



SHIRE OF COOLGARDIE

# A G E N D A

OF THE

SPECIAL MEETING OF COUNCIL

15 August 2017

6.00pm

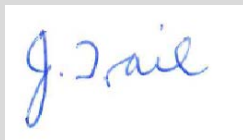
KAMBALDA

**SHIRE OF COOLGARDIE**

**NOTICE OF SPECIAL MEETING OF COUNCIL**

Dear Elected Member

A Special Meeting of the Shire of Coolgardie will be held on Tuesday 15 August 2017 in the Kambalda Community Recreation Centre, Barnes Drive, Kambalda, commencing at 6.00pm

A handwritten signature in blue ink, appearing to read "J. Trail", is enclosed in a white rectangular box.

**JAMES TRAIL  
CHIEF EXECUTIVE OFFICER**

DISCLAIMER

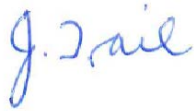
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.



James Trail  
CHIEF EXECUTIVE OFFICER

## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

*Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.*

*When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.*

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.**

**The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

**Local Government (Administration) Regulations 1996**

**Reg 5** For the purpose of section 5.24(1) (b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) Every special meeting of a council; and
- (b) Every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

**Reg 6** (1) the minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

**Local Government (Administration) Regulations 1996**

**Reg 7** (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members,

Having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
  - (a) A council to answer a question that does not relate to a matter affecting the local government;
  - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
  - (c) A committee to answer a question that does not relate to a function of the committee.

#### **10. Public Inspection of Unconfirmed Minutes (Reg 13)**

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

#### **NOTE:**

##### **10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.



SHIRE OF COOLGARDIE

DISCLOSURE OF INTERESTS

**TO THE CHIEF EXECUTIVE OFFICER:**

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

TUESDAY \_\_\_\_\_ 2017

Where indicated by the word 'YES' in column 6, I will be seeking a determination (under Section 5.68) by the meeting, for reasons I will expand on.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9080 2111 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM	PAGE No.	TYPE	REASON



For inclusion for interest declaration

Interests Affecting Impartiality: Disclosing Statement

*"With regard to.... (the matter in item)... I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."*

## APPLICATION FOR LEAVE OF ABSENCE



I Cr, \_\_\_\_\_ hereby request leave of absence for the following

Dates, from \_\_\_\_\_ to \_\_\_\_\_

Signed Cr: \_\_\_\_\_

Date \_\_\_\_\_



Shire of Coalgardie

*Our Community, Our People, Our Future*

## Notice of Special Meeting

In accordance with Regulation 12 of the Local Government (Administration) Regulations, notice is hereby given that a Special Meeting of Council will be held on Tuesday 15 August 2017, commencing at 6.00pm at the Kambalda Recreation Centre.

For the purpose of:

- Adoption of the 2017/ 2018 Budget
- Leasing of IT equipment
- Long term hire of a roller

Further information may be obtained from Mr James Trail, Chief Executive Officer on 90802111

A handwritten signature in blue ink that reads 'J. Trail'.

**James Trail**  
Chief Executive Officer

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.0 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 PRESENT:

MEMBERS OF STAFF:

MEMBERS OF THE PUBLIC:

2.2 APOLOGIES:

2.3 APPROVED LEAVE OF ABSENCE:

3.0 DECLARATIONS OF INTEREST

3.1 DECLARATIONS OF FINANCIAL INTERESTS – LOCAL GOVERNMENT ACT SECTION 5.60A

3.2 DECLARATIONS OF PROXIMITY INTERESTS – LOCAL GOVERNMENT ACT SECTION 5.60B

3.3 DECLARATIONS OF IMPARTIALITY INTERESTS – ADMINISTRATION REGULATION 34C

4.0 PUBLIC QUESTION TIME

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

## 6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

## 7.0 REPORTS

**AGENDA REFERENCE:** 7.1

**SUBJECT:** Adoption of Annual Budget 2017/2018

**LOCATION:** Nil

**APPLICANT:** Nil

**FILE REFERENCE:** NAM5610

**DISCLOSURE OF INTEREST:** The Author has no interest in this matter

**DATE:** 09 August 2017

**AUTHOR:** James Trail, Chief Executive Officer

### **SUMMARY:**

For Council to consider the draft budget schedules, and adopt the Annual Budget for the year ending 30 June 2018.

