



**SHIRE OF COOLGARDIE**

# **MINUTES**

**OF THE**

**ORDINARY COUNCIL MEETING**

**22 May 2018**

**6.00pm**

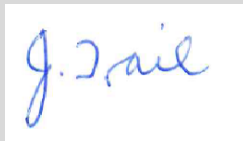
**Coolgardie**

## SHIRE OF COOLGARDIE

### NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 22 May 2018 in the Council Chambers, Bayley Street, Coolgardie commencing at 6:00pm.



JAMES TRAIL  
**CHIEF EXECUTIVE OFFICER**

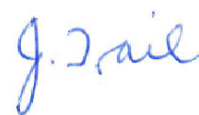
## ORDINARY COUNCIL MEETING

**22 May 2018**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2018 are listed hereunder. This month's meeting is highlighted.

Tuesday	24 January 2018	6.00pm	Coolgardie
Tuesday	27 February 2018	6.00pm	Kambalda
Tuesday	27 March 2018	6.00pm	Coolgardie
Tuesday	24 April 2018	6.00pm	Kambalda
Tuesday	22 May 2018	6.00pm	Coolgardie
Tuesday	26 June 2018	6.00pm	Kambalda
Tuesday	24 July 2018	6.00pm	Coolgardie
Tuesday	28 August 2018	6.00pm	Kambalda
Tuesday	25 September 2018	6.00pm	Coolgardie
Tuesday	23 October 2018	6.00pm	Kambalda
Tuesday	27 November 2018	6.00pm	Coolgardie
Tuesday	18 December 2018	6.00pm	Kambalda



James Trail  
**Chief Executive Officer**

**DISCLAIMER**

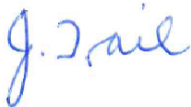
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

**PLEASE NOTE:**

**THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.**

**THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.**

**MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.**



James Trail  
**CHIEF EXECUTIVE OFFICER**

## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

***Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.***

***When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.***

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.**

**The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

- 9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

**Local Government (Administration) Regulations 1996**

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

## **Local Government (Administration) Regulations 1996**

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members,

having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
  - (a) A council to answer a question that does not relate to a matter affecting the local government;
  - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
  - (c) A committee to answer a question that does not relate to a function of the committee.

### **10. Public Inspection of Unconfirmed Minutes (Reg 13)**

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

**NOTE:**

**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.



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## **1 DECLARATION OF OPENING - ANNOUNCEMENT OF VISITORS**

Shire President, M Cullen declared the meeting open at 06:03 pm and welcome fellow Councillors, visitors and staff and thanked them for their attendance.

## **2 RECORD OF ATTENDANCE - APOLOGIES - APPROVED LEAVE OF ABSENCE**

### **PRESENT:**

Shire President, Malcolm Cullen  
Councillor, Tracey Rathbone  
Councillor, Kathie Lindup  
Councillor, Sherryl Botting  
Councillor, Betty Logan  
Councillor, Norm Karafilis

### **MEMBERS OF STAFF:**

Chief Executive Officer, James Trail  
Executive Assistant, Elly McKay

### **MEMBERS OF THE PUBLIC:**

Jan McLeod

### **APOLOGIES:**

Nil

### **APPROVED LEAVE OF ABSENCE:**

Nil

## **3 DECLARATIONS OF INTEREST**

### ***3.1 Declarations of Financial Interests – Local Government Act Section 5.60A***

### ***3.2 Declarations of Proximity Interests – Local Government Act Section 5.60B***

### ***3.3 Declarations of Impartiality Interests – Administration Regulation 34C***

## **4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4.1 Response to Previous Public Questions Taken on Notice**

**Lynda Duncan - Kambalda**

- 1. What reassurance can Council provide that the Kambalda West 50m swimming pool will be ready for opening in October 2018?**

Council cannot provide any assurance but Council will do it upmost to have the pool open when the season starts.

- 2. Can Council provide an assurance that the Kambalda Amateur Swimming Club will be consulted prior to any decisions being made on the future of the Kambalda West 50m Swimming Pool?**

All community members including the Kambalda Amateur Swimming Club will be consulted with prior to any decision being made on the Pool. A public workshop will be held.

- 3. Can Council please provide Kambalda Amateur Swimming Club with all Building maintenance, Royal lifesaving WA audits, and any engineering reports held in relation to the Kambalda West Swimming Pool? And any future reports?**

On the completion of the structural engineering report Council will be able to determine what works need to be undertaken on the pool. These will be discussed with the community at the public workshop. On receipt of the structural engineer's report, the Council will discuss what reports may be received by Council and released into the public domain.

- 4. Can Council please provide detailed profit and loss statements for the operations of the Kambalda and Coolgardie Swimming pools for the last 3 years?**

Detailed profit and loss statements are produced for programmes and sub programmes in accordance with Local Government Financial Regulations. It is not done for specific services or activities in detail. Furthermore, the accounts and job numbers have been restructured in accordance with the service level review.

On completion of the structural engineer's report and current associated costs with dewatering, etc, a financial analysis will be provided at the community workshop

**Christine Ewan – Kambalda**

- 1) Will the Shire accept the Community Submissions requesting of the 50m pool as Community Feedback regarding "Kambalda Pool" on pg. 11 Shire of Coolgardie's Community Strategic Plan 2018-2028?**

Yes as the Shire President has stated in his report all submission will be accepted and considered as part of the deliberations on the Community Strategic Plan.

- 1) P.14 b) stated that “the pool shells need to be refurbished, to repair the internal surfaces that are worn and damaged and eliminate water leaks”. Will the Shire consider a complete realignment of the interior of the pools with a polyurethane coating? These are used extensively in the mining industry as liners in tanks, bunded areas, dump trucks and are also used in swimming pools. Repairs can be done before the lining is applied and since coloured will avoid the need for painting and retiling.

Once we get the assessment from the engineering report it will tell us what we can do and we cannot do. They will make different recommendation in the report to see if the life can be extended.

- 2) P.14 c) I have heard that the circulation pumps have been replaced.
- a) Is this covered?
  - b) What other work has been completed?

Work on the pumps identified 18 months ago has been completed.

- 3) P.14 f)
- a) Have the results of the March Audit been received?
  - b) What does the audit cover?

The audit report has not yet been finalised. The audit undertaken by Lifesaving WA assesses procedures, processes and safety.

- 4) P. 14 7.b) The shire identified that extra resources are needed for law order and public safety, yet there is a projected 37.6% saving capitals for this financial year. Law order and public safety was one of the top three things “The Community said” (from the survey) that would improve the community.
- Why is the allocated budget not being spent?
  - Where are the savings being derived? What are you not spending money on to allow for this reduction?
  - Will these savings result in a reduced budgeted allocation for law & Order in next year’s budget?

As mentioned as the last meeting the Shire has engaged extra resource with the City of Kalgoorlie Boulder. With the presence on the City of Kalgoorlie Boulder it is estimated the Shire will use the budget allocated to Law Order and Public safety. Other costs like CCTV and patrols are included. All costs and allocations for 2018/2019 will be discussed during budget deliberations.

**Can a fuller explanation for my question be provided as your answer is confusing? Projected savings on parks 6.9%, trees 28.9%, lookout 6.9%. These are attractions and benefit the community. We are proud of the work done by the Town Crews to make the towns look well-cared, and do not understand how the level of service can be reduced.**

Those savings are funds that haven’t currently been spent. Once the end of the financial year comes around we may have fully spent the budget for that area. The Shire is in the first year of the three-year journey implementing the service level review. Any savings identified this year will be reviewed during budget deliberations and determined whether savings were due to reduced service levels or other factors.

**5) Why hasn't the Shire considered other sites in Kambalda for a tip as it is a request not a directive from the Dept. of water and Environmental Regulation?**

Kambalda is land locked with all the mining leases and to free up any future land will take years. We have a tip situated in Coolgardie that has a long-life span. At this point in time the focus is managing the Kambalda tip and constructing a transfer station to allow the domestic waste to be taken to Coolgardie which is estimated to save \$150,000 on maintenance at the Kambalda tip.

**6) It was noted that the road crew has undertaken maintenance work on Binneringie Road. Yet in the March Agenda, \$7,425 was paid to hailing Aust, Agriculture Dev. PTY LTD for a maintenance grade on Binneringie Road (eft 14624 – 9<sup>th</sup> Feb 2018.):**

- a) Can this please be explained?
- b) We used to have 5 crew on the road gang. How many do we now employ?
- c) What plant does the Shire own that is used by the road gang?
- d) What plant does the Shire hire for use by the road gang?
- e) Can you please confirm what the below payments were for and where this work was carried out?
  - \$4,620 – 20hrs Truck hire EFT 14789 paid to Parsons Transport – work at Kambalda Tip
  - \$46,776 – Roadworks: EFT 14798 paid to Gencon Civil – stabilising work undertaken on Shire roads
  - \$16,607 – 250hrs Grader Hire: EFT 14812 paid to Nowlan Grading – renewal on Jaurdi Hill Road

The Shire uses a combination of internal and external resources to undertake renewal on roads. The Shire currently engages 3 staff in the construction crew. The main machinery used by the Shire team are a water tanker and grader owned by the Shire. On occasion the Shire loader is used. Rollers are hired in by the Shire.

**7) Will the Shire be opening the rolls and publicise this so that those people who are entitled to vote but not automatically on the roll will be able to cast and have their vote counted?**

The item will have to be considered by Council, we would need to consider this as part of the process.

**8) Is the identification of the Shire trends, issues and impacts bel to be viewed? Should these be included as part of the plan? What are the results of the public consultation? Despite asking for meetings – Last one March 2016 – with the promise of more I would like to know when these were held.**

On-line surveys were flawed. You had to tick a box before adding comments. ONLY 25m pool was offered. No option doe retaining the 50m pool.

- How can the results of the survey be a reflection of the community's needs, wants, and aspirations?

**180 Surveys**

3610 population x 100 = 5% of population responded.

Can summary of the comments from both surveys be included in the plan?

What the people said – has been delegated to Page 14. This should have been introduced to the document prior to planned projects and what the people have said should reflect in your action points noted under “Shire of Coolgardie Planned Projects – 2028 on pg. 10 and pg. 11”.

**Can the Council please comment on this as all planned projects seen Council based rather than Community based.**

The Community Strategic Plan is by nature Strategic. Consequently, the Plan does not included details on all projects, programs and activities. A community workshop has been scheduled to further enable the community to provide feedback on the Plan. The results of the survey are available at request from the Shire

**9) What has Council amended in the original draft plan and what are these amendments?**

The previous community strategic plan was more of an action based plan. Many amendments have been made. The amendments can be viewed by comparing the previous Community Strategic Plan with the new Draft Plan. The Draft Community Strategic Plan has been produced linking to what the Shire can financially afford.

**10) Can Kambalda East be reduced to Kambalda as there never has been a Kambalda East?**

A submission or an approach from the community needs to be put forward for consideration by Council.

**11) Will the Shire be definite about retaining the 50m pool as no dimensions have been given with the Kambalda Pool Pg. 11 in the plan?**

The Shire has engaged a structural engineer to assess the core of the shell in the pool. On receipt of that report Council can make an informed decision and discuss with the community its options.

**12) Is there a demand or need for a road train assembly area? From what I've seen on the road road-trains are already assembled and the drivers preferably camp out of town to avoid noise issues?**

The Shire is investigating whether there is a need or demand for a truck stop in Coolgardie

**13) It seems that the Wardens Court building is under control from the Presidents Report. Should it still be included?**

The actual building is not the responsibility of the Shire. The Shire has been lobbying the State Government to try and get them to complete the upgrades. It is deemed appropriate to include in the Community Strategic Plan given it houses our museum visitor's centre.

**14) Where are the projects planned for the community – and for the community to be involved in? What are the specifics?**

**Eg: our own Heart walk – we have artists in town.**

Projects and programs are included in the Shire Corporate Plan and Annual Budget

**15) Where are the resource allocations which are a requirement of the strategic plan?**

It is not a requirement to detail resource allocations in the Strategic Plan. This information is detailed in the Corporate Plan and Long Term Financial Plan.

**16) A bi-annual community satisfaction survey seems a poor measure of success when our comments have not been expanded into worthwhile specific projects (apart from the Coolgardie Hub but will that lessen what is there now?). Can Coolgardie Councillors comment?**

The Shire Councillors are of the opinion a bi-annual community satisfaction survey is a good measure of success. This is a key performance measure in the Strategic Community Plan.

**17) Can Council please confirm where funding for the Community Chest fund is being derived from?**

This has not been determined. The CEO has been engaging with numerous stake holders to determine interest in the provision of funds into the Chest.

**18) Many members of the community raised issue with the Shire of Coolgardie for accepting waste from TWM at the time. TWM paid the Shire to deposit the waste. The Shire now has to deal with it.**

**How can Council consider:**

- a) Endorsing a site plan for a transfer station known as the Kambalda Waste facility?**
- b) Authorise budget amendments?**
- c) Authorise a transfer from reserves at this meeting?**

**When**

- The issue of the waste from TWM has not been addressed.**
- The Shire has not considered another tip site.**
- Full costings need to be considered**
- Transfer where to?**
- Should Council be making a decision on this at this point in time without all the required facts and information?**

The issue of the waste from TWM is currently being addressed through the engagement of Strategen. Regarding the transfer station, this has been discussed by the Council for more than 4 years. The Shire has a works approval to build a transfer station expiring on the 30<sup>th</sup> June 2019. Council believe they can decide on the transfer station given the comprehensive and detailed discussions that have taken place.

## 5 PUBLIC QUESTION TIME

Jan McLeod – Widgiemooltha

- 1) Questions relating to drilling at the Pool
  - i) What type of rig was it?
  - ii) Who authorised the drilling by that type of rig?
  - iii) Was the drilling program done in conjunction with the structural engineer?
  - iv) If not, who formulated the drilling program?
  - v) Vibrations from the drilling were felt in Stringybark Dr, and people were concerned that the drilling could further damage the pool. Can Council please clarify this?
  - vi) Which drilling company was used?
  - vii) If this company is not Kambalda based why wasn't a local drilling company used?

The program was delegated to the Pool Manager and it was put together in conjunction with the CEO to put the drilling program and the results together in preparation for the structural engineer. Local companies were sort without luck. The drilling rig was required to drill holes 5 metres deep to enable the dewatering to occur.

- 2) There is a CAT 992 loader at the tip
  - i) What work is it doing?
  - ii) Is a local (Kambalda) contractor working it?
  - iii) Why isn't the work being done by our local Shire employees on the Shire traxcavator and the Shire loader?
  - iv) Why has such a massive machine been engaged as it is extremely heavy and most likely too large to work the tip effectively?
  - v) How much of the 32.2 hectares of the tip is still able to be used? In the Review?
  - vi) Has strategen completed the review of both tip sites? (March 27, 2018, minutes)
  - vii) Are these results available?
  - viii) Haulage costs were going to be factored in once the review was completed and as part of the joint tender. March minutes. Has this been done and what are the costs?
  - ix) When will the second review concerning the waste from total waste management be completed and when will these results be available?

The CAT 992 Loader is being used at the Kambalda Tip Site given the need for the tip face to be covered. The current Shire Traxcavator and Loader are not large enough to cost effectively cover the face of the tip. The contractor engaged lives and works in the Shire. Strategen are currently preparing a sampling program for the contaminated waste. Once completed they will be assisting the Shire in planning the required expansion of the Coolgardie Tip

- 3) What is the status of the joint tender as I only have read about it in the Kalgoorlie Miner – opinion John Bowler 12-5-18. Comments by CEO, James Trail, 19-5-18 I am unaware of any discussion or tender that has come before Council. Could Council please enlighten me?

Council has agreed to go to joint tender with the City of Kalgoorlie Boulder for the domestic rubbish collection. It has not been awarded yet, the CEO has delegated authority to call tenders and the awarding of tenders must be a Council decision.

- 4) Item 11.1.6 p.63

**Why is Council buying bins if they are supplied by Suez?** The bins are owned by Suez and not the Shire. This will be considered by Council for Council tonight.

- i) Why is it such an issue to have bins matching house numbers?



- ii) **Many people working away – not regular bin users, many people travel – not regular bin users, there are many empty properties. All pay full rubbish rates. Surely the above balances the use of 2 bins by some people please comment. Also, time and computers time is it worth it?**

People are putting out more than 1 bin and the numbers on the bins cannot be tracked to the property and number of bins. Everyone gets issued with a bin and pays that on their rates. Council cannot control if they do or do not want a bin. If the Shire purchases its own bins this whole process becomes easier for the Shire to control.

- iii) **The charging for a new bin when stolen or missing is outside of the ratepayer's control, and is not portraying a considerate image when the Shire motto is "Our Community, Our People, Our Future". Can Council please give reasons for it and not I hope "because other Council's do it".** If people have a good reason for asking for a new bin then Council would consider replacing it. If the bin goes missing then it is up to the resident to come forward and give a reason of why it has gone missing.

5) **Item 11.1.7 p.66**

**Why is Council considering the differential Rates prior to the raft budget being presented and also the strategic plan workshop?**

The differential rates are required to be advertised under legislation. Submissions are sort from the public. The strategic plan and requirement to advertise the differential rates are two separate issues. The Draft Budget is formulated on the differential rates and considered by Council.

- i) **Most rates show a 1.9% increase; however, mining rents have increased this year and recently the state budget announced a further 6% increase over 2 years and then we are applying another increase. Has Council considered the effects of these increases before applying our rates?**

When rate modelling is done, staff will consider the impact of valuations on the rate in the \$. This information will be presented to Council during budget deliberations in consideration of equity in rate revenue from the mining industry.

6) **I would like to confirm if budget submissions can still be made, e.g. At the strategic plan workshop as I would like to progress the plan of Kambalda's Heart walk with monies allocated to the Culture Art Group e.g. \$10,000 to apply for funding through Country Arts.**

This would need to be an application made for consideration by Council. It may be something that can be funded from the community chest.

7) **Will the Corporate Plan also be discussed at the Workshop since the survey was done but it wasn't listed?**

The corporate plan will not be discussed at the workshop as it is an internal management document for the consideration of Council. The corporate plan is set as an operational document for the CEO to run the organisation.

- 8) The consultant Martin Whitely has authorised many items on the Council agenda over the past months.
- i) **Has his contract been authorised?** Yes. LG Corporate Solutions was recommended to be engaged by the previous Deputy CEO. Requests for quote were obtained and based on quotes received LG Corporate Solutions was recommended as the preferred supplier
  - ii) **On p.75 the Shire sought RFQ to supply financial management services. Is this Martin Whitely?** No
  - iii) **A tender for provision of financial management services closed today at 4.00pm May 22, yet, "Shire has engaged a contractor". P.75 Please clarify?** No, this has not been awarded. The tender will be presented to Council for consideration in June.

## **6 APPLICATIONS FOR LEAVE OF ABSENCE**

### **COUNCIL RESOLUTION: #081/18**

Moved: Councillor, B Logan  
Seconded: Councillor, S Botting

That Council approve leave of absence for N Karafilis from 20 June 2018 - 25 July 2018, T Rathbone from 28 June 2018 - 07 July 2018 and K Lindup from 27 June 2018 - 12 July 2018.

**CARRIED ABSOLUTE MAJORITY 6/0**

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### ***7.1 Confirmation of Minutes of Previous Meetings 24 April 2018***

#### **OFFICER RECOMMENDATION:**

That the minutes of the Ordinary Meeting of Council of 24 April 2018 be confirmed as a true and accurate record.

### **COUNCIL RESOLUTION: #081/18**

Moved: Councillor, K Lindup  
Seconded: Councillor, N Karafilis

That the minutes of the Ordinary Meeting of Council of 24 April 2018 be confirmed as a true and accurate record.

**CARRIED ABSOLUTE MAJORITY 6/0**

## **8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

### **8.1 President's Report May 2018**

Councillors and Management participated in a Governance survey during April, initiated by the Department of Local Government, and orchestrated by the Australian Institute of Company Directors. There were 64 questions covering topics such as financial and risk measures, Role of Council, Relationships between Council - CEO and Staff, Council Competencies and Council - Community and Stakeholder engagement. Overall 78.3% of aggregated individual assessments from both Council members and Management were either "Mature" or "Sound", which is a healthy indicator for our Shire, that indicates a good working relationship between the Council - CEO and the Management Team.

The Lottery West funding application prepared by Mia Hicks for the Coolgardie Community Cultural and Business Hub, within the Post Office Precinct, has been successful and approved on May 1st, 2018. An amount of \$271,000 has been allocated to this refurbishment project, as well as \$40,000 for a permanent shade structure over the Coolgardie skate park. This is great news for Coolgardie and will enhance and revitalise the centre of town.

The shared service agreement between the Shire and City of Kalgoorlie/Boulder is working well and achieving good results for the Shire of Coolgardie. With over 220 building applications received for the replacement of damaged roofs in Kambalda, as well as handling many asbestos related inquiries, the CKB health and Building officers have been working alongside our staff to process all these applications in a timely manner.

The other success story with this agreement, is the number of stray dogs that have either been rehomed or licenced and it has been noted that many people are walking their dogs on leads now that the rangers are patrolling more frequently.

Our Manager of Recreation and Community services Laura Dwyer, has successfully renegotiated the lease agreement for the Oil and Spice Cafe within the Kambalda Recreation Centre this week. There has been some speculation and angst within the community that the cafe was closing, however this was never the intent of the Shire, therefore this will be good news for our residents, as the cafe is an integral part of the centre and attracts people as a meeting place for their morning coffee and lunch.

The annual Goldfields Giants State Basketball match in Kambalda on May 12th proved to be a most successful event with a cliff hanger of a finish to the game, with the Giants getting over the line by one point in the last second of the final quarter to beat the Mandurah Magic team in what was an exciting finish for the big crowd that attended the game.

It is a credit to our Recreation Staff for the effort they all put in towards making this annual event so successful, and I know from many of the comments made on the night the Giants players and members enjoy coming out to play at Kambalda, as well as giving our residents the opportunity to enjoy an event such as this in their home town.

I would also thank and acknowledge all our corporate sponsors, who supported this event, once again.

Meetings, Workshops and Events attended this period:

- 24th April myself and CEO met with National Party members Jacqui Boyde and Nick Fardell.
- GVROC meeting in Kalgoorlie/Boulder : items discussed included LGIS risk framework, Submission to Minister Scullion regarding the opportunity for LGs to partner in the CDP programme.
- Meeting with Mia Hicks: discuss funding opportunities for projects, facilities and other opportunities.
- Myself and Cr Logan met with the Department of Communities Manager in Coolgardie to discuss the Housing Strategy in the town with regards to upgrades and replacement.

- State Council meeting in Kalamunda on 3 - 4th May.
- Budget Workshop in Coolgardie with Martin Whitely, Councillors and Staff.
- 9th May met with Resident Manager of IGO Long Shaft, Deputy President and MRC services to discuss mine closure and effect of redundancies in Kambalda.
- Attended the Community Consultation at the KCRF by IGO on 9th May.
- 10th May Rates and Budget workshop in Coolgardie with Martin Whitely ,Councillors and Staff.
- Attended State Budget Launch in CKB with Minister Bill Johnston and Member for Mining and Pastoral Kyle McGinn on May 11th.
- Attended State Basketball match in Kambalda on May 12th.
- Cr Logan , myself , CEO and MRC services met with Ministers Wilson and Tehan in Coolgardie on May 14th to discuss the rollout of the CDC trial and the impending review of the CDP programme.
- 18th May myself and CEO met with Carnegie Energy to discuss update on solar farm at Mungari Estate.

Malcolm Cullen  
**Shire President**

## **9 PETITIONS - DEPUTATIONS - PRESENTATIONS - SUBMISSIONS**

Nil

## **10 REPORTS OF COMMITTEES**

Nil

## **11 REPORTS OF OFFICERS**

### **11.1 Chief Executive Officer**

#### **11.1.1 Monthly Activity Report**

**Location:** Nil

**Applicant:** Nil

**File Reference:** NAM6025

**Disclosure of Interest:** The author has no financial interest

**Date:** 16 May 2018

**Author:** Executive Assistant, Elly McKay

**Summary:**

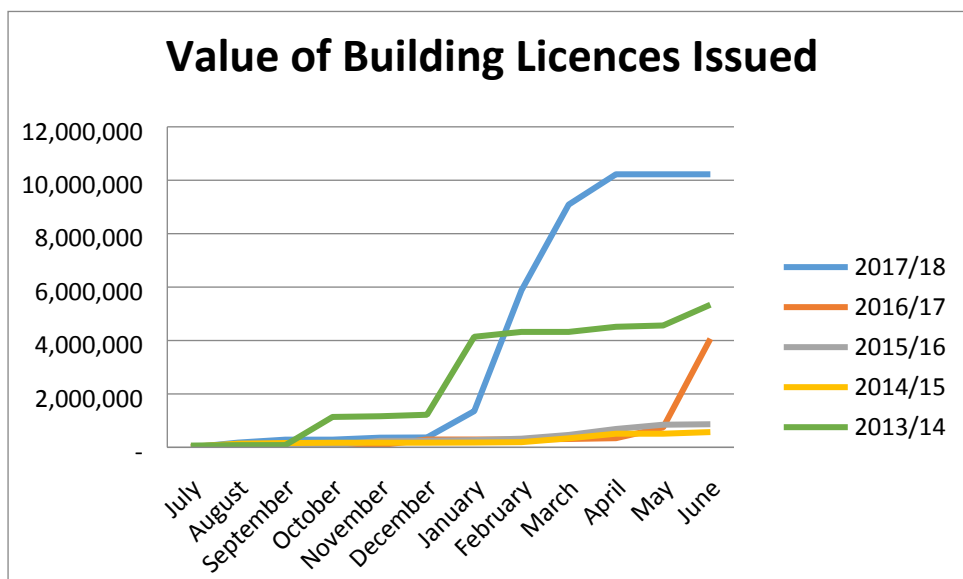
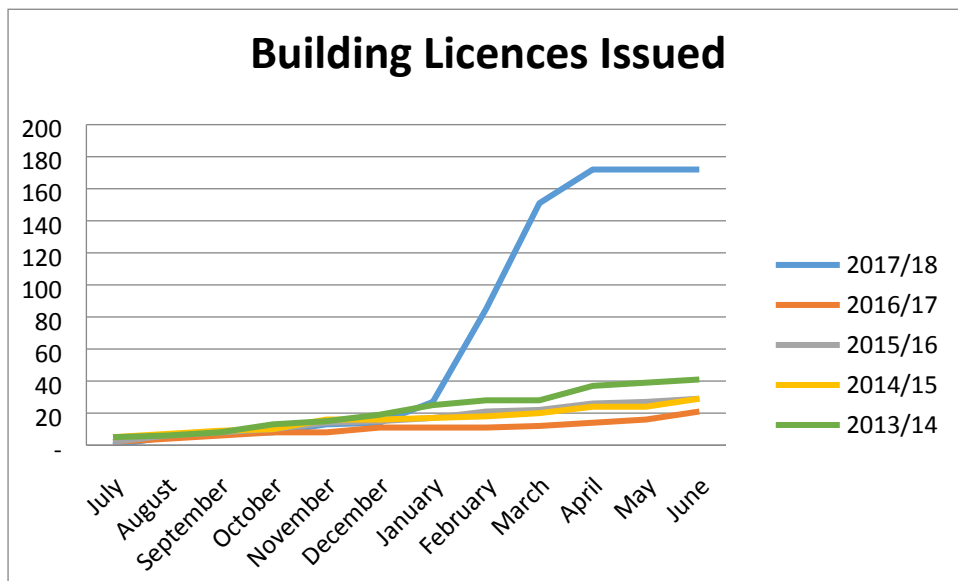
For Council to receive the monthly activity report for April 2018.

**Background:**

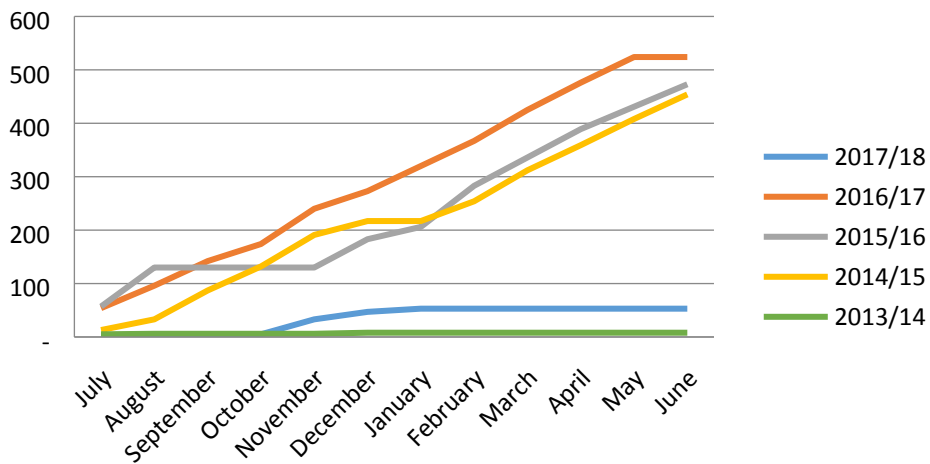
This report is to provide Council information on the activity of various Council services and facilities.

**Comment:**

## Data

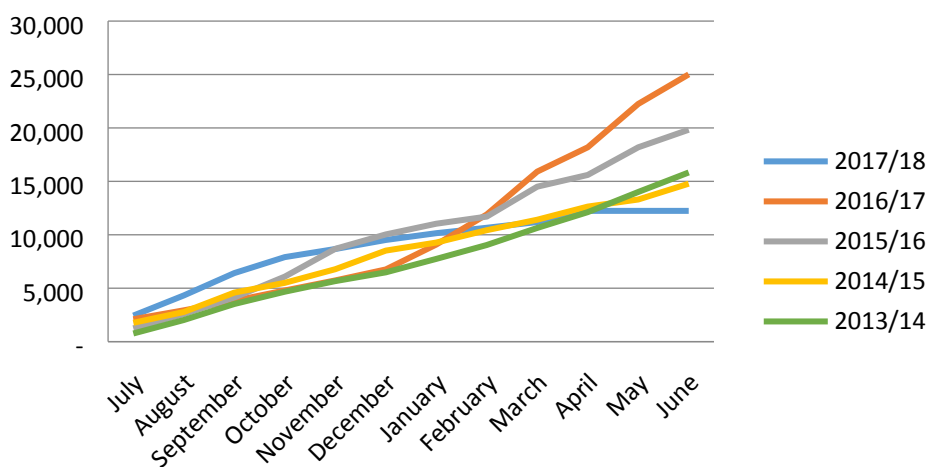


## Health and Building Inspections

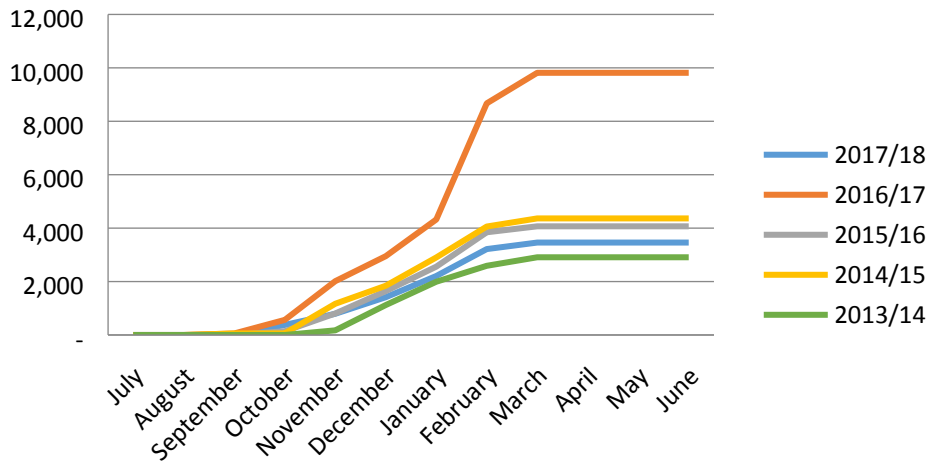


## Recreation Services

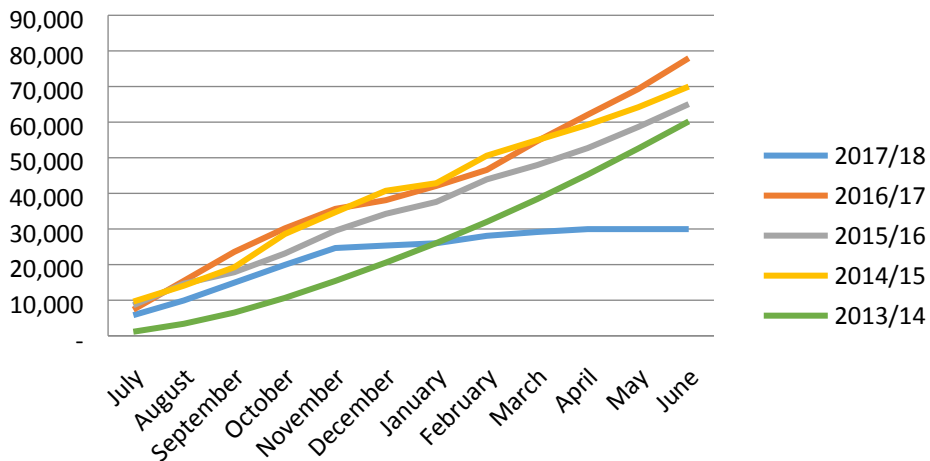
### Coolgardie Recreation Centre



## Coolgardie Pool Attendance

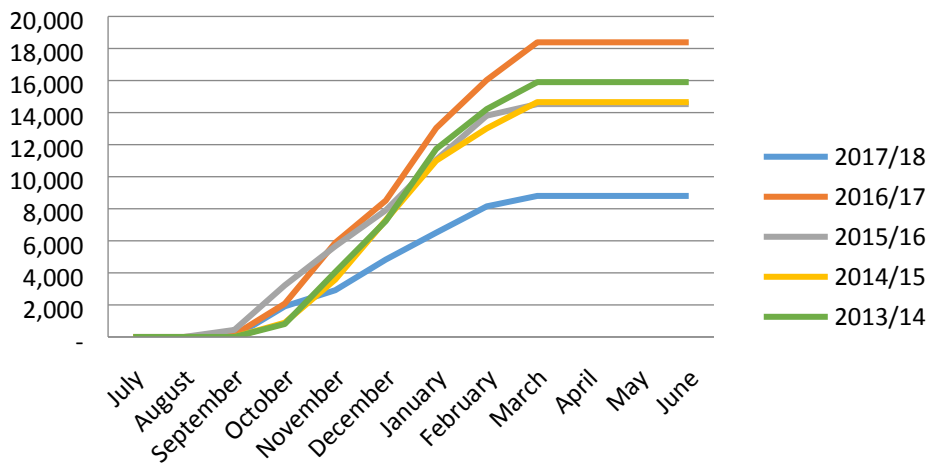


## Kambalda Recreation Centre



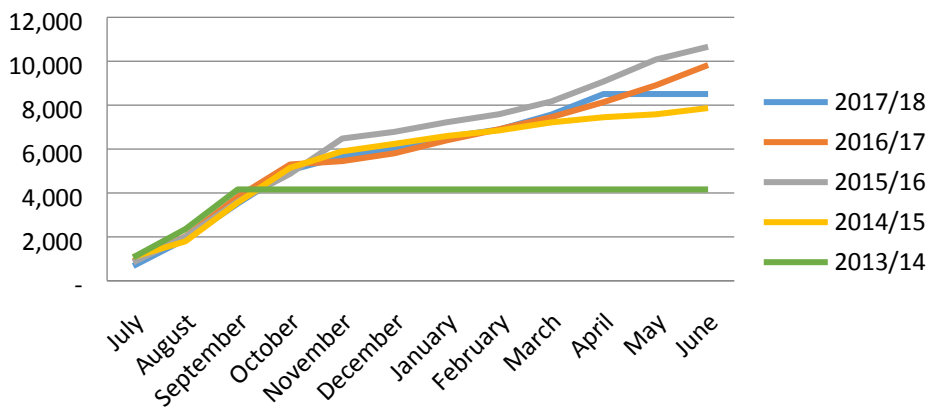


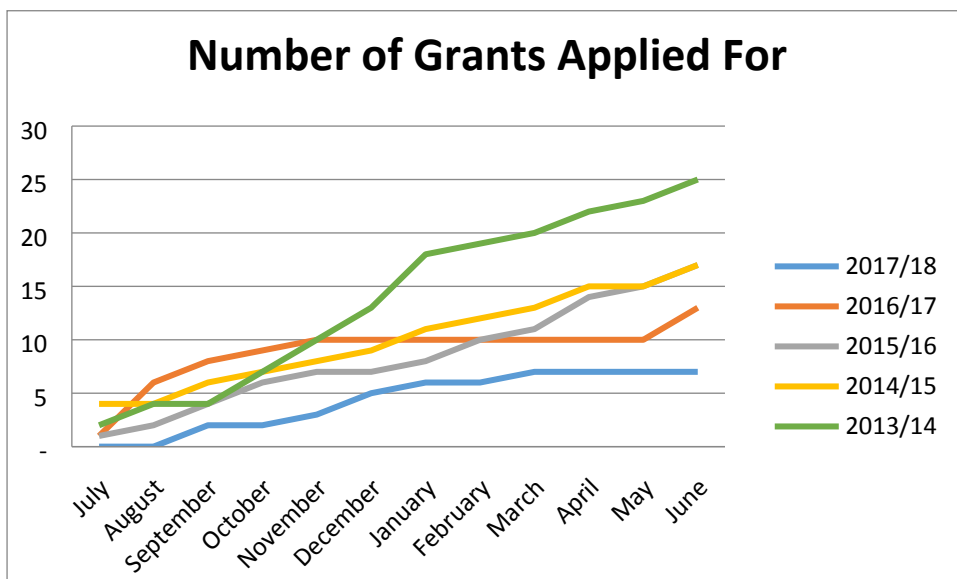
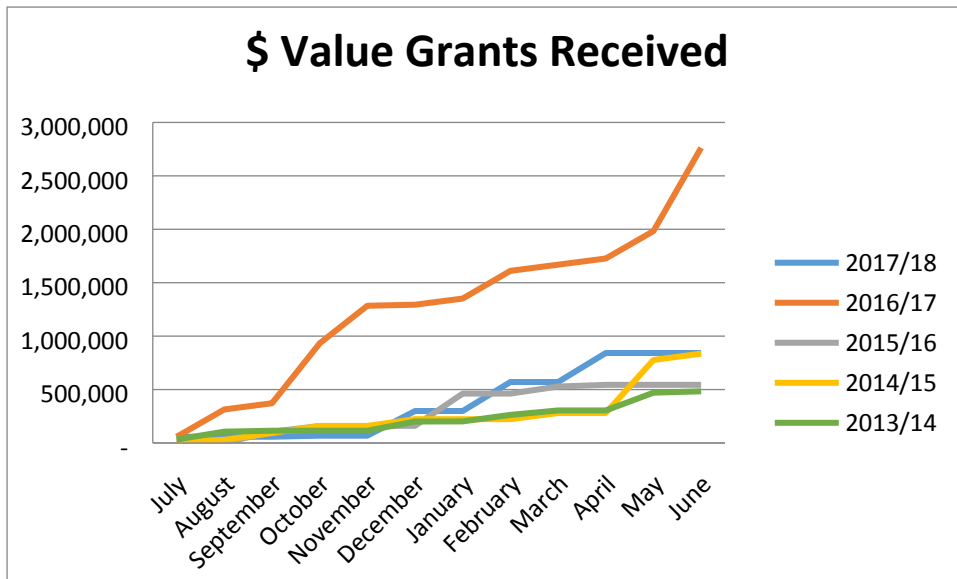
## Kambalda Pool Attendance



