



# **AGENDA**

**Ordinary Council Meeting**

**27 February 2024**

**4:30pm**

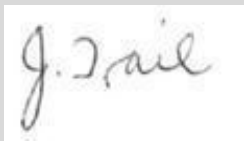
**Council Chambers, Bayley Street, Coolgardie**

**SHIRE OF COOLGARDIE**

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 27 February 2024 commencing at 4:30pm.

A handwritten signature in dark ink, appearing to read 'J. Trail', is displayed within a white rectangular box.

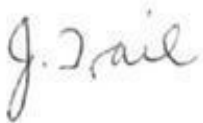
**JAMES TRAIL**  
**CHIEF EXECUTIVE OFFICER**

**ORDINARY COUNCIL MEETING****27 February 2024**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2024 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	23 January 2024	4:30pm	Kambalda
Tuesday	27 February 2024	4.30pm	Coolgardie
Tuesday	26 March 2024	4.30pm	Kambalda
Tuesday	23 April 2024	4.30pm	Coolgardie
Tuesday	28 May 2024	4.30pm	Kambalda
Tuesday	25 June 2024	4.30pm	Coolgardie
Tuesday	23 July 2024	4.30pm	Kambalda
Tuesday	27 August 2024	4.30pm	Coolgardie
Tuesday	24 September 2024	4.30pm	Kambalda
Tuesday	22 October 2024	4.30pm	Coolgardie
Tuesday	26 November 2024	4.30pm	Kambalda
Tuesday	17 December 2024	4.30pm	Coolgardie



James Trail  
Chief Executive Officer

## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

***Written notice of each question should be given to the Chief Executive Officer prior to 10:30am on the day of the meeting. A summary of each question and response is included in the Minutes.***

***When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.***

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.**

**The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

**Local Government (Administration) Regulations 1996**

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

**Local Government (Administration) Regulations 1996**

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
  - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
  - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
  - (c) A committee to answer a question that does not relate to a function of the committee.

**2. Public Inspection of Unconfirmed Minutes (Reg 13)**

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

**NOTE:****10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

**QUESTION TIME FOR THE PUBLIC**

*(Please Write Clearly)*

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**QUESTION TO THE PRESIDENT:-**

- **GENERAL QUESTION / QUESTION RELATED TO THE AGENDA**  
*(Strike out unnecessary words)*

ITEM NO: \_\_\_\_\_ PAGE NO: \_\_\_\_\_

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**PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 12.30PM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA OR AT THE COOLGARDIE OFFICE, BAYLEY STREET, COOLGARDIE.**



**Order Of Business**

<b>1</b>	<b>Declaration of Opening / Announcement of Visitors .....</b>	<b>11</b>
<b>1.1</b>	<b>Acknowledgement of Country .....</b>	<b>11</b>
<b>2</b>	<b>Declaration of Council Members .....</b>	<b>11</b>
<b>3</b>	<b>Record of Attendance / Apologies / Approved Leave of Absence.....</b>	<b>11</b>
<b>4</b>	<b>Declarations of Interest .....</b>	<b>11</b>
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4.2	Declarations of Proximity Interests – Local Government Act Section 5.60B.....	11
4.3	Declarations of Impartiality Interests –Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidates for Election, Code of Conduct for Employees.....	11
<b>5</b>	<b>Response to Previous Public Questions taken on Notice.....</b>	<b>11</b>
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<b>7</b>	<b>Applications for Leave of Absence .....</b>	<b>11</b>
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<b>10</b>	<b>Petitions / Deputations / Presentations / Submissions .....</b>	<b>16</b>
	Nil	
<b>11</b>	<b>Reports of Committees.....</b>	<b>16</b>
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	Nil	
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	Nil	
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	Nil	
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	Nil	
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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 ACKNOWLEDGEMENT OF COUNTRY**

“The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elders past, present and emerging”

**2 DECLARATION OF COUNCIL MEMBERS**

The Shire President to invite Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

**3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE****4 DECLARATIONS OF INTEREST****4.1 Declarations of Financial Interests – Local Government Act Section 5.60A****4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B****4.3 Declarations of Impartiality Interests –Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidates for Election, Code of Conduct for Employees****5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6 PUBLIC QUESTION TIME****7 APPLICATIONS FOR LEAVE OF ABSENCE**

**8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****8.1 MINUTES OF THE ANNUAL ELECTORS MEETING HELD ON 30 JANUARY 2024**

**Date:** 20 February 2024

**Author:** Kasey Turner, Executive Assistant

**SUMMARY**

The Shire of Coolgardie held its Annual Electors Meeting (AEM) on January 30 2024, with the primary business being to consider the Annual Report of the Shire.

The Local Government Act required the CEO to ensure the minutes of the AEM are retained by the local government and are available to the public before Council considers any resolutions carried at the AEM (s5.32(b) LGA), and they are now at the Shire's website.

In accordance with the provisions of s5.33 LGA all resolutions carried at the AEM must be considered by Council at the next (or most practicable) OCM.

All motions which were carried, were of a procedural nature and as such Council does not need to consider same.

The point was made by an elector, and accepted by the Shire President, as Presiding Member that there was an error in the "key facts" section of the Annual Report, in relation to the number of Council Members. As this was not information required to be included, and it was impractical to correct the error, and reprint the Annual Report, the Presiding Member undertook to ensure the 2023/2024 Annual Report correctly reflects the number of Council Members in office during the period of the Report.

**ATTACHMENTS**

- 1. Unconfirmed Minutes of the Annual Electors Meeting 30 January 2024**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

**That Council receive the Minutes of the Annual Electors Meeting held on 30 January 2024.**

**That the Shire will ensure correct information is contained in the key facts section of the next Annual Report for 2023/2024.**

**8.2 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 23 JANUARY 2024**

**Date:** 26 February 2024

**Author:** Kasey Turner, Executive Assistant

**ATTACHMENTS**

Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held on 23 January 2024 be confirmed as a true and accurate record.

**9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION****9.1 PRESIDENT'S REPORT - FEBRUARY****Date:** 20 February 2024**Author:** Malcolm Cullen, Shire President

The month of February has been a busy period for both Council and Staff in the Shire of Coolgardie, with our staff undertaking several days of training courses in various fields in order to expand their skills and knowledge within their respective portfolios, whilst Councillors and staff have been workshopping through the annual Budget Review and a workshop with our consultant New Harmony to develop the Shire's Long Term Financial Plan.

The Shire has engaged Talis consultants to prepare a Waste Facility Master Plan for the Coolgardie Landfill with the aim to optimise the management of waste resources and facility space and therefore developing a strategic roadmap for the long term development and management of the Coolgardie Waste Facility.

The facility will be an integral cog in the wheel of future own source revenue and income streams for the Shire in future years.

The Shire's Emergency Services staff have been particularly busy over the past two months attending to multiple emergency situations both within the townsites, on our major highways and over 12 bushfires throughout the Woodlands.

Over the past two years our Emergency Management Team have been developing strong relationships with several government agencies such as Department of Fire and Emergency Services, St John Ambulance, Biosecurity and Cultural Attractions, Main Roads and others to ensure our crews can provide a strong response and stability during these emergency situations.

These partnerships were highlighted during an extreme emergency in Coolgardie last week, when a road train driver suffered a medical situation whilst travelling on Bayley Street with the truck leaving the road crashing through the verandah of a building, taking out a power pole on the verge, which then caused an explosion setting fire to an abandoned shop in the centre of the town.