### **BACKGROUND:**

A series of budget workshops involving the Council, the Chief Executive Officer, Deputy Chief Executive Officer and Coordinators has been conducted. These workshops concluded with a review of a line by line document detailing both the capital projects and operating expenditure items included in this budget.

In July 2017 Council resolved to set a differential rate for those properties rated using unimproved values. The proposed rate in the dollar and minimum rates were advertised. The close for any submissions was by the 7<sup>th</sup> August 2017 and one submission was received.

The submission recommended that all rates in the \$ be reduced. Furthermore that the UV Rural/Pastoral rate is split into UV Rural and UV pastoral to further differentiate. The submission received is attached.

## COMMENT:

In addition to rates for each assessable property, specified area rates for those properties in the area serviced by the Coolgardie sewerage scheme, and charges for kerbside bin services for townsite residential properties will be set. Also included on each rate notice will be the Emergency Services Levy imposed by the State Government and collected by the Shire.

Rate notices may identify up to four different line item charges. These are

- Rates
- Kerbside Rubbish
- Emergency Service Levy
- Sewerage Rates (for the Coolgardie Townsite)

## Rates

Budgeted revenue from rates will increase from \$6,207,654 to \$6,510,825 this is an increase of 3.6% in overall yield. This does not mean that all rate accounts are affected in the same way. The rate in the dollar for General GRV will increase by 1.5%. The rate in the \$ for UV Mining and UV Pastoral/Rural will remain the same as in 2016/2017 for the first time. The minimum rates will be set at \$694, \$437 and \$684 respectively.

Of the 41 properties rated as Rural UV, 14 attract the minimum rate of \$684. The remaining property owners will have the opportunity of applying for a concession to further reduce their rates.

Ratepayers who opt to make their payments by four instalments will pay the full rate, plus interest calculated daily on the outstanding amount after the due date for payment by a single instalment.

## Unimproved Rates (UV)

### Adjustment to advertised proposed rate

It is to be noted that the 2017/2018 Unimproved Valuations (UV) differential rates have been amended compared to those advertised. At the time of advertising the 2017/2018 UV valuations were based on a proposed 2.5% increase. At the Special Meeting of Council on the 15th August 2017, Council will consider an increase in minimums of 1.5% and no increase in the differential rates. To comply with the Local Government (Financial Management) Regulations 1996 - Reg 23, below is the advertised differential rates along with the amended differential rates for 2017/2018.

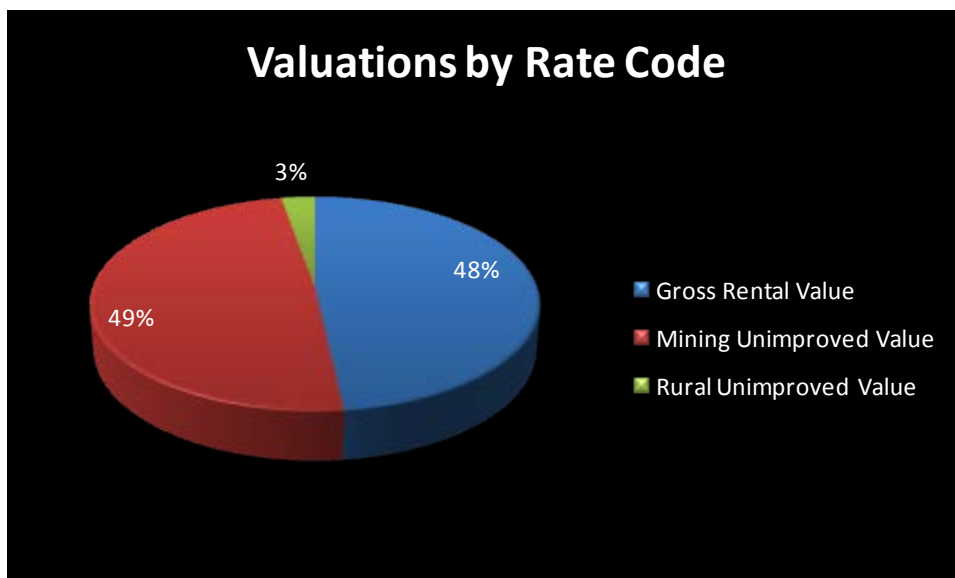
Rate Category	Advertised		Final	
	Rate in	Minimum	Rate in	Minimum
	\$	\$	\$	\$
Unimproved Value Mining	22.5945	441	22.0435	437
Unimproved Value Pastoral/Rural	11.3276	691	11.0531	684

