><b>D</b></td></tr><tr><td><b>Industry Cottage</b></td><td><b>X</b></td><td><b>D</b></td></tr><tr><td><b>Restaurant / Café</b></td><td><b>X</b></td><td><b>D</b></td></tr></table>	<i>Use Class</i>	<i>From</i>	<i>To</i>	<b>Workers Accommodation</b>	<b>X</b>	<b>D</b>	<b>Aged Person</b>	<b>X</b>	<b>D</b>	<b>Motel</b>	<b>X</b>	<b>D</b>	<b>Industry Cottage</b>	<b>X</b>	<b>D</b>	<b>Restaurant / Café</b>	<b>X</b>	<b>D</b>	Completed Final adoption report in Nov 2018 agenda
<i>Use Class</i>	<i>From</i>	<i>To</i>																			
<b>Workers Accommodation</b>	<b>X</b>	<b>D</b>																			
<b>Aged Person</b>	<b>X</b>	<b>D</b>																			
<b>Motel</b>	<b>X</b>	<b>D</b>																			
<b>Industry Cottage</b>	<b>X</b>	<b>D</b>																			
<b>Restaurant / Café</b>	<b>X</b>	<b>D</b>																			

		<p>b. Insert additional development provisions under clause 32 of the Scheme comprising the follows:</p> <ul style="list-style-type: none"> <li>i. All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.</li> <li>ii. Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.</li> <li>iii. Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.</li> <li>iv. Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed, and the site rehabilitated.</li> </ul> <p>2. <b>CONSIDERS</b> Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>3. <b>PREPARES</b> the scheme amendment documentation.</p> <p>4. <b>AUTHORISES</b> the public advertising of the proposal upon Notice of Assessment being received.</p>	
<b>Ordinary Council Meeting 26 June 2018</b>			
<b>26 June 18</b>	107/18	<p><b><u>COUNCIL RESOLUTION: #107/18</u></b></p> <p>That Council, <b>APPROVES</b> the caretakers dwelling to Lot 877 No 27 Cliathus Road, Kambalda West as shown on plans dated 21 June 2018 subject to the following conditions:</p>	Completed Approval issued

		<ol style="list-style-type: none"> <li>2. All development to be carried out in accordance with the approved plans.</li> <li>3. Building permit being obtained prior to the commencement of development.</li> <li>4. All stormwater generated by the development must be contained and disposed of on-site to the satisfaction of the Shire of Coolgardie.</li> </ol>	
26 June 18	116/18	<p><b><u>COUNCIL RESOLUTION: # 116/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Endorse the proposal for Allied Health Services in the Shire of Coolgardie and the proposed pricing structure</li> <li>2. Include funding in the 2018/2019 Budget for a minimum of 520 hours per year</li> <li>3. Request a quarterly report be provided by the service provider on the outcomes of the Service</li> <li>4. Review the service after 1 year.</li> </ol>	In Progress – MOU being prepared – funding included in 2018/2019 Budget
24 July 2018	124/18	<p>That Council APPROVES the development comprising replacement workshop, service station and caretakers dwelling at Lot 8 Granby Road, Kambalda East, as shown on plans dated 16 May 2018 and revised plans dated 19 June 2018 subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1) All development to be carried out in accordance with the approved plans.</li> <li>2) Building permit being obtained prior to the commencement of development.</li> <li>3) All stormwater generated by the development must be contained and disposed of on-site to the satisfaction of the Shire of Coolgardie.</li> <li>4) All vehicle parking, trailer parking and loading areas, line marking, and hard stand areas shall be designed and in accordance with the approved plans and designed, drained, sealed and kerbed in accordance with approved plans to the satisfaction of the Shire of Coolgardie.</li> <li>5) Access and egress crossovers onto Granby Road to be sealed, kerbed, constructed and maintained to the satisfaction of the Shire of Coolgardie</li> <li>6) The wash-down area, including petrol and oil separators must be constructed, sealed and contained to the satisfaction of the Shire of Coolgardie and maintained for the duration of the development.</li> <li>7) All contaminated waste and soils are to be disposed of in accordance with Environmental regulations</li> <li>8) Adequate precautions and measures to be undertaken to ensure effluent or contaminated liquids does not enter the Shire of Coolgardie drainage systems.</li> </ol>	Completed Approval issued.

		<p>9) All landscaping to be maintained to the satisfaction of the Shire of Coolgardie Chief Executive Officer</p> <p>10) The development to be implemented in compliance with the Bushfire Management Plan.</p> <p>11) Upgrading of Granby Road to be undertaken by the applicant to the specifications, design and standards of the Shire as signed off by the Chief Executive Officer, at the applicants costs prior to commencement of the fuel service operations.</p> <p>12) The development shall be substantially commenced within 3 years from the date of this decision. If the development does not substantially commence before expiration of the 3 year period this approval becomes invalid and expires.</p>	
24 July 2018	128/18	<p>That Council,</p> <p>1) Award quotation number RFQ 014 – 17/18 Refuse and Recycling Contract Services, to Transpacific Cleanaway Pty Ltd for the provision of refuse collection services for the sum of \$139,252.82 per annum (GST Inclusive) based on a total rateable properties model. The service will include: -</p> <ul style="list-style-type: none"> <li>▫ Residential and commercial refuse collection;</li> </ul> <p>2) Authorise a contract to Transpacific Cleanaway Pty Ltd, 171 Camboon Road, Malaga WA for Refuse Collection Services.</p> <p>3) Authorise the Shire President and the Chief Executive Officer to sign and affix the Common Seal in accordance with Part 19.1(2) of the Standing Orders Local Law to any required documentation.</p>	Contract prepared by Shire Solicitor and sent to Cleanaway for signature
24 July 2018	130/18	<p>1. <i>The CEO negotiate with Paris with regards to the remaining upgrade works for Binneringie Road as soon as possible and get the required works done. If Paris does not complete the works, it is proposed the Shire cost and complete the works and charge Paris</i></p> <p>2. <i>The CEO negotiate with a contractor to determine if an agreement can be reached for the maintenance of 68 km of Binneringie Road. The agreement to be brought to Council for consideration</i></p> <p>3. <i>The CEO negotiate with Lithco No 2 Pty Ltd to contribute \$168,000 towards maintenance of the slk 0 to slk 28 of Binneringie Road to be paid for in quarterly instalments in 2018/2019</i></p> <p>4. <i>The CEO write to Lithco Pty Ltd requesting payment to the Shire in quarterly instalments in 2018/2019 for the \$233,067 spent on upgrade of the first 28 km of Binneringie Road</i></p> <p>5. Shire staff undertake a quarterly audit of the 68km of Binneringie Road.</p>	<p>In Progress.</p> <p>Binneringie Road audit completed 08/11/18.</p>

Ordinary Council Meeting 28 August 2018

28 Aug 2018	160/18	<p><b><u>COUNCIL RESOLUTION: #160/18</u></b></p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Receive Shire of Coolgardie Pool Assessments December 2017 – Norman Disney and Young – Confidential Attachment 1.</li> <li>2. Receive 2018 Safety Assessment and Safety Improvement Plan Coolgardie and Kambalda Pools – Royal Lifesaving – Confidential Attachments 2 and 3.</li> <li>3. Receive Kambalda West Swimming Pool Core Survey July 2018 – Airey Taylor Pty Ltd – Confidential Attachment 4.</li> <li>4. Resolve to close the Kambalda Swimming Pool for the 2018/2019 Season</li> <li>5. Request the Chief Executive Officer call for tenders for the refurbishment of the Kambalda Swimming Pool in accordance with instrument of delegation 1.1.4.</li> </ol>	In Progress – Report provided to November Council Meeting
28 Aug 2018	168/18	<p><b><u>COUNCIL RESOLUTION: #168/18</u></b></p> <p>That Council APPROVES the development comprising workers accommodation at Lot 1965 Reserve R46628 Gnarlbine Road, Coolgardie, as shown on plans dated 22 August 2018 subject to the following conditions:</p> <ol style="list-style-type: none"> <li>4. The development shall be substantially commenced within 2 years from the date of this decision. If the development does not substantially commence before expiration of the 2-year period, this approval becomes invalid and expires.</li> <li>5. The development to be carried out in accordance with the approved plans with modification to the designated exit crossover Gnarlbine Road. Amended plans to be provided addressing the location of the designated exit crossover onto Gnarlbine Road.</li> <li>6. Building permit being obtained prior to the commencement of development.</li> <li>7. Dust suppression measures to be implemented to prevent dust blown from the sites.</li> <li>8. A Bushfire Management Plan to be prepared and implemented and maintained in accordance with the approved plan.</li> <li>9. The design and location of all effluent systems to be designed and constructed in accordance with requirements of Health Department.</li> <li>10. All landscaping to be maintained to the satisfaction of the Shire of Coolgardie Chief Executive Officer</li> </ol>	Completed Approval issued. Site under construction.



		<p>11. All stormwater generated by the development must be contained and disposed of on-site to the satisfaction of the Shire of Coolgardie.</p> <p>12. All vehicle parking, loading areas, hard stand and line marking areas are shown on the approved plans shall be designed, drained, sealed and kerbed in accordance to the satisfaction of the Shire of Coolgardie Chief Executive Officer.</p> <p>13. Access and egress crossovers onto Gnarlbine Road to be sealed, kerbed, drained, constructed and maintained to the satisfaction of the Shire of Coolgardie</p> <p><b>Advice Notes</b></p> <p>5. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted and approved before any work requiring a building permit can commence on site.</p> <p>6. The applicant is advised that approval from the Department of Health is required for any onsite waste water treatment processes.</p>	
28 Aug 2018	169/18	<p><b><u>COUNCIL RESOLUTION: #169/18</u></b></p> <p><b>That Council</b></p> <p>1. NOTES the actions taken to effect the resolution to enter into a lease at the Kambalda Health Centre, Gumnut Place, Kambalda with Jupiter Health (March 2017 resolution #084/17 and October 2017 resolution #230/17 and the finalisation and closing out of this matters due to the cessation of the lease negotiations with the applicant Jupiter Health following withdrawal of health services.</p> <p>2. Note the CEO's comments in the body of the report.</p> <p>3. Note that September 2017 resolution #212/17 remain a current resolution of Council.</p> <p><b>Reason; The Coolgardie Men's Shed have contacted the Shire and stated they have requested a lease of the goods shed precinct</b></p>	In Progress – Report presented updating where sub lease of facility is

28 Aug 2018	170/18	<p><b><u>COUNCIL RESOLUTION: #170/18</u></b></p> <p>That Council</p> <ol style="list-style-type: none"> <li>5. NOTES the actions taken to effect the resolution and ceases to pursue new reserve over vacant crown land for the purposes of Horse Blocks Kambalda; Motorized Sports Kambalda; Rifle Club Kambalda and ceases further action.</li> <li>6. NOTES the actions taken and outcomes of discussion with the Department of Finance on the Coolgardie Post Office Reserve regarding the building upgrades and leasing.</li> </ol>	In Progress
28 Aug 2018	171/18	<p><b><u>COUNCIL RESOLUTION: #171/18</u></b></p> <p>That Council,</p> <ul style="list-style-type: none"> <li>• Authorise the Chief Executive Officer to award Tender 05/18 to (Tender A) to Industrial Road Pavers Pty Ltd (10 Sudlow Rd, Bibra Lake WA 6163) for \$387,211.50 ex GST.</li> <li>• Authorise a contract to Industrial Road Pavers Pty Ltd for Junction Upgrade at the Kambalda Tip Road and the Goldfields Highway.</li> <li>• Authorise the Shire President and the Chief Executive Officer to sign and affix the Common Seal in accordance with Part 19.1(2) of the Standing Orders Local law to any required documentation.</li> </ul>	Tender has been awarded & work is 80% complete.
28 Aug 2018	172/18	<p><b><u>COUNCIL RESOLUTION: #172/18</u></b></p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Receive and note the Shire of Coolgardie ICT Assessment Audit undertaken by Market Creations</li> <li>2. Authorise Market Creations to be engaged to provide services as detailed in Confidential Attachments Network Infrastructure Agreement, Synergy Cloud Hosting Agreement, IP Telephone Agreement, Managed Services Agreement and Disaster Recovery Test and Plan Agreement</li> <li>3. Endorse the action taken by the Chief Executive Officer on 20<sup>th</sup> August, given the risk identified, to; <ol style="list-style-type: none"> <li>i. Sign the Network Infrastructure agreement (Confidential Attachment 1)</li> <li>ii. Sign the Synergy Cloud Hosting Agreement (Confidential Attachment 2)</li> <li>iii. Sign the IP Telephone Agreement (Confidential Attachment 3)</li> </ol> </li> </ol>	Completed – Purchase Orders raised and sent. Documents sent to Market Creations

		<p>iv. Sign Managed Service Agreement (Confidential Attachment 4)</p> <p>4. Endorse costings for Option 2 with IPTEL OPEX and Synergy in the Cloud as per (Confidential Attachment 5) for one off upfront costs of \$65,198.59 ex GST and monthly cost of \$10,786.73 ex GST</p> <p>5. Authorise the Chief Executive to issue purchase orders for Option 2 with IPTEL OPEX and synergy in the Cloud as per (Confidential Attachment 5)</p> <p>6. Note the adoption of the 2018/2019 Annual Budget on the 14<sup>th</sup> August 2018 included enough funding for Option 2 with IPTEL OPEX and Synergy in the Cloud as prepared by Market Creations in (Confidential Attachment 5)</p>	
<b>Ordinary Council Meeting 25 September 2018</b>			
25 Sept 2018	177/18	<p><b><u>COUNCIL RESOLUTION: # 177/18</u></b></p> <p>That Council,</p> <p>1. Notes and receives management comments on the Financial Management Review Shire of Coolgardie June 2018 in Confidential Attachment 1.</p> <p>2. Requests the Chief Executive Officer provide an update report to the December Meeting of Council on management comments on the Financial Management Review Shire of Coolgardie June 2018.</p>	In Progress
25 Sept 2018	181/18	<p><b><u>COUNCIL RESOLUTION: # 181/18</u></b></p> <p>That Council,</p> <p>1) Endorse the submission of DLGSC's CSRFF Forward Planning grant application for elements of the Redevelopment of the Kambalda Aquatic Facility project.</p> <p>2) Confirms the ongoing costs of operating and maintaining the facility in the future will be funded in the Annual Shire Budget.</p>	Completed – Application submitted
25 Sept 2018	182/18	<p><b><u>COUNCIL RESOLUTION: # 182/18</u></b></p> <p>That Council ENDORSES the action undertaken by the Chief Executive Officer to ensure the temporary supply of fuel in Kambalda as follows: -</p> <p>1. Approval is granted for temporary restricted access fuel sales at 8 Granby Road subject to the following: -</p> <p>a. 6-month period ending on 31 March 2019.</p> <p>b. Maintenance of the access road to the Shires satisfaction</p>	Completed Approval issued

		<p>c. Directional signage to be installed along Durkin, Airleg and Granby Roads to the satisfaction of the Chief Executive Officer</p> <p>2. At the end of this temporary period the applicant finalise the approval as granted by the Shire in July 2018 including upgrading of Granby Road at the applications cost to Shire specifications to facilitate access and circulation for vehicles up to RAV 10 rating.</p>	
25 Sept 2018	183/18	<p><b><u>COUNCIL RESOLUTION: # 183/18</u></b></p> <p>That Council, APPROVES the proposed outbuilding and Residential Design Code variations on Lot 1045 (No 4) Banksia Court, Kambalda West, as shown on plans dated 19 September 2018 subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• Building permit being obtained prior to the commencement of development.</li> <li>• The Outbuilding (shed) shall not be used for human habitation, commercial or industrial purposes.</li> </ul>	<p>Completed</p> <p>Approval issued</p>
25 Sept 2018	185/18	<p><b><u>COUNCIL RESOLUTION: # 185/18</u></b></p> <p>That Council lay item on the table for further information to be sought and bring back to the October 2018 Ordinary Council Meeting.</p> <p>Reason - receive further information on outright purchase and leasing to buy.</p>	<p>Report to be provided to November Council Meeting –</p>
25 Sept 2018	186/18	<p><b><u>COUNCIL RESOLUTION: # 186/18</u></b></p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to write to the Department of Transport requesting they administer and deliver the service in Kambalda.</li> <li>2. Request the Chief Executive Officer to bring a report back to the December 2018 Ordinary Council Meeting on the response received from the Department of Transport to determine whether to terminate the current contract.</li> </ol>	<p>In Progress</p>
25 Sept 2018	187/18	<p><b><u>COUNCIL RESOLUTION: # 187/18</u></b></p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to withdraw membership from Australia Day Council and arrange for staff to organise nominations for awards internally.</li> <li>2. Request Australia Day Citizenship Award Policy 025 be amended</li> </ol>	<p>In Progress</p>

		3. Bring policy 025 back to the October 2018 Ordinary Council meeting for acceptance.	
25 Sept 2018	188/18	<p><b><u>COUNCIL RESOLUTION: # 188/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to arrange for bottle groups 3 and 4 which are seconds and those of little value for public auction and arrange for the staged sale of items of the Eastern States rare beer bottles in consultation with BACWA.</li> <li>2. Authorise the Chief Executive Officer to pay \$3000 to BACWA for the provision of their service to value the Waghorn Bottle Collection.</li> </ol>	Report being presented to October Council Meeting
25 Sept 2018	190/18	<p><b><u>COUNCIL RESOLUTION: # 190/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Note the Shire has paid their financial contribution of \$11,500 and \$25,000 to Goldfields Tourism Network Association for the period until 30 June 2019.</li> <li>2. Endorse the participation of Shire delegates in functions of the board until 30 June 2019 to enable the Chief Executive Officer of Goldfields Tourism Network Association to perform the functions of the organisation under direction of the board.</li> <li>3. Investigate a tourism strategy over the next 6 months with a view to promoting tourism and Shire tourism facilities to replace the current arrangement in place with GTNA</li> <li>4. Provide a report to the December 2018 Ordinary Council Meeting with outcomes of the GTNA and the progress of the tourism strategy.</li> <li>5. make funding available from account number S0415 consultancy, to fund the proposed strategy.</li> </ol>	In Progress – Proposal for Tourism Strategy received – CEO to issue purchase order for work to commence
25 Sept 2018	192/18	<p><b><u>COUNCIL RESOLUTION: # 192/18</u></b></p> <p>That Council,</p> <ul style="list-style-type: none"> <li>• Authorise the Chief Executive Officer to award Tender 02/18 to (Tender B) Gencon Civil Pty Ltd (23 Santalum Street, Kambalda West WA 6442) for \$942,595.07 ex GST.</li> <li>• Authorise a contract to Gencon Civil Pty Ltd for Construction of the approach and junction of Binneringie Road at the Coolgardie/Esperance Highway.</li> <li>• Authorise the Shire President and the Chief Executive Officer to sign and affix the Common Seal in accordance with Part 19.1(2) of the Standing Orders Local law to any required documentation.</li> </ul>	Tender has been awarded. There is no planned start date yet.

25 Sept 2018	193/18	<p><b><u>COUNCIL RESOLUTION: # 193/18</u></b></p> <p>That Council,</p> <p><b>1. Authorise the CEO to award Tender 06/18 - Supply and Deliver of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to Davenne Holdings Pty Ltd t/as Bergie's and Bergmeier Earthmoving in accordance with their tendered schedule of rates for the supply and delivery of the Shire's annual gravel and road base generally in the Coolgardie area and at the best calculated cost to the Shire.</b></p> <p><b>Item 1 - Sub Base Material</b></p> <p><b>\$14.00 ex GST per tonne - Supply Only Rate in Coolgardie area</b></p> <p><b>\$16.00 ex GST per tonne 10km radius of Coolgardie townsite</b></p> <p><b>\$17.20 ex GST per tonne 10-20km radius of Coolgardie townsite</b></p> <p><b>\$18.40 ex GST per tonne 20-30km radius of Coolgardie townsite</b></p> <p><b>\$19.60 ex GST per tonne 30-40km radius of Coolgardie townsite</b></p> <p><b>\$20.80 ex GST per tonne over 40 km radius from Coolgardie town site</b></p> <p><b>Item 2 – Base Course Material</b></p> <p><b>\$14.00 ex GST per tonne - Supply Only Rate in Coolgardie area</b></p> <p><b>\$16.00 ex GST per tonne 10km radius of Coolgardie townsite</b></p> <p><b>\$17.20 ex GST per tonne 10-20km radius of Coolgardie townsite</b></p> <p><b>\$18.40 ex GST per tonne 20-30km radius of Coolgardie townsite</b></p> <p><b>\$19.60 ex GST per tonne 30-40km radius of Coolgardie townsite</b></p> <p><b>\$20.80 ex GST per tonne over 40 km radius from Coolgardie town site</b></p> <p><b>Item 3 – Road Base Material</b></p> <p><b>\$23.00 ex GST per tonne - Supply Only Rate in Coolgardie area</b></p> <p><b>\$23.00 ex GST per tonne 10km radius of Coolgardie townsite</b></p> <p><b>\$24.20 ex GST per tonne 10-20km radius of Coolgardie townsite</b></p> <p><b>\$25.40 ex GST per tonne 20-30km radius of Coolgardie townsite</b></p> <p><b>\$26.60 ex GST per tonne 30-40km radius of Coolgardie townsite</b></p> <p><b>\$27.80 ex GST per tonne over 40 km radius from Coolgardie town site</b></p> <p><b>Cartage Formula</b></p> <p><b>For sealed roads only – the price per 10-kilometre section (over 40km from Coolgardie Town</b></p>	<p>Tender has been awarded to Bergmeier Earthmoving &amp; NB Little &amp; Sons. No further action is required</p>
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	<p>site) is \$1.20 per tonne + GST (rate is applicable for sub-base, road-base and gravel). For unsealed roads - the price per 10-kilometre section (over 40km from Coolgardie Town site) is \$2.00 per tonne + GST (rate is applicable for sub-base, road-base and gravel).</p> <p><b>2. Authorise the CEO to award Tender 06/18 - Supply and Deliver of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to NB Little &amp; Sons Pty Ltd t/as Little Industries in accordance with their alternative tendered schedule of rates as per clause 1.9.6 of Request for Tender for the supply and delivery of the</b> Shire of Coolgardie Ordinary Council Meeting 25 September 2018 91 <b>Shire's annual gravel and road base generally in the Kambalda area and at the best calculated cost to the Shire.</b></p> <p><b>Item 1 - Sub Base Material</b> \$11.00 ex GST per tonne - Supply Only Rate ex Scahill Pit Sub base material in the Kambalda area according to the below-mentioned cartage formula</p> <p><b>Item 2 – Base Course Material</b> \$16.00 ex GST per tonne - Supply Only Rate ex Scahill Pit Base course material in the Kambalda area in accordance to the below-mentioned cartage formula</p> <p><b>Item 3 – Road Base Material</b> \$6.50 ex GST per tonne - Supply Only Rate 10mm Road base ex Kambalda Quarry \$16.00 ex GST per tonne - Supply Only Rate 20mm Road base ex Kambalda Quarry Road base material in the Kambalda area in accordance to the below-mentioned cartage formula</p> <p><b>Cartage Formula</b> Flag fall = \$2.50 (ex GST) Single Trailer – 23t = \$0.20 c/t/k “B” Double – 35t = \$0.16 c/t/k Double – 50t = \$0.13 c/t/k 35.5m 2 &amp; half RAV 7.1 - 60t = \$0.12 c/t/k 35.5m 2 &amp; half RAV 7.3 - 68t = \$0.11 c/t/k</p>	
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**Ordinary Council Meeting 23 October 2018**

23 Oct 2018	197/18	<p><b><u>COUNCIL RESOLUTION: # 197/18</u></b></p> <p>That Council note the various activity reports and delegated authority used for September 2018.</p>	Complete																																												
23 Oct 2018	198/18	<p><b><u>COUNCIL RESOLUTION: # 198/18</u></b></p> <p>That Council resolves to write off sundry bad debts</p> <table border="1"> <thead> <tr> <th>Debtor Name</th><th>Invoice No.</th><th>Amount</th><th>Date Raised</th></tr> </thead> <tbody> <tr> <td>25725</td><td>IN4460</td><td>\$ 360</td><td>24 June 2015</td></tr> <tr> <td></td><td>IN4473</td><td>\$ 1485</td><td>30 June 2015</td></tr> <tr> <td></td><td>IN4478</td><td>\$ 1080</td><td>30 June 2015</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> <tr> <td>24907</td><td>IN4924</td><td>\$ 720</td><td>14 March 2016</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> <tr> <td>27372</td><td>IN5641</td><td>\$ 200</td><td>17 October 2017</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> <tr> <td>26911</td><td>IN5332</td><td>\$470</td><td>24 February 2017</td></tr> <tr> <td></td><td><b>TOTAL</b></td><td><b>\$4315</b></td><td></td></tr> </tbody> </table> <p>It has been determined that they may have been raised in error, have been paid, or have become stale and are deemed irrecoverable.</p>	Debtor Name	Invoice No.	Amount	Date Raised	25725	IN4460	\$ 360	24 June 2015		IN4473	\$ 1485	30 June 2015		IN4478	\$ 1080	30 June 2015					24907	IN4924	\$ 720	14 March 2016					27372	IN5641	\$ 200	17 October 2017					26911	IN5332	\$470	24 February 2017		<b>TOTAL</b>	<b>\$4315</b>		In Progress
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23 Oct 2018	199/18	<p><b><u>COUNCIL RESOLUTION: # 199/18</u></b></p> <p>That Council;</p> <ol style="list-style-type: none"> <li>1. Receive the quarterly report for the period ending 30 September 2018</li> </ol>	Complete																																												
23 Oct 2018	200/18	<p><b><u>COUNCIL RESOLUTION: # 200/18</u></b></p> <p>That Council receive 1<sup>st</sup> Quarter 2018/19 Waste &amp; Building Services progress report.</p>	Complete																																												
23 Oct 2018	201/18	<p><b><u>COUNCIL RESOLUTION: # 201/18</u></b></p> <p>That Council receive listing (attached) of accounts paid during the month of September 2018 by the Chief Executive Officer under delegated authority of Council.</p> <ol style="list-style-type: none"> <li>1. Municipal accounts totalling \$1,150,207.85 on Municipal vouchers EFT15435 – EFT15617, cheques 52100 - 52110, and direct payments made during the month of September 2018.</li> <li>2. Trust payments totalling \$2,513.71 on cheques 2189 - 2192 for the month of September 2018.</li> </ol>	Complete																																												



		3. Credit Card payments totalling \$5,801.95 for the month of 1 September – 30 September 2018.	
23 Oct 2018	202/18	<p><b><u>COUNCIL RESOLUTION: # 202/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Note and receive the Review of Risk Management, Legislative Compliance and Internal Controls, Audit Regulation 17, August 2018.</li> <li>2. Request the Chief Executive Officer to report to the next Audit Committee the results of the review.</li> </ol>	
23 Oct 2018	203/18	<p><b><u>COUNCIL RESOLUTION: # 203/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Note and receive the Western Australian Auditor General's Report on Local Government Procurement October 2018-19</li> <li>2. Request the Chief Executive Officer to review Policy 041 – Procurement in accordance with recommendations made by the Auditor General's Report on Local Government Procurement October 2018-19</li> <li>3. Request Policy 041 – Procurement be presented to Council in November 2018.</li> </ol>	Policy will be tabled at the November meeting.
23 Oct 2018	204/18	<p><b><u>COUNCIL RESOLUTION: # 204/18</u></b></p> <p>That the Monthly Financial Activity Statement for the period 1 July 2018 to 30 September 2018 be received.</p>	
23 Oct 2018	205/18	<p><b><u>COUNCIL RESOLUTION: # 205/18</u></b></p> <p>That Council, APPROVES the proposal for exploration drilling at Lot 53 (Hampton East Location 53) Coolgardie Esperance Highway, Karramindie as detailed on application dated 17 September 2018 (PA24/2018) subject to the following conditions</p> <ol style="list-style-type: none"> <li>1. All surface holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe immediately after completion.</li> <li>2. All disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated in accordance the Environmental Regulations within 12 months of completion of excavation unless otherwise approved in writing by the Environmental.</li> <li>3. All waste materials, rubbish, plastic sample bags, abandoned equipment and temporary buildings being</li> </ol>	Completed Approval issued

		<p>removed from the mining tenement prior to or at the termination of exploration program.</p> <p>4. All topsoil being removed ahead of mining operations and separately stockpiled for replacement after backfilling and/or completion of operations.</p> <p>5. The applicant notifying the holder of any underlying pastoral or grazing lease (if applicable) by telephone or in person, or by registered post if contact cannot be made, prior to undertaking airborne geophysical surveys or any ground disturbing activities utilising equipment such as scrapers, graders, bulldozers, backhoes, drilling rigs; water carting equipment or other mechanised equipment.</p> <p>6. Submission of a plan of proposed operations and measures to safeguard the environment to the Executive Director, Environment Division from the Department Mines, Industry Regulation and Safety.</p>	
23 Oct 2018	206/18	<p><b><u>COUNCIL RESOLUTION: # 206/18</u></b></p> <p>That Council approve concessions to rates for the following Fourteen assessments, the total concession of \$9,369.92 is in accordance with section 6.47 of the Local Government Act 1995.</p> <ul style="list-style-type: none"> <li>• Assessment A16687</li> <li>• Assessment A16935</li> <li>• Assessment A16932</li> <li>• Assessment A16933</li> <li>• Assessment A16911</li> <li>• Assessment A16912</li> <li>• Assessment A16923</li> <li>• Assessment A16982</li> <li>• Assessment A17042</li> <li>• Assessment A2724</li> <li>• Assessment A1704</li> <li>• Assessment A17228</li> <li>• Assessment A3865</li> <li>• Assessment A3868</li> <li>• Assessment A3869</li> </ul>	Completed
23 Oct 2018	207/18	<p><b><u>COUNCIL RESOLUTION: # 207/18</u></b></p> <p>That Council APPROVES the amendment change of the purpose of Reserve 49358 to 'Aerial Landing Ground and Access' with power to lease.</p>	
23 Oct 2018	208/18	<p><b><u>COUNCIL RESOLUTION: # 208/18</u></b></p>	Completed

		<b>That Council, receive the September 2018 Works and Services Progress Report.</b>	
<b>23 Oct 2018</b>	209/18	<b><u>COUNCIL RESOLUTION: # 209/18</u></b>  <b>That Council,</b> <ol style="list-style-type: none"> <li>1. Endorse the proposal from Little Industries to use 1.5km of Durkin Road as part of their annual campaign comprising of 46,900 tonnes from 01 December 2018 to 30 June 2019.</li> <li>2. Request a capital Contribution at \$0.07 per tonne per km at 46,900 tonnes over 1.5km = \$4924 ex GST. Contribution to Account 11202750 - 170 (Limited Cartage Campaign).</li> </ol>	Invoice paid. Approvals issued.
<b>23 Oct 2018</b>	210/18	<b><u>COUNCIL RESOLUTION: # 210/18</u></b>  <b>That Council,</b>  <b>Authorise the Chief Executive Office to waive the charges of the hire of the Community Bus to the value of \$2088.36 and the facility hire to the value of \$2220.00.</b>	Completed Letter sent
<b>23 Oct 2018</b>	211/18	<b><u>COUNCIL RESOLUTION: # 211/18</u></b>  <b>That Council,</b>  <b>Approve the BACWA request for the bottle dig on a trial basis for the two requested digs, subject to conditions including such matters as;</b> <ol style="list-style-type: none"> <li>1. Digging shall not be below one metre in depth.</li> <li>2. Health and safety protocols are met.</li> <li>3. Two approved events with the duration of three consecutive days per event.</li> <li>4. Site access is within specified hours by the Shire of Coolgardie.</li> <li>5. Notification of dates of events is received two months prior to event.</li> <li>6. Current Certificate of Currency for members Public Liability must be supplied covering the events.</li> </ol>	In Progress
<b>23 Oct 2018</b>	212/18	<b><u>COUNCIL RESOLUTION: # 212/18</u></b>  <b>Moved: Councillor,</b> <b>Seconded: Councillor,</b>  <b>That Council,</b>	In Progress

		<p><b>SUPPORTS</b> pursuing Option 2 to undertake community feedback on the proposal to change the name townsite name from Kambalda East to Kambalda.</p> <p style="text-align: center;"><b>MOTION LAPSED NO MOVER OR SECONDER</b></p>	
<b>23 Oct 2018</b>	213/18	<p><b><u>COUNCIL RESOLUTION: # 213/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. recognize the name Kambalda exists.</li> <li>2. request the historical significance of the Kambalda town site be recognized and evaluated to be included within the Shire of Coolgardie tourism strategy.</li> </ol>	In Progress
<b>23 Oct 2018</b>	214/18	<p><b><u>COUNCIL RESOLUTION: # 214/18</u></b></p> <p>That Council accept late item Jupiter Health Medical Records.</p>	Medical Records received – not yet paid \$15,000
<b>23 Oct 2018</b>	215/18	<p><b><u>COUNCIL RESOLUTION: # 215/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to make a payment of \$15,000 exclusive of GST to Jupiter Health Services for the server and Patient Medical History and associated Software</li> <li>2. Authorise the Chief Executive Officer to pay for the delivery of the server and Patient Medical History and associated Software from Bunbury to St John's head office in Belmont.</li> <li>3. Request the Chief Executive Officer to ensure the security of patient records to St John's head office in Belmont.</li> </ol>	Medical Records received – not yet paid \$15,000
<b>23 Oct 2018</b>	217/18	<p><b><u>COUNCIL RESOLUTION: # 217/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to award Electrical Services Contracts under Tender 07/18 for a period of 3 years to the following Tenderers: - <ol style="list-style-type: none"> <li>1. Goldfields Electrical Contracting Pty Ltd</li> <li>2. PMH Electrical Contracting Services</li> <li>3. Pryce Brothers</li> <li>4. Greenhill Electrical</li> <li>5. KEC Electrical Contractors</li> </ol> </li> <li>2. Authorise a contract to the following Tenderers: -</li> </ol>	Resolution letters sent – contracts to be written

		<ol style="list-style-type: none"> <li>1. Goldfields Electrical Contracting Pty Ltd</li> <li>2. PMH Electrical Contracting Services</li> <li>3. Pryce Brothers</li> <li>4. Greenhill Electrical</li> <li>5. KEC Electrical Contractors</li> </ol> <p>3. Authorise the Shire President and the Chief Executive Officer to sign and affix the Common Seal in accordance with Part 19.1(2) of the Standing Orders Local Law to any required documentation.</p>	
23 Oct 2018	218/18	<p><b><u>COUNCIL RESOLUTION: # 218/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Endorse the proposal from Uniqco International to increase the annual fee for the provision of plant and fleet management services of \$42,300 excluding GST awarded under RFT 08-17 to \$78,480 excluding GST, to 30<sup>th</sup> June 2020.</li> <li>2. Review the increased level of service with a presentation from Uniqco in May 2020</li> <li>3. Authorise related and required correspondence from Uniqco International to now be directed to the Chief Executive Officer, copy to the Shire President, to ensure the Chief Executive Officer has the capacity to manage service delivery staff and other contractors to ensure the benefits of the increased service are imbedded in Council.</li> </ol>	In Progress

**Rates Batch Transaction listing (Delegated Authority)**

Nil

**Technical Services**

Nil

**Attachments:**

Nil

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

**Solutions focussed and customer-oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

**That Council note the various activity reports and delegated authority used for October 2018.**

**COUNCIL RESOLUTION: #222/18**

**Moved: Councillor, T Rathbone**

**Seconded: Councillor, K Lindup**

**That Council note the various activity reports and delegated authority used for October 2018.**

**CARRIED ABSOLUTE MAJORITY 7/0**

### **11.1.2 Adoption of Procurement Policy**

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6385
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	19 November 2018
<b>Author:</b>	Manager Administration Services, Bec Horan

#### **Summary:**

This agenda item recommends that Council adopt the changes made to Policy 041 Procurement.