All of the Volunteer Fire Crews, St John and other volunteers did an amazing job to bring the fire under control saving other adjoining buildings. Western Power crews also attended promptly to disconnect live power lines, then restore power to back residents in the town.

During the recent heatwave weather conditions, the Shire has taken the proactive measures to extend the operational hours of both Coolgardie and Kambalda Aquatic facilities in order to accommodate both our residents and travellers seeking relief from the heat.

The Shire has also employed services of four additional bronze lifeguards to assist with supervision of our facilities to ensure the safety and wellbeing of pool patrons. Lifeguards play a crucial role in maintaining a secure environment at the pools, especially during periods of heightened activity.

Works on the new EV charging station have been completed, with the kerbing and line marking installed over the past weeks. Our staff are reporting a steady stream of electric vehicles pulling into the facility to charge their batteries prior to continuing their journey.

Kambalda residents will be pleased to know that the two properties that suffered fire damage and were contaminated with asbestos fibres, have been demolished and both sites fully cleaned up. This situation has taken some time to resolve due to the difficulty in securing contractors that are suitably qualified to remove the contaminated materials, however the end result is a good one for our residents.

After a period of fourteen years of lobbying Government Ministers and Main Roads WA by the Shire, the speed limit along the length of Bayley Street has been lowered to 50 kph for all vehicles travelling on the road, after just over a week since the signs went up, it has been quite noticeable that a high majority of vehicles including trucks are adhering to the new speed limit.

Cr Malcolm Cullen  
Shire President

**10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**11 REPORTS OF COMMITTEES**

Nil

**12 REPORTS OF OFFICERS**

**12.1 Executive Services**

Nil



## 12.2 Operation Services

### 12.2.1 HAULAGE CAMPAIGN - BELLINI BULK HAULAGE PL

**Location:** Coolgardie  
**Applicant:** Bellini Bulk Haulage PL  
**Disclosure of Interest:** Nil  
**Date:** 20 February 2024  
**Author:** Laura Dwyer, Director of Community and Development

#### SUMMARY

For Council to consider a proposal from Bellini Bulk Haulage PL to utilise Coolgardie North, Carins & Jaurdi Hills Roads for two annual haulage campaigns from 01/03/2024 to 28/02/2025 comprising of a total of 120,000 tonnes per annum.

#### BACKGROUND

This is a renewal of two current haulage campaigns.

At the Special Council Meeting held 07 March 2023, Council resolved: -

1. *APPROVES, in accordance with Policy 3.11 Haulage Campaigns, the application from Bellini Bulk Haulage (Principle) to use Carins Road, Coolgardie North Road and Jaurdi Hills Road for a campaign comprising of a total of 100,000 tonnes from 01 March 2023 to 28 February 2024 for the following contributions;*
  - (a) *Carins Road – Capital Contribution at \$0.07 p/tonne p/km; at 100,000 tonnes over 3.04 kms = \$23,408 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)*
  - (b) *Coolgardie North Road - Maintenance Contribution at \$0.04 p/tonne p/km; at 100,000 tonnes over 10.78 kms = \$47,432 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)*
  - (c) *Jaurdi Hills Road - Maintenance Contribution at \$0.04 p/tonne p/km; at 25,000 tonnes over 1.31 kms = \$1,441 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)*
2. *That the CEO be authorised to determine any request from the Company/ies to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.*
3. *Require Bellini Bulk Haulage PL to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.*
4. *Require Bellini Bulk Haulage PL to apply annually for consideration of renewal of CA07 Letters of Approval.*
5. *Require Bellini Bulk Haulage PL pay 50% prior to campaign starting.*
6. *Authorise the Chief Executive Officer to issue CA07 Letters of Approvals to Bellini Bulk Haulage PL for a period of 6 months once 50% payment is received and cleared to the Shire bank account.*
7. *Require Bellini Bulk Haulage PL to pay remaining/final 50% of payment by 31 August 2023*

Bellini's are currently seeking approval from the Shire to utilise Shire roads for the supply and delivery of sand and gravel. They currently have valid approvals due to expire 28 February 2024. Bellini's operate from mining

tenements situated within the Shire's network located off the Sand Haul Road and Jaurdi Hills Road. These tenements are known as:

Mt Burgess Pit 1 (M15/1339) (sand and gravel lease) located off the Sand Haul Road with access via Carins Road and Coolgardie North Road = **13.84kms** (100,000 tonnes p/a) as follows:

Coolgardie North Road – SLK: 6.42km to 17.20km = 10.78km

Carins Road – SLK 0.00km to 3.06km = 3.06km; and

Mt Burgess Pit 2 (M15/1795) (sand and gravel lease) located off Jaurdi Hills Road with access via Carins Road, Coolgardie North Road and Jaurdi Hills Road (combined length of road = **15.15km**) (20,000 tonnes p/a) as follows:

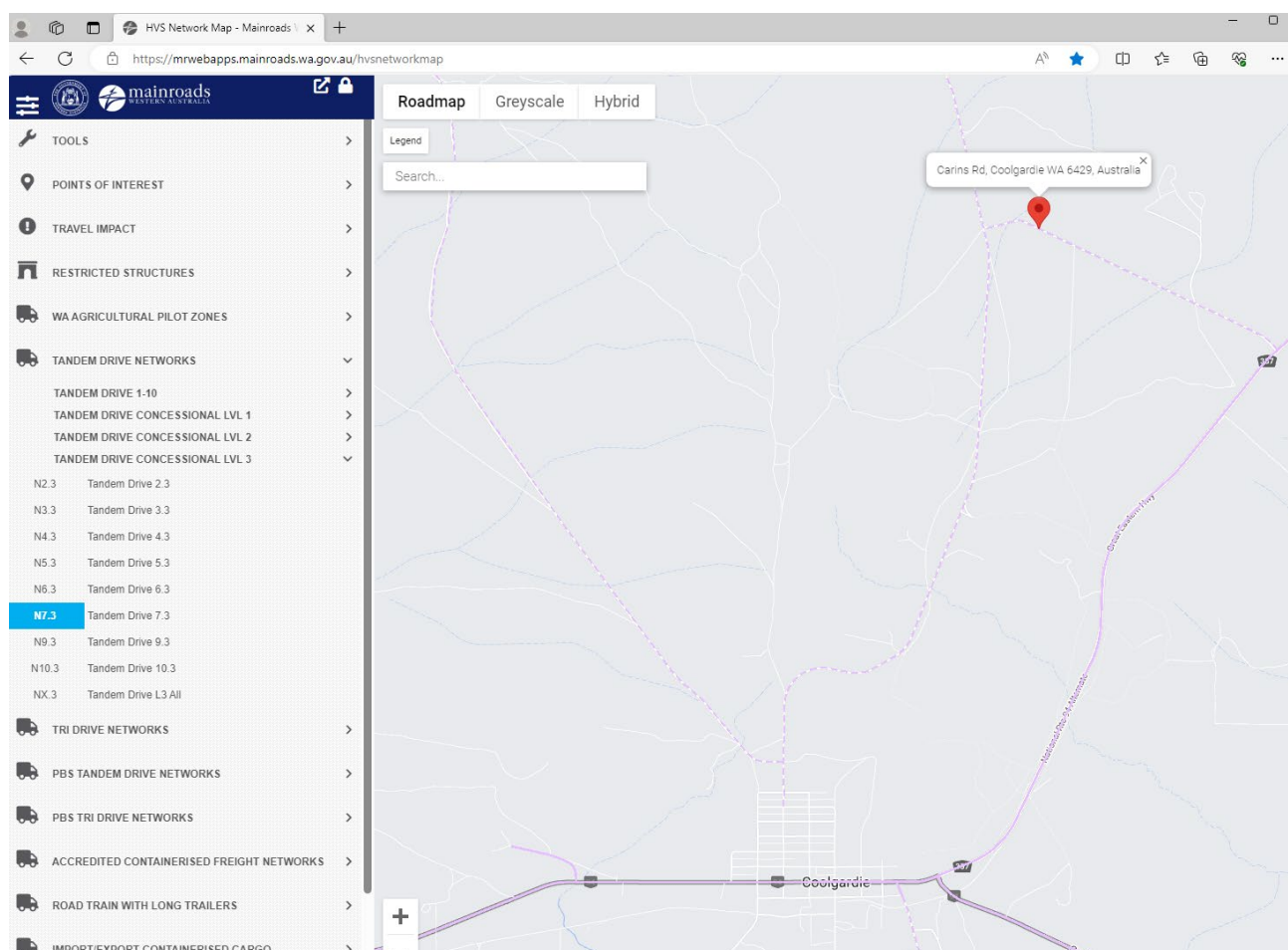
Jaurdi Hills Road to Intersection of Sand Haul Road – SLK 19.95km to 21.26km = 1.31km