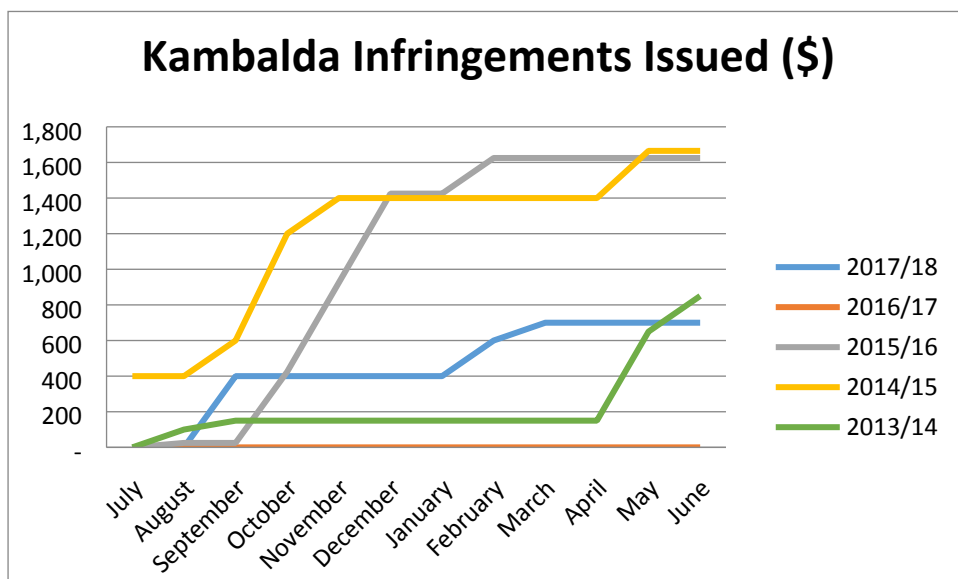
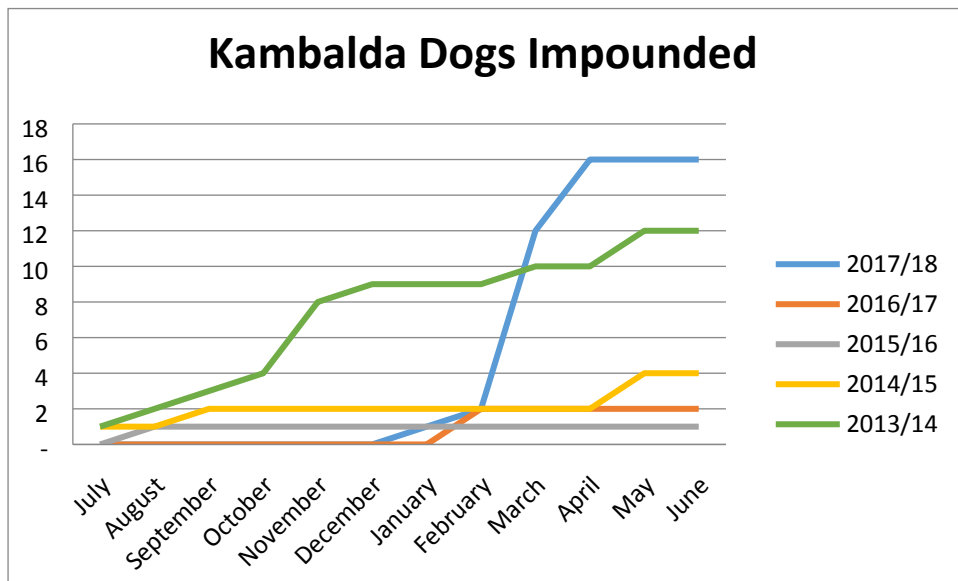
## Community Services

### Coolgardie Visitors Centre

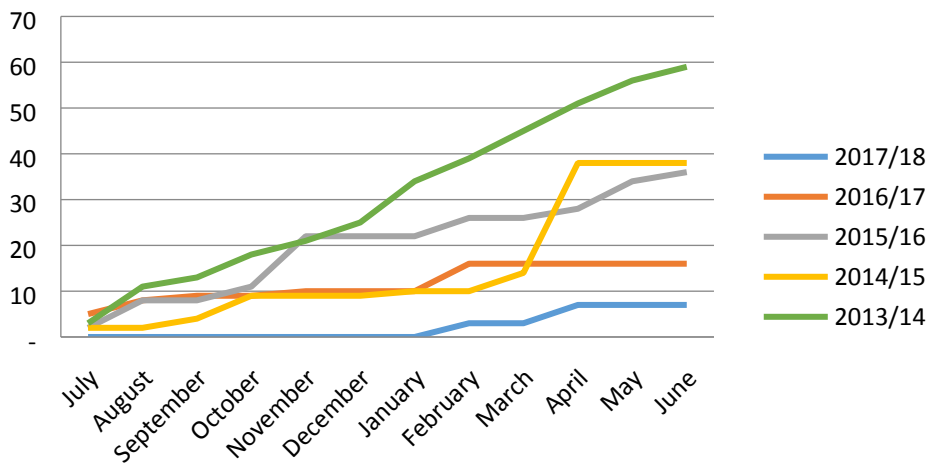




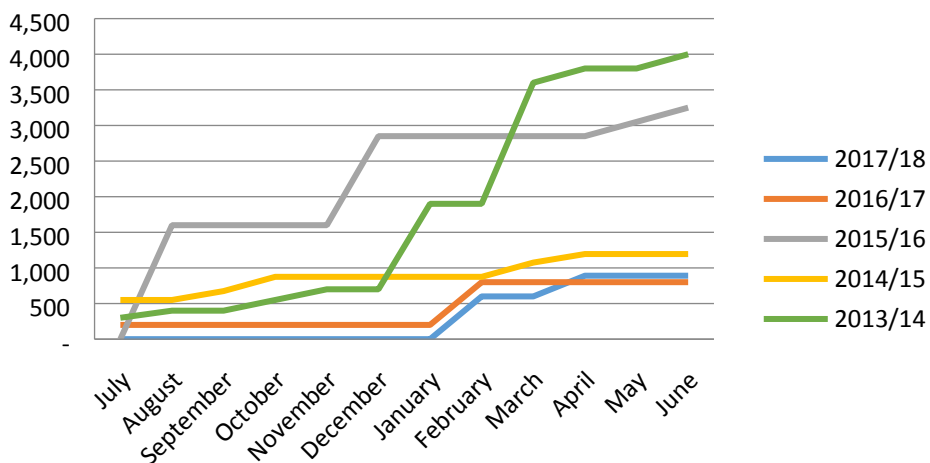
## Ranger Services

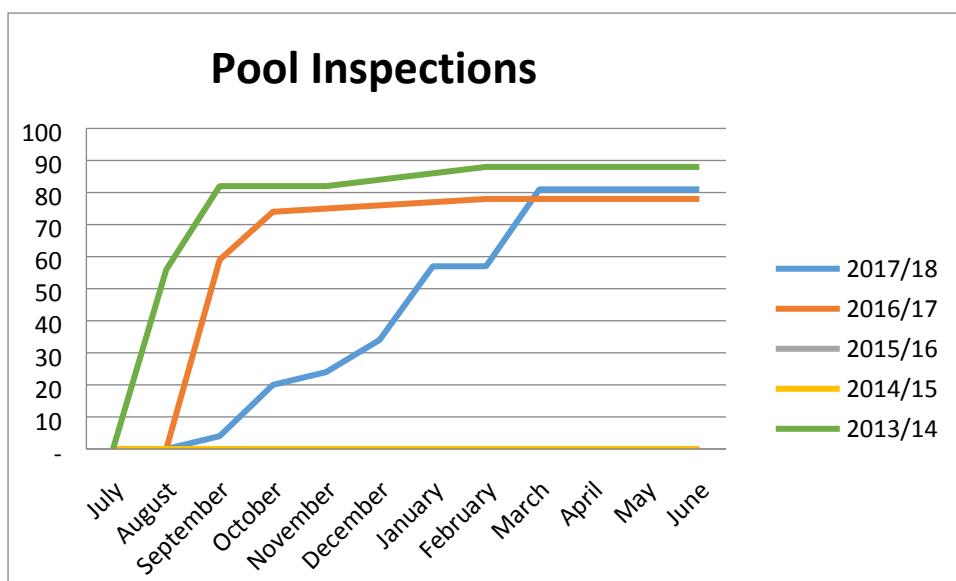


## Coolgardie Dogs Impounded



## Coolgardie Infringements Issued (\$)





## Governance

DATE	RES. No.	ACTION REQUIRED	
Ordinary Council Meeting 27 January 2015			
27 Jan 15	013/15	<b><u>COUNCIL RESOLUTION: # 013/15</u></b>  That Council disposes of the property at Lot 101 (No. 68) Serpentine Rd, Kambalda East by public tender.	In Progress – Property to be included in sale of other properties once contract sorted for appointment of Agent
Ordinary Council Meeting 24 March 2015			
24 March 15	051/15	<b><u>COUNCIL RESOLUTION: # 051/15</u></b> That Council resolve to – 1) Instruct the Chief Executive Officer or his nominated representative to pursue vesting of a reserve over Vacant Crown Land and Lot 117 as indicated on the attached plan for the purpose of Motorised Sports, and on completion of the process to report to Council for Direction	In progress – Meeting held with Dept of Lands – Visit from Dept. in May 2018. Shire Town Planner to

		2) Indemnify the Department of Regional Development and Lands against any cost or compensating claims arising from the taking process.	meet with Dept. in Perth
<b>Ordinary Council Meeting Minutes 28 July 2015</b>			
28 July 15	137/15	<b><u>COUNCIL RESOLUTION: # 137/15</u></b> <b>That Council resolve to –</b> <ol style="list-style-type: none"> <li>1) Instruct the Chief Executive Officer or his nominated representative to pursue vesting of a reserve over Vacant Crown Land as indicated on the attached plan for the purpose of Rifle Club, and on completion of the process to report to Council for Direction</li> <li>2) Indemnify the Department of Regional Development and Lands against any cost or compensating claims arising from the taking process.</li> </ol>	In progress – Meeting held with Dept. of Lands – Visit from Dept. in May 2018. Shire Town Planner to meet with Dept. in Perth
<b>Ordinary Council Meeting 26 April 2016</b>			
26 April 16	068/16	<b><u>COUNCIL RESOLUTION: # 068/16</u></b> <b>That Council</b> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer or his delegate to negotiate an agreement between Goldfields Masonic Homes Inc and the Shire of Coolgardie for the sale of the six units, known as Montana Homes for a total of \$30,000.00 (being \$5,000.00 per unit), <i>with Masonic Homes Inc to provide a written commitment to construct an additional two units subject to <u>Grant funding availability</u>.</i></li> <li>2. Advise the Minister for Lands of their support for the transfer of the Management Order over Reserve 35500, Lot 2126 of the units known as Montana Homes, 1, 3, 5, 7, 9, 11 Hunt Street Coolgardie to Goldfields Masonic Homes Inc</li> <li>3. Advertise the proposed disposal of Reserve 35500, Lot 2126 to Goldfields Masonic Homes Inc. in accordance with Section 3.58 of the Local Government Act 1995.</li> <li>4. Authorise the President and Chief Executive Officer to affix the Common Seal and sign the associated contract documents.</li> </ol>	Completed.
26 April 16	072/16	<b><u>COUNCIL RESOLUTION: # 072/16</u></b> <b>MOVED: COUNCILLOR, K LINDUP</b> <b>SECONDED: COUNCILLOR, T RATHBONE</b> <b>That Council</b>	Completed

		<ol style="list-style-type: none"> <li>1. Receives confidential attachment 1 the Shire of Coolgardie 2015 Probity Compliance Audit Report</li> <li>2. Endorse the recommendations in confidential attachment 1 the Shire of Coolgardie 2015 Probity Compliance Audit Report</li> <li>3. Endorse confidential attachment 2, Recommendation Implementation Action Plan</li> <li>4. Request a Shire of Coolgardie Compliance Framework Document be developed by the 30<sup>th</sup> June 2016 and included as a Key Performance Indicators for the Chief Executive Officer to be reviewed annually</li> <li>5. Request the Chief Executive Officer write to the Department of Local Government and provide a copy of confidential attachment 2, Recommendation Implementation Action Plan and confidential Council agenda item - Probity Compliance Audit Report 2015.</li> </ol> <p>Council resolved to release the 2015 Probity Compliance Audit Report as a public document.</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
<b>Ordinary Meeting of Council 25 October 2016</b>			
25 Oct 16	289/16	<p><b><u>COUNCIL RESOLUTION: # 289/16</u></b></p> <p>That Council defer Agenda item 11.3.3 (change of tenure for Shire reserve) presented in the October 2016 Ordinary Meeting of Council until the February Ordinary Meeting of Council. At this time future information and updates will be provided as to the status of this land purpose issue</p>	In progress. Post Office Reserve tenure change still with Shire Lawyers. Shire Town Planner to follow up with Shire Lawyer.
<b>Ordinary Council Meeting 28 March 2017</b>			
28 March 17	084/17	<p><b><u>COUNCIL RESOLUTION: # 084/17</u></b></p> <ol style="list-style-type: none"> <li>1. That Council authorise the CEO to negotiate a new lease for the portion of three (3) rooms and the shared reception area at the Kambalda Health Centre, 2 Gumnut Place, Kambalda.  <i>“Description: Portion of the premises known as the Kambalda Health Centre and comprising exclusive use of offices 8, 9 and 24 together with shared use of</i> </li> </ol>	Jupiter Health advised Shire that services will cease on 27 <sup>th</sup> July 2018. Expression of Interest to be called for the provision of

		<p><i>reception area 26 and non-exclusive use of common areas. Exclusive use area is approximately 43.1 sqm.</i></p> <p><b>2. That the lease agreement is brought back to Council for final adoption</b></p>	services moving forward
<b>Ordinary Council Meeting 26 April 2017</b>			
26 April 17	105/17	<p><b><u>COUNCIL RESOLUTION: # 105/17</u></b></p> <p><b>1. That Council request the CEO to investigate options for the lease of land to the Kambalda subcentre branch</b></p> <p><b>2. That Council request all relevant stakeholders be consulted as part of the process</b></p> <p><b>That Council request following those discussions that the CEO write to the minister to lease the appropriate reserve giving the Shire the power to lease to the Kambalda Sub Centre branch of St Johns Ambulance.</b></p>	In progress – meetings held awaiting feedback from sub centre branch
<b>Ordinary Council Meeting 27 June 2017</b>			
27 June 17	147/17	<p><b><u>COUNCIL RESOLUTION: # 147/17</u></b></p> <p><b>1. That Council appoint Aon Risk Services LTD as the Shire of Coolgardie's insurance broker, advisor and risk manager to provide the services detailed in the scope of works document 0618/0626 "provision of insurance broking, risk management and financing services effective from 1 July 2017 for a two-year period for an annual fee of \$25,000 plus GST</b></p> <p><b>2. That Council request Aon to place the Shire's property insurances in the Global insurance market with Berkshire Hathaway to the value of \$68,328.00.</b></p> <p><b>3. That Council place the non LGIS scheme membership and workers compensation insurances as per the attachment with Aon risk services LTD to the value of \$109,464.00</b></p> <p><b>4. Retain LGIS insurance for public liability and professional indemnity and crime policy. As per the attachment to the value of \$49,878.00</b></p> <p><b>5. That the CEO write to the Minister of Local Government, GVROC and WALGA raising concerns of LGIS grossing up prices of small Local Governments</b></p>	Final letter sent
<b>Ordinary Council Meeting 26 September 2017</b>			



26 Sep 2017	212/17	<b><u>COUNCIL RESOLUTION # 212/17</u></b>  <b>That Council</b> <ol style="list-style-type: none"> <li>1. Authorise the Chief Executive Officer to negotiate a Lease between the Shire of Coolgardie and the Coolgardie Men's Shed for the premises known as the Old Railway Station Goods Shed near the Coolgardie Railway Station for a minimum of five years with an annual rental of \$400.00 plus GST per annum plus C.P.I increase.</li> <li>2. Authorise the Chief Executive Officer and the Shire President to execute the lease agreement in accordance with Standing Orders Local Law 2000 Section 19.1 subject to there being no significant variations from the lease document, and that all relevant costs have been paid.</li> </ol>	In progress – item needs to be brought back to Council in June 2018 to rescind motion
26 Sep 2017	214/17	<b><u>COUNCIL RESOLUTION: # 214/17</u></b>  <b>That Council:</b> <ol style="list-style-type: none"> <li>1. Initiate reserve purpose change to arial landing ground and access (airport)</li> <li>2. Advise the Office of Transport Security and CASA of the Shire of the above action.</li> <li>3. Request the CEO contact the sky diving group regarding the use of the reserve</li> </ol>	In progress
<b>Ordinary Council Meeting 24 October 2017</b>			
24 Oct 2017	230/17	<b><u>COUNCIL RESOLUTION: # 230/17</u></b> <b>Authorise the Chief Executive Officer and the Shire President to execute the lease agreement in accordance with Standing Orders Local Law 2000 Section 19.1 subject to there being no significant variations from the lease document, and approve the application of the common seal of the Shire of Coolgardie for the lease document.</b>	Jupiter Health to cease services on the 27 <sup>th</sup> July 2018 – rescind motion in June 2018
<b>Special Council Meeting 14 November 2017</b>			
14 Nov 2017	238/17	<b><u>COUNCIL RESOLUTION: # 238/17</u></b> <b>That Council:</b> <ol style="list-style-type: none"> <li>1. Endorse the proposed Amended Miscellaneous Licence 15/373 for pipeline and road from Mincor Resources within the Widgiemooltha Townsite with the inclusion of the proposed endorsement and conditions detailed below: <ul style="list-style-type: none"> <li>• Endorsement: The grant of this lease does not include any private land referred to in Section 29(2)</li> </ul> </li> </ol>	In Progress – Shire Planning consultant working with Mincor to progress actions. Haulage

		<p>of the Mining Act 1978 except that below 30 meters from the natural surface of the land.</p> <ul style="list-style-type: none"> <li>• <b>Conditions</b> <ul style="list-style-type: none"> <li>○ Access to the surface of land within Widgiemooltha townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestee, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMIRS.</li> <li>○ A Haulage permit is required to be obtained from the Shire of Coolgardie for the use of Kingswood Street;</li> <li>○ Upgrading to the road junctions is to be upgraded where the proposal haulage road connects to Kingwood Street to the satisfaction of the Shire of Coolgardie.</li> </ul> </li> </ul> <p>2. Endorse the proposed Miscellaneous Licence 15/374 for a pipeline and road from Mincor Resources within the Widgiemooltha Townsite with the inclusion of the proposed endorsement and conditions detailed below:</p> <ul style="list-style-type: none"> <li>• Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 meters from the natural surface of the land.</li> <li>• Condition: <ul style="list-style-type: none"> <li>○ Access to the surface of land within Widgiemooltha townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestee, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMIRS.</li> <li>○ A Haulage permit is to be obtained from the Shire of Coolgardie for the use of Kingswood Street and Cave Hill Road.</li> <li>○ Road Junction upgrades to T Junction standards are required where the proposal haulage road connects to Kingwood Street and Cave Hill Road.</li> </ul> </li> </ul>	<p>campaign negotiations current.</p>
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**Ordinary Council Meeting 28 November 2017**

28 Nov 17	252/17	<p><b><u>COUNCIL RESOLUTION: # 252/17</u></b></p> <p><b>For Council to consider One Tree Community Services request to replace the current outside play area at the leased portion of the Kambalda Community Recreation Facility known as the daycare facility with natural open space themed play equipment, with the following conditions</b></p> <ol style="list-style-type: none"> <li><b>1. One Tree Community Services seeks CEO approval of the final version of play equipment and natural open space before submitting funding applications.</b></li> </ol> <p><b>One Tree adhere to the following conditions as per the current lease that is in place with the Shire of Coolgardie</b></p> <ol style="list-style-type: none"> <li><b>2. One Tree Community Services must not make any Alterations to the Area without the prior written approval from the Shire which shall be provided in its sole discretion and in which case its decision shall be final.</b></li> <li><b>3. In the event of any Alterations being made by One Tree Community Services:</b> <ol style="list-style-type: none"> <li><b>a) Such Alterations will be at the sole cost of One Tree Community Services;</b></li> <li><b>b) Such Alterations (including any fixtures or fittings affixed to the Area) will become the property of the Shire; and</b></li> <li><b>c) One Tree will reinstate the Area at its sole cost if the Shire reasonably requires it</b></li> </ol> </li> </ol>	<p>In Progress. Follow up to occur in May when Shire will meet with One Tree</p>
28 Nov 17	260/17	<p><b><u>COUNCIL RESOLUTION: # 260/17</u></b></p> <p><b>That Council</b></p> <ol style="list-style-type: none"> <li><b>1. Authorise the Chief Executive Officer to negotiate a Lease between the Shire of Coolgardie and Joelee Nolan for a portion of the premises at Kambalda Community Recreation Facility known as the café for a combined minimum term of 5 years (2 years + 3 years) with annual rental of \$8000 plus GST plus CPI annual increase with outgoings to be borne by lessee (where outgoings are not sub metered, a portion of cost at 1.25% as per space of building occupied).</b></li> <li><b>2. Authorise the Chief Executive Officer and the Shire President to execute the lease agreement between the Shire of Coolgardie and Joelee Nolan (Oil and Spice Café) for a portion of the premises at Kambalda Community</b></li> </ol>	<p>Final negotiations in place – Letter sent from Shire solicitor.</p> <p>Lease now finalised</p>

		Recreation Facility known as the café in accordance with Standing Orders Local Law 2000 Section 19.1 subject to there being no significant variations from the lease document, and that all relevant costs have been paid.	
28 Nov 17	262/17	<p><b><u>COUNCIL RESOLUTION: # 262/17</u></b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. SUPPORTS investigations into the partnership arrangements to provide government housing within Kambalda</b></li> <li><b>2. APPROVES undertaking investigations on the delivery of Government Housing within the townsite of Kambalda which comprise the following: -</b> <ol style="list-style-type: none"> <li><b>a. Agreement terms the timeframe</b></li> <li><b>b. Site identification</b></li> <li><b>c. Costs associated with the construction of the three houses</b></li> <li><b>d. Land Tenure options, costs and benefits</b></li> <li><b>e. Preliminary small lot subdivision design, costs, timeframe</b></li> </ol> </li> <li><b>3. AUTHORISES the Chief Executive Officer to undertake investigations on the potential of developing a small lot subdivision (up to 10 lots).</b></li> </ol>	<p>In Progress</p> <p>Met with DOH in December.</p> <p>Shire planning and development consultant to have follow up meeting.</p> <p>CEO had further discussions with Dept. on 16<sup>th</sup> May 2018 re housing stock.</p>
28 Nov 17	263/17	<p><b><u>COUNCIL RESOLUTION: # 263/17</u></b></p> <p><b>That Council</b></p> <ul style="list-style-type: none"> <li><b>• Approves the disposal of Lot 101 No 68 Serpentine Road, Kambalda East in accordance with section 3.58 of the Local Government Act by Public Auction.</b></li> <li><b>• Authorises the CEO to appoint a suitably qualified person to undertake the auction, associated marketing and sale of land process.</b></li> </ul>	<p>In Progress.</p> <p>Selling and marketing agent needs to be engaged.</p>
28 Nov 17	264/17	<p><b><u>COUNCIL RESOLUTION: # 264/17</u></b></p> <p><b>That Council</b></p> <ol style="list-style-type: none"> <li><b>1. Receive the status report in relation to outstanding rates on properties within the Coolgardie Townsite.</b></li> <li><b>2. Request an update status report be presented at the February 2018 Ordinary Meeting of Council.</b></li> </ol>	<p>Update Report presented to March Council Meeting.</p> <p>Agent needs to be engaged for selling and marketing of property.</p> <p>Rates need to be written off against doubtful debt account. To</p>

			be done in May financials.
<b>13 December 2017 Audit Committee Meeting</b>			
13 Dec 2017	276/17	<b><u>AUDIT COMMITTEE RECOMMENDATION: # 276/17</u></b>  <b>That the Audit Committee:</b> <ol style="list-style-type: none"> <li>1. Accepts the Annual Financial Statements for the period ending 30 June 2017, Independent Auditor's Report and Management Report for the Year Ended 30 June 2017</li> <li>2. Recommends the Council adopt the Annual Financial Statements for the period ending 30 June 2017.</li> <li>3. Recommends the Council receive the Management Report for the Year Ended 30 June 2017</li> <li>4. Recommends to Council the Chief Executive Officer prepare an action report on the matters raised in the Management Report for the year ended 30 June 2017 to be presented to the Council at the February 2018 Ordinary Meeting of Council</li> <li>5. Recommend to Council that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995</li> <li>6.</li> </ol>	In Progress, to be presented at May 2018 meeting
<b>19 December 2017 Ordinary Council Meeting</b>			
19 Dec 2017	290/17	<b><u>AMMENDED RESOLUTION: # 290/17</u></b>  <b>That Council</b> <ol style="list-style-type: none"> <li>1. Receive the Financial Management Review and the management response for the period ending June 2017</li> <li>2. Request a progressive report on the actions and recommendations of the financial Management Review to be brought back to Council to the February 2018 Council Meeting</li> </ol>	In progress. FMR for May 2018 has been completed. Draft report to be received in June which will include progress on 2017 FMR. 2018 FMR will be presented to Council in July 2018. Progress on many of the issues identified

			have been detailed in monthly management report.
<b>Special Meeting of Council 23 January 2018</b>			
<b>23 Jan 18</b>	004/18	<b><u>COUCNIL RESOLUTION: # 004/18</u></b>  <b>That Council;</b> <ol style="list-style-type: none"> <li>1. Agree to the Shire of Coolgardie taking over the management of the Goldfields Records Storage Facility as at 01 March 2018 subject to the Goldfields Voluntary Regional Organisation of Councils (GVROC) approving an amendment to the Archives and Record Management Agreement reflecting the change of management.</li> <li>2. Agree to the Shire of Coolgardie taking on the responsibility of the management of the Goldfields Records Storage Facility with the current staffing and financial model as presented.</li> <li>3. Request the Archives and Record Management Agreement also be redrafted to reflect any changes that have occurred since 1<sup>st</sup> February 2013.</li> <li>4. Authorise the Chief Executive Officer to negotiate with the City of Kalgoorlie – Boulder for the transfer of resources and finances to enable the Shire of Coolgardie to take over the management of the Goldfields Records Storage Facility.</li> <li>5. Request the 2017/2018 Budget Review include the financial implications of taking over the management of the Goldfields Records Storage Facility.</li> </ol>	Completed
<b>Ordinary Council Meeting 27 February 2018</b>			
<b>27 Feb 18</b>	016/18	<b><u>COUNCIL RESOLUTION: # 016/18</u></b>  <b>That Council APPROVES the proposed caravan hire and sales use at Lot 90 No 37 Bayley Street, Coolgardie, as shown on plans dated 5 February 2018 subject to the following conditions:</b> <ol style="list-style-type: none"> <li>1. All development must be carried out in accordance with the approved plans.</li> </ol>	In Progress

		<ol style="list-style-type: none"> <li>2. This approval is for sale, storage and hire of caravans and cleaning only. No human habitation/occupation permanently or temporarily is permitted on site.</li> <li>3. Major repairs must not be carried out on-site. Minor servicing and small repairs, adjustments and cleaning that generates easily contained liquid waste may be carried out on site.</li> <li>4. All wash-down areas must be constructed of hardstand, bunded and graded for suitable containment and disposal of materials for the duration of the development.</li> <li>5. All wash-down areas to comply with environmental standard, including where applicable Unauthorised Discharge Regulations 2004 at all times.</li> <li>6. The parking area is required to be constructed, surfaced, drained and marked out to the satisfaction of the Chief Executive Officer</li> <li>7. All stormwater generated by the development must be contained and disposed of on-site to the satisfaction of the Chief Executive Officer.</li> <li>8. The disposal of wastewater on-site must be approved by the Shire to the satisfaction of the Chief Executive Officer. The applicant should liaise with the Shires Health Services.</li> <li>9. Bin storage areas to be screened from view from Bayley Street</li> <li>10. The development must be supplied with a potable drinking water supply and sanitation facilities that meets Australian Standards.</li> <li>11. Noise sources on the development to comply with the Environmental Protection (Noise) Regulations 1997, particularly in relation to surrounding residential premises.</li> <li>12. Landscaping areas within the street setback to be planted and maintained with established trees and shrubs.</li> </ol> <p style="text-align: right;"><b>CARRIED ABSOLUTE MAJORITY 7/0</b></p>	
<b>27 Feb 18</b>	017/18	<p><b><u>COUNCIL RESOLUTION: # 017/18</u></b></p> <p><b>MOVED: COUNCILLOR, N KARAFILIS</b>  <b>SECONDED: COUCNILLOR, S BOTTING</b></p> <p><b>That Council:</b></p>	In Progress – Letter sent to engage surveyor.

		<p>3. <b>SUPPORT</b> the finalisation of the closure of Tindals Road, Coolgardie pursuant to Section 58 of the <i>Land Administration Act 1997</i>, comprising the</p> <ol style="list-style-type: none"> <li>a. Release of road reserve from the Southern Section of the intersection of Tindals Road and the Mine Bypass Road in accordance with Council Plan 12-056 Ladyloch Road Preliminary Plan.</li> <li>b. All costs associated with advertising and survey as part of the disposal to be borne by Focus Minerals Pty Ltd.</li> <li>c. That Council indemnifies the Minster for Lands against any costs or compensation claims arising from the dissolution of land, Tindals Roads, within the Shire of Coolgardie, on the plan approved by the Chief Executive Officer.</li> </ol> <p>4. <b>ADVISES</b> the Department of Lands that the Shire of Coolgardie is pursuing the re-dedication of the land referred to as the former Londonderry Road in accordance with Section 56 of the <i>Land Administration Act 1997</i>.</p>	
27 Feb 18	018/18	<p><b><u>COUNCIL RESOLUTION: # 018/18</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1) <b>ENDORSES</b> the dedication of the realigned subject road (currently referred to as the realigned Lady Loch Road) pursuant to Section 56 of the <i>Land Administration Act 1997</i> as shown on the attached Plans.</li> <li>2) <b>ENDORSES</b> submission to the Minister pursuant to Section 56 of the <i>Land Administration Act 1997</i> for the dedication of the realigned Lady Loach Road, comprising: - <ol style="list-style-type: none"> <li>a. Location sketch map of the proposed road</li> <li>b. agrees in writing to cover the costs associated with the preparation of survey documentation to create the road reserve.</li> <li>c. Provides contact details of the applicants nominated Surveyor.</li> </ol> </li> <li>3) <b>AUTHORISES</b> the Chief Executive Officer to prepare the survey plans and documentation associated with the road dedication of the realigned Lady Loch Road with costs to be borne by the Shire of Coolgardie.</li> </ol>	In Progress – letter sent to advise of process and to engage surveyor



27 Feb 18	019/18	<p><b><u>COUNCIL RESOLUTION: # 019/18</u></b></p> <p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>1) <b>SUPPORT</b> the realignment of Binneringie Road and the intersection upgrades at Coolgardie Esperance Highway, Widgiemooltha as shown on attached plans (ref MRWA Plan Ref 7796-C-600 &amp; 7796-C-601).</li> <li>2) <b>ENDORSE</b> the dedication of the realigned section of Binneringie Road pursuant to Section 56 of the <i>Land Administration Act 1997</i> as shown on the attached Plans (ref MRWA Plans Ref Ref 7796-C-600 &amp; 7796-C-601).</li> <li>3) <b>AUTHORISES</b> the preparation of a legal agreement between the Shire of Coolgardie and Tawana in relation costs to facilitate, construct and maintain the realigned Binneringie Road comprising: - <ol style="list-style-type: none"> <li>a. Costs for the preparation and execution of the legal agreement by the Shires lawyers;</li> <li>b. Survey and documentation costs associated the road dedication costs.</li> <li>c. Construction costs for the new intersection and realigned Benneringie Road to the Shire and Main Roads requirements.</li> <li>d. Binneringie Road maintenance costs, comprising financial contribution to the maintenance of the Binneringie Road associated with the use of the road as a haul road for the mining activities.</li> </ol> </li> <li>4) <b>REQUIRES</b> the draft legal agreement for the realignment and dedication of a portion of Binneringie Road, Widgiemooltha to be referred back to a further Council meeting for endorsement prior to signing of the document on behalf of the Shire of Coolgardie.</li> </ol>	<p>In Progress – CEO met and had discussion with Tawana.</p> <p>Draft Legal agreement been prepared. Currently being reviewed by CEO.</p> <p>Intersection drawings are 85% complete.</p> <p>Drawings being reviewed by MRWA and Tawana</p>
27 Feb 18	025/18	<p><b><u>COUCNIL RESOLUTION: # 025/18</u></b></p> <p><b>That Council APPROVES</b> the proposed outbuilding and Residential Design Code variations on Lot 140 (No 1) Sandalwood Lane, Kambalda West, as shown on plans dated 29 January 2018 subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• Building permit being obtained prior to the commencement of development.</li> </ul>	In Progress

		<ul style="list-style-type: none"> <li>The Outbuilding shall not be used for human habitation, commercial or industrial purposes.</li> </ul>	
27 Feb 18	026/18	<p><b><u>COUNCIL RESOLUTION: # 026/18</u></b></p> <p>That Council endorses the amendments to the Purchasing Delegation as tabled.</p>	In Progress
27 Feb 18	027/18	<p><b><u>COUNCIL RESOLUTION: # 027/18</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>DECLINES the request for a proposed road dedication of the private road referred to as Lefroy Road, Widgiemooltha.</li> <li>ADVISED Public Transit Authority (PTA) of the council resolution</li> </ol>	Completed
27 Feb 18	028/18	<p><b><u>COUNCIL RESOLUTION: # 028/18</u></b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>SUPPORT the realignment of Cave Hill Road, Widgiemooltha subject to the written support from the affected Mining Tenement lease holders.</li> <li>ENDORSE the dedication of the realigned section of Cave Hill Road pursuant to Section 56 of the <i>Land Administration Act 1997</i> as shown on the attached Plans</li> <li>AUTHORISES the preparation of a legal agreement between the Shire of Coolgardie and Mincor Resources in relation costs to facilitate, construct and maintain the realigned Cave Hill Road comprising: - <ul style="list-style-type: none"> <li>Costs for the preparation and execution of the legal agreement by the Shires lawyers;</li> <li>Survey and documentation costs associated the road dedication costs.</li> <li>Construction costs for the realigned portion of the Road to the Shire and Main Roads requirements.</li> <li>Maintenance contribution costs associated with the use of the road as a haul road for the mining activities.</li> </ul> </li> <li>REQUIRES the draft legal agreement for the dedication of portion of Cave Hill Road, Widgiemooltha to be</li> </ul>	<p>In Progress – Shire consultant and engineer met with Mincor.</p> <p>Process for road dedication under way. Design for road 100% completed.</p> <p>Costing received. Letter received from Mincor on 8<sup>th</sup> May 2018.</p> <p>To be presented to a Special Meeting on 12<sup>th</sup> June 2018</p>

		referred back to a further Council meeting for endorsement prior to signing of the document on behalf of the Shire of Coolgardie.	
27 Feb 18	029/18	<p><b><u>COUNCIL RESOLUTION: # 029/18</u></b></p> <p>That Council APPROVES the proposed outbuilding and Residential Design Code variations on Lot 72 (No 41) Sylvester Street, Coolgardie, as shown on plans dated 22 February 2018 subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• Building permit being obtained prior to the commencement of development.</li> <li>• The Outbuilding (shed) shall not be used for human habitation, commercial or industrial purposes.</li> </ul>	Completed
27 Feb 18	035/18	<p><b><u>COUNCIL RESOLUTION: 035/18</u></b></p> <p>That Council</p> <ul style="list-style-type: none"> <li>• Approves the disposal of Lot 464, 110 Forrest Street, Coolgardie in accordance with section 3.58 of the Local Government Act by Public Auction.</li> <li>• Approves the disposal of Lot 1230, 11 Goodenia Court, Kambalda West in accordance with section 3.58 of the Local Government Act by Public Auction.</li> <li>• Authorises the Chief Executive Officer appoint a suitably qualified person to undertake the auction, associated marketing and sale of land process.</li> </ul>	<p>In Progress – CEO met with an interested party to purchase 110 Forrest Street.</p> <p>Advertisement to be prepared for selling property.</p>
27 Feb 18	037/18	<p><b><u>COUNCIL RESOLUTION: # 037/18</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the Chief Executive Officers vehicle is more than 5 years old</li> <li>2. Acknowledge that the policy states “Age of car no older than 5 years”.</li> <li>3. approves the minor modification to the Use of Council Vehicle Policy Clause 9.3 minimum vehicle standards to</li> </ol>	<p>In Progress – discussed with Council and CEO.</p> <p>To be presented to June Council Meeting</p>

		<p>include as follows, Age of car no older than 5 years or 150,000kms, whichever the greater level.</p> <p>4. Review the current Use of Council Vehicle Policy, prior to the CEO Review in April 2018.</p>	
<b>Ordinary Council Meeting 27 March 2018</b>			
<b>27 March 18</b>	044/18	<p><b><u>COUNCIL RESOLUTION: #044/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Pursuant to section 6.64 (1)(b) of the local government ACT 1995, proceed to sale of assessment A1174, which has rates and services in arrears for 3 or more years.</li> <li>2. Pursuant to section 6.64 (1)(b) of the local government ACT 1995, proceed to sale of assessment A1351, which has rates and services in arrears for 3 or more years.</li> <li>3. Pursuant to section 6.64 (1)(b) of the local government ACT 1995, proceed to sale of assessment A750, which has rates and services in arrears for 3 or more years.</li> <li>4. Pursuant to section 6.64 (1)(b) of the local government ACT 1995, proceed to sale of assessment A1532, which has rates and services in arrears for 3 or more years.</li> <li>5. Pursuant to section 6.64 (1)(b) of the local government ACT 1995, proceed to sale of assessment A3631, which has rates and services in arrears for 3 or more years</li> </ol>	Completed
<b>27 March 18</b>	045/18	<p><b><u>COUNCIL RESOLUTION: #045/18</u></b></p> <p>That Council, write off rates Assessment A6789 for the debt totalling \$2660.78 in rates, interest and legal fees.</p>	Completed
<b>27 March 18</b>	046/18	<p><b><u>COUNCIL RESOLUTION: #046/18</u></b></p> <p>That Council, write off rates Assessment A16792, A16633 and A16632 for the debt totalling \$1997.02 in rates and interest amount of \$104.06.</p>	Completed
<b>27 March 18</b>	047/18	<p><b><u>COUNCIL RESOLUTION: #047/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Endorses the proposal from Avoca Mining Pty Ltd to utilise 18.5kms of Coolgardie Shire Road Network – 18.5 kms Binneringie Road for a haulage campaign from 04/04/2018 to 04/08/2018 comprising 70,000 tonnes.</li> <li>2. Request a one – third capital contribution of \$51,800 ex GST to Account 11202750 – 170 for the total campaign subject to MLG continuing to maintain the proposed haulage route in</li> </ol>	<p>In Progress.</p> <p>Permits issued first payment received.</p> <p>Second payment has been made</p>

		<p>accordance with policy 034 consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained to the satisfaction of the Chief Executive Officer</p> <p>3. Authorise the Chief Executive Officer to issue permits on the receipt of \$12,800 by the 3<sup>rd</sup> April 2018</p> <p>4. Authorise a payment of \$19,500 to be made by 14/05/2018. Permits will be cancelled and required to be reissued if payment not received.</p> <p>5. Authorise a second payment of \$19,500 to be made by 28/06/2018. Permits will be cancelled and required to be reissued if payment not received.</p> <p>6. Request a road audit be undertaken by the Shire every month</p>	
27 March 18	048/18	<p><b><u>COUNCIL RESOLUTION: #048/18</u></b></p> <p>That Council defer Agenda Item 11.1.8 to the May Ordinary Council Meeting for the reason to gather more work on financial analysis, and seek other options.</p>	In Progress
27 March 18	049/18	<p><b><u>COUNCIL RESOLUTION: #049/18</u></b></p> <p>That Council, endorses the following application to have one hundred percent rate exemption for the 2017/18 financial year for the Kambalda Cultural and Arts Group \$769.00.</p>	Completed
27 March 18	051/18	<p><b><u>COUNCIL RESOLUTION: #051/18</u></b></p> <p>That Council, APPROVES the proposed outbuilding and Residential Design Code variations on Lot 2258 (No 105) Forrest Street, Coolgardie, as shown on plans dated 22 March subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• Building permit being obtained prior to the commencement of development.</li> <li>• The Outbuilding (shed) shall not be used for human habitation, commercial or industrial purposes.</li> </ul>	Completed
27 March 18	056/18	<p><b><u>COUNCIL RESOLUTION: #056/18</u></b></p> <p>That Council,</p> <p>1. SUPPORTS preliminary investigations into development of workers accommodation on Lot 1965 Reserve 46628 Gnarlbine Road Coolgardie was identified as a potentially suitable site.</p>	<p>In Progress</p> <p>Offer signed. Valuation being undertaken on Friday 20<sup>th</sup> April 2018.</p>

		<p>2. INITIATES reserve purpose change of Reserve 46628 Gnarlbine Road Coolgardie purpose of workers accommodation.</p> <p>3. INITIATES Reserve 46628 Garlbine Road Coolgardie Management order change inclusive of leasing authority for a period of 21 years to facilitate development of workers accommodation development consistent with the site zoning.</p> <p>4. AUTHORISES the CEO to sign the Offer to Lease agreement on behalf of the Shire of Coolgardie.</p>	Land tenure and leasing being followed up by Shire Town Planner
27 March 18	057/18	<p><b><u>COUNCIL RESOLUTION: #057/18</u></b></p> <p>That Council resolves the following action in relation to the disposal of Lot 311 and 83 (No 44) Bayley Street, Coolgardie.</p> <p>1. RESOLVES to cancel the contract for sale of No 44 Bayley Street, Coolgardie with Mr Donald Ottey.</p> <p>2. RETAIN the funds associated with the contract between Mr Ottey and the Shire of Coolgardie and instruct Goldfields Settlement to return the balance to Mr Ottey.</p> <p>3. AUTHORISE the taking of possession of Lot 311 and 83 No 44 Bayley Street Coolgardie (A1241) for non-payment of rates in accordance with the provisions of Section 6.64 of the <i>Local Government Act 1995</i></p> <p>4. RESOLVES to dispose of the land at Lot 311 and 83 No 44 Bayley Street Coolgardie for non-payment of rates in accordance with the provisions of Section 6.64 of the <i>Local Government Act 1995</i> by way of: -</p> <p>a) Issuing Form 4 notice for the payment of outstanding rates in accordance with (Sch 6.3 clause 1(2)(a) Financial Reg 74 &amp; 75)</p> <p>b) Advertise the sale of the property by giving State-wide public notice of the sale (Form 5)</p> <p>c) Selling the land by public auction or by private treaty if having been offered for sale by public auction, it has not sold.</p>	In Progress
27 March 18	058/18	<p><b><u>COUNCIL RESOLUTION: #058/18</u></b></p> <p>That Council, AUTHORISE pursuant to Section 6.64 and Schedule 6.3 of the Local Government Act 1995, where all reasonable efforts to locate the owners of the properties listed proceed to:</p> <p>1. Take possession of the 90 properties listed in Attachment 1 &amp; 2 and give notice in the prescribed Form to the owners of the land for non-payment of rates.</p> <p>2. Sell the land, listed in Attachment 2 (12 Properties) for rates unpaid for three or more years and recover from the proceeds of the sale the outstanding balance.</p>	In Progress
27 March 18	059/18	<p><b><u>COUNCIL RESOLUTION: #059/18</u></b></p>	In Progress – CEO met