#### **Background:**

At the Ordinary Meeting of Council held on 23<sup>rd</sup> October 2018, Council resolved the following: -

1. Note and receive the Western Australian Auditor General's Report on Local Government Procurement October 2018-19.
2. Request the Chief Executive Officer to review Policy 041 – Procurement in accordance with recommendations made by the Auditor General's Report on Local Government Procurement October 2018-19.
3. Request Policy 041 – Procurement to be presented to Council in November 2018.

#### **Comment:**

A draft policy was tabled at the briefing session conducted on Tuesday 12<sup>th</sup> November 2018 where discussions were held around the content of the draft policy and that some sections were not required as they are stipulated in acts or regulations.

#### **Attachments:**

1. Procurement Policy - attachment [11.1.2.1]

#### **Consultation:**

Chief Executive Officer  
Councillors

#### **Statutory Environment:**

Nil

#### **Policy Implications:**

The Shire of Coolgardie requires a suite of policies to ensure that it is in compliance with its statutory requirements and that all employees are able to access and understand the requirements.

#### **Financial Implications:**

Nil

**Strategic Implications:**

**Solutions focussed and customer-oriented organisation**

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council adopt amended Procurement Policy 041 as attached

**AMENDMENT: #223/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, K Lindup

That Council adopt amended Procurement Policy 041 as attached with further amendments being 1 - less than \$2000 verbal and 2 - over \$2000 and up to \$10,000.

CARRIED ABSOLUTE MAJORITY 7/0

**COUNCIL RESOLUTION: #224/18**

Moved: Councillor, K Lindup

Seconded: Councillor, N Karafilis

That Council adopt amended Procurement Policy 041 as attached with further amendments being 1 - less than \$2000 verbal and 2 - over \$2000 and up to \$10,000.

CARRIED ABSOLUTE MAJORITY 7/0



**Title of Policy:** Procurement Policy

**Policy Number:** 041

**Policy Objective:**

The Shire of Coolgardie will commit to the principles of transparency, probity and good governance with the procurement of goods, services and works to deliver a best practice approach to procurement procedures. Acting at all times with in the legislative requirements of the Local Government Act 1995 and Part4 of the Local Government (Functions and General) Regulations 1996. Procurement practices and processes defined within this policy are to be complied with throughout the shire.

**Policy Scope:**

This policy is a directive for:

- a) The procurement of goods and services,
- b) The best value for money,
- c) Statutory compliance,
- d) Authorised staff expenditure limits and
- e) Fuel cards.

All budgetary and purchasing expenditure will have regard to the development, maintenance and replacement of Coolgardie Shire infrastructure, facilities and plant.

**Objectives:**

All purchasing activities will:

- Comply with section 6.5(a) of the Local Government Act 1995 and Part4 of the Local Government (Functions and General) Regulations 1996;
- Ensure consistency of all purchasing activities across all operational areas;
- Contribute to the efficient and effective operation of the Coolgardie Shire;
- Eliminate probity risk by providing consistent and demonstrated processes that promote openness, fairness, transparency and equity to all potential suppliers.
- Ensure the best value for money is achieved through design, construction, maintenance and replacement of new and existing infrastructure and plant asset.

**Purchasing Principles:**

The following principles and standards will be demonstrated throughout all stages of the procurement process to ensure the fair and equitable treatment of all parties:

- Officers and staff shall be accountable for efficient and effective purchasing decisions based on achieving value for money;
- Procurement practices will comply with relevant legislative and regulative requirements, the Shire's Code of Conduct, Delegations Register and Record keeping procedures and practices.
- Processes, evaluations, and decisions shall be unbiased, transparent and fully documented in accordance with associate policies, audit requirements and relevant legislation.
- Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed;
- Any information provided to the Shire of Coolgardie by a supplier shall be treated as commercial-confidential and shall not be released by the Shire unless authorised by the supplier or relevant legislation and
- Purchasing will be undertaken on a competitive basis where by all suppliers are considered on an impartial, honest and consistent manner.

**Value for Money** is determined when the consideration of price, risk and quantitate factors that are assessed to determine the most advantageous outcome to be achieved for the Shire of Coolgardie.

Procurement decisions will be made with greater consideration than obtaining the lowest price, with consideration given to incorporate qualitative and risk factors into the decision.

## PRE PROCUREMENT REQUIREMENTS

Unless by Council resolution, or by requirement of legislation, the following minimum guidelines for inviting quotes prior to the procurement of any goods or services will be adhered to by all officers.

Purchase Value Threshold	Purchasing Requirement
Less than \$1,000	Obtain one written quote.
Over \$1,000 and up to \$10,000	Obtain one (1) itemised written quote from a suitable supplier. Purchase directly from a supplier using a purchasing order; or obtain at least one (1) oral or written quotation from a suitable supplier, either from: <ul style="list-style-type: none"> <li>• an existing panel of pre-qualified suppliers administered by the Shire of Coolgardie; or</li> <li>• a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA); or</li> <li>• from the open market.</li> </ul>
Over \$10,000 and up to \$30,000	Two (2) itemised written quotes from a suitable supplier. Purchase directly from a supplier using a purchasing order; or obtain at least one (1) oral or written quotation from a suitable supplier, either from:
Over \$30,000 and up to \$100,000	Three (3) itemised written quotes from a suitable supplier. Purchase directly from a supplier using a purchasing order; or obtain at least one (1) oral or written quotation from a suitable supplier, either from:
Over \$100,000 and up to \$150,000	Obtain three (3) itemised written quotes authorised by the CEO from suppliers by formal invitation under a <b>Request for Quotation</b> , containing price and detailed specifications of goods and services required. The procurement decision is to be based on all value for money considerations in accordance with the definition of this policy.  Requests for quotation from a pre-qualified panel of suppliers (whether administered by the Shire of Coolgardie through the WALGA preferred supply program or State Government CUA) are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.
Over \$150,000	Tenders required

### Emergency Purchases:

An emergency purchase is defined as an unanticipated and unbudgeted purchase which is required in response to an emergency situation as provided for in the Local Government Act 1995. In this instance or whereby procurement is urgently required, the CEO with delegated authority may procure goods or services on the proviso that:

- 1) A brief explanation of the emergency/urgency of the situation is provided by the officer upon issue of purchase order and prior to payment of the invoice for the service.
- 2) The value of works being undertaken in the emergency is within the officer's delegated authority limit.
- 3) The value of the works being undertaken is within the limits of the Council's adopted Annual Plan and Budget.

It is the Officer's responsibility to provide evidence that a reasonable attempt has been made to meet the above guidelines.

If a selection criteria, other than price, is used to determine the successful supplier, the authorising officer will advise of all potential suppliers of the selection criteria prior to receiving quotations. All documentation received or internally generated, as evidence of meeting the above quoting requirements will be attached to Council's copy of the payment advice and retained as per either Council internal or legislated records requirements for financial documents, whichever is the longest.

### **Authorising Officer**

An Authorising Officer is a Shire of Coolgardie employee who is registered in the sub delegation register as authorised to incur expenditure and claims for payment, within a set monetary limit.

### **Purchase Orders**

The Shire of Coolgardie requires a purchase order to be raised and issued prior to the service or product being supplied. The authorising officer will ensure items purchased are made within budget parameters.

### **Purchase Orders Exemptions**

The requirement to issue a purchase order is not required in the following instances:

- 1) Procurement of particular goods or services:
  - a) Utilities; including telephone, electricity, water and gas.
  - b) Annual Membership/subscriptions
  - c) Reimbursements to Council Members and Staff
  - d) Freight
  - e) Department of Land Information on line transactions
  - f) Motor Vehicle Licensing and Registration
  - g) Postage
  - h) Legal Costs
- 2) Corporate Credit or Fleet Fuel Card purchases;
- 3) Petty Cash purchases - \$200 limit GST inclusive;
- 4) All emergencies as deemed in writing by the Shire President.

### **Breach of Procurement Policy**

Officers found to be in breach of this policy may, at the discretion of the Chief Executive Officer:

- 1) Have their purchasing rights revoked; and
- 2) Be subject to disciplinary action, including possible termination without notice.
- 3) Be required to reimburse Council for the amount of the unauthorised expenditure. Policy Administration Responsible Department Executive Services Author / Contact Officer Position: Chief Executive Officer Relevant Delegation:

## Procedure:

All invoices should be emailed directly to [accounts@coolgardie.wa.gov.au](mailto:accounts@coolgardie.wa.gov.au) or to the mail account by the supplier.

### Invoices received by email ([mail@coolgardie.wa.gov.au](mailto:mail@coolgardie.wa.gov.au)) , postal service or hand delivered

1. Pass to the Records Officer to be stamped with the date of receipt
2. Records Officer to place invoices in inray on the desk of Accounts Payable Officer.

### Invoices received by email ([accounts@coolgardie.wa.gov.au](mailto:accounts@coolgardie.wa.gov.au))

1. Print out invoices and date stamp with authority stamp
2. The purchase order will be looked up and the Authorising officers name will be hand written on the ordered line.
3. The invoice will be placed into authorising officers purple folder to be handed out weekly.

## Authorising Officer

1. Match invoice to **Office Copy** of the purchase order
2. Sign the invoice to show goods received. Either yourself or the staff member with authorising authority who received the service/item, excluding the 5 managers.
3. Sign the ordered line next to your name
4. Attach signed delivery dockets and quotes to office copy PO
5. Tick complete or incomplete
6. Documents to be placed into the following order and stapled together
  - a. Invoice
  - b. Office Copy of the purchase order
  - c. Delivery note (if received)
  - d. Quotes received for the goods to services in accordance with the Purchasing Policy

*Please do not include the supplier copy of the purchase order – this should either go to the customer or be discarded.*
7. Only the 5 managers are to sign the dotted line. It is up to the PO authoriser to get James, Bec, Laura, Rod or Peter Miller to do this.
8. Place in purple folder and pass to the Accounts Payable Office promptly

## Accounts Payable Officer

### Processing of Invoices

1. Once invoice has been received back from the Managers check that it has:
  - a. Been signed on the red stamp by 2 different signatures
  - b. All 3 lines are signed
  - c. The Office copy of the purchase order is attached & dated before invoice date
  - d. If PO is under the invoice value, an explanation is written with reason
  - e. Check that all processes have been followed before signing checked and processing into Synergy

## Legislative

### 11.1.3 Ordinary Council Meeting and Audit Committee Time Tables 2019

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6386
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 November 2018
<b>Author:</b>	Executive Assistant, Elly McKay

#### **Summary:**

Council is requested to consider the timetable for Ordinary Council meetings and Audit Committee meetings for 2019.

#### **Background:**

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the Council to give local public notice of the date, time and location of its Ordinary Council meetings. In previous years Council has considered the timing of its Ordinary meetings. Ordinary meetings of Council are generally scheduled for the fourth Tuesday of each month with the exception of January and December. Council is convened in the Council Chambers of Coolgardie and Kambalda Community Recreation Facility at 6.00pm.

Audit Committee meetings are scheduled as advertised.

#### **Comment:**

This is the scheduled Ordinary Council Meetings for the calendar year 2019 and the Audit Committee Meetings will be scheduled as advertised.

#### **Attachments:**

Nil

#### **Consultation:**

Council

#### **Statutory Environment:**

Nil

#### **Policy Implications:**

Nil

#### **Financial Implications:**

Nil

**Strategic Implications:****Solutions focussed and customer-oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. AGREE for Ordinary Council Meetings to be scheduled to convene every Fourth Tuesday at the Coolgardie Council Chamber or Kambalda Community Recreation Facility at 6.00pm on the following dates:

January 2019 Coolgardie – No Meeting

26 February 2019 Kambalda

26 March 2019 Coolgardie

23 April 2019 Kambalda

28 May 2019 Coolgardie

25 June 2019 Kambalda

23 July 2019 Coolgardie

27 August 2019 Kambalda

24 September 2019 Coolgardie

22 October 2019 Kambalda

26 November 2019 Coolgardie

17 December 2019 Kambalda

2. AGREE for Audit Committee Meetings to be scheduled at least four times a year to convene at the Coolgardie Council Chamber or Kambalda Community Recreation Facility as advertised.

**COUNCIL RESOLUTION: #225/18**

**Moved: Councillor, K Lindup**

**Seconded: Councillor, B Logan**

**That Council, That Council,**

- 1. AGREE for Ordinary Council Meetings to be scheduled to convene every Fourth Tuesday at the Coolgardie Council Chamber or Kambalda Community Recreation Facility at 6.00pm on the following dates:**

**January 2019 – No Meeting  
26 February 2019 Coolgardie  
26 March 2019 Kambalda  
23 April 2019 Coolgardie  
28 May 2019 Kambalda  
25 June 2019 Coolgardie  
23 July 2019 Kambalda  
27 August 2019 Coolgardie  
24 September 2019 Kambalda  
22 October 2019 Coolgardie  
26 November 2019 Kambalda  
17 December 2019 Coolgardie**

- 2. AGREE for Audit Committee Meetings to be scheduled at least four times a year to convene at the Coolgardie Council Chamber or Kambalda Community Recreation Facility as advertised.**

**CARRIED ABSOLUTE MAJORITY 7/0**

#### 11.1.4 Land Disposal - Shire Property

<b>Location:</b>	11 Sturt Pea Crescent, Kambalda West
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6387
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	6 November 2018
<b>Author:</b>	Manager Administration Services, Bec Horan

#### **Summary:**

For Council to consider initiating the disposal of 11 Sturt Pea Crescent, Kambalda West

#### **Background:**

The Shire engaged Goldfields Valuations Pty Ltd to undertake valuations of: -

- 1 Gimlet Court, Kambalda
- 4 Eucalypt Court, Kambalda
- 11 Sturt Pea Crescent, Kambalda
- 11 Goodenia Court, Kambalda
- 11 Wildflower Court, Kambalda
- 56 King Street, Coolgardie
- 110 Forrest Street, Coolgardie
- Unit 4/33 Sylvester Street, Coolgardie

#### **Comment:**

The valuation received for 11 Sturt Pea Crescent was \$120,000.00

The house has been empty since June 2018 when the local doctor vacated the property. The property has been cleaned (on charged to Jupiter Health) and an inspection conducted by Shire staff to establish what maintenance or replacement works would need to be completed in order for the property to be leased out or for the use by medical staff.

As a result of the inspection the following would need to be completed: -

- Slats missing out of the flooring in the hallway. These could be fixed if the same flooring can be sourced, if not the entire floor would need to be replaced.
- Replace window fixtures in lounge, dining, bedroom 2 and laundry.
- Replace kitchen cupboards due to wear and tear
- Replace vanity in bathroom. If the same size vanity can't be sourced to fit in the corner, tiles could be broken and then require replacing throughout the entire bathroom.
- Replace shower rose
- Replacement of toilet, bowl still stained after clean
- Coat of paint for all internal walls.



- Laser light sheeting on rear patio needs replacing.
- Demolish hot house shed.

To complete the above would cost approximately \$30,000 to \$40,000 depending upon the outcome of the repairs to the floors and the bathroom vanity.

The key consideration by Council for the disposal of any property are the following matters: -

- Whether the property is surplus to the Shire's requirements
- Comply with the statutory obligations contained in the LG Act.

Section 3.58 of the Local Government Act prescribed the method and process the Shire is required to follow to dispose of property (which includes land), Disposal includes sell, lease or other and included the following methods

- Public Auction (Section 3.58(2)(a) to the highest bidder;
- Public Tender (Section 3.58 (2)(b) to the person that makes the most acceptable tender whether or not the highest.
- Local Public Notice (Section 3.58 (3) by providing the following details in the public notice:
  - Description of the property
  - Details of the disposition (as contained in Section 3.58 (4) of the Act which includes
    - Names of all parties concerned
    - Price
    - Market valuation which is not older than 6 months
  - Invite submissions
  - Council considering submissions and resolving to proceed.

Shire staff are of the opinion that Council should consider disposal of the property given the demands placed on renewal of Shire infrastructure.

If Council was to agree to the disposal of the property, it would be recommended the funds received be placed in the Infrastructure Renewal Reserve Account.

#### **Attachments:**

1. IF N 23588 Sturt Pea Crescent 11 February 2018 [11.1.4.1]
2. Photos 11 Sturt Pea [11.1.4.2]

#### **Consultation:**

Statutory process contained in the Act relating to the notification for disposal of property.

#### **Statutory Environment:**

Nil

#### **Policy Implications:**

Nil

#### **Financial Implications:**

The Shire will receive funds from the sale of the property unless Council resolves to go ahead with the repairs and maintenance of the property. If this was the case, Council would need to consider a budget reallocation.

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Approves the disposal of Lot 707, 11 Sturt Pea Crescent, Kambalda West in accordance with section 3.58 of the Local Government Act by Public Auction.
2. Funds received from the sale of the property be placed in the Infrastructure Renewal Reserve Account.

**COUNCIL RESOLUTION: #226/18**

**Moved: Councillor, T Rathbone**

**Seconded: Councillor, S Botting**

That Council,

1. Approves the disposal of Lot 707, 11 Sturt Pea Crescent, Kambalda West in accordance with section 3.58 of the Local Government Act by Public Auction.
2. Funds received from the sale of the property be placed in the Infrastructure Renewal Reserve Account.
3. Requests that the CEO sets a reserve price of the property as per discussions at the November 2018 briefing.

**CARRIED ABSOLUTE MAJORITY 7/0**

# Goldfields Valuation Services Pty Ltd

PO Box 893, Rockingham WA 6168 Tel (08) 95272564 Mob 0417945647

## PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report (Short Form Report)

### INITIAL INSTRUCTIONS

<b>Date of Issue:</b>	1 February, 2018	<b>Your Reference:</b>	Purchase Order:20737
<b>Organisation/Primary Lender (Addressee):</b>	Coolgardie Shire	<b>Business Unit:</b>	
<b>Instructing Officer:</b>	Noeline Poke	<b>Fax/Email:</b>	
<b>Security Address:</b>	11 Sturt Pea Crescent, Kambalda WA 6442		
<b>Sale Contract Price <input type="checkbox"/></b>	<b>Contract</b>	<b>Contract Price</b>	<b>Contract</b>
<b>Estimated Value <input type="checkbox"/></b>	<b>Date:</b>	<b>for Construction:</b>	<b>Date:</b>
		\$0	
<b>Interest to be Valued:</b>	Fee Simple		
<b>Special Instructions:</b>	Nil		
<b>Extended Parties:</b>	Nil		

### PROPERTY SUMMARY

<b>Title Details:</b>	Lot:707; Volume: 1784; Folio: 895;		
<b>Registered Proprietor:</b>	Shire of Coolgardie Notification of Kambalda Water and Waste Water Facilities No. J338267.		
<b>Site Dimensions:</b>	Area: 813m <sup>2</sup>		
<b>Zoning/Instrument:</b>	Residential	<b>LGA:</b>	Coolgardie
<b>Main Building:</b>	4 bedrooms, 1 bathroom, lounge, kitchen/meals, laundry	<b>Current Use:</b>	Residential
<b>Built About:</b>	1975	<b>Addition(s) Made About:</b>	<b>Actual Rent:</b> \$pw
<b>Assumed Number of Bedrooms:</b>	4	<b>Number of Bathrooms:</b> 1	<b>Number of Car Bays:</b> 2
<b>Approximate Areas:</b>	Main building: 110m <sup>2</sup> ; Garage: 36m <sup>2</sup> ; Patio: 12m <sup>2</sup>		
<b>Marketability:</b>	Good		
<b>Environmental Issues:</b>	None we are aware of	Heritage Issues: None known	
<b>Essential Repairs:</b>	None we are aware of		

### RISK ANALYSIS SUMMARY

Property Risk	1	2	3	4	5	Market Risk	1	2	3	4	5
<b>Location &amp; Neighbourhood:</b>			3			<b>Reduced Value Next 2-3 yrs:</b>		2			
<b>Land (incl. Planning, Title):</b>		2				<b>Market Volatility:</b>				4	
<b>Environmental Issues:</b>		2				<b>Local Economy Impact:</b>			3		
<b>Improvements:</b>				4		<b>Market Segment Conditions:</b>		2			

**Risk Ratings:** 1=low 2=Low to Medium 3=Medium 4=Medium to High 5=High

**Risk Analysis Explanatory Note:** *Comment on any '4' or '5' Risk Ratings, or if three or more '3' Risk Ratings*

### VALUATION & ASSESSMENT SUMMARY

Value Component	As Is		Other Assessments
Land (Incl Planning, Title):	\$20,000	\$	Rental Value Unfurnished: \$250pw
Improvements:	\$100,000	\$	
Estimated Value (Inc nil GST):	\$120,000	\$	Replacement Insurance: \$220,000

We hereby certify that the property was inspected on the date below and assessments above have been carried out as at that date.  
We advise that the signatories below may not necessarily have been the inspecting valuer(s) with the valuation process being supervised by Fellow or Associate members of the Australian Property Institute who are also licensed under the Western Australian Land Valuers Licensing Act 1978.

**NOTE: All data provided in this summary page is wholly reliant on and must be read in conjunction with the information provided in the balance of this report including 'Assumptions, Conditions and Limitations'. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.**

# Goldfields Valuation Services Pty Ltd

## PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

### LAND

<b>Property Identification:</b>	Certificate of Title - Yes / Tax Map - Yes / Site inspection – 1 February, 2018
<b>Zoning Effect:</b>	The zoning permits a residence on the site and as such the current improvements conform.
<b>Location/Neighbourhood:</b>	The immediate location comprises a number of larger than average houses. Surrounding development comprises a similar standard of buildings.
<b>Site Description:</b>	The lot is basically level with the height of the road.
<b>Access:</b>	Access is via a bitumen road
<b>Available Services:</b>	Power, Water, Deep Sewerage, Telephone, Natural Gas

### MAIN BUILDING

<b>Style:</b>	Hardiplank clad residence	<b>Street Appeal:</b>	Reasonable
<b>Roof:</b>	Tile	<b>Main Walls:</b>	Hardiplank
<b>Window Frames:</b>	Aluminium	<b>Footings:</b>	Concrete
<b>Main Interior Linings:</b>	Plasterboard	<b>Flooring:</b>	Concrete
<b>External Condition:</b>	Reasonable		
<b>Internal Condition:</b>	Reasonable		
<b>Accommodation:</b>	4 bedrooms, 1 bathroom, lounge, kitchen/meals, laundry		
<b>Interior Layout:</b>	Standard		
<b>PC Items:</b>	Gas upright oven, air-conditioning, stainless steel sink,		
<b>Assumed Fixtures &amp; Features:</b>	Reasonably modern kitchen & bathroom.		

### ANCILLARY IMPROVEMENTS

Patio & garage

### SALES EVIDENCE

The subject property is located in Kambalda some fifty five kilometres south east of Kalgoorlie. Kambalda is a mining town developed in the first instance by the Western Mining Corporation about thirty years ago. The town has a permanent population of 5,000 and has two distinct areas known as Kambalda East, which is the original town and approximately five kilometres away, the newer area known as Kambalda West. Kambalda West was developed to create an environment away from the mines. Facilities in Kambalda West include a primary school, high school, public swimming pool, health centre, gymnasium, small shopping complex with Woolworths as the anchor tenant.

Demand for housing has slowed over the last few years due to Global Financial situation and the reduction in the demand for minerals. This situation has created a decrease in demand and has caused a corresponding decrease in the price of property.

The increase of 'fly in fly out' workforce has had a negative impact on the property values and appears this will continue in the short term.

Over the past month the market has started to strengthen. This is due to recent announcements that a couple of the local mines are looking at increasing the local workforce. There are currently 40 positions available at Gold Fields Australia St Ives. This announcement will see an increase in the number of property sales and should start the process of a strengthening market.

**NOTE: In accordance with Property Pro Supporting Memorandum 2002, only the 3 most recent comparable sales should be provided. Details of any additional sales that were considered are retained on file.**

Address	Price	Date
32 Hopbush Street, Kambalda	\$118,600	December 2017

### Comments

Three bedroom, one bathroom fibro residence with neat fixtures and fittings including a renovated bathroom, modern flooring, evaporative air conditioning, tile fire, renovated kitchen and bathroom, shed and a flat roof patio. Building area 100m<sup>2</sup>, Patio: 36m<sup>2</sup>, land area 770m<sup>2</sup>. Built 1974.

### In comparison to the subject property

One less bedroom and smaller land area than the subject property. Comparable standard to the subject property.

## Goldfields Valuation Services Pty Ltd

PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

<b>Address</b> 39 Atriplex Road, Kambalda	<b>Price</b> \$125,000	<b>Date</b> November 2017
<b>Comments</b> Three bedroom, one bathroom hardiplank and fibro residence with an upgraded kitchen and bathroom, modern flooring to the living areas, fibro clad garage and a flat roof patio. Building area 105m <sup>2</sup> , Patio: 36m <sup>2</sup> , land area 858m <sup>2</sup> . <b>In comparison to the subject property</b> One less bedroom than the subject property. Built 1970. Comparable standard to the subject property		
<b>Address</b> 18 Silver Gimlet Street, Kambalda	<b>Price</b> \$145,000	<b>Date</b> August 2017
<b>Comments</b> Three bedroom, one bathroom brick and fibro residence with an upgraded kitchen and a neat presentation throughout and a flat roof patio. Building area 110m <sup>2</sup> , Patio: 36m <sup>2</sup> , land area 873m <sup>2</sup> . <b>In comparison to the subject property</b> One less bedroom than the subject property. Built 1969.Superior improvements to the subject property.		
<b>Address</b> 45 Grevillea Crescent, Kambalda	<b>Price</b> \$149,000	<b>Date</b> February 2018
<b>Comments</b> Four bedroom, one bathroom brick and tile residence with modern fixtures and fittings including modern flooring, split system air conditioning, tile fire, renovated kitchen and bathroom and a flat roof patio. Building area 140m <sup>2</sup> , Patio: 36m <sup>2</sup> , land area 780m <sup>2</sup> . <b>In comparison to the subject property</b> Superior improvements to the subject property.		
<b>Address</b> 44 Hopbush Street, Kambalda	<b>Price</b> \$149,000	<b>Date</b> August 2017
<b>Comments</b> Four bedroom, one bathroom hardiplank and fibro residence with modern fixtures and fittings including modern flooring, split system air conditioning, tile fire, renovated kitchen and bathroom and a flat roof patio. Building area 140m <sup>2</sup> , Patio: 36m <sup>2</sup> , shed: 72m <sup>2</sup> , land area 784m <sup>2</sup> . <b>In comparison to the subject property</b> Superior improvements to the subject property. Built 1973.		
<b>MARKET ACTIVITY</b>		
<b>Latest Sale of Subject property</b>	N/A	
<b>Level of market activity:</b>	Slowly increasing	
<b>Recent market direction:</b>	Downward	
<b>Two or Multi-tiered market:</b>	No	
<b>COMMENTS</b>		
This valuation is based upon an analysis of the above sales evidence.		
<b><u>Strengths of the property include the following:</u></b>		
<ul style="list-style-type: none"><li>Reasonably modern bathroom</li><li>Family room</li></ul>		
<b><u>Weaknesses of the property include the following:</u></b>		
<ul style="list-style-type: none"><li>Only one bathroom</li><li>Reasonably basic throughout</li><li>Limited under cover out door area</li><li>No carport</li></ul>		

## Goldfields Valuation Services Pty Ltd

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**Liability limited by a scheme approved under Professional Standards Legislation**

### **DEPRECIATED REPLACEMENT COST**

This is a Valuation method used to support the value of Current Market Value of the property determined within this report. This method considers the replacement cost of the improvements and depreciates the existing improvements to reflect their current value.

	m <sup>2</sup>	Rate	Bldg	Depreciated	Amount
		per m2	cost		
Main building	110	\$1,500	\$165,000	45%	\$90,750
Patio	12	\$800	\$9,600	45%	\$5,280
Garage	36	\$800	\$28,800	80%	\$5,760
Fencing	100	\$100	\$10,000	80%	\$2,000
<b>SUB TOTAL</b>			<b>\$213,400</b>		<b>\$103,790</b>
<b>LAND</b>			<b>\$20,000</b>		<b>\$20,000</b>
<b>TOTAL</b>			<b>\$233,400</b>		<b>\$123,790</b>


### **STRATA TITLE**

The market Value of Lot in Strata Plan (unit entitlement being out of ) is assessed without knowledge of orders against the Strata Company and without the benefit of a search of the Strata Company records at \$ (as is).

### **SECURITISATION REQUIREMENTS**

- Not subject to flooding or land slip
- Not affected by main road acquisition
- No electrical easements
- Not affected by rail.
- Not affected by pests
- Not affected by heritage issues
- Not affected by encroachments
- No environmental hazards

### **VALUER AUTHORITY**

<b>Date of Inspection &amp; Valuation:</b>	1 February, 2018	  Licensed Valuer 44020 (WA)
<b>Valuer's File Ref:</b>	M21/18	
<b>Firm:</b>	Goldfields Valuation Services Pty Ltd	
<b>Address:</b>	PO Box 893, Rockingham WA 6168	
<b>Valuer:</b>	Mark McGillivray AAPI Certified Practising Valuer Licensed Valuer 44020 (WA) API Number 64972	
<b>Phone:</b>	(08) 95272564	
<b>Mobile:</b>	0417945647	
<b>Email</b>	<a href="mailto:mark@goldfieldsvaluations.com.au">mark@goldfieldsvaluations.com.au</a>	
<b>Authorised for Issue by:</b>	Mark McGillivray AAPI Certified Practising Valuer Licensed Valuer 44020 (WA)	

## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

#### ATTACHMENTS

- Photographs
- Copy of instruction to Value/Copy of written confirmation of receipt of verbal instruction
- Copy of Certificate of Title
- Assumptions, Conditions and Limitations

#### PHOTOGRAPHS





## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

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## **Goldfields Valuation Services Pty Ltd**

PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

### **COPY OF INSTRUCTION TO VALUE**

Good Morning Mark

Can I please get you to quote for valuations on some residential properties at the Shire of Coolgardie. The address for the properties are listed below

1 Gimlet Court Kambalda  
4 Eucalypt Court Kambalda  
11 Sturt Pea Crescent Kambalda  
11 Goodenia Court Kambalda  
11 Wildflower Court Kambalda  
56 King Street Coolgardie  
110 Forrest Street Coolgardie  
4/33 Sylvester Street Coolgardie

We would be looking at getting these valuations done as soon as possible.

**Regards**  
**Noeline Poke**



**Administration Coordinator**  
**Shire of Coolgardie**  
PO Box 138  
Kambalda WA 6442  
Telephone : (08) 90802111  
Fax : (08) 90273125  
Email [ccs@coolgardie.wa.gov.au](mailto:ccs@coolgardie.wa.gov.au)

## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

Security: 11 Sturt Pea Crescent, Kambalda

#### PURCHASE ORDER

 <b>Shire of Coolgardie</b> <span>Our Community, Our People, Our Future</span>				
Irish Mulga Drive, Kambalda WA 6442 Sylvester Street, Coolgardie WA 6429 PO Box 138, Kambalda WA 6442 OFFICE HOURS: 8.30 am - 4.30 pm Monday to Friday		Phone : (08) 9080 2111 Fax : (08) 9027 3125 Email : <a href="mailto:mail@coolgardie.wa.gov.au">mail@coolgardie.wa.gov.au</a> Web: <a href="http://www.coolgardie.wa.gov.au">www.coolgardie.wa.gov.au</a> ABN: 89 883 388 617		
<b>PURCHASE ORDER</b>				
Order Number must be quoted on all packing slips and invoices <b>ANY INVOICE WITHOUT AN ORDER NUMBER WILL NOT BE PAID</b>				
CR NO. 20497		<b>Purchase Order No 20737</b>		
To : GOLDFIELDS VALUATION SERVICES PTY LTD P.O.BOX 1154 KALGOORLIE WA 6433		<b>SUPPLIER COPY</b> DATE 29/01/2018 Page 1 of 1 FAX TO 9091 5423		
Please supply the following in accordance with instructions				
Quantity	Description	Reference	Unit Value	Line Value
8.00	Valuation of shire house		\$400.0000	\$3,200.00
<b>TOTAL INCLUDING GST</b>				<b>\$3,200.00</b>
Deliver To :				
Purchasing Officer Signature	 NOELINE POKE			
Requesting Officers Name	N. POKE			

# Goldfields Valuation Services Pty Ltd

PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

Security: 11 Sturt Pea Crescent, Kambalda

## COPY OF CERTIFICATE OF TITLE

Transfer D616873 WESTERN AUSTRALIA REGISTER BOOK VOL 1784 FOL 895  
Volume 1782 Folio 892

### CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land (together with the undermentioned easements and interests therein) in the Second Schedule hereto.

Dated 1st December, 1983

REGISTRAR OF TITLES

Page 1 of 2 pages

ESTATE AND LAND REFERRED TO

Estate in fee simple in Kambalda lot 707, delineated on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 12.19 metres.

FIRST SCHEDULE (continued overleaf)

Shire of Coolgardie of Bayley Street, Coolgardie.

SECOND SCHEDULE (continued overleaf)

NIL

THIRD SCHEDULE

SCALE 1:750  
PUBLIC PLAN KAMBALDA DISTRICT 38-20

NOTE: RULING THROUGH AND SEALING WITH THE OFFICE SEAL INDICATES THAT AN ENTRY NO LONGER HAS EFFECT. ENTRIES NOT RULED THROUGH MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

#### ASSUMPTIONS, CONDITIONS AND LIMITATIONS

##### Supporting Memorandum

This report is made in accordance with the Australian Property Institute (API) PropertyPRO™ Residential Valuation and Security Assessment Supporting Memorandum approved 8 May 1998, revised 9 August 2002 and must be interpreted with that Memorandum.

##### Conflict of Interest

Neither the responsible valuer, nor any member of this firm, has any conflict of interest, or direct, indirect or financial interest in relation to this property that is not disclosed herein.

##### Third Parties

This report is for the use only of the party to whom it is addressed and for no other purpose and no responsibility is accepted to any third party for the whole or part of its contents.

##### Mortgage Insurer

The mortgage insurer noted at the front of this report may rely upon this valuation for mortgage insurance purposes.

##### Security Recommendation

In accordance with Australian Property Institute (API) Professional Practice Fifth Edition, a security recommendation has not been made as to the suitability of the security as this is a commercial decision for the lender which may not only be based on the content of this report, but may also extend to factors beyond the property itself. It is not normally appropriate for the Valuer to recommend a loan to value ratio (LVR) or percentage to advance.

##### Market Value

In accordance with the International Valuation Standards Committee (IVSC), the definition of market value is as follows:

"Market value is the estimate amount for which an asset should exchange on the date of valuation between a willing buyer and a willing seller in an arms length transaction after proper marketing wherein the parties had each acted knowledgeably, prudently and without compulsion."

Assessment of market value includes chattels such as fixed floor coverings, light fittings, curtains, dishwasher, etc. which are normally sold with residential properties.

##### "As Is" Valuation

A valuation that provides the current market value of the property as it currently exists rather than the value of the proposed development.

##### "As If Complete" Valuation

A valuation that assumes the proposed development to be in a completed state as at the date of valuation and reflects current market conditions at the date of valuation.

##### Forced Sale Value

The expressions 'forced sale value' and 'distress sale value' are considered to be inconsistent with the concept of 'market value' and represent expressions of property prices achieved under different selling conditions.