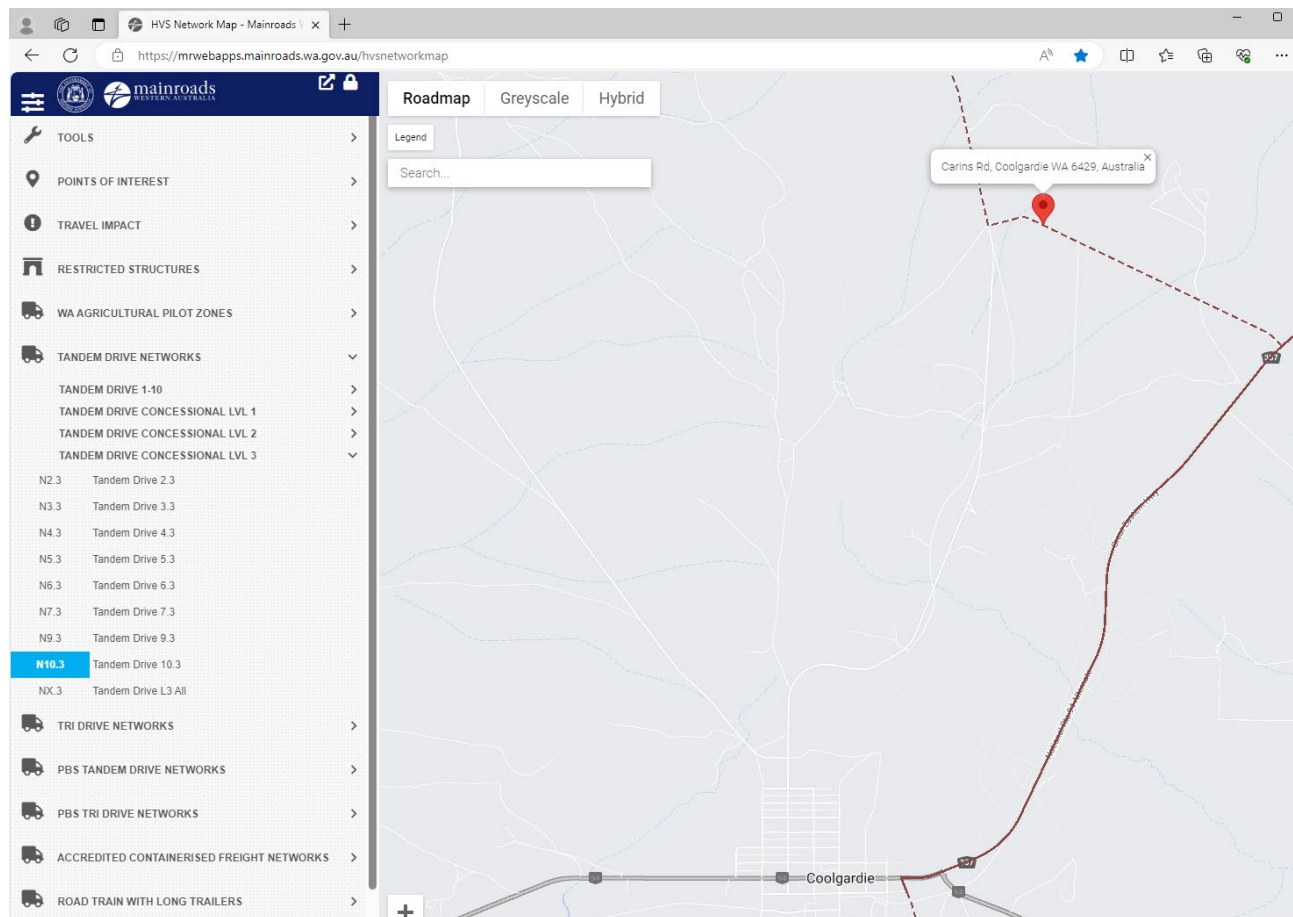
Coolgardie North Road – SLK 6.42km to 17.20km = 10.78km

Carins Road – SLK 0.00km to 3.06km = 3.06km

As per Council's Policy #3.11 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle (Bellini Bulk Haulage PL) needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network.

Main Roads Mapping Tool <https://mrwebapps.mainroads.wa.gov.au/hvsnetworkmap> confirms Coolgardie North & Carins Roads suitability for Tandem Drive Network Concessional Level 7.3 and Tandem Drive Network Concessional Level 10.3 and Jaurdi Hills Road Tandem Drive Network Concessional level 7.3.





## COMMENT

TABLE: Summary Contribution cost & type by road usage based on destination detailed in the applications.

<b>MT BURGESS PIT 1</b> <b>Coolgardie North Road (SLK6.42-17.20) = 10.78km</b> <b>Carins Road (SLK1-3.06) = 3.06km</b>	rate ex GST	tonnes	km	Full Contribution ex GST	GST	Total Inc GST
Coolgardie North Road Maintenance	\$0.04	100,000	10.78	\$43,120.00	\$4,312.00	\$47,432.00
Coolgardie North Road Capital	\$0.07	100,000	10.78	\$75,460.00	\$7,546.00	\$83,006.00
Carins Road Maintenance	\$0.04	100,000	3.06	\$12,240.00	\$1,224.00	\$13,464.00
Carins Road Capital	\$0.07	100,000	3.06	\$21,420.00	\$2,142.00	\$23,562.00

<b>MT BURGESS PIT 2</b> <b>Jaurdi Hills Rd (SLK 19.95-21.26) = 1.31km</b> <b>Coolg North Rd (SLK 6.42-17.20) = 10.78km</b> <b>Carins Rd (SLK 0-3.06) = 3.06km</b>	rate ex GST	tonnes	km	Full Contribution ex GST	GST	Total Inc GST
Coolgardie North Road Maintenance	\$0.04	20,000	10.78	\$8,624.00	\$862.40	\$9,486.40
Coolgardie North Road Capital	\$0.07	20,000	10.78	\$15,092.00	\$1,509.20	\$16,601.20
Carins Road Maintenance	\$0.04	20,000	3.06	\$2,448.00	\$244.80	\$2,692.80
Carins Road Capital	\$0.07	20,000	3.06	\$4,284.00	\$428.40	\$4,712.40
Jaurdi Hills Maintenance	\$0.04	20,000	1.31	\$1,048.00	\$104.80	\$1,152.80
Jaurdi Hills Capital	\$0.07	20,000	1.31	\$1,834.00	\$183.40	\$2,017.40

The combined usage of Shire roads associated with the details as set out in the two applications are considered to be:

- ❖ Carins Road usage for haulage material – the Shire determination recognises that Carins Road requires a Capital Contribution.
- ❖ Coolgardie North Road usage for haulage material – the Shire determination recognises that Coolgardie North Road requires a Capital Contribution.
- ❖ Jaurdi Hills Road usage for haulage material – the Shire determination recognises that Jaurdi Hills Road requires a Maintenance Contribution.