		<p>That Council,</p> <p>1. Approves the disposal of Lot 464 110 Forrest Street Coolgardie in accordance with section 3.58 of the Local Government Act Local Public Notice (Section 3.58 (3) by providing the following details in the public notice:</p> <ul style="list-style-type: none"> <li>• Description of the property</li> <li>• Details of the disposition (as contained in Section 3.58 (4) of the Act which includes</li> <li>• Names of all parties concerned</li> <li>• Price</li> <li>• Market valuation which is not older than 6 months</li> <li>• Invite submissions</li> <li>• Council considering submissions and resolving to proceed.</li> </ul> <p>2. Delegate authority to the Chief Executive Officer to negotiate within 10% of the market valuation received for Lot 464, 110 Forrest Street Coolgardie</p>	<p>with an interested party to purchase 110 Forrest Street.</p> <p>Advertisement to be prepared for selling property.</p>
Ordinary Council Meeting 24 April 2018			
24 April 18	066/18	<p><b><u>COUNCIL RESOLUTION: #066/18</u></b></p> <p>That Council, APPROVES the upgrades to the existing BP Roadhouse at Lot 35 Goldfields Highway, Kambalda East, as shown on plans dated 23 January 2018 and update plans dated 19 March 2018 subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. All development to be carried out in accordance with the approved plans.</li> <li>2. Building permit being obtained prior to the commencement of development.</li> <li>3. All stormwater generated by the development must be contained and disposed of on-site to the satisfaction of the Shire of Coolgardie.</li> <li>4. Detailed drainage plans to be submitted to the Shire of Coolgardie.</li> <li>5. All vehicle parking, trailer parking and loading areas, line marking and hard stand areas shall be designed and in accordance with the approved plans and designed, drained, sealed and kerbed in accordance with approved plans to the satisfaction of the Shire of Coolgardie.</li> <li>6. Access and egress crossovers onto Goldfields Highway to be sealed, kerbed, constructed and maintained in accordance with Main Roads requirements.</li> </ol>	In Progress

		<ol style="list-style-type: none"> <li>7. The wash-down area, including petrol and oil separators must be constructed, sealed and contained to the satisfaction of the Shire of Coolgardie and maintained for the duration of the development.</li> <li>8. All contaminated waste and soils are to be disposed of in accordance with Environmental regulations</li> <li>9. Adequate precautions and measures to be undertaken to ensure no effluent or contaminated liquids enter the Main Roads WA and Shire of Coolgardie drainage systems.</li> <li>10. All landscaping to be maintained to the satisfaction of the Shire of Coolgardie Chief Executive Officer, and all landscaping outside the boundary be maintained.</li> <li>11. The development to be implemented in compliance with the Bushfire Management Plan.</li> <li>12. Amended plans to be submitted with the building permit showing the location of the culverts as required by Main Roads close to the driveway comprising two running underneath the crossovers and one across the road immediately adjacent to the crossover. These details are to be included in the plans to avoid any damage and to ensure that construction will not adversely affect the drainage.</li> <li>13. Amended plans to be submitted with the building permit showing location of services in the area such as water, power, etc. should also be included on the plans to avoid damage.</li> <li>14. A separate formal application for signage approval is required to Main Roads for any signage to be placed in the road reserve.</li> <li>15. The development shall be substantially commenced within 3 years from the date of this decision. If the development does not substantially commence before expiration of the 3-year period this approval becomes invalid and expires.</li> </ol>	
24 April 18	067/18	<p><b><u>COUNCIL RESOLUTION: #067/18</u></b></p> <p>That Council, APPROVES the proposed outbuilding and Residential Design Code variations on Lot 1159 (No 15) Atriplex Road Kambalda West, as shown on plans dated 3 April 2018 subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. All development must be carried out in accordance with the approved plans as attached.</li> <li>2. Building permit being obtained prior to the commencement of development.</li> <li>3. The Outbuilding shall not be used for human habitation, commercial or industrial purposes.</li> </ol>	Completed



24 April 18	068/18	<p><b><u>COUNCIL RESOLUTION: #068/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. to write off rates debts totalling \$44,383.56 as presented in the spreadsheet attached as it has been deemed to be unrecoverable.</li> </ol>	In Progress – staff to journal rates – to be completed for May Financials
24 April 18	069/18	<p><b><u>COUNCIL RESOLUTION: #069/18</u></b></p> <p>That Council, receives the list of properties (as attached) with outstanding rates and charges to the value of \$390,453.69 and endorses the commencement of legal action for their recovery.</p>	In Progress
24 April 18	072/18	<p><b><u>COUNCIL RESOLUTION: #072/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. In accordance with section 4.61(1) of the Local Government Act 1995 declare that the method of conducting the Extraordinary Election will be as a voting in person election.</li> <li>2. That the “In Person” Extraordinary Council Election will be held on Saturday 21 July 2018.</li> <li>3. Endorses the Extraordinary Election Timetable as attached, and</li> <li>4. Authorises the Chief Executive Officer as the Returning Officer in accordance with section 4.20 of the Local Government Act 1995 to carry out the duties required to conduct the Election</li> </ol>	In Progress – advertising of Election done – new timeline developed for election.
24 April 18	073/18	<p><b><u>COUNCIL RESOLUTION: #073/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Endorse the Shire of Coolgardie Draft Community Strategic Plan 2018-2028, and</li> <li>2. The document be circulated for public comment to the community for minimum period of 21 days, and</li> <li>3. Authorise the CEO to facilitate the public advertising process as required, and</li> <li>4. Following the public comment consultation process that feedback received is collated and used to prepare the final document for endorsement by Council</li> </ol>	
24 April 18	075/18	<p><b><u>COUNCIL RESOLUTION: #075/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Note Works Approval No W5644/2014/1 from Department of Environmental Regulation dated 26<sup>th</sup> June 2014</li> </ol>	In Progress

		<ol style="list-style-type: none"> <li>2. Receive Notice of Amendment to Works Approval No W5644/2014/1 from Department of Water and Environmental Regulation dated 28th March 2018</li> <li>3. Endorse Site Plan – Kambalda Waste Facility – KWF1506-M-001 dated 27<sup>th</sup> November 2017</li> <li>4. Authorise a budget amendment of \$385,000 to account 510018 Acquisition Refuse Site for the construction of the Kambalda Waste Facility</li> <li>5. Authorise a transfer of \$385,000 from the Landfill Reserve for the construction of the Kambalda Waste Facility</li> </ol>	
24 April 18	076/18	<p><b><u>COUNCIL RESOLUTION: #076/18</u></b></p> <p>That Council,</p> <ol style="list-style-type: none"> <li>1. Receive the current information for the Goldfields Records Storage Facility.</li> <li>2. AUTHORISE the Chief Executive Officer and Shire President to execute the Archives and Record Management (2018 Replacement) Agreement as attached.</li> </ol>	In Progress
24 April 18	079/18	<p><b><u>COUNCIL RESOLUTION: #079/18</u></b></p> <p>That Council,</p> <p>1. RESOLVES that portion of Lot 888 (No15) Santalum Street, Kambalda, as shown on the attached plan, is surplus to Shire of Coolgardie requirements by virtue of: -</p> <ul style="list-style-type: none"> <li>• Its separated from the depot activities by a fence since 1984 at handover of the land from Western Mining Corporation.</li> <li>• The land has never been used for Shire purposes</li> <li>• The land contains a workshop in use by the adjoining landowner.</li> </ul> <p>2. INITIATES the process to dispose of portion of Lot 888 (No 15) Santalum Street, Kambalda West as shown of the attached plan, in accordance with section 3.58 of the Local Government Act 1995 by Private Treaty by giving Local Public Notice with the following details: -</p> <ol style="list-style-type: none"> <li>(1) Description of the property</li> <li>(2) Details of the disposition</li> <li>(3) Names of all parties</li> <li>(4) Price</li> <li>(5) Market valuation (which is not older than 6 months)</li> <li>(6) Invite submission</li> </ol>	In Progress

		<p>(7) Council consideration of submission</p> <p>3. AUTHORISES the Chief Executive Officer to: -</p> <p>1. Obtain a Market valuation for the portion of Lot 888 (No 15) Santalum Street, Kambalda West as shown on the attached plan.</p> <p>2. Prepare subdivision survey documentation.</p> <p>4. REQUIRES a further report on the outcome of the investigations and discussions with the applicant prior to commencing Local Public Notice.</p>	
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#### Rates Batch Transaction listing (Delegated Authority)

Nil

#### Technical Services

Document Number	Action Status Date	Description	Name	Description
ICS24602	30/04/2018	WRF#3241 - replace missing railings from fence dividing Donkin Park from the rear of the Bowling Club - East.	Rodney Franklin	Completed
ICS24561	23/04/2018	WRF#3182 - investigate 2 big trees near driveway of unit 3 Montana Homes (Taylor Street).	Rodney Franklin	Waiting on Contractor
ICS24503	19/04/2018	Complaint: deterioration of Coolgardie North Rd conditions 16 km from Credo Station to "Callion"	Peter Miller	Inspection undertaken – proposed works to commence once campaign confirmed
ITS23703	06/03/2018	WRF#3178 - resident concerned about large tree @ cnr Hunt/55 Gnarlbine Rd - please inspect & cut down/trim tree	Rodney Franklin	Completed
ICS24602	30/04/2018	WRF#3241 - replace missing railings from fence dividing Donkin Park from the rear of the Bowling Club - East.	Rodney Franklin	Completed

**Attachments:**

Nil

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

**That Council note the various activity reports and delegated authority used for April 2018.**

**COUNCIL RESOLUTION: #083/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, S Botting**

**That Council note the various activity reports and delegated authority used for April 2018.**

**CARRIED ABSOLUTE MAJORITY 6/0**

### 11.1.2 Financial Activity Statement For The Period Ended 30 April 2018

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6021
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 May 2018
<b>Author:</b>	Martin Whitely, Consultant

#### **Summary:**

This report recommends that the Monthly Statement of Financial Activity report for the period ending 30<sup>th</sup> April 2018 is presented to Council for adoption.

#### **Background:**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds monthly and that the report be noted by Council.

#### **Comment:**

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 March 2018, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

**Attachments:**

1. Monthly Financials - April 2018 [11.1.2.1]
2. Management Report - April 2018 [11.1.2.2]

**Consultation:**

James Trail, Chief Executive Officer  
Jade Tarasinski, Senior Finance Officer

**Statutory Environment:**

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

**34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**Policy Implications:**

Nil

**Financial Implications:**

There are no financial implications relating to this item. The Financial Report is information only.

**Strategic Implications:**

Nil

**Voting Requirement:**

Simple Majority{voting-requirement}

**Officer Recommendation:**

That Council receive the Financial Activity Statement for the period ending 30 April 2018.

**COUNCIL RESOLUTION: #084/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, K Lindup

That Council receive the Financial Activity Statement for the period ending 30 April 2018.

**CARRIED ABSOLUTE MAJORITY 6/0**



**SHIRE OF COOLGARDIE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 April 2018**

LOCAL GOVERNMENT ACT 1995  
 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

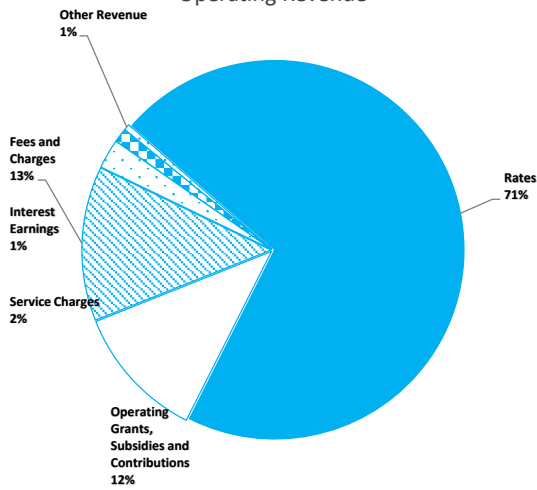
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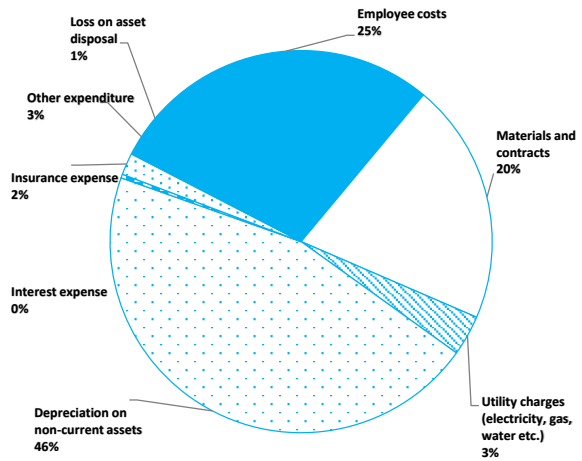


**Shire of Coolgardie**  
Information Summary  
For the Period Ended 30 April 2018

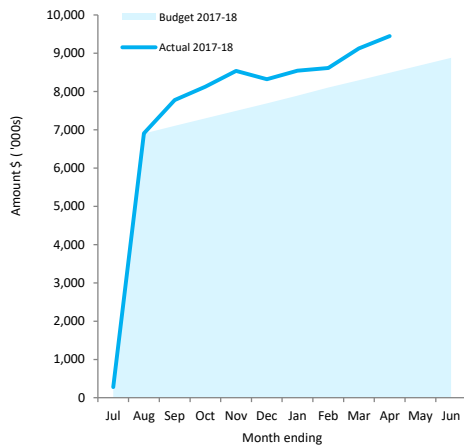
**Operating Revenue**



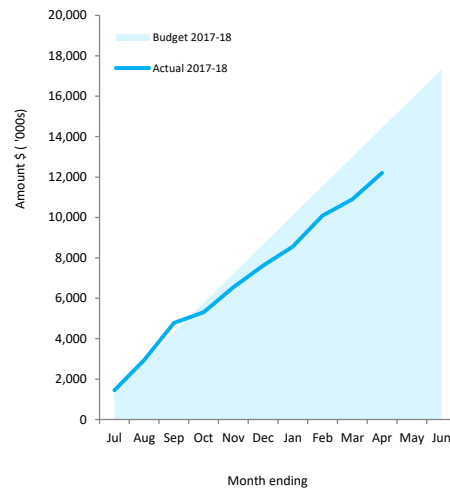
**Operating Expenditure**



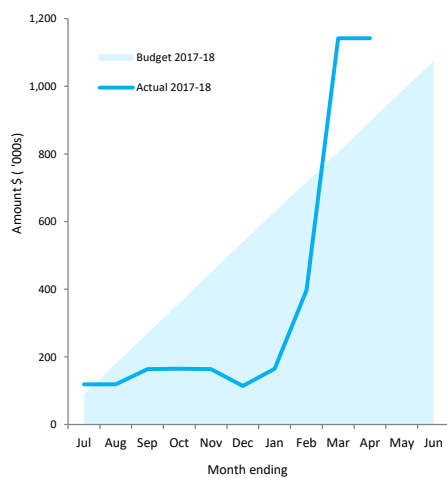
**Budget Operating Revenues -v- YTD Actual**



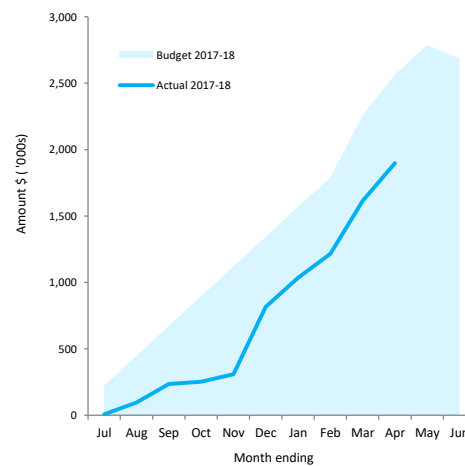
**Budget Operating Expenses -v- YTD Actual**



**Budget Capital Revenue -v- YTD Actual**



**Budget Capital Expenses -v- YTD Actual**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF COOLGARDIE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**Statutory Reporting Program**  
**For the Period Ended 30 April 2018**

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var .
		\$		\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	2	2,393,249	2,510,127	2,393,249	<b>2,373,627</b>	<b>(19,622)</b>	<b>(1%)</b>	▼
<b>Revenue from operating activities</b>								
General Purpose Funding		7,193,422	7,294,056	7,129,809	<b>7,127,008</b>	<b>(2,801)</b>	<b>(%)</b>	▼
Governance		9,500	9,500	7,910	<b>20,974</b>	13,064	165%	▲
Law, Order, Public Safety		24,735	24,735	20,590	<b>22,325</b>	1,735	8%	▲
Health		0	0	0	<b>6,457</b>	6,457	100%	▲
Education and Welfare		239,329	239,329	199,420	<b>250,163</b>	50,743	25%	▲
Housing		90,500	90,500	75,400	<b>95,468</b>	20,068	27%	▲
Community amenities		965,977	1,015,080	872,308	<b>1,037,302</b>	164,994	19%	▲
Recreation and Culture		244,687	266,622	186,416	<b>247,909</b>	61,493	33%	▲
Transport		67,512	254,684	212,240	<b>490,159</b>	277,919	131%	▲
Economic Services		44,156	199,814	88,666	<b>120,288</b>	31,622	36%	▲
Other Property and Services		0	0	0	<b>29,500</b>	29,500	100%	▲
		8,879,818	9,394,320	8,792,759	<b>9,447,552</b>	654,793	7%	
<b>Expenditure from operating activities</b>								
General Purpose Funding		(219,815)	(219,815)	(183,150)	<b>(159,906)</b>	23,244	13%	▲
Governance		(1,851,490)	(1,880,990)	(1,550,740)	<b>(1,584,064)</b>	(33,324)	(2%)	▼
Law, Order, Public Safety		(325,891)	(225,891)	(188,140)	<b>(130,184)</b>	57,956	31%	▲
Health		(179,493)	(169,493)	(137,630)	<b>(106,563)</b>	31,067	23%	▲
Education and Welfare		(300,323)	(300,323)	(250,210)	<b>(185,051)</b>	65,159	26%	▲
Housing		(240,378)	(240,378)	(200,200)	<b>(188,931)</b>	11,269	6%	▲
Community Amenities		(1,645,204)	(1,705,204)	(1,420,820)	<b>(1,241,006)</b>	179,814	13%	▲
Recreation and Culture		(2,843,524)	(2,653,524)	(2,210,922)	<b>(2,142,361)</b>	68,561	3%	▲
Transport		(8,995,512)	(7,610,512)	(6,341,860)	<b>(5,656,927)</b>	684,933	11%	▲
Economic Services		(659,361)	(835,019)	(617,866)	<b>(667,985)</b>	(50,119)	(8%)	▼
Other Property and Services		(67,010)	(59,010)	(49,000)	<b>(140,817)</b>	(91,817)	(187%)	▼
		(17,328,000)	(15,900,159)	(13,150,538)	<b>(12,203,794)</b>	946,744		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		8,592,971	7,292,971	5,728,647	<b>5,555,990</b>	(172,658)	(3%)	▼
Adjust (Profit)/Loss on Disposal		125,153	25,153	104,290	<b>9,292</b>	(94,998)	(91%)	▼
<b>Amount attributable to operating activities</b>		269,942	812,285	1,475,158	<b>2,809,040</b>	1,333,882		
<b>Investing activities</b>								
Grants, Subsidies and Contributions		1,074,748	1,074,748	950,859	<b>1,141,949</b>	191,090	20%	▲
Proceeds from Disposal of Assets	3	314,500	364,500	209,667	<b>349,073</b>	139,407	66%	▲
Land & Buildings		(236,500)	(225,560)	(190,400)	<b>(75,263)</b>	115,137	60%	▲
Furniture & Equipment	3	0	(20,026)	0	<b>(20,726)</b>	(20,726)	(100%)	▼
Plant & Equipment	3	(320,000)	(366,720)	(272,500)	<b>(134,316)</b>	138,184	51%	▲
Roads	3	(1,573,733)	(1,923,733)	(1,628,007)	<b>(1,352,996)</b>	275,011	17%	▲
Drainage	3	(90,000)	(90,000)	(75,000)	<b>(3,294)</b>	71,706	96%	▲
Parks & Ovals	3	(385,000)	(385,000)	(320,810)	<b>(232,493)</b>	88,317	28%	▲
Footpaths	3	(80,000)	(80,000)	(66,660)	<b>(2,278)</b>	64,382	97%	▲
Sewerage	3	0	(70,000)	0	<b>(63,635)</b>	(63,635)	(100%)	▼
Infrastructure Other	3	0	(65,700)	(10,000)	<b>(12,506)</b>	(2,506)	(100%)	▼
<b>Amount attributable to investing activities</b>		(1,295,985)	(1,787,491)	(1,402,851)	<b>(406,484)</b>	996,367		
<b>Financing activities</b>								
Transfer from Reserves	7	723,735	930,655	0	<b>0</b>	0	0%	
Repayment of Debentures	9	(337,408)	(2,128,168)	(281,173)	<b>(268,696)</b>	12,477	4%	▲
Transfer to Reserves	7	(1,753,533)	(337,408)	0	<b>0</b>	0	0%	
<b>Amount attributable to financing activities</b>		(1,367,206)	(1,534,921)	(281,173)	<b>(268,696)</b>	12,477		
<b>Closing Funding Surplus(Deficit)</b>	2	0	(0)	2,184,382	<b>4,507,486</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF COOLGARDIE**  
**STATEMENT OF FINANCIAL ACTIVITY**

By Nature or Type  
For the Period Ended 30 April 2018

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$		\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	2	2,393,249	2,510,127	2,393,249	2,373,627	(19,622)	(1%)	▼
<b>Revenue from operating activities</b>								
Rates - General		6,722,613	6,510,825	6,692,735	6,712,545	19,810	0%	▲
Operating grants, subsidies and contributions		771,076	1,167,581	642,520	1,088,314	445,794	69%	▲
Fees and charges		1,165,623	1,465,408	971,200	1,246,269	275,069	28%	▲
Interest earnings		206,469	206,469	172,050	237,426	65,376	38%	▲
Other revenue		11,525	1,525	9,600	114,093	104,493	1088%	▲
Profit on disposal of assets		2,512	42,512	2,090	48,904	46,814	2240%	▲
		8,879,818	9,394,320	8,490,195	9,447,552	957,357		
<b>Expenditure from operating activities</b>								
Employee costs		(4,093,733)	(3,833,736)	(3,411,150)	(3,010,575)	400,575	12%	▲
Materials and contracts		(3,111,558)	(3,283,713)	(2,591,782)	(2,491,734)	100,048	4%	▲
Utility charges (electricity, gas, water etc.)		(603,402)	(603,402)	(502,610)	(417,357)	85,253	17%	▲
Depreciation on non-current assets		(8,592,971)	(7,292,971)	(7,160,710)	(5,555,990)	1,604,720	22%	▲
Interest expense		(48,229)	(48,229)	(40,180)	(38,304)	1,876	5%	▲
Insurance expense		(298,496)	(298,496)	(248,730)	(225,944)	22,786	9%	▲
Other expenditure		(451,947)	(471,947)	(376,560)	(405,694)	(29,134)	(8%)	▼
Loss on asset disposal		(127,665)	(67,665)	(106,380)	(58,197)	48,183	45%	▲
		(17,328,000)	(15,900,159)	(14,438,102)	(12,203,794)	2,234,308		
<b>Operating activities excluded from budget</b>								
Add back Depreciation		8,592,971	7,292,971	5,728,647	5,555,990	(172,658)	(2%)	▼
Add back (Profit)/Loss on Asset Disposal		125,153	25,153	104,290	9,292	(94,998)	(76%)	▼
<b>Amount attributable to operating activities</b>		269,942	812,285	(114,970)	2,809,040	2,924,010		
<b>Investing activities</b>								
Non-operating grants, subsidies and contributions		1,074,748	1,074,748	895,610	1,141,949	246,339	28%	▲
Proceeds from Disposal of Assets	3	314,500	364,500	209,667	349,073	139,407	66%	▲
Land & Buildings	3	(236,500)	(225,560)	(190,400)	(75,263)	115,137	60%	▲
Furniture & Equipment	3	0	(20,026)	0	(20,726)	(20,726)	(100%)	▼
Plant & Equipment	3	(320,000)	(366,720)	(272,500)	(134,316)	138,184	51%	▲
Roads	3	(1,573,733)	(1,923,733)	(1,628,007)	(1,352,996)	275,011	17%	▲
Drainage	3	(90,000)	(90,000)	(75,000)	(3,294)	71,706	96%	▲
Parks & Ovals	3	(385,000)	(385,000)	(320,810)	(232,493)	88,317	28%	▲
Footpaths	3	(80,000)	(80,000)	(66,660)	(2,278)	64,382	97%	▲
Sewerage	3	0	(70,000)	0	(63,635)	(63,635)	(100%)	▼
Infrastructure Other	3	0	(65,700)	(10,000)	(12,506)	(2,506)	(100%)	▼
<b>Amount attributable to investing activities</b>		(1,295,985)	(1,787,491)	(1,458,100)	(406,484)	1,051,616		
<b>Financing activities</b>								
Transfer from Reserves	7	723,735	930,655	0	0	0	0%	
Repayment of Debentures	9	(337,408)	(2,128,169)	(281,173)	(268,696)	12,477	4%	▲
Transfer to Reserves	7	(1,753,533)	(337,408)	0	0	0	0%	
<b>Amount attributable to financing activities</b>		(1,367,206)	(1,534,922)	(281,173)	(268,696)	12,477		
<b>Closing Funding Surplus(Deficit)</b>	2	(0)	(0)	539,006	4,507,486			

This statement is to be read in conjunction with the accompanying financial statements and notes.

# SHIRE OF COOLGARDIE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 30 April 2018

### 1. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### (b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

#### (c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

#### (d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

#### (e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### (f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other

short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### (g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

#### (h) Inventories

##### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

#### (i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

#### (j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

# SHIRE OF COOLGARDIE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 30 April 2018

#### Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets formation	not depreciated
pavement seal	50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel Roads formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads Formation	not depreciated
pavement	50 years
Infrastructure Other	25 to 30 years
Parks, Reserves and Ovals	20 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping and drainage	75 years

#### (k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### (l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

##### (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

##### (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement

beyond 12 months, the liability is recognised as a current liability.

#### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

#### Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### (o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

#### (p) Nature or Type Classifications

##### Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

##### Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### Non-Operating Grants, Subsidies and Contributions

# SHIRE OF COOLGARDIE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 30 April 2018

#### **Note 1 (p) (Continued)**

##### **Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

##### **Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### **Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### **Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

##### **Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

##### **Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

##### **Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

##### **Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

##### **Loss on asset disposal**

Loss on the disposal of fixed assets.

##### **Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

##### **Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

##### **Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

##### **(r) Program Classifications (Function/Activity)**

##### **Governance**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

##### **General Purpose Funding**

Rates, general purpose government grants and interest revenue.

##### **Law, Order, Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

##### **Health**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

##### **Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

##### **Housing**

Provision and maintenance of elderly residents housing.

##### **Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

##### **Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

##### **Transport**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

##### **Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

##### **Other Property and Services**

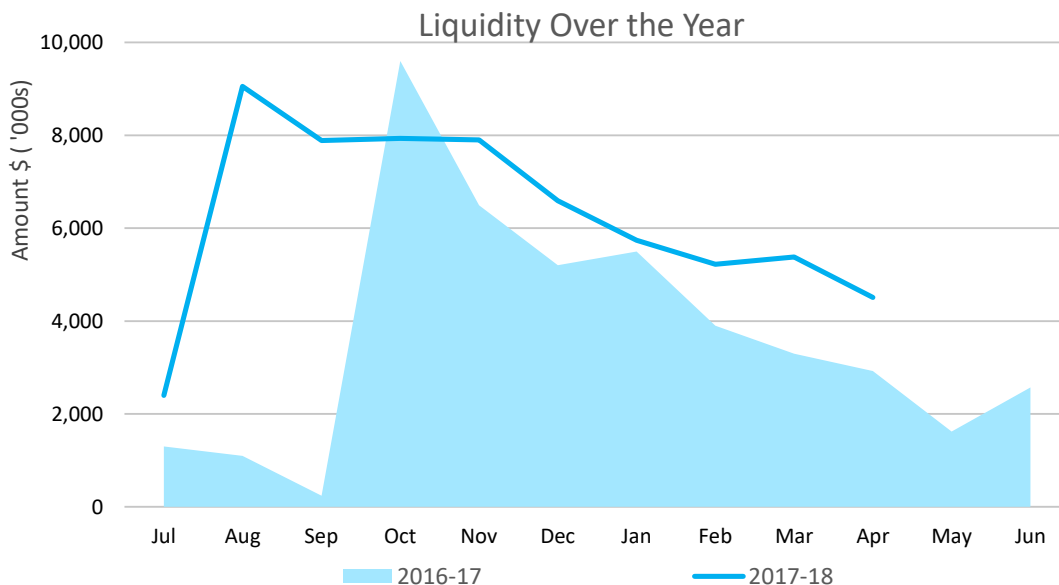
Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 2. NET CURRENT ASSETS**

Net Current Assets	Note	30 June 2017	YTD 30 Apr 2017	YTD 30 Apr 2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Municipal	4	1,557,749	1,553,102	3,240,503
Reserves		3,875,957	4,059,409	3,875,957
Receivables - Rates	5	1,236,330	1,972,127	1,275,333
Receivables - Other		137,191	133,919	461,807
Inventories		6,530	8,395	6,530
		<b>6,813,757</b>	<b>7,726,952</b>	<b>8,860,130</b>
<b>Less: Current Liabilities</b>				
Payables	6	(564,173)	(445,519)	(476,686)
Current portion long term borrowings		(337,292)	(64,356)	(68,595)
Provision - Long Service Leave		(124,693)	(151,047)	(142,607)
Provision - Annual Leave		(184,121)	(191,378)	(184,121)
<b>Unadjusted net current assets</b>		<b>5,603,479</b>	<b>6,874,653</b>	<b>7,988,121</b>
<b>Less: Reserves - restricted cash</b>		<b>(3,875,957)</b>	<b>(4,059,409)</b>	<b>(3,875,957)</b>
<b>Add: Current portion long term borrowings</b>		<b>337,292</b>	<b>64,356</b>	<b>68,595</b>
<b>Add: Provision for Annual Leave</b>		<b>184,121</b>	<b>191,378</b>	<b>184,121</b>
<b>Add: Provision for Long Service Leave</b>		<b>124,693</b>	<b>151,047</b>	<b>142,607</b>
<b>Adjusted net current assets - surplus/(deficit)</b>		<b>2,373,627</b>	<b>3,222,025</b>	<b>4,507,487</b>

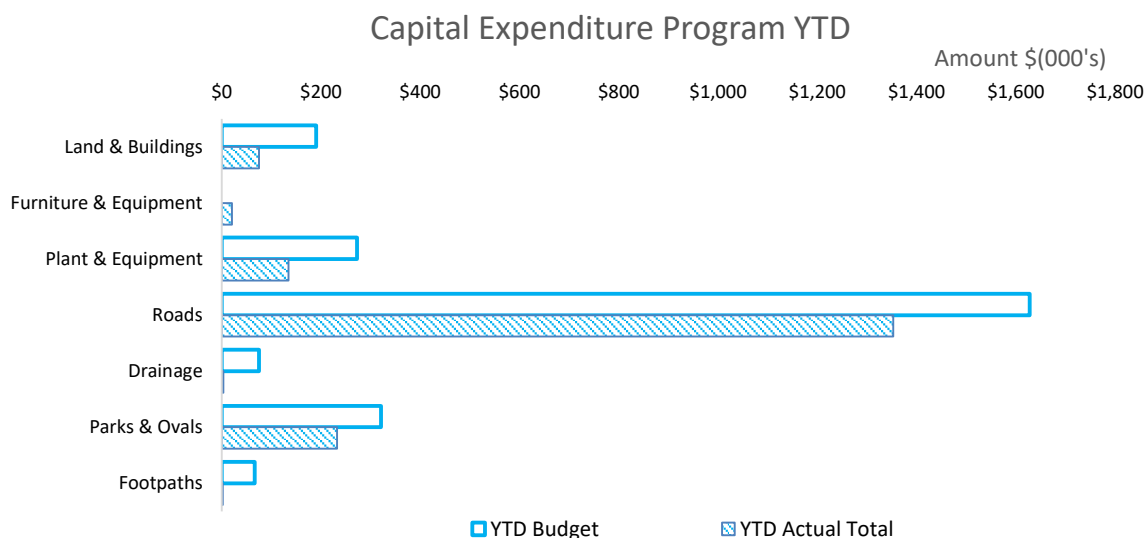
\* Positive=Surplus (Negative=Deficit)



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

Summary Capital Acquisitions	Adopted Annual Budget	YTD Budget (a)	YTD Actual Total	Variance
	\$	\$	\$	\$
Land & Buildings	236,500	190,400	75,263	115,137
Furniture & Equipment	0	0	20,726	(20,726)
Plant & Equipment	320,000	272,500	134,316	138,184
Roads	1,573,733	1,628,007	1,352,996	275,011
Drainage	90,000	75,000	3,294	71,706
Parks & Ovals	385,000	320,810	232,493	88,317
Footpaths	80,000	66,660	2,278	64,382
Infrastructure Other	0	10,000	12,506	(2,506)
Sewerage	0	0	63,635	(63,635)
<b>Capital Expenditure Totals</b>	<b>2,685,233</b>	<b>2,563,377</b>	<b>1,897,507</b>	<b>665,870</b>
<b>Capital Acquisitions Funded By</b>				
Capital Grants and Contributions	1,074,748	747,771	1,141,949	
Other (Disposals & C/Fwd)	314,500	209,667	349,073	
Council Contribution - Cash Backed Reserves				
Land and Building Reserve	130,000	0	0	
Landfill Reserve	158,000	0	0	
IT and Communications Reserve	50,000	0	0	
Road Reserve	100,000	0	0	
Plant Reserve	205,000	0	0	
Council Contribution - Operations	652,985	1,605,939	406,484	
<b>Capital Funding Total</b>	<b>2,685,233</b>	<b>2,563,377</b>	<b>1,897,507</b>	





**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 3. CAPITAL ACQUISITIONS**

	Account / Job No.	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>					
<b>Land &amp; Buildings</b>					
Coolgardie Recreation Centre - Stadium Floor	C11051	10,000	8,330	0	8,330
Kambalda Recreation Centre - Stadium Floor	C11150	9,500	7,910	0	7,910
Renewal 1 Gimlet Court	C13034	40,000	16,670	9,659	7,011
Coolgardie Information Bay - Entry	C12055	47,000	39,160	0	39,160
Coolgardie Depot Upgrade	C12045	0	0	0	0
Coolgardie Heritage Pavilion	C13026	60,000	60,000	46,538	13,462
Kambalda Depot Toilet Upgrade	C13033	70,000	58,330	10,005	48,325
ACQUISITION - LAND & BUILDINGS KAMBALDA RECREATION CENTRES	110987	0	0	9,060	(9,060)
<b>Land &amp; Buildings Total</b>		<b>236,500</b>	<b>190,400</b>	<b>75,263</b>	<b>115,137</b>
<b>Furniture &amp; Equipment</b>					
ACQUISITION - LAND & BUILDINGS KAMBALDA RECREATION CENTRES	040388	0	0	20,026	(20,026)
ACQUISITION - FURNITURE & EQUIPMENT KAMBALDA RECREATION	110988	0	0	700	(700)
<b>Furniture &amp; Equipment Total</b>		<b>0</b>	<b>0</b>	<b>20,726</b>	<b>(20,726)</b>
<b>Plant &amp; Equipment</b>					
Prime Mover (Sh)	C12020	240,000	200,000	0	200,000
Works Supervisor Ute 4X4	C12026	45,000	37,500	0	37,500
Kambalda Pool - Remedial Works	C11018	35,000	35,000	49,700	(14,700)
ACQUISITION - LIGHT PLANT	120489	0	0	84,616	(84,616)
<b>Plant &amp; Equipment Total</b>		<b>320,000</b>	<b>272,500</b>	<b>134,316</b>	<b>138,184</b>
<b>Roads</b>					
King Street	R028	11,620	9,680	13,134	(3,454)
Macdonald Street	R029	21,215	17,670	18,446	(776)
Renou Street	R035	101,042	84,200	840	83,360
Jobson Street Construction	R036	90,136	75,110	28,988	46,122
Jobson Street Construction	BS036	0	0	7,150	(7,150)
Durkin Road Construction	R039	166,110	138,420	147,751	(9,331)
Serpentine Road Kambalda	R043	26,368	21,970	29,441	(7,471)
Jaurdi Hills Road Construction	R052	137,650	114,700	78,410	36,290
Ladyloch Road Construction	R053	324,900	270,750	213,570	57,180
Marianthus Road	R070	47,779	39,810	58,728	(18,918)
Quondong Road Construction	R077	52,043	43,360	44,016	(656)
Saltbush Street	R080	28,630	23,850	21,711	2,139
Hakea Street	R091	25,744	21,450	25,613	(4,163)
Salmon Gum Street - Capital	R100	15,328	12,770	14,623	(1,853)
Dodonea Drive	R104	19,675	16,390	20,473	(4,083)
Mallee Drive Construction	R105	102,190	85,150	79,492	5,658
Wildflower Road	R122	49,135	40,940	37,873	3,067
Kruseana Road	R126	34,030	28,350	35,416	(7,066)
Tip Road Kambalda (Dump Road)	R132	153,717	128,090	24,398	103,693
Construction Cave Hill Road	R155	124,560	103,800	91,635	12,165

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 3. CAPITAL ACQUISITIONS**

	Account / Job No.	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>					
Taylor Street (Montana Homes)	R108	41,861	34,880	30,686	4,194
Carins Road	R156	0	0	1,198	(1,198)
Coolgardie North Road	R002	0	300,000	304,646	(4,646)
Hopbush Road	R110	0	16,667	24,759	(8,092)
<b>Roads Total</b>		<b>1,573,733</b>	<b>1,628,007</b>	<b>1,352,996</b>	<b>275,011</b>
<b>Drainage</b>					
West Kambalda Drainage Works	C12060	90,000	75,000	0	75,000
ACQUISITION - INFRASTRUCTURE KAMBALDA DRAINAGE	120108	0	0	3,294	(3,294)
<b>Drainage Total</b>		<b>90,000</b>	<b>75,000</b>	<b>3,294</b>	<b>71,706</b>
<b>Parks &amp; Ovals</b>					
Playground Renewal	C11131	65,000	54,160	0	54,160
Tommy Talbot Park Renewal	C11117	43,000	35,830	32,812	3,018
Kambalda Entry Statement	C11130	70,000	58,330	0	58,330
Coolgardie Skate Park New Ramp	C11023	185,000	154,160	198,920	(44,760)
Coolgardie Gorge Surrounds	C13030	22,000	18,330	762	17,568
<b>Parks &amp; Ovals Total</b>		<b>385,000</b>	<b>320,810</b>	<b>232,493</b>	<b>88,317</b>
<b>Footpaths</b>					
Footpath Construction - Renewal	RF001	80,000	66,660	751	65,909
Footpath Construction	C12002	0	0	1,326	(1,326)
Serpentine Road Footpath Construction	RF043	0	0	201	(201)
<b>Footpaths Total</b>		<b>80,000</b>	<b>66,660</b>	<b>2,278</b>	<b>64,382</b>
<b>Infrastructure Other</b>					
Caravan RV Toilet Dumps	C001	0	0	1,223	(1,223)
Kambalda Waste Disposal - Rehabilitation Consultancy	C1012	0	10,000	11,284	(1,284)
<b>Infrastructure Other Total</b>		<b>0</b>	<b>10,000</b>	<b>12,506</b>	<b>(2,506)</b>
<b>Sewerage</b>					
Coolgardie Sewerage - Water Re-Use System	C10007	0	0	63,635	(63,635)
<b>Infrastructure Other Total</b>		<b>0</b>	<b>0</b>	<b>63,635</b>	<b>(63,635)</b>
<b>Grand Total</b>		<b>2,685,233</b>	<b>2,563,377</b>	<b>1,897,507</b>	<b>665,870</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 3. CAPITAL DISPOSALS**