*'The current forced sale assessment is based on a sale by the mortgagee (or receiver, etc, as appropriate) at public auction or within a reasonable period after such auction having regard to the nature of the subject property, after full and proper marketing and it reflects the valuer's view of the market conditions prevailing at the date of this report.'*

##### Authorisation for Issue

This valuation is authorised for issue by the Managing Director or Acting Managing Director. This authority indicates that the valuation is made under the umbrella of Goldfields Valuation Services P/L, but does not imply that the Managing Director or Acting Managing Director had direct input into the valuation or undertook a supervisory role.

## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

#### ASSUMPTIONS, CONDITIONS AND LIMITATIONS (CONTINUED)

##### Market Movement

This valuation is current as at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). Goldfields Valuation Services P/L does not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, Goldfields Valuation Services P/L does not assume any responsibility or accept any liability where this valuation is relied upon after expiration of three (3) months from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

##### Insurance Estimate

The valuer undertaking this valuation is not a Quantity Surveyor and, as such, this insurance estimate is based upon published cost data and is intended as a guide only. A copy of the specific insurance policy has not been provided. The insurance estimate is based on a total destruction of the existing improvements and their replacement with improvements of an identical size, quality and amenity, but having regard to modern building techniques and materials. It also includes provision for cost escalation during the period of insurance and rebuilding process, allowances for demolition and site clean up and professional fees. The cost of alternative rental accommodation is not included. It is recommended you check that the above basis is consistent with the type of insurance cover taken.

##### State of Repair

It should be noted that, whilst careful inspection of the improvements has been carried out, a detailed structural survey and testing of any of the services or inspection of unexposed or inaccessible portions of the building have not been completed. Therefore, it is not possible to confirm that these are free from defect, rot or infestation. The valuer's inspection does not constitute a structural survey and is not intended as such. Prospective purchasers, mortgagors or mortgagees need to make their own enquiries in this regard.

This valuation is made on the basis that the property is structurally sound and maintained to a reasonable state of repair relative to its age. If any structural issues are noted or confirmed in a structural survey, any effect on the value stated in this report will need to be reassessed.

##### Title Boundaries

It should be noted that, whilst careful inspection of the property has been carried out, a detailed site survey has not been completed. Therefore, it is not possible to confirm that the buildings are correctly sited within the legal lot boundaries. The valuer's inspection does not constitute a site survey and is not intended as such. Prospective purchasers, mortgagors or mortgagees need to make their own enquiries in this regard.

This valuation is made on the basis that there are no encroachments by or upon the property and this should be confirmed by a current survey report and/or advice from a Registered Surveyor. If any encroachments are noted or confirmed in a survey report, any effect on the value stated in this report will need to be reassessed.

##### Heritage Listing

The Heritage Council of Western Australia maintains a register of Heritage Places under the Heritage of Western Australia Act 1990. The State Register of Heritage Places recognises a place's value and importance to Western Australia and includes buildings, structures, gardens, cemeteries, landscapes and archaeological sites. The State Register provides a recognised heritage place with statutory protection to ensure that it is conserved into the future.

The Heritage Places Database not only includes places listed in the State Register, but also those listed in Local Government Municipal Inventories, the Commonwealth's Register of the National Estate and the National Trust's List of Classified Places.

No search of the State Register of Heritage Places has been undertaken; however, it is considered unlikely there are any such issues which may affect the value of the subject property.

##### Native Title

The value and utility of land can be adversely affected by the presence of Aboriginal Sacred Sites. Aboriginal requirements can only be determined by the appointment of an appropriate expert. Therefore, it cannot be warranted that there are no such sites on the land.

An Aboriginal Heritage Sites Register is determined under Section 38 of the State's Aboriginal Heritage Act 1972 and is maintained by the Department of Indigenous Affairs. In accordance with information from the Department of Indigenous Affairs, the Register is not considered conclusive evidence.

Under the Native Title Act 1993, native title has been extinguished over land which is held in freehold. Enquiries with the Department of Planning and Infrastructure reveals that Special Leases under Section 116 of the Land Act 1993 also extinguish native title.

Accordingly, this valuation has been undertaken on a freehold fee simple basis and any allowance for possible native title claim over the land has not been considered. If it is determined that the property is so affected, the right to review this valuation is reserved.

## Goldfields Valuation Services Pty Ltd

### PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

#### ASSUMPTIONS, CONDITIONS AND LIMITATIONS (CONTINUED)

##### Contamination

The client acknowledges and recognises that the valuer is not expert in identifying environmental hazards and compliance requirements affecting properties. The valuer has endeavoured to identify all matters of environmental concern and, from investigations, is not aware of any significant environmental problem which may affect the subject or surrounding properties. The valuer will not be liable nor responsible for his failure to identify all such matters of environmental concern and the impact which any environmental related issued has on the property and its value, including loss arising from site contamination, non-compliance with environmental laws, or costs associated with the clean-up of a property in which an environmental hazard has been recognised, including action by the Environmental Protection Authority to recover clean-up costs pursuant to the Environmental Protection Act.

##### GST (A New Tax System (Goods and Services Tax) Act 1999)

A Goods and Services Tax (GST) became effective on 1 July 2000.

Existing residential properties, designed and used for residential purposes, are exempt from GST. The sale of a rural property can be a GST-free supply under certain circumstances.

For this reason, all analyses and values in this valuation, unless stated otherwise, are inclusive of nil GST.

##### Searches and Requisitions

Whilst every reasonable care has been taken during the valuer's inspection of the property and in making relevant enquiries, a Written Flood Search, Written Town Planning Certificate, Special Inspection Search by the Local Authority Building Department, Structural Survey by an Architect or Engineer, or Identification Survey by a Licensed Surveyor have undertaken or requested. In the absence of these formal searches or enquiries, it is assumed that the results of any such searches would not disclose any matters significantly affecting the value of the property.

##### Approvals

It is assumed that any improvements upon the property comply in all material respects with any restrictive covenants affecting the site and have been built and are occupied and being operated, in all material respects, in full compliance with all requirements of the law, including all zoning, land-use classification, building, planning, fire and health by-laws (including asbestos), rules, regulations, orders and codes of all authorities and that there are no outstanding requisitions.

##### Serviced Apartments under Lease to Operator

If this valuation is assessed on an 'in use' basis reflecting the terms of the current lease as a serviced apartment and including the value of furniture and fittings and if the 'in use' value is used for security purposes, it is essential that the Bank take a charge over all assets by means of a Registered Mortgage (freehold) and a Registered Equitable Mortgage or Bill of Sale (furniture and fittings).

##### Realisation Expenses

No allowance has been made in this valuation for realisation expenses.

##### Elements of the Risk Analysis

Location & Neighbourhood	This Risk Rating reflects an overall rating for these two aspects.
Land (Incl Planning & Title)	Land in this instance refers not only to the land physically, but also to access, services, planning and title.
Environmental Issues	This aspect of the Risk Analysis covers a range of environmental issues including contamination (refer to Environmental Issues heading).
Improvements	This aspect refers to all improvements, whether the main building or ancillary improvements (and for a TBE - Proposed Dwelling, Extensions or Renovations, would include concerns about aspects of the project or tender).
Reduced Value next 2 - 3 yrs	This Risk Rating is an indication of the level of risk of this property reducing in value over the next 2-3 years. It is a forward-looking summary rating taking into account aspects affecting, or likely to affect, the value of the property. The assessment is made on the basis of information that is common knowledge and/or readily ascertainable in the market and having regard to reasonably foreseeable events as at the date of the assessment. The rating cannot be expected to reflect information that was not common knowledge, or conditions, events or circumstances that occur subsequently or unexpectedly.
Market Volatility	This aspect reflects the risk of significant adverse impact on the value of the property of the market changing direction rapidly. While this will reflect historical performance, reasonably foreseeable events should also be taken into account.
Local Economy Impact	This aspect reflects the extent to which a significant change in the local economy is impacting adversely and/or the risk that it may impact adversely on the value of the property in the 2-3 year time frame.
Market Segment Conditions	This aspect reflects the extent to which the condition of the market in this particular market segment is impacting or may impact adversely on the property.

## Goldfields Valuation Services Pty Ltd

PropertyPRO™ Residential Valuation and Security Assessment Pro-forma Report

*Security: 11 Sturt Pea Crescent, Kambalda*

### ASSUMPTIONS, CONDITIONS AND LIMITATIONS (CONTINUED)

#### Sale and Ownership Data

This valuation relies on information supplied to Goldfields Valuation Services P/L by the State Government's Landgate office through a private supplier and the right to amend this report is reserved should this information prove incorrect.

Although all comparison properties are inspected, physical internal inspection is generally not possible and information provided by the selling agent and/or Landgate's summary of property description is relied upon to assist in making fair comparisons.

#### Assignment of Valuation

Should this valuation be subject to assignment, confirmation, reissue or other act, the signing valuer(s) has/have not reinspected the property nor undertaken further investigation or analysis as to any changes since the initial valuation and accept no responsibility for reliance upon the initial valuation other than as a valuation of the property as at the date of the initial valuation.

#### Extended Liability

This report has been prepared for the private and confidential use of the client to whom it is addressed and parties to whom liability has been extended (if any) and should not be reproduced, either wholly or in part, or relied upon by third parties for any use without the express authority of Goldfields Valuation Services P/L.











### 11.1.5 Financial Activity Statement For The Period Ended 31 October 2018

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6379
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	22 November 2018
<b>Author:</b>	Martin Whitely, Consultant

#### **Summary:**

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 October 2018 is presented to Council for adoption.

#### **Background:**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995 requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds monthly and that the report be noted by Council.

#### **Comment:**

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 30 June 2018, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

**Attachments:**

1. Management Report - October 2018 [11.1.5.1]
2. Monthly Financials - October 2018 [11.1.5.2]

**Consultation:**

James Trail, Chief Executive Officer  
Jade Tarasinski, Senior Finance Officer

**Statutory Environment:**

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

**34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Policy Implications:**

Nil

**Financial Implications:**

The Financial Report is information only and there are no financial implications relating to this item.

**Strategic Implications:**

Nil

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That the Monthly Financial Activity Statement for the period 1 July 2018 to 31 October 2018 be received.

**COUNCIL RESOLUTION: #227/18**

**Moved: Councillor, E Winter**

**Seconded: Councillor, T Rathbone**

**That the Monthly Financial Activity Statement for the period 1 July 2018 to 31 October 2018 be received.**

**CARRIED ABSOLUTE MAJORITY 7/0**

**Shire of Coolgardie**  
**Management Report for the period ended 31 October 2018**

**PENDING / OUTSTANDING ITEMS**

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Municipal Bank</b>	Reconciliation	<b>Nov 2018</b>	During the compilation of the Monthly financial Statements it was noted that the bank was unreconciled	All bank accounts are to be reconciled at the end of each month	<b>HIGH</b>	<b>Pending</b>	Reconciliation needs to be completed following the move to manually completing the bank reconciliation instead of using the module within Synergy. Currently in the process of completing.	<b>December 2018</b>
<b>Trust</b>	Reconciliation	<b>Nov 2018</b>	Noted that the bank was unreconciled	Trust account to be reconciled at the end of each month	<b>HIGH</b>	<b>Pending</b>	Reconciliation needs to be completed and balanced back to the Trust Ledger. Currently in the process of completing.	<b>December 2018</b>
<b>Records Facility Bank</b>	Reconciliation	<b>Nov 2018</b>	It was noted that the records bank account is unreconciled	Records Facility bank account to be reconciled at the end of each month	<b>HIGH</b>	<b>Pending</b>	Reconciliation needs to be completed and balanced back to the records facility bank statements. Currently in the process of completing.	<b>December 2018</b>
<b>Records Facility</b>	Accounting transactions	<b>Nov 2018</b>	Identified during the final audit that transactions should not be appearing in the Shire's GL	All transactions for 18/19 financial year to be reallocated	<b>HIGH</b>	<b>Pending</b>	All revenue and expenditure costs to be removed from the Shire's GL and any amounts owing to other LG's will be held in Trust	<b>December 2018</b>
<b>Gross Salaries</b>	Reconciliation	<b>Nov 2018</b>	The Gross Salaries account is out of balance due to amounts accrued in 17/18	Both GL accounts are to reconcile to one another	<b>MEDIUM</b>	<b>Pending</b>	Both GL accounts need to reconcile back to one another to ensure salaries are allocated to jobs	<b>December 2018</b>

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Business Activity Statements</b>	Processing & Lodgement of Statements	<b>Nov 2018</b>	Identified that while activity statements were being entered into the ATO portal not all statements had been lodged with the ATO	Monthly activity statements need to be lodged with ATO & payments made in a timely manner	<b>HIGH</b>	<b>Pending</b>	I have since been issued with an ATO Portal login and have lodged the activity statements for the current periods. There is still one activity statement that needs to be reconciled and lodged.	<b>December 2018</b>
<b>Accrued Expenses</b>	Reconciliation	<b>Nov 2018</b>	There are some amounts accrued into the 17/18 financial year that still to be reversed in 18/19 year	Amounts sitting in Accrued Expenses account to be offset against expenditure shown in 18/19	<b>LOW</b>	<b>Pending</b>	Amounts sitting in Accrued Expenses are overstating expenditure by the same amount	<b>December 2018</b>
<b>ATO Clearing Account</b>	Reconciliation	<b>Nov 2018</b>	Not all amounts have been cleared from the balance sheet clearing account	All activity statements need to be processed & lodged in the ATO Portal	<b>MEDIUM</b>	<b>Pending</b>	Activity statements need to be reconciled and lodged and all payments and refunds to be offset against outstanding amounts sitting in the ATO Clearing Account	<b>December 2018</b>
<b>Asset Reconciliations</b>	Disposals & Acquisitions	<b>Sep 2018</b>	Disposals and Acquisitions not processed in Synergy	Process asset transactions in Synergy & reconcile back to GL	<b>MEDIUM</b>	<b>Pending</b>	Assets purchased and disposed during the month have not been processed in Synergy.	<b>December 2018</b>
<b>Financial Management Review</b>	Various	<b>August 2018</b>	The FMR highlighted areas of non compliance and high priority that require to be continually addressed.	Implement a plan for addressing the matters raised in the FMR	<b>MEDIUM</b>	<b>Pending</b>	Many of the matters raised in the FMR are procedural issues addressed by the Month End Reporting Checklist. Other matters addressed on an ongoing basis.	<b>December 2018</b>
<b>Debtors</b>	Negative Balances	<b>May 2018</b>	There are still some negative debtors balances	Investigate the existing negative balances	<b>MEDIUM</b>	<b>Pending</b>	Most of the amounts have now been rectified, however it is still a work in progress.	<b>December 2018</b>

## CLOSED ITEMS

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
Monthly Financials	Budget Profiling	July 2018	Not all budget profiling has been completed for the 2018/19 year	All budget profiling to be completed for the Aug 2018 financials	MEDIUM	Closed	Budget profiling completed during September. Anticipated there will still be some minor adjustments required, however overall profiling has now been completed.	September 2018
Depreciation	Reconciliation	Dec 2017	Full year depreciation in Asset Register does not reconcile to the GL	Reconcile Asset Register with the general ledger	MEDIUM	Ongoing	Asset reconciliations to be completed for the 2017/18 Annual Financial Statements.	September 2018
Debtors	Outstanding Balances	May 2018	Outstanding debtors are not being followed up in a timely manner.	Outstanding debtors to be followed, particularly those sitting in 90+ days.	MEDIUM	Ongoing	Outstanding debtors now being followed up in a more timely manner.	September 2018
Debtors	Provision for Doubtful Debts	May 2018	The current provision for doubtful debts is \$1,924,556.	The provn for doubtful debts is adjusted to reflect the likelihood of currently balances not being received.	MEDIUM	Closed	O'Dea Ward assessments written off and provision for doubtful debts increased to allow for potentially impaired outstanding balances.	September 2018





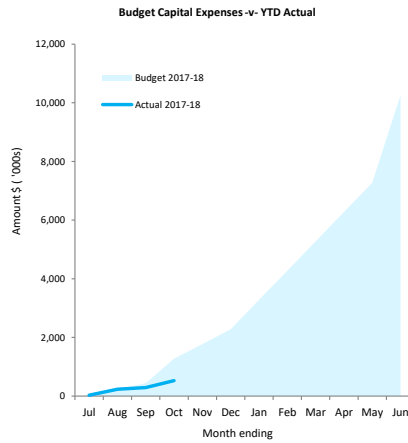
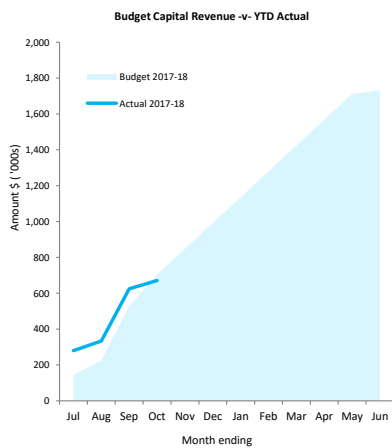
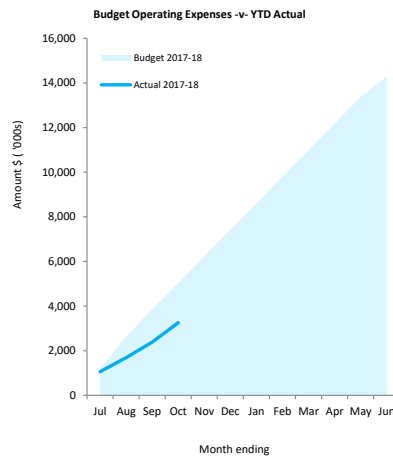
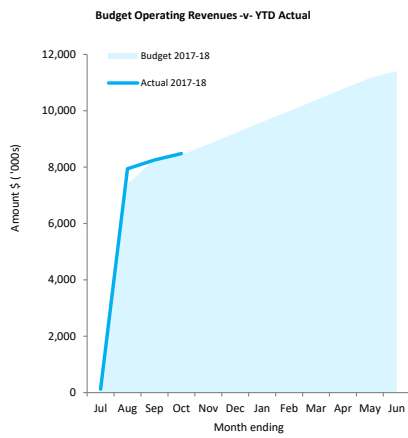
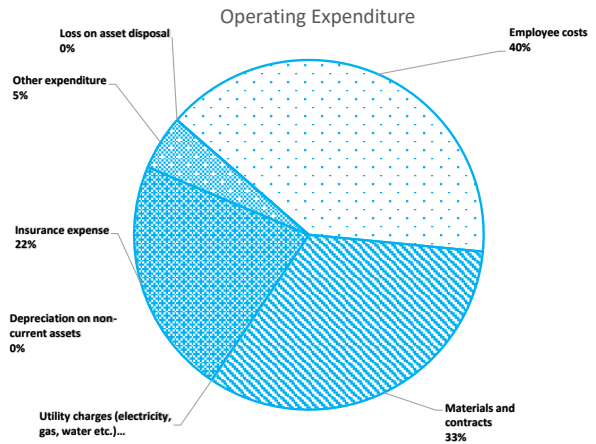
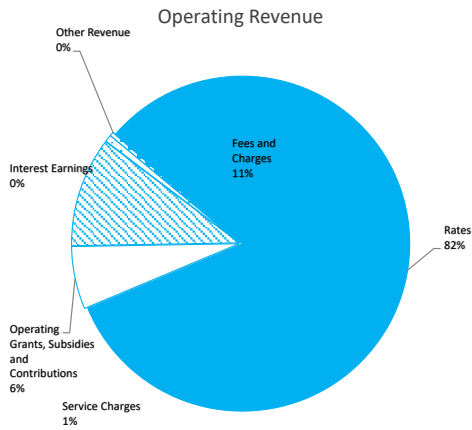
**SHIRE OF COOLGARDIE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 October 2018**

LOCAL GOVERNMENT ACT 1995  
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Coolgardie**  
**Information Summary**  
**For the Period Ended 31 October 2018**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF COOLGARDIE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**Statutory Reporting Program**  
**For the Period Ended 31 October 2018**

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var .
		\$		\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	2	3,195,749	3,195,749	3,195,749	<b>2,850,044</b>	<b>(345,705)</b>	<b>(11%)</b>	▼
<b>Revenue from operating activities</b>								
General Purpose Funding		7,315,480	7,315,480	6,881,909	<b>6,896,156</b>	14,247	0%	▲
Governance		70,500	70,500	164	<b>4,075</b>	3,911	2384%	▲
Law, Order, Public Safety		22,390	22,390	7,460	<b>6,201</b>	<b>(1,259)</b>	<b>(17%)</b>	▼
Health		2,400	2,400	800	<b>1,147</b>	347	43%	▲
Education and Welfare		239,991	239,991	112,070	<b>124,788</b>	12,718	11%	▲
Housing		94,760	94,760	31,584	<b>42,525</b>	10,941	35%	▲
Community amenities		1,006,099	1,006,099	917,210	<b>1,001,541</b>	84,331	9%	▲
Recreation and Culture		151,500	151,500	50,496	<b>59,488</b>	8,992	18%	▲
Transport		729,469	729,469	205,048	<b>(4,247)</b>	<b>(209,294)</b>	<b>(102%)</b>	▼
Economic Services		1,763,729	1,763,729	216,225	<b>347,622</b>	131,397	61%	▲
Other Property and Services		10,000	10,000	3,332	<b>2,502</b>	<b>(830)</b>	<b>(25%)</b>	▼
		11,406,318	11,406,318	8,426,297	<b>8,481,798</b>	55,501	0%	
<b>Expenditure from operating activities</b>								
General Purpose Funding		<b>(244,719)</b>	<b>(244,719)</b>	<b>(88,900)</b>	<b>(92,864)</b>	<b>(3,964)</b>	<b>(4%)</b>	▼
Governance		<b>(1,865,219)</b>	<b>(1,865,219)</b>	<b>(617,899)</b>	<b>(653,208)</b>	<b>(35,309)</b>	<b>(6%)</b>	▼
Law, Order, Public Safety		<b>(275,457)</b>	<b>(275,457)</b>	<b>(91,772)</b>	<b>(51,897)</b>	39,875	43%	▲
Health		<b>(208,301)</b>	<b>(208,301)</b>	<b>(50,404)</b>	<b>(37,339)</b>	13,065	26%	▲
Education and Welfare		<b>(375,230)</b>	<b>(375,230)</b>	<b>(125,028)</b>	<b>(83,176)</b>	41,852	33%	▲
Housing		<b>(237,691)</b>	<b>(237,691)</b>	<b>(79,092)</b>	<b>(60,892)</b>	18,200	23%	▲
Community Amenities		<b>(1,628,466)</b>	<b>(1,628,466)</b>	<b>(506,652)</b>	<b>(485,975)</b>	20,677	4%	▲
Recreation and Culture		<b>(2,813,219)</b>	<b>(2,813,219)</b>	<b>(922,392)</b>	<b>(591,469)</b>	330,923	36%	▲
Transport		<b>(5,317,797)</b>	<b>(5,317,797)</b>	<b>(1,845,297)</b>	<b>(547,165)</b>	1,298,132	70%	▲
Economic Services		<b>(1,311,966)</b>	<b>(1,311,966)</b>	<b>(465,196)</b>	<b>(381,717)</b>	83,479	18%	▲
Other Property and Services		<b>(10,000)</b>	<b>(10,000)</b>	<b>(240,853)</b>	<b>(268,255)</b>	<b>(27,402)</b>	<b>(11%)</b>	▼
		<b>(14,288,064)</b>	<b>(14,288,064)</b>	<b>(5,033,485)</b>	<b>(3,253,957)</b>	1,779,528		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		5,026,699	5,026,699	1,675,488	<b>0</b>	<b>(1,675,488)</b>	<b>(100%)</b>	▼
Adjust (Profit)/Loss on Disposal		19,000	19,000	6,332	<b>0</b>	<b>(6,332)</b>	<b>(100%)</b>	▼
<b>Amount attributable to operating activities</b>		2,163,953	2,163,953	5,074,632	<b>5,227,841</b>	153,209		
<b>Investing activities</b>								
Grants, Subsidies and Contributions		1,731,044	1,731,044	704,309	<b>671,192</b>	<b>(33,117)</b>	<b>(5%)</b>	▼
Proceeds from Disposal of Assets	3	43,400	43,400	3,617	<b>263,564</b>	259,947	7187%	▲
Land & Buildings		<b>(1,123,815)</b>	<b>(1,123,815)</b>	<b>(240,000)</b>	<b>(32,898)</b>	207,102	86%	▲
Furniture & Equipment	3	<b>(95,000)</b>	<b>(95,000)</b>	<b>(23,000)</b>	<b>(1,510)</b>	21,490	93%	▲
Plant & Equipment	3	<b>(782,343)</b>	<b>(782,343)</b>	<b>(80,000)</b>	<b>(91,522)</b>	<b>(11,522)</b>	<b>(14%)</b>	▼
Roads	3	<b>(4,599,311)</b>	<b>(4,599,311)</b>	<b>(832,830)</b>	<b>(347,520)</b>	485,310	58%	▲
Drainage	3	<b>(100,000)</b>	<b>(100,000)</b>	<b>(33,324)</b>	<b>(5,882)</b>	27,442	82%	▲
Parks & Ovals	3	<b>(322,882)</b>	<b>(322,882)</b>	<b>(55,000)</b>	<b>(14,572)</b>	40,428	74%	▲
Footpaths	3	<b>(90,000)</b>	<b>(90,000)</b>	0	<b>0</b>	0	0%	▲
Sewerage	3	<b>(100,000)</b>	<b>(100,000)</b>	0	<b>(18,000)</b>	<b>(18,000)</b>	<b>(100%)</b>	▼
Infrastructure Other	3	<b>(3,045,000)</b>	<b>(3,045,000)</b>	<b>(10,000)</b>	<b>(15,585)</b>	<b>(5,585)</b>	<b>(100%)</b>	▼
<b>Amount attributable to investing activities</b>		<b>(8,483,907)</b>	<b>(8,483,907)</b>	<b>(566,228)</b>	<b>407,267</b>	973,495		
<b>Financing activities</b>								
Proceeds from New Debentures	9	2,640,000	2,640,000	0	<b>0</b>	0		
Transfer from Reserves	7	995,243	995,243	0	<b>0</b>	0	0%	
Repayment of Debentures	9	<b>(293,868)</b>	<b>(293,868)</b>	<b>(36,075)</b>	<b>(36,075)</b>	0	0%	
Transfer to Reserves	7	<b>(217,170)</b>	<b>(217,170)</b>	0	<b>0</b>	0	0%	
<b>Amount attributable to financing activities</b>		3,124,205	3,124,205	<b>(36,075)</b>	<b>(36,075)</b>	0		
<b>Closing Funding Surplus(Deficit)</b>	2	0	0	7,668,078	<b>8,449,076</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF COOLGARDIE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**By Nature or Type**  
**For the Period Ended 31 October 2018**

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$		\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	2	3,195,749	3,195,749	3,195,749	2,850,044	(345,705)	(11%)	▼
<b>Revenue from operating activities</b>								
Rates - General		6,951,913	6,951,913	6,956,913	6,980,226	23,313	0%	▲
Operating grants, subsidies and contributions		2,992,549	2,992,549	575,885	512,687	(63,198)	(11%)	▼
Fees and charges		1,183,856	1,183,856	800,839	899,502	98,663	12%	▲
Interest earnings		240,000	240,000	79,996	56,943	(23,053)	(29%)	▼
Other revenue		32,000	32,000	10,664	32,440	21,776	204%	▲
Profit on disposal of assets		6,000	6,000	2,000	0	(2,000)	(100%)	▼
		11,406,318	11,406,318	8,426,297	8,481,798	55,501		
<b>Expenditure from operating activities</b>								
Employee costs		(4,358,731)	(4,358,731)	(1,461,553)	(1,339,494)	122,059	8%	▲
Materials and contracts		(3,614,880)	(3,614,880)	(1,295,438)	(1,189,573)	105,865	8%	▲
Utility charges (electricity, gas, water etc.)		(506,330)	(506,330)	(168,632)	(125,248)	43,384	26%	▲
Depreciation on non-current assets		(5,026,699)	(5,026,699)	(1,675,488)	0	1,675,488	100%	▲
Interest expense		(69,079)	(69,079)	(23,016)	(19,890)	3,126	14%	▲
Insurance expense		(301,950)	(301,950)	(300,648)	(292,121)	8,527	3%	▲
Other expenditure		(385,395)	(385,395)	(100,378)	(287,630)	(187,252)	(187%)	▼
Loss on asset disposal		(25,000)	(25,000)	(8,332)	0	8,332	100%	▲
		(14,288,064)	(14,288,064)	(5,033,485)	(3,253,957)	1,779,528		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		5,026,699	5,026,699	1,675,488	0	(1,675,488)	(33%)	▼
Add back (Profit)/Loss on Asset Disposal		19,000	19,000	6,332	0	(6,332)	(33%)	▼
<b>Amount attributable to operating activities</b>		2,163,953	2,163,953	5,074,632	5,227,841	153,209		
<b>Investing activities</b>								
Non-operating grants, subsidies and contributions		1,731,044	1,731,044	704,309	671,192	(33,117)	(5%)	▼
Proceeds from Disposal of Assets	3	43,400	43,400	3,617	263,564	259,947	7187%	▲
Land & Buildings	3	(1,123,815)	(1,123,815)	(240,000)	(32,898)	207,102	86%	▲
Furniture & Equipment	3	(95,000)	(95,000)	(23,000)	(1,510)	21,490	93%	▲
Plant & Equipment	3	(782,343)	(782,343)	(80,000)	(91,522)	(11,522)	(14%)	▼
Roads	3	(4,599,311)	(4,599,311)	(832,830)	(347,520)	485,310	58%	▲
Drainage	3	(100,000)	(100,000)	(33,324)	(5,882)	27,442	82%	▲
Parks & Ovals	3	(322,882)	(322,882)	(55,000)	(14,572)	40,428	74%	▲
Footpaths	3	(90,000)	(90,000)	0	0	0	0%	▲
Sewerage	3	(100,000)	(100,000)	0	(18,000)	(18,000)	(100%)	▼
Infrastructure Other	3	(3,045,000)	(3,045,000)	(10,000)	(15,585)	(5,585)	(56%)	▼
<b>Amount attributable to investing activities</b>		(8,483,907)	(8,483,907)	(566,228)	407,267	973,495		
<b>Financing activities</b>								
Proceeds from New Debentures	9	2,640,000	2,640,000	0	0	0	0%	
Transfer from Reserves	7	995,243	995,243	0	0	0	0%	
Repayment of Debentures	9	(293,868)	(293,868)	(36,075)	(36,075)	0	0%	
Transfer to Reserves	7	(217,170)	(217,170)	0	0	0	0%	
<b>Amount attributable to financing activities</b>		3,124,205	3,124,205	(36,075)	(36,075)	0	0	
<b>Closing Funding Surplus(Deficit)</b>	2	0	0	7,668,078	8,449,076			

This statement is to be read in conjunction with the accompanying financial statements and notes.

# SHIRE OF COOLGARDIE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 October 2018

### 1. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### (b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

#### (c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

#### (d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

#### (e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### (f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other

short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### (g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

#### (h) Inventories

##### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

#### (i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

#### (j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

# SHIRE OF COOLGARDIE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 31 October 2018

#### Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets formation	not depreciated
pavement seal	50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel Roads formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads Formation	not depreciated
pavement	50 years
Infrastructure Other	25 to 30 years
Parks, Reserves and Ovals	20 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping and drainage	75 years

#### (k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### (l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

##### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

##### (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement

beyond 12 months, the liability is recognised as a current liability.

#### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

#### Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### (o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

#### (p) Nature or Type Classifications

##### Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

##### Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### Non-Operating Grants, Subsidies and Contributions

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 1 (p) (Continued)**

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**Governance**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**General Purpose Funding**

Rates, general purpose government grants and interest revenue.

**Law, Order, Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**Housing**

Provision and maintenance of elderly residents housing.

**Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**Transport**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**Other Property and Services**

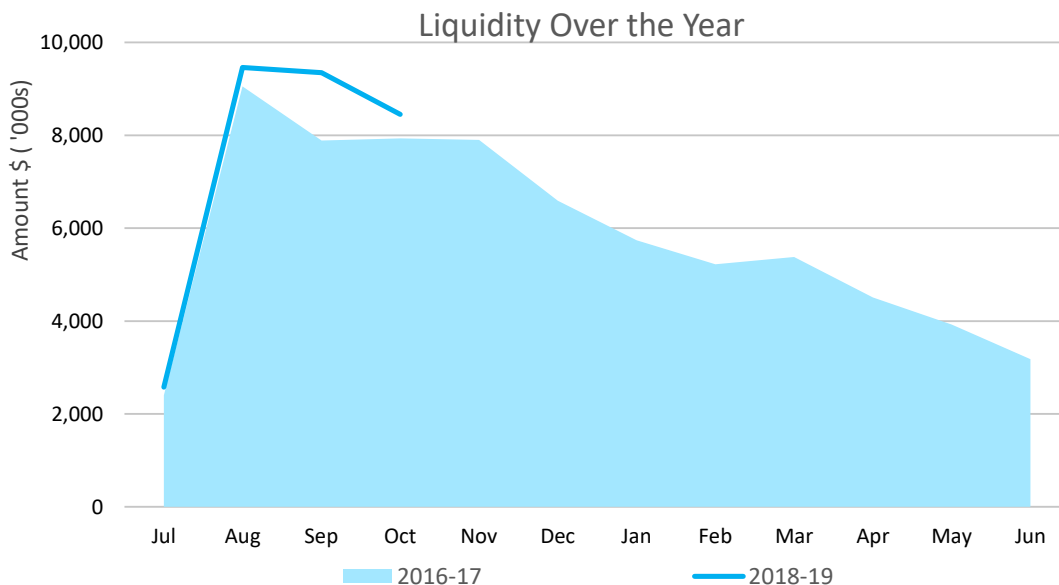
Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 2. NET CURRENT ASSETS**

Net Current Assets	Note	30 June 2018	YTD 31 Oct 2017	YTD 31 Oct 2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Municipal	4	1,728,646	4,863,664	5,417,326
Reserves		3,913,273	3,875,957	3,913,273
Receivables - Rates	5	998,114	3,422,371	3,070,272
Receivables - Other		549,625	527,909	627,461
Inventories		5,043	6,530	5,043
		<b>7,194,701</b>	<b>12,696,431</b>	<b>13,033,375</b>
<b>Less: Current Liabilities</b>				
Payables	6	(431,384)	(753,318)	(671,027)
Current portion long term borrowings		(68,253)	(237,704)	(32,178)
Provision - Long Service Leave		(109,837)	(124,693)	(109,837)
Provision - Annual Leave		(165,288)	(184,121)	(165,288)
<b>Unadjusted net current assets</b>		<b>6,419,938</b>	<b>11,396,595</b>	<b>12,055,045</b>
<b>Less: Reserves - restricted cash</b>		<b>(3,913,273)</b>	<b>(3,875,957)</b>	<b>(3,913,273)</b>
<b>Add: Current portion long term borrowings</b>		<b>68,253</b>	<b>237,704</b>	<b>32,178</b>
<b>Add: Provision for Annual Leave</b>		<b>165,288</b>	<b>184,121</b>	<b>165,288</b>
<b>Add: Provision for Long Service Leave</b>		<b>109,837</b>	<b>124,693</b>	<b>109,837</b>
<b>Adjusted net current assets - surplus / (deficit)</b>		<b>2,850,044</b>	<b>8,067,155</b>	<b>8,449,075</b>

\* Positive=Surplus (Negative=Deficit)

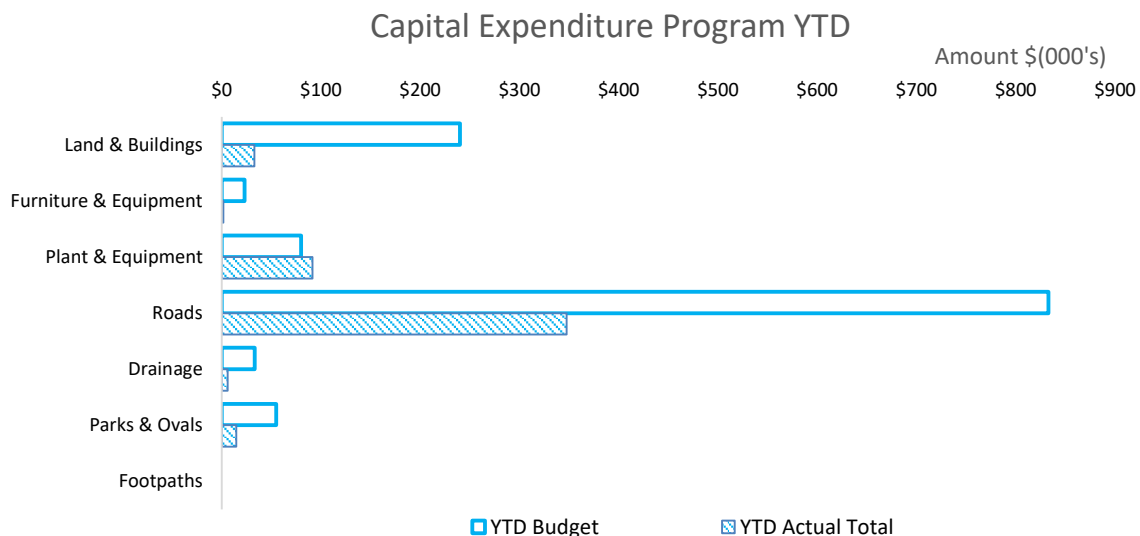




**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

Summary Capital Acquisitions	Adopted Annual Budget	YTD Budget (a)	YTD Actual Total	Variance
	\$	\$	\$	\$
Land & Buildings	1,123,815	240,000	32,898	207,102
Furniture & Equipment	95,000	23,000	1,510	21,490
Plant & Equipment	782,343	80,000	91,522	(11,522)
Roads	4,599,311	832,830	347,520	485,310
Drainage	100,000	33,324	5,882	27,442
Parks & Ovals	322,882	55,000	14,572	40,428
Footpaths	90,000	0	0	0
Infrastructure Other	3,045,000	10,000	15,585	(5,585)
Sewerage	100,000	0	18,000	(18,000)
<b>Capital Expenditure Totals</b>	<b>10,258,351</b>	<b>1,274,154</b>	<b>527,489</b>	<b>746,665</b>
<b>Capital Acquisitions Funded By</b>				
Capital Grants and Contributions	1,731,044	704,309	671,192	
Borrowings	2,640,000	0	0	
Other (Disposals & C/Fwd)	43,400	3,617	263,564	
Council Contribution - Cash Backed Reserves				
Landfill Reserve	610,000	0	0	
Recreation Reserve	50,000	0	0	
Road Reserve	170,454	0	0	
Infrastructure Renewal Reserve	94,400	0	0	
Council Contribution - Operations	4,919,053	566,228	(407,267)	
<b>Capital Funding Total</b>	<b>10,258,351</b>	<b>1,274,154</b>	<b>527,489</b>	



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 3. CAPITAL ACQUISITIONS**

	Account / Job No.	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>					
<b>Land &amp; Buildings</b>					
Stadium Floor	C11150	30,000	0	0	0
KCRF - Court Lighting	C11154	20,000	0	0	0
KCRF - Security Cameras	C11065	20,000	0	0	0
KCRF - Alarm System	C11155	50,000	0	0	0
KCRF - Solar Panels	C11156	12,500	0	0	0
KCRF - Community Storage Sheds	C11158	30,000	0	0	0
KCRF - Safer Communities Lighting & CCTV's	C11159	18,945	0	0	0
Coolgardie Recreation Centre	C11032	65,000	0	0	0
Security Cameras	C11152	5,000	0	0	0
Kitchen	C11153	5,000	5,000	0	5,000
CCRF - Safer Communities Lighting & CCTV's	C11160	22,370	0	0	0
Coolgardie Information Bay - Entry	C12055	50,000	0	0	0
Kambalda Depot	C12044	150,000	50,000	8,314	41,686
Coolgardie Depot	C12045	60,000	20,000	7,486	12,514
Coolgardie Lifestyle Horse Blocks	C13015	100,000	0	0	0
Subdivision Feasibility Studies	C13038	100,000	0	0	0
Coolgardie Cultural & Community Hub	C13039	360,000	140,000	12,639	127,361
Kambalda Depot Toilet Upgrade	C13033	25,000	25,000	4,460	20,540
<b>Land &amp; Buildings Total</b>		<b>1,123,815</b>	<b>240,000</b>	<b>32,898</b>	<b>207,102</b>
<b>Furniture &amp; Equipment</b>					
IT Upgrades	C04003	0	0	1,060	(1,060)
Electronic Noticeboards	C04014	40,000	0	0	0
Electronic Whiteboard	C04015	5,000	0	0	0
Portable PA System	C04016	20,000	20,000	0	20,000
Coolgardie Library Shelving	C11029	7,000	0	0	0
Kambalda Recreation Centre	C11061	0	0	450	(450)
Coolgardie Gym Equipment	C11033	5,000	0	0	0
Coolgardie Museum Records	C11157	10,000	3,000	0	3,000
Visitor Centre Air Conditioning	C13043	3,500	0	0	0
Visitor Centre Coffee Machine	C13044	2,500	0	0	0
Visitor Centre Fridges	C13045	2,000	0	0	0
<b>Furniture &amp; Equipment Total</b>		<b>95,000</b>	<b>23,000</b>	<b>1,510</b>	<b>21,490</b>
<b>Plant &amp; Equipment</b>					
240L Rubbish Bins	C1050	80,000	80,000	47,222	32,778
9 Tonne Non Tipping Pig Trailer	120490	0	0	44,300	(44,300)
Manager Recreation & Community Vehicle	C12033	40,000	0	0	0
KCRF Generator	C12061	90,000	0	0	0
KCRF Generator Trailer	C12062	10,000	0	0	0
CCRF Generator	C12063	70,000	0	0	0
CCRF Generator Trailer	C12064	10,000	0	0	0
Coolgardie Refuse Site Generator	C12067	20,000	0	0	0
Skid Steer Loader	C12042	110,000	0	0	0
Mitsubishi Truck	C12037	80,000	0	0	0
Parks & Gardens Trailer	C12038	46,150	0	0	0
Parks & Gardens Truck	C12065	155,804	0	0	0
Pavement Sweeper	C12066	70,389	0	0	0
Side Tipper	C12068	0	0	0	0
<b>Plant &amp; Equipment Total</b>		<b>782,343</b>	<b>80,000</b>	<b>91,522</b>	<b>(11,522)</b>
<b>Roads</b>					
Blackspot Renou Street	BS035	263,271	263,271	94,614	168,657
Blackspot Jobson Street	BS036	224,620	224,620	101,954	122,666
Coolgardie North Road	BS002	98,100	21,841	0	21,841
Coolgardie North Road - Widening	BS002A	0	0	0	0
Kambalda Tip Road	BS132	570,000	30,000	117,903	(87,903)
Coolgardie North Road Construction	R002	848,654	248,654	0	248,654
Binneringie Road Construction	R011	60,000	0	5,042	(5,042)
Binneringie Road Intersection	R011A	950,000	0	0	0
Lefroy Street Intersection	R022	30,696	0	1,509	(1,509)
Sylvester Street	R024	131,852	0	400	(400)
King Street	R028	94,536	0	400	(400)
Gnarbine Road	R038	55,110	15,494	0	15,494

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 3. CAPITAL ACQUISITIONS**

	Account / Job No.	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>					
Jaurdi Hills Road	R052	70,000	0	400	(400)
Marianthus Road	R070	6,617	0	400	(400)
Santalum Street	R072	145,409	0	6,380	(6,380)
Casuarina Road	R076	83,105	0	400	(400)
Bluebush Road	R078	90,396	0	6,120	(6,120)
Irish Mulga Drive	R103	14,603	0	400	(400)
Mallee Drive Construction	R105	25,747	0	400	(400)
Hopbush Street	R110	0	0	920	(920)
Ti Tree Court	R113	15,015	0	400	(400)
Everlasting Road	R123	51,944	0	3,260	(3,260)
Coolgardie Tip Road	R138	19,382	0	400	(400)
Canteen Court	R145	12,017	0	400	(400)
Bayley Street North	R153	91,185	15,000	1,509	13,491
Bayley Street South	R154	93,950	13,950	3,909	10,041
Cave Hill Road	R155	490,000	0	0	0
Carins Road Construct	R156	63,102	0	400	(400)
<b>Roads Total</b>		<b>4,599,311</b>	<b>832,830</b>	<b>347,520</b>	<b>485,310</b>
<b>Drainage</b>					
Drainage Works	C12060	100,000	33,324	5,882	27,442
<b>Drainage Total</b>		<b>100,000</b>	<b>33,324</b>	<b>5,882</b>	<b>27,442</b>
<b>Parks &amp; Ovals</b>					
Kambalda Entry Statement	C11130	70,000	0	0	0
Playground Renewal	C11131	0	0	3,785	(3,785)
Coolgardie Playground Renewal	C11132	150,000	30,000	6,836	23,164
Coolgardie Skate Park Shade Sails	C11133	37,882	0	0	0
Coolgardie Water Park	C11134	40,000	0	0	0
Coolgardie Gorge Surrounds	C13030	25,000	25,000	3,951	21,049
<b>Parks &amp; Ovals Total</b>		<b>322,882</b>	<b>55,000</b>	<b>14,572</b>	<b>40,428</b>
<b>Footpaths</b>					
Footpath Construction - Renewal	RF001	90,000	0	0	0
<b>Footpaths Total</b>		<b>90,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure Other</b>					
Kambalda Pool - Remedial Works	C11014	0	0	1,154	(1,154)
Kambalda Pool - Remedial Works	C11018	1,200,000	5,000	6,314	(1,314)
Coolgardie Transit Park	C13028	1,200,000	0	0	0
Other Infrastructure	130289	0	0	8,117	(8,117)
Other Infrastructure	C13040	25,000	5,000	0	5,000
Town Entrance Banners	C13041	25,000	0	0	0
Christmas Banners	C13042	10,000	0	0	0
Kambalda Transfer Station	TS01	385,000	0	0	0
Kambalda Waste Site Rehabilitation	RS004	100,000	0	0	0
Coolgardie Waste Site	RS005	100,000	0	0	0
<b>Infrastructure Other Total</b>		<b>3,045,000</b>	<b>10,000</b>	<b>15,585</b>	<b>(5,585)</b>
<b>Sewerage</b>					
Sewerage Generator & Trailer	C10014	35,000	0	0	0
Sewerage Fencing	C10015	30,000	0	0	0
Kambalda Waste Disposal - Consultancy	C1012	0	0	18,000	(18,000)
Coolgardie Sewerage - Water Re-Use System	C10007	35,000	0	0	0
<b>Infrastructure Other Total</b>		<b>100,000</b>	<b>0</b>	<b>18,000</b>	<b>(18,000)</b>
<b>Grand Total</b>		<b>10,258,351</b>	<b>1,274,154</b>	<b>527,489</b>	<b>746,665</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 3. CAPITAL DISPOSALS**

Asset Number	Asset Description	YTD Actual				Adopted Budget			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$		\$	\$	\$
	<b>Plant and Equipment</b>								
HV017	Case CX60 Tractor				0	4,500	5,000	500	
HV007	Mitsubishi Tip Truck					6,500	10,500	4,000	
FE422	Generator				0	0	1,500	1,500	
FE286	Driver Reviver Caravan					400	400		
HV031	Volvo Skid Steer Loader					40,000	20,000		(20,000)
LV041	Holden Stationwagon					11,000	6,000		(5,000)
LB154	110 Forrest Street, Coolgardie (Building)	196,000	263,564	67,564		0	0		
LB174	111 Forrest Street, Coolgardie (Land)	20,000			(20,000)	0	0		
		<b>216,000</b>	<b>263,564</b>	<b>67,564</b>	<b>(20,000)</b>	<b>62,400</b>	<b>43,400</b>	<b>6,000</b>	<b>(25,000)</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

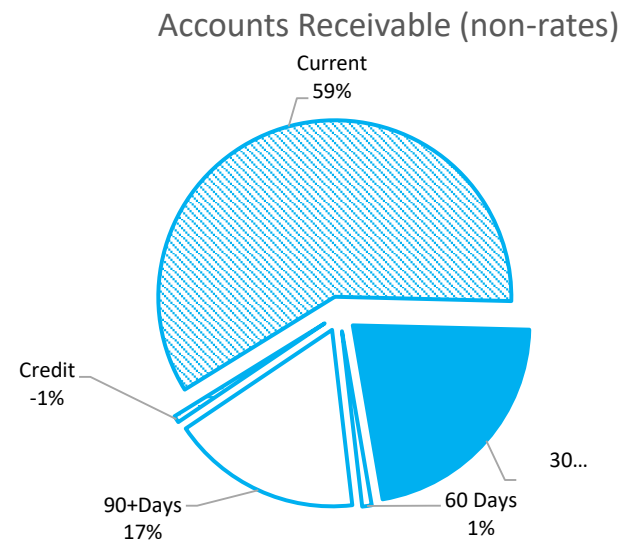
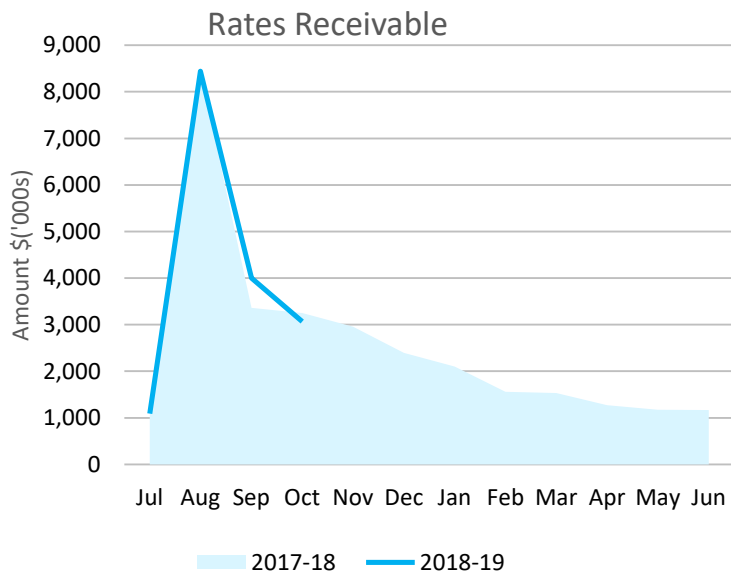
**NOTE 4. CASH AND INVESTMENTS**

Bank Accounts	Municipal	Reserves	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) <b>Cash Deposits</b>							
Municipal Cash at Bank	729,222			729,222	ANZ	Variable	Cheque Acc
Cash on Hand	1,012			1,012			On hand
ANZ Online Saver 016719 2788642	1,892			1,892	ANZ	Variable	On going
NAB 9469 25119	332			332	NAB	Variable	On going
Regional Records Facility	180,102			180,102			
Trust			233,626	233,626	NAB	Variable	On going
(b) <b>Term Deposits</b>							
ANZ Online Saver 016719 4106557	(3,895,233)	3,913,273		18,040	ANZ	Variable	
ANZ Online Saver 016719 4106557	4,500,000			4,500,000	ANZ	Variable	
ANZ Online Saver 016719 4106557	3,900,000			3,900,000	ANZ	Variable	
<b>Total</b>	<b>5,417,326</b>	<b>3,913,273</b>	<b>233,626</b>	<b>9,564,225</b>			

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 5. RECEIVABLES**

	YTD 31 Oct									
Receivables - Rates and Other Rates Receivable	2018	30 June 2018	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total	
	\$	\$		\$	\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	1,242,940	1,302,455	Receivables - General	(3,414)	322,095	119,191	4,740	94,578	537,190	
Levied this year	6,702,498	6,250,455	<b>Balances per Trial Balance</b>							
Provision for Doubtful Debts	(1,924,556)	(1,920,519)	Sundry Debtors						554,509	
<u>Less Collections to date</u>	<u>(2,950,611)</u>	<u>(4,389,451)</u>	GST Receivable						(1)	
Equals Current Outstanding	3,070,272	1,242,940	Accrued Income/Payments in advance						72,953	
<b>Net rates collectable (after provision)</b>	<b>3,070,272</b>	<b>1,242,940</b>	<b>Total Receivables General Outstanding</b>						<b>627,461</b>	

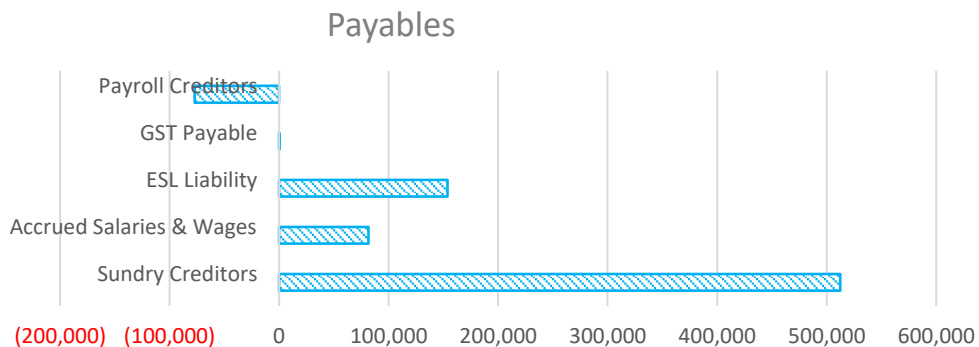
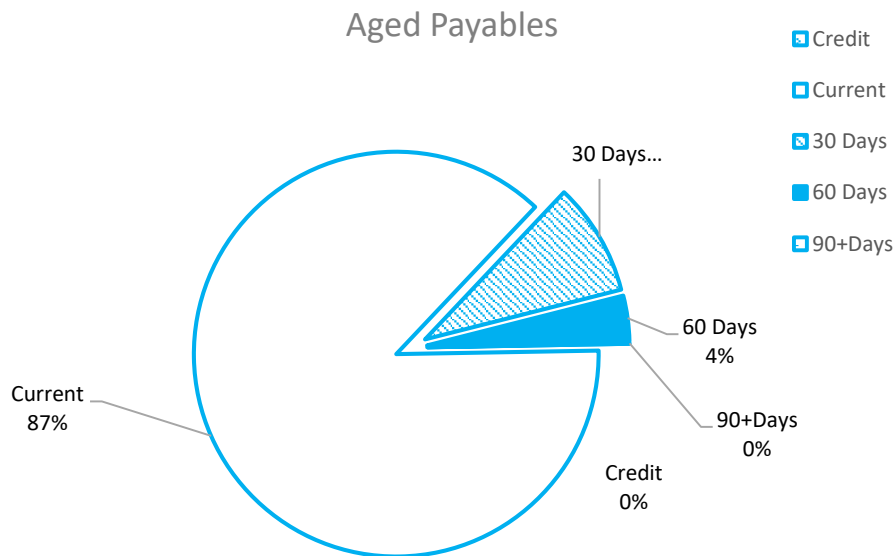


**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 6. PAYABLES**

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	447,523	46,101	18,500	349	512,474
<b>Balances per Trial Balance</b>						
Sundry Creditors						512,474
<b>Payables - Other</b>						
Accrued Salaries & Wages						81,718
ESL Liability						153,738
GST Payable						0
Payroll Creditors						(77,170)
Sundry Creditors - Other						266
<b>Total Payables - Other</b>						158,553
<b>Total Payables</b>						<b>671,027</b>

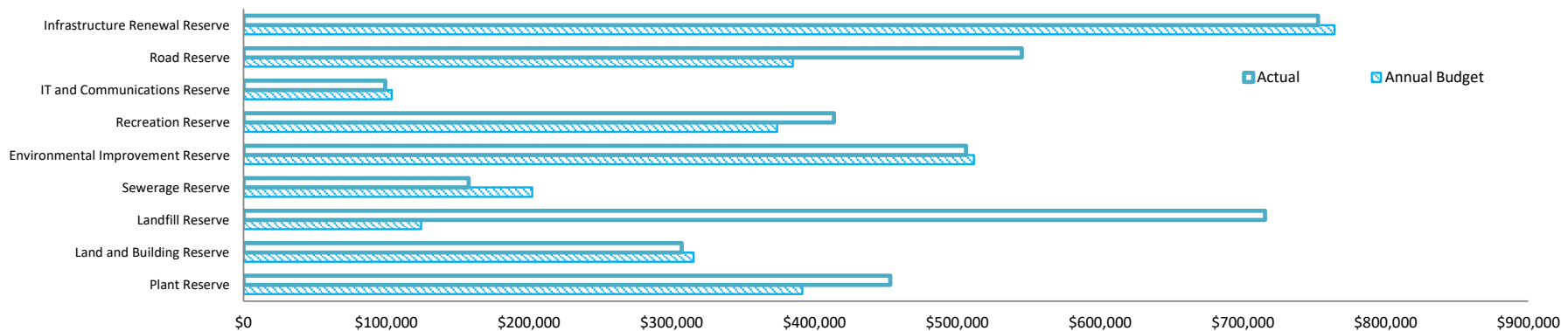
Amounts shown above include GST (where applicable)



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 7. CASH BACKED RESERVES**

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Plant Reserve	453,046	8,733				(70,389)	0		391,390	453,046
Land and Building Reserve	306,915	8,456				0	0		315,371	306,915
Landfill Reserve	715,444	18,976				(610,000)	0		124,420	715,444
Sewerage Reserve	157,712	4,518		40,000			0		202,230	157,712
Environmental Improvement Reserve	506,073	5,634					0		511,707	506,073
Recreation Reserve	413,530	10,303				(50,000)	0		373,834	413,530
IT and Communications Reserve	99,261	4,596				0	0		103,857	99,261
Road Reserve	545,188	9,955				(170,454)	0		384,688	545,188
Infrastructure Renewal Reserve	752,630	18,828		87,170		(94,400)	0		764,228	752,630
	3,949,799	90,000	0	127,170	0	(995,243)	0		3,171,726	3,949,799





**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 8. RATING INFORMATION**

RATE	Rate in	Number of Properties	Rateable Value	YTD Actual				Adopted Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>General Rate</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
GRV Townsite	0.074652	1,133	16,265,768	1,214,275	(121)		1,214,154	1,214,275	0	0	1,214,275
UV Mining	0.220435	1,190	21,122,501	4,656,139	(10,891)		4,645,248	4,656,139	0	0	4,656,139
Rural	0.110513	27	958,514	105,928			105,928	105,928	0	0	105,928
<b>Sub-Totals</b>		<b>2,350</b>	<b>38,346,783</b>	<b>5,976,342</b>	<b>(11,012)</b>	<b>0</b>	<b>5,965,330</b>	<b>5,976,342</b>	<b>0</b>	<b>0</b>	<b>5,976,342</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Townsite	694	658	4,204,823	456,652			456,652	456,652	0	0	456,652
UV Mining	437	620	687,217	270,940			270,940	270,940	0	0	270,940
Rural	684	14	13,500	9,576			9,576	9,576	0	0	9,576
<b>Sub-Totals</b>		<b>1,292</b>	<b>4,905,540</b>	<b>737,168</b>	<b>0</b>	<b>0</b>	<b>737,168</b>	<b>737,168</b>	<b>0</b>	<b>0</b>	<b>737,168</b>
<b>Total</b>		<b>3,642</b>	<b>43,252,323</b>	<b>6,713,510</b>	<b>(11,012)</b>	<b>0</b>	<b>6,702,498</b>	<b>6,713,510</b>	<b>0</b>	<b>0</b>	<b>6,713,510</b>
Concession							0				(25,000)
<b>Total amount raised from general rates</b>							<b>6,702,498</b>				<b>6,688,510</b>
Specified area rates							277,728				263,403
<b>Total rates</b>							<b>6,980,226</b>				<b>6,951,913</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**NOTE 9. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-18	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2018-19 Actual	2018-19 Budget	2018-19 Actual	2018-19 Budget	2018-19 Actual	2018-19 Budget
			\$	\$	\$	\$	\$	\$
<b>Community Amenities</b>								
99 Coolgardie Effluent	13,960	0	9,239	13,960	4,721	0	392	436
<b>Recreation and Culture</b>								
112 Aquatic Facilities	242,674	0	17,921	36,232	224,753	206,442	6,106	10,929
114 Kambalda Swimming Pool	0	1,200,000	0	50,012	0	1,149,988	0	22,148
<b>Transport</b>								
115 Binneringie Road	0	950,000	0	115,607	0	834,393	0	7,268
116 Cave Hills Road	0	490,000	0	59,996	0	430,004	0	2,891
<b>Economic Services</b>								
113 Coolgardie Post Office	436,335	0	8,915	18,062	427,420	418,273	12,782	25,406
	<b>692,969</b>	<b>2,640,000</b>	<b>36,075</b>	<b>293,868</b>	<b>656,893</b>	<b>3,039,100</b>	<b>19,279</b>	<b>69,079</b>

All debenture repayments will be financed by general purpose revenue.

(b) New Debentures

Particulars	Purpose of the loan	Year loan taken	Amount b/fw	2018-19 Budget	2018-19 Actual	2018-19 Budget Balance	2018-19 Actual Balance
			\$	\$	\$	\$	\$
Proposed Loan 114	Swimming Pool Refurbishment	2018	0	1,200,000	0	1,149,988	0
Proposed Loan 115	Haulage Campaign - Binneringie Road	2019	0	950,000	0	834,393	0
Proposed Loan 116	Haulage Campaign - Cave Hills Road	2019	0	490,000	0	430,004	0

There were no new debentures as at the reporting date.

(c) Unspent Debentures

Particulars	Purpose of the loan	Year loan taken	Amount b/fw	2017/18 Budget	2017/18 Actual	2017/18 Budget Balance	2017/18 Budget Balance
			\$	\$	\$	\$	\$
Loan 113	Coolgardie Post Office	2014	197,677	0	0	197,677	197,677

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 10. GRANTS AND CONTRIBUTIONS**

	Grant Provider	Type	Opening Balance (a)	Adopted Budget		YTD Budget	Annual Budget	YTD Actual		Unspent Tied Grants (a)+(b)+(c)
				Operating	Capital			Revenue (b)	(Expended) (c)	
				\$	\$	\$	\$	\$	\$	\$
<b>General purpose funding</b>										
Grants Commission - General	WALGGC	Operating		246,970		61,743	246,970	65,248		65,248
Fees And Charges - Administration		Operating		0		0		3,249		3,249
Rates Recovery Legal Fees - With Gst		Operating		75,000		25,000	75,000	38,021		38,021
<b>Governance</b>										
Income - Contributions for Community Chest Grant		Operating		70,000		0	70,000	4,545		4,545
Other Governance		Operating		0		0	0	(671)		(671)
Other Governance		Operating		500		164	500	0		0
<b>Law order and public safety</b>										
Income FESA Grants	DFES	Operating		3,390		1,128	3,390	0		0
<b>Health</b>										
Nil		Operating		0		0		0		0
<b>Education and welfare</b>										
Income Grants - Kambalda Resource Centre		Operating		96,250		48,125	96,250	58,059		58,059
Income Grants - Kambalda Resource Centre		Operating		0		0	0	351		351
Other Income - Kambalda Resource Centre		Operating		4,991		1,660	4,991	0		0
Income grants - Coolgardie Resource Centre		Operating		96,250		48,125	96,250	50,874		50,874
Income grants - Coolgardie Resource Centre		Operating		1,500		500	1,500	0		0
<b>Housing</b>										
Aged Accommodation		Operating		0		0	0	284		284
Aged Accommodation		Operating		0		0	0	192		192
<b>Recreation and culture</b>										
Kambalda Recreation Centre		Non-Operating			39,205	39,205	39,205	37,559		37,559
Kambalda Recreation Centre		Operating		0		0	0	1,964		1,964
Skate Park		Non-Operating		0		0	0	0		0
Skate Park		Operating		0		0	0	4,414		4,414

**NOTE 10. GRANTS AND CONTRIBUTIONS**

	Grant Provider	Type	Opening Balance (a)	Adopted Budget		YTD Budget	Annual Budget	YTD Actual		Unspent Tied Grants (a)+(b)+(c)
				Operating	Capital			Revenue (b)	(Expended) (c)	
				\$	\$	\$	\$	\$	\$	\$
<b>Transport</b>										
Income Roads - Regional Road Group	MRWA RRG	Non-Operating			400,000	160,000	400,000	168,494		168,494
Roads Income - Roads to Recovery	Department of Transport	Non-Operating			466,579	175,000	466,579	0		0
Income Roads - Blackspot	MRWA	Non-Operating			759,860	303,944	759,860	0		0
Income Roads - Blackspot	Federal	Non-Operating			65,400	26,160	65,400	348,400		348,400
Income Roads - Contributions	MRWA	Non-Operating		246,200		78,200	246,200	0		0
Income Roads - Contributions	MRWA	Operating		0		0	0	(158,910)		(158,910)
Road Maintenance		Operating - Tied		69,294		69,294	69,294	0		0
Road Maintenance		Non-Operating		0		0	0	116,739		116,739
Grants Commission - Roads	WALGGC	Operating		222,214		55,554	222,214	59,164		59,164
Other Transport		Operating		185,761		0	185,761	95,498		95,498
<b>Economic services</b>										
Capital Project Grants		Operating		1,433,500		0	1,433,500	0		0
Regional Records Facility		Operating		144,000		144,000	144,000	144,000		144,000
Cashless Card Scheme		Operating		60,229		30,229	60,229	137,970		137,970
Cashless Card Scheme		Operating		0		0	0	607		607
<b>Other property and services</b>										
Income - Workers Compensation		Operating		10,000		3,332	10,000	1,347		1,347
Income - Fuel Tax Credits		Operating		25,000		8,332	25,000	6,480		6,480
<b>TOTALS</b>			<b>0</b>	<b>2,991,049</b>	<b>1,731,044</b>	<b>1,279,694</b>	<b>4,722,093</b>	<b>1,183,879</b>	<b>0</b>	<b>1,183,879</b>
<b>SUMMARY</b>										
Operating	Operating Grants, Subsidies and Contributions		0	2,675,555	0	427,891	2,675,555	512,687	0	512,687
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	69,294	0	69,294	69,294	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	246,200	1,731,044	782,509	1,977,244	671,192	0	671,192
<b>TOTALS</b>			<b>0</b>	<b>2,991,049</b>	<b>1,731,044</b>	<b>1,279,694</b>	<b>4,722,093</b>	<b>1,183,879</b>	<b>0</b>	<b>1,183,879</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
	Nil			\$	\$	\$	\$
Adopted Budget Cash Position as per Council Resolution							

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 12. TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31 Oct 18
	\$	\$	\$	\$
Bonds	117,077	55	0	117,132
BRB Building Levy	4,133	505	(760)	3,878
Election Nominations	440	0	0	440
BCITF Training Levy	18,526	4,695	(4,244)	18,976
Held for Clubs	43,729	0	0	43,729
Miscellaneous Monies	34,895	43,016	(39,088)	38,823
Unknown deposits	24,618	0	(13,969)	10,648
	243,417	48,271	(58,062)	233,626

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 October 2018

**NOTE 12. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$10,000 and 10%.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>	<b>\$</b>	<b>%</b>			
Education and Welfare	12,718	11%	▲	Timing	Kambalda Resource Centre Grants
Housing	10,941	35%	▲	Timing	Other Housing Rental Income
Community amenities	84,331	9%	▲	Timing	Refuse Site Fees & Charges
Transport	(209,294)	(102%)	▼	Timing	Reversal of Heavy Haulage income to be re invoiced in instalments
Economic Services	131,397	61%	▲	Timing	Cashless Card Scheme
<b>Expenditure from operating activities</b>					
Law, Order, Public Safety	39,875	43%	▲	Timing	Animal Control Contract Services
Health	13,065	26%	▲	Timing	Health Contract Services
Education and Welfare	41,852	33%	▲	Timing	Kambalda & Coolgardie Resource Centre Operating Costs
Housing	18,200	23%	▲	Timing	Depreciation Costs still to be allocated
Recreation and Culture	330,923	36%	▲	Timing	Parks & Gardens, Rec Centres & Depreciation Costs
Transport	1,298,132	70%	▲	Timing	No Depreciation allocated yet in 2018/19 financial year
Economic Services	83,479	18%	▲	Timing	Depn, Records Facility & Coolgardie Visitors Centre
Other Property and Services	(27,402)	(11%)	▼	Timing	Public Works Overheads & POC allocations
<b>Operating activities excluded from budget</b>					
Add back Depreciation	(1,675,488)	(100%)	▼	Timing	No Depreciation until 2017/18 Annuals Finalised
<b>Amount attributable to operating activities</b>					
<b>Investing activities</b>					
Proceeds from Disposal of Assets	259,947	7187%	▲	Permanent	Sale of 110 Forrest Street, Coolgardie
Furniture & Equipment	21,490	93%	▲	Timing	Items still to be purchased
Plant & Equipment	(11,522)	(14%)	▼	Timing	Timing for purchase of trailer
Parks & Ovals	40,428	74%	▲	Timing	Items still to be purchased
Sewerage	(18,000)	(100%)	▼	Timing	Kambalda Waste Consultancy

### 11.1.6 Kambalda Medical Centre - Sub Lease

<b>Location:</b>	2 Gumnut Place, Kambalda
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6388
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### Summary:

For Council to

1. Authorise the Chief Executive Officer (or his delegate) to negotiate a Lease between the Shire of Coolgardie and St Johns subject to section 3.58 (3), Local Government Act 1995 for the property known as Kambalda Medical Centre, Premises at Kambalda Health Centre Reserve 34467 2 Gum Nut Place, Kambalda West on the following terms;
  - a. Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option to renew for 2 years
  - b. Annual Rent of \$1.00 payable on demand
  - c. Outgoings of 5% of cleaning costs, water, electricity and gas usage of the entire facility to be paid by the Shire of Coolgardie
  - d. Inviting submissions on the proposal
2. If no submissions are received Council authorises the CEO the power to decide to dispose of the property and for the CEO and Shire President to execute the lease agreement;
3. If any submissions are received, these are to be referred to Council to consider before making a decision on the proposal.

#### Background:

The Shire of Coolgardie currently holds a lease with WA Country Health Services for three rooms at the Kambalda Health centre for the permitted use of *Medical practice - or such other medical and ancillary purposes as may be approved in writing by the Director General of Health*. The lease will expire on 2 October 2019 with an option of a further 2 years.

The current lease was first signed in October 2017.

***Description:*** *Portion of the premises known as the Kambalda Health Centre and comprising exclusive use of offices 8, 9 and 24 together with shared use of reception area 26 and non-exclusive use of common areas. Exclusive use area is approximately 43.1 sqm.*

***Term:*** *Original term 2 years with 1 option period of 2 years available.*

***Rental:*** *Annual rental of \$8,500 plus GST per annum - \$708.33 per calendar month plus GST. Annual reviews to CPI with Market Rental review at expiration of initial term.*



**Permitted Use:** Medical practice - or such other medical and ancillary purposes as may be approved in writing by the Director General of Health.

**Outgoings and other costs:** An amount equal to 10% of the costs of cleaning; electricity and water consumption. The tenant is responsible for its own reception and clerical staff; telephone, facsimile, internet, photocopier and general office equipment. WA Country Health staff and equipment is not available for general use.

**Documentation:** The lease will be evidenced by a standard lease drafted by the Department of Health, Health Infrastructure Unit."

The current lease document between The Shire of Coolgardie and WA Country Health Services is an attachment to this agenda item for reference for Council.