## CONSULTATION

Alison Bellin – Director; Bellini Bulk Haulage PL

## STATUTORY ENVIRONMENT

*Road Traffic (Administration) Act 2008 Section 132(4)*  
The Local Government Act 1995

## POLICY IMPLICATIONS

Policy #3.11 – Haulage Campaigns  
Policy #3.12 – Heavy Vehicles Conditions for use on Shire Roads

## FINANCIAL IMPLICATIONS

Any contribution received will be placed in the road construction reserve account for use on the relevant road infrastructure.

## STRATEGIC IMPLICATIONS

### A thriving local economy

Supporting local businesses in the Shire

### Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

## ATTACHMENTS

1. Bellini haulage regos & route maps
2. Bellini CA07 haulage application Pit 1
3. Bellini CA07 haulage application Pit 2

## VOTING REQUIREMENT

Simple majority

## OFFICER RECOMMENDATION

That Council:

1. **APPROVES**, in accordance with Policy 3.11 Haulage Campaigns, the application for Mt Burgess Pit 1 from Bellini Bulk Haulage (Principal) to use Carins Road and Coolgardie North Road for a campaign comprising a total of 100,000 tonnes from 01 March 2024 to 28 February 2025 for the following contributions;

- (a) Coolgardie North Road (10.78km) – Capital Contribution at \$0.07 p/tonne p/km; at 100,000 tonnes over 10.78kms = \$83,006.00 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)
- (b) Carins Road - Capital Contribution at \$0.07 p/tonne p/km; at 100,000 tonnes over 3.06 kms = \$23,562 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)
- (TOTAL OF PIT 1 CAMPAIGN \$106,568.00 inc GST)
2. APPROVES, in accordance with Policy 3.11 Haulage Campaigns, the application for Mt Burgess Pit 2 from Bellini Bulk Haulage (Principal) to use Coolgardie North, Carins Road and Jaurdi Hills Road for a campaign comprising a total of 20,000 tonnes from 01 March 2024 to 28 February 2025 for the following contributions;
- (a) Coolgardie North Road (10.78km) – Capital Contribution at \$0.07 p/tonne p/km; at 20,000 tonnes over 10.78kms = \$16,601.20 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)
- (b) Carins Road - Capital Contribution at \$0.07 p/tonne p/km; at 20,000 tonnes over 3.06kms = \$4,712.00 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)
- (c) Jaurdi Hills Road - Maintenance Contribution at \$0.04 p/tonne p/km; at 20,000 tonnes over 1.31 kms = \$1,152.80 per annum (inc GST). To Account/Job #11202750 (Limited Cartage Campaign)
- (TOTAL OF PIT 2 CAMPAIGN \$22,466.40 inc GST)
3. Total of both campaigns is \$129,034.40 inc GST. Require Bellini Bulk Haulage PL pay 50% prior to either campaign commencing (ie \$64,517.20 inc GST).
4. That the CEO be authorised to determine any request from the Company/ies to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.
5. Require Bellini Bulk Haulage PL to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.
6. Require Bellini Bulk Haulage PL to apply annually for consideration of renewal of CA07 Letters of Approval.
7. Authorise the Chief Executive Officer to issue CA07 Letters of Approvals to Bellini Bulk Haulage PL for a period of 6 months once initial 50% payment is received and cleared to the Shire bank account.
8. Require Bellini Bulk Haulage PL to pay remaining/final 50% of payment (ie \$64,517.20 inc GST) by 31 August 2024.

**12.2.2 REPURPOSED DWELLING - MODIFICATIONS**

**Location:** Lot 2368 No 99 King Street, Coolgardie  
**Applicant:** Rob Morton  
**Disclosure of Interest:** Nil  
**Date:** 20 February 2024  
**Author:** Francesca LeFante, Town Planning Consultant

**SUMMARY**

The Shire has received additional information from the applicant in response to the deferral of the proposal in December 2023.

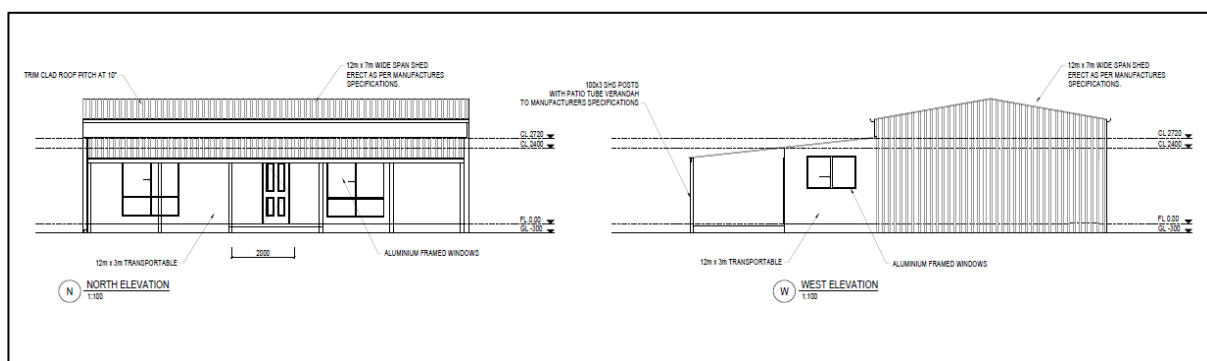
The applicant has advised the following in relation to the proposed works program: -

- Please note a works program for the modification to structure at 99 King St Coolgardie. Work will commence as soon as all permits are approved
- First task 1 . will be the interior fit out including windows a door. Sewerage and Plumbing. Time frame two week
- 2nd. Construction of front verandah including concrete floor. Finish off Cladding where required. One Week
- 3rd Cladding of the sea container
- 4th Landscape front of the yard and tidy up fencing
- All job will be completed within three months from when permits are granted. If for some reason work is held up council will be notified ASAP

The application the subject of this consideration is for modifications to a repurposed dwelling at 99 King Street, Coolgardie, comprising: -

- Façade modification donga to incorporate large windows and a front door.
- Façade additions including verandah, skillion roof
- Reduced the residential components to single bedrooms, living room, kitchen, combined launder/bathroom and large storage/garage.
- Sea containers

The applicants report and plans in support of the proposal are contained in **Attachment 1**.



The applicant is seeking the development to occur in stages as follows: -

- Stage 1 – Building Permit to rear structure.
- Stage 2 – Completion of the internal works.
- Stage 3 – Exterior and façade upgrades.