Property owners who hold Department of Transport certification as a bona fide prospector may apply for a concession. The concession will be capped at 20% of the rate levied or the minimum rate which ever is the greater

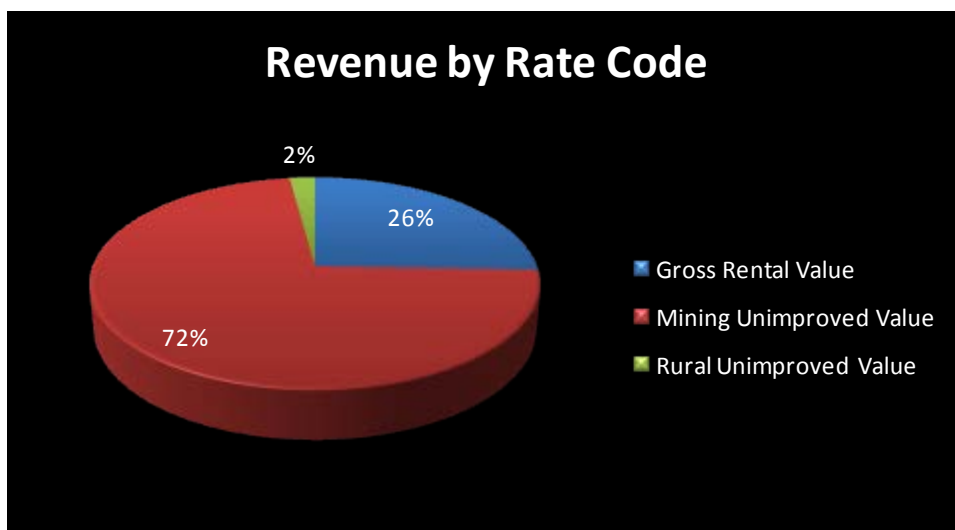
Property owners rated as UV Rural who can demonstrate that the property is used for rural pursuits which do not support mining or other non rural commercial activities may apply for a concession of up to 50% of the rate in the dollar to a minimum rate payable not less than the set minimum rate for this category. All applications for concessions must be received before the due date for the payment of rates (35 days after the date of issue).

### Gross Rental Value (GRV)

A single rate in the dollar of 7.46522 is proposed for all GRV rateable properties. A minimum of \$694 is proposed. Sporting groups and charitable organisations may apply to Council for a rates concession of up to 100% of rates as per Council Policy Rates Exemption 011. These concessions are applicable from the date of Council approval.



The table shows the valuations applied by percentage. This is indicative only, as the basis for valuations for UV and GRV is different.



The table shows the percentage of rates levied for each of the rate codes. This clearly demonstrates the importance of the mining sector to the Shire. It also indicates the lack of diversity that is a part of a single sector economy.

### **Emergency Service Levy**

The Emergency Services Levy is set by the State and collection by Local Government. This year the levy is \$75 for most properties. The levy is applied to all properties and mining leases.

The Shire receives an annual grant for services of \$5,900. However it must be noted that the levy funds both the Kambalda and Coolgardie Fire and Rescue Services and the State Emergency Service in Kalgoorlie which also serves our towns.

St Johns Ambulance Service is not funded by this levy.

### **Waste Water Scheme - Coolgardie**

The source of power to raise a general rate for the waste water scheme in Coolgardie is:

**Under section 41 of the Health (MP) Act, a local government has the power to impose an annual 'sanitary rate' –**

*'For the purpose of providing for the proper performance of all or any of the services mentioned in section 112 [which includes 'the collection and disposal of sewage'], and the maintenance of any sewerage works constructed by the local government under Part IV'.*

That annual rate cannot exceed 12 cents in the dollar on the gross rental value (or 3 cents in the dollar on any improved value of the land).

Recent changes to regulations have dramatically increased the cost of compliance for this service. Over the past three years, rates for this service have increased to ensure that this service continues to be managed to an appropriate standard. There continues to be a gap between revenue raised via the sanitary rate and costs to provide the service. For 2017/2018 it is estimated revenue of \$272,788 from the sanitary charge and \$16,617 from the pedestal charge, totalling \$289,405. The estimated expenditure for 2017/2018 is \$458,360.

