Shire of Coolgardie

Mother of the Goldfields

CONFIRMED

MINUTES

Ordinary Council Meeting

26 August 2025

4.30pm

Kambalda Recreation Centre, Barnes Drive, Kambalda

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Applicants and other interested parties should refrain from taking any action until such time as written advice is received confirming Council's decisions with respect to any particular issue

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Coolgardie acknowledges the Traditional Owners of the land on which we meet and acknowledges their continuing cultural connection to the Land, Waters and Community. We pay our respect to Elders past and present.

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MINUTES OF SHIRE OF COOLGARDIE
ORDINARY COUNCIL MEETING
HELD AT THE KAMBALDA RECREATION CENTRE, BARNES DRIVE, KAMBALDA
ON TUESDAY, 26 AUGUST 2025 AT 4.30PM

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President, Malcolm Cullen, opened the meeting at 4:31pm and welcomed his fellow Councillors, staff and members of the public, and thanked them for their attendance.

1.1 ACKNOWLEDGMENT OF COUNTRY

"The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elders past, present and emerging"

2 DECLARATION OF COUNCIL MEMBERS

The Shire President invites Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

PRESENT:

Cr Malcolm Cullen (Shire President), Cr Tracey Rathbone (Deputy Shire President), Cr Sherryl Botting, Cr Rose Mitchell, Cr Daphne Simmons, Cr Corey Matthews

IN ATTENDANCE:

Aaron Cook (Acting Chief Executive Officer), Rebecca Horan (Executive Manager Governance and Workplace), Sabine Taylor (Executive Manager Community Development and Regulatory Services), Kasey Turner (Executive Assistant), Raj Subbiah (Finance Manager), Martin Whitely (Financial Consultant) via electronic means

APOLOGIES

Nil

LEAVE OF ABSENCE

Cr Kathie Lindup

MEMBERS OF THE PUBLIC

Allan Mitchell, Jamie Brophy, Cheryl Davis, Paul Wilcox, Jan McLeod, Katrina Tap

4 DECLARATIONS OF INTEREST

4.1 Declarations of Financial Interests – Local Government Act Section 5.60A

Acting Chief Executive Officer, Aaron Cook, declared a financial interest in item 11.1.1 Amendment to Acting CEO Contract.

Cr Tracey Rathbone declared a financial interest in item 11.1.2 Emergency Volunteer Gym Membership Subsidy and Process.

Cr Rose Mitchell declared a financial interest in item 11.1.6 Cr Rosezine Mitchell – Lease

4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B

4.3 Declarations of Impartiality Interests – Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidate for Election, Code of Conduct for Employee

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Jan McLeod – Widgiemooltha
Questions answered at the meeting

1. **What is the occupancy of Bluebush Village for July 2025?**

   Shire President response:
   The occupancy for July was 60.40%

2. **Since the position of CEO "is now officially vacant" as stated on p7 of this Agenda, why hasn't the position (of CEO) been advertised?**

   Shire President response:

   The position of CEO was made officially vacant with the departure of the former CEO, however prior to that the Acting CEO contract was extended until December 2025. Due to the impending Council Election the official process to recruit a new CEO will be discussed once the new Elected Members have been elected.

Paul Wilcox – 43 New Clayton Street, Kambalda East
Questions answered at the meeting

Regarding Item 11.1.1 – Amendment to Acting CEO Contract

1. **Regarding the contract being proposed in the meeting is there a reason why we are changing it from an Acting CEO to CEO?**

   Shire President response:
   Today's agenda item is not about changing the contract, but changing the title to CEO as part of the process due to the number of documents that the CEO has to sign.

   Acting Chief Executive Officer response:
   There is no real change to the contract, ultimately I will be temporary CEO rather than Acting. This just means that when I am signing documents I am not having to include Acting CEO and it will keep the documents consistent rather than having to add in 'Acting' to every document.

2. **Given that the current Acting CEO commenced in the role on 14 November 2024 and has since been extended until 31 December 2025, can council please advise whether this is compliant with the Local Government Act 1995, 5.39C(1)(b) which states that an employee may be appointed to act as CEO for a term not exceeding one year?**

Shire President response:
An Acting or Temporary CEO can be awarded a contract for up to 12 months. However, this can be extended in a new term as was required to undertake with Mr Cook.