### **Deferral**

At its meeting on 19 December 2023 Council resolved to: -

- 1) ***DEFERS the application for modifications to the repurpose dwelling on Lot No 99 King Street, Coolgardie (PA23-21) for further information regarding:-***
  - a) ***A works program to be provided comprising: -***
    - i) ***Stages of construction and building works, including:***
      - (1) ***Façade modifications – front windows and doors***
      - (2) ***Front verandah***
      - (3) ***Exterior works, cladding, material condition and finishes***
      - (4) ***Interior fitout***
      - (5) ***Landscaping, driveway, and front fencing,***
      - (6) ***Boundary fencing***
      - (7) ***Sea-container cladding.***
    - ii) ***A timeframe for the completion of the works – restricted to a maximum of 12 months.***
  - b) ***Potential bond of \$5,000 and agreement to ensure the external appearance of the developments has been completed in accordance with plans submitted.***

### **BACKGROUND**

In October 2021 approval was granted for a repurposed single dwelling (refer **Attachment 2**) comprising: -

- Façade modification donga to incorporate large windows and a front door.
- Façade additions including verandah, skillion roof.
- Internal floor layout changes to create two bedrooms, living room, kitchen, laundry, bathroom and garage.

The site has been subject to compliance actions, due to the following: -

- Building changes inconsistent with the planning approval and
- Building works for the rear shed component only.
- Delays in completing the street elevation works in a timely manner, including residential appearance, verandah and front fencing.
- Unauthorised sea-containers at the rear of the site.





In June 2023 a Building Permit was submitted for a shed, the Shire advised that the application is held pending the submission a further planning details and works are inconsistent with the approval issued.

The primary planning issue related to the street elevation and the timeframe for completion of works to convert the structures to a dwelling (house) including front windows, door, and verandah.

## COMMENT

The site is zoned Residential R10/30 under the Shire Local Planning Scheme No 5 and contains various structures. The area surrounding the site is a mix of housing types and vacant land.

A repurposed dwelling is defined as: -

*“a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.”*

Under the Scheme a repurposed dwelling is classified as a “D” discretionary use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The Scheme Aims include – *To safeguard and enhance the character and amenity of the built and natural environment of the local government area.*

The Scheme Residential Zone Objectives, as set out in clause 16 are: -

- *To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development.*

The R-Codes require consideration of site context, including the following objectives: -

- Residential development meets community expectations regarding appearance, use and density.
- To ensure that design and development is appropriately scaled, particularly in respect to bulk and height, and is sympathetic to the scale of the street and surrounding buildings, or in precincts undergoing transition, development achieves the desired future character identified in local planning framework.



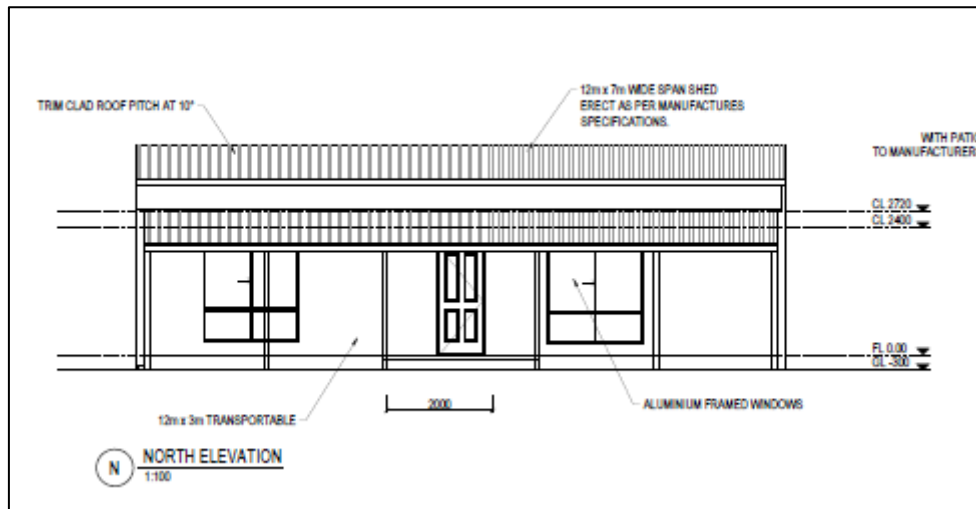
The exterior design, façade and roof treatments and materials including colours are significant in ensuring that a repurposed dwelling appropriately responds to the location, in this instance residential area.

From a planning perspective, the following matters are relevant: -

- The proposal meets the R-Codes street setback in an R30 zone.
- The proposed is residential purposes.
- The exterior incorporates:
  - Façade modification – Front door and windows facing the street, creating aesthetic based on traditional housing style.



- Inclusion of a verandah with floor consistent with the dwelling
- Exterior building sheet corrugated cladding with aluminium window and door frames.



The primary concern on this site has been the timeframe to complete the building works to make the site a house with a residential street appearance. To ensure that the Shire has certainty on the timeframes of completion of exterior modification and upgrades, a work schedule would provide details relating to: -

- Stages or works and timeframes.
- Completion of the internal works.
- Completion of exterior and façade upgrades.
- Completion of ancillary structures, seas-container cladding, and boundary fencing.

### Proposed Works Program

The applicants work program comprises the following: -

Stage	Work Program Details	Timeframe
1	<ul style="list-style-type: none"> <li>• Interior fit out including windows a door</li> <li>• Sewerage and plumbing.</li> </ul>	Two weeks
2	<ul style="list-style-type: none"> <li>• Construction of front verandah including concrete floor.</li> <li>• Finish off Cladding where required.</li> </ul>	One Week
3	Cladding of the sea containers	
4	Landscape front of the yard and tidy up fencing	
	<ul style="list-style-type: none"> <li>• All jobs will be completed within three months from when permits are granted.</li> <li>• If work is held up council will be notified ASAP</li> </ul>	3 months

The completion of the exterior works has been outstanding for a significant timeframe. There are concerns that the proposed works program is very unrealistic which could lead to delays.

In the event the Shire is supportive of the proposed changes consideration be given to imposing a condition requiring a bond of \$5,000 be paid prior to the issue of a Building Permit, refundable upon completion of the development external works within 12-month timeframe comprising: -

- Front verandah including concrete floor.
- Exterior Cladding where required
- Landscape front of the yard and tidy up fencing

#### Options

Council has the following options: -

- Option 1 – Approve the proposal – with conditions.
- Option 2 – Refuse the proposal.
- Option 3 – Defer the proposal pending further information.

#### **Summary**

The plans provided details on the façade building works and exterior modification to the repurposed dwelling and sea containers. The issue for the Shire has been clarification on the timeframe for completion of the exterior works to bring the building into residential appearance.

A condition requiring a bond of \$5,000 to be paid prior to the issue of a Building Permit, refundable upon completion of the development external works within 12-month timeframe comprising, provides a mechanism, for works to recommence on the site, in particular the street frontage details and materials.