It is estimated that the reuse of water from the sewerage plant saves in excess of \$40,000 annually on water charges from Water Corp. The treated water from this service is used to reticulate many of the green spaces in the Coolgardie town site. Given this saving and revenue generated the gap between expenditure of \$458,360 and \$329,405 is just under \$130,000 for the 2017/2018 financial year. It is budgeted to transfer \$80,735 from the sewerage reserve in 2017/2018 to partly fund the gap.

Given the reuse of water generates annual savings, the Council is of the opinion an annual transfer of just in excess of \$40,000 should be made to the sewerage reserve. It is estimated the reserve will be \$242,711 at the 30<sup>th</sup> June 2018

This year will see the rate in the dollar for the Coolgardie townsite scheme increase from 5.2377 cents in the dollar of gross rental value to 5.370 cents in the dollar. This is an increase of 2.5%. Water Corporation has increased sewerage rates by between 4.5% and 11%.



## **Pedestal Charge**

In 2016/2017 the Shire charged a pedestal fee of \$189 under section 6.37 of the Local Government Act.

Having received advice the primary source of power for the Shire to impose any proposed 'pedestal fee' is section 106 of the Health (Miscellaneous Provisions) Act 1911 (Health (MP) Act). Section 106(1) states –

*'The local government may, in lieu of, or in addition to a sanitary rate, provide for the proper disposal of sewage, whether within the district or not, by making an annual charge per pan or other receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of every house or place provided with the service'.*

Among the qualifications and other provisions of section 106(2)-(8) are –

- (1) The charge must be levied on either the owner or occupier 'of every house in which such pan or other receptacle is in use';
- (2) Notice of the charge may be included in the rates notice;
- (3) The charge may be limited to premises in a particular portion of the Shire's district;
- (4) The charge may be levied in respect of premises that are not rateable (as well as in respect of premises that are rateable); and
- (5) With the approval of the Chief Health Officer, the Shire may 'make different charges for services rendered in different portions of its district'.

It follows that, subject to these provisions, the Shire has the power to impose an annual charge of the type that you have proposed – although it should be referred to as a pedestal (or pan) charge (rather than a 'fee') imposed under section 106 of the Health (MP) Act

A pedestal charge of \$191.00 per pedestal will be imposed in 2017/2018. There is no change to the method of rating for this service.

The total budgeted to be raised this year is estimated to be \$289,405 compared to \$262,485 in 2016/2017.

## **Rubbish Service**

The charge for weekly verge pickup will be at \$314 (ex gst). Tip fees and charges are budgeted to bring in \$675,072. The budgeted cost of the service, which includes the contract for the kerbside pickup and the operation of the tips at Kambalda and Coolgardie, is \$853,147 a significant decrease from 2016/2017.

Each residential bin service will receive vouchers for the equivalent of five cubic metres of waste. These vouchers will be distributed with the annual rates notice. Users without vouchers may pay by EFTPOS at the tip site or purchase vouchers from the Administration office in Kambalda, or the Coolgardie Community Recreation Centre in Coolgardie.

Residential properties outside the townsite boundaries may purchase vouchers at a 50% concessional rate. The concession is only available by the purchase of vouchers.

## **Fees and Charges**

Fees and Charges for the year 1 July 2017 to 30 June 2018 were adopted by Council at the Ordinary Meeting of Council on 27<sup>th</sup> June 2017. No submissions were received

The Shire finished the year with estimated reserve holdings of \$3,875,957. This included the inclusion of a new reserve account infrastructure renewal. The reserve fund is estimated to have \$750,089 at year end. This was only a decrease in reserve funds from the previous year of \$185,000.

The total amount of rates raised for 2016/2017 was \$6,119,412. This was compared to a budget of \$6,287,655 a difference of \$186,243. This was a direct result of a number of dead tenements and expired prospecting licenses. Also concessions granted for the O'Dea ward and properties totalling 220, increased by \$46,701. The Shire on receiving the valuation role for 2017/2018 was advised the properties above are unrateable and have been for some time. Consequently they have not been included in the rating model for 2017/2018

In past years it appears that all the rates raised for these properties and interest charged have not been written back as they should be. The estimated total for 2016/2017 was \$304,953 - \$165,245 in general rates and \$139,608. This has impacted significantly on the Shire's ratios and liquidity position.