Asset Number	Asset Description	YTD Actual				Adopted Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$		\$	\$	\$
	<b>Plant and Equipment</b>								
HV028	Mitsubishi 8 Wheel Tip Truck 2013	171,602	127,725		(43,877)	174,895	110,000	0	(64,895)
HV007	Mitsubishi Tip Truck					7,772	10,000	2,228	0
HV029	Fuso Tipper Truck	126,932	112,613		(14,320)	134,443	110,000	0	(24,443)
HV015	Hino Dutro 6500					14,318	10,000	0	(4,318)
HV008	Mitsubishi Prime Mover					20,715	15,000	0	(5,715)
HV023	Water Tanker (Semi Trailer) 1TLW416					21,732	10,000	0	(11,732)
HV030	2 Axle Pig Trailer 1TOT287	27,499	32,175	4,676		29,126	20,000	0	(9,126)
LV013	2007 Isuzu NPR 200 Truck	10,709	18,769	8,059		0	0	0	0
LV014	2008 Isuzu NPR 200 Truck	6,801	16,088	9,286		0	0	0	0
LV017	2007 Holden Rodeo	2,226	5,363	3,137		0	0	0	0
LV042	2014 VF Holden Commodore Evoke Sedan (MDS)					14,598	7,500	0	(7,098)
LV044	Holden Captiva LT Sedan (Diesel) (MAS)					7,338	7,000	0	(338)
LV045	2015 Nissan Patrol (MTS)	12,597	31,955	19,358		14,716	15,000	284	0
PE009	Wilson Slasher	0	2,640	2,640		0	0	0	0
PE047	Water Tanker (Semi Trailer) 1TLW416	0	1,748	1,748		0	0	0	0
		<b>358,366</b>	<b>349,073</b>	<b>48,904</b>	<b>(58,197)</b>	<b>439,653</b>	<b>314,500</b>	<b>2,512</b>	<b>(127,665)</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

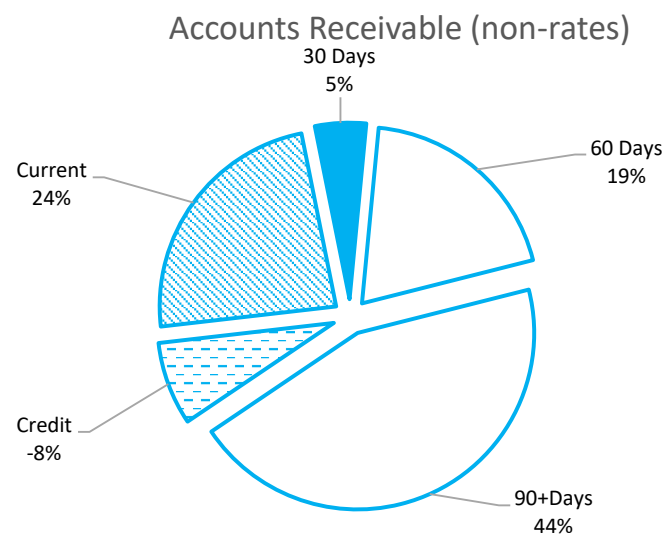
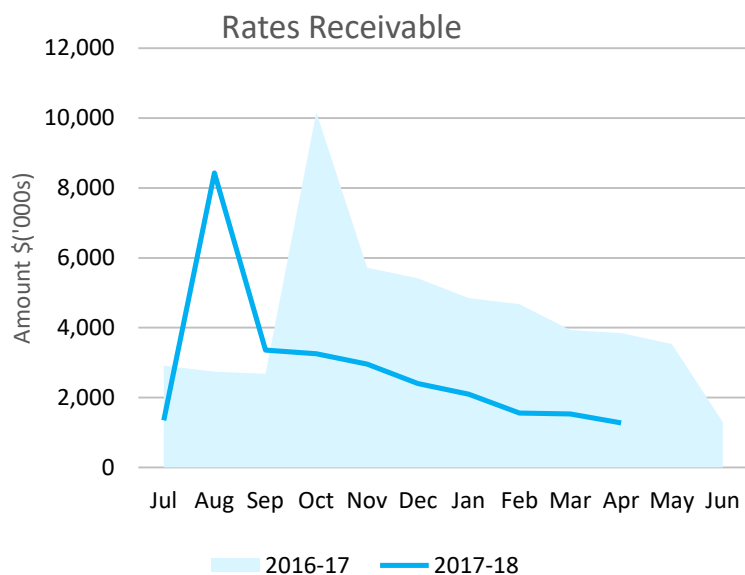
**NOTE 4. CASH AND INVESTMENTS**

<b>Bank Accounts</b>	<b>Municipal</b>	<b>Reserves</b>	<b>Trust</b>	<b>Total Amount</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>			
<b>(a) Cash Deposits</b>							
Municipal Cash at Bank	534,890			<b>534,890</b>	ANZ	Variable	Cheque Acc
Cash on Hand	912			<b>912</b>			On hand
ANZ Online Saver 016719 2788642	2,501,089			<b>2,501,089</b>	ANZ	Variable	On going
NAB 9469 25119	332			<b>332</b>	NAB	Variable	On going
Regional Records Facility	(3,565)		238,660	<b>235,095</b>			
Trust			238,660	<b>238,660</b>	NAB	Variable	On going
<b>(b) Term Deposits</b>							
ANZ Online Saver 016719 4106557	206,845	3,875,957		<b>4,082,802</b>	ANZ	Variable	
<b>Total</b>	<b>3,240,503</b>	<b>3,875,957</b>	<b>477,320</b>	<b>7,593,780</b>			

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 5. RECEIVABLES**

Receivables - Rates and Other Rates Receivable	YTD 30 Apr 2018	30 June 2017	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	1,242,940	1,302,455	Receivables - General	(24,347)	75,568	14,912	62,387	142,109	270,629
Levied this year	6,451,950	6,250,455	<b>Balances per Trial Balance</b>						
Provision for Doubtful Debts	(1,924,556)	(1,920,519)	Sundry Debtors						314,105
Less Collections to date	(4,495,001)	(4,389,451)	GST Receivable						0
Equals Current Outstanding	1,275,333	1,242,940	Accrued Income/Payments in advance						147,701
<b>Net rates collectable (after provision)</b>	<b>1,275,333</b>	<b>1,242,940</b>	<b>Total Receivables General Outstanding</b>						<b>461,807</b>

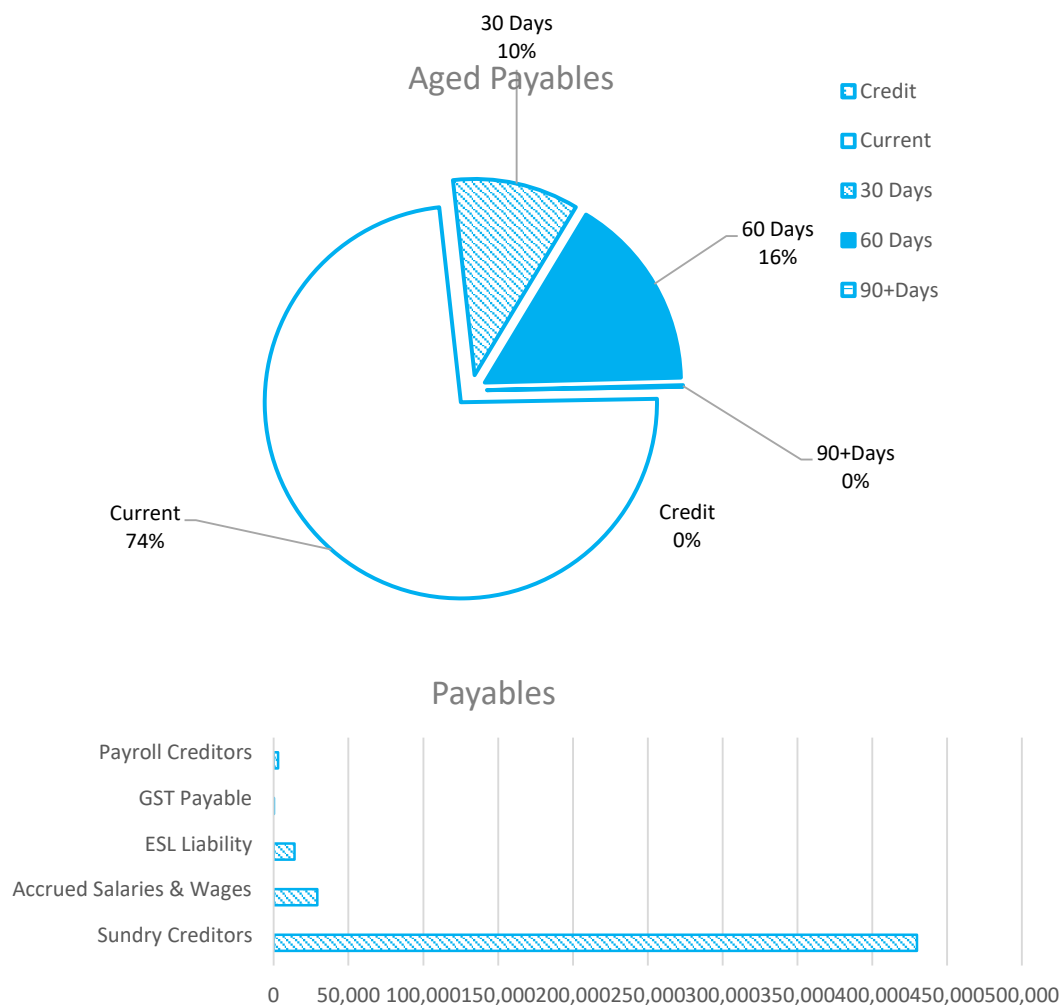


**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 6. PAYABLES**

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	315,998	44,683	68,601	542	429,824
<b>Balances per Trial Balance</b>						
Sundry Creditors						429,824
<b>Payables - Other</b>						
Accrued Salaries & Wages						29,159
ESL Liability						14,017
GST Payable						137
Payroll Creditors						3,047
Sundry Creditors - Other						502
FESA Liability						
<b>Total Payables - Other</b>						46,862
						<b>Total Payables</b>
						476,686

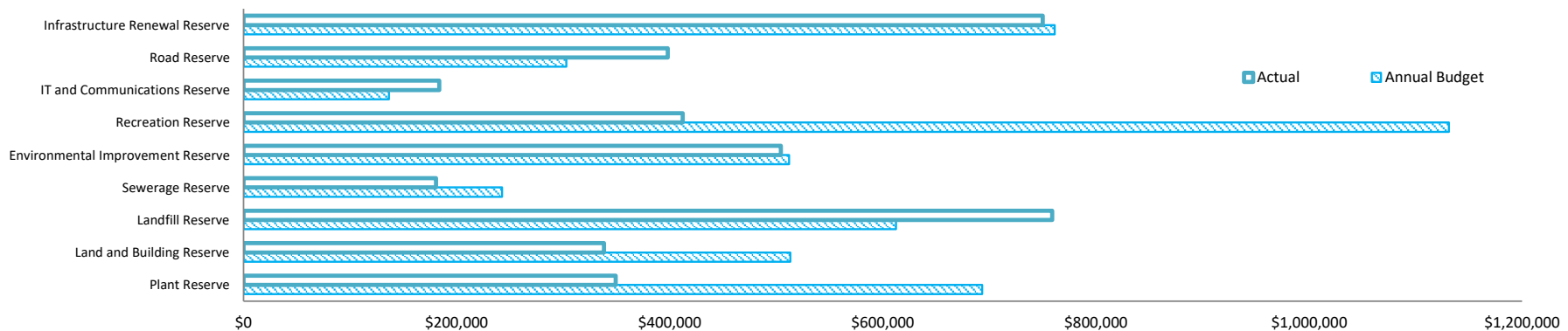
Amounts shown above include GST (where applicable)



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 7. CASH BACKED RESERVES**

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Plant Reserve	349,337	4,363		544,500		(205,000)	0		693,200	349,337
Land and Building Reserve	338,232	5,073		300,000		(130,000)	0		513,305	338,232
Landfill Reserve	759,041	11,386		0		(158,000)	0		612,427	759,041
Sewerage Reserve	180,735	2,711		140,000		(80,735)	0		242,711	180,735
Environmental Improvement Reserve	504,366	7,565		0		0	0		511,931	504,366
Recreation Reserve	412,135	6,182		712,908		0	0		1,131,225	412,135
IT and Communications Reserve	183,832	2,757		0		(50,000)	0		136,589	183,832
Road Reserve	398,189	4,836		0		(100,000)	0		303,025	398,189
Infrastructure Renewal Reserve	750,090	11,251		0		0	0		761,342	750,090
	3,875,957	56,125	0	1,697,408	0	(723,735)	0		4,905,755	3,875,957



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 8. RATING INFORMATION**

RATE	Rate in	Number of Properties	Rateable Value	YTD Actual				Adopted Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>General Rate</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
GRV Townsite	0.074652	1,134	16,276,872	1,214,986	(14,210)	0	1,200,776	1,215,104	0	0	1,215,104
UV Mining	0.220435	1,178	20,123,801	4,436,387	(29,562)	(4,893)	4,401,932	4,435,990	(1,290)	0	4,434,700
Rural	0.110513	27	1,174,514	105,376	0	0	105,376	129,799	0	0	129,799
<b>Sub-Totals</b>		<b>2,339</b>	<b>37,575,187</b>	<b>5,886,547</b>	<b>(43,772)</b>	<b>(4,893)</b>	<b>5,708,084</b>	<b>5,780,893</b>	<b>(1,290)</b>	<b>0</b>	<b>5,779,603</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Townsite	694	661	4,204,823	460,122	0	0	460,122	458,734	0	0	458,734
UV Mining	437	676	687,217	295,412	0	0	295,412	295,412	0	0	295,412
Rural	684	14	13,500	9,576	0	0	9,576	9,576	0	0	9,576
<b>Sub-Totals</b>		<b>1,351</b>	<b>4,905,540</b>	<b>765,110</b>	<b>0</b>	<b>0</b>	<b>765,110</b>	<b>763,722</b>	<b>0</b>	<b>0</b>	<b>763,722</b>
<b>Total</b>		<b>3,690</b>	<b>42,480,727</b>	<b>6,651,657</b>	<b>(43,772)</b>	<b>(4,893)</b>	<b>6,473,194</b>	<b>6,544,615</b>	<b>(1,290)</b>	<b>0</b>	<b>6,543,325</b>
Concession							(21,244)				(32,500)
<b>Total amount raised from general rates</b>							<b>6,451,950</b>				<b>6,510,825</b>
Specified area rates							272,374				272,788
<b>Total rates</b>							<b>6,724,324</b>				<b>6,783,613</b>
<b>Discounts on Rates</b>							0				0
Write offs							(11,778)				(61,000)
<b>Total rates and write off</b>							<b>6,712,546</b>				<b>6,722,613</b>



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 9. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget
			\$	\$	\$	\$	\$	\$
<b>Community Amenities</b>								
99 Coolgardie Effluent	31,291	0	17,691	17,691	13,600	13,600	1,077	1,443
<b>Recreation and Culture</b>								
111 KCRF Building	267,849	0	199,136	267,848	68,713	1	9,238	11,803
112 Aquatic Facilities	420,182	0	34,709	34,709	385,473	385,473	8,115	11,666
<b>Economic Services</b>								
113 Coolgardie Post Office	469,797	0	17,160	17,160	452,637	452,637	19,874	23,317
	<b>1,189,119</b>	<b>0</b>	<b>268,696</b>	<b>337,408</b>	<b>920,423</b>	<b>851,711</b>	<b>38,304</b>	<b>48,229</b>

All debenture repayments will be financed by general purpose revenue.

(b) New Debentures

There were no new debentures as at the reporting date.

(c) Unspent Debentures

Particulars	Purpose of the loan	Year loan taken	Amount b/fw	2017/18 Budget	2017/18 Actual	2017/18 Budget Balance	2017/18 Budget Balance
			\$	\$	\$	\$	\$
Loan 113	Coolgardie Post Office	2014	197,677	0	0	197,677	197,677

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 10. GRANTS AND CONTRIBUTIONS**

	Grant Provider	Type	Opening Balance (a)	Adopted Budget		YTD Budget	Annual Budget	YTD Actual		Unspent Tied Grants (a)+(b)+(c)
				Operating	Capital			Revenue (b)	(Expended) (c)	
				\$	\$	\$	\$	\$	\$	\$
<b>General purpose funding</b>										
Grants Commission - General	WALGGC	Operating		469,245		0		351,934		351,934
Grants Commission - Roads	WALGGC	Operating		0		0		0		0
Account Enquiry Fees		Operating		18,733		0		2,260		2,260
Other General Purpose Funding		Operating		0		0		500		500
Fees And Charges - Administration		Operating		4,400		0		0		0
Fees And Charges - Administration		Operating		13,200		0		0		0
Income - Fuel Tax Credits		Operating		0		0		0		0
Rates Recovery Legal Fees - With Gst		Operating		65,116		0		45,377		45,377
<b>Governance</b>										
Income - Other Governance		Operating		0		0		2,273		2,273
Income - Other Governance		Operating		0		0		820		820
Income - Other Governance		Operating		0		0		329		329
Income - Contributions for Community Chest Grant		Operating		0		0		3,227		3,227
Other Governance		Operating		0		0		455		455
<b>Law order and public safety</b>										
Fire Prevention		Operating		0		0		0		0
Income FESA Grants	DFES	Operating		6,478		0		4,806		4,806
<b>Health</b>										
Other Health		Operating		0		0		140		140
Pest Control		Operating		0		0		4,040		4,040
<b>Education and welfare</b>										
Income Grants - Kambalda Resource Centre		Operating		111,189		0		114,884		114,884
Other Income - Kambalda Resource Centre		Operating		0		0		322		322
Other Income - Kambalda Resource Centre		Operating		0		0		1,530		1,530
Income grants - Coolgardie Resource Centre		Operating		106,740		0		107,618		107,618
Kambalda Resource Centre		Operating		0		0		0		0
<b>Housing</b>										
Income - Staff Housing		Operating		0		0		46		46
Income - Other Housing		Operating		0		0		3,719		3,719
Income - Other Housing		Operating		0		0		383		383
<b>Recreation and culture</b>										
Income Clubs and Amenities		Operating		0		0		9,352		9,352
Income - Contributions		Non-Operating			0	0		0		0
Income - Contributions		Non-Operating			96,909	0		96,909		96,909

**NOTE 10. GRANTS AND CONTRIBUTIONS**

	Grant Provider	Type	Opening Balance (a)	Adopted Budget		YTD Budget	Annual Budget	YTD Actual		Unspent Tied Grants (a)+(b)+(c)
				Operating	Capital			Revenue (b)	(Expended) (c)	
				\$	\$	\$	\$	\$	\$	\$
Other Recreation & Culture		Operating		0		0		0		0
Kambalda Recreation Centre		Operating		0		0		6,236		6,236
Kambalda Recreation Centre		Operating		0		0		455		455
<b>Transport</b>										
Income Roads - Regional Road Group	MRWA RRG	Operating		0		0		160,000		160,000
Roads Income - Roads to Recovery	Department of Transport	Non-Operating			462,888	0		845,040		845,040
Income Roads - Blackspot	MRWA	Non-Operating			161,860	0		0		0
Direct Grant - Regional Road Group	MRWA	Non-Operating			400,000	0		200,000		200,000
Direct Grant - Regional Road Group	MRWA	Non-Operating		0		0		0		0
Road Maintenance		Operating - Tied		65,000		0		68,472		68,472
Street Lighting		Operating		0		0		4,367		4,367
Other Transport		Operating		147,172		0		117,173		117,173
<b>Economic services</b>										
Grant Income - GEDC - Post Office upgrade business case		Operating		0		0		0		0
Income Tourism Grant		Operating		0		0		0		0
Other Economic Services		Operating		0		0		44		44
Regional Records Facility		Operating		0		0		48,000		48,000
<b>Other property and services</b>										
Income - Workers Compensation		Operating		0		0		3,945		3,945
Income - Fuel Tax Credits		Operating		0		0		0		0
Income - Fuel Tax Credits		Operating		11,609		0		22,294		22,294
Finance/Administration and Associated Costs		Operating		0		0		0		0
Finance/Administration and Associated Costs		Operating		0		0		0		0
Miscellaneous Income		Operating		0		0		3,129		3,129
Income - Contributions & Donations		Operating		0		0		182		182
Finance/Administration and Associated Costs		Operating		0		0		0		0
<b>TOTALS</b>			<b>0</b>	<b>1,018,882</b>	<b>1,121,657</b>	<b>0</b>	<b>0</b>	<b>2,230,264</b>	<b>0</b>	<b>2,230,264</b>
<b>SUMMARY</b>										
Operating	Operating Grants, Subsidies and Contributions		0	953,882	0	0	0	1,019,842	0	1,019,842
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	65,000	0	0	0	68,472	0	68,472
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,121,657	0	0	1,141,949	0	1,141,949
<b>TOTALS</b>			<b>0</b>	<b>1,018,882</b>	<b>1,121,657</b>	<b>0</b>	<b>0</b>	<b>2,230,264</b>	<b>0</b>	<b>2,230,264</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)				2,393,249
120489	Waste Coordinator Utility	Resolution #163/17	Capital Expenditure			(39,720)	2,353,529
721000	Transfer from Plant Reserve (Waste Coordinator)	Resolution #163/17	Capital Revenue	39,720			2,393,249
C10007	Coolgardie Sewerage Water Re-use System	Resolution #246/17	Capital Expenditure			(70,000)	2,323,249
724000	Transfer from Sewerage Reserve (Water Re-use System)	Resolution #246/17	Capital Revenue	70,000			2,393,249
040204	Doc Assembler Software Package	Resolution #285/17	Operating Expenditure			(12,000)	2,381,249
040308	Doc Assembler Software Package	Resolution #285/17	Operating Expenditure			(19,500)	2,361,749
730000	Transfer from IT & Communications Reserve	Resolution #285/17	Capital Revenue	31,500			2,393,249
040120	Consultancy Governance - CEO Removal Costs	Resolution #295/17	Operating Expenditure	5,500			2,398,749
040100	Executive Services - CEO Removal Costs	Resolution #295/17	Operating Expenditure			(5,500)	2,393,249
040170	Kambalda & Coolgardie Men's Shed	Resolution #254/17	Operating Expenditure			(20,000)	2,373,249
	Opening Surplus as per audited financial statements	Resolution #050/18	Opening Surplus	116,878			2,490,127
030116	Rates Concessions for O'Dea Ward	Resolution #050/18	Operating Revenue			(300,916)	2,189,211
302005	Provn for Doubtful Debts - O'Dea Ward Concessions	Resolution #050/18	Balance Sheet			300,916	2,490,127
030189	Rates Legal Fees Recovered	Resolution #050/18	Operating Revenue			(80,000)	2,410,127
032075	Grants Commission - Financial Assistance Grants	Resolution #050/18	Operating Revenue	190,634			2,600,761
140780	Fuel Tax Credits	Resolution #050/18	Operating Revenue			(10,000)	2,590,761
040100	Salaries & Wages	Resolution #050/18	Operating Expenditure	50,000			2,640,761

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
				\$	\$	\$	\$
040308	Legal Costs	Resolution #050/18	Operating Expenditure			(40,000)	2,600,761
050209	Animal Control Kambalda	Resolution #050/18	Operating Expenditure		40,000		2,640,761
050308	Law, Order & Public Safety - Salaries & Wages	Resolution #050/18	Operating Expenditure		60,000		2,700,761
070509	Mosquito & Other Pest Control	Resolution #050/18	Operating Expenditure		10,000		2,710,761
100108	Kambalda Refuse Site	Resolution #050/18	Operating Expenditure			(50,000)	2,660,761
723000	Kambalda Refuse Site - Compliance Consultancy	Resolution #050/18	Capital Revenue		30,000		2,690,761
100110	Kambalda Refuse Site - Compliance Consultancy	Resolution #050/18	Capital Expenditure			(30,000)	2,660,761
100175	Kambalda Tip Fees	Resolution #050/18	Operating Revenue		40,000		2,700,761
100176	Coolgardie Tip Fees	Resolution #050/18	Operating Revenue		40,000		2,740,761
100177	Contract Waste Income	Resolution #050/18	Operating Revenue			(28,008)	2,712,753
100274	Bin Service Charges - Reversal of Shire Properties	Resolution #050/18	Operating Revenue			(30,000)	2,682,753
100376	Income Pedestals	Resolution #050/18	Operating Revenue			(16,617)	2,666,136
100608	Town Planning & Regional Development	Resolution #050/18	Operating Expenditure			(20,000)	2,646,136
100668	Town Planning & Development Application Fees	Resolution #050/18	Operating Revenue		43,728		2,689,864
100709	Public Conveniences	Resolution #050/18	Operating Expenditure		10,000		2,699,864
110585	Capital Grants - Department of LG, Sport & Cultural	Resolution #050/18	Capital Revenue		46,909		2,746,773
110508	Coolgardie Parks & Gardens	Resolution #050/18	Operating Expenditure		40,000		2,786,773
110515	Kambalda West Parks & Gardens	Resolution #050/18	Operating Expenditure		50,000		2,836,773
110516	Kambalda East Parks & Gardens	Resolution #050/18	Operating Expenditure		50,000		2,886,773

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
				\$	\$	\$	\$
110675	Clubs & Amenities Income	Resolution #050/18	Operating Revenue			(15,000)	2,871,773
110800	Coolgardie Recreation Centre	Resolution #050/18	Operating Expenditure		30,000		2,901,773
110903	Cashless Card Scheme	Resolution #050/18	Operating Revenue		71,764		2,973,537
110920	Cashless Card Scheme	Resolution #050/18	Operating Expenditure			(71,764)	2,901,773
130208	Coolgardie Visitor Centre	Resolution #050/18	Operating Expenditure			(30,000)	2,871,773
110900	Kambalda Recreation Centre	Resolution #050/18	Operating Expenditure		20,000		2,891,773
110901	Kambalda Rec Centre - Fees & Charges	Resolution #050/18	Operating Revenue			(20,000)	2,871,773
110902	Kambalda Rec Centre - Gym Fees & Charges	Resolution #050/18	Operating Revenue			(10,000)	2,861,773
111090	Contribution received towards Toorak TV Facility	Resolution #050/18	Operating Revenue		20,026		2,881,799
040388	Maintenance at Toorak TV Facility	Resolution #050/18	Capital Expenditure			(20,026)	2,861,773
120217	Footpath Maintenance	Resolution #050/18	Operating Expenditure		25,000		2,886,773
R002	Coolgardie North Road	Resolution #050/18	Capital Expenditure			(300,000)	2,586,773
120245	Depreciation - Roads	Resolution #050/18	Non Cash Item	1,300,000			2,586,773
120275	Limited Cartage Campaign	Resolution #050/18	Operating Revenue		147,172		2,733,945
120475	Proceeds from Sale of Assets	Resolution #050/18	Operating Revenue		50,000		2,783,945
130625	Regional Records Facility	Resolution #050/18	Operating Revenue		83,894		2,867,839
130625	Regional Records Facility	Resolution #050/18	Operating Expenditure			(83,894)	2,783,945
740000	Limited Cartage Campaign (Transfer to Reserves)	Resolution #050/18	Capital Revenue			(147,172)	2,636,773
120377	Profit/Loss on Sale of Assets	Resolution #050/18	Non Cash Item	100,000			2,636,773

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
				\$	\$	\$	\$
130109	Rural Services	Resolution #050/18	Operating Expenditure		10,000		2,646,773
040200	Finance & Admin Salaries & Wages	Resolution #050/18	Operating Expenditure			(50,000)	2,596,773
140208	Salaries & Wages	Resolution #050/18	Operating Expenditure			(60,000)	2,536,773
140308	Plant Fuel & Oil	Resolution #050/18	Operating Expenditure		30,000		2,566,773
140310	Plant Parts & Repairs	Resolution #050/18	Operating Expenditure		40,000		2,606,773
140311	Internal Repair Wages	Resolution #050/18	Operating Expenditure		60,000		2,666,773
140602	Gross Salaries & Wages	Resolution #050/18	Non Cash Item	(3,600,000)			2,666,773
140603	Gross Salaries & Wages Allocated	Resolution #050/18	Non Cash Item	3,600,000			2,666,773
C11018	Kambalda Pool Remedial Works	Resolution #050/18	Capital Expenditure			(7,000)	2,659,773
C13031	Housing - 1 Gimlet Court, Kambalda	Resolution #050/18	Capital Expenditure		20,000		2,679,773
110987	Kambalda Day Care (Painting)	Resolution #050/18	Operating Expenditure			(9,060)	2,670,713
C14000	Coolgardie Satellite Dishes	Resolution #050/18	Capital Expenditure			(35,700)	2,635,013
721000	Transfer from Plant Reserve - Coolgardie Satellite Dishes	Resolution #050/18	Capital Revenue		35,700		2,670,713
R110	Hopbush Road - Reseal	Resolution #050/18	Capital Expenditure			(50,000)	2,620,713
	Transfer to Reserves	Resolution #050/18	Capital Revenue			(227,464)	2,393,249
<b>Adopted Budget Cash Position as per Council Resolution</b>							<b>2,393,249</b>

**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**NOTE 12. TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

<b>Description</b>	<b>Opening Balance 1 Jul 17</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 30 Apr 18</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Bonds	137,095	1,002	(21,020)	117,077
BRB Building Levy	3,366	8,774	(8,262)	3,878
Election Nominations	200	720	(640)	280
BCITF Training Levy	5,761	16,928	(7,403)	15,286
Held for Clubs	43,729	0	0	43,729
Miscellaneous Monies	22,955	40,141	(29,303)	33,793
Unknown deposits	1,680	22,938	0	24,618
	214,786	90,502	(66,627)	238,660



**SHIRE OF COOLGARDIE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**NOTE 12. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$10,000 and 10%.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
Housing	20,068	27%	▲	Timing	Other Housing Rental
Community amenities	164,994	19%	▲	Timing	Refuse Site Income, Skate Park Grant & Town Planning Fees will be permanent positive variances
Transport	277,919	131%	▲	Timing	Haulage contributions to be transferred to reserves
Economic Services	31,622	36%	▲	Permanent	Regional Records Facility and Additional Building Fees & Charges
Other Property and Services	29,500	100%	▲	Timing	Licensing Commissions (need to be re-allocated)
<b>Expenditure from operating activities</b>					
General Purpose Funding	23,244	13%	▲	Timing	Allocation of Staff Salaries
Law, Order, Public Safety	57,956	31%	▲	Permanent	Animal Control
Health	31,067	23%	▲	Timing	Pest Control & Preventative Services
Education and Welfare	65,159	26%	▲	Timing	Kambalda Resource Centre - Allocation of Salaries
Community Amenities	179,814	13%	▲	Permanent	Sewerage Operations - balance of funds to be transferred to reserves
Recreation and Culture	68,561	3%	▲	Permanent	Parks & Gardens
Transport	684,933	11%	▲	Permanent	Depreciation of Roads (Non Cash)
Economic Services	(50,119)	(8%)	▼	Timing	Budget Profiling
Other Property and Services	(91,817)	(187%)	▼	Timing	Allocation of Overheads & Plant Operation Costs
<b>Operating activities excluded from budget</b>					
Add back Depreciation	(172,658)	(3%)	▼	Permanent	Depreciation of Roads (Non Cash)
Adjust (Profit)/Loss on Disposal	(94,998)	(91%)	▼	Permanent	Full Year Loss on Sale unlikely to be realised (Non Cash)
<b>Amount attributable to operating activities</b>					
<b>Investing activities</b>					
Grants, Subsidies and Contributions	191,090	20%	▲	Timing	RTR Funding
Proceeds from Disposal of Assets	139,407	66%	▲	Permanent	Additional proceeds from sale of assets
Furniture & Equipment	(20,726)	(100%)	▼	Timing	Maintenance for TV Facilities (offset by funding received)
Plant & Equipment	138,184	51%	▲	Timing	Budgeted Heavy Pant still to be purchased
Parks & Ovals	88,317	28%	▲	Timing	Capital projects still to be completed
Footpaths	64,382	97%	▲	Timing	Footpath Renewal program still to be completed
Sewerage	(63,635)	(100%)	▼	Permanent	Coolgardie Water Re-use system

**Shire of Coolgardie**  
**Management Report – Monthly Financials for period ended 30 April 2018**

**PENDING / OUTSTANDING ITEMS**

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Payroll</b>	Suspense Account	<b>Jan 2018</b>	Payroll Suspense account out of balance for the period Dec 17 – Mar 18.	Payroll Suspense account must reconcile after each fortnightly payroll is processed	<b>HIGH</b>	<b>Pending</b>	This is an issue directly related to the software that needs to be addressed by IT Vision. Currently following up progress with IT Vision.	<b>May 2018</b>
<b>Depreciation</b>	Reconciliation	<b>Dec 2017</b>	Depn movement in the Statement of Financial Position agrees to the Asset Register, however the YTD depn expense in Asset Register varies to the GL	Investigation of transactions within the general ledger	<b>MEDIUM</b>	<b>Pending</b>	Reconciliation still to be completed. As depreciation is a non cash item other items were given a higher priority.	<b>May 2018</b>
<b>Debtors</b>	Reconciliation	<b>Jan 2018</b>	While the Debtors Ledger and Debtors Control account reconcile there are a number of negative balances sitting in the Debtors Ledger	A review is required to reconcile all negative balances.	<b>MEDIUM</b>	<b>Pending</b>	There are still negative debtor balances in the Debtors Ledger. Further reconciliation required to ensure all payments owed to the Shire are being transacted correctly.	<b>May 2018</b>
<b>Prepayments</b>	Allocation of Prior Years Expenditure	<b>Mar 2018</b>	Expenditure incurred in the 2016/17 financial year not allocated to the correct projects for the 2017/18 year	Transactions allocated to balance sheet accounts are cleared to general ledger accounts in a timely manner.	<b>LOW</b>	<b>Completed / Ongoing</b>	All insurance costs up to April 2018 have been accrued into the financial statements. Currently in the process of reconciling the premium funding allocations.	<b>May 2018</b>

## ONGOING / CLOSED ITEMS TO BE MONITORED

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Business Activity Statement</b>	Reconciliation	<b>Nov 2017</b>	It was noted the PAYG, GST Liability & GST asset accounts appeared to have high balances. It appears that not all of the transactions within these accounts have been cleared with each BAS lodgement	Reconciliation of all GST Asset & Liability accounts and PAYG to ensure the correct amounts have been lodged to the ATO.	<b>HIGH</b>	<b>Closed / Ongoing</b>	All BAS statements have been lodged and GST, PAYG and ATO Liability accounts reconciled. It is now simply a matter of keeping on top of the BAS and ensuring that the BAS and associated accounts are reconciled on a monthly basis.	<b>May 2018</b>
<b>Subsidiary Ledgers</b>	Reconciliation	<b>Sep 2017</b>	Noted that the Trust ledger did not reconcile back to the Trust control account at the end of the period	All subsidiary ledgers to be reconciled to the general ledger at the end of the month and reviewed by senior management	<b>MEDIUM</b>	<b>Pending</b>	Item Tabled in Agenda seeking Council endorsement to transfer funds out of the trust account & reconcile back to the ledger and control accounts.	<b>May 2018</b>
<b>General Ledger Allocations</b>	Allocation of Income & Expenditure	<b>Mar 2018</b>	Many general ledger expense accounts allocated with a Job No's are used to allocate income against the accounts	Income and Expenditure to be allocated to separate general ledger accounts	<b>HIGH</b>	<b>Pending</b>	Accounts are monitored on a monthly basis and transaction re-allocated as required. Further training required in this area and will be addressed as part of the 2018/19 budget process.	<b>May 2018</b>
<b>Municipal Bank</b>	Reconciliation	<b>Sep 2017</b>	During the compilation of previous Monthly financial Statements it was noted that the bank was unreconciled	All bank accounts are to be reconciled at the end of each month	<b>HIGH</b>	<b>Closed / Ongoing</b>	Reconciliations now completed on a regular basis, unknown deposits and payments are addressed in a timelier manner and the bank reconciliation is being monitored by several staff.	<b>March 2018</b>

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Funding Surplus</b>	Audit	<b>Oct 2017</b>	Budgeted Opening Surplus differs to the 2016/17 audited Annual Report.	Opening surplus positioned monitored during final audit	<b>HIGH</b>	<b>Closed</b>	The audited Opening Surplus was addressed during the budget review process.	<b>March 2018</b>
<b>Credit Cards</b>	General	<b>Mar 2018</b>	On review of the expenditure of Shire credit cards it was noted that on occasions there was a lack of sufficient supporting documentation	All credit card transactions must be accompanied by supporting documentation	<b>HIGH</b>	<b>Pending</b>	Recommended that all credit card statement summaries for each month are tabled for endorsement with other monthly payments.	<b>March 2018</b>
<b>General Ledger Allocations</b>	Allocation of Income & Expenditure	<b>Mar 2018</b>	General ledger expense accounts with a Job No. are used to allocate income against the accounts	Income and Expenditure to be entered to separate GL accounts	<b>HIGH</b>	<b>Pending</b>	Results in distorted financial data. Further training required & will be addressed during 2018/19 budget process.	<b>March 2018</b>
<b>Payroll</b>	Reconciliation	<b>Jan 2018</b>	Gross Salaries & Wages do not reconcile in the general ledger	Unreconciled Salaries & Wages result in costs not be allocated to the correct programmes	<b>MEDIUM</b>	<b>Closed / Ongoing</b>	The issue was addressed during the budget review process and now reconciled. Monitoring required as part of normal fortnightly payroll reconciliation procedure.	<b>March 2018</b>
<b>Subsidiary Ledgers</b>	Reconciliation	<b>Sep 2017</b>	Noted that the Outstanding Rates Debtors did not balance to the rates debtors control account at the end of the period	All subsidiary ledgers to be reconciled to the general ledger at the end of the month	<b>MEDIUM</b>	<b>Closed / Ongoing</b>	The Outstanding Rates Debtors and Rates Control needs to be monitored on a regular basis to ensure the accounts are reconciled on a monthly basis.	<b>March 2018</b>
<b>Disposal of Assets</b>	Reconciliation	<b>Dec 2017</b>	The proceeds and movement of the asset accounts for disposed assets do not reconcile to the asset disposal register	Asset disposal transactions within the general ledger to reconcile to the asset register	<b>MEDIUM</b>	<b>Closed</b>	Reconciliations were completed during Budget Review process.	<b>March 2018</b>

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
<b>Valuations</b>	Reconciliation	<b>Oct 2017</b>	No reconciliation of the values held in the rate book to the VGO valuation advices was available	A running valuation register reconciliation be maintained as interim rates are processed	<b>MEDIUM</b>	<b>Ongoing</b>	The rate book was reconciled to the VGO valuation advices in February 2018 prior to the interim rates being raised. Essential that valuations in the rate book are constantly reconciled back to the VGO reports.	<b>Ongoing</b>
<b>Budget</b>	Budget Input & Profiling	<b>Mar 2018</b>	Budget estimates have been entered at a monthly level and not all jobs have been allocated with a budget, rather some budget estimates are entered at general ledger account level.	The monthly reporting reflects pro rata apportionment. Recommended that budget profiling is completed & budgets allocated to Job No's.	<b>MEDIUM</b>	<b>Pending</b>	Some budget profiling has been completed during and post the budget review process. The main issue is that not all job no.'s have budgets allocated against them which makes it difficult for reporting at a service delivery level. Will be addressed in 2018/19 Budget.	<b>April 2018</b>
<b>Creditors</b>	Reconciliation	<b>Jan 2018</b>	Creditors Ledger & Control account reconcile however there are a number of negative balances	A review is required to reconcile all negative balances.	<b>MEDIUM</b>	<b>Completed / Ongoing</b>	All negative balances in the Creditors Control account have been addressed.	<b>March 2018</b>

### 11.1.3 Monthly List of Municipal and Trust Fund Payments

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6020
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 May 2018
<b>Author:</b>	Senior Finance Officer, Jade Tarasinski

#### **Summary:**

For council to receive the list of accounts for April 2018.

#### **Background:**

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

#### **Comment:**

Presented in this item is a table of accounts (invoices), and includes that cheque (or EFT) identifier for the transaction, the entity, date and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

#### **Attachments:**

1. April 2018 List of Payments [11.1.3.1]

#### **Consultation:**

Nil

#### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

#### **Policy Implications:**

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guides with regards to the purchase of goods or services provided.

#### **Financial Implications:**

Nil

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Solutions focussed and customer oriented organisation**

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council, receive listing (attached) of accounts paid during the month of April 2018 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$873,644.34 on Municipal vouchers EFT14824 – EFT14917, cheques 52038 - 52047, and direct payments made during the month of April 2018.
2. Trust payments totalling \$3,829 on cheques for the month of April 2018.
3. Credit Card payments totalling \$8,572.19 for the month of March 2018 and April 2018.

**COUNCIL RESOLUTION: #085/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, S Botting

That Council, receive listing (attached) of accounts paid during the month of April 2018 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$873,644.34 on Municipal vouchers EFT14824 – EFT14917, cheques 52038 - 52047, and direct payments made during the month of April 2018.
2. Trust payments totalling \$3,829 on cheques for the month of April 2018.
3. Credit Card payments totalling \$8,572.19 for the month of March 2018 and April 2018.