Acting Chief Executive Officer response:
As long as the term appointed to the person doesn't exceed 12-months then it meets the requirements within the act. My initial term was from November 2024 to May 2025 and then a new term was issued from May 2025 to December 2025, hence it is over 12 months. But should Council request for me to stay longer and offer an extended term until processes are required then they have the ability to do that.

Cheryl Davis – 8 Saltbush Road, Kambalda West
Questions answered at the meeting

1. **Can Council consider bringing the public gallery closer in Shire meetings as sometimes it is difficult to hear?**

   Shire President response:
   Yes this certainly something that can be considered.

2. **Why are number plates recorded at the Waste Facility when taking rubbish?**

   Acting Chief Executive Officer response:
   Generally we can see what is in vehicle or trailers coming in to be dumped but sometimes we cannot identify everything and if the person has already gone and has possibly illegally dumped an item or tried to hide it within the waste pile we then can go back and look at our records to see who has come through the waste facility on that day.

Jan McLeod – Widgiemooltha
Questions answered at the meeting

3. **When will a selection panel for the employment of a new CEO be established?**

   Shire President response:
   This will be part of the election process as stated in part of the response provided in question 2.

4. **Why hasn't a selection panel been formed and approved by Council as it must include at least one independent person?**

   Shire President response:
   Due to the process not yet being commenced the appointment of the Panel has not occurred.

Paul Wilcox – 43 New Clayton Street, Kambalda East
Questions answered at the meeting

Regarding Item 11.1.5 – Shire of Coolgardie Financial Recovery Plan

With reference to page 8 of the plan / page 30 of the minutes titled "4. Financial Position Overview"

3. **Noting that a positive cash flow of $241,000 across three business units has occurred for the month of July 2025, could the shire please advise the proportion of the increased cash flow that is attributed to each business unit?**

Shire President response:
This was provided in the attachment to the Financial Item in the Council agenda.

The $241,000 was made up roughly as follows;

50%	Bluebush Village
37.5%	Waste Facilities
12.5%	Aerodrome

4. **Noting that bookings for Bluebush Camp have increased to 85% occupancy for the period dated September 2025 to February 2026, can the shire please outline what this increase is attributable to? Have these bookings occurred under contract arrangements with companies or people requiring accommodation or are they just normal ad-hoc bookings?**

Shire President response:
These have been contracted rooms to Mining Companies that require commitment for their staff to be accommodated.

Questions taken on notice at the meeting

Regarding Item 11.1.1 – Amendment to Acting CEO Contract

5. **Has the council conducted the recruitment process of the CEO in line with the "Model standards for CEO recruitment, performance and termination" required by the Local Government (Administration) Regulations 1996 and that were adopted in 2021 by the Shire of Coolgardie? If not, is there a reason why?**

Shire President response:
References:
https://www.dlgsc.wa.gov.au/department/publications/publication/appointing-a-ceo

https://www.coolgardie.wa.gov.au/documents/2034/soc-ceo-model-standards-february-2021

As Mr Cook has been appointed as the Acting CEO the requirements of the Act, as stated are not required. This will be undertaken when Council recruits for the formal CEO.

6. **With reference to the same standards, can the council please advise when the CEO job was advertised following the announcement of the position being declared vacant?**

Shire President response:
It was not advertised as the Prior CEO was suspended and as such a formal appointment was not able to be made. As Mr. Cook's initial term expired in May, being 6 Months, this was then extended by another term out to 31 December 2025. Each term provided to the Acting, or a Temporary CEO cannot exceed 12 months but not the accumulated terms this can if needed exceed 12 months.

Refer to Section 18a of the Local Government (Administration) Regulations 1996.

7. **Again referring to the standards, can the Shire please advise when council approved (by absolute majority) the Job Description Form (JDF) for the position of CEO as part of the recruitment process?**

   Shire President response:
   The position was not advertised and therefore a Job Description form was not approved by Council for the appointment of the Acting CEO, Mr Aaron Cook.

8. **Can the council please advise who the independent person appointed to the selection panel was as required by the model standards?**

   Shire President response:
   Again, as Mr Cook was appointed as the Acting CEO and if the item is approved at this meeting, whilst Mr Cook will be the termed the CEO it is a Temporary position.

9. **Regarding the current Acting CEO, can the council confirm if a current written contract exists that conforms to the requirements outlined in the Local Government Act 1995, which requires performance criteria to be set in writing under section 5.39(3)(b)?**

   Shire President response:
   Yes, Mr Cook has a written Contract that was from the 14 November 2024 to 31st May 2025 and then was extended by Council resolution for an additional term to the 31 December 2025.