#### **CONSULTATION**

Internal Officers

#### **STATUTORY ENVIRONMENT**

Local Planning Scheme

Planning and Development Act and Regulations

Deemed Provisions

Local Government Act 1995

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

##### **A thriving local economy**

Encouraging the development of local business education and support

Supporting local businesses in the Shire

##### **Accountable and effective leaders**

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

**ATTACHMENTS**

1. Applicant's proposal
2. Previous 2021 proposal
3. Further Information Works Program

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

That Council APPROVES the proposed modified plans for repurposed dwelling (PA23-21) on Lot 2368 No 99 King Street, Coolgardie in accordance with the application as shown on the attached plans, subject to the following: -

1. The development shall comply with the approved plans (including any amendments marked in red, comprising: -
  - a. Façade modification facing the street, creating aesthetic based on traditional housing style, comprising:-
    - i. Front door and
    - ii. Windows - min 2 x 1800m (w) x 2100 (H)
  - b. Inclusion of a verandah comprising:-
    - i. Width 2900m X length 12015mm
    - ii. Support posts
    - iii. Floor clearance of 300mm from ground consistent with the dwelling
    - iv. Roof – trim clad roof over verandah.
  - c. Exterior building sheet corrugated cladding with aluminium window and door frames.
2. The exterior of the building being completed within 3 months as contained approved Works Plans comprising: \_
  - a. Façade modifications – front windows and doors
  - b. Front verandah to be completed.
  - c. Exterior works, cladding, material condition and finishes
  - d. Landscaping, driveway, and front fencing,
  - e. Sea-container cladding.
  - f. Exterior clad and painted the colours and styles as specified on the plans.
3. All exterior treatments are completed within 12 months of Council's decision.
4. Payment of \$5000 bond prior to the issue of a Building Permit refundable upon completion of the development within the 12 month timeframe.
5. Time-frame for the completion of the works being 12 months from the issue of a Building Permit.

**12.2.3 MINING SECTION 19/367 COOLGARDIE**

**Location:** Lot 2155 on Deposited Plan 186895 – Reserve 39178, Coolgardie

**Applicant:** N/A

**Disclosure of Interest:** Nil

**Date:** 20 February 2024

**Author:** Francesca LeFante, Town Planning Consultant

**SUMMARY**

To consider and support the continuation of Section 19/367 over the Coolgardie Industrial Lands.

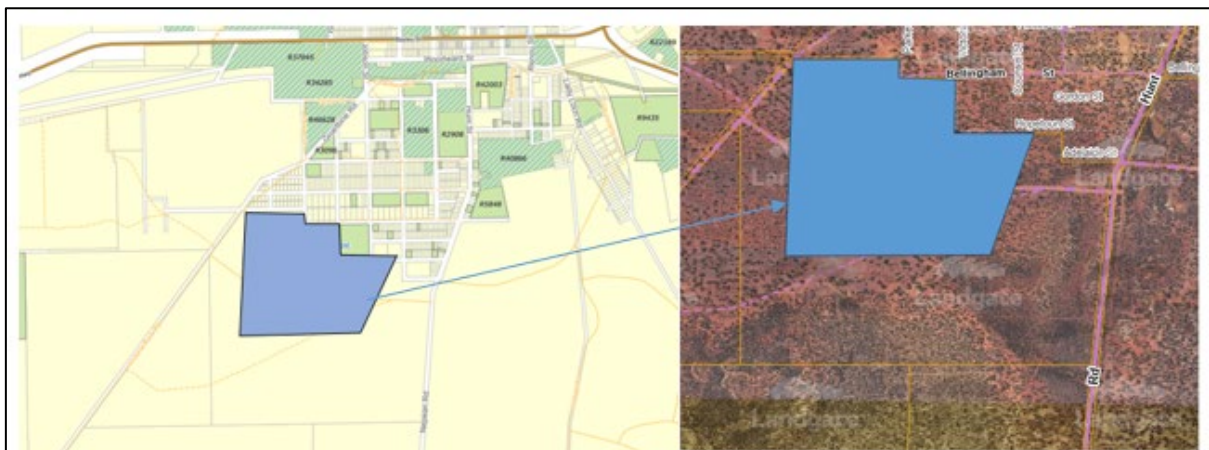
**BACKGROUND**

The Section 19/367 covers the commercial and light industrial development area in Coolgardie. It was created at the request of the Shire of Coolgardie in consultation with the Department of Mines, Industry Regulation and Safety.

Section 19/367, which is located on the southern boundary of the Coolgardie town site, is due to expire on 19 April 2024. This section 19 was created in 2016 as a Proposed Industrial Area for the Shire of Coolgardie. A plan showing the location of s19/367 is attached (**Attachment 1**).

**Site**

The site is crown land, with some mining and exploration tenements located in the southern portion. Vehicular access to the site is via Victoria Rock Road on the northwest side of the site and Nepean Road to the east boundary. An existing track links these roads and traverses through the site.

**COMMENT**

The Shire is committed to progressing suitably located industrial land that is developable as freehold or leasehold land with long term tenure security.

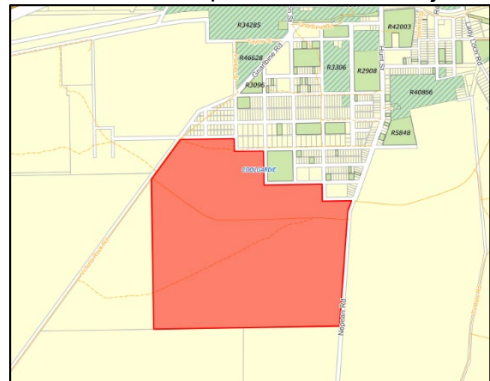
This land is strategically important to the Shire of Coolgardie. The Local Planning Strategies, aims to: -

- Develop and enhance the amenity and economic prosperity of the Shire and facilitate the release of suitably zoned and unconstrained land for development.
- Provide for an adequate land supply in key townsites and around the district for a variety of land use types.

With regard to the Coolgardie Townsite, the strategy is to re-examine the industrial area in Coolgardie townsite. To ensure that land designated for the industrial development is available for development and not subject to any active mining activities.

In 2021 the Shire completed the Scheme Amendment process, rezoning the land under Local Planning Scheme No 5 as industrial uses.

The Shire is pursuing land tenure options over the site to obtain freehold land to UCL Pin 1020798 which includes the land the subject of the Section 19 Notice. The processes include various stakeholder interest resolution including mining and native title.



Section 19 of the Mining Act 1978 provides the Minister for Mines with powers to exempt land from mining. Under the provisions of section 19 of the Mining Act 1978, the Section 19 areas are created for a period of two years and then may be extended for periods of up to but not exceeding two years at the Minister's discretion.

The Shire supports the continuation of the Section 19/367 Notice over the site.

### Options

Council have the following options: -

- Option 1 – Support the continuation of the Section 19
- Option 2 – Decline continuation of Section 19

It is recommended that the Shire support the continuation of Section 19 to increase the opportunities for development within the townsite.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT**

Land Administration Act 1997

Local Government Act 1995

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

- Nil for Section 19
- Tenure investigations for stockholder interest

## **STRATEGIC IMPLICATIONS**

### **A thriving local economy**

Encouraging the development of local business education and support

Supporting local businesses in the Shire

**Accountable and effective leaders**

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring a well-informed Council makes good decisions for the community

**ATTACHMENTS**

**1. Tenure Map**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

**That Council: -**

- 1. SUPPORT the further extension for a period of two years of s19/367 with a new expiry date of 19 April 2026.**
- 2. SUPPORT actions associated with pursuing freehold Land Tenure and transfer ownership to the Shire of Coolgardie of Unallocated Crown Land (Pin 1020798).**

**12.2.4 TEMPORARY ROAD CLOSURE - PORTION JAURDI HILLS ROAD, COOLGARDIE**

**Location:** Jaurdi Hills Road Coolgardie  
**Applicant:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 20 February 2024  
**Author:** Francesca LeFante, Town Planning Consultant

**SUMMARY**

The Shire has received a request from Beacon Minerals for closure of portion of Jaurdi Hills Road from Lady Ida Mine to Jaurdi Processing to progress their mining activities. In support of the request the applicant has includes letters from affected parties supporting the application.