**CARRIED ABSOLUTE MAJORITY 6/0**

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 April 2018 to 30 April 2018**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
52038	05-April-2018	City Of Kalgoorlie Boulder	Coolgardie Pool Sub Contractors for the 2017 Pool Season, 2 invoices Feb & March	\$25,650.96
52039	05-April-2018	Donegal Lanfranchi Pty Ltd	Rates refund	\$355.59
52040	05-April-2018	Synergy	Streetlights =17	\$101.05
52041	20-April-2018	Australian Services Union	Payroll deductions	\$54.90
52042	20-April-2018	Christopher John Hicks	Supply and lay artifical grass with borders at Tommy Talbot park	\$34,500.00
52043	20-April-2018	City Of Kalgoorlie Boulder	Coolgardie Pool Sub Contractors for the 2017 Pool Season, December invoice	\$15,003.39
52044	20-April-2018	Landers Building Company	Replacement 19 Skylight Domes and 4 Diffusers from storm	\$6,297.70
52045	20-April-2018	Synergy	Monthly bulked electricity accounts Streetlights 1month other portions 2 monthly	\$30,152.65
52046	20-April-2018	Telstra	Telstra monthly bulk landline invoices	\$3,704.10
52047	20-April-2018	Water Corporation	Bulk water invoices for Kambalda and Coolgardie 2 monthly	\$31,634.00
				<b>96,152.42</b>



**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 April 2018 to 30 April 2018**

Chq/EFT	Date	Name	Description	Amount
EFT14824	05-April-2018	Ampac Debt Recovery (Wa) Pty Ltd	Costs for the month of March 2018	\$2,437.15
EFT14825	05-April-2018	Barra Resources Ltd	Rates refund	\$433.41
EFT14826	05-April-2018	Bergmeier Earthmoving (Davenne Holdings Pty Ltd)	Supply & Deliver 101.30 Tonnes of sub base gravel to Sylvester St, Coolgardie	\$1,782.88
EFT14827	05-April-2018	Black Mountain Gold Limited	Rates refund	\$1,464.48
EFT14828	05-April-2018	Boc Limited	March 2018 cylinder fees	\$253.13
EFT14829	05-April-2018	Boq Asset Finance & Leasing Pty Limited	Monthly printer charges for March 2018	\$5,706.25
EFT14830	05-April-2018	Bryan And Cynthia Parsissons Transport	Hire of cat loader 992c at Kambalda refuse site	\$15,270.00
EFT14831	05-April-2018	Bt Premise Services	Paint the old CWC room walls at Coolgardie Admin Building	\$715.00
EFT14832	05-April-2018	Bunnings Buildings Supplies	1 Pallet cockburn general purpose grey cement	\$875.84
EFT14833	05-April-2018	Burke Air Pty Ltd	Evap Cooler Dump Kits KCRF Basketball Court	\$7,678.00
EFT14834	05-April-2018	Cabcharge	Cabcharges	\$27.10
EFT14835	05-April-2018	Cardajam Pty Ltd (Kalgoorlie Mitre 10)	Rotors, retic elbows, retic drippers, retic soakers	\$782.25
EFT14836	05-April-2018	Foxtel Management Pty Ltd Foxtel	Monthly foxtel	\$105.00
EFT14837	05-April-2018	Goldfields Electrical Contractors Pty Ltd	Coolgardie Oval - please investigate retic issue	\$1,201.20
EFT14838	05-April-2018	Goldline	Cleaning products for the Coolgardie Recreation Centre	\$95.12
EFT14839	05-April-2018	Heatley Industrial, Safety & Packaging - Heatley Sales Pty Ltd	Soft shell jackets	\$164.34
EFT14840	05-April-2018	Kambalda East Deli	Catering for staff training session	\$196.01
EFT14841	05-April-2018	Kambalda Handyman & Mechanical Contracting	Spray west Kambalda laneways	\$2,440.00
EFT14842	05-April-2018	McLeods Barristers And Solicitors	Delegations	\$5,766.23
EFT14843	05-April-2018	Mermaid Leather	Craft supplies for Weekly Craft mornings	\$225.00
EFT14844	05-April-2018	Mia Hicks Consulting	Mia Hicks Consulting Services February 2018	\$8,613.00
EFT14845	05-April-2018	Mining Supplies Kambalda	3 x boxes white marking paint	\$241.56
EFT14846	05-April-2018	Morans Store Pty Ltd	Monthly purchases for february 2018	\$449.03
EFT14847	05-April-2018	Pacific Brands Workwear Group Pty Ltd	Corporate uniforms	\$669.15
EFT14848	05-April-2018	Palassis Architects	Coolgardie Post Office Stage 2. Architectural Fee	\$51,192.24
EFT14849	05-April-2018	Resources Trading Hub	Supply 2 x drill sets	\$533.50
EFT14850	05-April-2018	Taps Industries Pty Ltd	Tender #06/16.	\$22,987.50
EFT14851	05-April-2018	The National Trust Of Australia (Wa) { Perth	Warden Finerty's Rent 01 January - 31 December 2018	\$727.70
EFT14852	05-April-2018	Toll Ipec Pty Ltd	Freight charges	\$42.34
EFT14853	05-April-2018	Total Asphalt & Total Traffic Management Pty Ltd	Durkin Rd -2 coat seal using aggregate	\$216,228.51
EFT14854	05-April-2018	Woolworths Group Limited	Supplies for Youth Night held at Coolgardie Rec	\$46.79
EFT14855	09-April-2018	Francesca Lefante, Milbridge	Consultant works carried out for Shire of Coolgardie for November and December 2017	\$14,222.72
EFT14856	09-April-2018	Goldfields Truck Power Pty Ltd	Roller Hire	\$15,488.00
EFT14857	20-April-2018	Urimat Australia Pty	D-Valves for the Men's Urinals in the Kambalda Community Recreation Facility	\$576.07
EFT14858	20-April-2018	Agent Sales And Service Pty Ltd	Sodium Hypochlorite plus freight	\$863.50
EFT14859	20-April-2018	Air Liquide	March 2018 Cylinder Fees	\$109.64
EFT14860	20-April-2018	Aquatic Services Wa	Coolgardie Pool repairs Procal unit	\$863.50
EFT14861	20-April-2018	Australia Post	March 2018 Australia Post charges, Kambalda and Coolgardie	\$977.29
EFT14862	20-April-2018	Admire Painting Services	Internal painting repairs for the Kambalda Community Recreation Facility in the football change rooms.	\$660.00
EFT14863	20-April-2018	Bergmeier Earthmoving (Davenne Holdings Pty Ltd)	Supply and Deliver 6,000 tonne of gravel to Lady Loch road	\$134,275.56
EFT14864	20-April-2018	Bp Australia Limited	March 2018 monthly fuel bill	\$6,783.33
EFT14865	20-April-2018	Bryan And Cynthia Parsissons Transport	Hire of cat loader	\$19,800.00
EFT14866	20-April-2018	Bunnings Buildings Supplies	Materials for the Cool Rec Centre for Storm Damage	\$1,193.64
EFT14867	20-April-2018	Burke Air Pty Ltd	Replace all pads on aircon	\$3,162.50
EFT14868	20-April-2018	Caltex Australia	March 2018 montly fuel bill	\$7,962.81
EFT14869	20-April-2018	Cardno Spectrum Survey	Survey 30 to 40 horse lots boundary fences and roads for each lot in the Coolgardie Shire	\$4,364.25
EFT14870	20-April-2018	Complete Occ Health	Pre-employment medical and drug screen	\$290.00
EFT14871	20-April-2018	Covs Parts Pty Ltd	Supply batteries for semi float trailer hydraulic ramps	\$1,123.08
EFT14872	20-April-2018	Dc Reticulation	Replacement of grass with glass fragments at Kambalda Pool	\$3,156.40
EFT14873	20-April-2018	Eco Springs	Servicing of Drinking water coolers	\$600.00
EFT14874	20-April-2018	Emerge Technologies	March Services	\$6,385.25
EFT14875	20-April-2018	Goldfields Electrical Contractors Pty Ltd	Submetering KCRF Cafe and Daycare areas	\$7,671.40
EFT14876	20-April-2018	Goldfields Truck Power Pty Ltd	Supply oil filters for service on mitsy canter truck	\$133.16
EFT14877	20-April-2018	Goodnews Newsagency	March 2018 Daily newspapers for shire offices	\$152.70
EFT14878	20-April-2018	Griffin Valuation Advisory	Professional valuation services, additional work and disbursements	\$13,438.94
EFT14879	20-April-2018	Hunter Holdings Pty Ltd	Refill potable water tanks at Coolgardie and Kambalda Refuse Sites	\$638.00
EFT14880	20-April-2018	It Vision	It Vision - Pensioner Work	\$2,447.50
EFT14881	20-April-2018	J. Blackwood & Son Limited	Shackles for trailer	\$147.07
EFT14882	20-April-2018	Jason William Cleeland	Change of filter for reclaim water and order 2 new filters	\$451.00
EFT14883	20-April-2018	Kalgoorlie-Boulder Cemetery Board	Assistance to prepare and burial of gravesite	\$500.00

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 April 2018 to 30 April 2018**

Chq/EFT	Date	Name	Description	Amount
EFT14884	20-April-2018	Kambalda East Deli	Briefing Session Catering	\$180.00
EFT14885	20-April-2018	Landgate	Gross rental valuations	\$103.85
EFT14886	20-April-2018	Marketforce	Ad for Records Coordinator	\$1,031.78
EFT14887	20-April-2018	Mcleods Barristers And Solicitors	Lease: Kambalda Community Recreation Facility, CSSU	\$4,520.54
EFT14888	20-April-2018	Morans Store Pty Ltd	Monthly purchases for March 2018	\$713.07
EFT14889	20-April-2018	Netsight Pty Ltd	April 2018 Myosh monthly subscription	\$326.70
EFT14890	20-April-2018	Northstar Asset Pl T/A Artistralia PI	March Summer movie series MONSTER TRUCKS Coolgardie screening	\$720.00
EFT14891	20-April-2018	Nowlan Grading	250 hours grader hire - Ladyloch Rd, Coolgardie	\$24,139.50
EFT14892	20-April-2018	Office National	Office Supplies for the Coolgardie Rec Centre	\$182.25
EFT14893	20-April-2018	Oil & Spice Cafe	Catering for meeting Tuesday 23rd January 2018	\$247.50
EFT14894	20-April-2018	Pacific Brands Workwear Group Pty Ltd	Corporate uniform	\$57.81
EFT14895	20-April-2018	Resources Trading Hub	Onekey Rattle Gun	\$938.50
EFT14896	20-April-2018	Rmm Carpet Cleaning	March 2018 Cleaning of Kambalda East, West and Depot	\$4,537.50
EFT14897	20-April-2018	Rodney Franklin	Reimbursement for vet bill from donation from Fulton Hogan	\$500.00
EFT14898	20-April-2018	Sigma Chemicals	Chlorine x 24 10kg tubs	\$2,559.70
EFT14899	20-April-2018	Southern River Services	Trim large tree in Hunt street in Coolgardie	\$3,410.00
EFT14900	20-April-2018	Spotscreen Pty Ltd	Skin cancer checks for shire staff 2018	\$4,345.98
EFT14901	20-April-2018	Suez Environmental (Sita)	March 2018 monthly waste disposal, residential and commercial	\$17,384.46
EFT14902	20-April-2018	Taps Industries Pty Ltd	Coolgardie Mens Shed - install 1 x fire hose reel	\$11,252.40
EFT14903	20-April-2018	The National Trust Of Australia (Wa) { Perth	Recoup annual building insurance Warden Finnertys Residence, 2017-18	\$982.23
EFT14904	20-April-2018	Threat Protect	Quarterly alarm monitoring	\$889.50
EFT14905	20-April-2018	Toll Ipec Pty Ltd	Freight charges	\$474.98
EFT14906	20-April-2018	Tourism Council Wa	Nomination for GWN7 Top Tourism Towns Awards	\$120.00
EFT14907	20-April-2018	Uniqco Group Of Companies	April Services - Plant and Vehicle assessment	\$3,850.00
EFT14908	20-April-2018	Wa Naturally Publications	Wildflowers of WA	\$92.55
EFT14909	20-April-2018	Westrac Pty Ltd	LHS headlight assembly	\$524.36
EFT14910	20-April-2018	Wml Consultants Pty Ltd	Jobson and Renou Intersection Designs	\$6,765.00
EFT14911	20-April-2018	Woolworths Group Limited	Items for Kambalda Recreation Centre	\$66.10
EFT14912	20-April-2018	Wormald Fire Systems	January 2018 Monthly Inspection and Testing of Fire System	\$390.64
EFT14913	20-April-2018	Westbury Investments	Attending meetings in Perth and trip to Kambalda	\$3,300.00
EFT14914	20-April-2018	Wild West Plant Hire	Water cart and operator for works on lady loch road in coolgardie	\$20,010.00
EFT14915	20-April-2018	Winc Staples	Stationary order	\$938.08
EFT14916	23-April-2018	Admire Painting Services	Painting and patching of water damage to KCRF	\$9,240.00
EFT14917	24-April-2018	Hospitality & Kitchen Needs Pty Ltd	Eswood Smartwash SW500 Dishwasher	\$3,608.00
				<b>\$726,190.00</b>

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 April 2018 to 30 April 2018**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2170	06-April-2018	Public Transport Authority Of Western	Transwa Tickets February 2018	\$776.99
2171	06-April-2018	Shire Of Coolgardie	Unknown Deposit, Please	\$2,968.91
2172	20-April-2018	Public Transport Authority Of Western	Transwa Tickets March 2018	\$1,410.23
2173	20-April-2018	Shire Of Coolgardie	Transwa March 2018	\$226.67
				<b>5,382.80</b>

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**1 April 2018 to 30 April 2018**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD5622.1	10-April-2018	North Superannuation	Payroll deductions	\$641
DD5622.2	10-April-2018	Rest Superannuation	Superannuation contributions	\$323
DD5622.3	10-April-2018	Wa Local Government Superannuation	Superannuation contributions	\$9,678
DD5622.4	10-April-2018	Bt Super For Life - Savings Account	Superannuation contributions	\$574
DD5622.5	10-April-2018	Australian Super	Superannuation contributions	\$1,916
DD5622.6	10-April-2018	Nowlan Superannuation Fund Pty Ltd	Superannuation contributions	\$293
DD5622.7	10-April-2018	Amp Signaturesuper	Superannuation contributions	\$210
DD5622.8	10-April-2018	Tasplan Super	Superannuation contributions	\$229
DD5622.9	10-April-2018	Twu Super	Superannuation contributions	\$211
DD5630.1	11-April-2018	Taps Industries Pty Ltd	Tender# 06/16. Work carried out	\$520
DD5643.1	24-April-2018	North Superannuation	Payroll deductions	\$641
DD5643.2	24-April-2018	Rest Superannuation	Superannuation contributions	\$329
DD5643.3	24-April-2018	Wa Local Government Superannuation	Superannuation contributions	\$9,690
DD5643.4	24-April-2018	Bt Super For Life - Savings Account	Superannuation contributions	\$607
DD5643.5	24-April-2018	Australian Super	Superannuation contributions	\$1,965
DD5643.6	24-April-2018	Nowlan Superannuation Fund Pty Ltd	Superannuation contributions	\$301
DD5643.7	24-April-2018	Amp Signaturesuper	Superannuation contributions	\$301
DD5643.8	24-April-2018	Tasplan Super	Superannuation contributions	\$230
DD5643.9	24-April-2018	Twu Super	Superannuation contributions	\$211
DD5622.10	10-April-2018	First Choice Employer Super	Superannuation contributions	\$205
DD5643.10	24-April-2018	First Choice Employer Super	Superannuation contributions	\$205
				<b>\$29,278</b>

**Shire of Coolgardie**  
**Payments by Delegated Authority**  
**March 2018- April 2018**

Reference	Date	Description	Value	Card
	19-March-2018	Qantas Airways Ltd Francesca Flight	\$664.10	
	19-March-2018	Qantas Airways Ltd Francesca Flight	\$627.70	
	19-March-2018	Skywood Nominees Pty CEO	\$99.00	
	19-March-2018	Surveymonkey	\$296.64	
	19-March-2018	Virgin Aust	\$714.01	
	19-March-2018	Virgin Aust	\$9.28	
	20-March-2018	Adobe Acropro Subs Computer Subscriptions	\$22.65	
	23-March-2018	Civeo Pty Ltd	\$381.63	
	23-March-2018	Neverfail Springwtr Kambalda Office	\$53.60	
	23-March-2018	503399Flightcentre.	\$693.50	
	26-March-2018	Civeo Pty Ltd	\$14.99	
	26-March-2018	Civeo Pty Ltd	\$132.20	
	29-March-2018	Woolworths 4329	\$37.00	
	03-April-2018	Caltex Star Mart Coolg Fuel Primer mover - Fuel card wouldn't work	\$250.00	
	05-April-2018	Breathalyser Sales Recalibration of Machine	\$115.50	
	05-April-2018	Office Of Racing Gamin Liquor licence Goldfields Giants Game	\$43.00	
	05-April-2018	Virgin Aust	\$562.00	
	05-April-2018	Virgin Aust 7951500811082 Spring Hill	\$7.31	
	06-April-2018	Daphne Florist Flowers Cr Kippin's Wife	\$125.00	
	09-April-2018	Qantas Airways Ltd (Ec Francesca Flight	\$268.98	
	09-April-2018	Neverfail Springwt Kambalda Office	\$41.47	
	12-April-2018	Shire Of Coolgardie Building Application Kambalda Giants Game	\$213.35	
	13-April-2018	Energy And Mines Austr CEO Professional Development	\$1,344.30	
	13-April-2018	Civeo Pty Ltd Francesca Accomodation	\$381.63	
	16-April-2018	Virgin Aust CEO Professional Development	\$430.00	
	16-April-2018	Virgin Aust CEO Professional Development	\$5.59	
	16-April-2018	Virgin Aust CEO Professional Development	\$6.01	
	16-April-2018	Virgin Aust CEO Professional Development	\$462.00	
	16-April-2018	Virgin Aust	\$330.00	
	16-April-2018	Virgin Aust	\$4.29	
	16-April-2018	Iris Consulting Group CR Karafilis Training	\$149.00	
	16-April-2018	Adobe Acropro Subs Computer Subscriptions	\$86.46	
			\$8,572.19	

**Apr-18**

Payments directly to Shire of Coolgardie	\$ 200.00
Payments to AMPAC debt recovery	\$ 13,116.45
<b>Total received</b>	<b>\$ 13,316.45</b>

Commissions	\$ 1,009.95
Costs	\$ 5,076.43
<b>Total Paid to Ampac</b>	<b>\$ 6,086.38</b>

#### 11.1.4 Shire of Coolgardie Governance Review

<b>Location:</b>	Not Applicable
<b>Applicant:</b>	Not Applicable
<b>File Reference:</b>	NAM
<b>Disclosure of Interest:</b>	The author has no financial interest in this matter.
<b>Date:</b>	16 May 2018
<b>Author:</b>	Manager Administration Services, Bec Horan

#### **Summary:**

That Council receive the Governance Review Report Executive Summary conducted by the Australian Institute of Company Directors.

#### **Background:**

In March this year, Councillors and the management group participated in the Governance Review survey which was conducted by the Australian Institute of Company Directors.

#### **Comment:**

The Report based on the results of the Governance Review were presented to Council and the management group by Peter Aberly from the Australian Institute of Company Directors at the Briefing Session conducted on Tuesday 8<sup>th</sup> May 2018.

In March 2018, the Australian Institute of Company Directors (AICD) commenced a review of the governance activities and arrangements relating to the Shire of Coolgardie.

Members of both the council and management for the Shire of Coolgardie were sent an online survey to complete, which included a set of governance statements (67 for the council member group and 53 for the management group). In addition, all survey participants were asked two supplementary questions seeking suggestions for improving council effectiveness and proposed topics for discussion surrounding this review.

Of the 13 individuals (seven council members<sup>1</sup> and six members of management) invited to participate in the survey, all seven council members (100%) and five members of management (83%) completed it, and the results in this report have been distilled from their responses.

1. Council members are defined to include the President and the Deputy President.
2. Unless otherwise stated, all scores referred to in this report have been calculated out of 5.
3. These statements have been paraphrased to aid the reader. To view the full version of these statements, see Appendix D.

### **Breakdown of assessments**

Overall, 78.3% of the aggregated individual assessments from both the council member and management groups either “mature” or “sound”. Management gave a higher proportion of “sound” assessments than council members did (66.9%, as opposed to council members’ 50.1%), however council members gave more “under developed”, “evolving” and “passable” assessments than management did (24.2%, as opposed to management’s 16.9%).

The average score based on all council member assessments was 3.91, and the comparable figure for management participants was 3.93 (both scores within the “sound” range).

### **Highest and lowest scoring statements**

Those statements that received the highest average council member participant scores related to the following.

- **Council Culture and Dynamics**
  - Statement #34 – open, non-threatening and constructive environment of council meetings (*average score of 4.57*).
  - Statement #37 – council members’ appropriate and effective working relations with management and other staff (*average score of 4.57*).
- **Council Meetings** (Statement #41) – appropriate frequency of council meetings (*average score of 4.57*).
- **The Council and the CEO** (Statement #17) – a productive and constructive working relationship between the Mayor/President and CEO (*average score of 4.57*).
- **Role of the Council** (Statement #6) – clarity around understanding of the role of the council and how this differs from the roles of the CEO and management (*average score of 4.57*).

The lowest average scores from council members related to the following.

**The Council and the CEO** (Statement #19) – an appropriate CEO succession in place (*average score of 2.29*).

**Council Competencies** (Statement #28) – council members’ skills to both ask probing questions and provide guidance to management (*average score of 3.00*).

**Council Size and Mix** (Statement #25) – policies and practices in place to help ensure that council performance is not adversely impacted due to changes in its membership (*average score of 3.14*).

**Induction and Professional Development** (Statement #65) – suitable education and orientation provided to new council members (*average score of 3.14*).

**Community** (Statement #67) – as part of its monitoring and oversight responsibilities, the council addresses the image of the local government it wishes to promote to the community (*average score of 3.14*).

### **Attachments:**

1. Confidential - Shire of Coolgardie - 3 May 2018 **[11.1.4.1]**

### **Consultation:**

Council  
Shire Staff  
Institute of Company Directors

### **Statutory Environment:**

Nil

### **Policy Implications:**

NIL



**Financial Implications:**  
NIL

**Strategic Implications:**  
**Solutions focussed and customer oriented organisation**  
Effective communication and engagement processes  
High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

**That Council receive the Executive Summary of the Governance Review Report April 2018**

**COUNCIL RESOLUTION: #086/18**

**Moved: Councillor, B Logan**  
**Seconded: Councillor, T Rathbone**

**That Council receive the Executive Summary of the Governance Review Report April 2018**

**CARRIED ABSOLUTE MAJORITY 6/0**

*Confidential*

# Report to the Shire of Coolgardie

## *Governance Review*

**April 2018**

**Prepared by:**

Australian Institute of Company Directors

ABN: 11 008 484 197

Level 30, 20 Bond Street

Sydney, NSW 2000

Contact email: [boardservices@aicd.com.au](mailto:boardservices@aicd.com.au)



# Executive Summary

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In March 2018, the Australian Institute of Company Directors (AICD) commenced a review of the governance activities and arrangements relating to the Shire of Coolgardie.

Members of both the council and management for the Shire of Coolgardie were sent an online survey to complete, which included a set of governance statements (67 for the council member group and 53 for the management group). In addition, all survey participants were asked two supplementary questions seeking suggestions for improving council effectiveness and proposed topics for discussion surrounding this review.

Of the 13 individuals (seven council members<sup>1</sup> and six members of management) invited to participate in the survey, all seven council members (100%) and five members of management (83%) completed it, and the results in this report have been distilled from their responses.

## Breakdown of assessments

Overall, 78.3% of the aggregated individual assessments from both the council member and management groups either “mature” or “sound”. Management gave a higher proportion of “sound” assessments than council members did (66.9%, as opposed to council members’ 50.1%), however council members gave more “under developed”, “evolving” and “passable” assessments than management did (24.2%, as opposed to management’s 16.9%).

The average score based on all council member assessments was 3.91, and the comparable figure for management participants was 3.93 (both scores within the “sound” range).<sup>2</sup>

## Highest and lowest scoring statements<sup>3</sup>

Those statements that received the highest average council member participant scores related to the following.

- **Council Culture and Dynamics**
  - Statement #34 – open, non-threatening and constructive environment of council meetings (*average score of 4.57*).
  - Statement #37 – council members’ appropriate and effective working relations with management and other staff (*average score of 4.57*).
- **Council Meetings** (Statement #41) – appropriate frequency of council meetings (*average score of 4.57*).
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- **The Council and the CEO** (Statement #19) – an appropriate CEO succession in place (*average score of 2.29*).

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<sup>2</sup> Unless otherwise stated, all scores referred to in this report have been calculated out of 5.

<sup>3</sup> These statements have been paraphrased to aid the reader. To view the full version of these statements, see Appendix D.

- **Council Competencies** (Statement #28) – council members’ skills to both ask probing questions and provide guidance to management *(average score of 3.00)*.
- **Council Size and Mix** (Statement #25) – policies and practices in place to help ensure that council performance is not adversely impacted due to changes in its membership *(average score of 3.14)*.
- **Induction and Professional Development** (Statement #65) – suitable education and orientation provided to new council members *(average score of 3.14)*.
- **Community** (Statement #67) – as part of its monitoring and oversight responsibilities, the council addresses the image of the local government it wishes to promote to the community *(average score of 3.14)*.

### Participant suggestions

Various suggestions by participants, whether in response to the statements we presented or the supplementary questions, included the following.

- **Professional Development**
  - Training for council members in policy development could be beneficial to equip them with a greater capacity to contribute to policy development that is best suited to their local government *(council member suggestion)*.
  - A greater understanding of policy development would be beneficial *(council member suggestion)*.
  - Council members could consider undertaking personal development to assist with greater interpersonal communications *(council member suggestion)*.
  - A public speaking workshop could be held, to develop confidence *(council member suggestion)*.
  - Cost-effective training for regional local governments could be made available *(council member suggestion)*.
  - A State Government initiative to train and/or mentor senior staff, including CEOs, would be beneficial *(council member suggestion)*.
- **Information Provided to the Council**
  - More work needs to be done with regard to the activity statement, and ensuring that the agenda and minutes are available online on time *(council member suggestion)*.
  - Grammar and proofreading of documents needs significant attention *(council member suggestion)*.
  - Council needs to receive all relevant information at the time of delivery *(council member suggestion)*.
  - At times more information would be of value *(council member suggestion)*.
- **Council Meetings**
  - Council members should prioritise their attendance at significant workshops, such as budget deliberations *(council member suggestion)*.
  - The council needs to spend more time in workshops to deal with the number of projects and issues the local government needs to deal with *(management suggestion)*.
  - Workshop timetables should be adhered to, without having to shuffle dates around *(council member suggestion)*.
- **Meeting Deliberations**
  - Standing orders should be better followed during debate *(council member suggestion)*.

- Council members could exercise their ability to be constructively honest without criticism (*council member suggestion*).
- **Council Member Contribution**
  - There should be greater participation of council members at community events (*council member suggestion*).
  - Sharing of the duties between council members would allow for them to be better advocates to their community (*management suggestion*).
- **Delegations of Authority** – With regard to delegations of authority, it is imperative that officers have a clear understanding of what can be delegated and the extent of authority that they are permitted (*management suggestion*).
- **Human Resources** – The council should work on ways to stabilise and enhance the workforce (*council member suggestion*).
- **Council Image** – There could be a more public/visible and united image of council present in the community (*council member suggestion*).
- **Interactions with State Government** – Additional support from the State Government Dept. of Local Government would be helpful (*council member suggestion*).

### Possible starting points for discussion

Those topics identified by council members for a discussion surrounding this current review included the following.

- KPIs (including the CEO)
- Training for new council members
- Audit requirements
- Feedback and contribution from council members pertaining to the development and revision of key compliance documents
- Budgets and finance
- Country-based training for staff and council members
- Roles and responsibilities of council members
- Compliance.

Those topics proposed by management as their highest priority included the following.

- Understanding financial information
- Finance governance and fiduciary duties
- Decision making (significance of; ethical and with integrity)
- CEO performance management
- Working as a team for robust discussion and debate.

### 11.1.5 Review of Purchasing Delegation

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6027
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	16 May 2018
<b>Author:</b>	Executive Assistant, Elly McKay

#### **Summary:**

This report recommends the review and adoption of amendments to the purchasing delegation in the Shire's Delegations Register.

#### **Background:**

Local Governments are required to keep a register of delegations and to review the delegations at least once every financial year as per section 5.18 and 5.46 of the Local Government Act 1995 ("the Act"). These delegations include those from Council to the Chief Executive Officer (s.5.42 of the Act) and the Chief Executive Officer to other staff (s.5.44 of the Act). Council last reviewed the Delegations Register in March 2018.

#### **Comment:**

There have been various staffing and positional changes within the Shire since the last review and the attached amendments are proposed to align with these changes within the organisation. The recommended changes to the Register of Delegations are attached and the proposed changes are summarised below;

Remove

- (c) Visitor Services Officer

Additions

- (c) Team Leader Reaction & Community Development

#### **Attachments:**

1. Purchasing Delegation Attachment [11.1.5.1]

#### **Consultation:**

James Trail, Chief Executive Officer  
Bec Horan, Manager Administration Services

## **Statutory Environment:**

Local Government Act 1995

### **5.18. Register of delegations to committees**

A local government is to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

### **5.42. Delegation of some powers and duties to CEO**

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

### **5.44. CEO may delegate powers and duties to other employees**

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
  - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
  - (b) the exercise of that power or the discharge of that duty by the CEO's delegate,are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) —  
***conditions*** include qualifications, limitations or exceptions.

### **5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

## **Local Government (Administration) Regulations 1996**

### **19. Delegates to keep certain records (Act s. 5.46(3))**

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

- (a) how the person exercised the power or discharged the duty; and
- (b) when the person exercised the power, or discharged the duty; and
- (c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

### **Policy Implications:**

#### **Pre- procurement Requirements**

Where possible, unless by Council resolution, or by requirement of legislation, Officers will follow the following minimum guidelines for inviting quotes prior to purchasing any good or service.

Purchase Value	Quotes Required (minimum)
Less than \$1,000	1 Verbal Quote
\$1,000 - \$10,000	1 itemised written Quote
\$10,000 to \$30,000	2 itemised written Quotes
\$30,000 to \$100,000	3 itemised written Quotes
\$100,000 to \$150,000	3 detailed quotes authorised by the CEO
\$150,000 and over	Tender

### **Financial Implications:**

Nil

### **Strategic Implications:**

#### **Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

### **Officer Recommendation:**

**That Council, endorses the amendments to the Purchasing Delegation addition of Team Leader Recreation and Community Development.**

### **COUNCIL RESOLUTION: #087/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, S Botting**

**That Council, endorses the amendments to the Purchasing Delegation addition of Team Leader Recreation and Community Development.**



**CARRIED ABSOLUTE MAJORITY 6/0**

Delegation Number

## 1.1.20 Purchasing

Legislative Power

Local Government Act 1995 (Section 5.42)

Delegate

Chief Executive Officer

Policy Reference

The Chief Executive Officer is delegated authority to ensure all guidelines stated in the purchasing policy are adhered to by all members of staff who have been delegated the authority by the Chief Executive Officer.

*The Chief Executive Officer in exercising authority under Section 5.44 of the Local Government Act 1995 has delegated this power/duty to:*

- |  |          |
|--|----------|
| • Deputy Chief Executive Officer                 | \$50,000 |
| • Works and Services Supervisor                  | \$20,000 |
| • Manager Recreation & Community Services        | \$10,000 |
| • Works and Services Leading Hand                | \$10,000 |
| • Mechanic                                       | \$10,000 |
| • Coordinator Waste Services                     | \$10,000 |
| • Manager Administration Services                | \$10,000 |
| • Coordinator Administration Services            | \$5,000  |
| • Executive Assistant to CEO                     | \$5,000  |
| • Senior Finance Officer                         | \$5,000  |
| • Team Leader Recreation & Community Development | \$2,000  |
| • Swimming Pool Coordinator                      | \$1,000  |
| • Senior Ranger / Compliance Officer             | \$500    |

*Such delegation applies to each officer for his/her area of responsibility.*

## RECORDING REQUIRMENTS

- Section 5.46(3) – Local Government (Administration) Regulation No 19.
- Purchase Order Module

### 11.1.6 Mobile Garbage Bin Supply - Kambalda and Coolgardie Townsites

<b>Location:</b>	Coolgardie and Kambalda Townsites
<b>Applicant:</b>	Shire of Coolgardie
<b>File Reference:</b>	NAM5978
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	04 April 2018
<b>Author:</b>	Waste Co-ordinator, Steven Forward

#### **Summary:**

For Council to consider the supply and delivery a minimum of 2400 x 240 litre bins for Coolgardie and Kambalda residents at a cost to Council of \$115,417.76 (ex GST).

#### **Background:**

The Shire of Coolgardie is committed to the provision of a kerbside Mobile Garbage Bin (MGB) collection and disposal service. The policy is designed to ensure the delivery of an environmentally sustainable and economically viable waste collection service. Currently the Shire utilises the services of SUEZ for the supply of bins and waste management to the residents of Coolgardie and Kambalda.

The collection of rubbish is regulated under the Waste Avoidance and Resource Recovery Act 2007. The collection of domestic rubbish is the responsibility of the Shire of Coolgardie and objectives include: the provision of an economical and efficient refuse collection service to each residential property and to encourage waste minimisation principles to be implemented.

Of consideration is bin colour: As per email received from Lindsay Gardner (Mastec) dark green bins contain 30% recycled content for which Mastec offer a very competitive price of \$31.00 per bin ex-factory for the dark green body with a red lid. Light blue requires Mastec to use 100% virgin material and the masterbatch for light blue is more expensive than dark green. The cost differential is an extra \$6.20 per bin for light blue body. Light blue would contradict the AS4123 Australian Standard for bin and lid colours and may confuse residents between Kalgoorlie who utilise light blue with a yellow lid for recycling. Using Light blue bins would cost an extra \$16368 (inc GST).

#### **Comment:**

The Shire has previously approached SUEZ whom declined the offer to sell to the Shire their bins. The benefits for buying bins include:

- bin audits will enable serial numbers to match addresses,
- the bins (green base with red lids) will be hot-stamped with the Shire logo,
- the bins meet Australian Standards and most Shires own their own supply of bins.

**DEFINITIONS:**

Mobile Garbage Bin (MGB): refers to the 240L waste bin to be provided and owned by the Shire of Coolgardie.

Bin Replacement Fee: fee set by Council outlined in the Shire's Schedule of Fees and Charges.

- The Shire will provide the first Mobile Garbage Bin (MGB) to all new properties with the collection service being paid for annually as a separate charge on the annual rates notice.
- MGB repairs such as fixing damaged lids, hinges, wheels and axles in most cases will be provided at no additional charge.
- Replacing stolen or missing bins will incur a bin replacement fee. The Shire will replace a stolen or missing MGB for the fee outlined in the Schedule of Fees and Charges adopted by Council each financial year.
- The resident/ratepayer must submit the Shire's Bin Service Form and pay the fee prior to the Shire replacing a stolen or missing MGB. The waste MGB's are the property of the Coolgardie Shire and shall remain with the premises to which it is allocated. If a change of occupancy or ownership occurs, the MGB's must remain with the property. It is the responsibility of the land agent/owner to ensure that if a rental tenant changes, the bins stay at the property.
- Multiple MGB's can be supplied upon the resident/ratepayer's request and will incur an additional service charge outlined in the Schedule of Fees and Charges adopted by Council each financial year.

The Shire of Coolgardie sent out requests to – Mastec Australia, Trident Plastics & Wheelie bins (Perth, SULO). We received two quotes from Mastec Australia and Trident Plastics. Quoted pricing includes the delivery of bins to the Shire Depots and the roll-out and recording of the bin serial numbers against the house address.

**Attachments:**

1. Trident Plastics 240 L- Green- MG B- Datasheet-v 2016 [11.1.6.1]
2. Trident Plastics Spare- Parts- List-20171 [11.1.6.2]
3. Mastec image 009 [11.1.6.3]
4. Mastec image 010 [11.1.6.4]
5. SOC logo NO BG Web [11.1.6.5]

**Consultation:**

Mr Steven Forward  
Mr Lindsay Gardner – Mastec Australia  
Mr David Blakely – Trident  
Mr Graham Boote – SUEZ

**Statutory Environment:**

Waste Avoidance and Resource Recovery Act 2007.

**Policy Implications:**

As per Council's Fees and Charges.

**Financial Implications:**

The purchase of the bins and rollout will be funded from the Plant Reserve Account. It is estimated the cost will be \$115,500

**Strategic Implications:****Cohesive and engaged community**

Develop a cohesive approach to community development across the Shire.

**Diversified and strengthened local economy**

Establish and strengthen partnerships with industry.

**Solutions focussed and customer oriented organisation**

Development of Shire's resources to provide optimum benefit to the community

**Voting Requirement:** Simple Majority

**Officer Recommendation:**

That Council,

1. Award Mastec Australia the purchasing programme to supply and deliver 2400 x 240 litre bins to the residents of Coolgardie and Kambalda. Mastec Australia to ensure;
  - a. All bins will have serial numbers to match addresses,
  - b. All bins will be hot-stamped with the Shire logo,
2. Authorise a transfer of \$115,500 from the plant reserve for the purchase of 2400 x 240 litre bins
3. Authorise a budget amendment of \$115,500 to increase expenditure to job number C1050 – 240 Litre Bins

**COUNCIL RESOLUTION: #088/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, S Botting

That Council,

1. Award Mastec Australia the purchasing programme to supply and deliver 2400 x 240 litre bins to the residents of Coolgardie and Kambalda. Mastec Australia to ensure;
  - a. All bins will have serial numbers to match addresses,
  - b. All bins will be hot-stamped with the Shire logo,
2. Authorise a transfer of \$115,500 from the plant reserve for the purchase of 2400 x 240 litre bins
3. Authorise a budget amendment of \$115,500 to increase expenditure to job number C1050 – 240 Litre Bins

**CARRIED ABSOLUTE MAJORITY 6/0**



## 240 Litre MGB

### QUALITY

- SAI Global Certified Product AS 4123 (SMK40411)
- SAI Global Recognised Laboratory AS4123.5 (40119)
- ISO 9001 Quality Management Systems
- ISO 14001 Environmental management Systems
- Injection Moulded HDPE
- UV Stabilized
- Chemical and odour resistant
- Heat and frost resistant
- Solid rubber tyre wheels (removable)
- Heavy duty nickel plated steel axle
- Maximum Nominal Load 96kg
- Maximum Mass 110kg



**Australian Standard**

AS4123 Parts 1, 5, 6 & 7  
80, 120, 140, 240L MGB



### FLEXIBILITY

- Hot Stamping of bin body or lid
- Thermal Printing QR or barcode
- RFID and weighing compatible
- Bin body recycled content

### COLOURS

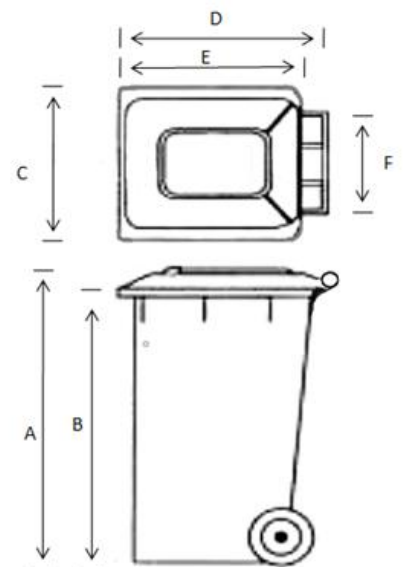
- Full range of colours to suit your needs

### DELIVERY

- Australia Wide

### WARRANTY

- 10 Year manufacturing warranty\*
- \* subject to terms and conditions of sale.



Weight (approx) 12.2kg    A. 1060mm    D. 730mm  
Volume: 240 Litres    B. 1005mm    E. 660mm  
Wheel Diameter: 200mm    C. 580mm    F. 410mm

Contact Trident for a Quote or to discuss your needs!

[bins@tridentaustralia.com](mailto:bins@tridentaustralia.com)

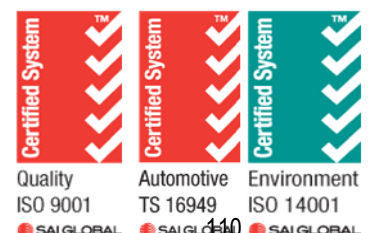
[www.tridentaustralia.com](http://www.tridentaustralia.com)

**Trident Plastics (SA) Pty Ltd**

589 Torrens Road, St Clair South Australia 5011

Phone +61 8 8444 6246

Shire of Coolgardie Ordinary Council Meeting 22 May 2018



SAI GLOBAL    SAI GLOBAL    SAI GLOBAL



## Spare Parts List 2017



### Lids

2 Wheel - 80, 120, 140, 240, 360 Litre  
4 Wheel - 660, 1100 Litre

### Wheels

2 Wheel - 200mm 80, 120, 140, 240 Litre  
2 Wheel - 250mm 360 Litre  
4 Wheel Swivel - 660, 1100 Litre  
4 Wheel Swivel (with brake) - 660, 1100 Litre

### Hinge Pins

2 Wheel - 63mm, 75mm  
4 Wheel - 98mm

### Axles

80 Litre - 424mm  
120 Litre - 460mm  
140 Litre - 495mm  
240 Litre - 552mm  
360 Litre - 552mm Solid

### Miscellaneous

Drain Plug and Seal (4 wheel bin)  
RFID Tag (UHF)  
Hot Stamping  
Thermal Printing

Contact Trident for a Quote or to discuss your needs!

bins@tridentaustralia.com

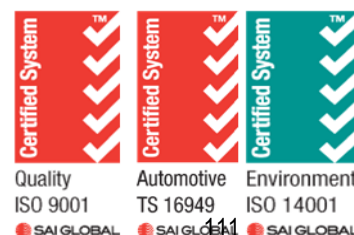
[www.tridentaustralia.com](http://www.tridentaustralia.com)

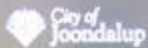
**Trident Plastics (SA) Pty Ltd**

589 Torrens Road, St Clair South Australia 5011

Phone +61 8 8444 6246


Shire of Coolgardie Ordinary Council Meeting 22 May 2018





Shire 102 Coolgardie Ordinary





WASTES

NO FLAMMABLE LIQUIDS, HOT ASHES,  
TYRES, STYROFOAM, RUBBLE,  
STEEL OR TIMBER PIECES

The image shows a green recycling bin with a central label. Above the label, the word 'WASTES' is stamped in a large, bold, sans-serif font. The label itself contains two lines of text: 'NO FLAMMABLE LIQUIDS, HOT ASHES, TYRES, STYROFOAM, RUBBLE, STEEL OR TIMBER PIECES' and 'CITY OF KALGOORLIE-BOULDER'. The bin has two handles on the sides and a latch at the bottom.