**28 March 17, 084/17 COUNCIL RESOLUTION: # 084/17**

1. That Council authorise the CEO to negotiate a new lease for the portion of three (3) rooms and the shared reception area at the Kambalda Health Centre, 2 Gumnut Place, Kambalda.
2. "Description: Portion of the premises known as the Kambalda Health Centre and comprising exclusive use of offices 8, 9 and 24 together with shared use of reception area 26 and non-exclusive use of common areas. Exclusive use area is approximately 43.1 sqm. That the lease agreement is brought back to Council for final adoption

Kambalda Health Centre – Gumnut Place, Kambalda (March 2017 resolution 084/17 & October 2017 resolution 230/17)

- Discussions and negotiations undertaken the operator focused on terms for the exclusive and share use of parts of the Kambalda Health Centre.
- The Shire has been advised that Jupiter Health are ceasing the service (from July 2018) and as such will not be pursue a lease. The withdrawal of providing health services is due to a commercial decision of Jupiter Health relating to operating costs and contractual arrangements.
- In an attempt to ensure continuity of the provision of medical services within Kambalda townsite the Shire has entered into an MOU with St Johns. Discussions are currently underway for the formalisation of a service.
- **Given the terms and conditions of a lease with St John's may well be different to the draft lease presented to Jupiter and new lease or negotiations will need to be advertised**
- In light of the cessation of the lease negotiations **with Jupiter Health** in relation to Council resolutions 084/17 and 230/17 the matter is finalised and closed out. It is recommended that the Council notes the actions.

**Comment:**

The Shire is now able to consider a sub-lease of the Kambalda Health Centre to St Johns.

It is proposed that a Lease between the Shire of Coolgardie and St Johns subject to section 3.58 (3), Local Government Act 1995 for the property known as Kambalda Medical Centre, Premises at Kambalda Health Centre Reserve 34467 2 Gum Nut Place, Kambalda West on the following terms;

- Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option to renew for 2 years
- Annual Rent of \$1.00 payable on demand
- Outgoings of 5% of cleaning costs, water, electricity and gas usage of the entire facility to be paid by the Shire of Coolgardie

**Attachments:**

Nil

**Consultation:**

St Johns  
James Trail – Chief Executive Officer  
Shire Solicitor

**Statutory Environment:**

**Section 3.58, Local Government Act 1995**

**Policy Implications:**

Nil

**Financial Implications:**

The cost of the proposed sub lease is \$1.00

**Strategic Implications:****Cohesive and engaged community**

Consult and engage with the local Aboriginal community  
Develop a cohesive approach to community development across the Shire  
Facilitate the development of healthy lifestyles through the provision of high quality sport, recreation, cultural and leisure services, facilities and activities  
Provide connected and accessible towns  
Provide services to youth, aged and the disadvantaged that address identified needs  
Support community safety and security initiatives

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce  
Development of Shire's resources to provide optimum benefit to the community  
Effective communication and engagement processes  
High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council

1. Authorise the Chief Executive Officer (or his delegate) to negotiate a Lease between the Shire of Coolgardie and St Johns subject to section 3.58 (3), Local Government Act 1995 for the property known as Kambalda Medical Centre, Premises at Kambalda Health Centre Reserve 34467 2 Gum Nut Place, Kambalda West on the following terms;
  - a. Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option to renew for 2 years
  - b. Annual Rent of \$1.00 payable on demand
  - c. Outgoings of 5% of cleaning costs, water, electricity and gas usage of the entire facility to be paid by the Shire of Coolgardie
  - d. Inviting submissions on the proposal
2. If no submissions are received Council authorises the CEO the power to decide to dispose of the property and for the CEO and Shire President to execute the lease agreement;
3. If any submissions are received, these are to be referred to Council to consider before making a decision on the proposal.

**COUNCIL RESOLUTION: #228/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, T Rathbone**

That Council

1. Authorise the Chief Executive Officer (or his delegate) to negotiate a Lease between the Shire of Coolgardie and St Johns subject to section 3.58 (3), Local Government Act 1995 for the property known as Kambalda Medical Centre, Premises at Kambalda Health Centre Reserve 34467 2 Gum Nut Place, Kambalda West on the following terms;
  - a. Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option to renew for 2 years
  - b. Annual Rent of \$1.00 payable on demand
  - c. Outgoings of 5% of cleaning costs, water, electricity and gas usage of the entire facility to be paid by the Shire of Coolgardie
  - d. Inviting submissions on the proposal
2. If no submissions are received Council authorises the CEO the power to decide to dispose of the property and for the CEO and Shire President to execute the lease agreement;
3. If any submissions are received, these are to be referred to Council to consider before making a decision on the proposal.

**CARRIED ABSOLUTE MAJORITY 7/0**

### 11.1.7 Monthly List of Municipal and Trust Fund Payments

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6268
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	22 November 2018
<b>Author:</b>	Senior Finance Officer, Jade Tarasinski

#### **Summary:**

For council to receive the list of accounts for October 2018.

#### **Background:**

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

#### **Comment:**

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

#### **Attachments:**

1. October 2018 List of Payments [11.1.7.1]

#### **Consultation:**

Nil

#### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

#### **Policy Implications:**

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guides with regards to the purchase of goods or services provided.

#### **Financial Implications:**

Nil

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council receive listing (attached) of accounts paid during the month of October 2018 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$709,649.65 on Municipal vouchers EFT15618 – EFT15739, cheques 52112 - 52128, and direct payments made during the month of October 2018.
2. Trust payments totalling \$26,864.38 on cheques 2193 - 2195 for the month of October 2018.

**COUNCIL RESOLUTION: #229/18**

**Moved: Councillor, S Botting**

**Seconded: Councillor, T Rathbone**

**That Council receive listing (attached) of accounts paid during the month of October 2018 by the Chief Executive Officer under delegated authority of Council.**

1. **Municipal accounts totalling \$709,649.65 on Municipal vouchers EFT15618 – EFT15739, cheques 52112 - 52128, and direct payments made during the month of October 2018.**
2. **Trust payments totalling \$26,864.38 on cheques 2193 - 2195 for the month of October 2018.**

**CARRIED ABSOLUTE MAJORITY 7/0**

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 October 2018 to 31 October 2018**

Chq/EFT	Date	Name	Description	Amount
52112	3 October 2018	Australian Services Union	Payroll Deductions	\$51.80
52113	3 October 2018	Shire Of Coolgardie	Pool Float, Coolgardie Swimming Pool	\$100.00
52114	3 October 2018	Water Corporation	Service Charges	\$43.10
52115	23 October 2018	Matsa Resources Limited	Rates Refund	\$382.19
52116	23 October 2018	Australian Services Union	Payroll Deductions	\$51.80
52117	23 October 2018	Aaron Dahler	First Prize For Payment Of Rates	\$750.00
52118	23 October 2018	Bungarra Electrical Services	Coolgardie Oval Pumphouse	\$1,424.00
52119	23 October 2018	David John Charles Robinson	Fourth Prize For Payment Of Rates	\$500.00
52120	23 October 2018	Jemma Sheridan	Third Prize For Payment Of Rates	\$500.00
52121	23 October 2018	Lazar Cvetkoski	Second Prize For Payment Of Rates	\$750.00
52122	23 October 2018	Michael Daniel Matuchet	Rates Refund	\$69.11
52123	23 October 2018	Polaris Metals Pty Ltd	Rates Refund	\$297.63
52124	23 October 2018	Shire Of Coolgardie Cash	Petty Cash For September 2018	\$327.45
52125	23 October 2018	Shirlena Beryl Milne	Refund On 4 Days Of Rent For 110 Forrest Street, Coolgardie	\$200.00
52126	23 October 2018	Synergy	Streetlights and Bulk Electricity invoices	\$25,734.05
52127	23 October 2018	Telstra	Monthly Service Charges	\$236.88
52128	23 October 2018	Water Corporation	Water Use And Service Charges, 34 invoices	\$15,466.45
				<b>\$46,884.46</b>

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 October 2018 to 31 October 2018**

Chq/EFT	Date	Name	Description	Amount
EFT15618	3 October 2018	Ampac Debt Recovery (Wa) Pty Ltd	September 2018 Debt Recovery	\$7,345.57
EFT15619	3 October 2018	Anna Dixon T/A Anna Dixon Consulting	Community Stakeholder Engagement Workshop For Coolgardie	\$5,258.00
EFT15620	3 October 2018	Assetfinda Pty Ltd	Annual License Fee	\$12,100.00
EFT15621	3 October 2018	Australia Post	September 2018 Australia Post Charges, Kambalda And Coolgardie	\$399.24
EFT15622	3 October 2018	Accidental Health & Safety Ensurv Pty Ltd Atf The Harris Family Trust	First Aid Kit Servicing - September 2018	\$1,939.99
EFT15623	3 October 2018	Bacwa Bottles & Collectables Club Of Wa	Provision Of Service To Value Waghorn Bottle Collection	\$3,000.00
EFT15624	3 October 2018	Baileys Fertiliser	200 Litres Of Liquid Grosorb (East Oval)	\$5,024.80
EFT15625	3 October 2018	Bergmeier Earthmoving (Davenne Holdings Pty Ltd)	70 Tonne Gravel and 20 tonne of Garden Blend	\$26,220.22
EFT15626	3 October 2018	Bp Australia Limited	September 2018 Monthly Fuel Bill	\$4,111.50
EFT15627	3 October 2018	Bryan And Cynthia Parissons Transport	Hire Of Cat Loader 992C At Kambalda Refuse Site	\$6,160.00
EFT15628	3 October 2018	Bullseye Mining Limited	Rates Refund	\$1,021.65
EFT15629	3 October 2018	Bunnings Buildings Supplies	Bunnings Items, 4 invoices	\$684.95
EFT15630	3 October 2018	Burke Air Pty Ltd	Airconditioning Servicing	\$2,775.00
EFT15631	3 October 2018	Caltex Australia	September 2018 Monthly Caltex Fuel Bill	\$6,911.18
EFT15632	3 October 2018	Cardajam Pty Ltd (Kalgoorlie Mitre 10)	Shadecloth, Timber, Fasteners	\$682.36
EFT15633	3 October 2018	Complete Occ Health	Pre-Employment Medical And Drug Screens	\$512.00
EFT15634	3 October 2018	Department Of Fire & Emergency Services	2018/19 Esl Quarter 1, Emergency Services Levy	\$75,968.10
EFT15635	3 October 2018	Elite Gym Hire	Gym Servicing For Coolgardie Gym	\$88.00
EFT15636	3 October 2018	Emerge Technologies	It Support For September 2018	\$2,274.25
EFT15637	3 October 2018	Goldfields Record Storage	Member Contribution Goldfields Record Facility 18/19 Financial Year	\$18,118.95
EFT15638	3 October 2018	Griffiths Architects	Coolgardie Post Office, Coolgardie Culture And Community Development Hub.	\$6,239.20
EFT15639	3 October 2018	Hart Sport	Purchase Of Equipment For Programs, including parachute	\$677.80
EFT15640	3 October 2018	Halfway Studios	Barefoot Band Workshops At The Coolgardie CRC	\$1,980.00
EFT15641	3 October 2018	Jason William Cleeland	Repair Broken Pipe At West Kambalda Pool	\$1,460.25
EFT15642	3 October 2018	Judith Hill	Mileage Claim, Geraldton To Kambalda For Rates Officer	\$1,005.44
EFT15643	3 October 2018	Kalgoorlie Bodyworks - Free Shore Pty Ltd	Excess Payments For Strom Damage To Shire Vehicles	\$1,000.00
EFT15644	3 October 2018	Kambalda Tee Ball Association	Kambalda Tee-Ball Sporting Club Donation	\$300.00
EFT15645	3 October 2018	Kleenheat Gas Pty Ltd	Bulk Gas, Kambalda Recreation Centre	\$813.34
EFT15646	3 October 2018	Kmart Australia	Craft Supplies Holiday Program	\$96.95
EFT15647	3 October 2018	Lo-Go Appointments	Temporary Rates Officer	\$4,295.07
EFT15648	3 October 2018	Laura Dwyer	Internet Reimbursements	\$300.00
EFT15649	3 October 2018	Mine Ag Fleet Hire	Tyred Roller Hire September 2018	\$1,842.50
EFT15650	3 October 2018	Netsight Pty Ltd	Myosh Subscription October 2018	\$326.70
EFT15651	3 October 2018	Neverfail Springwater Ltd	Spring Water For The Kambalda Office 2018/2019	\$41.45
EFT15652	3 October 2018	Orana Cinemas Kalgoorlie	Coolgardie Rec Centre - School Holiday Program	\$300.00
EFT15653	3 October 2018	Office National Kalgoorlie	Supplies For The Coolgardie Library	\$204.36
EFT15654	3 October 2018	Quality Design Drafting Pty Ltd	Please Provide Drafting, Engineering And Private Certification For Two Bay Extension And Floor For Kambalda Machinery Shed	\$17,380.00
EFT15655	3 October 2018	Rawlinsons (Wa) Pty Ltd	Concept Post Plan - Kambalda Swimming Pool	\$3,300.00
EFT15656	3 October 2018	Rentokil Initial Pty Ltd, T/A Advanced Pest Control	Monitoring & Baiting Of Exterra Termite Stations	\$603.90
EFT15657	3 October 2018	Resources Trading Hub	Circuit Plier Set, Piece Bur Set and other items for Coolgardie Workshop	\$569.00
EFT15658	3 October 2018	Rmm Carpet Cleaning	Cleaning Of 11 Sturt Pea Crescent After The Doctor Vacated	\$1,155.00
EFT15659	3 October 2018	Robert Abraham Yare	22 Everlasting Crescent, Kambalda September 2018 Rent	\$1,520.00
EFT15660	3 October 2018	Rsa Works	Engineering Assistance July 2018	\$13,612.50
EFT15661	3 October 2018	Southern River Services	Trim Trees As Per Western Power Work List	\$8,900.00
EFT15662	3 October 2018	Strategen Environmental	Coolgardie Landfill Development	\$11,686.90
EFT15663	3 October 2018	Taps Industries Pty Ltd	Rectify Emergency Blockage	\$4,598.48
EFT15664	3 October 2018	Toll Ipec Pty Ltd	Freight	\$10.73
EFT15665	3 October 2018	Wa Local Government Association - Walga	Intro To Lg - E Learning	\$265.00
EFT15666	3 October 2018	Woolworths Group Limited	Supplies For Cooking Week, holiday program items and catering items	\$289.94
EFT15667	3 October 2018	Wormald Fire Systems	July 2018 Inspection And Testing	\$390.64
EFT15668	3 October 2018	Xylem Water Solutions Australia Limited	Service Order - Replacement Pump Part	\$10,212.40
EFT15669	23 October 2018	Kalgoorlie Precast Concrete	1 X Oval Shaped Table & Chair Picnic Setting	\$759.00
EFT15670	23 October 2018	Air Liquide	Monthly Cylinder Hire Kambalda Depot	\$73.94
EFT15671	23 October 2018	Arrowmiss Couriers	Transport Of 2 X 200Ltrs Wetta Soil Agent & 6 X 20 Litre Drums	\$192.50
EFT15672	23 October 2018	Aon Risk Services	Fine Arts Private, New Policy	\$1,062.05
EFT15673	23 October 2018	Bergmeier Earthmoving (Davenne Holdings Pty Ltd)	20 Tonnes Yellow Sand	\$440.88
EFT15674	23 October 2018	Bernadini Pty Ltd (Lsa Oils)	Grease Tubes For Truck	\$182.15
EFT15675	23 October 2018	Boc Limited	Monthly Cylinder Hire For Coolgardie Depot - 2018-2019	\$213.91
EFT15676	23 October 2018	Bunnings Buildings Supplies	Bayonet Cap Tube Led Globes For Warden Finnerty's Residence	\$42.12
EFT15677	23 October 2018	Cabcharge	Account Servicing Fee	\$6.00

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 October 2018 to 31 October 2018**

Chq/EFT	Date	Name	Description	Amount
EFT15678	23 October 2018	Cardajam Pty Ltd (Kalgoorlie Mitre 10)	Supply One Box Of Hunter 20 Rotor Sprinkler	\$3,214.80
EFT15679	23 October 2018	Cardno Spectrum Survey	Survey Ground Water Monitoring Wells At Kambalda Tip	\$2,640.00
EFT15680	23 October 2018	Centurion Transport	Freight -Sigma Chemicals	\$75.46
EFT15681	23 October 2018	Chemcentre	Sample Cwwtp Waste Water As Per Licence Conditions	\$290.40
EFT15682	23 October 2018	Complete Occ Health	Pre-Employment Medical And Drug Screen	\$435.00
EFT15683	23 October 2018	Covs Parts Pty Ltd	Air Filter For Amarok Service	\$665.01
EFT15684	23 October 2018	Chris Hicks Pty Ltd	Remove And Replace Synthetic Cricket Wicket At East Oval	\$8,800.00
EFT15685	23 October 2018	Eagle Petroleum (Wa) Pty Ltd	Diesel For September 2018	\$1,042.99
EFT15686	23 October 2018	Eco Springs	Eco Springs Water Cooler Annual Fee	\$600.00
EFT15687	23 October 2018	Emerge Technologies	It Support For September 2018	\$7,063.00
EFT15688	23 October 2018	Emma Maree Mayall	Graphic Work For 6 Display Photo Boards For The Museum	\$750.00
EFT15689	23 October 2018	Fiesta Canvas	Repairing Of 3 'Open' Visitors Centre Flags	\$207.90
EFT15690	23 October 2018	Foxtel Management Pty Ltd Foxtel	Foxtel At The Gym - October 2018	\$105.00
EFT15691	23 October 2018	Goldfields Oka	Removal Of Abandoned Vehicles X 4	\$480.00
EFT15692	23 October 2018	Goldfields Tourism Network Assoc Inc	Golden Quest Trail Books	\$395.49
EFT15693	23 October 2018	Goldfields Truck Power Pty Ltd	Supply Hub Meter For New Water Tanker	\$1,890.65
EFT15694	23 October 2018	Goldline , Bidfood	Cleaning Supplies For The Coolgardie Recreation Centre	\$732.29
EFT15695	23 October 2018	Goodnews Newsagency	Daily Newspapers September 2018	\$134.50
EFT15696	23 October 2018	J. Blackwood & Son Limited	Supply Grease Gun For Truck	\$394.37
EFT15697	23 October 2018	John Williams	Rates Refund	\$605.49
EFT15698	23 October 2018	Kalgoorlie-Boulder Cemetery Board	Assistance To Prepare Grave Site For Burial	\$500.00
EFT15699	23 October 2018	Kambalda Handyman & Mechanical Contracting	Excavate Trenches For Retic Pipes	\$385.00
EFT15700	23 October 2018	Kec Electrical Contractors	Attend To Faulty Fluro Light In Kitchen	\$211.20
EFT15701	23 October 2018	Kleenheat Gas Pty Ltd	Refill Gas Bottle At East Hall/Oval	\$606.10
EFT15702	23 October 2018	Kalgoorlie Tyrepower	Supply & Fit Pacmaster Roller Tyres	\$3,286.00
EFT15703	23 October 2018	Kooya Australia Fleet Solutions	Hino 700 Series 84 Months Lease	\$4,888.68
EFT15704	23 October 2018	Landgate	Mining Tenements Schedule No: M2018/9	\$78.00
EFT15705	23 October 2018	Lg Corporate Solutions Pty Ltd	6 invoices, Financial reports, site visits and assistance	\$30,951.94
EFT15706	23 October 2018	Lgis Wa	Liability Cover, Second Instalment	\$30,148.97
EFT15707	23 October 2018	Lo-Go Appointments	Placement Of Rates Officer	\$6,983.17
EFT15708	23 October 2018	Market Creations	Network Infrastructure Upgrade - Hardware And Services	\$39,543.86
EFT15709	23 October 2018	Marketforce	Tender Rft 07/18 Electrical Services	\$2,413.77
EFT15710	23 October 2018	Mastec Australia Pty Ltd	Second Payment Of 40%Of Total For Wheelie Bin Supply To Shire Of Coolgardie	\$50,783.81
EFT15711	23 October 2018	Mcleods Barristers And Solicitors	Legal Advice, 3 invoices. Waste Tender, Governance and Employment Advice	\$17,785.49
EFT15712	23 October 2018	Metro Count	Road Consumables	\$2,785.20
EFT15713	23 October 2018	Mia Hicks Consulting	Grants And Economic Development	\$8,175.00
EFT15714	23 October 2018	Mining Supplies Kambalda	Bags Of Flannel Rag For The Kambalda Depot	\$158.40
EFT15715	23 October 2018	Morans Store Pty Ltd	Monthly supplies and items from Morans	\$390.10
EFT15716	23 October 2018	Oil & Spice Cafe -	Muffin Breakfast During Hitfm Radio Broadcast	\$438.00
EFT15717	23 October 2018	Onsite Trailer Repair & Service P/L	9 Tonne Non Tipping Pig Trailer	\$55,946.25
EFT15718	23 October 2018	Pacific Brands Workwear Group Pty Ltd	Uniforms	\$370.11
EFT15719	23 October 2018	Rentokil Initial Pty Ltd, T/A Advanced Pest Control	Monitoring & Baiting Of Exterra Termite Stations	\$603.90
EFT15720	23 October 2018	Resources Trading Hub	Supply Tie Down Straps, Pick Handles ,Shovels, Ear Muffs, Face Shields And Spray Bottles	\$2,898.70
EFT15721	23 October 2018	Rmm Carpet Cleaning	Kambalda Monthly Cleaning, September 2018	\$3,135.00
EFT15722	23 October 2018	Robert Abraham Yare	22 Everlasting Crescent October 2018 Rent	\$1,520.00
EFT15723	23 October 2018	Ray White Real Estate	Bond And 4 Weeks Rent For 3/6 Myoporum Street And 13/8 Myoporum Street Kambalda For Medical Services Staff	\$2,520.00
EFT15724	23 October 2018	Statewide Bearings	Supply Vee Belts For Stump Grinder	\$259.60
EFT15725	23 October 2018	Strategen Environmental	Coolgardie Landfill Development	\$14,268.39
EFT15726	23 October 2018	Suez Environmental (Sita)	September 2018 Monthly Waste Disposal, Residential And Commercial	\$18,420.73
EFT15727	23 October 2018	Taps Industries Pty Ltd	Attend To Sewerage Blockage	\$1,540.00
EFT15728	23 October 2018	Threat Protect	Quarterly Alarm Monitoring For 18-19 Financial Year	\$798.69
EFT15729	23 October 2018	Toll Ipec Pty Ltd	Freight Charges	\$260.57
EFT15730	23 October 2018	Total Connections	Hydraulic Hose Sealing Plugs	\$191.27
EFT15731	23 October 2018	Visit Group, Visit Merchandise	Stock For The Visitors Centre 3994467 Kp Keyrings	\$242.28
EFT15732	23 October 2018	Wa Traffic Planning	Carins Rd, Coolgardie	\$7,920.00
EFT15733	23 October 2018	Way Out West Cafe	Supplies For The Coolgardie Morning With Hit Fm	\$375.00
EFT15734	23 October 2018	Westrac Pty Ltd	4 invoices, numerous parts for Cat Loader and other plant	\$1,360.70
EFT15735	23 October 2018	Woolworths Group Limited	Catering For Quirky Quilters Morning Tea	\$92.44
EFT15736	23 October 2018	Wormald Fire Systems	September 2018 Inspection And Testing	\$390.64
EFT15737	23 October 2018	Winc Staples	Stationery Order September 2018	\$1,710.78
EFT15738	23 October 2018	Wirtgen Australia Pty Ltd	Glass Door Pane For Hamm Roller	\$1,096.26
EFT15739	25 October 2018	Industrial Roadpavers (Wa) Pty Ltd	Tender 05/18 - Junction Upgrade At The Kambalda Tip Road And Goldfields Highway	\$36,862.98
				<b>\$662,765.19</b>



**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 October 2018 to 31 October 2018**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2193	18 October 2018	Building Commission	Levy Collected For BSL For September	\$892.41
2194	18 October 2018	Public Transport Authority Of Western	Transwa Tickets For September 2018	\$784.78
2195	18 October 2018	Shire Of Coolgardie	Rates -Unknown Deposit	\$25,187.19
				<b>\$26,864.38</b>

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 October 2018 to 31 October 2018**

Chq/EFT	Date	Name	Description	Amount
DD5903.1	9 October 2018	North Superannuation	Payroll Deductions	\$644.29
DD5903.2	9 October 2018	Rest Superannuation	Superannuation Contributions	\$354.20
DD5903.3	9 October 2018	Mlc Super Fund (Plum Super)	Superannuation Contributions	\$198.98
DD5903.4	9 October 2018	Mlc Masterkey Super Fundamentals	Superannuation Contributions	\$165.79
DD5903.5	9 October 2018	Essential Super	Superannuation Contributions	\$51.97
DD5903.6	9 October 2018	Wa Local Government Superannuation	Superannuation Contributions	\$9,781.00
DD5903.7	9 October 2018	Bt Super For Life - Savings Account	Superannuation Contributions	\$807.27
DD5903.8	9 October 2018	Australian Super	Superannuation Contributions	\$2,107.95
DD5903.9	9 October 2018	Nowlan Superannuation Fund Pty Ltd	Superannuation Contributions	\$336.29
DD5911.1	9 October 2018	Australian Super	Superannuation Contributions	\$704.48
DD5927.1	23 October 2018	North Superannuation	Payroll Deductions	\$644.29
DD5927.2	23 October 2018	Rest Superannuation	Superannuation Contributions	\$325.78
DD5927.3	23 October 2018	Mlc Super Fund (Plum Super)	Superannuation Contributions	\$213.31
DD5927.4	23 October 2018	Mlc Masterkey Super Fundamentals	Superannuation Contributions	\$189.60
DD5927.5	23 October 2018	Essential Super	Superannuation Contributions	\$51.97
DD5927.6	23 October 2018	Wa Local Government Superannuation	Superannuation Contributions	\$9,625.56
DD5927.7	23 October 2018	Bt Super For Life - Savings Account	Superannuation Contributions	\$723.71
DD5927.8	23 October 2018	Nowlan Superannuation Fund Pty Ltd	Superannuation Contributions	\$344.91
DD5927.9	23 October 2018	Amp Signaturesuper	Superannuation Contributions	\$211.69
DD5903.10	9 October 2018	Amp Signaturesuper	Superannuation Contributions	\$213.41
DD5903.11	9 October 2018	Tasplan Super	Superannuation Contributions	\$236.20
DD5903.12	9 October 2018	Twu Super	Superannuation Contributions	\$218.58
DD5903.13	9 October 2018	First Choice Employer Super	Superannuation Contributions	\$216.88
DD5927.10	23 October 2018	Tasplan Super	Superannuation Contributions	\$237.35
DD5927.11	23 October 2018	Australian Super	Superannuation Contributions	\$1,576.69
DD5927.12	23 October 2018	Twu Super	Superannuation Contributions	\$217.91
DD5927.13	23 October 2018	First Choice Employer Super	Superannuation Contributions	\$217.60
				<b>\$30,617.66</b>

**Oct-18**

Payments directly to Shire of Coolgardie	\$ -
Payments to AMPAC debt recovery	\$ 2,370.33
<b>Total Received</b>	<b>\$ 2,370.33</b>

Commissions	\$ 95.42
Costs	\$ 4,084.44
<b>Total Paid to Ampac</b>	<b>\$ 4,179.86</b>

**MINING**

Payments directly to Shire of Coolgardie	\$ -
Payments to AMPAC debt recovery	\$ -
<b>Total Received</b>	<b>\$ -</b>

Costs	\$ 275.00
<b>Total Paid to Ampac</b>	<b>\$ 275.00</b>

### 11.1.8 Local Planning Scheme No 5 – Amendment No 1

<b>Location:</b>	Various Sites
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM389
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	13 November 2018
<b>Author:</b>	Town Planning Consultant, Francesca Lefante

#### Summary:

For the Council to consider final approval of the proposed scheme Amendment No 1 to Local Planning Scheme No 5 following the close of the statutory advertising period.

The Scheme amendment is a textual amendment in support of additional discretionary uses on land zoned rural residential to facilitate compatible development in close proximity to the townsites of Kambalda and Coolgardie.

Council at its meeting on 22 May 2018 resolved to initiate Amendment No 1 to Local Planning Scheme No 5 as follows

- (c) Modifying the use class permissibility in the Rural Residential Zone as follows

<b>Use Class</b>	<b>From</b>	<b>To</b>
Workers Accommodation	X	D
Aged Person	X	D
Motel	X	D
Industry Cottage	X	D
Restaurant / Café	X	D

- (d) Insert additional development provisions under clause 32 of the Scheme comprising the follows:
- (e) All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
  - (f) Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.
  - (g) Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
  - (h) Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by

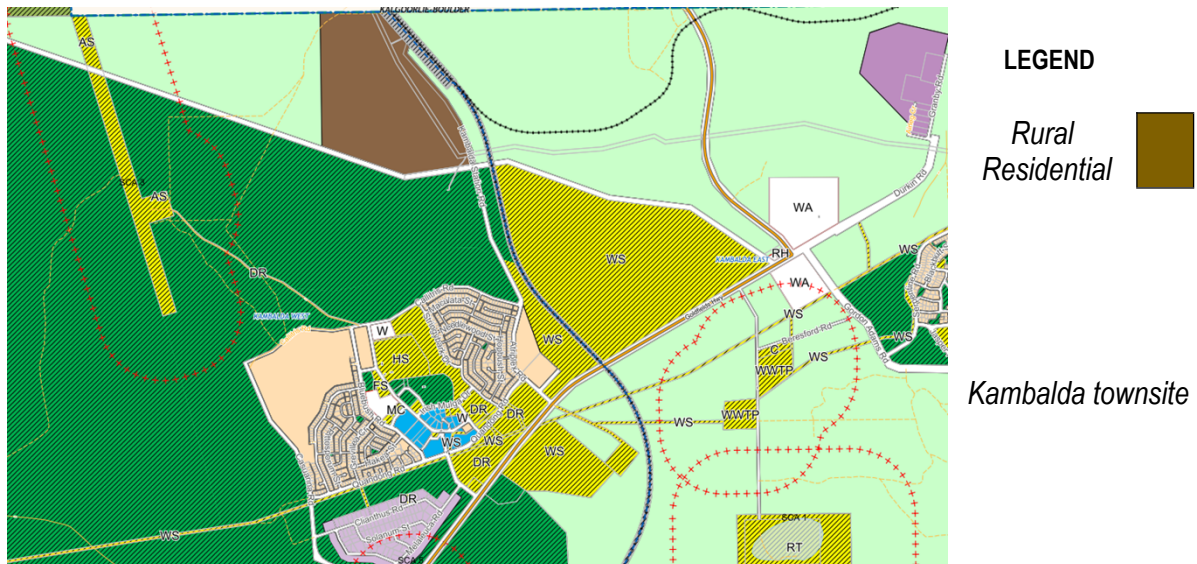
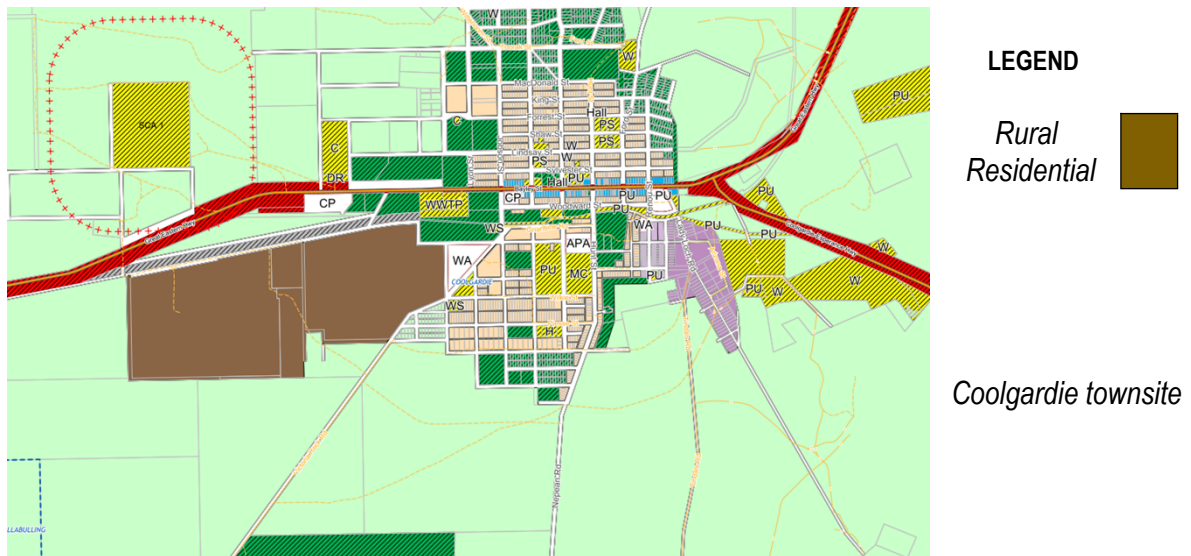
information and plans indicating how and when the development will be removed and the site rehabilitated.

- (i) CONSIDERS Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**Background:**

The Shires Local Planning Scheme No 5 was gazetted on 8 March 2017.

The attached maps show the location of the rural residential zoning within the townsites of Coolgardie and Kambalda.



**Comment:**

The objectives contained within the Scheme and Local Planning Strategies, aim to develop and enhance the amenity and economic prosperity of the Shire and facilitate compatible development.

The Shire of Coolgardie Local Planning Strategy identifies land in close proximity of the town as having potential for development of workers accommodation. WAPC Position Statements dated January 2018 identifies that that workers accommodation should be allowed in established towns suitable in its context. The opportunity to increase flexibility within the Scheme has been discussed with officers from Planning Section of Department Planning Lands and Heritage (DPLH), during these discussions it was identified that where proposed uses are consistent with the Local Planning Strategy the Shire could pursue modifications to the use class table through a scheme amendment.

**Environmental Assessment**

In accordance with Council resolution the Scheme Amendment documents were prepared and referred to Environmental Protection Authority (EPA).

In correspondence dated 16 July 2018 the EPA advised that “considers that the Scheme Amendment is unlikely to have a significant of the environment and is not warranted”

**Consultation**

Notification of the proposed scheme amendment was sent to the following agencies for comments

- DWER (Department of Water and Environment Regulation)
- DPLH (Department Planning, Lands and Heritage)
- DMIRS (Department of Mines, Industry Regulation and Safety) & Resource Safety and Dangerous Goods
- Department of Primary Industries and Regional Development
- DBCA (Department of Biodiversity, Conservation and Attractions)
- Main Roads – Perth & Kalgoorlie
- Western Power
- Water Corporation
- DFES - Department of Fire and Emergency Services – Perth & Kalgoorlie
- Shires of Menzies, Yilgarn & Dundas

**Public Advertising**

The Shire undertook public advertising of the proposal scheme amendment for 42 days commencing on 12 June 2018 and closing on 31 July 2018, in accordance with Regulation 47 as follows: -

- (5) Publish in the paper circulating in the scheme area
    - (6) West Australian – Tuesday 12 June 2018 (Classifieds Section Pg. 12)
    - (7) Kalgoorlie Miner – Tuesday 12 June 2018 (classifieds section Pg. 13)
  - (8) Public Notice displayed on the public Notice Boards in the Kambalda Recreation Centre/library and the Coolgardie Recreation/Centre
  - (9) On the website of the local government.
4. Letters were sent to relevant government agencies

At close of adverting period the Shire received one submission as follows: -

5. DEFS advised
  6. *It is unclear from the documentation provided if the Shire of Coolgardie has applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) to this proposal.*

7. *Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide bespoke comment prior to the Shire's endorsement of the Local Planning Scheme Amendment.*
8. *If there is some other reason which has given you cause to consider a referral to DFES, could you please provide detail on the attached 'Referral to DFES Checklist'.*

Shire offices sought advice from offices at DPLH – Planning and were advised to: -

9. complete the checklist and attach the planning report.
10. The location of workers site/development is not known at this stage, a BAL assessment may be questionable.
11. The Shire can then deal with DFES response as part of the submissions to Council.