10. **Under 5.39C of the Local Government Act 1995, can council confirm that a policy exists for temporary employment or appointment of a CEO and that it has been published on the Shire of Coolgardie website as required under 5.39C(4)?**

    Shire President response:
    Yes, Council does have a policy for the Appointment of an Acting CEO which is located on the Shire's website.
    https://www.coolgardie.wa.gov.au/documents/12472/shire-of-coolgardie-policy-manual

11. **Given that the appointment of a CEO is a major undertaking requiring input from all councillors under the LGA and associated regulations, is there a reason why this decision on the appointment of the CEO is being made now rather than waiting until after the election of the four council positions that will be occurring in the next few months, especially considering that this represents a majority of the seven total positions available?**

    Shire President response:
    The motion to Council is not appointing Mr Cook to any further role or security than what he is currently working within. The item is simply to remove the word Acting due to formal documentation that is being required to be initiated etc, but Mr Cook is not being appointed to the permanent role, and it is Council intention's, after the election to commence the formal recruitment process

With reference to page 22 of the plan / page 44 of the minutes titled "7. Bluebush Village - Disposal Scenarios"

12. **Noting that operating on assumptions of 50% occupancy rates for 5 years followed by 25% occupancy rates for an additional 5 years will result in a net negative cash flow of $10.05m over that period, does the shire have an alternative model which indicates what occupancy rate would be required to "break even" over the same time period and what vacancy rate would be required in order for the business to be considered a profitable asset?**

    Acting Chief Executive Officer response:
    Bluebush Village has a break-even point of 50% as such below this, depending on monthly expenses dictates the potential loss, and similarly over 50% depending on monthly expenses dictates the potential level of profit.

Referring to Appendix 1 - Draft long term financial plan extract

13. **On the Statement of Financial Activity (SFA) page, under investing activities, there is a steady increase in the purchase of plant and equipment costs peaking at $9.45m in 2027 and the same for purchase of infrastructure peaking at $11.054m in 2029. Can the shire please advise what these increasing costs relate to in terms of actual assets, given that the figures for both in 2025 are noted to be significantly less at $576,000 and $800,000 respectively?**

    Acting Chief Executive Officer response:
    Expenditure in 2025 was significantly lower than usual, as a number of projects were deferred due to cash flow constraints. In subsequent years, infrastructure budgets not only include funding allocations for specific projects but also provide a more accurate reflection of the ongoing expenditure required to maintain existing assets. As a guide, this level of expenditure should broadly align with depreciation over the same period

Regarding Item 11.1.6 - Cr. Rosezina Mitchell - Lease

14. **Will a disclosure of interest be made in relation to this item, as none is noted in the agenda?**

    Acting Chief Executive Officer response:
    Declarations of Disposals of Interest are the requirement of the Elected Member or Staff member to make. This is up to Cr Mitchell to consider.

Jan McLeod – Widgiemooltha
Questions answered at the meeting

5. **How will we, the public, know that the contract that Council will formalize with the next CEO will be superior to the one with the previous CEO, Mr. James Trail, and not negatively impact the Shire, especially financially?**

    Shire President response:
    The contract that the Acting CEO Mr. Cook has signed is the most up to date contract that is endorsed by WALGA. This will be reviewed again prior to the appointment of the New CEO.

6. **Has the Shire recouped all the unreceipted credit card payments of Mr. James Trail as resolved by Council previously?**

   Shire President response:
   Yes, it has.

7. **When will the minutes of the AEM held on July 31, 2025 be available?**

   Shire President response:
   The minutes were uploaded on the website on the 26/08/2025.

8. **How can inconsistencies in statements be addressed in the comments, p.15, so that a true record of proceedings is presented as I stated my motion of NO-CONFIDENCE-IN-COUNCIL prior to Cr. Cullen closing the AEM January 2024, which is a reason for Motion 5, p.15 of this Agenda?**

   Acting Chief Executive Officer response:
   We have referred back to all of the documents and minutes that we have within our records and according to them the minutes are accurate. I understand that you debate this, but unfortunately I can only go based on the info we have within our administration.

   Shire President response:
   All information was checked by the administration and there is no evidence of any other motion or how it was put to the meeting.

9. **What noise restrictions currently apply to vehicles parked in the Truck Depot, Bayley Street, Coolgardie?**

   Shire President response:
   Currently the noise restrictions are what is required by the WA Traffic Act. Once the area has been resurfaced and line marked the area will be monitored and regulated by the Shire Rangers.