CITY OF  
KALGOORLIE-BOULDER

113 Shire of Coolgardie



### 11.1.7 Differential Rating for 2018/19 Financial Year

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6023
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 May 2018
<b>Author:</b>	Martin Whitely, Consultant

#### **Summary:**

This report recommends that Council commence the process for differential rating to be applied during the 2018/19 financial year.

#### **Background:**

The rating system imposed under the Local Government Act 1995 is primarily based on two types of property valuations, Unimproved Value (UV) and Gross Rental Value (GRV).

The Unimproved Value of land is its market value under normal sales conditions assuming that no structural improvements have been made. Land within the Perth Metropolitan Region and town sites through Western Australia is assessed on the “site value” basis which included merged improvements with examples including draining, filling, excavation, grading and retaining walls. Each year, the Valuer General determines the unimproved values of all land in the State.

GRV means the gross annual rental that the land might reasonably be expected to realise if let on a tenancy from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land.

As a rule of thumb in non-metropolitan Councils, properties located within a town site, whether developed or not, are rated on a GRV basis while rural properties are rated on a UV Basis. Mining Tenements generally fall under the UV valuation system.

Differential Rating is when different classes of land within the same valuation methodology are rated at different levels, i.e. as in this proposal, when mining tenements and rural agricultural lands are both rated within the UV Methodology but at differing cents in the dollar. It is a requirement under section 6.36 of the Local Government Act 1995 that a local government is to give local public notice of its intention to apply a differential rate category before the differential rate is imposed. It should be noted that if the highest cent in the dollar rate imposed is **more than double** the lowest, there is a requirement that Ministerial approval is sought.

#### **Comment:**

It is intended to recommend differentially rating assessments within the UV categories.

Council must consider the services it has historically provided and determine whether the services and the level of service should continue into the next financial year.

In my opinion, one of local government's biggest challenges is to provide quality services and infrastructure. Not only is a Council expected to maintain the current level of infrastructure and services provided, but there is usually an expectation from the community to provide additional infrastructure and services. Therein lays the challenge, to effectively manage the current level of infrastructure and services, as well as having the capacity to implement and maintain new infrastructure and services and to do so with sustainable rate increases and affordable whole of life costing models for a 10-year period and beyond.

The differential between mining and rural/pastoral recognised an anomaly in valuations that occurred some time ago. The valuation of rural values is set at a state-wide level and it is believed is not a true reflection of the value of rural properties in this Shire. The adoption of a lesser rate for the rural/pastoral properties is aimed at addressing this inequity.

A concession for 'Bona fide' prospectors has been offered previously for those holding a Department of Transport certificate and has been afforded on mining leases rated as UV Mining. The concession was introduced following consultation with the community at a series of stakeholder meetings. Council have the ability to grant this, or other concessions when adopting the Annual Budget (or should they choose to at a later date) by way of absolute majority as per section 6.47 of the Local Government Act 1995.

The statement of **Rates Objectives and Reasons** details Council's rationale for the setting of rates and is attached for Council information and comment.

**Attachments:**

1. DLG Circular 03-2015 [11.1.7.1]
2. Rates Objectives & Reasons 2018-19 [11.1.7.2]

**Consultation:**

James Trail, Chief Executive Officer  
Council

**Policy Implications:**

Nil

**Financial Implications:**

There are no financial implications relating to this item. The Financial Report is information only.

**Strategic Implications:**

**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

**Voting Requirement:**

Absolute Majority

**Officer Recommendation:**

That Council,

1. Endorse the imposition of differential rates for mining tenements and rural holdings in those areas in which Unimproved Property Values (UV) apply and;
2. Endorse the Rates Objectives and Reasons as tabled, and
3. Give Local Public Notice of the proposal to impose differential rates in the 2018/19 financial year for a minimum period of 21 days, and
4. Table any submissions received for Council consideration during the 2018/19 Annual Budget process.

**COUNCIL RESOLUTION: #089/18**

Moved: Councillor, N Karafilis

Seconded: Councillor, B Logan

That Council,

1. Endorse the imposition of differential rates for mining tenements and rural holdings in those areas in which Unimproved Property Values (UV) apply and;
2. Endorse the Rates Objectives and Reasons as tabled, and
3. Give Local Public Notice of the proposal to impose differential rates in the 2018/19 financial year for a minimum period of 21 days, and
4. Table any submissions received for Council consideration during the 2018/19 Annual Budget process.

**CARRIED ABSOLUTE MAJORITY 6/0**



Our Ref: 200-06#02; E1509882

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>O</sup> 03-2015

**MINISTERIAL APPROVAL OF DIFFERENTIAL GENERAL RATES AND MINIMUM PAYMENTS FOR 2015-16**

By this time of year, budget preparations are well underway for the 2015-16 financial year. I would like this opportunity to remind local governments of their responsibility under the *Local Government Act 1995* for determining proposed differential general rates, and the process to apply for Ministerial approval (if required).

Once the budget deficiency has been ascertained in the context of the strategic community plan and corporate business plan, a rating strategy and proposed differential general rates in the dollar can be determined. Rates should not be increased by a fixed amount without due consideration of the deficiency.

Before local public notice is given, proposed rates should be decided by council (not the chief executive officer). At this time, the objects and reasons providing justification for each differential general rate or minimum payment should also be endorsed. It is important that these provide sufficient supporting information to electors and ratepayers, or local governments may be asked to readvertise.

In accordance with the Act, public notice cannot occur until after 1 May each year. The submission period must be a minimum of 21 days, with the first day being the day after the publication date.

Once the submission period has closed, and any submissions have been dealt with by council, Ministerial approval must be sought for any differential general rates:

- that are more than twice the lowest proposed; or
- if there are minimum payments on more than 50% of vacant properties.

A budget cannot be adopted until approval has been received.

Gordon Stephenson House  
140 William Street Perth WA 6000  
GPO Box R1250 Perth WA 6844

When submitting applications for approval, the application forms and all relevant information must be provided. This includes a copy of the council resolution, public notice, and any submissions received.

It is important that applications are made with sufficient lead time for Ministerial approval to be given (a minimum of three weeks) to enable the council to then meet and adopt its budget prior to 31 August.

Local governments must also comply with the following:

- differential general rates cannot be imposed on the basis of characteristics other than zoning, land use or vacant land;
- local governments should consult individually with ratepayers when there is only a small number (thirty or less) affected by a significant change to their rates; and
- rates which require approval by the Minister must be approved before they are adopted.

The applicable policies, application forms, a webinar (training video) about the processes to be followed and relevant circulars are available on the department's rating policies web page at: <http://dlg.wa.gov.au/Content/LG/RatingPolicies/Default.aspx>.

Please contact the department for assistance on 6551 8700 or email [info@dlgc.wa.gov.au](mailto:info@dlgc.wa.gov.au)



Jennifer Mathews  
DIRECTOR GENERAL

13 April 2015

## Shire of Coolgardie Rates Objectives and Reasons 2018/19

In accordance with Section 6.36 of the Local Government Act 1995 and the notice of Councils intention to levy Differential Rates for the 2018/19 financial year, the following are estimated Differential Rates and Minimum Payments for the Shire of Coolgardie and the Objects and Reasons for these Differential Rates.

Classification	Rate in Dollar (Cents)	Minimum Rate (\$)
UV - Mining	22.4623	\$445
UV - Rural	11.2613	\$697

The figures shown above are estimates and may change as part of Council's deliberations after consideration of any submissions received.

### OVERALL OBJECTIVE

The rate in the dollar is calculated to provide the shortfall in income required to enable Council to provide necessary works and services, to maintain assets and provide for future asset needs.

The overall objective of the proposed rate in the dollar and minimums in the 2018/19 Budget is to provide for the net funding requirements of Councils Operational and Capital Budget. The **estimated** rates in the dollar indicated above are based on a **1.9%** increase on the previous year rate in the dollar.

The basis for the calculation of Rates is either the Gross Rental Value (GRV) or Unimproved Value (UV) for each individual property and these valuations are provided by the Valuer General's Office.

### Unimproved Values (UV)

The differential between mining and rural/pastoral recognised an anomaly in valuations that occurred some time ago. The valuation of rural values is set at a state wide level and it is believed is not a true reflection of the value of rural properties in this Shire.

The adoption of a lesser rate for the rural/pastoral properties is aimed at addressing this inequity.

The lower minimum for Mining UV recognises the high number of small prospecting and exploration leases which are important to the community both to maintain the historical link to the community of the small prospector and miner.

In the 2017/18 financial year concessions for two categories of rateable properties were endorsed on application and meeting a certain criteria as follows;

- Rural Use – applicants who are paying rates in the UV Pastoral/Rural category may apply for a concession if they can show that their property is being used for rural pursuits and not for activities relating to or supporting mining or other commercial purposes.
- Bona Fide Prospectors – applicants with rates in the UV Mining category may apply for a concession if they hold a certificate from the Department of Transport to support their application.

Council will again consider such concessions when adopting the 2018/19 Annual Budget.



**Gross Rental Values (GRV)**

The four categories of GRV properties, dependent on land use and zoning are;

- Residential
- Commercial
- Industrial
- Vacant Land

It is proposed that all properties using GRV as the basis for rating will attract the same rate in the dollar and minimum rates. The reasoning for this is that the same services are provided for all. Where there has been a business decision by property owners to locate activities outside the town site boundaries to undertake an activity which could be located within the town site, the services provided by the Shire remain the same. The cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners.

The Shire of Coolgardie are committed to manage the current level of infrastructure and services, as well as having the capacity to implement and maintain new infrastructure and services and to do so with sustainable rate increases and affordable whole of life costing models.

### 11.1.8 Shire of Coolgardie Trust Account

<b>Location:</b>	Nil
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM6026
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	18 May 2018
<b>Author:</b>	Martin Whitely, Consultant

#### **Summary:**

This report recommends that Council consider transferring funds from trust to reconcile back the trust bank account balance and trust module in Synergy Soft.

#### **Background:**

In October 2017 Moore Stephens made comment in their monthly reporting to the Chief Executive Officer ("CEO") that the trust ledger did not reconcile back to the trust control account at the end of the period and in subsequent reports to the CEO similar comments have been made. In January 2018 a reconciliation of the trust module and associated ledger accounts commenced and identified that many trust balances dated back prior to the financial year ending 30 June 2008.

Currently there is a variance of \$22,875.98 between the trust bank account and trust control accounts, while the variance between the trust bank account and trust item listing is \$2,041.15.

#### **Comment:**

While the current variance of is \$22,875.98 is significant, the variance is largely attributable to a large number of building applications that were incorrectly processes and this issue is being rectified now. In previous months there has only been a small variance between the general ledger balance and the cash held in trust of around \$2-3k. However, the issue remains that there are many items currently held in trust that are no longer required to be held in trust and/or have been placed into the trust in error. The purpose of the exercise was to determine what items should be held in trust and transfer the balance of these funds out of the trust accounts.

In the Trust Reconciliation Report attached it shows the trust account balances in the accounting system and the balance of all funds held in trust is \$217,923.75. Of this amount I have recommended that \$116k is transferred out of trust and transferred predominately into reserve accounts. I have recommended that \$70,545 be transferred in the Land & Building Reserve. This could have been one of several reserve accounts, however for ease of future reference I have suggested that all transfers are made to this reserve. In addition to the \$116k a further \$2,041 is required to be transferred from the trust bank account balance of \$219,964.90 to reconcile back the trust account ledger and control accounts.

Currently there are over 500 trust accounts. This is far too many. Once the trust accounts have been reconciled then only a handful of trusts (less than 10) will be utilised on a regular basis. This will ensure that the process of balancing the trust going forward is a much easier process.

### Rationale

There are many trust accounts that have a balance brought forward from 30 June 2008. It is a very difficult exercise to determine what items actually make up this balance brought forward as they could relate to many years prior to 2008. In most instances the assumption is made that where there is a balance brought forward from 30 June 2008, these funds can be transferred out of the trust into either reserves or general revenue. All other items have been accessed on an individual basis after 30 June 2008.

It is likely that some items recommended to be transferred out of trust and into reserves and/or general revenue may need to be refunded at some stage in the future. These items are likely to be negligible in the scheme of things, however there will be sufficient provision made in future budgets and/or to transfer funds out of the reserves where the funds went into in the first place to cover any of these costs.

Below is a summary of some of the larger trust discrepancies highlighted in the report.

### Unknown Deposits

There are a significant amount of transactions in this trust account. This is the account predominately where if a deposit has been received and someone is unsure what it relates to then it has been transferred into trust. This is not a good practise and will be addressed going forward.

The current balance of this trust account is \$83,703.

Some items are easily identified and can be transferred out of this account. Such items include pool subsidies received in the 2011/12 financial year and debtor payments that have been incorrectly allocated.

In addition to the above accounts there are approximately \$52k in funds in this account that appear to relate to either rate assessments or rate refunds for dead tenements. Of the \$52k, \$16,687 relates to the 2017/18 financial year and these amounts should be relatively easy to allocate to the correct assessments. Some other deposits relate back to 2010.

It is likely that much of the balance of funds receipted in the trust account may have already been receipted against the assessment, however the funds have never been cleared. That being the case it would be expected that a fair portion of these funds can be transferred back into general funds, however this will require further investigation prior to Council having the confidence to transfer these funds.

There are also a number of other trust accounts set up that have various one off unknown deposits. Once again many of these may relate to unknown payments for rate assessments, however there are a significant number of other unrelated deposits that can be transferred out of these various accounts.

### State Basket Ball League

The current balance of this trust account is \$38,947.

The balance is made up predominately of sponsorship received (and some ticket sales) dating back to 2012 for the annual basketball match hosted by the Shire. These funds should have been transferred out of trust and into general revenue for each event.

My thoughts were that the Shire could allocate \$13k towards this year's event and keep the balance in trust which would ensure that \$13k could be allocated to future events in 2019 & 2020 which covers a significant portion of the event costs.

### Community & Sporting Club Bonds

There are a number of various bonds held in trust (many dating back prior to 2008) for various bonds charged for clubs. These amounts come to \$7,208 and I have recommended that the amounts be held as restricted funds in the 2018/19 Annual Budget for Council to allocate to various community clubs and organisations on request.

### Housing Bonds

There are a significant number of housing bonds held in trust dating back prior to 2008. An updated inventory of current tenanted properties has been collated and excess funds will be transferred out of those properties that are no longer tenanted. It is also a requirement for all bond money to be lodged with the Bond Administrator as soon as possible and no later than 14 days after receipt of the money. This process will be followed for all future housing bonds received.

### Childcare Card Access Bonds

There are in excess of 100 different trusts set up where bonds have been charged for childcare access. There is no reason why individual trust accounts need to be set up and going forward all bonds will be allocated to the one account. The amount held in trust for these deposits is only minor (\$2,850) and I have recommended that all cards issued prior to 30 June 2011 are written off. The remainder of the cards will remain in trust until a full card reconciliation is completed and a small provision will be made in the 2018/19 budget to allow for any cards written off in error.

### Gym Card Access Bonds

Similar to the childcare access cards there are a significant number of different trusts set up where bonds have been charged for gym access. All cards issued prior to 2010 will be written off. The amount of \$240 is not material.

### **Attachments:**

1. Attachment 1 - Trust Synergy Report as at 18 May 2018 [11.1.8.1]
2. Attachment 2 - Trust Reconciliation - 18 May 2018 [11.1.8.2]

### **Consultation:**

James Trail, Chief Executive Officer

### **Policy Implications:**

Nil

### **Financial Implications:**

The recommendations in this report will have a significant positive financial impact for the Shire in that the recommendations propose to release funds from trust and distribute these funds to reserve funds and operating revenue.

### **Strategic Implications:**

#### **Solutions focussed and customer oriented organisation**

Development of Shire's resources to provide optimum benefit to the community

**Voting Requirement:**

Simple Majority

**Officer Recommendation:**

That Council, Authorises the Chief Executive Officer to implement the recommendations as tabled in the Trust Reconciliation Report.

**COUNCIL RESOLUTION: #089/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, B Logan

That Council,

- 1) Authorises the Chief Executive Officer to implement the recommendations as tabled in the Trust Reconciliation Report.
- 2) All funds transferred to be restricted by nature and shown accordingly in the Annual Financial Statements.
- 3) Request the CEO advertise by public notice for 21 days for unclaimed monies.

**CARRIED ABSOLUTE MAJORITY 6/0**

Trust Number	Type Description	Name	Applic Number	Total Balance
T0	MISCELLANEOUS MONIES HELD	Goldfields Zone LGMA		127.85
T1	MISCELLANEOUS MONIES HELD	Holland Track		3600.00
T2	BCITF TRAINING FEES	BCITF		6282.12
T3	BUILDERS REGISTRATION LEVY	BUILDERS REGISTRATION BOARD LEVY		2739.15
T4	MISCELLANEOUS MONIES HELD	COMMUNITY TRUST ESTATE		1787.48
T5	MISCELLANEOUS MONIES HELD	Coolgardie Honour Roll		411.00
T6	HELD ON BEHALF OF CLUBS	Coolgardie Swimming Club		1570.00
T7	HELD ON BEHALF OF CLUBS	Coolgardie Tennis Club		-59.00
T8	MISCELLANEOUS MONIES HELD	Coolgardie Youth Project		797.00
T9	MISCELLANEOUS MONIES HELD	Faye Hills		86.00
T10	BONDS	House Bonds		3370.00
T11	HELD ON BEHALF OF CLUBS	Kambalda Triathlon Club		261.00
T13	MISCELLANEOUS MONIES HELD	Mincor		40.00
T15	MISCELLANEOUS MONIES HELD	Rec centre- Coolgardie Day Float		250.00
T16	MISCELLANEOUS MONIES HELD	Tidy Towns - Coolgardie		850.00
T17	MISCELLANEOUS MONIES HELD	UNCLAIMED RATES REFUNDS		1599.28
T18	MISCELLANEOUS MONIES HELD	Unders / Overs		2360.20
T19	MISCELLANEOUS MONIES HELD	UNKNOWN DEPOSITS		83702.96
T20	BONDS	widgemooltha tavern bond		1000.00
T22	BONDS	Ms Daphne kake		500.00
T25	BONDS	Betty Snow		150.00
T26	BONDS	Mathew Jamieson		20.00
T27	BONDS	KAMBALDA JUNIOR FOOTBALL		500.00
T28	BONDS	ELIZABETH DAVIE		20.00
T29	BONDS	Bryony Mckeown		20.00
T33	BONDS	Mark Eastley		20.00
T35	BONDS	SIMON SHERIDAN		55.00
T38	BUILDERS REGISTRATION LEVY	Jacinta Dimer		70.00
T39	BONDS	CAPS SCHOOL		312.00
T40	BONDS	Travis Hill		20.00
T41	BONDS	ANDREW PALLATINA KEY DEPOSIT		20.00
T44	BONDS	G Petersen		55.00
T50	BONDS	Ray Bailey		50.00
T53	BONDS	Rhiannon Abery		25.00
T54	BONDS	Joanne Ashworth		25.00
T57	BONDS	Nana Atta-Danso		25.00
T58	BONDS	Tina Fillippi		25.00
T63	BONDS	Kris Johnstone		25.00
T64	BONDS	Kristy Russell		25.00
T65	BONDS	Bernadette Christie		25.00
T67	BONDS	kristen Matenga		50.00
T68	BONDS	Simone Dean		25.00
T72	BONDS	Amy Ballard		25.00
T73	BONDS	Jessica Said		25.00
T74	BONDS	Chelsea Murray		25.00
T76	BONDS	Dianne Trahair		50.00
T77	BONDS	Mackenzie Stutley		25.00
T78	BONDS	Tamlyn Taylor		25.00
T79	BONDS	Sarah Louise Tipple		25.00
T80	BONDS	Larissa Gow		25.00
T85	BONDS	Helen Rahn		25.00

Trust Number	Type Description	Name	Applic Number	Total Balance
T86	BONDS	Tracey Rathbone		25.00
T88	BONDS	Kathryn Ure		25.00
T90	BONDS	Cherie PLane		25.00
T94	BONDS	Lori Campbell		25.00
T95	BONDS	Megan Jerrey		25.00
T99	BONDS	ray bayley		50.00
T100	BONDS	Ray Bailey		50.00
T101	BONDS	CAPS School		400.00
T103	BONDS	Tracey Lawrence		25.00
T105	BONDS	Yolande Maree Connell		25.00
T106	BONDS	Melissa Berthelson		25.00
T108	BONDS	Kristen L Morris		25.00
T109	BONDS	Coolgardie Junior Fire Brigade		300.00
T110	BONDS	Coolgardie Telecentre		55.00
T116	MISCELLANEOUS MONIES HELD	KABC		500.00
T117	MISCELLANEOUS MONIES HELD	HBJ MINERALS (DIORO)		9343.03
T118	MISCELLANEOUS MONIES HELD	068523		204.52
T119	MISCELLANEOUS MONIES HELD	WBC OLP		6642.90
T120	MISCELLANEOUS MONIES HELD	BANK OF QUEENSLAND		70.00
T121	MISCELLANEOUS MONIES HELD	TORO MINING		3016.53
T124	BONDS	Jemma Wikaira		25.00
T128	BONDS	Simone Dean		25.00
T129	BONDS	Ashlee Hayward		400.00
T137	BONDS	Brett Hunt		55.00
T138	BONDS	alison dowey		25.00
T140	BONDS	Kristie Brown		25.00
T146	BONDS	stanley Carr		110.00
T147	BONDS	Annette Laybourn		25.00
T149	BONDS	Shane Leeman Watts		25.00
T150	BONDS	Jemma Wikaira		25.00
T152	BONDS	Felicity Higgins		25.00
T153	BONDS	Nicole Aubrey		25.00
T154	BONDS	Lauren Corney - Tennis Club		50.00
T157	UNKNOWN BANK DEPOSITS (MUNI)	BPoint - 5353109693370905 CBA - 10/8/09		739.50
T159	BONDS	Natalie Pearce		25.00
T160	BONDS	Caryn Carvey & Rikk Hargrave		25.00
T163	BONDS	Elizabeth Sambo		200.00
T170	BONDS	megan willard		25.00
T172	BONDS	Darita Burrows		25.00
T173	BONDS	shelly Henwood		25.00
T174	BONDS	Tamara Slater		25.00
T175	BONDS	Shondell Ward		25.00
T179	UNKNOWN BANK DEPOSITS (MUNI)	RRATES 15/04/2010		100.00
T180	UNKNOWN BANK DEPOSITS (MUNI)	REF REMIT 15042010 FIRST NATIONALK175029		9.45
T182	UNKNOWN BANK DEPOSITS (MUNI)	06052010 RATES RATES 141000		245.91
T183	UNKNOWN BANK DEPOSITS (MUNI)	13/05/2010 DEPOSIT RATES 128594		264.92
T186	BONDS	TREVOR SHOLSON		50.00
T187	BONDS	KARIN ANNE ZIETSCH		25.00
T190	BONDS	REBECCA OATS		25.00
T191	BONDS	CLEA ALLEN		25.00
T192	BONDS	ANN-MARIE BONSEY		25.00
T206	BONDS	KAMBALDA VETERAN FOOTBALL CLUB (INC)		500.00

Trust Number	Type Description	Name	Applic Number	Total Balance
T207	BONDS	SHARON NORTH		25.00
T208	BONDS	ANNA DOLMAN		25.00
T209	BONDS	SAMANTHA LEE WORTH		25.00
T210	BONDS	SHELLEY HEPWORTH		25.00
T212	BONDS	VM DRILLING		50.00
T213	BONDS	KAMBALDA TEEBALL ASSOCIATION		55.00
T222	BONDS	KYLIE RITTER		25.00
T223	BONDS	GWENYTH MOIR		25.00
T224	BONDS	DANNY IRELAND		25.00
T225	BONDS	MARION MULLIN & ADAM GLASS		25.00
T227	BONDS	JENIFER BASTHOLM		25.00
T228	BONDS	KRIS NEDELKOUSKI		25.00
T229	BONDS	TRACY MCGUINESS		25.00
T230	BONDS	KRISTY CAPE		25.00
T231	BONDS	TRACY LAWRENCE		25.00
T233	BONDS	DEPARTMENT OF CHILD PROTECTION		150.00
T236	MISCELLANEOUS MONIES HELD	TRANSWA INCOME/EXPENDITURE		1729.89
T238	BONDS	KAMBALDA COMMUNITY CHRISTMAS TREE		560.00
T241	BONDS	MR MALCOLM PEGG		55.00
T244	MISCELLANEOUS MONIES HELD	MOBILE PEST CONTROL		50.00
T245	BONDS	KIERAN GURR		25.00
T247	BONDS	SHANNON DAVIS		25.00
T253	BONDS	KAMBALDA AMATEUR SWIMMING CLUB		300.00
T259	BONDS	NICOLE ISLEY		25.00
T261	BONDS	KATRINA GRAHAM		25.00
T268	BONDS	FOCUS MINERALS		55.00
T269	BONDS	YEULAN SUN		25.00
T270	BONDS	MRS AMY CATHERINE ROGERS		25.00
T274	BONDS	KAMBALDA UNITED SOCCER CLUB		210.00
T278	MISCELLANEOUS MONIES HELD	GOLDFIELDS FUNERAL DIRECTORS		775.00
T279	BONDS	MONIKA NEIL		25.00
T280	BONDS	SAM HUNTER		25.00
T284	BONDS	NICKELTOWN CAR UTE & BIKE SHOW		5000.00
T288	HELD ON BEHALF OF CLUBS	COOLGARDIE DAY COMMITTEE		3000.00
T292	BONDS	KATIE STEKAR		25.00
T294	BONDS	DARITA BURROWS		25.00
T295	BONDS	STACEY MCGUINESS		25.00
T296	BONDS	N SUCHENTO		25.00
T297	BONDS	CASSIE BROERE		25.00
T299	BONDS	TONI HAYES		25.00
T301	BONDS	KAMBALDA FOOTBALL CLUB		500.00
T303	BONDS	DONALDSON FAMILY		165.00
T324	BONDS	AMY MCDONNELL		500.00
T327	BONDS	KAMBALDA CRICKET CLUB		55.00
T328	BONDS	KAMBALDA TEE BALL ASSOCIATION		200.00
T332	BUILDERS REGISTRATION LEVY	DANNY COYLE		92.00
T334	BONDS	REBECCA NOBLE		25.00
T335	BONDS	FELICITY HIGGINS		25.00
T336	BONDS	COBI SCHULTZ		25.00
T337	BONDS	AMANDA STUTLEY		25.00
T338	BONDS	TERINA WIKI		25.00
T339	BONDS	LEAH BOUCHER		25.00



Trust Number	Type Description	Name	Applic Number	Total Balance
T343	HELD ON BEHALF OF CLUBS	STATE BASKETBALL LEAGUE GAME		38947.09
T347	BONDS	HARLY LUND		150.00
T351	BONDS	CASSANDRA KWIN		25.00
T352	BONDS	RICO KOEKEMOER		25.00
T354	BONDS	CASEY CASSIN		25.00
T355	BONDS	AMY MCDONELL		25.00
T357	BONDS	MINERAL RESOURCES LIMITED		3806.98
T358	BONDS	HAYLEY SMITH		25.00
T362	BONDS	KATHY LINDUP		50.00
T363	BONDS	ST JOHN KAMBALDA		400.00
T365	BONDS	LORITZ CIRCUS		55.00
T371	BONDS	BRODIE RYAN SWIPE CARD		25.00
T372	BONDS	JESSICA HINES		25.00
T373	BONDS	SAMANTHA HARRIS		25.00
T375	BONDS	ERLI VON TONDER		25.00
T376	BONDS	DEANNA SCHRODER		25.00
T377	BONDS	KAMBALDA CHILD CARE CENTRE		300.00
T379	BONDS	RYAN BAKER		25.00
T381	MISCELLANEOUS MONIES HELD	ERIC ANDERSON		97.00
T382	BONDS	CRISTY VINEY		25.00
T383	BONDS	KRISTY GRIPTON		25.00
T385	BONDS	CARIS HENDERSON		25.00
T386	BONDS	BEC NOBLE		25.00
T389	BONDS	CASEY CASSIN		25.00
T391	BONDS	TAMARA SLATER		25.00
T393	BUILDING SERVICES LEVY	Building Services Levy		11554.74
T395	BONDS	Nadia Arnold		25.00
T397	BONDS	NICOLE ISLEY		25.00
T398	BONDS	KELLY SLIM		25.00
T400	BONDS	MATHEW WILLIAMS		25.00
T402	NOMINATION DEPOSITS	Golden Mile Equestrian Club		200.00
T403	BONDS	Cullen M R		55.00
T406	BONDS	ARI DEWI		25.00
T407	BONDS	KYM MARIE WILLIAM		25.00
T409	BONDS	SARA JADE NANGLE		25.00
T410	BONDS	JENNIFER BARNES		25.00
T412	BONDS	stacey bates		25.00
T422	BONDS	CPC ENGINEERING		500.00
T423	BONDS	nickeltown flounderers inc		1000.00
T424	BONDS	Kelly Slim		25.00
T425	BONDS	TYRON WARD		25.00
T428	BONDS	JASON BIN SARIN		534.24
T431	ROAD PERMIT BOND	PHOENIX GOLD PTY LTD		3000.00
T434	BONDS	megan carr		25.00
T435	BONDS	Jessica dwyer		25.00
T436	BONDS	Christie George		55.00
T438	BONDS	CORTEZ CHURCH		25.00
T440	BONDS	MELISSA SUTTON		25.00
T456	BONDS	BERNADETTE CHRISTIE		100.00
T461	BONDS	GAVIN CARROL		100.00
T463	BONDS	BILL MOORE		100.00
T464	BONDS	Dianne Lambley - Lightning Nickel		100.00

Trust Number	Type Description	Name	Applic Number	Total Balance
T465	BONDS	KALGOORLIE KICKBOXING 0438213440		200.00
T466	BONDS	Hayden Leeson		100.00
T478	BONDS	KEC - Wayne Marchese		300.00
T482	BONDS	Kambalda Cricket Club		300.00
T484	BONDS	109 Shaw Street		135.46
T488	BONDS	Violette Moore		55.00
T489	BONDS	Kambalda football club		1000.00
T497	BONDS	COLIN STREET SURGERY KEY BOND ROOM HIRE		200.00
T502	BONDS	Seven Day Adventist Church		50.00
T511	BONDS	Drew Simons		55.00
T513	BONDS	MICHAEL CARNES		500.00
T514	BONDS	TOP DRILL		50.00
T516	BONDS	CHRISTOPHER ROBERT PATERSON		50.00
T517	BONDS	Bruse Bertherson		0.55
T518	BONDS	Russell McMillan		55.00
T520	BONDS	Juoko Elomaa		500.00
T521	NOMINATION DEPOSITS	Christine Ewan		80.00
T522	BONDS	Matthew Williams		55.00
T524	BONDS	SASHA TROODE		55.00
T525	BONDS	William Greenhouse		282.00
T526	BONDS	Gary and Verna Baldock		500.00
GRAND TOTAL			217923.75	

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Housing Bonds</b>								
T10	House Bonds	Bonds for Shire owned properties	Funds brought forward from 30 June 2008	3,320.00	Transfer to Land & Building Reserve	Tenants no longer reside at property	3,320.00	0.00
T10	House Bonds	Ray Bailey - Bond	Unit 4/33 Sylvester Street (Part Payment of bond)	50.00	Transfer to Land & Building Reserve	Tenants no longer reside at property	50.00	0.00
T22	Daphne Kake	Aged Home House BOND 2/59 Salmon Gums Road		500.00	Leave in Trust until clarification sought over tenants still residing in properties	Lady has passed away. Transfer funds to family.		500.00
T25	Betty Snow	Aged Home House BOND 3/59 Salmon Gums Road	Bond Instalment	150.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		150.00
T50	Ray Bailey	Ray Bailey - Bond	Unit 4/33 Sylvester Street (Part Payment of bond)	50.00	Transfer to Land & Building Reserve	Tenant no longer reside at property	50.00	0.00
T99	Ray Bailey	Ray Bailey - Bond	Unit 4/33 Sylvester Street (Part Payment of bond)	50.00	Transfer to Land & Building Reserve	Tenant no longer reside at property	50.00	0.00
T100	Ray Bailey	Ray Bailey - Bond	Unit 4/33 Sylvester Street (Part Payment of bond)	50.00	Transfer to Land & Building Reserve	Tenant no longer reside at property	50.00	0.00
T129	Ashlee Hayward	House bond	Unit 2/33 Sylvester Street	400.00	Transfer to Land & Building Reserve	Shire no longer owns this property	400.00	0.00
T324	Amy McDonnell	House Bond	18 Quandong Road, Kambalda	500.00	Transfer to Land & Building Reserve	Shire no longer owns this property	500.00	0.00
T347	Harry Lund	House Bond	Part Payment of \$500 BOND for Unit 1, 65 BLUE BUSH RD, WELL AGED HOME	150.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		150.00
T428	Jason Bin Sarin	House Bond		534.24	Transfer to Land & Building Reserve	Bond retained to pay cleaning costs	534.24	0.00
T513	Michael Carnes	House Bond	Unit 2 / 61 Salmon Gum Road, Kambalda West	500.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		500.00
T520	Juoko Elomaa	House Bond	Unit 4/59 Salmon Gum Road Kambalda West 6442	500.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		500.00
T525	William Greenhouse	House Bond	Unit 1/59 Salmon Gum (Part Payment)	150.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		150.00
T525	William Greenhouse	Rent	Unit 1/59 Salmon Gum	132.00	Transfer to GL	Allocation of rent payment	132.00	0.00
T526	Gary & Verna Baldock	House Bond	Unit 2/59 Salmon Gum	500.00	Leave in Trust until clarification sought over tenants still residing in properties	Tenant still in property		500.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Kambalda Childcare Centre Bonds</b>								
T53	Rhiannon Aberly	Bond - Swipe Card 724	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T54	Joanne Ashworth	Bond - Swipe Card 708	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T57	Nana Atta-Danso	Bond - Swipe Card 705	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T58	Tina Phillipi	Bond - Swipe Card 738	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T63	Kris Johnstone	Bond - Swipe Card 745	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T64	Kristy Russell	Bond - Swipe Card 729	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T65	Bernadette Christie	Bond - Swipe Card 742	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T67	Kristen Matenga	Bond - Swipe Card 739 & 741	Kambalda Child Care Centre	50.00	Transfer to Land & Building Reserve	Length of time	50.00	0.00
T68	Simone Dean	Bond - Swipe Card 711	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T72	Amy Ballard	Bond - Swipe Card 704	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T73	Jessica Said	Bond - Swipe Card 720	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T74	Chelsea Murray	Bond - Swipe Card 718	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T76	Dianne Trahair	Bond - Swipe Card 707 & 746	Kambalda Child Care Centre	50.00	Transfer to Land & Building Reserve	Length of time	50.00	0.00
T77	Mackenzie Stutley	Bond - Swipe Card 744	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T78	Tamlyn Taylor	Bond - Swipe Card 713	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T79	Sarah Tipple	Bond - Swipe Card 703	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T80	Larissa Gow	Bond - Swipe Card 706	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T85	Helen Rahn	Bond - Swipe Card 719	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T86	Tracey Rathbone	Bond - Swipe Card 714	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T88	Kathryn Ure	Bond - Swipe Card 726	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T90	Cherie Plane	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T94	Lori Campbell	Bond - Swipe Card 726	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T95	Megan Jerrey	Bond - Swipe Card 726	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T103	Tracey Lawrence	Bond - Swipe Card 749	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T105	Yolanda Connell	Bond - Swipe Card 751	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T106	Melissa Berthelson	Bond - Swipe Card 752	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T108	Kristen Morris	Bond - Swipe Card 752	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T124	Jemma Wakaira	Bond - Swipe Card 756	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T128	Simone Dean	Bond - Swipe Card 760	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T138	Alison Dowe	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T140	Kristie Brown	Bond - Swipe Card 763	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T147	Annette Laybourn	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T149	Shane Watts	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T150	Jemma Wakaira	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T152	Felicity Higgins	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T153	Nicole Aubrey	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T159	Natalie Pearce	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T160	Caryn Carvey & Rikki	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T170	Megan Willard	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T172	Darita Burrows	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T173	Shelley Henwood	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T174	Tamara Slater	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T175	Shondell Ward	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T187	Karen Zietsch	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T190	Rebecca Oats	Bond - Swipe Card 791	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T191	Clea Allen	Bond - Swipe Card 790	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T192	Anne Bonsey	Bond - Swipe Card 785	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T207	Sharon North	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T208	Anna Dolman	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T209	Samantha Worth	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T210	Shelley Hepworth	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T222	Kylie Ritter	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T223	Gweneth Moir	Bond - Swipe Card 797	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T224	Danny Ireland	Bond - Swipe Card 797	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T225	Mullin & Glass	Bond - Swipe Card 1281	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T227	Jenifer Bastholm	Bond - Swipe Card 1284	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T228	Kris Nedelkouski	Bond - Swipe Card 1285	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T229	Tracey McGuinness	Bond - Swipe Card 1286	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T230	Kristy Capes	Bond - Swipe Card 1286	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T231	Tracey Lawrence	Bond - Swipe Card 731	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T245	Kieran Gurr	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T247	Shannon Davis	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T259	Nicole Isley	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T261	Katrina Graham	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T269	Yeulan Sun	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T270	Amy Rogers	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T279	Monika Neil	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T280	Sam Hunter	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Transfer to Land & Building Reserve	Length of time	25.00	0.00
T292	Katie Stekar	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T294	Darita Burrows	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T295	Stacey McGuinness	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T296	N Suchento	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T297	Cassie Broere	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T299	Toni Hayes	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T334	Rebecca Noble	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T335	Felicity Higgins	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T336	Cobi Schultz	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T337	Andrea Stutley	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T338	Terini Wiki	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T339	Leah Boucher	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T351	Cassandra Kwin	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T352	Rico Koekemoer	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T354	Casey Cassin	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T355	Amy McDonnell	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T358	Hayley Smith	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T371	Brodie Ryan	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T372	Jessica Hines	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T373	Samantha Harris	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T375	Erlu Von Tonder	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T376	Deanna Schroder	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T379	Ryan Baker	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T382	Christy Viney	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T383	Kristy Gripton	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T385	Caris Henderson	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T386	Bec Noble	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T389	Casey Cassin	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T391	Tamara Slater	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T395	Nadia Arnold	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T397	Nicole Isley	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T398	Kelli Slim	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T400	Matthew Williams	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T406	Ari Dewi	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T407	Kym William	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T409	Sara Nagle	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T410	Jennifer Barnes	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T412	Stacey Bates	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T424	Kelli Slim	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T425	Tyron Ward	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T434	Megan Carr	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T435	Jessica Dwyer	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T438	Cortez Church	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00
T440	Melissa Sutton	Bond - Swipe Card	Kambalda Child Care Centre	25.00	Leave in trust until cards issued reconciled	Tsfr to Reserves when reconciled		25.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Kambalda Gym</b>								
T19	Unknown deposits	Refund of gym card		-40.00	Offset against other gym trust transactions	Length of time	-40.00	0.00
T19	Unknown deposits	Miscellaneous Receipts - June 2010	Possibly for Gym cards	160.00	Offset against other gym trust transactions	Length of time	160.00	0.00
T19	Unknown deposits	Refund for Boxing / Gym Card from	Simon Figg	-55.00	Offset against other gym trust transactions	Length of time	-55.00	0.00
T26	Mathew Jamieson	Key Bond - 20/05/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T28	Elizabeth Davie	Key Bond - 21/05/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T29	Bryony McKeown	Key Bond - 03/06/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T33	Mark Eastley	Key Bond - 16/06/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T35	Simon Sheridan	Key Bond - 16/06/2009	Kambalda Gym	55.00	Offset against other gym trust transactions	Unlikely that gym card still in use	55.00	0.00
T40	Travis Hill	Key Bond - 30/06/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T41	Andrew Pallanta	Key Bond - 10/07/2009	Coolgardie Gym	20.00	Offset against other gym trust transactions	Unlikely that gym card still in use	20.00	0.00
T461	Gavin Carrol	Key Bond - 03/07/2013	Key for boxing gym	100.00	Leave in trust until cards issued reconciled			100.00
T466	Hayden Leeson	Key Bond - 23/08/2013	Key for boxing gym	100.00	Leave in trust until cards issued reconciled			100.00