A completed checklist was forwarded to DFES. DFES acknowledged the document and referred to the previous advice.

### Summary

The subject sites are currently zoned rural residential which permit a range of uses to be developed on the site, the proposed amendment increases this range of uses and is consistent with the existing zoning and proximity of the site to the Coolgardie townsite.

Shire officers have been undertaking discussions and negotiations with various State Government agencies in support of progressing these objectives, which include the following: -

- Department of Mines, Industry, Regulation and Safety (DMIRS) who have provided information on mineralisation around the townsites and the priority mining activities will be given.
- Lands Section - Department Planning Lands and Heritage (DPLH) to change reserve purposing, vesting orders and power to lease.
- Planning Section - Department Planning Lands and Heritage (DPLH) on for zoning and land use opportunities and constraints.

These investigations have identified that urban development of land surrounding the townsites of Coolgardie and Kambalda is restricted. Development restrictions imposed on land via the Local Planning Scheme are matters that the Shire has the opportunity to influence and change.

Local governments are responsible for planning for their local communities by ensuring appropriate controls exist for land use and development. These controls are set down in the local planning scheme. Local Planning schemes are established under the Planning and Development (Local Planning Scheme) Regulations 2015. The Regulations prescribe the manner and process to followed when undertaking a scheme amendment.

Accordingly, to provide Council authority to determine a greater range of appropriate land uses on land surrounding the townsite a more flexible scheme use class table is proposed by modifying the permissibility of various use from not permitted use "X" to discretionary use "D", including the following: -

- Changes to the Rural Residential Use Class table as follows

<b>Use Class</b>	<b>From</b>	<b>To</b>
Workers Accommodation	X	D
Aged Person	X	D
Motel	X	D
Industry Cottage	X	D
Restaurant / Café	X	D

- With regard to workers accommodation the following additional site and development requirements are proposed under clause 32.

- All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
- Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.
- Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
- Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed, and the site rehabilitated.

In accordance with Regulation 50 the council is to consider the submissions and pass a resolution to either: -

7. Support the amendment without modifications
8. Support the amendment with proposal modifications to address the concerns in the submission, or
9. Not support the amendment

The options available to the Shire in considering the proposal are: -

1. Support textual Scheme Amendment
  - a. Council resolution, signed and sealed scheme documents
2. Modify the details to be included in the Scheme Amendment. Where a modification is proposed.
  - a. An explanation of the reasons for the modification
  - b. Particulars of how the modification was advertised
  - c. Schedule of submissions made on the modifications,
3. Not support initiation of the Scheme Amendment - A summary of the reasons why the local government does not support the amendment to be provided

It is recommended that the Shire Approve the scheme amendment in support of additional discretionary uses within the Rural Residential Zone.

**Attachments:**

Nil

**Consultation:**

Public Consultation and referral to government agencies in accordance with the legislative provisions of 42-day including public advertising newspaper and notices to agencies

**Statutory Environment:**

Planning and Development (Local Planning Scheme) Regulations 2015



**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:****Solutions focussed and customer-oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. APPROVES Amendment No 1 to Shire of Coolgardie Local Planning Scheme No 5 as follows: -

a. Modifying the use class permissibility in the Rural Residential Zone as follows

<i>Use Class</i>	<i>From</i>	<i>To</i>
Workers Accommodation	X	D
Aged Person	X	D
Motel	X	D
Industry Cottage	X	D
Restaurant / Café	X	D

b. Insert additional development provisions under clause 32 of the Scheme comprising the follows:

- i. All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
- ii. Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.
- iii. Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
- iv. Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed, and the site rehabilitated.

2. AUTHORISES the affixing of the Common Seal to the Scheme Amendment documents
3. AUTHORISES the signed and sealed documentation being forwarded to the Western Australian Planning Commission for final approval including the schedule of submissions made on the amendment and the Shire response.

**COUNCIL RESOLUTION: #230/18**

**Moved: Councillor, B Logan**

**Seconded: Councillor, T Rathbone**

**That Council,**

1. **APPROVES** Amendment No 1 to Shire of Coolgardie Local Planning Scheme No 5 as follows: -

- a. **Modifying the use class permissibility in the Rural Residential Zone as follows**

<i>Use Class</i>	<i>From</i>	<i>To</i>
<b>Workers Accommodation</b>	<b>X</b>	<b>D</b>
<b>Aged Person</b>	<b>X</b>	<b>D</b>
<b>Motel</b>	<b>X</b>	<b>D</b>
<b>Industry Cottage</b>	<b>X</b>	<b>D</b>
<b>Restaurant / Café</b>	<b>X</b>	<b>D</b>

- b. **Insert additional development provisions under clause 32 of the Scheme comprising the follows:**
  - i. **All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.**
  - ii. **Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.**
  - iii. **Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.**
  - iv. **Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed, and the site rehabilitated.**

2. **AUTHORISES** the affixing of the Common Seal to the Scheme Amendment documents

3. **AUTHORISES the signed and sealed documentation being forwarded to the Western Australian Planning Commission for final approval including the schedule of submissions made on the amendment and the Shire response.**

**CARRIED ABSOLUTE MAJORITY 7/0**

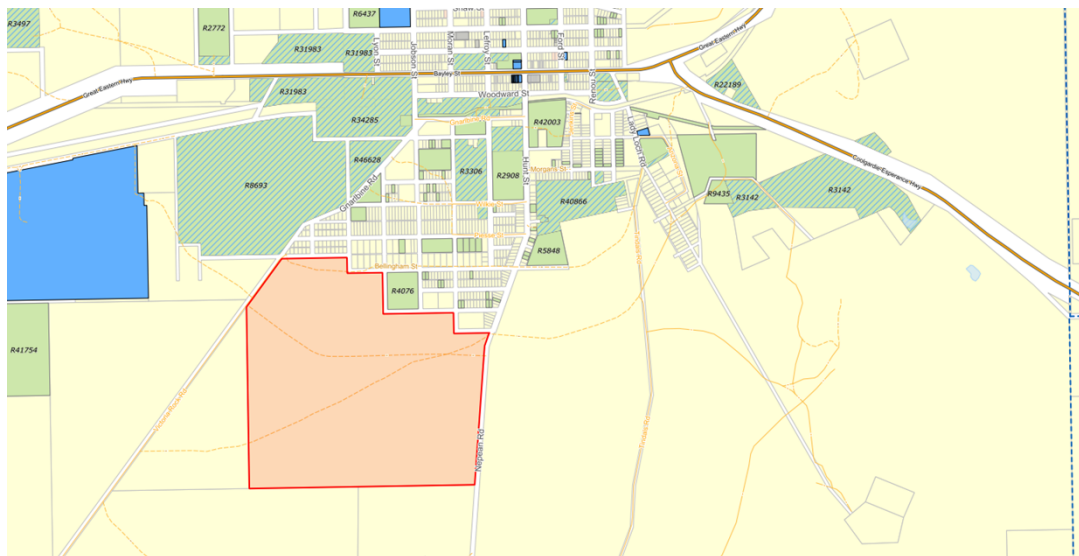
### 11.1.9 Local Planning Scheme No 5 – Amendment No 2

<b>Location:</b>	Crown Land (pin1020798), Coolgardie
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6390
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	14 November 2018
<b>Author:</b>	Town Planning Consultant, Francesca Lefante

#### **Summary:**

For the Shire to consider initiating a scheme amendment to rezone land from rural to industrial consistent with the Local Planning Strategy.

The site to be rezoned is located on the south western boundary of Coolgardie townsite as shown in red on the plan below

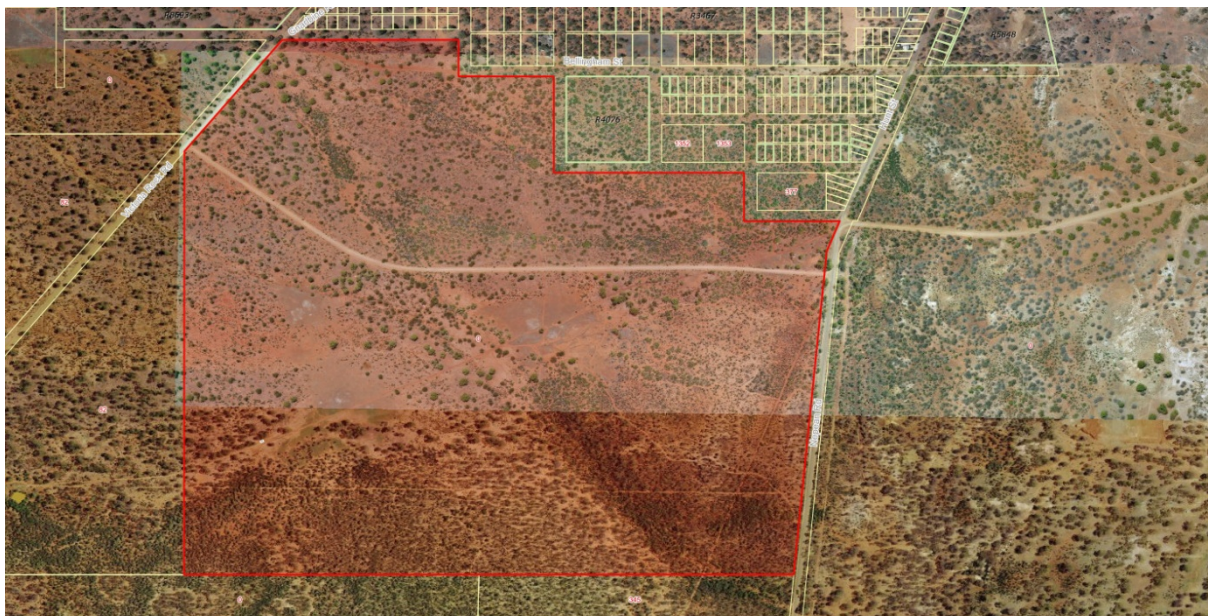
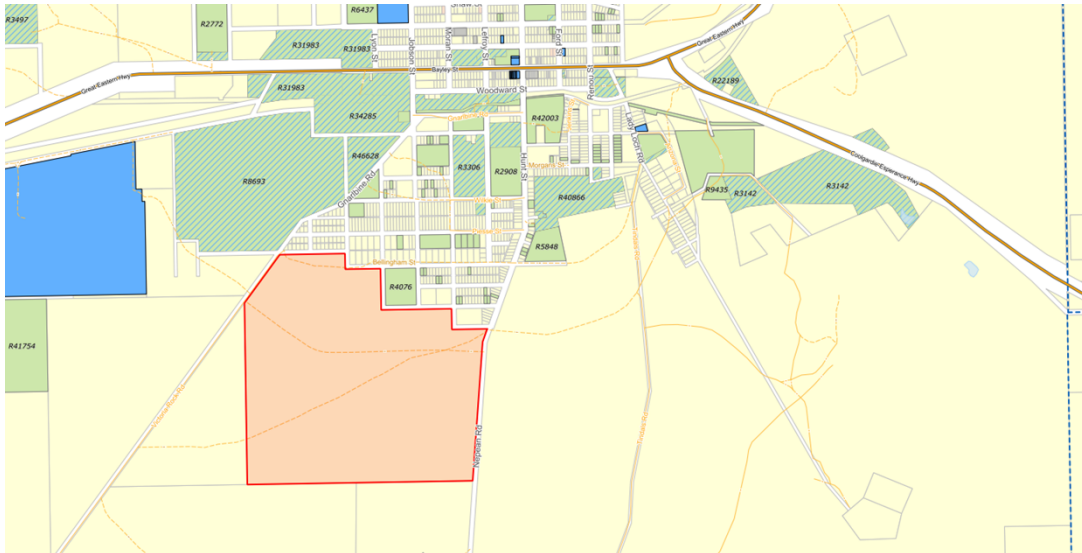


#### **Background:**

The site is crown land, with some mining and exploration tenements located in the southern portion. Vehicular access to the site is via Victoria Rock Road on the north west side of the site and Nepean Road on the Eastern boundary. An existing track links these roads and traverses through the site. The Shire has commenced steps to have this track reserved and gazetted as a public road.

For the Shire to consider initiating a scheme amendment to rezone land from rural to industrial consistent with the Local Planning Strategy.

The site to be rezoned is located on the south western boundary of Coolgardie townsite as shown in red on the plan below



**Comment:**

The Shire's is committed to progressing suitably located industrial land that is developable as freehold or leasehold land with long term tenure security.

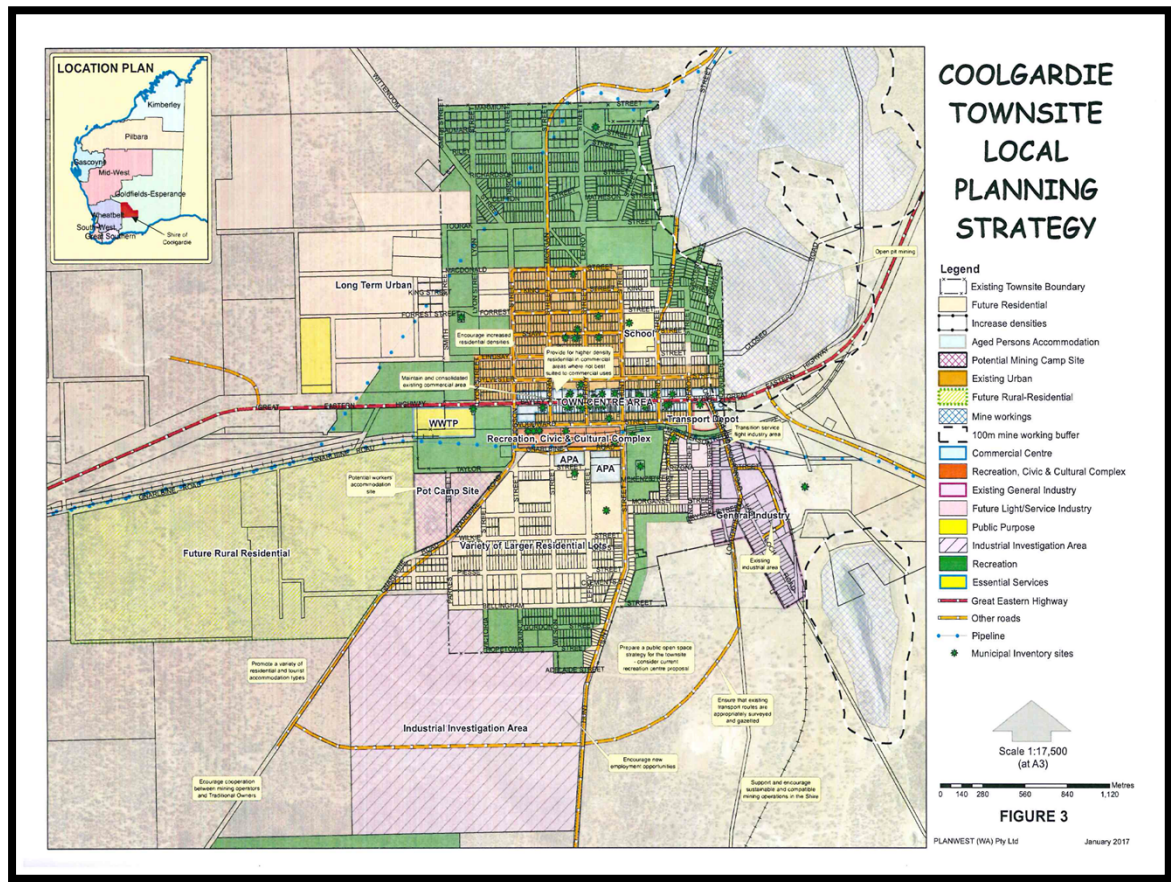
The objectives contained within the Scheme and Local Planning Strategies, aim to develop and enhance the amenity and economic prosperity of the Shire and facilitate the release of suitably zoned and unconstrained land for development.

In October 2016 the Local Planning Strategy was endorsed by the WAPC. This plan provides a guide for the Council over the next 10-15 years and includes setting out the future path for growth and development.

The aim of this strategy is to provide for an adequate land supply in key townsites and around the district for a variety of land use types. With regard to the Coolgardie Townsite, the strategy is to re-examine the industrial area in the Coolgardie townsite. To ensure that land designated for industrial development is available for development and not subject to any active mining activities.



The Local Planning Strategy (as shown on the plan below) identifies a preferred location for industrial investigations.



Following gazettal of the Shires Local Planning Scheme No 5 (March 2017), the Shire commenced discussion with DMIRS, Planning and Lands to progress the industrial review. In September 2017 the agencies met with the Shire to discuss the constraints which restrict development within the current industrial zoned land and assist in identifying appropriate areas where industrial development could occur. The Shire was advised that: -

- (j) The eastern part of Coolgardie townsite and beyond has highly prospective gold mining geology and mineralisation.
- (k) Land within the western portion of the Coolgardie townsite and further west has much less prospective granite.
- (l) DMIRS would likely provide support to proposed long term industrial developments located to the west of the townsite, which may involve the taking of mining rights, although mining tenements are less common in this area
- (m) The Shire could consider amending its planning scheme to create a new Light Industrial Area. in close proximity to underused residential areas in the south west of the town, closer to existing infrastructure.
- (c) Disposal and development of land that comprises Unallocated Crown Land would require a future act process under the NTA to take all interests (including mining).

The subject land is appropriately located, with minimal mining constrains, the proposal is consistent with state planning policies which seeks to protect and provide long term security of industrial zones and protect the amenity of the adjacent land uses from the effects of industrial development. The closest

development to the site is the recently approved workers accommodation camp on Gnarlbine Road, the remaining land surrounding the site is vacant.

The land is classified within a Bush Fire Prone Area and will be subject to planning and building requirements. State Planning Policy - SPP 3.7 Planning in Bush Fire Prone Areas requires a high-level consideration of relevant bushfire hazards. This obligation includes land clearing and separation distances and assessment of and high-risk land uses that may have an extreme fire risk.

The Shire is proposing to commence the process to: -

- (d) initiate the Scheme amendment to appropriately zone the land;
- (e) commence statutory actions to change the land tenure in accordance with the legislative provisions and in discussion with relevant agencies;
- (f) investigate land development and servicing requirements.

### **Process**

The Regulations prescribe the manner and process to followed when undertaking a scheme amendment\ The *Planning and Development (Local Planning Scheme) Regulations 2015* prescribes the format, content, structure and process to be follow when undertaking a scheme amendment. The key actions and timeframes are summarised below: -

- Step 1 Council resolution to adopt an amendment to the Scheme (Reg 35 (2))
- Step 2 Scheme Amendment documents and maps prepared in the prescribed manner
- Step 3 Amendment referred to EPA in accordance with S81 and copy to Planning - DPLH  
Where no EPA review required the proposal can proceed to adverting
- Step 4 Public Advertising for period 42 days by way of public notice – Reg 47  
newspaper and notice boards  
Copy of the Scheme amendment documents available for public review
- Step 5 Council consider submission and resolve action on Scheme Amendment Reg r50  
Support, not support or modify
- Step 6 Forward Scheme Amendment and resolution to WAPC
- Step 7 WAPC to consider and make recommendation to Minister
- Step 8 Minister determination
- Step 9 Gazettal of Scheme
- Step 10 Local Government to advertising approval of amendment

It is recommended that the Shire pursue a scheme amendment in support of the creation of industrial land in close proximity to the Coolgardie townsite.

The options available to the Shire in considering the proposal are: -

- 1. Support the Scheme Amendment.
- 2. Modify the details to be included in the Scheme Amendment
- 3. Not support initiation of the Scheme Amendment

### **Attachments:**

Nil

### **Consultation:**

Statutory process contained in the Act, comprising 42-day public consultation period.

**Statutory Environment:**

Planning and Development (Local Planning Scheme) Regulations 2015

**Policy Implications:**

Nil

**Financial Implications:**

Preparation and advertising of the scheme amendment.

**Strategic Implications:****Diversified and strengthened local economy**

Establish and strengthen partnerships with industry

Facilitate access to diverse housing and land development opportunities

Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

Support the development of tourism in the region

**Effective management of infrastructure, heritage and the environment**

Conserve and enhance local heritage assets

Develop and maintain Shire buildings, facilities and infrastructure assets

Develop and maintain highly functional and attractive public open spaces

Foster excellence in urban and rural planning and development

Preserve the region's unique natural attributes through observing

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority**Officer Recommendation:**

That Council,

1. INITATES Amendment No 2 to Local Planning Scheme No 5 to rezone land from Rural to Industrial.
  2. CONSIDERS Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 
1. PREPARES the Scheme Amendment report and documentation.
  2. REFERS to Scheme Amendment to the EPA in accordance for assessment in accordance with Regulation Section 81 of the Planning and Development Act 2005.
  3. AUTHORISES the public advertising of the proposal upon receipt of EPA advice regarding environmental assessment being received, and the incorporation.



**COUNCIL RESOLUTION: #231/18**

**Moved: Councillor, K Lindup**

**Seconded: Councillor, E Winter**

**That Council,**

- 1. INITATES Amendment No 2 to Local Planning Scheme No 5 to rezone land from Rural to Industrial.**
- 2. CONSIDERS Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 3. PREPARES the Scheme Amendment report and documentation.**
- 4. REFERS to Scheme Amendment to the EPA in accordance for assessment in accordance with Regulation Section 81 of the Planning and Development Act 2005.**
- 5. AUTHORISES the public advertising of the proposal upon receipt of EPA advice regarding environmental assessment being received, and the incorporation.**

**CARRIED ABSOLUTE MAJORITY 7/0**

Councillor, B Logan left the meeting at 06:38 pm as she declared a financial interest in the item.

#### **11.1.10 Community Development Programme**

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6391
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	22 November 2018
<b>Author:</b>	Consultant, Mia Hicks

#### **Summary:**

The Department of Prime Minister and Cabinet opened a new round of applications for the delivery of the Community Development Programme (CDP). The Government is seeking CDP Service Providers to support job seekers in remote Australia. The CDP provides job seekers aged 18-49 with opportunities as part of their mutual obligations to participate in a broad range of community activities, pre-employment training and support or work experience.

#### **Background:**

Early this year, the GVROC (Goldfields Voluntary Regional Organisation of Councils) submitted a response to the Department of Prime Minister and Cabinet's *Discussion Paper: Remote Employment and Participation*. The response requested that, the Federal government give regard to Local Governments applying for the CDP and delivering the service via partnerships with various organisations and/or companies. The aim of this approach would be to provide a locally focused CDP Programme.

For this round of funding, the Department of Prime Minister and Cabinet has permitted Local Governments to apply for CDP Service Delivery in various remote areas of Australia. The Shire of Coolgardie's region is classified as Region #2 – (Kambalda and Norseman, WA) and includes the towns of Coolgardie, Gibson, Hopetoun, Kambalda, Kurrawang, Norseman, and Ravensthorpe. Region #2 has a caseload of 344 Job Seekers. In this region, Goldfields-Employment and Training Services have offices in Kambalda and Coolgardie delivering services remotely to the other areas. Note that Esperance does not form part of Region 2.

#### **Comment:**

The Shire was approached by an Indigenous organisation offering a partnership to administer the CDP program in Region 2. It is proposed that, the Shire of Coolgardie would be the governing body and hold the funding agreement for this contract with project management and other activities carried out by one or more Indigenous training and employment service providers.

The Shire is well placed to oversee this project as it understands its region's unique challenges to employment, can provide flexibility to job-seekers through discretionary arrangements and progress projects/services that facilitate employment and skills development. Under the Shire, the CDP model will be community-driven and reflect the needs and aspirations of the local communities in Region 2.

The total funding requested for delivery of the service is estimated at \$8million over three years and will create 9 to 10 new full-time positions.

**Attachments:**

Nil

**Consultation:**

Trish Botha, Founder

Arise Aboriginal and Torres Strait Islander Corporation

Mervyn Eades, Founder, Ngalla Maya

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The project is not included in the Annual Budget. Project to progress subject to grant funding.

**Strategic Implications:**

**Diversified and strengthened local economy**

Establish and strengthen partnerships with industry

Facilitate access to diverse housing and land development opportunities

Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

Support the development of tourism in the region

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Endorse the submission (Confidential) made for grant funding to deliver the Community Development Programme in Region 2 – Kambalda/Norseman as attached.
2. Request a detailed report on the financial implications of the delivery of the Community Development Programme be presented by the Chief Executive Officer, if the Shire of Coolgardie submission is successful.
3. Resolve any contract to deliver the Community Development Programme is brought to Council for consideration

**COUNCIL RESOLUTION: #232/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, E Winter**

**That Council,**

- 1. Endorse the submission (Confidential) made for grant funding to deliver the Community Development Programme in Region 2 – Kambalda/Norseman as attached.**
- 2. Request a detailed report on the financial implications of the delivery of the Community Development Programme be presented by the Chief Executive Officer, if the Shire of Coolgardie submission is successful.**
- 3. Resolve any contract to deliver the Community Development Programme is brought to Council for consideration.**

**CARRIED ABSOLUTE MAJORITY 6/0**

Councillor, B Logan returned to meeting at 06:42 pm.

### 11.1.11 Memorandum of Understanding Ngalla Maya

<b>Location:</b>	Nil
<b>Applicant:</b>	Ngalla Maya and Shire of Coolgardie
<b>File Reference:</b>	NAM6392
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

That Council

1. Endorses the Memorandum of Understanding between the Shire of Coolgardie and Ngalla Maya
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached

#### **Background:**

The Shire Staff have spoken to Ngalla Maya re-establishing a partnership and occupying space in the Community Hub in Coolgardie.

A draft MOU has been provided to Council for review and discussion.

#### **Comment:**

The Shire's Community Strategic Plan 2018 to 2028 articulates one of its aspirations to be "A thriving local economy" with the goal to "Provide Support for Traineeship Development."

This is proposed achieved by –

- Collaborating with education providers and industry to enhance the development of local traineeships
- Advocating for training and employment opportunities delivered in the Shire
- Initiating training opportunities that will lead to long term employment

As part of its strategy to achieve these outcomes, the Shire of Coolgardie has been working closely with Ngalla Maya, a non-profit organisation, to establish a working relationship. The organisation's aim is to transform the lives of Indigenous communities through the provision of education, training and employment.

An MOU has been developed between the two organisations whereby –

- The parties agree to explore areas including, but not limited to the following:
- Building relationships and understandings with potential employers
- Undertaking training and/or education leading to qualifications
- Improving individual and family well-being
- Culturally appropriate one-on-one mentoring
- Offering clients links to educational services, to increase their basic reading, writing and maths skills as well as provide pathways towards Tertiary Education

Ngalla Maya has been identified as a potential sub-contractor to this CDP contract for the delivery of pre-employment and employment placement activities.

**Attachments:**

1. MOU - Ngalla Maya 23-11-2018 [11.1.11.1]

**Consultation:**

Council  
Ngalla Maya  
Shire Staff

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

It is estimated the potential in kind contribution in establishing this MOU is \$25,000. Once established the actual costing will be discussed with Council at the Budget Review and the MOU varied if required

**Strategic Implications:**

**Cohesive and engaged community**

Consult and engage with the local Aboriginal community  
Develop a cohesive approach to community development across the Shire  
Provide services to youth, aged and the disadvantaged that address identified needs

**Diversified and strengthened local economy**

Establish and strengthen partnerships with industry  
Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

**Effective management of infrastructure, heritage and the environment**

Conserve and enhance local heritage assets  
Develop and maintain Shire buildings, facilities and infrastructure assets  
Develop and maintain highly functional and attractive public open spaces

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Endorses the Memorandum of Understanding between the Shire of Coolgardie and Ngalla Maya
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached

**COUNCIL RESOLUTION: #233/18**

**Moved: Councillor, E Winter**

**Seconded: Councillor, T Rathbone**

**That Council,**

- 1. Endorses the Memorandum of Understanding between the Shire of Coolgardie and Ngalla Maya**
- 2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached**

**CARRIED ABSOLUTE MAJORITY 7/0**



## MEMORANDUM OF UNDERSTANDING

NgallaMaya and The Shire of Coolgardie.

### PURPOSE AND AIM

The parties will work collaboratively to transforming the lives of our Indigenous Community for the better through the provision of education, training and employment.

### TERM

This Memorandum shall commence on 30<sup>th</sup> November 2018 and conclude on 30<sup>th</sup> June 2020.

### AREAS OF COLLABORATION

1. The parties always agree to cooperate with each other and use their reasonable endeavours to work collaboratively to achieve the tasks set out in this Memorandum. The parties agree to explore areas including, but not limited to the following:
  - Building relationships and understandings with potential employers
  - Undertaking training and/or education leading to qualifications,
  - Improving individual and family wellbeing.
  - Culturally appropriate one-on-one mentoring
  - Offering clients links to educational services, to increase their basic reading, writing and maths skills as well as provide pathways towards Tertiary Education.

### STATUS OF THIS MEMORANDUM

2. The parties acknowledge that the terms of this Memorandum;
  - are not intended to be of, or have any legally binding effect on the parties, nor to be enforceable by action, suit or otherwise in any court of law; and
  - are intended to reflect the goodwill of the parties and their respective best intentions to perform the obligations set out in this Memorandum

**Shire of Coolgardie**

Bayley Street, Coolgardie WA 6429 | PO Box 138, Kambalda WA 6442 Tel 08 9080



## CONFIDENTIALITY

3. Each party shall keep confidential any information obtained from the other party and use such information solely for the purpose of effecting the transactions contemplated by this Memorandum. The obligations of non-disclosure and non-use under this paragraph 5 shall not apply to:
  - information which is at the time of disclosure by a party to the other party is in the public domain;
  - information which, after disclosure by a party to the other party, enters the public domain through no improper conduct on the recipient party's part; and
  - information which, prior to disclosure under this letter, was already in the recipient party's possession.
4. The parties will at the expiration or earlier determination of the Memorandum promptly return all confidential information provided by or on behalf of each party and any copies, notes or extracts thereof to that party.
5. The parties agree that the obligations of confidentiality shall survive termination or expiration of this Memorandum.

## Lease of Premises

6. The Shire of Coolgardie shall make available on a nominal lease a premises to NgallaMaya to undertake their day to day operations;
  - a) the premises will have access to Wi- Fi
  - b) the premises will have access to telecommunications
7. The estimated financial contribution by the Shire of Coolgardie under the terms of this MOU is \$25,000

## PUBLICITY

8. Unless otherwise required by law or by written agreement of the parties, no party will issue any press release or make any other public disclosure of this Memorandum or the specific terms contemplated herein.

## COSTS

9. Each party shall bear their own costs of and incidental to, the negotiation, preparation and execution of this Memorandum, including any costs incurred in relation to the actions which are contemplated by this Memorandum. Any actions taken by any of the parties under, or in reliance on, this memorandum will be at their own risk and expense.

CONFIDENTIALITY

MERVYN EADES  
FOUNDER, NGALLAMAYA

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**Acknowledgement:**

We accept the offer set out in this Memorandum.

---

**SIGNATURE**

---

**DATE**

---

**NAME** *(block letters)*

---

**POSITION TITLE**

KYLIE COOKE  
GENERAL MANAGER, NGALLA MAYA

---

**SIGNATURE**

---

**DATE**

---

**NAME** *(block letters)*

---

**POSITION TITLE**

MALCOLM CULLEN  
SHIRE PRESIDENT, SHIRE OF COOLGARDIE

---

**SIGNATURE**

---

**DATE**

---

**NAME** *(block letters)*

---

**POSITION TITLE**

JAMES TRAIL  
CHIEF EXECUTIVE OFFICER

---

**SIGNATURE**

---

**DATE**

---

**NAME** *(block letters)*

---

**POSITION TITLE**

### 11.1.12 Memorandum of Understanding Mining Companies

<b>Location:</b>	Nil
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6363
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

That Council

1. Endorses the Memorandum of Understanding between the Shire of Coolgardie and Goldfields St Ives, Northern Star Resources Limited, Evolution Mining, Mincor Resources NL, Neometals, Tawana Resources NL, BHP Nickel West Kambalda, Tellus Holdings and Beacon Minerals Limited
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)

#### **Background:**

The Shire President and Chief Executive Officer met with the mining industry in Perth to present the vision of the Shire and anticipated major projects into the future.

The meeting was attended by Goldfields St Ives, Northern Star Resources Limited, Evolution Mining, Mincor Resources NL, Neometals, Tawana Resources NL, BHP Nickel West Kambalda, Tellus Holdings and Beacon Minerals Limited

Due to unforeseen circumstances Tawana Resources NL and Tellus Holdings were unable to attend. The Chief Executive Officer has since had a conversation with the Managing Directors of both Companies

Develop a collaborative holistic approach to delivering long-term economic, community and environmental benefits in the Shire

#### **Comment:**

The Chief Executive Officer and Shire President actively meeting State and Federal politicians to -

- Build awareness of industry and contribution to economy
- Emphasise significance of Mining Industry to the Shire
- Articulate industry needs and challenges
- Advocate for funding that provides timely delivery of infrastructure
- Support residential workforce

#### Establishing Mining Partnerships

- Direct access to Chief Executive Officer – open for business
- Facilitate and support mining and exploration
- No increase in land rates for mining companies in 2017/18 and 2018/19
- Allowed valuations to drive rates

The parties to the MOU agree to cooperate with each other and use their reasonable endeavours to work collaboratively to achieve the outcomes set out in this Memorandum. The parties agree to explore areas including, but not limited to the following:

- Renewal of Road and Community Infrastructure
- Integrated Medical Service
- Community Events and Activities
- Grant Funding Opportunities

Interestingly the Minerals Digest was released at the end of October 2018. In it Coolgardie showed a 25% growth in minerals value from 2016/17 (and is still the top producer in the GE Region).

Goldfields-Esperance Region		
	2016/17	2017/18
Coolgardie	2,514,162,807	3,138,043,635
Kalgoorlie-Boulder	2,360,048,000	2,410,448,894
Leonora	1,771,463,747	1,906,901,062
Laverton	1,913,734,083	2,499,394,044
Ravensthorpe and Dundas	509,529,085	885,197,381
Menzies and Esperance	634,106,950	664,914,669
<b>Goldfields-Esperance Total</b>	<b>9,703,044,672</b>	<b>11,504,899,684</b>

#### Attachments:

Nil

#### Consultation:

Council  
Mining Industry

#### Statutory Environment:

Nil

#### Policy Implications:

Nil

#### Financial Implications:

Nil

**Strategic Implications:****Cohesive and engaged community**

Develop a cohesive approach to community development across the Shire

**Diversified and strengthened local economy**

Establish and strengthen partnerships with industry

Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

Support the development of tourism in the region

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

Develop and maintain highly functional and attractive public open spaces

**Solutions focussed and customer oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Endorse the Memorandum of Understanding between the Shire of Coolgardie and Goldfields St Ives, Northern Star Resources Limited, Evolution Mining, Mincor Resources NL, Neometals, Tawana Resources NL, BHP Nickel West Kambalda, Tellus Holdings and Beacon Minerals Limited
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)

**COUNCIL RESOLUTION: #234/18**

**Moved:** Councillor, K Lindup

**Seconded:** Councillor, S Botting

That Council,

1. Endorse the Memorandum of Understanding between the Shire of Coolgardie and Goldfields St Ives, Northern Star Resources Limited, Evolution Mining, Mincor Resources NL, Neometals, Tawana Resources NL, BHP Nickel West Kambalda, Tellus Holdings and Beacon Minerals Limited
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)

**CARRIED ABSOLUTE MAJORITY 7/0**

### 11.1.13 Kambalda Swimming Pool

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6394
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

For Council to;

1. Note items 1-4 from COUNCIL RESOLUTION: #160/18 have been actioned
2. Receive the update on the redevelopment of the Kambalda Swimming Pool

#### **Background:**

At the August Council Meeting an update report on the Kambalda Pool was presented. Council resolved;

#### **COUNCIL RESOLUTION: #160/18**

**Moved: Councillor, T Rathbone**

**Seconded: Councillor, E Winter**

**That Council**

1. Receive Shire of Coolgardie Pool Assessments December 2017 – Norman Disney and Young – Confidential Attachment 1.
2. Receive 2018 Safety Assessment and Safety Improvement Plan Coolgardie and Kambalda Pools – Royal Lifesaving – Confidential Attachments 2 and 3.
3. Receive Kambalda West Swimming Pool Core Survey July 2018 – Airey Taylor Pty Ltd – Confidential Attachment 4.
4. Resolve to close the Kambalda Swimming Pool for the 2018/2019 Season
5. Request the Chief Executive Officer call for tenders for the refurbishment of the Kambalda Swimming Pool in accordance with instrument of delegation 1.1.4.