Acknowledgement needs to be given to the finance team and in particular Tamara from Moore Stephens for their hard work. A tight, responsible budget for 2017/2018 is the result of their hard work.

## **CONSULTATION:**

Public Consultation, Councillor Workshops, Executive input, Moore Stephens

## **STATUTORY ENVIRONMENT:**

*Local Government Act 1995 Section 6.2*

## **POLICY IMPLICATIONS:**

Nil

## **FINANCIAL IMPLICATIONS:**

Income and Expenditure as per the proposed annual Budget.

## **STRATEGIC IMPLICATION:**

**Solutions focussed and customer oriented organisation.**

- High quality corporate governance, accountability and compliance.
- Effective communication and engagement processes.
- Attraction, development and retention of a productive and effective workforce.
- Development of Shire's resources to provide optimum benefit to the community.

**Diversified and strengthened local economy.**

- Support the development of tourism in the region.

**Effective management of infrastructure, heritage and the environment.**

- Develop and maintain Shire buildings, facilities and infrastructure assets.

## **VOTING REQUIREMENT:**

Absolute Majority

## OFFICER RECOMMENDATION:

### Recommendation 1 – Valuations and Rates

That the valuations supplied by the Valuer General and totalling as stated be adopted and recorded in the rate book for use in the 2017/18 financial year.

Gross Rental Value (GRV)	\$20,481,695
Unimproved Value (UV)	\$21,999,032

That in accordance with the Local Government Act 1995, Council imposes general rates in GRV and differential rates on UV in the 2016/17 financial year as:

General Rate GRV	7.46522 cents in the dollar	Minimum Rate \$694
Mining UV	22.04350 cents in the dollar	Minimum Rate \$437
Rural UV	11.05130 cents in the dollar	Minimum Rate \$684

### Recommendation 2 – Rubbish Removal Charge

That in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, Council imposes Receptacle Collection Charges as:

240 litre bin (first service for residential property)	\$314
240 litre bin (additional service for residential property)	\$345
240 litre bin service (per service) for non residential property	\$345

### Recommendation 3 – Waste Water Scheme (Coolgardie)

That in accordance with section 41 of the Health (Miscellaneous Provisions) Act 1911 (Health (MP) Act), Council impose an annual 'sanitary rate'  
General Rate 5.370 cents in the dollar of GRV

That in accordance with section 106 of the Health (Miscellaneous Provisions) Act 1911 (Health (MP) Act), Council impose an annual pedestal charge of \$191 for each pedestal where applicable

#### Recommendation 4 – Payment Options

That in accordance with regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominate the following due dates for the payment of rates and charges in the 2017/2018 financial year:

Issue Date	21 August 2017
Payment in Full	26 September 2017
Payment in Four Instalments	
First Instalment	26 September 2017
Second Instalment	27 November 2017
Third Instalment	29 January 2018
Fourth instalment	2 April 2018

#### Recommendation 5 – Instalment Charges

That in accordance with section 6.45(3) of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council imposes administration fees (excluding eligible pensioners and seniors) as:

Payment of rates and charges by instalments (not including first instalment) \$10 per instalment and that there be no instalment interest for instalments that remain outstanding after the due date;

Payment of rates and charges by alternative arrangement to be \$80 per arrangement, and to incur penalty interest of 11% for rates remaining outstanding after due date.

#### Recommendation 6 – Concessions for Rates

That in accordance with section 6.47 of the Local Government Act 1995 Council resolves to grant concession for the following categories of rates

Mining UV - a concession of up to 20% where the applicant holds a vehicle licence from the Department of Transport as a bona fide prospector

Rural UV – a concession of up to 50% may be granted where the applicant can demonstrate that the property is used for rural pursuit not supporting mining or other non rural activity

General Rates – a concession of up to 100% may be granted to community groups who lease or own their premises

#### Recommendation 7 – Early Payment Incentive

That in accordance with the Local Government Act 1995 Section 6.46, incentives totalling \$1,500 in cash together with season passes to Council's Aquatic Centres, be awarded randomly to residential property owners who meet the criteria and who pay in full their rates and charges prior to the close of business the due date.