Road Access to Lady Ida mins is via public and private road, this application relates to the public road section. The map below shows location of the Mine and the sections.

This report relates to the public road section identified (red) on the map below from Lady Ida Project  
The blue portion is private road and not under the Shire controlled network



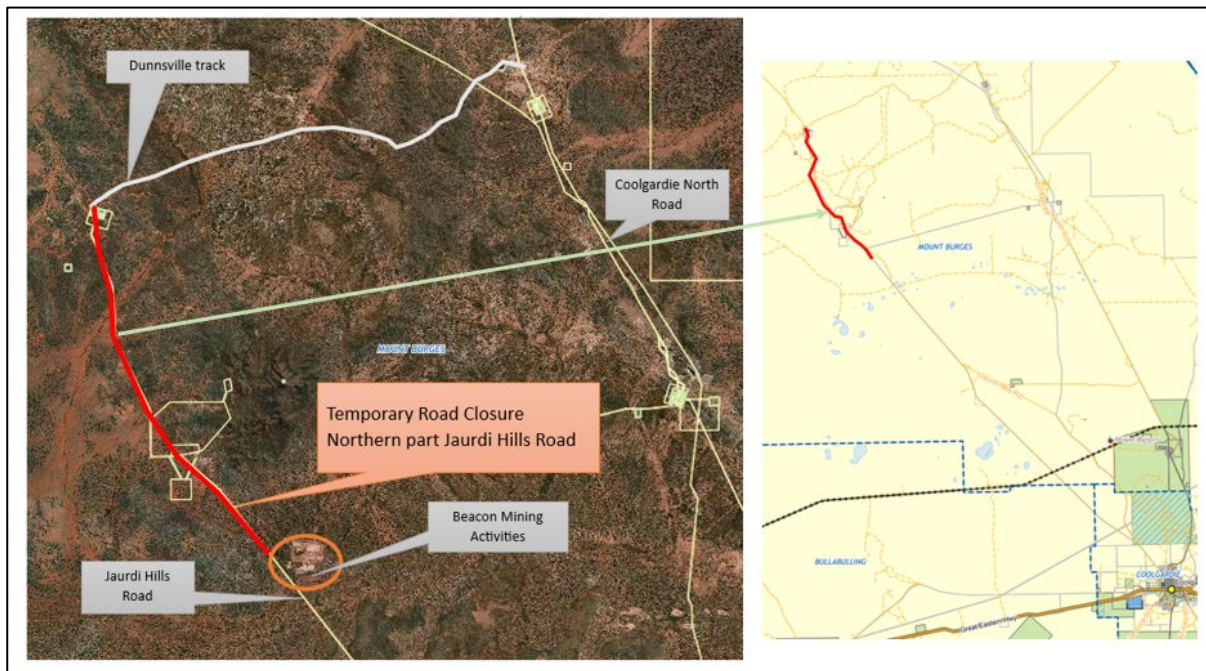
The request is made under Section 3.50 of the Local Government Act to enable Beacon Mining to progress their mining activities. (*refer Attachment 1 – Application Request*).

**BACKGROUND**

Local Government and government departments/authorities responsible for the administering of land within Western Australia. Under Section. A public road is any road that is opened, dedicated, or declared to be a public road, whether under the Land Administration Act 1977.

The public road section of Jaurdi Hill Road the subject to this request is shown on the map below and in *Attachment 2*.





## COMMENT

### **Proposal**

The request from Beacon is for temporary whole road closure for a period of 12 months to operate higher capacity road trains with a gross mass of up to 100 tonnes on the road for its proposed mining operations location.

The following users are proposed to be exempt from the proposed temporary closure for which they may use this section of Jaurdi Hills Road during its closure period: -

- Beacon Mining employees and contractors
- Permit holders for permits which have been issued by the Shire of Coolgardie

### **Road Status and use**

Jaurdi Hills Road: -

- Is a public road, classified as a local access road under the responsibility of the Shire of Coolgardie.
- provides access to various mining activities including the Black Cat and Lost dog mines operated by Beacon Mining.
- is a gravel sealed road.

Dunnsville Road is an unsealed access track used for access to mining activities. The track has no road reservation, is classified as an Access (track), and is excluded (does not form part) from the Shire controlled road network. Dunnsville Road/trach does not form part of this temporary road closure request.

The rest of the road that extends northwest to Lady Ida Mine does not form part of the Shire road network.

There are no Shire managed roads that connect to this section of Jaurdi Road. The road does not form part of any tourism trail network.

The Shire preliminary assessment has not any impacts to other road users associated with this temporary closure request.



**Legislative Provisions – Temporary Road Closure**

Section 3.50 of the Local Government Act 1995, set outs the Shire authority and statutory process for enacting a temporary road closure. A full copy of the Section 3.50 is provided in **Attachment 3**.

Before enacting a whole or partial closed for a period exceeding 4 weeks the Shire is to: -

1. Given Public Notice including:
  - a. Giving proposal details
  - b. Location
  - c. When and why is would be closed.
  - d. Invite submission.
2. Given written notice to person:
  - a. Prescribed under the Act.
  - b. Owner of land abutting the road or having an interest in the road
  - c. Provided reasonable time for submission.

Whilst the applicant has provided letters from affected parties supporting the application, the legislation required the Local Public Notice for a period exceeding 4 weeks.

Whilst the legislation limits temporary closure under this section to one year, it provides for making of another order that continues the closure of the thoroughfare. It is anticipated that the Shire would revisit the temporary closure at the end of the 12-month period.

**Traffic Control and Safety**

As part of this closure request it is considered appropriate that the applicant implement traffic control and safety measure including the following:

- Road Signage
- Road Lighting
- Road maintenance and
- Dedicated contact person for access control and safety protocols.

**Summary**

The request from Beacon Minerals for a partial temporary road closure of Jaurdi Hills Road north, as shown on the Attached Plan for the purpose of mining activities for a period of 12 months to facility mining activities is supported on the basis of: -

- This section of Jaurdi Hills Road status and use.
- The area is surrounded by mining activities including the Black Cat and Lost dog mines operated by Beacon Mining.
- The proposal does not impact the status of use of other roads or tracts including Dunnsville Road i
- There are no Shire managed roads that connect to this section of Jaurdi Road. The road does not form part of any tourism trail network.

- The Shire preliminary assessment has not any impacts to other road users associated with this temporary closure request.

To ensure there is clarity regarding obligations, responsibilities, and costs it is recommended that conditions be included regarding: -

- Timeframe being a 12-month temporary closure period to commence on 30 March 2024 or sooner by written agreement from the Shire of Coolgardie.
- Extension beyond the 12-month period timeframe will require a further application for considered by the Shire.
- At expiry of the temporary closure period the applicant is to repair and make trafficable the closed section of Jaurdi Hills Road to the satisfaction of the Shire of Coolgardie. All costs to be borne by the applicant.
- The applicant is responsible for
  - Provision and installation of road signage
  - Traffic management protocols
  - All costs associated with the request being borne by the applicant;

#### Options

The following options are Council available: -

**Option 1:** Approval for the proposal

**Option 2:** Refuse the proposal.

**Option 3:** Defer the proposal for further information.

#### Summary

The Council support the temporary close of Jaurdi Hill Road north for the purpose on mining activities for a period of 12 months subject to Local Public Notice being undertaken and various conditions.