**CARRIED ABSOLUTE MAJORITY 7/0**

Shire staff have actioned items 1-4. Item 5 is a work in progress.

#### **Estimated Costings**

50m - To cut off gutter side walls & rebuild as a wet deck, example section below – \$250,000

Note: no allowance for concourse works or headwall works

50m - Rebated Combiflex to all construction joints in pool – \$150,000

50m - To strip existing tiles/blast painted surfaces & re-tile/re-paint – \$200,000

LTS - To strip existing tiles/blast painted surfaces & re-tile/re-paint – \$40,000

Wading - To strip existing tiles/blast painted surfaces & re-tile/re-paint – \$15,000

Common – build new balance tank in suitable location next to plant room, breakout floor of old balance tank & fill with compacted sand – \$150,000

Common – replacement of filtration & electrical systems, utilising existing pumps – \$250,000

Common – equi-potential bonding works – \$20,000

Common – generally replace steel & asbestos concrete piping, field valving & replace with PVC new – \$200,000

Note: allowance to fill in hydraulic culvert, see detail below

Note: allowance to add hydrostatic valves

Preliminaries/supervision/design/mob/allowance for regional attendance, for all above – \$200,000

### **Total Estimated Cost \$1,475,000**

At the community workshop on the 14<sup>th</sup> August the following way forward was proposed;

1. Pool to be closed for upcoming season
2. Kambalda Swimming Club write to the Shire with proposed needs and assistance for upcoming season
3. Speak to Schools and other users to determine what assistance may be requested
4. On receipt of requests and assistance, provide costing report to Council for consideration

#### **Comment:**

Shire staff have been working with both Airey Taylor Consulting and Norman Disney and Young to create working drawings and specifications to enable tenders to be called.

The Shire is expected to receive by Friday 30<sup>th</sup> November 2018 a draft set of drawings and tender specifications for review. To date the tender specifications are in excess of 180 pages given the complexity of the project.

Shire staff have met and reviewed the documentation received to date

Detailed below is an extract from the Executive Summary of the Draft Specifications

## **1.1 PROJECT SUMMARY**

### **Project description**

The project is the refurbishment of the existing swimming pools at Kambalda West in Western Australia. The existing pools include a 50 m lap pool, a 16 m Learners pool and a toddlers pool all served by a common filtration plant originally constructed in the early 1970's. While the circulation pumps have recently been replaced along with the hair and lint pots and foot valves and a Prominent Pro-Cal dosing unit, the remaining plant is original and in need of replacement. The existing balance tank lid is corroded through and is proposed to be abandoned and new balance tanks and plant provided in a new location.

The refurbishment work is to be priced as two options as follows

#### **Option 1**

The existing 50 m pool is to be fully refurbished with new tiles, paint, gutter profiles and new pressurised return to pool piping and nozzles all as documented. The 50 m pool is also required to be fitted with a new stepped entry and ramp with handrails.

The learners pool is also required to be refurbished with new finishes, two additional hand rails to the stepped entry and separate filtration plant provided with new drains and pressurised return to pool

pipings and floor nozzles in place of the existing floor channel.

The existing toddlers pool is to be demolished and abandoned. The ground is to be levelled and finished with new turf/ paving and reticulation to match the surrounding area.

A new plant room built on top of new concrete balance tanks and a backwash tank is required along with associated power, lighting, sewer extension and cold-water extensions as documented.

Alterations are required to the perimeter fencing to accommodate new access from outside to the plant area.

## **Option 2**

Works include the same works as option 1 except that the existing learners pool is extended slightly to include a beach entry as shown on the documents. The works for this option then also includes the following additional scope;

- Provide new roof over change room areas including new lighting, ventilation louvres and roof mounted ventilation cowls
- New LPG hot water system to serve change rooms and showers complete with new plumbing fixtures / tapware to accommodate the addition of hot water.
- Air conditioning provided to first aid room and kiosk

## **Contractor Responsibilities**

**General:** The contractor is responsible for the overall construction of the works as scoped in this document but also has a design responsibility as detailed in the following section. While structural, water filtration and building services documentation has been provided as a basis for tender the contractor must ensure all works are carried out to the referenced standards and Guidelines in particular the Code of Practice for the Design, Construction, Operation, Management & Maintenance of Aquatic Facilities as published by the Western Australian Department of Health and the National Construction Code 2016 amendment 1.

Also responsible for:

- Earthworks
- Trenching
- Compact testing

**General:** All works shown in the documents are to be carried out by this contractor unless specifically noted on the drawings or as noted in this specification work section. The SUMMARY OF WORKS section also summarises the scope for the two tender options. Any item referenced in that section is also, to be included in the scope.

**General:** Coordinate all trades associated with these works and also coordinate with existing structures and services.

Existing services: Existing services shown on drawings are indicative only. Prior to any work being carried out, confirm their location and the locations of any other existing services in the area of the works. This includes the use of GPR or other technologies to identify the location and depths of any underground services in areas where excavation is required.

Claims: Claims for variations, extensions of time, delay, interruption or other items will not be accepted.

Note: Equipment that is installed without due regard to other trades will be relocated at no additional cost.



**Electronic survey:** Where there are other in ground services in the area, undertake an extensive electronic survey of all metallic pipes and cables and a survey of all non-metallic pipes along the full extent of their routes.

There is existing Asbestos Cement piping located in the ground between the 50 m pool and the learners pool that will be disturbed when the new pool piping is installed, and this needs to be removed in accordance with OH&S standards. CCTV Survey: For accessible in ground services survey internally with CCTV.

### **Drawings**

Layout drawings: Provide full documented existing services layout drawings complete with dimensions to locate each service and service type (if known) and depth of service. Forward these drawings together with the shop drawings for review prior to any excavation works being undertaken.

### **Remedial works**

Relocate, repair and replace: Where necessary, relocate, repair or replace any existing services within the vicinity of the works. If it becomes necessary to relocate, repair or replace any such existing services obtain all the necessary consents and approvals from the relevant authorities.

**Shire Staff have met with external consultants to discuss the complexity of the specifications. It has been recommended to the Chief Executive Officer that a project manager be engaged by the Shire to manage the project and report directly to the Chief Executive Officer. It has been agreed the skills required to manage the project do not currently exist internally or externally to the Chief Executive Officer.**

**Tentatively the timeline below has been proposed;**

**January 2<sup>nd</sup>** Tender documents out to public  
Conditions to be Included in tender

- Site visit to Kambalda
- Presentation in Perth with both Shire Pool Manager and Airey Taylor Consulting to provide any feedback for changes to their documents proposed meeting dates January 30<sup>th</sup>, 31<sup>st</sup> or February 1<sup>st</sup>
- Works to commence end of March/Early April
- All work completed by Friday 1<sup>st</sup> November

**February 6<sup>th</sup>** Tenders close

**February** John to provide an interim recommendation on best suited tenders that understand scope of works, specifications and timeline to give to CEO

**February** tenders approved by CEO and Council

**February** Kathy to send to Heath Department application to construct is submitted for approval prior to construction.

**Feb/March** Tender confirmed documents finalised and signed off

**March/April** Site works commence

**November 1<sup>st</sup>** All contract work completed

**November**      Friday 16<sup>th</sup> Proposed Pool Opening - as we need time to ensure water chemistry is right and passed by Health Department and no hiccups with any plant or equipment.

**Attachments:**

Nil

**Consultation:**

Council  
Shire Staff  
Norman Disney and Young  
Airey Taylor Pty Ltd  
Commercial Aquatics Australia

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The Shire has allocated \$1.2 million in the 2018/2019 Annual Budget funded from a loan for the construction of the redevelopment

**Strategic Implications:**

**Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Note items 1-4 from COUNCIL RESOLUTION: #160/18 have been actioned
2. Receive the update on the redevelopment of the Kambalda Swimming Pool

**COUNCIL RESOLUTION: #235/18**

**Moved: Councillor, S Botting**

**Seconded: Councillor, T Rathbone**

That Council,

1. Note items 1-4 from COUNCIL RESOLUTION: #160/18 have been actioned
2. Receive the update on the redevelopment of the Kambalda Swimming Pool

**CARRIED ABSOLUTE MAJORITY 7/0**

#### 11.1.14 Memorandum of Understanding St John

<b>Location:</b>	Nil
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6395
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

That Council

1. Endorse the Memorandum of Understanding between the Shire of Coolgardie and St John
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)

#### **Background:**

In July 2018 a MOU between St John Ambulance Western Australia Ltd (St John) and the Shire of Coolgardie was signed. The aim of the MOU was to work collaboratively in areas of mutual interest to better meet the needs of the community. The Memorandum was to commence on 1st July 2018 and conclude on 30th June 2019. The MOU arose after St Johns submitted an Expression of Interest to run the medical services in Kambalda

#### **Comment:**

In the proposed Draft MOU Agreement attached (Confidential) parties will cooperate with each other at all times and use their reasonable endeavours to achieve completion of the collaborative tasks set out in this Agreement. They will also build resilience through their mutual engagement with the local community and industry. They will address sustainability by exploring alternative and additional funding arrangements. They will explore a agree to explore a number of areas related to medical services including, but not limited to:

- St John Medical (General Practice)
- Telemedicine (GP Pool)
- Community Transport Service
- Community Hub
- Country Ambulance
- Community First Responder and Defibrillator programs
- First Aid in the community.

The MOU is proposed to conclude on 13 November 2020 with a further extension available if mutually agreed until 31 December 2023.

The MOU Agreement has an Annexure A – Integrated Medical Services to Kambalda MOU. The annexure covers the following areas;

**1.0 St John Medical Kambalda** – which deals with arrangements with regards to the leasing of the medical centre, accommodation, vehicle usage and patient records

**2.0 St John Community Transport Service** – which deals with the introduction of a Community Transport Service in Kambalda which will be managed and staffed by St John volunteers.

**3.0 St John Community Hub** – which deals with the concept of a St John Community Hub in Kambalda and will work directly with St John and the St John Kambalda Sub Centre to develop a simple proposal and feasibility study for the Hub by 28 February 2019.

**4.0 St John Kambalda Sub Centre** – which deals with support for the additional housing of an ambulance in Kambalda West (along with the Community Transport vehicle) and will work with St John on behalf of the Sub Centre to confirm a preferred site and size for the Shed.

Further to the MOU Agreement St Johns have written to the Mining Companies who they presented to at the forum the Shire held a week or so ago. The letter covers;

*Thank you for taking the time to meet with us recently to hear about the St John integrated country primary health initiatives in Kambalda, together with the Shire of Coolgardie.*

*As you have seen, building a resilient community in Kambalda is very possible and St John can deliver and facilitate diversified medical services for the service of humanity, as is the need in Kambalda.*

*As we are now operational and incurring costs, we are officially asking if we can count on you to make either a one-off payment or a per annum donation over the next five years to help us build a stronger and more resilient Kambalda together. Can we rely on your financial support?*

**Attachments:**

Nil

**Consultation:**

Council

St John

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The 2018/2019 Annual Budget has an allocation of \$86, 905 towards Health Services. The proposed MOU between the Shire of Coolgardie and St John is estimated to be a contribution of up to \$200,000 over the financial year. However, this is dependent on the amount of external funding received for other agencies and the Mining Industry. When the Budget review is undertaken in February 2019, the impact of the potential revenue sources will be none. This will enable any amendments to operating expenditure, capital expenditure or operating revenue to be made.

**Strategic Implications:****Cohesive and engaged community**

Develop a cohesive approach to community development across the Shire

**Diversified and strengthened local economy**

Establish and strengthen partnerships with industry

Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

Support the development of tourism in the region

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

Develop and maintain highly functional and attractive public open spaces

**Solutions focussed and customer oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council,

1. Endorse the Memorandum of Understanding between the Shire of Coolgardie and St John
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)

**COUNCIL RESOLUTION: #236/18**

**Moved:** Councillor, K Lindup

**Seconded:** Councillor, B Logan

That Council,

1. Endorse the Memorandum of Understanding between the Shire of Coolgardie and St John
2. Authorise the Chief Executive Officer and Shire President to execute the MOU Agreement as attached (CONFIDENTIAL)
3. Request the CEO to provide a quarterly report on the St John medical operational and financial health services

**CARRIED ABSOLUTE MAJORITY 7/0**

### 11.1.15 Designated Area Migration Agreement

<b>Location:</b>	Nil
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	23 November 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

That Council Note the update report on the Designated Area Migration Agreement (DAMA).

#### **Background:**

The Shire President and Chief Executive Officer met with Minister Tudge whilst in Canberra earlier in the year. One of the issues discussed was facilitating the immigration of skilled workers to the region by negotiating Designated Area Migration Agreement (DAMA). For the DAMA to be approved comprehensive business case must be provided.

With a change of leadership mid-year, it was feared that the momentum for the DAMA would be lost. More recently the City of Kalgoorlie – Boulder through a delegation met with the new Minister who put his support behind a DAMA in the region and requested it be in place by the end of the calendar year.

Ernest and Young have been engaged to prepare the DAMA. The DAMA is supported by the GVROC.

#### **Comment:**

A DAMA is a two-tiered agreement between the Commonwealth and a state/territory or regional body that provides:

- flexibility for a Designated Area Representative (DAR) to respond to their local economic and labour market needs and conditions
- solutions to Australian business where there are skills gaps and shortages that can't be met by the Australian market
- streamlined access to a broader range of overseas workers than available through the standard skilled visa programs
- various negotiable concessions to the standard skilled visa requirements; and
- pathways to permanent residence as major incentives to attract and retain overseas workers

**Tier 1:** Designated Area Migration Agreement with state/territory government or regional representatives – outlines responsibilities, governance and overarching policy settings for a region

**Tier 2:** Individual labour agreements under the DAMA – one for each employer sponsoring workers in the DAMA region, accords with policy settings agreed in the DAMA

There is one DAMA in place with the Northern Territory Government

## **Roles and Responsibilities regarding the DAMA**

### **Minister for Immigration, Citizenship and Multicultural Affairs**

- ▶ Power to enter into a DAMA with a state or territory Government and regional authorities for a defined geographic region in Australia
- ▶ Authorises the conditions and parameters under a DAMA

### **Designated Area Representative (DAR) – City of Kalgoorlie-Boulder**

- ▶ Co-signs the DAMA
- ▶ Assessing and endorsing employers who want to sponsor migrant workers under the DAMA
- ▶ Monitor activity, report on issues
- ▶ Engagement and consultation with the Department of Home Affairs, employers and stakeholders as required
- ▶ Annual review of DAMA terms/operations

### **Department of Home Affairs**

- ▶ Submits the DAMA request to the Minister for review and decision
- ▶ Works with the DAR to establish and negotiate terms of the agreement and monitor progress, issues and effectiveness of DAMA
- ▶ Works with endorsed employers to establish labour agreements and process nomination and visa applications made under the agreements
- ▶ Reports to Minister on DAMA outcomes

### **Employers**

- ▶ Seek endorsement from the DAR to sponsor migrant workers under the DAMA
- ▶ Enter into individual labour agreements (under the umbrella of the DAMA) with the Department of Home Affairs
- ▶ Lodge nominations to fill vacancies under the Temporary Skill Shortage visa for a 4-year period (unless otherwise specified) or permanently under the Employer Nomination Scheme visa
- ▶ Are subject to temporary residence sponsorship obligations and a sanctions framework under existing Migration law

An indicative timeline is presented below for the DAMA

# Action plan – indicative timeline

Wed 7 <sup>th</sup> Nov	Wed 14 <sup>th</sup> Nov	Wed 21 <sup>st</sup> Nov	Wed 28 <sup>th</sup> Nov	Wed 5 <sup>th</sup> Dec
<p>EY: Kick off conference call with stakeholders</p> <ul style="list-style-type: none"> <li>- Workforce survey formulation</li> <li>- Informative <u>comms</u> for DAMA team to send to stakeholder post conference call</li> <li>- Information and documentation requests</li> </ul> <p>DAR: DAMA team, roles and responsibilities</p> <ul style="list-style-type: none"> <li>- region specific insight</li> <li>- policies, processes and monitoring methodology</li> </ul> <p><u>CofL</u> and <u>CofC</u>: region specific insight</p> <p>KBCCI and CME: member survey and any other labour market data</p>	<p>EY: Present draft workforce survey to DAMA team for input, by Mon 12<sup>th</sup> Nov and DAMA team to provide comments by Tue 11<sup>th</sup> Nov</p> <p>EY: Issue workforce survey for distribution, response by Wed 21<sup>st</sup> Nov, reminder to be sent on Mon 19<sup>th</sup> Nov</p> <p>DAR: provide following supporting information and documentation:</p> <ul style="list-style-type: none"> <li>- Regional specification data</li> <li>- Safeguard policy and support services for overseas workers</li> <li>- Governance structure chart</li> <li>- Endorsement process</li> <li>- Monitoring methodology</li> </ul> <p>Other stakeholders: provide draft letters of support for review</p>	<p>EY: Review workforce survey data received and consolidate into occupation list table, concession requests</p> <p>EY: Review and provide feedback on letters of support from stakeholders and any draft supporting documents prepared by DAMA team</p> <p>EY: Prepare skeleton draft submission for comment by immigration department</p> <p>DAR: revise supporting documents for further review by Fri 23<sup>rd</sup> Nov</p>	<p>EY: Present 1<sup>st</sup> draft to DAR for review and input by Mon 26<sup>th</sup> Nov</p> <p>DAR: Provide review comments to EY by Wed 28<sup>th</sup> Nov</p> <p>EY: Present final submission to DAR for final review by Fri 30<sup>th</sup> Nov</p>	<p>DAR: Return final comments to EY by Tue 4<sup>th</sup> Dec</p> <p>EY: Submit DAMA business case to immigration department by Wed 5<sup>th</sup> Dec</p> <p><u>DoH</u>: Provide feedback by Fri 7<sup>th</sup> Dec</p> <p>If required, week of 10<sup>th</sup> Dec to address any additional information or documentation</p> <p><u>DoH</u>: Present recommendation to Minister for execution</p>

## Attachments:

Nil

## Consultation:

GVROC  
Council  
Rick Wilson  
City of Kalgoorlie – Boulder  
Shire of Leonora  
Shire Staff

## Statutory Environment:

Nil

## Policy Implications:

Nil



**Financial Implications:**

An allowance was made in the 2018/2019 annual budget of \$9,000 as the Shire contribution. The total cost of preparing the agreement is \$65,000 which is funded by the Shire, The City of Kalgoorlie – Boulder, Shire of Leonora and Chamber of Minerals and Energy

**Strategic Implications:****Diversified and strengthened local economy**

Establish and strengthen partnerships with industry

Foster innovation, partnerships and investment from across sectors to support economic development and the attraction and retention of residents

**Effective management of infrastructure, heritage and the environment**

Conserve and enhance local heritage assets

Develop and maintain Shire buildings, facilities and infrastructure assets

Develop and maintain highly functional and attractive public open spaces

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Note the up-date report on the Designated Area Migration Agreement (DAMA).

**COUNCIL RESOLUTION: #237/18**

**Moved: Councillor, S Botting**

**Seconded: Councillor, T Rathbone**

That Council,

1. Note the up-date report on the Designated Area Migration Agreement (DAMA).

**CARRIED ABSOLUTE MAJORITY 7/0**

## **11.2 Technical Services**

### **11.2.1 Western Areas Ltd - Haulage Campaign**

<b>Location:</b>	Durkin Road, Kambalda
<b>Applicant:</b>	Western Areas Ltd – haulage campaign
<b>File Reference:</b>	NAM6334
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	06 November 2018
<b>Author:</b>	Engineering Administration Officer, Mel Nowlan

#### **Summary:**

For Council to consider a renewal application from Western Areas Ltd (the Principle) for haulage services carried out by BIS Industries for an annual figure of 79,800 tonnes. The haulage campaign will cover 1.5km Durkin Road (between Silver Lake Road and the intersection of Goldfields Highway and Durkin Road). Four (4) approvals are requested for the period of 01 January 2019 – 31 December 2019.

#### **Background:**

As per Council's Policy #034 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle (Western Areas Ltd) needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network.

Western Areas Ltd have approached the Shire seeking renewal of an annual haulage campaign transporting 79,800 tonnes of concentrate to the BHP Kambalda concentrator utilising 1.5km of Durkin Road. Currently BIS Industries (hauling for Western Areas Ltd) hold RAV approvals valid until 30 December 2018 (refer to previous endorsement Council Resolution #266/17).

All haulage activities undertaken will be in accordance with Council Policy #034 (Haulage Campaigns) which applies to haulage campaigns within the Shire of Coolgardie. All haulage campaigns should be read in conjunction with the Shire's Policy #035 (Heavy Vehicles Conditions for use of Shire Roads). The purpose of both policies aims to ensure safe use on Shire roads by long term haulage campaign users.

#### **Comment:**

A map of the route is included.

The Principle (Western Areas Ltd) has requested use of Durkin Road, Kambalda, and renewal of RAV approvals for a hauling period of 01 January 2019 – 31 December 2019. Based on actual deterioration cost, the following contribution would be applicable –

#### Durkin Road

Capital Contribution of \$0.07 per tonne per km at 79,800 tonnes over 1.5km \$8379 ex GST or  
Maintenance Contribution at \$0.04 per tonne per km at 79,800 tonnes over 1.5km \$4788 ex GST

\*The cost recovery unit shall apply to all vehicle movements over the full term of the carting campaign as listed on the application and be issued and reviewed annually.

Alternatively, the Principle of the campaign may wish to enter into an alternate agreement with the shire, providing satisfaction of Austroad construction guidelines and appropriate consideration by the Council. This agreement could include the provision of capital and/or maintenance of the road during the period of the haulage campaign.

Requirement for all haulage companies to carry written approval from the local government authority permitting use of the road in accordance with network conditions.

**Attachments:**

1. 3013 001 [11.2.1.1]
2. Shire of Coolgardie Letter [11.2.1.2]

**Consultation:**

Barry Symonds – BIS Industries; Asset Compliance Manager  
Chris Munro – Mill Manager, Western Areas Ltd

**Statutory Environment:**

Road Traffic Act 1974 Section 85  
Local Government Act 1995, Section 3.5

**Policy Implications:**

Policy #034 - Haulage Campaigns  
Policy #035 - Heavy Vehicles Conditions for use on Shire Roads

**Financial Implications:**

Contribution to Capital Works or Maintenance on Durkin Road, Kambalda. Any contribution received will be placed on the road construction reserve account for use on the relevant road infrastructure

**Strategic Implications:**

**Diversified and strengthened local economy**  
Establish and strengthen partnerships with industry

**Solutions focussed and customer oriented organisation**

Development of Shire's resources to provide optimum benefit to the community

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

In accordance with Policy 034 Haulage Campaigns, endorse the proposal from Western Areas Ltd to use 1.5km of Durkin Road for a haulage campaign comprising of 79,800 tonnes on an annual basis from 01 January 2019 – 31 December 2019 for the following contribution;

1. Capital Contribution at \$0.07 p/tonne p/km at 79,800 tonnes over 1.5km = \$8,379 ex GST to Account/Job #11202750 (Limited Cartage Campaign)

**COUNCIL RESOLUTION: #238/18**

**Moved: Councillor, N Karafilis  
Seconded: Councillor, E Winter**

**That Council,**

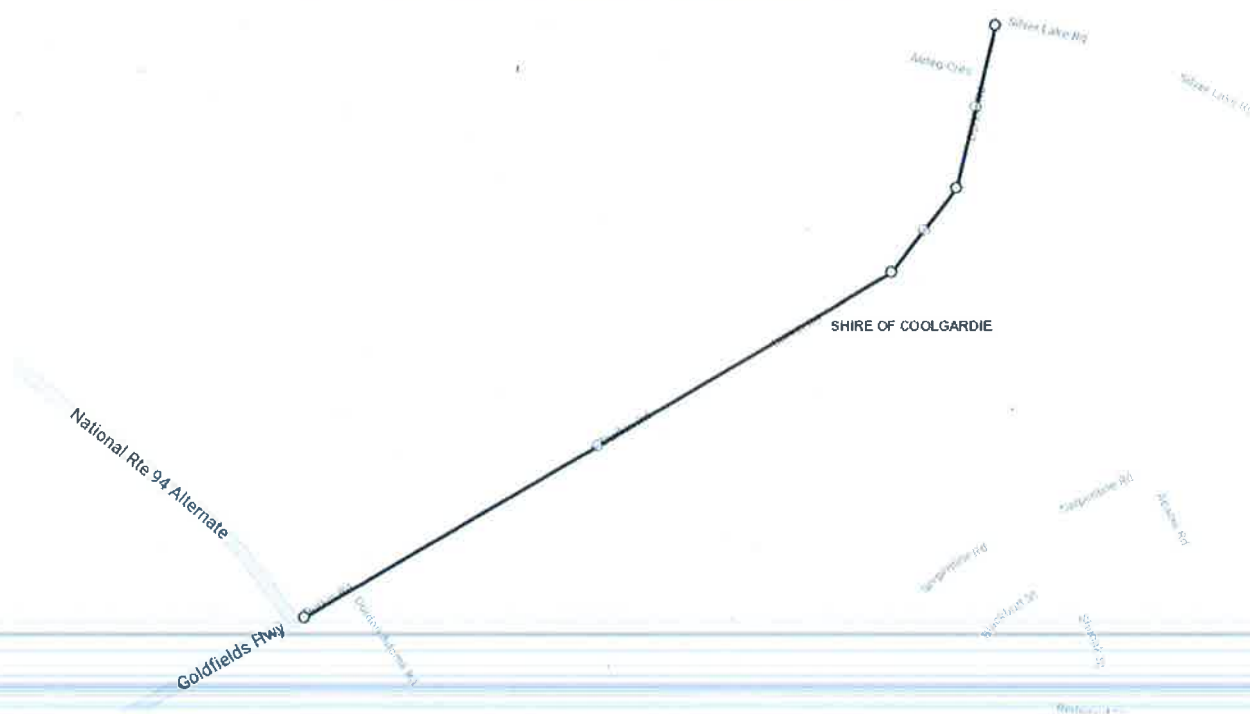
**In accordance with Policy 034 Haulage Campaigns, endorse the proposal from Western Areas Ltd to use 1.5km of Durkin Road for a haulage campaign comprising of 79,800 tonnes on an annual basis from 01 January 2019 – 31 December 2019 for the following contribution;**

- 1. Capital Contribution at \$0.07 p/tonne p/km at 79,800 tonnes over 1.5km = \$8,379 ex GST to Account/Job #11202750 (Limited Cartage Campaign)**

**CARRIED ABSOLUTE MAJORITY 7/0**



▼ Length ▼ in Meters ▼ 1,529 m





Level 2, 2 Kings Park Road / PO BOX 1891 West Perth WA 6872

West Perth, WESTERN AUSTRALIA, 6005

Ph: (08) 9334 7777 Fax: (08) 9486 7866

Website: [www.westernareas.com.au](http://www.westernareas.com.au)

6 November 2018

Mel Nowlan  
Engineering Administration Assistant  
Shire of Coolgardie  
PO Box 138  
Kambalda, WA 6442  
[ETO@coolgardie.wa.gov.au](mailto:ETO@coolgardie.wa.gov.au)

Dear Mel,

Western Areas Ltd formally applies to the Shire of Coolgardie for the renewal of the Restricted Access Vehicles ("RAV") permit for the haulage services carried out by BIS Industries at Coolgardie. The services transport concentrate to the BHP Kambalda concentrator utilising Durkin Rd, Kambalda between the Goldfields Highway and the Silver Lake Road intersection, a distance of 1.5km on Shire of Coolgardie Roads.

Please find the details of the haulage campaign in the table below; also attached is a digital copy of a map showing the detail of the route to be travelled on Shire of Coolgardie Roads.

Total Annual Tonnage	79,800t
Estimated Annual Number of Trips	800
Length of Largest Combination	42m
Maximum Gross Combined Mass	152t
Period Permits Required	1 Jan 2019 to 31 Dec 2019
Registration Number of Prime Movers	1GPE011 1GQB683 1EPH816 1GIJ169
Contact Detail of Haulage Company	Barry Symonds Compliance Manager Bis Industries Level 1, Brightwater House 355 Scarborough Beach Road Osborne Park, WA 6017 Ph: 08 9202 5874 Mob: 0447 473 333 E-mail: <a href="mailto:Barry.Symonds@bisindustries.com">Barry.Symonds@bisindustries.com</a>

Would you please place this application before council for approval at the earliest possible date.

If you require any further details I can be contacted on ph: 08 9891 0670, mob: 0458 303 652 or e-mail [cmunro@westernareas.com.au](mailto:cmunro@westernareas.com.au).

Yours Sincerely,



**Chris Munro** | Mill Manager



Level 2, 2 Kings Park Road, West Perth, Australia 6005

ph + 61 8 9891 0670 | mob +61 458 303 652

email [cmunro@westernareas.com.au](mailto:cmunro@westernareas.com.au)

web [www.westernareas.com.au](http://www.westernareas.com.au)

## 11.2.2 November 2018 Works and Services Progress Report

**Location:** Shire of Coolgardie

**Applicant:** Shire of Coolgardie

**File Reference:** NAM6370

**Disclosure of Interest:** Nil

**Date:** 19 November 2018

**Author:** Engineering Administration Officer, Mel Nowlan

### **Summary:**

For Council to receive the November 2018 Works and Services Progress Report.

### **Background:**

This report is to provide Council on the progress of planned works within Technical Services.

### **Comment:**

#### Storm Report 03/11/18

Damage to 1 x lighting tower at East Kambalda Oval (03/11/2018) – emergency electrician disconnected & isolated power to downed pole. Pole removed to gain access to Gordon Adams Road. Requested Engineer to inspect integrity of remaining lighting towers for the safety of the community.

#### Road Programme

1. Tender to be released for the Upgrade, formation/shoulder widening, cement stabilizing and seal works to sections of Coolgardie North Road (tender deadline 10/12/18).

#### Road Maintenance

Maintenance grading work has been ongoing for: -

- Binneringie Road; re-sheeting with 10mm road base.

#### Coolgardie Play Ground Upgrade

Three (3) quotes have been received and ForPark Australia was awarded works. Time line for starting these works will be January 2019.

#### Depot Machine Shed Extensions

Plans have been drawn up. Waiting for other quotes and planning approval.

#### Plant

Receipt of Hako road sweeper – operator training completed.

Side tipping trailer has been purchased and has been delivered.

#### Black Spot – Jobson & Renou Streets, Coolgardie

Nearing completion, some minor clean-up work required.

### **Attachments:**

Nil



**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

**Cohesive and engaged community**

Support community safety and security initiatives

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council Receive the November 2018 Works and Services Progress Report.

**COUNCIL RESOLUTION: #239/18**

**Moved: Councillor, T Rathbone**

**Seconded: Councillor, B Logan**

**That Council Receive the November 2018 Works and Services Progress Report.**

**CARRIED ABSOLUTE MAJORITY 7/0**

### 11.2.3 Kambalda Landfill Facility and Shire of Coolgardie Landfill Strategy Update

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6375
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 November 2018
<b>Author:</b>	Waste & Building Services Co-ordinator, Rod Franklin

#### **Summary:**

For Council to;

1. Receive an update of the Kambalda Landfill Facility – Stockpile Investigation Interim results and prognosis.
2. Receive a summary of the Draft Shire of Coolgardie Landfill Development Strategy

#### **Background:**

This report is to provide Council with information on the progress of the Kambalda contaminated soil investigation within the Shire of Coolgardie.

#### **Comment:**

##### **Kambalda Refuse Site – Stockpile Investigation Interim results and prognosis**

**Background** - a series of solid waste importation events took place during the early to late 2000s' (from the then Total Waste Management (now Western Resource Recovery) facility in Kalgoorlie) that allegedly breached the waste acceptance procedures required for the site's landfill licence being a Class 2 landfill as described in DWER Landfill Waste Classification and Waste Definitions 1996 (as amended 2009) (DWER 2009) and in the current version (DWER) 2018 Landfill waste classification and waste definitions (April 2018) (DWER 2018). Subsequently the site was classified by DWER as 'Possibly Contaminated Investigation Required' under the Contaminated Sites Act 2003. A key component of DWER's decision were the high concentrations of hydrocarbons within the imported waste and the presence of "cupels" used in a mineral fire assay process for the assessment of metal content in various ores. This process is known to result in residual concentrations of heavy metals; predominantly lead and nickel within the cupels.

DWER have provided the Shire of Coolgardie with written instructions regarding the requirements for investigation and subsequent remediation of identified contamination at the site. An initial step in responding to those instructions was the selection of an environmental consultant to prepare a sampling analysis and quality plan (SAQP) for DWER's review and endorsement. This stage was completed in conjunction with Strategen following a site inspection and period of consultation with the Shire.

##### **Results of the waste classification investigation - Stockpile Soil**

The eleven stockpiles identified as being linked to waste imported from Total Waste Management had been sampled in the past by the Shire (March 2014). The sampling was completed at a density lower than DWER's Landfill Waste Classification and Waste guidelines (as detailed in either versions; DWER 2009 or DWER 2018). However, given that the samples had been analysed for a suitable suite of analytes

by a National Association of Testing Authorities (NATA) accredited laboratory (Chem Centre) the results were deemed suitably reliable for the purpose of waste characterisation.

The original laboratory reports from the 2014 analysis were obtained from Chem Centre to allow the data to be added to the results from the 2018 laboratory work completed by the primary laboratory ARL Group (ARL) and secondary laboratory MPL Laboratories (MPL) both of which held NATA accreditation for the analysis performed. All the data was processed using the ESdat software tool and the results tabulated against the DWER 2018 waste classification criteria.

The results of the data analysis were further processed which each stockpile being assessed in line with the statistical requirements detailed in DWER 2018.

Cupels - a detailed site walkover was completed to confirm the presence and distribution of cupels across the surface of the site and stockpiled waste materials in line with the SAQP. The walkover confirmed that the highest (visual) concentration of cupels was evident on the surface of stockpiles SP1 to SP4 which have been segregated with fencing and warning signage. However, additional cupels were observed on Stockpiles SPC, SPD and SPF. Subsequent test pitting of the affected areas confirmed cupels were distributed within the stockpiled soils. Representative samples of the cupels were collected from the test pits and retained for analysis. In addition to the cupels a number of other fire assay materials were observed and tested:

- Ceramic balls
- Ceramic tubes
- Crucibles (large cupels).