10. **What other restrictions apply to this parking area?**

    Shire President response:
    Due to the lack of line marking and signage there are no other restrictions, and this will be implemented once the appropriate markings and signage is erected.

Questions taken on notice at the meeting

11. **What evidence has been presented to show that the bund wall currently being constructed at the Truck Parking Area, Bayley Street, Coolgardie, will alleviate the noise problems impacting residents?**

    Acting Chief Executive response:
    It was part of the initial project that was not completed to the required outcomes.

12. How much has been budgeted for this project?

Acting Chief Executive response:
The budget for the works is $80,000 but due to Shire Staff participating in the works the actual cost has been reduced.

13. Will landscaping be included as originally intended?

Acting Chief Executive response:
It is planned that once the bund wall is completed that plantings will occur on each side of the bund wall where space permits.

14. Now that the audit has been completed for the FY 23/24, what are the 7 numeral financial ratios and Financial Health Indicators for that year and previous years when their publication was refused even though they were stated as "MEASURES OF SUCCESS"?

Acting Chief Executive response:
There were no ratios calculated as part of the 2023/24 audit.

Both the LTFP and the Financial Recovery Plan have reported against the 4 financial indicators measured by the Department of Creative Industries, Tourism and Sport which are the Current Ratio, Debt Service Coverage Ratio, Operating Surplus Ratio and Net Financial Liability Ratio.
In addition to these 4 ratios the Financial Recovery Plan will also measure success against the Asset Sustainability Ratio, Asset Consumption Ratio and Asset Renewal Funding Ratio.

15. What will be an appropriate Staff Structure for the Shire of Coolgardie as this one was one of the recommendations of the 'Delivering Outcomes' investigation which has been kept confidential?

Shire President response:
The recommendations of the Delivering Outcomes Report are confidential. And I can state after reviewing the document again there is no recommendation dedicated to Organisational Structure. The Acting CEO has working on this matter and is progressing.

16. PS Legal was paid $38,500 on 29/07/2025

i) Has PS been paid in full?

Acting Chief Executive response:
Yes.

ii) What is the full amount owed?

Acting Chief Executive response:
Nothing is owed.

iii) What was completed with this investigation?

Acting Chief Executive response:
The investigator completed the investigation to the point where Mr. Trail was required to provide his evidence.

iv) Was it completed in full?

Acting Chief Executive response:
As has been stated on numerous occasions the report could not be completed due to the inability to interview Mr. Trail.

v) Since Cr Cullen authorised the engagement of PS Legal prior to a resolution of Council, is this acceptable or correct practice?

Acting Chief Executive response:
Yes, this is the correct process and the Shire President was authorised to take the required actions needed back when the former CEO was suspended.

vi) As this did occur will Cr Cullen be liable for all payments to PS Legal?

Acting Chief Executive response:
This matter has been answered previously, and the Shire President is not held liable for payments as the action was on behalf of council as per the prior question.

17. When was the show cause notice issued to Council for the Shire's $27.5M debt?

Acting Chief Executive Officer response:
Tuesday 26th August 2025 at 2.00pm

18. How will the Council structure their response?

Acting Chief Executive Officer response:
The response will be to address each matter raised within the notice.

19. What will / is / has been the Council's response?

Acting Chief Executive Officer response:
Given the notice was only received on Tuesday 26th August 2025 at 2pm, Council have not yet had the opportunity to review however will provide a response based on the requests within the notice.

20. Why not change the title to Temporary CEO as just stated by the Acting CEO, Mr. Aaron Cook?

Shire President response:
The reason for removing the word Temporary or Acting from the title is to ensure consistency across official documents. Using just CEO simplifies the signing process.

21. **Why state that it is just a minor amendment when the change was to Chief Executive Officer?**

    Shire President response:
    The amendment within the contract is minor as it is simply changing the title from Acting Chief Executive Officer to Temporary Chief Executive Officer. No other amendments are being changed within the current employment contract.

22. **How were the minutes of the Annual Electors Meeting 2024 thoroughly checked as stated in the progression of this OCM, without input from the gallery?**

    Acting Chief Executive Officer response:

    The minutes of the 2024 Annual Electors Meeting were recorded for training purposes and administration staff have reviewed the recordings to ensure the accuracy of the minutes.