### Facility Hire Bonds

T233	Department of Child Protection	Bond Hire - Coolgardie Rec Centre (22-24/11/2010)		150.00	Transfer to Land & Building Reserve	Bond repaid in January 2011	150.00	0.00
T422	CPC Engineering	Seminar Booking - 26/09/2012	Assuming venue hire	500.00	Transfer to Land & Building Reserve	Assuming venue hire	500.00	0.00
T456	Bernadette Christie	Hall - East Cages	For personal use	100.00	Leave in trust	Assume still in use		100.00
T463	Bill Moore	Key Bond - Upstairs Post Office		100.00	Transfer to Land & Building Reserve	Length of time	100.00	0.00
T465	Kambalda Kickboxing	Bond - No reference (25/07/2013)	No record of having paid back bonds thru Creditors	200.00	Transfer to Land & Building Reserve	Length of time	200.00	0.00
T497	Colin Street Surgery	Cleaning Bond - Rec Centre (17/04/2015)		200.00	Transfer to Land & Building Reserve	No longer use Shire facilities	200.00	0.00
T502	Seven Day Adventist	Key Bond - No reference (24/06/2015)		50.00	Transfer to Land & Building Reserve	No longer use Shire facilities	50.00	0.00
T514	Top Drill	Key bond - Coolgardie standpipe		50.00	Leave in trust	Assume still in use		50.00
T516	Christopher Paterson	Key bond - Airport		50.00	Leave in trust	Assume still in use		50.00

### TransWA

T236	TransWA	March Ticket Sales		90.45	Leave funds in trust	Payment for Mar 18 ticket sales		90.45
T236	TransWA	April Ticket Sales		1,553.40	Leave funds in trust	Payment for Apr 18 ticket sales		1,553.40
T236	TransWA	May Ticket Sales		180.90	Leave funds in trust	Payment for May 18 ticket sales		180.90
T236	TransWA	Balance of funds		-94.86	Transfer funds to trust	Amount required to balance trust	-94.86	0.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Builders Registration Levy</b>								
T3	Builder's Registration Levy	Levies relating to building applications	Funds predominately brought forward from 30 June 2008	2,739.15	Transfer to Land & Building Reserve	Length of time	2,739.15	0.00
T19	Unknown Deposits	Bank Transfer - LEVY (25/09/14)	Building Levy receipts	124.00	Transfer to Land & Building Reserve	Payment made form other trust account	124.00	0.00
T38	Jacinta Dimer	Building Levy - 19/06/2009	Building Levy receipts	70.00	Transfer to Land & Building Reserve	Payment made form other trust account	70.00	0.00
T332	Builder's Registration Levy	Sewerage Plans for Lot 2240 HOUSE 2 ARIZONA STREET COOLGARDIE		92.00	Transfer to Land & Building Reserve	Incorrectly allocated to trust	92.00	0.00
T393	Building Levy	BCITF Commissions August 2016		28.25	Leave in trust	Payments to be made in February 2018		28.25
T393	Building Levy	BA 20/2016 - 15 New Compton Street - Patio - Adam Barsby		61.65	Leave in trust	Payments still to be made		61.65
T393	Building Levy	Building Applications - January 2018		184.95	Leave in trust	Payments still to be made		184.95
T393	Building Levy	Building Applications - February 2018		2,804.74	Leave in trust	Payments still to be made		2,804.74
T393	Building Levy	Building Applications - March 2018		4,675.87	Leave in trust	Payments still to be made		4,675.87
T393	Building Levy	Building Applications - April 2018		2,291.04	Leave in trust	Payments still to be made		2,291.04
T393	Building Levy	Building Applications - May 2018		1,503.24	Leave in trust	Payments still to be made		1,503.24
T393	Building Levy	Transfer funds out of trust		5.00	Transfer to GL	Amount required to balance trust	5.00	0.00
<b>BCITF Fees</b>								
T2	BCITF Training Fee	Levies relating to building applications	Funds brought forward from 30 June 2008	5,770.36	Transfer to Land & Building Reserve	Length of time & likelihood that returns were previously paid from Municipal funds	5,770.36	0.00
T2	BCITF Training Fee	BA-47/2018		457.76	Leave in trust	Payments still to be made		457.76
T2	BCITF Training Fee	B177/2018		54.00	Leave in trust	Payments still to be made		54.00



# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Community Organisation Bonds</b>								
T4	Community Trust Account	Various unknown receipts	Funds brought forward from 30 June 2008	1,787.48	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	1,787.48	0.00
T6	Coolgardie Swimming Club	Various unknown receipts	Funds brought forward from 30 June 2008	1,570.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	1,570.00	0.00
T7	Coolgardie Tennis Club	Negative balance sitting in account	Balance brought forward from 30 June 2008	-59.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	-59.00	0.00
T8	Coolgardie Youth Project	Various unknown receipts	Funds brought forward from 30 June 2008	797.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	797.00	0.00
T11	Kambalda Triathlon Club	Various unknown receipts	Funds brought forward from 30 June 2008	261.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	261.00	0.00
T27	Kambalda Junior Football Club	Various bond payments	No record of having paid back bonds thru Creditors	500.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	500.00	0.00
T39	Christian Aboriginal Parents School (CAPS)	Various bond payments	\$1,762.40 refunded in July 2010 for hire & bond fees as per Council Resolution	312.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	312.00	0.00
T101	Christian Aboriginal Parents School (CAPS)	Various bond payments	No record of having paid back bonds thru Creditors	400.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	400.00	0.00
T146	Stanley Carr	Key Bond - Tennis Club Vets (08/04/2010)	No record of having paid back bonds thru Creditors	110.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	110.00	0.00
T154	Lauren Corney	Bond - Silver Lake Tennis Club	No record of having paid back bonds thru Creditors	50.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	50.00	0.00
T213	Kambalda Tee Ball Association	Key Bond - 28/10/2010	No record of having paid back bonds thru Creditors	55.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	55.00	0.00
T238	Kambalda Christmas Tree	Various Bonds for 2010 Xmas Tree	No record of having paid back bonds thru Creditors for 2010 (Paid in 2009)	560.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	560.00	0.00
T274	Kambalda Soccer Club	Key Bonds - (09/05/2011 & 11/04/2014)	No record of having paid back bonds thru Creditors	210.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	210.00	0.00
T327	Kambalda Cricket Club	KEY BOND FOR BILLIE INGHAM ROOM - (KEH - 4/7)	No record of having paid back bonds thru Creditors	55.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	55.00	0.00
T328	Kambalda Tee Ball Association	West Oval Bond	No record of having paid back bonds thru Creditors	200.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	200.00	0.00
T363	St John's Ambulance Kambalda	Donations - April 2012	No record of having paid back bonds thru Creditors	400.00	Transfer to GL and carry fwd to 2018/19	Use funds for community club requests	400.00	0.00
T489	Kambalda Football Club	Cleaning Bond - Rec Centre	As per lease agreement	1,000.00	Leave in trust	Still in use		1,000.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Cat Trap Bonds</b>								
T44	G Pederson	Bond - Trap Hire (20/08/2009)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T241	Malcolm Pegg	Bond - Trap Hire (05/01/2011)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T268	Focus Minerals	Bond - Trap Hire (14/04/2011)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T403	Malcolm Cullen	Bond - Trap Hire (13/08/2012)	No record of having paid back bonds thru Creditors	55.00	Repay the amount	No record of any payment	55.00	0.00
T436	Christie George	Bond - Trap Hire (09/01/2013)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T464	Lightening Nickel	Bond - Trap Hire (24/07/2013)	Hired 4 traps, refunded for 2	100.00	Transfer to Land & Building Reserve	Length of time	100.00	0.00
T488	Violet Moore	Bond - Trap Hire (11/06/2014)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T511	Drew Simons	Bond - Trap Hire (22/02/2016)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T517	Bruce Bertherson	Bond - Trap Hire	Adjustment entry only	0.55	Transfer to Land & Building Reserve	Not material	0.55	0.00
T518	Russell McMillian	Bond - Trap Hire (04/10/2016)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Not material	55.00	0.00
T522	Matthew Williams	Bond - Trap Hire (31/10/2017)	No record of having paid back bonds thru Creditors	55.00	Leave in trust	2017/18 financial year		55.00
T524	Sasha Goode	Bond - Trap Hire (24/11/2017)	No record of having paid back bonds thru Creditors	55.00	Leave in trust	2017/18 financial year		55.00

### Unknown Deposits

T19	Unknown Deposits	Money Order received from Cannington Post Office	Possibly a rates payment	982.70	Transfer to Land & Building Reserve	Funds may not have been allocated against possible rates assessment / debtor?	982.70	0.00
T19	Unknown Deposits	Unknown Deposit	November 2011	10.00	Transfer to Land & Building Reserve	Not material	10.00	0.00
T19	Unknown Deposits	Bank Transfer - Nov/Dec 2011	Reference: DEEWR	1,250.00	Transfer to Land & Building Reserve	Debtor payment incorrectly processed	1,250.00	0.00
T19	Unknown Deposits	Unknown Deposit	November 2011	7,212.00	Transfer to Land & Building Reserve	Length of time	7,212.00	0.00
T19	Unknown Deposits	WA Swimming Pool Subsidy - May 2012	\$3,000 subsidy a year for each pool	6,000.00	Transfer to GL	Pool subsidies not allocated in 2011/12 financial year	6,000.00	0.00
T19	Unknown Deposits	Bank Transfer - May 2012	FYSON AND ASSOCIATES (May 2012) - Property Settlement	225.70	Transfer to Land & Building Reserve	Rates due on settlement of property sale	225.70	0.00
T19	Unknown Deposits	Bank Transfer - Office of Shared Services - 04/09/2012	Payment of various invoices (Office of Shared Services no longer operational)	10,800.00	Transfer to Land & Building Reserve	No outstanding invoices - payment allocated incorrectly	10,800.00	0.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T19	Unknown Deposits	Kambalda office additional till balance - 4/9/12		100.00	Transfer to Land & Building Reserve	No material	100.00	0.00
T19	Unknown Deposits	Bank Transfer - Main Roads 17/12/2014		4,814.71	Transfer to Land & Building Reserve	Payment allocated incorrectly against invoice	4,814.71	0.00
T19	Unknown Deposits	Bank Transfer (HARRIS ENGINES TO SAM GIBB?) - October 2016	Possibly Rates due on settlement of property sale	30.25	Transfer to Land & Building Reserve	Possibly Rates due on settlement of property sale (not material)	30.25	0.00
T19	Unknown Deposits	Bank Transfer - COOL TYRES (August 2014)	Possibly debtor payment (no record of invoicing in Synergy)	38.50	Transfer to Land & Building Reserve	Not material	38.50	0.00
T19	Unknown Deposits	Bank Transfer - August 2014	Possibly debtor payment (no record of invoicing in Synergy)	37.00	Transfer to Land & Building Reserve	Not material	37.00	0.00
T19	Unknown Deposits	Bank Transfer - Dog Registration Oct 14 (12 FARAGE COURT KAMBALDA WEST )		20.00	Transfer to Land & Building Reserve	Incorrectly allocated to Trust	20.00	0.00
T19	Unknown Deposits	Mincor donation for Coolgardie Day - July 2012		-3,000.00	Transfer to Land & Building Reserve	Refer to T288	-3,000.00	0.00
T278	Goldfields Funeral Directors	FUNERAL FOR FUNERAL OF DOUGLAS GREENWOOD (20/05/2011)	Coolgardie cemetery	775.00	Transfer to Land & Building Reserve	Was for Coolgardie cemetery	775.00	0.00
T284	Nickeltown Show	Sponsorship for 2013 Event		5,000.00	Transfer to Land & Building Reserve	Incorrectly allocated to Trust	5,000.00	0.00
T288	Coolgardie Day Show	Mincor donation		3,000.00	Transfer to Land & Building Reserve	Mincor donation deposited into T19	3,000.00	0.00
T357	Mineral Resources	Building Application Fees - Carina Iron Ore Project (March 2012)		3,806.98	Transfer to Land & Building Reserve	Incorrectly allocated to Trust	3,806.98	0.00
T381	Eric Anderson	Prepaid Cemetery Fees - 19/06/2012		97.00	Transfer to Land & Building Reserve	Incorrectly allocated to Trust		97.00
T402	Golden Equestrian Club	Nomination Deposits		200.00	Transfer to Land & Building Reserve	Incorrectly allocated to Trust	200.00	0.00
T423	Nickletown Flounders	Hire Fees - Rec Centre & West Oval		1,000.00	Transfer to Land & Building Reserve	Incorrectly allocated to Trust	1,000.00	0.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Rates Payments</b>								
T17	Unclaimed Rates Refunds	No list of any transactions	Funds brought forward from 30 June 2008	1,599.28	Transfer to Land & Building Reserve	Not possible to found out who the refunds relate to	1,599.28	0.00
T18	Unders & Overs	No list of any transactions	Funds brought forward from 30 June 2008	110.00	Transfer to Land & Building Reserve	Not material	110.00	0.00
T18	Unders & Overs	Johnson Matich - Denver City Hotel Rates	Payment was receipted against A1255 and A1257 on the same day amount entered into trust	2,250.20	Transfer to Land & Building Reserve	Funds allocated against Assessment when property settled	2,250.20	0.00
T19	Unknown Deposits	Transfer from Bank of Queensland on 09/09/2010	Transfer from Bank of Queensland on 09/09/2010 (Rates?)	178.31	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		178.31
T19	Unknown Deposits	Netbank Bank transfer - November 2010	Possibly Rates Payment	1,482.32	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		1,482.32
T19	Unknown Deposits	Bank transfer - November 2010	Possibly Rates Payment	300.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		300.00
T19	Unknown Deposits	Bank Transfer - R Taniora 25/11/10	Possibly Rates Payment (although no record of owner by name of Taniora)	500.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		500.00
T19	Unknown Deposits	Bank Transfer - 20/01/2011	Possibly Rates Payment / Debtor Payment	57.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		57.00
T19	Unknown Deposits	Bank Transfer - January 2011	Possibly Rates Payment	260.84	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		260.84
T19	Unknown Deposits	Bank Transfer - February 2011	Possibly Rates Payment	200.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		200.00
T19	Unknown Deposits	Bank Transfer - February 2011	Possibly Rates Payment	616.70	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		616.70
T19	Unknown Deposits	Bank Transfer - September 2011	Possibly Rates Payment	100.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		100.00
T19	Unknown Deposits	Bank Transfer - September 2011	Possibly Rates Payment	991.28	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		991.28
T19	Unknown Deposits	Bank Transfer - September 2011	Possibly Rates Payment	1,624.27	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		1,624.27
T19	Unknown Deposits	Bank Transfer - September 2011	Possibly Rates Payment	60.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		60.00
T19	Unknown Deposits	Bank Transfer - Loves Find (October 2011)	Possibly Rates Payment / Debtor Payment (no record of either)	495.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		495.00
T19	Unknown Deposits	Bank Transfer - Loves Find (October 2011)	Possibly Rates Payment / Debtor Payment (no record of either)	495.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		495.00
T19	Unknown Deposits	Bank Transfer ING DIRECT (Ref A7700424367)	Possibly Rates Payment	241.30	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		241.30

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T19	Unknown Deposits	Bank Transfer - January 2012	Bank Transfer - A7700 (No details for Ass No.)	241.30	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		241.30
T19	Unknown Deposits	Bank Transfer - January 2012	Bank Transfer - A7700 (No details for Ass No.)	241.30	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		241.30
T19	Unknown Deposits	Bank Transfer - 08/03/2012	BARNES 08/03/2012 (29 properties under "Barnes")	245.72	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		245.72
T19	Unknown Deposits	Bank Transfer - March 2012	Morgan (March 2012)	400.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		400.00
T19	Unknown Deposits	Bank Transfer - March 2012	Rates (March 2012)	245.51	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		245.51
T19	Unknown Deposits	Bank Transfer - ST IVES PTY LTD (April 2012)	ST IVES PTY LTD	540.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		540.00
T19	Unknown Deposits	Bank Transfer - COMINKYS CONTR PL (May 2012)	COMINKYS CONTR PL (No Assessments under this name)	101.40	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		101.40
T19	Unknown Deposits	Bank Transfer - 6/09/2012		56.50	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		56.50
T19	Unknown Deposits	Internal Transfer / Allocation - September 2012		1,237.50	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		1,237.50
T19	Unknown Deposits	Internal Transfer / Allocation - September 2012		746.90	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		746.90
T19	Unknown Deposits	Bank Transfer - APT (September 2012)	APT	50.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		50.00
T19	Unknown Deposits	Bank Transfer - BUNNINGS (September 2012)	BUNNINGS	657.25	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		657.25
T19	Unknown Deposits	Bank Transfer	Bank Transfer - Mineral Resources / Polaris Metals	8,573.59	Leave until rates reconciliation completed	May be rates refund for dead tenements		8,573.59
T19	Unknown Deposits	Bank Transfer - September 2012	KMC BULLANT	530.83	Leave until rates reconciliation completed	May be rates refund for dead tenements		530.83
T19	Unknown Deposits	Bank Transfer - September 2012	KMC BULLANT	530.83	Leave until rates reconciliation completed	May be rates refund for dead tenements		530.83
T19	Unknown Deposits	Bank Transfer - October 2012	Vision stream PL/674404	587.00	Leave until rates reconciliation completed	May be rates refund for dead tenements		587.00
T19	Unknown Deposits	Bank Transfer	Ref GOLD? (July 2013)	500.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		500.00
T19	Unknown Deposits	Bank Transfer	CBA EMERGENCY SERVICES (October 2013)	60.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		60.00
T19	Unknown Deposits	Bank Transfer	MAL 12/11/2013	261.41	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		261.41
T19	Unknown Deposits	Bank Transfer	Brown 16/12/2013	54.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		54.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T19	Unknown Deposits	Bank Transfer - MAL 24/01/2014	Possibly Rates Payment	522.82	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		522.82
T19	Unknown Deposits	Bank Transfer - 19/05/2014	Possibly Rates Payment	112.49	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		112.49
T19	Unknown Deposits	Bank Transfer - 02/05/2014	Possibly Rates Payment	170.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		170.00
T19	Unknown Deposits	Bank Transfer - 09/04/2014	Possibly Rates Payment	300.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		300.00
T19	Unknown Deposits	Unknown deposit 23 07 2014	Possibly Rates Payment	320.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		320.00
T19	Unknown Deposits	Deposited 23 07 2014 unknown	Possibly Rates Payment	130.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		130.00
T19	Unknown Deposits	Bank Transfer - September 2014	Possibly Rates Payment	1,568.60	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		1,568.60
T19	Unknown Deposits	Bank Transfer - Sep/Oct 2014	Possibly Rates Payment	664.00	Leave until rates reconciliation completed	Funds may not have been allocated against possible rates assessment?		664.00
T19	Unknown Deposits	Bank Transfer - Rates Instalment (October 2014)	Possibly Rates Payment	303.57	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		303.57
T19	Unknown Deposits	Bank Transfer - December 2014	Possibly Rates Payment	3,095.19	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		3,095.19
T19	Unknown Deposits	Bank Transfer - KAMBALDA RATES 12/12/2014	Possibly Rates Payment	1,592.35	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		1,592.35
T19	Unknown Deposits	Bank Transfer - Brown 12/12/2014	Possibly Rates Payment	60.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		60.00
T19	Unknown Deposits	Bank Transfer - CWRATES (December 2014)	Possibly Rates Payment	450.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		450.00
T19	Unknown Deposits	Bank Transfer - March 2015	Possibly Rates Payment	300.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		300.00
T19	Unknown Deposits	Bank Transfer - May 2015	Possibly Rates Payment	300.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2014/15		300.00
T19	Unknown Deposits	Bank Transfer - Barry Fry A14427 (September 2015)	Possibly Rates Payment	445.00	Leave until rates reconciliation completed	May be rates refund for dead tenements		445.00
T19	Unknown Deposits	Bank Transfer - ALAN 15/10/2015	Possibly Rates Payment	200.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2015/16		200.00
T19	Unknown Deposits	Bank Transfer - CWRATES (October 2015)	Possibly Rates Payment	350.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2015/16		350.00
T19	Unknown Deposits	Bank Transfer - Rates HYVONEN (October 2015)	Possibly Rates Payment	264.50	Leave until rates reconciliation completed	Unallocated Rates Payments for 2015/16		264.50
T19	Unknown Deposits	Bank Transfer - Rates (March 2016)	Possibly Rates Payment	500.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2015/16		500.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T19	Unknown Deposits	Bank Transfer - 20/06/2016	Possibly Rates Payment	100.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2015/16		100.00
T19	Unknown Deposits	Bank Transfer - Rates (October 2016)	Possibly Rates Payment	1,317.45	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		1,317.45
T19	Unknown Deposits	Bank Transfer - Rates (November 2016)	Possibly Rates Payment	50.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		50.00
T19	Unknown Deposits	Bank Transfer - Rates (December 2016)	Possibly Rates Payment	150.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		150.00
T19	Unknown Deposits	Bank Transfer - 23.01.2017	Possibly Rates Payment	318.25	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		318.25
T19	Unknown Deposits	Bank Transfer - Mrs Lisa Taylor (June 2017)	Possibly Rates Payment	235.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		235.00
T19	Unknown Deposits	Bank Transfer - June 2017	Possibly Rates Payment	48.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2016/17		48.00
T19	Unknown Deposits	Bank Transfer - Kambalda Rates (September 2017)	Possibly Rates Payment	1,846.97	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		1,846.97
T19	Unknown Deposits	Bank Transfer - Rates (September 2017)	Possibly Rates Payment	1,306.85	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		1,306.85
T19	Unknown Deposits	Bank Transfer - Rates CHITTY (September 2017)	Possibly Rates Payment	299.22	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		299.22
T19	Unknown Deposits	Bank Transfer - October 2017	Possibly Rates Payment	199.75	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		199.75
T19	Unknown Deposits	Bank Transfer - Rates (October 2017)	Possibly Rates Payment	815.95	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		815.95
T19	Unknown Deposits	Bank Transfer - JULIE MARGARET JOY (October 2017)	Possibly Rates Payment	312.41	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		312.41
T19	Unknown Deposits	Bank Transfer - Claire 29/11/2017	Possibly Rates Payment	300.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		300.00
T19	Unknown Deposits	Bank Transfer - 06/02/2018	Reference - HYVONEN	278.25	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		278.25
T19	Unknown Deposits	Bank Transfer - 15/02/2018	Reference - Rates LJ D Teed	100.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		100.00
T19	Unknown Deposits	Bank Transfer - 21/02/2018	Reference - Jones Lang Laselle #01656842	745.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		745.00
T19	Unknown Deposits	Bank Transfer - 01/03/2018	Reference - Jones Lang Laselle #01666088	1,338.32	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		1,338.32
T19	Unknown Deposits	Bank Transfer - 11/04/2018	Reference - XL Insurance	8,550.00	Leave until rates reconciliation completed	Possibly debtor payment		8,550.00
T19	Unknown Deposits	Bank Transfer - 03/05/2018	Reference - Elizabeth	394.10	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		394.10

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T19	Unknown Deposits	Bank Transfer - 16/05/2018	Reference - ESSENTIAL ACCOUN FT181366Y569	200.00	Leave until rates reconciliation completed	Unallocated Rates Payments for 2017/18		200.00
T117	HBJ Minerals (Dioro)	Bank deposit - 8/12/2009	Rates assessments have been adjusted	9,343.03	Leave until rates reconciliation completed	May be rates refund for dead tenements	9,343.03	0.00
T118	Misc Monies	Bank deposit - 8/12/2009	Possibly Rates Payment	204.52	Leave until rates reconciliation completed	May be rates refund for dead tenements	204.52	0.00
T119	WBC	Bank deposit - 8/12/2009	Possibly Rates Payment	6,642.90	Leave until rates reconciliation completed	May be rates refund for dead tenements	6,642.90	0.00
T120	Bank of Queensland	Bank deposit - 8/12/2009	Possibly Rates Payment	70.00	Transfer to Land & Building Reserve	Length of time & not material	70.00	0.00
T121	Toro Mining	Bank deposit - 8/12/2009	Possibly Rates Payment	3,016.53	Transfer to Land & Building Reserve	May be rates refund for dead tenements	3,016.53	0.00
T157	Bpoint	Bank deposit - 30/04/2010	Rates Payment - Ass No. unknown	739.50	Transfer to Land & Building Reserve	Very difficult to track down payee now	739.50	0.00
T179	Unknown Receipts	Bank deposit - 30/06/2010	Possibly Rates Payment	100.00	Transfer to Land & Building Reserve	Very difficult to track down payee now	100.00	0.00
T180	Unknown Receipts	Bank deposit - 30/06/2010	Possibly Rates Payment	9.45	Transfer to Land & Building Reserve	Length of time & not material	9.45	0.00
T182	Unknown Receipts	Bank deposit - 30/06/2010	Possibly Rates Payment	245.91	Transfer to Land & Building Reserve	Length of time & not material	245.91	0.00
T183	Unknown Receipts	Bank deposit - 13/05/2010	Possibly Rates Payment	264.92	Transfer to Land & Building Reserve	Length of time & not material	264.92	0.00
T484	190 Shaw Street	Bank Deposit - 21/09/2015		135.46	Leave until rates reconciliation completed	Balance of rates on property settlement	135.46	0.00

### State Basketball League

T343	State Basketball League	Sponsorship - 2012	Funds should have been reallocated to GL	2,239.00	Transfer funds to 2018 Event	Funds should have been reallocated to GL in year event held	2,239.00	0.00
T343	State Basketball League	Ticket Sales - 2012	Funds should have been reallocated to GL	24,770.00	Transfer part funds to 2018 Event and keep balance for 2019 & 2020 Events	Funds should have been reallocated to GL in year event held	10,708.09	14,061.91
T343	State Basketball League	Sponsorship - 2013	Funds should have been reallocated to GL	3,000.00	Keep in trust and allocate \$13k a year to 2019 & 2020 event	Funds should have been reallocated to GL in year event held		3,000.00
T343	State Basketball League	Sponsorship & Ticket Sales - 2015	Funds should have been reallocated to GL	8,938.09	Keep in trust and allocate \$13k a year to 2019 & 2020 event	Funds should have been reallocated to GL in year event held		8,938.09



# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
<b>Council Nominations</b>								
T521	Christine Ewan	Nomination Fee - 2017 Elections	Paid thru creditors on 21/12/2017	80.00	Transfer to Land & Building Reserve	Incorrectly processed	80.00	0.00

### Community Bus

T109	Coolgardie Junior Fire Brigade	Bond - Bus Hire	Bond held sue to regular usage	300.00	Leave in trust	Still in use		300.00
T206	Kambalda Football Club Vets	Bond - Community Bus	Bond held sue to regular usage	500.00	Leave in trust	Still in use		500.00
T253	Kambalda Swimming Club	Bond - Bus Hire (02/12/2011)	Bond held sue to regular usage	300.00	Leave in trust	Still in use		300.00
T301	Kambalda Football Club	Bond - Bus Hire (25/08/2011 & 26/05/2016)	Bond held sue to regular usage	500.00	Leave in trust	Still in use		500.00
T377	Kambalda Child Care Centre	Bond - Bus Hire (25/05/2012)	Bond held sue to regular usage (haven't used for while but keep in trust)	300.00	Leave in trust	Still in use		300.00
T478	KEC	Bond - Bus Hire (20/09/2013)	Bond held sue to regular usage	300.00	Leave in trust	Still in use		300.00
T482	Kambalda Cricket Club	Bond - Bus Hire (15/01/2014)	Bond held sue to regular usage	300.00	Leave in trust	Still in use		300.00

### Miscellaneous Bonds

T0	Misc Monies Held	Goldfields Zone LGMA	Funds brought forward from 30 June 2008	127.85	Transfer to Land & Building Reserve	Length of time	127.85	0.00
T1	Misc Monies Held	Hollands Track	Funds brought forward from 30 June 2008	3,600.00	Transfer to Land & Building Reserve	Length of time	3,600.00	0.00
T5	Coolgardie Honour Roll	No list of any transactions	Funds brought forward from 30 June 2008	411.00	Transfer to Land & Building Reserve	Length of time	411.00	0.00
T9	Faye Hills	No list of any transactions	Funds brought forward from 30 June 2008	86.00	Transfer to Land & Building Reserve	Length of time	86.00	0.00
T13	Mincor	No list of any transactions	Funds brought forward from 30 June 2008	40.00	Transfer to Land & Building Reserve	Length of time	40.00	0.00
T15	Coolgardie Day Float	No list of any transactions	Funds brought forward from 30 June 2008	250.00	Transfer to Land & Building Reserve	Length of time	250.00	0.00
T16	Coolgardie Tidy Towns	No list of any transactions	Funds brought forward from 30 June 2008	850.00	Transfer to Land & Building Reserve	Length of time	850.00	0.00
T19	Unknown Deposits	No list of any transactions	Funds brought forward from 30 June 2008	976.00	Transfer to Land & Building Reserve	Length of time	976.00	0.00
T20	Widgiemooltha Tavern Bond	No list of any transactions	Funds brought forward from 30 June 2008	1,000.00	Transfer to Land & Building Reserve	Length of time	1,000.00	0.00
T110	Coolgardie Telecentre	No list of any transactions		55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T116	KABC	No list of any transactions		500.00	Transfer to Land & Building Reserve	Funds incorrectly posted to Trust	500.00	0.00

# Shire of Coolgardie

## Trust Reconciliation - As at 18 May 2018

Trust No.	Trust Name	Description 1	Description 2	Balance	Proposed Action	Justification	Transfer Out	BALANCE
T137	Brett Hunt	Key Bond - Vet Room (10/03/2010)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T163	Elizabeth Sambo	Bond - Funeral	Assume for facility hire	200.00	Transfer to Land & Building Reserve	Length of time	200.00	0.00
T186	Trevor Sholson	No reference at all	Assume bond of some sort	50.00	Transfer to Land & Building Reserve	Length of time	50.00	0.00
T212	VM Drilling	Key Bond - Coolgardie Works Depot (19/10/2010)	No record of having paid back bonds thru Creditors	50.00	Transfer to Land & Building Reserve	Length of time	50.00	0.00
T244	Mobile Pest Control	Key Bond - 17/02/2011	No record of having paid back bonds thru Creditors	50.00	Transfer to Land & Building Reserve	Length of time	50.00	0.00
T303	Donaldson Family	Various Bonds for Funeral (July 2012)	No record of having paid back bonds thru Creditors	165.00	Transfer to Land & Building Reserve	Length of time	165.00	0.00
T362	Kathy Lindup	Key bond - swimming pool		50.00	Transfer to Land & Building Reserve	Assume still has the key	50.00	0.00
T365	Loritz Circus	Bond (No Reference - April 2012)	No record of having paid back bonds thru Creditors	55.00	Transfer to Land & Building Reserve	Length of time	55.00	0.00
T431	Phoenix Gold Pty Ltd	Physical removal of road connection Catherwood/MickAdam to Paddington"		3,000.00	Transfer to GL in 2018/19 then transfer to Infrastructure Renewal Reserve with other payments received		3,000.00	0.00
<b>TOTAL BALANCE OF FUNDS</b>				<b>\$217,923.75</b>			<b>\$116,363.40</b>	<b>\$101,560.35</b>

### 11.1.9 Management Report 30th June 2017 Response

<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	<i>Create record in synergy and insert record number</i>
<b>Disclosure of Interest:</b>	NIL
<b>Date:</b>	18 <sup>th</sup> May 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

Council receive action report on the matters raised in the Management Report for the year ended 30 June 2017 and recommend that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995

#### **Background:**

The Shire auditors prepared the management report for the Period Ending 30 June 2017. In the report it detailed issues related to:

- Significant Adverse Trends – Financial Management Practices
- Significant Adverse Trend – Financial Position
- Rates Debtors
- Asset Sustainability Ratio
- Debt Service Cover Ratio
- Operating Surplus Ratio
- Asset Renewal Funding Ratio
- Annual Budget
- Trust Fund
- Reserve Fund
- Municipal Fund
- Monthly Statements of Financial Activity
- Differential General Rates

An action report has been prepared for Council consideration as attached.

#### **Comment:**

An action report detailing action taken or proposed is detailed in the attachment to this report. The issues detailed under “Other Legal and Regulatory Requirements” have all been resolved and controls put in place to minimise the risk of occurring again.

The adverse trends identified and ratio’s discussed are provided in more detail below.

#### **Significant Adverse Trends – Financial Management Practices**

In order to ensure that the Financial Management Practices are improved, the structure of the organisation was reviewed in January 2018. As a consequence, a senior finance officer has been

appointed with strong financial skills and local government experience. Furthermore, the Shire has employed a rates officer with strong financial skills and experience in local government rating.

The Shire sought RFQ to supply financial management services inclusive of monthly reporting, preparing annual budget and annual financial statements. The Shire has engaged a contractor with significant experience.

The Council also resolved to engage Moore Stephens to undertake a Financial Management Review annually for 3 years. The second FMR has just been completed with a further FMR to be undertaken in April 2019. In doing so the CEO believes any significant adverse trends in financial management practices that exist will be identified and resolved. Given the restructure was not in place in totality until mid-March 2018, it is anticipated that the FMR Review in April 2019 will show significant improvement.

### **Rates Debtors**

The Shire's does not currently have a negative cash flow impact due to Rates Debtors. The Shire has more than \$3 million unrestricted Cash at the end of April 2018.

The rates for the 220 properties in Coolgardie Town Ward for 2017/2018 were addressed during the Budget Review. All current rates balances for the 220 properties will be journaled in May and including in May Financial Statements. Consequently, rate modelling and the Budget for 2018/2019 will have had this issue addressed.

### **Asset Sustainability Ratio**

With the review of road infrastructure depreciation, the reduction in depreciation has had a positive impact on the ratio. The Shire is currently reviewing its Long Term Financial Plan. Consequently, expenditure on asset renewal compared to depreciation expense will be revised. It is anticipated the ratio will see improvement compared to last year and previous 3 years.

Furthermore, the estimated capital renewal program for 2018/2019 will continue to build on the improvement of this ratio.

It is estimated depreciation for 2017/2018 will be \$5.1 million.

### **Debt Service Cover Ratio**

It is anticipated the Debt Service Cover Ratio will see further improvement in 2017/2018. This will be largely due to an improvement in the gap between operating revenue and expenditure. The Council adopted a 3-year service level review in May 2017. The essence of the service review was for the delivery of an efficiency dividend of 2% each year. It is estimated that 2017/2018 will see the dividend to be just over 4%.

Furthermore, the 2017/2018 year will see the completion of repayments for the Kambalda Recreation Centre. Currently total repayments are \$382,000 per annum with the Recreation Centre being \$277,000, 72.5 % of total repayments. Consequently 2018/2019, with no anticipated borrowings will see the ratio improve dramatically.

### **Operating Surplus Ratio**

The operating surplus ratio for the year ending 30th June 2018 is estimated to be around (0.40). The implementation of the service level review has and will continue to assist on delivering efficiencies and operating expenditure savings. Furthermore, the focus on implementing the mining rating on accommodation camps and buildings and offices will assist in growing revenue. The estimated gap

between own source revenue and operating expenditure is \$4.1 million. The largest component of this gap is depreciation.

The combination of implementation of service level review, mining rating strategy and land development opportunities is the model the Shire believes will enable the gap to be almost closed over the next 5 years.

### **Asset Renewal Funding Ratio**

The Shire is currently reviewing all integrated planning documents. The LTFP and AMP are planned to be in place and adopted by the 30th July 2018. Consequently, the asset renewal funding ratio will then be able to be calculated for the period ending 30th June 2018. Furthermore, the Shire is working on increasing spend on annual capital renewal to further improve the ratio.

### **Attachments:**

1. 2017 CEO letter audit and management report - FINAL [11.1.9.1]
2. Management Report Attachment 17-05-18 [11.1.9.2]

### **Consultation:**

Shire Auditor  
Shire Consultant

### **Policy Implications:**

N/A

### **Financial Implications:**

N/A

### **Strategic Implications:**

#### **Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce  
Development of Shire's resources to provide optimum benefit to the community  
Effective communication and engagement processes  
High quality corporate governance, accountability and compliance.

**Voting Requirement:** Simple Majority

### **Officer Recommendation:**

**That Council,**

1. Receive the action report (attached) on the matters raised in the Management Report for the year ended 30 June 2017 and
2. Recommend that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995

### **COUNCIL RESOLUTION: #091/18**

**Moved: Councillor, N Karafilis**

**Seconded: Councillor, S Botting**

**That Council,**

- 1. Receive the action report (attached) on the matters raised in the Management Report for the year ended 30 June 2017 and**
- 2. Recommend that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995**

**CARRIED ABSOLUTE MAJORITY 6/0**

5 December 2017

Mr J Trail  
Chief Executive Officer  
Shire of Coolgardie  
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KAMBALDA WA 6442

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Dear James

## AUDIT OF SHIRE OF COOLGARDIE FOR THE YEAR ENDED 30 JUNE 2017

We advise that we have completed the audit of your Shire for the year ended 30<sup>th</sup> June 2017 and enclose our Audit Report and a copy of the Management Report.

A copy of the Audit Report and Management Report has also been sent directly to the President, Cr Malcolm Cullen as is required by the Act.

We would like to take this opportunity to thank you and your staff for the assistance provided during the audit.

Please contact us if you have any queries.

Yours sincerely



Wen-Shien Chai  
Partner  
[Moore Stephens](#)

Encl.

5 December 2017

The Shire President  
Shire of Coolgardie  
PO Box 138  
KAMBALDA WA 6442

**MOORE STEPHENS**

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2 The Esplanade, Perth, WA 6000

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Dear Cr Cullen

## Management Report for the Year Ended 30 June 2017

[www.moorestephenswa.com.au](http://www.moorestephenswa.com.au)

We advise that we have completed our audit procedures for the year ended 30 June 2017 and enclose our Audit Report.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters which arise during the course of our audit that we wish to bring to Council's attention are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions which, we hope, will be useful to you.

### SIGNIFICANT ADVERSE TREND – FINANCIAL MANAGEMENT PRACTICES

As highlighted in our audit report this year, we again noted a significant adverse trend in the financial management practices of the Shire.

This trend was evidenced by continued problems with the financial systems and procedures of the Shire.

This was highlighted during both our interim and final audit visits for the year ended 30 June 2017. From the procedures performed, we noted a number of breakdowns in financial systems and controls and number of non-compliances with legislative requirements (some of which are detailed on this year's audit report as required).

This is a direct result of the Shire not having a competent finance and accounting team. There has not been any senior finance staff appointed since the departure of the previous Manager of Administration Services in September 2016. The remaining accounting staff were inexperienced and had great difficulties in operating the Shire's accounting system including reconciling/finalising transactions and balances.

During the course of the year end audit, we continued to observe a number of account balances were incorrectly balanced and processed. This has required us to perform additional audit work above what would normally be expected to rectify and reconcile them. As a result, the Shire's financial statements had to be subsequently adjusted and amended to reflect its true position.

This significant adverse trend also reflects on the efficiency of the Shire as a whole as it compromises the delivery of meaningful, accurate and timely management information.

Please note similar points were raised in previous management letters dating back as far as 2011.

To ensure this situation is rectified and does not present itself again, Council and management should review the Shire's current financial management practices. This may include a review of staff qualifications, structure and training with a goal of re-establishing sound financial management practices moving forward.

This will also help assist the Shire manages its scarce resources in the future.

We will continue to monitor the situation in future years.



## SIGNIFICANT ADVERSE TREND – FINANCIAL POSITION

Last financial year, we noted a significant adverse trend in the financial position of the Shire, which was evidenced by a significant structural deficit in its operating result. The Shire recorded a net deficit (before other comprehensive income and ignoring non-operating grants, subsidies and contributions) of \$7,940,979 in 2016. This year, the Shire recorded a net deficit of \$2,991,050, which represents an improvement of \$4,949,929. This improvement is further highlighted through the ratio analysis as presented below.

Whilst we acknowledge the improvement in the Shire's operating position and did not see the need to again raise a significant adverse trend in the financial position of the Shire, Council and management should continue to implement further strategies to improve the Shire's operating position in the future.

## RATES DEBTORS

As you are aware, the Shire has been raising rates (including back rates) on 220 properties in the Coolgardie Town Ward since 2011. From discussion with management, we understand that the outstanding rates pertaining to these properties are deemed unrecoverable as the ratepayers are unable to be located. As such, the total outstanding amount of \$2,145,834 has been fully provided for as at 30 June 2017.

Whilst we are satisfied adequate provision has been made for these rate debtors, Council should again consider and monitor the impact this issue may have on the Shire's cash flow. This applies equally to meeting budgeted expenditures for the financial year ending 30 June 2018 as well as when framing the budget for the year ended 30 June 2019.

Further discussion with management indicated Council will resolve this matter in accordance with the industry's legislation in the next financial year, to put a halt to the endless raising of rates which are deemed unrecoverable.

## COMMENT ON RATIOS

Ratios provide useful information when compared to industry and internal benchmarks and assist in identifying trends. Whilst not conclusive in themselves, understanding ratios, their trends and how they interact is beneficial for the allocation of scarce resources and planning for the future. Information relating to the statutory ratios disclosed in the financial report is summarised in the table below and commentary provided on the following pages.