Cupel analysis was conducted in accordance with the ARL's bespoke (ARL SOP 9) methodology. This had been endorsed by DWER as part of their SAQP review. The methodology was adopted by the secondary laboratory MPL to allow QA/QC samples to be completed. The methodology sought to determine both total concentrations of target analytes within the sample (using conventional NATA accredited methods) and leachate concentrations of target analytes using the ARL SOP 9 methodology.

The laboratory data was processed using the ESdat software tool and the results tabulated against the DWER 2018 waste classification criteria.

Summary of waste classification findings - The results of the detailed waste classification investigation confirm that:

- All eleven stockpiles of waste soil exceed Class 2 waste criteria due to one or more analytes (metals/hydrocarbons)
- All the cupel waste exceed Class 2 waste criteria due to one or more analytes (metals)
- All the waste on site requires remediation / management to bring the site back into compliance with its licence.

Contaminated site investigation of soil - the results of soil sample analysis conducted and assessed in the context of contaminated sites highlights the sources of contamination that exist on the site that exceed the adopted assessment values pertinent to its commercial/industrial land use.

The soil results confirm that concentrations of metals (Lead) exceed human health assessment values for a commercial/ industrial setting and concentrations of hydrocarbons exceed Management Limits for commercial/ industrial setting. However, no human health assessment values were exceeded for hydrocarbons.

Contaminated site investigation of groundwater - a total of eight groundwater monitoring wells were sampled and analysed for groundwater parameters, metals, hydrocarbons and per-and poly-fluoroalkyl substances (PFAS) as per the SAQP. The results show that a number of exceedances were observed in relation to a possible beneficial use of groundwater for non-potable uses (NPUG). However, whilst PFAS was detected above laboratory limits of reporting, it didn't exceed recreational assessment values.

The groundwater results confirm the underlying aquifer is hyper saline and unsuitable for non-potable use. There are exceedances for PFAS, ammonia, hydrocarbons (toluene) and metals (lead, manganese and lead) suggesting either land use (vehicle use, waste oil storage, landfilling) and / or primary sources of soil contaminants have impacted underlying groundwater quality. Groundwater sample results collected between 2015 and 2018 by the Shire as part of its licence commitments show similar values to those collected as part of the current investigation with no apparent significantly increasing trends.

Remediation and waste management options - based on the results of the soil, cupel and groundwater investigations completed to date a number of remediation and waste management options have been assessed in Table 6 address the waste class breaches risk to human health.

Table 6: Remediation and waste management options assessment

Option	Cost	Time	Feasibility	Permissibility
Do nothing	None	Instant	High. No action required.	Not acceptable to DWER as does not address breach in licence conditions and human health risk posed by lead impacts.
Cover sides of affected stockpiles with Class 1/ 2 waste soils or imported clay and continue landfill operations	Low	2 to 3 months	Medium. Large volume of suitable soil will be required to be sourced.	Low. Site will remain in breach of licence conditions. However, source-pathway-receptor linkage is removed reducing risk to human health.
Screen cupels from affected stockpiles / surface soils and encapsulate in concrete (drums or bulk bags) for disposal at Class 4 landfill or Class 5 landfill (Sandy Ridge geological repository). Treat exceedances of Hydrocarbons, Lead and Nickel within remaining stockpiles waste as hotspots, remove affected volumes and validate remaining soils. Dispose waste soil at Class 3 / 4 landfill or Class 5 landfill (Sandy Ridge geological repository)	High	3 months for cupels 12-18 months for soil	Medium. Material has been visually assessed for screening. However, field trial should be conducted. Also, Class 5 facility will not be operational for some time.	Medium. Completion of the remediation program will leave Class 2 waste only, restoring compliance with licence conditions and removing risk to human health. Additionally, the cupels can be removed in an acceptable timeframe for DWER.

Dispose all non-soils (and cupels) to Class 5 landfill (Sandy Ridge geological repository)	Very high	12-18 months	High. Removal of non-compliant waste / contaminated soil is guaranteed without need for field trial. However, Class 5 facility will not be operational for some time.	Medium. Completion of the remediation program will leave Class 2 waste only, restoring compliance with licence conditions and removing risk to human health. However, the timeframe to complete is beyond DWER expectation and costs would require grant or government assistance.
--------------------------------------------------------------------------------------------	-----------	--------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### **Executive Summary Shire of Coolgardie Draft Landfill Development Strategy**

The Shire of Coolgardie (the Shire) engaged Strategen Environmental (Strategen) to prepare a Landfill Development Strategy (the Strategy) to investigate and guide the expansion of landfill at the Coolgardie Waste Facility for the purposes of accepting waste streams within and external to the Shire, concurrent with the phasing out of landfill at the Kambalda Waste Facility.

The Strategy investigates two options for development of Coolgardie Waste Facility:

- Option A: Class II putrescible landfill site for Shire waste streams.
- Option B: Class III/IV landfill site for Shire and external waste streams.

This Strategy also reviews the options, facilities and approvals for transfer of waste from Kambalda to Coolgardie.

### **Forecast waste stream**

The forecast waste stream within the Shire is expected to remain relatively stable at approximately 12,000 m<sup>3</sup>/year for the foreseeable future. This forecast reflects a stable population and commercial activity that is expected to be retained in the Shire to service a range of mining projects as these undergo individual boom and downtime cycles.

Option A is estimated to accept a total waste volume of approximately 180,000 m<sup>3</sup>, based on a forecast putrescible waste stream of 6000 m<sup>3</sup>/year over a 30-year lifetime. It is expected that other wastes (building, green, batteries, metals) generated within the Shire will continue to be managed within the existing facilities at Coolgardie and Kambalda.

Option B is proposed to accept a total waste tonnage of approximately 900,000 m<sup>3</sup>, based on a nominal waste stream of 30,000 t/year over a 30-year lifetime. This is estimated to equate to a total waste volume of 1,044,000 m<sup>3</sup> over a 30-year lifetime.

### **Preliminary site investigation - Coolgardie**

The closest surface drainage line is an un-named creek that lies approximately 200 m to the south, which discharges to a Salt Lake at approximately 14 km to the north-west of the Site.

- Field investigation indicates a consistent stratigraphy, comprising:
- Clayey SAND (approximately 0.5-1.5 m thick) over
- CLAY (to approximately 7 m to 9 mbgl) over
- Gravelly SAND with CLAY (approximately 0.5-1.0 m thick) over
- inferred granitoid/pegmatite bedrock (below approximately 8.5-9.0 mbgl).

Laboratory analysis indicates that the subsurface soil materials at the Site are generally suitable for use as a landfill liner, based on Australian best practice criteria.

Groundwater was recorded at a depth of 29.3 mbgl within the granitoid rock and was found to be saline at approximately 22,000 ppm total dissolved salts.

Vegetation in previously un-disturbed areas at the Site is likely to be in a Good to Very Good condition with relatively intact structure and few infestations of weeds. Preliminary analysis suggests the vegetation is unlikely to support any flora species or ecological communities of significance. The Site has no recorded Aboriginal heritage sites and is devoid of landscape features typically associated with Aboriginal heritage. However, the Site has not previously been surveyed and there remains potential for un-recorded Aboriginal heritage sites/materials to be present within un-disturbed bushland.

Expansion of landfill at Coolgardie will require a Works Approval and Licence to develop a category 64 prescribed premises (Class II or III putrescible landfill) and category 65 prescribed premises (Class IV secure landfill). The Works Approval is expected to be more complex for a Class III and particularly Class IV landfill. A Class IV landfill may potentially be referred to the Environmental Protection Authority (EPA). Coolgardie Waste Facility may accept Class II waste from Kambalda while approvals are progressed for both the Coolgardie and Kambalda developments.

Clearing of native vegetation will require approval through a Works Approval or alternatively a separate Native Vegetation Clearing Permit (NVCP). Strategen recommend liaison with the Goldfields Land and Sea Council for due diligence, to determine the potential for heritage sites/materials to be present, whether survey is required or management during construction (e.g. monitoring).

#### **Preliminary design and approvals – Kambalda**

There are two main options for transporting waste arising from Kambalda to Coolgardie:

1. Collection vehicles transport waste to Coolgardie.
2. Collection vehicles unload waste at a transfer station, and transfer vehicles transport waste to Coolgardie.

The selection of Option 1 versus Option 2 is highly dependent on the pick-up fees charged by contractors for each option and the utilisation of transfer station equipment and transfer vehicles.

Works Approval W5644/2014/1 approves development of transfer station at Kambalda, comprising a domestic tipping area. Commercial waste tipping at Kambalda will require an additional, dedicated tipping area, to ensure adequate separation between heavy vehicles/equipment and domestic tippers, and to enable operation of a loader to transfer waste into skip bins.

A preliminary layout was developed for a commercial tipping area at Kambalda, to facilitate waste transfer from commercial delivery vehicles into large skip bins for transport to Coolgardie.

The inclusion of a dedicated commercial tipping area at Kambalda is expected to require an amendment to W5644/2014/1, and potentially a new Works Approval if Department of Water and Environmental Regulation deems the additional facilities and/or operations as a major change.

The Draft report from Strategen makes the following recommendations;

#### **Recommendations**

##### **Coolgardie Waste Facility**

- Select which landfill option to proceed with.
- Engage reconnaissance flora, vegetation and fauna survey over landfill footprint and vicinity.
- DWER scoping meeting to confirm investigations and requirements for application.
- Liaise with Goldfields Land and Sea Council on Aboriginal heritage issues and management.

- Engage detailed site investigations as agreed with DWER.
- Prepare and submit Works Approval / Licence application to DWER.

#### **Kambalda Waste Facility**

- Obtain quotes from contractors for waste collection and transfer services.
- Obtain capital cost estimate for commercial tip area facilities and equipment.
- Review annual costs and select which transfer option to proceed with.
- If the Shire select a commercial tip area at the transfer station, liaise with DWER to confirm approval pathway.
- Prepare and submit Works Approval amendment application to DWER.

#### **Attachments:**

Nil

#### **Consultation:**

Strategen Environmental Consultants  
Rod Franklin – Shire of Coolgardie  
James Trail – Shire of Coolgardie  
DWER  
Council

#### **Statutory Environment:**

Health, Statutory and Compliance implications

#### **Policy Implications:**

Nil

#### **Financial Implications:**

Possible implication to future budget(s). Will not be known until discussions take place with DWER and agreement reached on solution for contaminated Waste. Once determined a report will be brought back to Council.

#### **Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**  
Develop and maintain Shire buildings, facilities and infrastructure assets

#### **Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

#### **Officer Recommendation:**

That Council,

1. Receive an update of the Kambalda Landfill Facility – Stockpile Investigation Interim results and prognosis.
2. Receive a summary of the Draft Shire of Coolgardie Landfill Development Strategy

**COUNCIL RESOLUTION: #240/18**

**Moved: Councillor, S Botting**

**Seconded: Councillor, T Rathbone**

**That Council,**

- 1. Receive an update of the Kambalda Landfill Facility – Stockpile Investigation Interim results and prognosis.**
- 2. Receive a summary of the Draft Shire of Coolgardie Landfill Development Strategy**

**CARRIED ABSOLUTE MAJORITY 7/0**



#### 11.2.4 Coolgardie Waste Water Transfer Ponds

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6374
<b>Disclosure of Interest:</b>	The Author has no financial interest in this item
<b>Date:</b>	20 November 2018
<b>Author:</b>	Waste & Building Services Co-ordinator; Rod Franklin

#### **Summary:**

For Council to;

1. Endorse the emergency work carried out on the sewerage ponds in Coolgardie
2. Authorise payment of invoice 00010514 to TAPS Industries Pty Ltd for the value of \$74,354.30 (inc GST).

#### **Background:**

Due to vandalism event in September 2018 repairs were conducted to restore the sewerage ponds in Coolgardie to operational capability. This was deemed an emergency and works needed to be undertaken to restore the operations of the sewerage ponds. The works were funded from the operational sewerage Coolgardie account.

#### **Comment:**

Work carried out at Coolgardie Sewer Ponds - Attended site urgently for inspection of damages, created lists of damaged items and began ordering replacement items. Urgently ordered new aerators and chemicals required to get pond operating correctly. Poured chemicals into the first pond to help speed up the process of the breaking down the sewerage, supplied and installed new tapping bands and gauges, hooked up the existing gauges and sensors. Removed and replaced broken 65mm pressure pipe and valve outside the shed, removed old 50mm copper standpipe and replaced with new pipework and fittings. Supported it with clips and hanging bracket. Removed and replaced damaged rope that holds the pump out in the water. Supplied and installed new UV rated rope to prolong the life of the rope. Installed new aerators for the sewer pond. Organised for Western Power to attend site and disconnect power from the incoming main aerial

Removed and replaced broken junction box for rear pond, broken isolating switch and mounting enclosure for rear pond pumps, 2 x 5.5kW DOL starters, 2 x 3.2amp – 16-amp overload protection device and set overload to 7 amps, 2 x thermal overload contactors. Removed and replaced broken 25-amp rcd and rcd enclosure, isolator for rear pump, 20-amp three phase outlet, 20-amp three phase plug on rear pump, 2 x 7 pin 20-amp three phase plugs on pumps. Ordered new LCD screen and programming software for pump station 01 control board. Removed and replaced broken HMI LCD panel. Removed data and settings from broken HMI and stored on a computer temporarily. Replaced broken pump control selector switch and control gear on pump station 01 control board, broken 10-amp power point on side of pump station 01 control board, broken fluoro and repair wiring in pump station 01 shed. Removed and replaced 2 x 10-amp power points, repair broken conduit and wiring on pump station 01 shed, ordered in

new main isolating switch for pump station 01 control board, 3 x boundary fuses that were removed during the vandalism.

Supplied and installed leads and plugs on new aerators, change over switch on pump station 01 control panel and chlorinator's dosing pump. Reverse polarity on 2 x aerators. Added solvents into the first sewer pond to help aid the process of breaking down the floating sewer solids. Removed and replaced 65mm valve, tested operation of the ponds, all working fine

**Attachments:**

1. IN V 00010514 [11.2.4.1]

**Consultation:**

TAPS Industries Pty Ltd  
Rod Franklin – Shire of Coolgardie

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

This amount has not been included specifically in the adopted Shire budget 2018/2019. The emergency works have been funded from the operational expenditure account 100308. The annual allowance for expenditure in 2018/2019 was \$306,672. It is proposed to review the estimated expenditure required for the remainder of the 2018/2019 financial year during the Budget Review in February 2019. If additional funds are required, they will be considered at that time.

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Endorse the emergency work carried out on the sewerage ponds in Coolgardie
2. Authorise payment of invoice 00010514 to TAPS Industries Pty Ltd for the value of \$74,354.30 (inc GST).

**COUNCIL RESOLUTION: #241/18**

**Moved: Councillor, E Winter**

**Seconded: Councillor, T Rathbone**

**That Council,**

- 1. Endorse the emergency work carried out on the sewerage ponds in Coolgardie**
- 2. Authorise payment of invoice 00010514 to TAPS Industries Pty Ltd for the value of \$74,354.30 (inc GST).**

**CARRIED ABSOLUTE MAJORITY 7/0**

# TAPS Industries Pty Ltd

Physical address: 9 Larkin Street,  
Kambalda East

Postal address: PO Box 320  
Kwinana WA 6966

A.B.N. 93 161 683 969

A.C.N. 161 683 969



## Tax Invoice

### Bill To:

Coolgardie Shire Council  
Irish Mulga Drive  
Kambalda WA 6442  
Australia

Invoice No: 00010514

Date: 14/11/2018

Page 1 of 3

DATE	UNITS	NOTES	RATE	INC AMOUNT
		<p>Purchase order #22096 Tender # 06/16 Job #361 Work carried out at Coolgardie Sewer Ponds</p> <p>Attended site urgently for inspection of damages, created lists of damaged items and began ordering replacement items. Urgently ordered new aerators and chemicals required to get pond operating correctly.</p> <p>Poured chemicals into the first pond to help speed up the process of the breaking down the sewerage, supplied and installed new tapping bands and gauges, hooked up the existing gauges and sensors.</p> <p>Removed and replaced broken 65mm pressure pipe and valve outside the shed, removed old 50mm copper standpipe and replaced with new pipework and fittings.</p> <p>Supported it with clips and hanging bracket.</p> <p>Removed and replaced damaged rope that holds the pump out in the water. Supplied and installed new UV rated rope to prolong the life of the rope.</p> <p>Installed new aerators for the sewer pond.</p> <p>Organised for Western Power to attend site and disconnect power from the incoming main aerial.</p>		
<b>Terms:</b> Net 21			<b>Customer ABN:</b>	<b>GST:</b>
<b>Bank details:</b> BSB 016-454 ACC# 209801191				
			<b>Total Inc GST:</b>	
			<b>Amount Applied:</b>	
			<b>Balance Due:</b>	

*Quotes are valid for 30 days and do not include any unforeseen extras*

Blockage clearing cannot be guaranteed, camera inspection is recommended if blockages return to find cause.

Overdue accounts will incur 5% interest (calculated daily and compounded monthly) plus \$10/month.

All goods remain the sole property of TAPS Industries Pty Ltd, until payment has been made in full.

If your overdue account is referred to a collection agency and/or law firm, you will be liable for all associated costs.

# TAPS Industries Pty Ltd

Physical address: 9 Larkin Street,  
Kambalda East

Postal address: PO Box 320  
Kwinana WA 6966



A.B.N. 93 161 683 969

A.C.N. 161 683 969

## Tax Invoice

### Bill To:

Coolgardie Shire Council  
Irish Mulga Drive  
Kambalda WA 6442  
Australia

Invoice No: 00010514

Date: 14/11/2018

Page 2 of 3

DATE	UNITS	NOTES	RATE	INC AMOUNT
		<p>Removed and replaced broken junction box for rear pond, broken isolating switch and mounting enclosure for rear pond pumps, 2 x 5.5kW DOL starters, 2 x 3.2amp - 16 amp overload protection device and set overload to 7 amps, 2 x thermal overload contactors.</p> <p>Removed and replaced broken 25 amp rcd and rcd enclosure, isolator for rear pump, 20 amp three phase outlet, 20 amp three phase plug on rear pump, 2 x 7 pin 20 amp three phase plugs on pumps.</p> <p>Ordered new LCD screen and programming software for pump station 01 control board. Removed and replaced broken HMI LCD panel.</p> <p>Removed data and settings from broken HMI and stored on a computer temporarily.</p> <p>Replaced broken pump control selector switch and control gear on pump station 01 control board, broken 10 amp power point on side of pump station 01 control board, broken fluoro and repair wiring in pump station 01 shed.</p> <p>Removed and replaced 2 x 10 amp power points, repair broken conduit and wiring on pump station 01 shed, ordered in new main isolating switch for pump station 01 control board, 3 x boundary fuses that were removed during the vandalism.</p>		
<b>Terms:</b> Net 21			<b>Customer ABN:</b>	<b>GST:</b>
<b>Bank details:</b> BSB 016-454 ACC# 209801191				
			<b>Total Inc GST:</b>	
			<b>Amount Applied:</b>	
			<b>Balance Due:</b>	

*Quotes are valid for 30 days and do not include any unforeseen extras*

Blockage clearing cannot be guaranteed, camera inspection is recommended if blockages return to find cause.

Overdue accounts will incur 5% interest (calculated daily and compounded monthly) plus \$10/month.

All goods remain the sole property of TAPS Industries Pty Ltd, until payment has been made in full.

If your overdue account is referred to a collection agency and/or law firm, you will be liable for all associated costs.

# TAPS Industries Pty Ltd

Physical address: 9 Larkin Street,  
Kambalda East

Postal address: PO Box 320  
Kwinana WA 6966

A.B.N. 93 161 683 969

A.C.N. 161 683 969



## Tax Invoice

### Bill To:

Coolgardie Shire Council  
Irish Mulga Drive  
Kambalda WA 6442  
Australia

Invoice No: 00010514

Date: 14/11/2018

Page 3 of 3

DATE	UNITS	NOTES	RATE	INC AMOUNT
4/11/2018	1	Supplied and installed leads and plugs on new aerators, change over switch on pump station 01 control panel and chlorinator's dosing pump.		
		Reverse polarity on 2 x aerators.		
		Added solvents into the first sewer pond to help aid the process of breaking down the floating sewer solids.		
		Removed and replaced 65mm valve, tested operation of the ponds, all working fine.		
	1	Labour	14735.00	\$16,208.50
	1	Materials	30819.00	\$33,900.90
	1	Electrician and electrical parts	17846.32	\$19,630.95
	1	Screen programming including travel and accommodation	2794.50	\$3,073.95
	10	Travel to and from Coolgardie	140.00	\$1,540.00

<b>Terms:</b> Net 21		<b>Customer ABN:</b>		GST:	\$6,759.48
				Total Inc GST:	\$74,354.30
				Amount Applied:	\$0.00
				<b>Balance Due:</b>	<b>\$74,354.30</b>

*Quotes are valid for 30 days and do not include any unforeseen extras*

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### 11.2.5 Request for Additional Funding

**Location:** Coolgardie North Road, Coolgardie

**Applicant:** Shire of Coolgardie

**File Reference:** NAM6376

**Disclosure of Interest:** Nil

**Date:** 20 November 2018

**Author:** Engineering Administration Officer, Mel Nowlan

**Summary:**

For Council to approve new capital works to the value of \$123,480 for road widening and upgrade works to Coolgardie North Road (construction upgrades) from slk0.000 to slk6.100.

**Background:**

The Coolgardie Shire has recently received advise from the Goldfields-Esperance Region Regional Road Group (Roads Program 2018/2019) that the Shire is to receive additional funding from Main Roads (State level) "Black Spot" for further Coolgardie North Road upgrades. Works are proposed to start early 2019.

**Comment:**

As per Black Spot funding it is a requirement that the Shire contribute 1/3 to the State's 2/3 amount. With the State providing \$82,320 the Coolgardie Shire needs to contribute \$41,160 - which can be transferred from the Shire's existing Road Reserve Fund to the Coolgardie North Road Construction account.

**Attachments:**

Nil

**Consultation:**

Mr Keith Dickerson – Shire Consultant  
MRWA  
CEO

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The Shire's required contribution of \$41160 is proposed to be transferred from the existing Road Reserve fund to the Coolgardie North Road Construction account. The 2018/2019 Budget will need to be amended for a total project cost of \$123,480, increase in operating revenue of \$82,320 and transfer from reserve of \$41.160.

**Strategic Implications:****Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer-oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Accept the Blackspot funding of \$82,320 from Main Roads WA for various road widening and upgrade works to Coolgardie North Road (construction upgrades) from slk0.000 to slk6.100.
2. Amend the 2018/2019 Budget increasing capital expenditure by \$123,480 in account 512013 Road Construction Renewal
3. Amend the 2018/2019 Budget increasing non – operating grant revenue by \$83,320 in account 120203 Income Roads – Blackspot
4. Amend the 2018/2019 Budget transferring \$41,160 from the Reserve – Road Contributions account 174000

**COUNCIL RESOLUTION: #242/18**

**Moved:** Councillor, N Karafilis

**Seconded:** Councillor, T Rathbone

That Council,

1. **Accept the Blackspot funding of \$82,320 from Main Roads WA for various road widening and upgrade works to Coolgardie North Road (construction upgrades) from slk0.000 to slk6.100.**
2. **Amend the 2018/2019 Budget increasing capital expenditure by \$123,480 in account 512013 Road Construction Renewal**
3. **Amend the 2018/2019 Budget increasing non – operating grant revenue by \$83,320 in account 120203 Income Roads – Blackspot**
4. **Amend the 2018/2019 Budget transferring \$41,160 from the Reserve – Road Contributions account 174000**

**CARRIED ABSOLUTE MAJORITY 7/0**



### **11.2.6 Side Tipper Trailer**

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM6377
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 November 2018
<b>Author:</b>	Engineering Administration Officer, Mel Nowlan

#### **Summary:**

For Council to receive an updated report on the previously submitted Council item NAM6209 – Side Tipper Trailer.

#### **Background:**

This report is to provide Council with additional information on the progress of NAM6209. This item was laid on the table at the September (2018) Ordinary Meeting of Council. Council requested the matter be re-visited to investigate alternative options for outright purchase and leasing to buy.

#### **COUNCIL RESOLUTION: # 185/18**

**Moved: Councillor, T Rathbone**

**Seconded: Councillor, E Winter**

**That Council lay item on the table for further information to be sought and bring back to the October 2018 Ordinary Council Meeting.**

#### **CARRIED ABSOLUTE MAJORITY 7/0**

Reason - receive further information on outright purchase and leasing to buy.

#### **Comment:**

Uniqco went to the market to assess long term hire and/or buying a new or second-hand side tippers. In reviewing the condition of the second-hand tippers on the market Uniqco found most, if not all, tippers were of a condition that would require reconditioning to make them suitable for operational use. New tippers are available but at prices that exceed \$100,000.

In November 2018 a viable 2<sup>nd</sup> hand tipper was sourced from Dala Transport Copley for \$60000 (inc GST). An inspection was performed and consequently the Shire completed the purchase. The inspection Report is attached (Confidential)

#### **Attachments:**

Nil

**Consultation:**

Grant Andrews – Director, Uniqco  
Keith Dickerson – Shire of Coolgardie

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The second – hand side tipper has been purchased from the Heavy Plant Account 120490 in the 2018/2019 Budget.

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer-oriented organisation**

Attraction, development and retention of a productive and effective workforce  
High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council Receive and note the update report on the Side Tipper Trailer.

**COUNCIL RESOLUTION: #243/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, B Logan**

**That Council Receive and note the update report on the Side Tipper Trailer.**

**CARRIED ABSOLUTE MAJORITY 7/0**

## **11.3 Recreation and Community Services**

### **11.3.1 Policy 025 Australia Day- Citizenship Award**

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6396
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	20 November 2018
<b>Author:</b>	Manager Recreation & Community Development, Laura Dwyer

#### **Summary:**

For Council to accept the amendments to Policy 025 – Australia Day – Citizenship Award.

#### **Background:**

Australia Day nominations have previously been organised through the Australia Day Council with paid annual membership of \$550.00.

The nomination period was open from 1 September to 31 October each year. All nominees and recipients of awards receive gold foiled certificates signed by the Governor General and recipients receive gold medallions.

As per resolution #187/18 on 25 September,  
COUNCIL RESOLUTION: # 187/18

That Council

1. Authorise the Chief Executive Officer to withdraw membership from Australia Day Council and arrange for staff to organise nominations for awards internally.
2. Request Australia Day Citizenship Award Policy 025 be amended.
3. Bring policy 025 back to the October 2018 Ordinary Council meeting for acceptance.

#### **Comment:**

Changes the policy allows for the nomination period to be open longer to attract more nominations for the award. This will also reflect the process being internal, rather than through the Australia Day Council.

Adjustment to the policy, allows for the recognition of a Corporate Citizenship Award to include business that contributes to the community. The nomination period be open from the first Monday in December and close on the second Monday in January.

#### **Attachments:**

1. Policy 025 Australia Day - Citizenship Award Draft **[11.3.1.1]**

#### **Consultation:**

Councillors

Staff  
Australia Day Council

**Statutory Environment:**  
Nil

**Policy Implications:**  
Policy 025 – Australia Day - Citizenship Award

**Financial Implications:**  
Nil

**Strategic Implications:**  
**Cohesive and engaged community**  
Develop a cohesive approach to community development across the Shire  
Provide connected and accessible towns

**Solutions focussed and customer-oriented organisation**  
Development of Shire's resources to provide optimum benefit to the community  
Effective communication and engagement processes

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

**That Council Accept the amendments to Policy 025 – Australia Day – Citizenship Award.**

**COUNCIL RESOLUTION: #244/18**

**Moved: Councillor, K Lindup**  
**Seconded: Councillor, B Logan**

**That Council Accept the amendments to Policy 025 – Australia Day – Citizenship Award.**

**CARRIED ABSOLUTE MAJORITY 7/0**

**Title of Policy:** Australia Day - Citizenship Award

**Policy Number:** 025

**Policy Objective:**

The purpose of this policy is to provide for the recognition of individuals and organisations that have made significant contributions to the Shire of Coolgardie's community, through annual awards presented on Australia Day.

**Policy Scope:**

Award recipients must meet the following eligibility criteria:

- Recipients must be; residents of the Shire; or have coordinated a community event Within the Shire; or be members of a community group whose principal activities are conducted within the Shire; or be a business or organisation that has contributed financially or in-kind to a community project or group within the Shire
- Awards cannot be granted posthumously
- Only one person (not a couple or group) may be nominated for individual award categories
- Local Government Councillors, State and Federal politicians are not eligible to receive An Award
- Sitting members of State, Federal and Local Government are not eligible.

**Policy Statement:**

The Shire annually recognises individuals and organisations that have made a significant Contribution to the Shire's community by awarding four categories of awards every Australia Day. Awards are presentations are held in Coolgardie and Kambalda and only one award per category for recipients in each town will be presented:

***Shire of Coolgardie Australia Day Youth Award***

Presented to an individual under 25 years of age who has made an outstanding contribution to the local community.

***Shire of Coolgardie Australia Day Award***

Presented to an individual over 25 years of age who has made an outstanding contribution to the local community.

***Shire of Coolgardie Australia Day Community Group or Event Award***

Presented to a community group or organisers/committee of an event held in the Shire of Coolgardie that has made an outstanding contribution to the local community.

***Shire of Coolgardie Australia Day Corporate Citizen Award***

Presented to a business or organisation that has made an outstanding contribution (financial or in-kind) to the community in the Shire of Coolgardie.

**IMPLEMENTATION**

Nominations open from the first Monday in December and close on the second Monday in January. Advertising of nominations will commence in November and December of each calendar year in the Coolrambler, Shire of Coolgardie's Website, Facebook and Councillors Clipboard with Any person in the community is eligible to submit a nomination form via the Community Recreation Facilities in Coolgardie or Kambalda.

Judging will occur by the Judging Panel by no later than two business days after nominations have closed. Nominees for the Shire Australia Day Awards will be assessed by a Judging Panel consisting of 2 Councillors and 1 staff member per town for Coolgardie and Kambalda according to the following criteria:

- A significant positive contribution has been made to the local community
- Possess leadership qualities
- Active member of the local community
- Commitment to enhancing their local community

Once the judging panel have decided the winning recipients, staff are to arrange printed certificates and trophies or a gift for winning recipients. Unsuccessful nominees will also be presented with certificates in recognition of their nomination.

Staff are to extend invitations to attend the next Australia Day Award ceremony in the locality they were nominated (Coolgardie or Kambalda) to the following:

- The recipient (and family) of the Shire of Coolgardie Australia Day Youth Award
- The recipient (and partner) of the Shire of Coolgardie Australia Day Award
- The recipient (President/Chairperson and partner) of the Shire of Coolgardie Australia Day Community Group or Event Award
- The recipient (nominated representative) of the Shire of Coolgardie Australia Day Corporate Citizen Award

## ROLES AND RESPONSIBILITIES

The Shire's Recreation and Community Development Department are responsible for implementation of all elements of this policy.

Roles and responsibilities include calling for nominations, promotion through the media, call for expressions of interest for the members of the judging panel, compiling nominations, scheduling judging panel meetings, arranging for printed certificates, trophies or a gift, organising awards and inviting nominees and nominators to the presentation event.

Policy Administration	
<b>Responsible Department:</b>	Executive Services
<b>Author / Contact Officer Position:</b>	Chief Executive Officer
<b>Relevant Delegation:</b>	NA
<b>Date Adopted:</b>	<b>Reviews / Amendments:</b>

### 11.3.2 Coolgardie Cemetery Project

<b>Location:</b>	Shire of Coolgardie
<b>Applicant:</b>	Leanne Shilton
<b>File Reference:</b>	NAM6397
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 November 2018
<b>Author:</b>	Recreation and Community Development Team leader, Leanne Shilton

#### **Summary:**

The Coolgardie Community Resource Centre is seeking permission due to the sensitivity of the project's premises being the Coolgardie new Cemetery, to proceed with a project which involves the acknowledging and naming of the unknown and unnamed grave sites from 1892 – 1935. There are people buried in these graves that are only a number in the red dirt and are seeking to waive any Cemetery Administration fees on the historical plots, this would include the "Renewal of Grant of Right of Burial" which is \$75.00 and "Erecting of small memorial plaque" which is \$25.00 per plot should that apply.

We will be seeking donations / grants to help with the materials supply of this project as everyone who has shown an interest to date to be involved is all voluntary time.

#### **Background:**

Coolgardie is known as "The Mother of the Goldfields". Our history is rich with stories of hardship and wealth for all ages who travelled to Coolgardie to succeed in the goldrush starting in 1892.

Unfortunately, there was many deaths in this time, people passed away very young, perishing in the poor living conditions, typhoid and the harsh climate and landscapes. (This also included young babies and children).

There were also many people who passed away as the "Unknown's". They came here leaving their families behind with the intention of once succeeding in finding the gold, their families would then follow them to Coolgardie. Their only identification was a nick name or nothing at all - as prospecting was such a private affair amongst the men and woman who came seeking their fortune.

**Comment:**

Plots where people are buried are only numbered in the red dirt, without easily identifying who is buried. There are over 2000 graves marked by numbers.

We will be seeking donations / grants to help with the materials supply of this project as everyone who has shown an interest to date to be involved is all voluntary time.

Our community would like to acknowledge the forefathers of our region and pay tribute to them with a handmade flower and plaque. By completing this project, it not only creates a tourist attraction, but also continues to thank them for their contribution to our rich history and the community engagement that will be created from the project.

The project would be completed in two stages and as a trial we would like to work on the first 100 oldest graves in date order of burial.

**Stage One:** Attachment of a handmade flower to the grave number done onsite and no numbers will be removed from the ground. These flowers are hand made by our craft ladies from recycled soft drink and water bottles and spray painted by the Coolgardie Community Men's Shed Inc. No number markings will be damaged or defaced in the process.

**Stage Two:** Producing and erecting of a small plaque with a border and the person's name, age and date of passing on it and that will be placed at their graves. The Plaque will be made by the Coolgardie Community Men's Shed, Max King has the equipment to create the plaques and is in the process of designing a concept plaque. The Coolgardie Community Men's Shed has priced the plaque out at \$3.50 per plaque, we are seeking a donation from Council of \$350.00 to cover the first 100 historical graves.

We are also seeking Council to waive the charges of \$10,000.00 for the "Renewal of Grant of Right of Burial" (\$75.00 Per Grave) and the "Erecting of small memorial plaque" (\$25.00 Per Grave) for the first 100 graves.

**Attachments:**

Nil

**Consultation:**

James Trail – Chief Executive Officer  
Council  
Leanne Shilton  
Coolgardie Community Men's Shed  
Coolgardie Community CRC Craft Group

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The potential loss of revenue for undertaking the project internally is estimated to cost \$10,000.00 for the "Renewal of Grant of Right of Burial" (\$75.00 Per Grave) and the "Erecting of small memorial plaque"



(\$25.00 Per Grave) for the first 100 graves. This is not a fee or charge the Shire will be paid given the project is being undertaken internally.

**Strategic Implications:**

**Solutions focussed and customer-oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Support the project noting the financial implications listed in the body of this report.
2. Support the project by donating \$350.00 to the cost of materials from FM004 Coolgardie CRC Functions & Activities.

**COUNCIL RESOLUTION: #245/18**

**Moved: Councillor, K Lindup**

**Seconded: Councillor, E Winter**

That Council,

1. Support the project noting the financial implications listed in the body of this report.
2. Support the project by donating \$350.00 to the cost of materials from FM004 Coolgardie CRC Functions & Activities.

**CARRIED ABSOLUTE MAJORITY 7/0**

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

***13.1 Elected Members***

***13.2 Council Officers***

**14 CONFIDENTIAL ITEMS**

Nil

**15 CLOSURE OF MEETING**

Shire President, M Cullen declared the meeting closed at 07:25 pm and thanked all for their attendance.