- 1<sup>st</sup> Prize - \$500 plus a Family Season pass to Council's Aquatic Facilities;
- 2<sup>nd</sup> Prize - \$500 plus a Family Season pass to Council's Aquatic Facilities
- 3<sup>rd</sup> Prize - \$250 plus a Family Season pass to Council's Aquatic Facilities
- 4<sup>th</sup> Prize - \$250 plus a Family Season pass to Council's Aquatic Facilities

Criteria

- Property assessment must be zoned residential
- All current charges levied for the 2017/2018 must be paid by the due date
- All arrears including penalty interest and legal charges must be paid in full
- Each property assessment can only win one prize per year
- Elected Members and Council staff shall be eligible to win prizes

#### Recommendation 8 – Adoption of Variance

That Council adopt the following percentage and dollar value for identifying and reporting material variances for the Monthly Statement of Financial Activity presented to Council for review and comparison to Budget will indicate the variance value plus (+) or minus (-) of 10% for items greater than \$10,000 variance.

#### Recommendation 9 – Members Allowances

That in accordance with Section 5.98 of the Local Government Act 1995 that allowances for the year ending 30 June 2017 be set as

President Allowance	\$20,440
Deputy President Allowance	\$5,110
Sitting Fee – President Sitting Fee	\$24,720
Sitting Fee – (all members)	\$15,965
Telecommunications Allowance	\$3,500

#### Recommendation 10 – Fees and Charges

That in accordance with section 6.16 of the Local Government Act 1995, that the Council adopt the schedule of fees and charges as attached.

#### Recommendation 11 – Adoption of the 2016/2017 Annual Budget Statement and Notes

That the following statements as presented be adopted. The Statutory Annual Budget for the year ending 30 June 2017 as presented.

- Rates Setting Statement
- Statement of Cash Flows
- Comprehensive Income Statement by Program
- Comprehensive Income Statement by Nature/Type
- Notes to and Forming Part of the Budget
- Capital Works Program
- Reserve Budget
- Trust Fund Budget

#### Recommendation 12 – Sewerage Reserve

That a transfer to the sewerage reserve of a minimum of \$40,000 be included in the Annual Budget for the next 5 years and be included in the Shire Long Term Financial Plan

**AGENDA REFERENCE:** 7.2

**SUBJECT:** Long term hire of a roller

**LOCATION:** Nil

**APPLICANT:** Nil

**FILE REFERENCE:** NAM5609

**DISCLOSURE OF INTEREST:** The Author has no financial interest in this report

**DATE:** 09 August 2017

**AUTHOR:** Jill O'Brien, Deputy Chief Executive Officer

**SUMMARY:**

For Council to consider the long term hire of a rubber tyred roller for road construction and maintenance.

**BACKGROUND:**

The Shire of Coolgardie does not have a roller in its current fleet; it is an essential piece of equipment to have during the maintenance and construction period. Previously the Shire has hired rollers for maintenance and construction; however the way it has been handled has caused delays in the roll out of the works program due to the competitive time of the year that the majority of Local Governments and Main Roads WA are carrying out their respective works programs

If Council agrees to Uniqco's recommendation (see attached) Council will see a significant saving over the short and long term as well as having the roller available for all construction and main program when needed.

**COMMENT:**

With the roller available to the Shires work crew road projects can be programmed and completed at the most appropriate time of the year at an economic cost.

The Shire's mechanic will be responsible for carrying out scheduled servicing, maintenance and replacement tyres.

**CONSULTATION:**

Grant Andrews – Director Uniqco international Fleet Management.  
Keith Dickerson, RSA Works

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Leasing the Rubber Tyred Roller would result in a calculated expense of \$24,100 per annum for a 5 year lease term. This cost includes the quoted lease payments, additional kilometre costs and variable costs calculated by Uniqco for fuel, oil, maintenance and tyres.

Payments will be made from Municipal funds and all costs will be allocated to a new account to track all costs associated with the leased roller.

**STRATEGIC IMPLICATION:**

**solutions focused and customer oriented organisation.**

High quality corporate governance, accountability and compliance.

Effective communication and engagement processes.

**VOTING REQUIREMENT:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That Council accept the long term hire quote from Mine Ag fleet hire, P.O Box 98, Lake Grace for \$14400.00 per annum plus any additional fees for use exceeding 10 engine hours per month for the period of 60 months.

**8.0 CONFIDENTIAL ITEMS**

**8.1 Leasing of Information Technology Equipment**

**9.0 CLOSURE OF MEETING**