	Target Ratio <sup>1</sup>	The Shire's Adjusted Ratios						The Shire's 5 Year Trend <sup>2</sup>	5 Year Average <sup>3</sup>	
		Actual 2017	2017	2016	2015	2014	2013		Regional	State
Current Ratio	≥ 1	2.06	1.61*	1.30	1.15*	1.33*	1.09	↑	3.45	2.22
Asset Sustainability Ratio	≥ 1.1	0.39	0.39	0.34	0.54	0.62	0.56	↓	1.08	1.18
Debt Service Cover Ratio	≥ 10	5.21	3.77*	4.41*	2.42*	7.84*	1.72	↓	14.45	12.41
Operating Surplus Ratio	≥ 0.15	(0.35)	(0.42)*	(0.78)*	(0.42)*	(0.15)*	(0.47)	↑	(0.11)	(0.11)
Own Source Revenue Coverage Ratio	≥ 0.9	0.62	0.62	0.52*	0.62*	0.74*	0.58	↑	0.61	0.67
Asset Consumption Ratio	≥ 0.75	0.97	0.97	0.98	0.89	0.68	0.65	↑	0.77	0.73
Asset Renewal Funding Ratio	≥ 1.05	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.53	0.94

<sup>1</sup> Target ratios per Department of Local Government, Sport and Cultural Industries (DLGSL) Guidelines except the Debt Service Ratio which is a target devised by Moore Stephens (and based on experience). For information, DLGSL Guidelines indicate a target Debt Service Cover Ratio of 5.

<sup>2</sup> The 5-year trend compares the adjusted 2017 ratio to the average of the adjusted ratios for the last 5 years.

<sup>3</sup> The average in relation to the Regional and State comparisons is a 5 year average of 2012, 2013, 2014, 2015 and 2016.

\* Adjusted for "one-off" timing/ non-cash items.

**COMMENT ON RATIOS (CONTINUED)**

**Adjustments relating to 2017**

Three of the ratios in the accompanying table were distorted by an item of significant revenue relating to the early payment of 2017/18 Financial Assistance Grants (FAGs) totalling \$550,876 received before 30 June 2017. The early payment of the grant increased operating revenue in 2017.

This item is considered “one-off” timing in nature and was adjusted when calculating the ratios in the above table (as shown by “\*”) as were relevant comparative year ratios (which had been affected by similar “one-off” items).

**Regional and State 5 Year Averages**

Regional and State 5 year averages have not been adjusted for “one-off” items even though these items may have been applicable in prior years as they are based on the statutory ratios which have been reported in published financial reports. However, they still provide a useful reference point as they are indicative of a trend.

**Commentary on specific ratios**

- **Asset Sustainability Ratio**

The Asset Sustainability ratio expresses capital expenditure on renewal and replacement of existing assets as a percentage of depreciation costs. This ratio is used to identify any potential decline or improvement in asset conditions. A percentage of less than 100% on an ongoing basis indicates assets may be deteriorating at a greater rate than spending on renewal or replacement.

This ratio has slightly improved in the current year due to a decrease in depreciation expense (despite a decrease in capital renewal expenditure). This is a direct result of management’s review of the Remaining Useful Life (RUL) assessments of the Shire’s road assets during the financial year to ensure depreciation charged is more reflective of asset consumption. However, it is still below the target level, trending downwards and below the 5 year Regional and State averages. Continued improvement to this ratio will assist the Shire maintain its asset base at the right level into the future.

Interpretation of this ratio should also be considered together with the Asset Consumption Ratio (above target at 0.97) and the Asset Renewal Funding Ratio (not calculated).

- **Debt Service Cover Ratio**

The Debt Service Cover Ratio measures the Shire’s ability to service debt from its committed or general purpose funds available.

This ratio has declined in the current year and is trending downwards over the longer term. It is also below both the Regional and State 5 year averages.

An analysis of the Shire’s Statement of Comprehensive Income indicates the main reasons for the decline in the ratio in the current year to be a decrease in operating revenue (in particular, fees and charges) whilst operating expenses were consistent with the prior year.

Discussion with management indicated the Shire will identify practical ways of improving the Shire’s operating position in future years. This includes considering the sustainability of the current rates structure, identifying potential avenues of fees and charges and finding the optimum level of the Shire’s operating expenses.

**COMMENT ON RATIOS (CONTINUED)**

- **Operating Surplus Ratio**

The Operating Surplus Ratio represents the percentage by which the operating surplus (or deficit) differs from the Shire's own source revenue which includes rates.

This ratio has slightly improved in the current year and is trending marginally upwards over the longer term. However, it is still below the target level and in negative territory.

The main reason for the improvement of this ratio in the current year is the reduction of depreciation expense as commented at the Asset Sustainability Ratio above. Whilst we acknowledge this improvement, Council and management should still consider other areas to help improve the operating position (as commented at the Debt Service ratio above).

- **Asset Renewal Funding Ratio**

This ratio indicates whether Shire's planned capital renewal expenditure over the next 10 years as per its Long Term Financial Plan (LTFP) is sufficient to meet the required capital renewal expenditure over the next 10 years as per its Asset Management Plans (AMPs).

We noted the Shire has not been able to calculate this ratio since 2013 as it does not have the information (i.e. the yearly totals of planned and required capital expenditure for the next 10 years) necessary for the calculation. The Shire's LTFP and AMPs are currently in draft format and therefore the information in those plans is considered to be not reliable for calculation of the ratio this year.

From discussion, we understand Council will review and adopt the Shire's draft LTFP and AMPs in the next financial year. This will enable proper calculation of this ratio and help identify gaps between planned and required capital expenditure.

**Summary**

The Shire's ratio position, after adjustment for FAGs, appears slightly better than last year.

Notwithstanding this, some ratios are below the accepted industry benchmark and this should be considered moving forward.

We would like to take this opportunity to stress one off assessments of ratios at a particular point in time can only provide a snapshot of the financial position and operating situation of the Shire. As is the case with all ratios and indicators, their interpretation is much improved if they are calculated as an average over time with the relevant trends being considered.

We will continue to monitor the financial position and ratios in future financial years and suggest it is prudent for Council and management to do so also as they strive to manage the scarce resources of the Shire.

If the Shire requires, we have a report available which is able to compare your ratios against other Local Governments across the State and by Region. The report is also able to incorporate a selection of your peer Local Governments, whether they be of near neighbours or similar type in nature. This may be of particular relevance in your case as you are included in the Goldfields region when comparison to other, more similar local governments, may be more relevant.

If you are interested in such an expanded report, please contact us.

We noted no other matters we wish to bring to your attention.

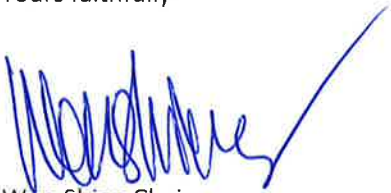
## UNCORRECTED MISSTATEMENTS

We advise there were no uncorrected misstatements noted during the course of our audit.

We take this opportunity to thank all staff for the assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully



Wen-Shien Chai  
Partner  
Moore Stephens

Encl.

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## INDEPENDENT AUDITOR'S REPORT TO THE ELECTORS OF THE SHIRE OF COOLGARDIE

### **Opinion on the Audit of the Financial Report**

We have audited the accompanying financial report of the Shire of Coolgardie (the Shire), which comprises the statement of financial position as at 30 June 2017, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

In our opinion, the financial report of the Shire of Coolgardie is in accordance with *the Local Government Act 1995* (as amended) and the *Local Government (Financial Management) Regulations 1996* (as amended), including:

- a) giving a true and fair view of the Shire's financial position as at 30 June 2017 and of its financial performance and its cash flows for the year ended on that date; and
- b) complying with Australian Accounting Standards (including Australian Accounting Interpretations).

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Shire in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the "Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Report on Other Legal and Regulatory Requirements**

During the course of the audit we became aware of the following instances where the Shire did not comply with the *Local Government Act 1995* (as amended) and *Local Government (Financial Management) Regulations 1996* (as amended):

#### **Annual Budget**

The annual budget for the year ended 30 June 2017 was not adopted before 31 August 2016 as required by Section 6.2(1) of the Local Government Act.

#### **Trust Fund**

- Trust funds were not withdrawn for the purposes for which they were held as required by Section 6.9(2) of the Local Government Act.
- Trust funds were not banked into the Shire's trust bank account as required by Local Government (Financial Management) Regulation 8(2).

#### **Reserve Fund**

Reserve funds were used other than for the purpose for which they were established without giving local public notice of the proposed use as required by Section 6.11(2) of the Local Government Act.

**Report on Other Legal and Regulatory Requirements (continued)**

**Municipal Fund**

Municipal funds were not banked into the Shire's municipal bank account as required by Local Government (Financial Management) Regulation 8(2).

**Monthly Statements of Financial Activity**

- A clear benchmark for reporting material variances in the monthly statement of financial activity was not adopted as required by Local Government (Financial Management) Regulation 34(1)(d).
- Material variances between the year-to-date actual amounts and budget estimates for some capital income and expenditure items were not explained in the monthly statement of financial activity as required by Local Government (Financial Management) Regulation 34(2)(b).

**Differential General Rates**

- The local public notice of the Shire's intention to impose differential general rates did not advise ratepayers of the time when a document describing the objects of, and reasons for, each proposed rate may be inspected as required by Section 6.36(3)(c) of the Act.
- The reasons the adopted rates and minimums for all rating categories differed from those set forth in the local public notice were not included in the rate notice or information accompanying as required by Local Government (Financial Management) Regulation 56(4)(b).

In accordance with the *Local Government (Audit) Regulations 1996*, we also report that:

There are no matters that in our opinion indicate significant adverse trends in the financial position of the Shire for the year ended 30 June 2017.

In respect of the financial management practices of the Shire, we noted the Shire continued to experience problems with their financial systems and procedures in the current financial year. This was a direct result of the lack of competent finance and accounting staff as a key component to an effective financial management system. This reflects on the efficiency of the Shire as a whole as it compromises the delivery and monitoring of meaningful, accurate and timely management information.

- c) Except as detailed above, no other matters indicating non-compliance with Part 6 of the *Local Government Act 1995 (as amended)*, the *Local Government (Financial Management) Regulations 1996 (as amended)* or applicable financial controls of any other written law were noted during the course of our audit.
- d) In relation to the Supplementary Ratio Information presented at page 59 of this report, we have reviewed the calculations for the Asset Consumption Ratio as presented and nothing has come to our attention to suggest it is not supported by:
  - i) verifiable information; and
  - ii) reasonable assumptions.

The Asset Renewal Funding Ratio was not calculated and consequently, no review was able to be carried out.

- e) All necessary information and explanations were obtained by us.
- f) All audit procedures were satisfactorily completed in conducting our audit.



***Other Information***

Management is responsible for the other information. The other information comprises the information included in the Shire's annual report for the year ended 30 June 2017 but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

***Responsibilities of Management and Council for the Financial Report***

Management is responsible for the preparation of this financial report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995 (as amended)* and the *Local Government (Financial Management) Regulations 1996 (as amended)* and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

The Council is responsible for overseeing the Shire's financial reporting process.

***Auditor's Responsibilities for the Audit of the Financial Report***

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: [http://www.auasb.gov.au/auditors\\_files/ar3.pdf](http://www.auasb.gov.au/auditors_files/ar3.pdf). This description forms part of our auditor's report.

MOORE STEPHENS  
CHARTERED ACCOUNTANTS



WEN-SHIEN CHAI  
PARTNER

Date: 5 December 2017  
Perth, WA

# Action Report to 30th June 2017

## Summary of Findings

### Significant Adverse Trends - Financial Management Practices

As highlighted in the audit report for 2016-2017, we again noted a significant adverse trend in the financial management practices of the Shire. This trend was evidenced by continued problems with the financial systems and procedures of the Shire. This was highlighted during both our interim and final audit visits for the year ended 30 June 2017. From the procedures performed, we noted a number of breakdowns in financial systems and controls and number of non-compliances with legislative requirements (some of which are detailed on this year's audit report as required). This is a direct result of the Shire not having a competent finance and accounting team. There has not been any senior finance staff appointed since the departure of the previous Manager of Administration Services in September 2016. The remaining accounting staff were inexperienced and had great difficulties in operating the Shire's accounting system including reconciling/finalising transactions and balances. During the course of the year end audit, we continued to observe a number of account balances were incorrectly balanced and processed. This has required us to perform additional audit work above what would normally be expected to rectify and reconcile them. As a result, the Shire's financial statements had to be subsequently adjusted and amended to reflect its true position. This significant adverse trend also reflects on the efficiency of the Shire as a whole as it compromises the delivery of meaningful, accurate and timely management information.

### **Rates Debtors**

As you are aware, the Shire has been raising rates (including back rates) on 220 properties in the Coolgardie Town Ward since 2011. From discussion with management, we understand that the outstanding rates pertaining to these properties are deemed unrecoverable as the ratepayers are unable to be located. As such, the total outstanding amount of \$2,145,834 has been fully provided for as at 30 June 2017. Whilst we are satisfied adequate provision has been made for these rate debtors, Council should again consider and monitor the impact this issue may have on the Shire's cash flow. This applies equally to meeting budgeted expenditures for the financial year ending 30 June 2018 as well as when framing the budget for the year ended 30 June 2019. Further discussion with management indicated Council will resolve this matter in accordance with the industry's legislation in the next financial year, to put a halt to the endless raising of rates which are deemed unrecoverable.

### **Asset Sustainability Ratio**

The Asset Sustainability ratio expresses capital expenditure on renewal and replacement of existing assets as a percentage of depreciation costs. This ratio is used to identify any potential decline or improvement in asset conditions. A percentage of less than 100% on an ongoing basis indicates assets may be deteriorating at a greater rate than spending on renewal or replacement. This ratio has slightly improved in the current year due to a decrease in depreciation expense (despite a decrease in capital renewal expenditure). This is a direct result of management's review of the Remaining Useful Life (RUL) assessments of the Shire's road assets during the financial year to ensure depreciation charged is more reflective of asset consumption. However, it is still below the target level, trending downwards and below the 5 year Regional and State averages. Continued improvement to this ratio will assist the Shire maintain its asset base at the right level into the future. Interpretation of this ratio should also be considered together with the Asset Consumption Ratio (above target at 0.97) and the Asset Renewal Funding Ratio (not calculated).

### **Debt Service Cover Ratio**

The Debt Service Cover Ratio measures the Shire's ability to service debt from its committed or general-purpose funds available. This ratio has declined in the current year and is trending downwards over the longer term. It is also below both the Regional and State 5-year averages. An analysis of the Shire's Statement of Comprehensive Income indicates the main reasons for the decline in the ratio in the current year to be a decrease in operating revenue (in particular, fees and charges) whilst operating expenses were consistent with the prior year. Discussion with management indicated the Shire will identify practical ways of improving the Shire's operating position in future years. This includes considering the sustainability of the current rates structure, identifying potential avenues of fees and charges and finding the optimum level of the Shire's operating expenses.

## Management Response

### **Action to be taken / Recommendation**

In order to ensure that the Financial Management Practices are improved, the structure of the organisation was reviewed in January 2018. As a consequence a senior finance officer has been appointed with strong financial skills and local government experience. Furthermore the Shire has employed a rates officer with strong financial skills and experience in local government rating.

The Shire sought RFQ to supply financial management services inclusive of monthly reporting, preparing annual budget and annual financial statements. The Shire has engaged a contractor with significant experience.

The Council also resolved to engage Moore Stephens to undertake a Financial Management Review annually for 3 years. The second FMR has just been completed with a further FMR to be undertaken in April 2019. In doing so the CEO is of the opinion that any significant adverse trends in financial management practices that exist will be identified and resolved. Given the restructure was not in place in totality until mid March 2018, it is anticipated that the FMR Review in April 2019 will show significant improvement.

The Shire does not currently have a negative cash flow impact due to Rates Debtors. The Shire has in excess of \$3 million unrestricted Cash at the end of April 2018. The rates for the 220 properties in Coolgardie Town Ward for 2017/2018 were addressed during the Budget Review. All current rates balances for the 220 properties will be journalled in May and included in May Financial Statements. Consequently rate modelling and the Budget for 2018/2019 will have had this issue addressed.

With the review of road infrastructure depreciation, the reduction in depreciation has had a positive impact on the ratio. The Shire is currently reviewing its Long Term Financial Plan. Consequently expenditure on asset renewal compared to depreciation expense will be revised. It is anticipated the ratio will see improvement compared to last year and previous 3 years. Furthermore the estimated capital renewal program for 2018/2019 will continue to build on the improvement of this ratio.

It is estimated depreciation for 2017/2018 will be \$5.1 million.

It is anticipated the Debt Service Cover Ratio will see further improvement in 2017/2018. This will be largely due to an improvement in the gap between operating revenue and expenditure. The Council adopted a 3 year service level review in May 2017. The essence of the service review was for the delivery of an efficiency dividend of 2% each year. It is estimated that 2017/2018 will see the dividend to be just over 4%.

Furthermore, the 2017/2018 year will see the completion of repayments for the Kambalda Recreation Centre. Currently total repayments are \$382,000 per annum with the Recreation Centre being \$277,000, 72.5 % of total repayments. Consequently 2018/2019, with no anticipated borrowings will see the ratio improve dramatically.



## **Operating Surplus Ratio**

The Operating Surplus Ratio represents the percentage by which the operating surplus (or deficit) differs from the Shire's own source revenue which includes rates. This ratio has slightly improved in the current year and is trending marginally upwards over the longer term. However, it is still below the target level and in negative territory. The main reason for the improvement of this ratio in the current year is the reduction of depreciation expense as commented at the Asset Sustainability Ratio above. Whilst we acknowledge this improvement, Council and management should still consider other areas to help improve the operating position (as commented at the Debt Service ratio above).

## **Asset Renewal Funding Ratio**

This ratio indicates whether Shire's planned capital renewal expenditure over the next 10 years as per its Long Term Financial Plan (LTFP) is sufficient to meet the required capital renewal expenditure over the next 10 years as per its Asset Management Plans (AMPs). We noted the Shire has not been able to calculate this ratio since 2013 as it does not have the information (i.e. the yearly totals of planned and required capital expenditure for the next 10 years) necessary for the calculation. The Shire's LTFP and AMPs are currently in draft format and therefore the information in those plans is considered to be not reliable for calculation of the ratio this year. From discussion, we understand Council will review and adopt the Shire's draft LTFP and AMPs in the next financial year. This will enable proper calculation of this ratio and help identify gaps between planned and required capital expenditure.

## **Annual Budget**

The annual budget for the year ended 30 June 2017 was not adopted before 31 August 2016 as required by Section 6.2(1) of the Local Government Act.

## **Trust Funds**

Trust funds were not withdrawn for the purposes for which they were held as required by Section 6.9(2) of the Local Government Act. Trust funds were not banked into the Shire's trust bank account as required by Local Government (Financial Management) Regulation 8(2).

## **Reserve Fund**

Reserve funds were used other than for the purpose for which they were established without giving local public notice of the proposed use as required by Section 6.11(2) of the Local Government Act.

## **Municipal Fund**

Municipal funds were not banked into the Shire's municipal bank account as required by Local Government (Financial Management) Regulation 8(2).

## **Monthly Statements of Financial Activity**

A clear benchmark for reporting material variances in the monthly statement of financial activity was not adopted as required by Local Government (Financial Management) Regulation 34(1)(d). Material variances between the year-to-date actual amounts and budget estimates for some capital income and expenditure items were not explained in the monthly statement of financial activity as required by Local Government (Financial Management) Regulation 34(2)(b).

## **Differential General Rates**

The local public notice of the Shire's intention to impose differential general rates did not advise ratepayers of the time when a document describing the objects of, and reasons for, each proposed rate may be inspected as required by Section 6.36(3)(c) of the Act. The reasons the adopted rates and minimums for all rating categories differed from those set forth in the local public notice were not included in the rate notice or information accompanying as required by Local Government (Financial Management) Regulation 56(4)(b).

The operating surplus ratio for the year ending 30th June 2018 is estimated to be around (0.40). The implementation of the service level review has and will continue to assist on delivering efficiencies and operating expenditure savings. Furthermore, the focus on implementing the mining rating on accommodation camps and buildings and offices will assist in growing revenue. The estimated gap between own source revenue and operating expenditure is \$4.1 million. The largest component of this gap is depreciation.

The combination of implementation of service level review, mining rating strategy and land development opportunities is the model the Shire believes will enable the gap to be almost closed over the next 5 years.

The Shire is currently reviewing all integrated planning documents. The LTFP and AMP are planned to be in place and adopted by the 30th July 2018. Consequently, the asset renewal funding ratio will then be able to be calculated for the period ending 30th June 2018. Furthermore the Shire is working on increasing spend on annual capital renewal to further improve the ratio.

This issue has been addressed and a process in place to ensure this does not occur again. The Annual Budget for the year ended 30 June 2018 was adopted before 31st August 2018.

This was an administrative issue. A control has been put in place to ensure it is not repeated with dual signatories and independent review.

This issue arose as a result of the Annual Budget needed to be re-adopted on the 11th October 2016. Consequently the Shire did not have enough unrestricted funds to pay creditors and payroll. A monthly cash flow report was provided to Council for the months of November to February to ensure Council had oversight of cash flow. All reserve funds were appropriately cashed back as at the 30th June 2017.

This was an administrative issue. A control has been put in place to ensure it is not repeated with dual signatories and independent review.

This issue has now been addressed. The monthly financial report to Council includes variance reporting in accordance with Regulation 34(1)(d) and 34(2)(b). This has been in place since the August monthly financial report to Council.

The local public notice for the intention to impose differential rates for the 2018/2019 year will be checked to ensure Section 6.36(3)(c) is complied with. If the adopted rates and minimums for all rating categories differ when adopting the 2018/2019 Budget, it will be checked to ensure the rate notice or accompanying information adheres to Local Government (Financial Management) Regulation 56(4)(b).

### 11.1.10 Community Chest

<b>Location:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	<i>Create record in synergy and insert record number</i>
<b>Disclosure of Interest:</b>	NIL
<b>Date:</b>	18 <sup>th</sup> May 2018
<b>Author:</b>	Chief Executive Officer, James Trail

#### **Summary:**

Council endorse the Memorandum of Understanding Shire of Coolgardie Community Assistance Fund and authorise the Chief Executive Officer to sign the MOU.

#### **Background:**

The Shire of Coolgardie for some time has been exploring options to expand the Shire Community Chest. Numerous conversations have taken place with Mining Companies and businesses with regards to contributing to the Fund.

- A. Goldfields Esperance Community Trust is a charitable trust established in 2012 to provide ongoing community funding to the Goldfields-Esperance region, and in particular small grant funding to not-for-profit voluntary organisations, community groups and individuals, for charitable purposes only.
- B. The Shire is a local government authority covering a portion of the Goldfields-Esperance region. The Shire is committed to building strong, healthy and active communities, and manages a small pool of funds contributed to mainly by mining companies operating within the Coolgardie region, known as the Community Assistance Fund (CAF). The Shire encourages community groups and organisations to apply for small grants from the CAF to promote and assist them with a variety of projects and events.
- C. Small grant funding from the State and Federal governments is becoming increasingly difficult to access. The problems with State and Federal government funding include:
  - (i) funds are increasingly not available at all, including by reason of the winding back of Royalties for Regions State government funding;
  - (ii) excessive complexity of application forms and excessive requests for supporting information (which is often the same irrespective of the amount of money being sought) is presently impacting on the ability of small community groups to access funding; and
  - (iii) there are often long waits for funding and if funding is not requested at the right time, a community group might have to wait 12 months before it has another opportunity to request the funding.
- D. Accordingly, the Shire wishes to expand the CAF to increase its ability to provide much-needed assistance to its communities. To do this, it wishes to:
  - (i) ensure those investing in the CAF can be confident their investments will not “disappear into consolidated revenue” by providing a robust independent governance structure pursuant to which funds are held and managed separately

- from the Shire's funds and are controlled not by the Shire but by reputable community leaders living and working in the Goldfields region; and
    - (ii) in so doing, attract additional investment in the CAF by mining companies and other businesses having operations in the region.
- E. GECT has agreed to assist and work with the Shire to achieve these goals. This memorandum of understanding will record the manner in which GECT and the Shire will work together to facilitate the expansion of the CAF for the benefit of the Shire's communities.

**Comment:**

- 1) The Shire wishes to attract funds to its CAF by ensuring that the program has a robust governance structure providing for:
  - (a) funds to be held by a charitable trust which is capably and sustainably governed in the interests of its beneficiaries (including the Shire's residents), but which is independent of the Shire; and
  - (b) ultimate decision-making power to rest with community leaders, rather than the Shire, although the Shire would make recommendations (through its council for larger grants) by reason of its connection to its communities
 and has sought the assistance of GECT to enable it to achieve this.
- 2) GECT has agreed it will manage the CAF for the Shire. It will do so independently of:
  - (a) its other activities; and
  - (b) the Shire, but with reference to the Shire's recommendations in the manner set out below.
- 3) The Shire will ensure GECT's administrative costs are met in connection with the CAF into the future, with the understanding that no portion of the funds invested in the CAF by donors will be used for administrative costs.

**Attachments:**

Nil

**Consultation:**

Council  
Goldfields Esperance Community Trust

**Policy Implications:**

Nil

**Financial Implications:**

It is estimated administrative costs and audit costs will be around \$10,000. Funds will be included in the 2018/2019 Budget. The cost of the formal deed is estimated to be \$2,500.

**Strategic Implications:**

**Cohesive and engaged community**

Consult and engage with the local Aboriginal community  
Develop a cohesive approach to community development across the Shire  
Facilitate the development of healthy lifestyles through the provision of high quality sport, recreation, cultural and leisure services, facilities and activities  
Provide connected and accessible towns  
Provide services to youth, aged and the disadvantaged that address identified needs  
Support community safety and security initiatives

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council,

- 1) Endorse the Memorandum of Understanding Shire of Coolgardie Community Assistance
- 2) Authorise the Chief Executive Officer to sign the MOU

**COUNCIL RESOLUTION: #092/18**

Moved: Councillor, K Lindup

Seconded: Councillor, B Logan

That Council,

- 1) Endorse the Memorandum of Understanding Shire of Coolgardie Community Assistance
- 2) Authorise the Chief Executive Officer to sign the MOU

**CARRIED ABSOLUTE MAJORITY 6/0**

### 11.1.11 Local Planning Scheme No 5 – Amendment No 1

<b>Location:</b>	Various Site
<b>Applicant:</b>	Nil
<b>File Reference:</b>	NAM
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	17 May 2018
<b>Author:</b>	Town Planning Consultant, Francesca Lefante

#### **Summary:**

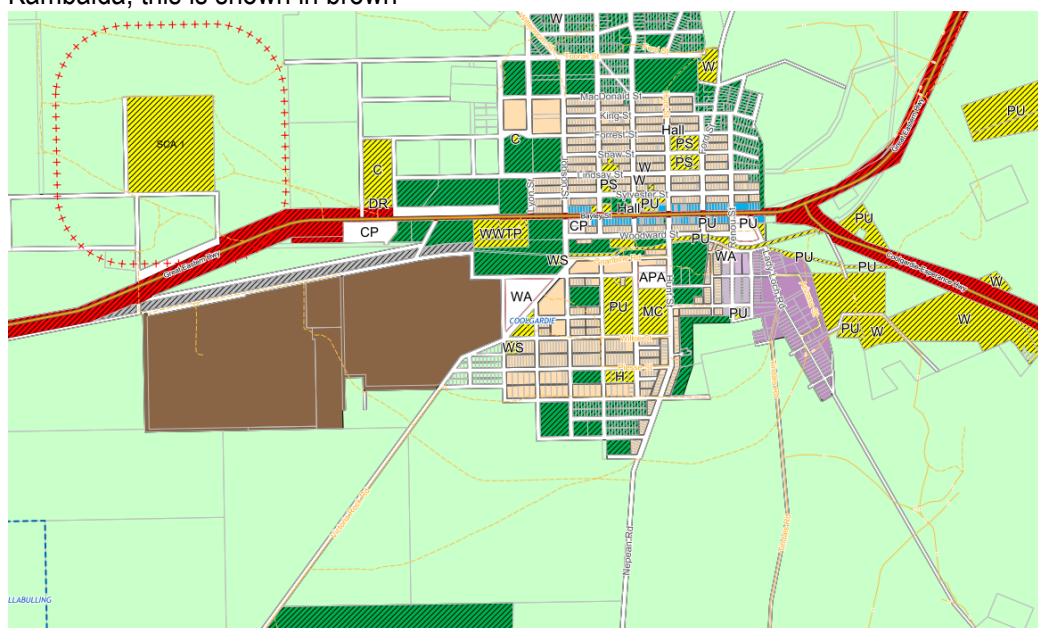
For the Shire to consider initiating a textual scheme amendment to support additional discretionary uses on land zoned rural residential.

The Rural Residential zoned sites proximity to the townsite provide an opportunity to facilitate compatible development. The scheme amendment proposes changes to the permissibility of uses within this zone from not permitted X to discretionary 'D' use, giving Council the authority to consider and determine proposal on the merits of the applications. Additional provisions are to be included in the scheme that assist in setting the development expectations and parameters

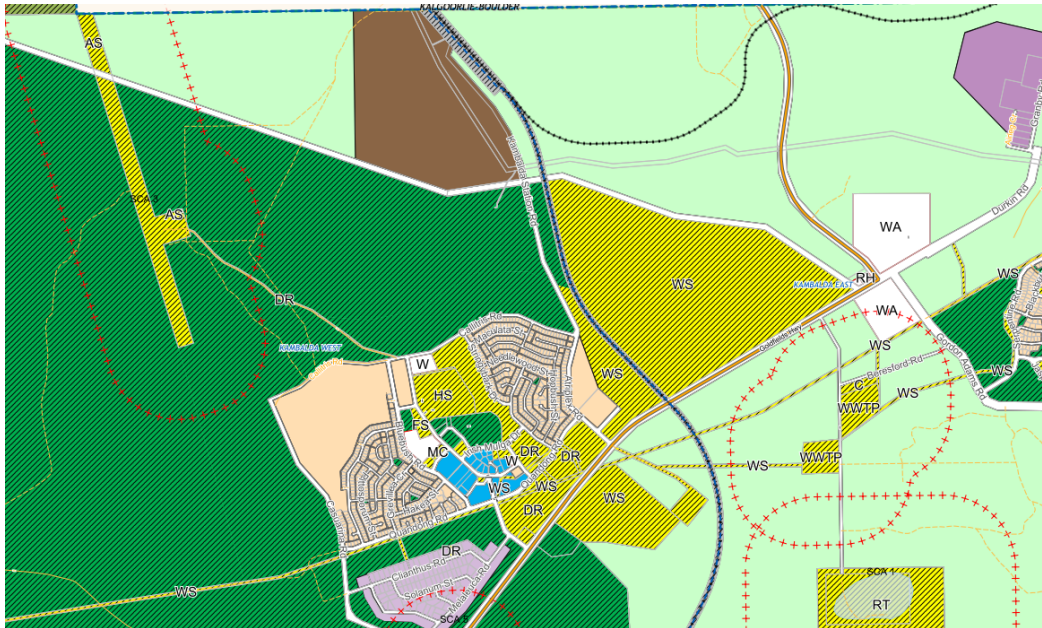
#### **Background:**

The Shires Local Planning Scheme No 5 was gazetted on 8 March 2017.

The attached maps show the location of the rural residential zoning within the townsite of Coolgardie and Kambalda, this is shown in brown



*Coolgardie townsite*



*Kambalda townsite*

**Comment:**

The objectives contained within the Scheme and Local Planning Strategies, aim to develop and enhance the amenity and economic prosperity of the Shire and facilitate compatible development. Shire officers have been undertaking discussions and negotiations with various State Government agencies in support of progressing these objectives, which include the following: -

- Department of Mines, Industry, Regulation and Safety (DMIRS) who have provided information on mineralisation around the townsites and the priority mining activities will be given.
- Lands Section - Department Planning Lands and Heritage (DPLH) to change reserve purposing, vesting orders and power to lease.
- Planning Section - Department Planning Lands and Heritage (DPLH) on for zoning and land use opportunities and constraints.

These investigations have identified that urban development of land surrounding the townsites of Coolgardie and Kambalda is restricted. Development restrictions imposed on land via the Local Planning Scheme are matters that the Shire has the opportunity to influence and change.

Local governments are responsible for planning for their local communities by ensuring appropriate controls exist for land use and development. These controls are set down in the local planning scheme. Local Planning schemes are established under the Planning and Development (Local Planning Scheme) Regulations 2015. The Regulations prescribe the manner and process to followed when undertaking a scheme amendment.

The opportunity to increase flexibility within the Scheme has been discussed with officers from Planning Section of Department Planning Lands and Heritage (DPLH), during these discussions it was identified that where proposed uses are consistent with the Local Planning Strategy the Shire could pursue modifications to the use class table through a scheme amendment.

The Shire of Coolgardie Local Planning Strategy identifies land in close proximity of the town as having potential for development of workers accommodation. WAPC Position Statements dated January 2018 identifies that that workers accommodation should be allowed in established towns suitable in its context.

Accordingly, to provide Council authority to determine a greater range of appropriate land uses on land surrounding the townsite a more flexible scheme use class table is proposed by modifying the permissibility of various use from not permitted use "X" to discretionary use "D", including the following: -

- (d) Changes to the Rural Residential Use Class table as follows

<b>Use Class</b>	<b>From</b>	<b>To</b>
Workers Accommodation	X	D
Aged Person	X	D
Motel	X	D
Industry Cottage	X	D
Restaurant / Café	X	D

- (5) With regard to workers accommodation the following additional site and development requirements are proposed under clause 32.
- (6) All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
- (7) Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.
- (8) Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
- (9) Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed and the site rehabilitated.

The *Planning and Development (Local Planning Scheme) Regulations 2015* prescribes the format, content, structure and process to be followed when undertaking a scheme amendment. The key actions and timeframes are summarised below: -

- Step 1 Council resolution to adopt an amendment to the Scheme (Reg 35 (2))
- Step 2 Scheme Amendment documents and maps prepared in the prescribed manner
- Step 3 Amendment referred to EPA in accordance with S81 and copy to Planning - DPLH  
Where no EPA review required the proposal can proceed to advertising
- Step 4 Public Advertising for period 42 days by way of public notice – Reg 47  
newspaper and notice boards  
Copy of the Scheme amendment documents available for public review
- Step 5 Council consider submission and resolve action on Scheme Amendment Reg r50  
Support, not support or modify
- Step 6 Forward Scheme Amendment and resolution to WAPC
- Step 7 WAPC to consider and make recommendation to Minister
- Step 8 Minister determination
- Step 9 Gazettal of Scheme
- Step 10 Local Government to advertising approval of amendment

It is recommended that the Shire pursue a scheme amendment in support of discretionary uses within the Rural Residential Zone to facilitate development within close proximity of the townsites.

The options available to the Shire in considering the proposal are: -

1. Support textual Scheme Amendment
2. Modify the details to be included in the Scheme Amendment
3. Not support initiation of the Scheme Amendment

**Attachments:**

Nil

**Consultation:**

Statutory process contained in the Act, comprising 42-day public consultation period.

**Statutory Environment:**

Planning and Development (Local Planning Scheme) Regulations 2015

**Policy Implications:**

Nil

**Financial Implications:**

Preparation and advertising of the scheme amendment.

**Strategic Implications:**

**Solutions focussed and customer oriented organisation**

Attraction, development and retention of a productive and effective workforce

Development of Shire's resources to provide optimum benefit to the community

Effective communication and engagement processes

High quality of corporate governance, accountability and compliance.

**Voting Requirement:**

Simple Majority

**Officer Recommendation:**

That Council,

**1. INITATES Amendment No 1 to Local Planning Scheme No 5 as follows**

**a. Modifying the use class permissibility in the Rural Residential Zone as follows**

<b><i>Use Class</i></b>	<b><i>From</i></b>	<b><i>To</i></b>
<b>Workers Accommodation</b>	<b>X</b>	<b>D</b>
<b>Aged Person</b>	<b>X</b>	<b>D</b>
<b>Motel</b>	<b>X</b>	<b>D</b>
<b>Industry Cottage</b>	<b>X</b>	<b>D</b>
<b>Restaurant / Café</b>	<b>X</b>	<b>D</b>

**b. Insert additional development provisions under clause 32 of the Scheme comprising the follows:**



- i. All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
  - ii. Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.
  - iii. Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
  - iv. Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed and the site rehabilitated.
- 2. **CONSIDERS** Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 3. **PREPARES** the scheme amendment documentation.
- 4. **AUTHORISES** the public advertising of the proposal upon Notice of Assessment being received.

**COUNCIL RESOLUTION: #093/18**

Moved: Councillor, K Lindup  
 Seconded: Councillor, T Rathbone

That Council,

- 1. **INITATES** Amendment No 1 to Local Planning Scheme No 5 as follows
  - a. **Modifying the use class permissibility in the Rural Residential Zone as follows**

<i>Use Class</i>	<i>From</i>	<i>To</i>
<b>Workers Accommodation</b>	<b>X</b>	<b>D</b>
<b>Aged Person</b>	<b>X</b>	<b>D</b>
<b>Motel</b>	<b>X</b>	<b>D</b>
<b>Industry Cottage</b>	<b>X</b>	<b>D</b>
<b>Restaurant / Café</b>	<b>X</b>	<b>D</b>

- b. **Insert additional development provisions under clause 32 of the Scheme comprising the follows:**
      - i. All workforce accommodation, whether designed as permanent or temporary structures, shall be regarded as residential development and is subject to the requirements of the R-Codes.
      - ii. Except in the Residential zone, the requirements of the R-Codes may be varied for workforce accommodation by the local government provided adequate

justification for the variation is submitted by the proponents of the accommodation and the local government considers the variation appropriate.

- iii. Development applications for workforce accommodation within areas outside the Workforce Accommodation zone, shall be accompanied by information and plans indicating, to the local government's satisfaction, how the development and use contributes to the amenity of the townsite.
- iv. Development applications for temporary structures to provide workforce accommodation shall be accompanied to the local government's satisfaction by information and plans indicating how and when the development will be removed and the site rehabilitated.

- 2. **CONSIDERS** Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 3. **PREPARES** the scheme amendment documentation.
- 4. **AUTHORISES** the public advertising of the proposal upon Notice of Assessment being received.

**CARRIED ABSOLUTE MAJORITY 6/0**

## **11.2 Technical Services**

Nil

## **11.3 Recreation and Community Services**

### **11.3.1 Junior Sport Lighting Charges Write Off**

**Location:** Kambalda Community Recreation Facility (West Oval)

**Applicant:** Kambalda Junior Football Club

**File Reference:** NAM6028

**Disclosure of Interest:** Nil

**Date:** 16 May 2018

**Author:** Manager of Recreation & Community Development,  
Laura Dwyer

#### **Summary:**

Council approval is sought to write off West Oval Lighting Charges (totalling \$1393.92) that have been raised for the Kambalda Junior Football Club, as they are a junior sporting club.

#### **Background:**

The West Oval is home ground for Kambalda Senior and Junior Football Clubs, and uses the grounds for weekly training sessions during the football season. Keys have been issued for the meter boxes, which the Seniors and Juniors have separate keys which access separate meters.

In the current Fees and Charges 2017/2018 there is no charge for Oval Hire to Junior Teams for use of ovals.

#### **Comment:**

Currently no other junior sporting groups pay fees for use of lighting at the West Oval. Tee ball which operate in the off season to Football do not pay charges for use or lighting charges. In addition to this, junior touch rugby and junior soccer utilise the East Oval for training practice, with no charges previously invoiced.

#### **Attachments:**

Nil

#### **Consultation:**

Chief Executive Officer, James Trail  
Manage Recreation & Community Development, Laura Dwyer  
Kambalda Football Club President, Matthew Pryce

#### **Statutory Environment:**

1. "6.12. Power to defer, grant discounts, waive or write off debts
  - (1) Subject to subsection
  - (2) and any other written law, a local government may –
    - (c) write off any amount of money,Which is owed to the local government  
Local Government Act 1995 Section 6.47



**Policy Implications:**

Nil

**Financial Implications:**

Concessions for Junior Sporting Groups has been allowed in the 2017/2018 Annual Budget and is reflected in the 2017/18 Fees and Charges.

**Strategic Implications:**

**Cohesive and engaged community**

Facilitate the development of healthy lifestyles through the provision of high quality sport, recreation, cultural and leisure services, facilities and activities

Provide services to youth, aged and the disadvantaged that address identified needs

**Solutions focussed and customer oriented organisation**

Development of Shire's resources to provide optimum benefit to the community

High quality corporate governance, accountability and compliance.

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That Council,

1. Resolve to write off the amount of \$1393.92 to the Kambalda Football Club Inc. for the lighting charges for the Junior football team
2. Agree to waive lighting charges and fees for all junior sporting teams.

**COUNCIL RESOLUTION: #094/18**

Moved: Councillor, T Rathbone

Seconded: Councillor, B Logan

That Council,

1. Resolve to write off the amount of \$1393.92 to the Kambalda Football Club Inc. for the lighting charges for the Junior football team
2. Agree to waive lighting charges and fees for all junior sporting teams.

**CARRIED ABSOLUTE MAJORITY 6/0**

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

***13.1 Elected Members***

***13.2 Council Officers***

**14 CONFIDENTIAL ITEMS**

**15 CLOSURE OF MEETING**

Shire President, M Cullen declared the meeting closed at 07:26 pm and thanked all for their attendance.