### **CONSULTATION**

James Trail – Chief Executive Officer

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

#### **A thriving local economy**

Encouraging the development of local business education and support

Supporting local businesses in the Shire

### **Accountable and effective leaders**

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

### **ATTACHMENTS**

1. **Applicants Submission - Confidential**
2. **Location Plan - Confidential**
3. **S3.50 Provisions - Confidential**

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That Council: -

1. **APPROVES** the request from Beacon Minerals for a partial temporary road closure of Jaurdi Hills Road north, as shown on the Attached Plan for the purpose of mining activities for a period of 12 months for Beacon Minerals employees and contractors and Permit holders for permits which have been issued by the Shire of Coolgardie, subject to: -
  - a. The 12 month temporary closure period to commence on 1 March 2024 or sooner by written agreement from the Shire of Coolgardie.
  - b. Extension beyond the 12-month period timeframe will require a further application for considered ay the Shire.
  - c. At expiry of the temporary closure period the applicant is to repair and make trafficable the closed section of Jaurdi Hills Road to the satisfaction of the Shire of Coolgardie. All costs to be borne by the applicant.
  - d. The applicant is responsible for
    - i. Provision and installation of road signage
    - ii. Traffic management protocols
    - iii. All costs associated with the request being borne by the applicant;
2. **INITIATES** Local Public Notice of the proposed temporary closure for a period of 21 days comprising: -
  - a. Notice Details
    - i. Purpose of temporary closure
    - ii. Proposal details
    - iii. Location
    - iv. Submission period

**12.2.5 CREATIVE AND CULTURAL PLAN**

**Location:** Shire of Coolgardie

**Applicant:** Nil

**Disclosure of Interest:** Nil

**Date:** 20 February 2024

**Author:** Bree Crawley, Community Development Team Leader

**SUMMARY**

That Council adopt the Shire's first Creative and Cultural Plan as a document that will enact the arts and culture elements of the Community Strategic Plan.

**BACKGROUND**

The Shire of Coolgardie were successful in applying for the Department of Local Government, Sport and Cultural Industries (DLGSC) Leveraged Cultural Planning grant.

This grant was to develop the Shire's first Creative and Cultural Plan and undertook a robust co-design process with key stakeholders to enact the Arts and Culture elements of the Community Strategic Plan.

The Shire engaged the expertise of a professional consultancy group to help develop the document.

**COMMENT**

The Creative and Cultural Plan can be used as a strategy that provides a 5 year plan that magnifies the role that local art, artists, First Nations and industry play in the social, cultural, economic and artistic vibrancy of the Shire of Coolgardie, which will in turn, enrich its community.

This plan seeks to celebrate the rich culture, diversity and creative talent in the Shire.

In the development of this plan, the Shire engaged with creative arts industries, community, First Nations community, resources companies, and youth.

**CONSULTATION**

Creating Communities

Judumul Aboriginal Advisory Corporation

Community Engagement

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

**Accountable and effective leaders**

Demonstrating that decisions are developed through inclusive community engagement

**An inclusive, safe and vibrant community**

Continuing to promote the local Aboriginal culture and history

Supporting and growing our arts and culture sector

Developing varied community and multicultural events and services

Facilitating events and active programs for seniors, youth and the Aboriginal community

**Effective management of infrastructure, heritage and environment**

Supporting and encouraging local and regional tourism

**ATTACHMENTS**

**1. Creative and Cultural Plan**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

**That Council adopt the Shire's first Creative and Cultural Plan as a document that will enact the arts and culture elements of the Community Strategic Plan.**

**12.2.6 LIST OF PAYMENTS - DECEMBER 2023**

**Location:** Nil  
**Applicant:** Nil  
**Disclosure of Interest:** Nil  
**Date:** 16 February 2024  
**Author:** Corina Morgan, Senior Finance Officer

**SUMMARY**

For Council to receive the list of accounts for December 2023.

**BACKGROUND**

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

**COMMENT**

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of December 2023 are:

1. Northern Rise – Management of Bluebush Village
2. A & M Joint Venture – Kambalda Village Extension Project
3. Gencon Civil – Bluebush Village Works and Airport Maintenance

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

**POLICY IMPLICATIONS**

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS****Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

**ATTACHMENTS**

1. List of Payments - December 2023

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

That Council RECEIVE listing (attached) of accounts paid during the month of December 2023 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$2,081,130.82 on municipal vouchers EFT26546 – EFT26702, Cheque 53562 - 53563 and Direct Debits.
2. Credit card payments totalling \$5,594.88
3. Fuel card payments totalling \$56,527.08
4. Woolworths cards totalling \$1,542.40

**12.2.7 LIST OF PAYMENTS - JANUARY 2024**

**Location:** Nil  
**Applicant:** Nil  
**Disclosure of Interest:** Nil  
**Date:** 16 February 2024  
**Author:** Corina Morgan, Senior Finance Officer

**SUMMARY**

For Council to receive the list of accounts for January 2024.

**BACKGROUND**

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

**COMMENT**

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of January 2024 are:

1. Northern Rise – Management of Bluebush Village
2. Pryce Mining Services – Electrical Works
3. Versatile Plant & Contracting – Surface Water Infrastructure for Coolgardie Waste

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

**POLICY IMPLICATIONS**

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS****Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance



**ATTACHMENTS**

1. List of Payments - January 2024

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

That Council RECEIVE listing (attached) of accounts paid during the month of January 2024 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$3,815,899.37 on municipal vouchers EFT26731 – EFT26967, Cheque 53564 - 53567 and Direct Debits.
2. Credit card payments totalling \$16,592.96
3. Fuel card payments totalling \$103,436.63
4. Woolworths cards totalling \$2,966.26

**12.2.8 MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 DECEMBER 2023**

**Location:** Shire of Coolgardie  
**Applicant:** Shire of Coolgardie  
**Disclosure of Interest:** Nil  
**Date:** 16 February 2024  
**Author:** Corina Morgan, Senior Finance Officer

**SUMMARY**

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 December 2023 is presented to Council for adoption.

**BACKGROUND**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

**COMMENT**

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 December 2023, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

**34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The Financial Report is information only and there are no financial implications relating to this item.

**STRATEGIC IMPLICATIONS**

**Accountable and effective leaders**

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

**ATTACHMENTS**

1. **Monthly Financial Statements - December 2023**
2. **Management Report - December 2023**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

That the Monthly Financial Activity Statement for the period 1 July 2023 to 31 December 2023 be received.

**12.2.9 MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 JANUARY 2024**

**Location:** Shire of Coolgardie  
**Applicant:** Shire of Coolgardie  
**Disclosure of Interest:** Nil  
**Date:** 16 February 2024  
**Author:** Corina Morgan, Senior Finance Officer

**SUMMARY**

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 January 2024 is presented to Council for adoption.

**BACKGROUND**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

**COMMENT**

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 January 2024, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

**34. Financial activity statement required each month (Act s. 6.4)**

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The Financial Report is information only and there are no financial implications relating to this item.

**STRATEGIC IMPLICATIONS**

**Accountable and effective leaders**

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

**ATTACHMENTS**

1. **Monthly Financial Statements - January 2024**
2. **Management Report - January 2024**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

**That the Monthly Financial Activity Statement for the period 1 July 2023 to 31 January 2024 be received.**

**12.3 Commercial Services**

Nil

**13 ITEMS FOR INFORMATION ONLY**

Nil

**14 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1 Elected Members**

**15.2 Council Officers**

**16 MATTERS BEHIND CLOSED DOORS**

Nil

**17 CLOSURE OF MEETING**