

Application for building permit – uncertified

Building Act 2011, section 14, 16
Building Regulations 2012, regulation 4, 16

PERMIT AUTHORITY
USE ONLY

Reference number

Permit authority

1. Property this application relates to

Property street
address (provide lot
number where street
number is not
known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb		State	Postcode
Volume		Folio	

Certificate of title
(if known)

Local government area (if different
from permit authority)

Is this lot vacant?

☐ Yes

☐ No

2. Details of building work

Project name (if any)

Description of the
building(s) and
building work

Main use of
building(s)

Building Code of
Australia (BCA)
class of the
building(s)

Main BCA class

☐

Class 1a single dwelling (including detached house, row house, terrace house, town house or villa unit)

☐

Class 10a (garage, carport, shed or the like)

☐

Class 10b (fence, mast, antenna, retaining or free standing wall, swimming pool or the like)

☐

Class 10c (private bushfire shelter)

Secondary BCA
class (for multi-
purpose buildings)

Third BCA class (for
multi-purpose
buildings)

Type of work

- ☐ New building/structure ☐ Alteration/addition ☐ Refurbishment/fit out
☐ Relocation of a building to this site ☐ Change of use/conversion

Type of building or incidental structure (if a Class 10)

- ☐ Swimming pool/spa ☐ Garage ☐ Patio
☐ Carport ☐ Shed ☐ Fence/wall
☐ Retaining wall ☐ Water tank ☐ Other

Number of dwellings relocated TO this site from another site

Type of structure

- ☐ Detached (free standing) ☐ Attached to another structure

Number of residential dwellings to be created

Number of storeys of the highest building (above ground)

Number of basement storeys of the building (below ground)

Estimated value of building work (including GST)

 \$
Floor area to be created (m²)
Site (lot) area (m²)

What are the main materials used in the building work?

Floor	Exterior walls	Roof cover	Wall frame
<input type="checkbox"/> Concrete <input type="checkbox"/> Timber <input type="checkbox"/> Steel <input type="checkbox"/> Other	<input type="checkbox"/> Brick (double) <input type="checkbox"/> Brick (veneer) <input type="checkbox"/> Concrete/stone <input type="checkbox"/> Fibre cement <input type="checkbox"/> Timber <input type="checkbox"/> Curtain glass <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<input type="checkbox"/> Tiles <input type="checkbox"/> Concrete <input type="checkbox"/> Fibre cement <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<input type="checkbox"/> Brick/block <input type="checkbox"/> Concrete <input type="checkbox"/> Timber <input type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other
If 'other' please specify			

Intended owner of the completed building

- ☐ Private sector
☐ Government sector

Is this application for a stage of a multi-stage building project?

- ☐ Yes
☐ No

Is an alternative solution to a building standard proposed for the building work?

- ☐ Yes ☐ No

3. Owner details

Where there are multiple owners, please attach a list with the names and signatures of each owner. If each of those owners requires a copy of the building permit, please also provide forwarding details for each owner.

Owner's name

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Street address
(provide lot number
where street
number is not
known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

OR

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

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Phone/fax

Phone no	Fax
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Owner's signature*

	Date
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*If you are authorised to sign on behalf of the owner, please provide your written legal authorisation with your application. Owner's signature is not required for Class 1 or Class 10 buildings or incidental structures with applications lodged before 31 December 2018.

4. Builder details

Builder's name

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Street address
(provide lot number
where street number
is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

OR

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

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Phone/fax

Phone no	Fax
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Type of builder	<input type="checkbox"/> Registered building contractor (provide registration number below) <input type="checkbox"/> Approved owner-builder (attach owner-builder approval from the Building Services Board and provide owner-builder approval number below) <input type="checkbox"/> Public Authority <input type="checkbox"/> Other (building work under \$20,000, or where registered building contractor not required)	
Registration number or owner-builder approval number	Registration / approval number (if relevant)	
Builder's signature	Name (print)	
	Signature	Date

5. Applicant details

Who is the applicant?
(Tick one box)

☐ Owner
 ☐ Builder
 ☐ Other

If 'Other' was selected above, complete the following details:

Applicant's name

Street address
(provide lot number where street number is not known)

Unit no	Street no	Level	Lot no
Street name		Street type	Street suffix
Suburb	State	Postcode	Country (if not Australia)

OR

PO Box address

PO Box no			
Suburb	State	Postcode	Country (if not Australia)

Email address

Phone/fax

Phone no	Fax

6. Statement by applicant

I understand that a building permit cannot be granted unless:

1. All the prescribed information is provided with this application.
2. All consents or court orders have been obtained if part of a building or incidental structure is proposed to be placed beyond the boundaries of the works land.

Does the proposed work encroach on other land? ☐ Yes ☐ No

If yes, has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (form BA20) or court order obtained.

3. All consents or court orders have been obtained if the building work may adversely affect land beyond the boundaries of the works land.

Does the proposed work adversely affect other land? ☐ Yes ☐ No

If yes, has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (form BA20) or court order obtained.

4. If the proposed building work is for a Class 1 or Class 10 building or incidental structure that includes alternative solutions to building standards, details have been provided with this application.

Provide details of each alternative solution not shown on the plans and specifications.

Applicant's
signature

Name (print)	
Signature	Date