Peter Carey – 92 Woodwood Street, Coolgardie
Questions submitted in writing prior to the meeting but not asked at the meeting

1. **Over the past 6 years, transparency or lack of it has clearly put the Shire of Coolgardie in the financial position it is now in. My question is, looking to the future, what plans have you already put into place regarding transparency to the town and the ratepayers? And**

    Acting Chief Executive Officer response:
    Thank you for this question it is very pertinent. Council since the appointment of the Acting CEO have worked to re- consider its position on Communication and information provision in responding to questions and providing information to the community in general and more directed consultation.

    This has resulted in several changes:

    1) To the way that we respond to Public Question Time in the Council meetings, by preparing responses prior to meeting for all questions received in advance, extending public question time as required so that the members of the public attending wishing to ask a question are provided the opportunity and whilst having to take some questions on notice this is done to ensure that the correct information is provided.
    2) The Administration are providing much more proactive and demonstrative information into the Community through
        a. Press Releases – Responding to current matters and media requests to ensure that correct and accurate information is provided.
        b. Facebook and website updates for more localized matters and community information on upcoming works, actions and achievements, Public Notices, changes to services etc.
        c. Responding to community questions and angst that is swelling within other social media circles to ensure that the right messaging is in the community.
        d. Increasing the availability of staff and Councillors to attend community sessions to provide accurate information to the community.
    3) Elected Members are aware and are working to increase their attendance at Community Meetings and or events to increase their availability to engage and communicate with the Residents and Ratepayers in a constructive manner.
    4) As you would have seen the openness to accept criticism and acknowledge mistakes from the past and be open and upfront if they occur moving forward.
    5) Increased use of spot letterbox drops for important information provision, if there is time available and otherwise other actions that can alert community members.

2. **What further plans are you going to implement, to show the town of Coolgardie your transparency as a Council? Moving forward as a Council, surely not hiding the budget and being open to the town is what will firstly, win the ratepayers confidence and, secondly, not let the Council get into such a mess in the future.**

   Acting Chief Executive Officer response:
   The response provided above provides you with what has been put into place by Council and the Administration and from this the Acting CEO and Administration to which they are constantly monitoring and reviewing the effectiveness of the Communication and looking for alternative and more effective ways of getting the messaging out.

   Additionally, to the first response the Administration is:

   1) Looking to establish a dedicated role in the organisation to be the point of contact for all phone calls to provide consistency and accurate call redirection.
   2) Whilst already in place a focus is to be placed on reviewing the timely responses to letters and email questions from the Public and Residents.
   3) The Marketing and Communication Officer is constantly working on messaging to ensure its as accurate, and brief as possible.
   4) There will be a website review in the future to ensure ease of use and effectiveness.
   5) Lastly we are currently growing a Email register for Shire information provision so that community itself can champion the correct information and direct people as to how to access this information.

7 APPLICATIONS FOR LEAVE OF ABSENCE

LEAVE OF ABSENCE

COUNCIL RESOLUTION #126/2025

Moved: Cr Rose Mitchell
Seconded: Cr Sherryl Botting

That Council approve leave of absence for Cr Corey Matthews from 26 August 2025 to 10 September 2025.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

8 CONFIRMATION OF MINUTES OF PREVIOUS MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 JULY 2025

Date: 19 August 2025

Author: Kasey Turner, Executive Assistant

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 21 July 2025 be confirmed as a true and accurate record.

COUNCIL RESOLUTION #127/2025

Moved: Cr Daphne Simmons
Seconded: Cr Tracey Rathbone

That the Minutes of the Ordinary Council Meeting held on 21 July 2025 be confirmed as a true and accurate record.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

8.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 29 JULY 2025

Date: 19 August 2025

Author: Kasey Turner, Executive Assistant

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the Minutes of the Special Council Meeting held on 29 July 2025 be confirmed as a true and accurate record.

COUNCIL RESOLUTION #128/2025

Moved: Cr Corey Matthews
Seconded: Cr Sherryl Botting

That the Minutes of the Special Council Meeting held on 29 July 2025 be confirmed as a true and accurate record.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

9 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10 REPORTS OF COMMITTEES

Nil

11 REPORTS OF OFFICERS

Acting Chief Executive Officer, Aaron Cook, declared a financial interest in item 11.1.1 Amendment to Acting CEO Contract and left the meeting at 4:52pm.

11.1 Executive Services

11.1.1 AMENDMENT TO ACTING CEO CONTRACT

Location:	**Shire of Coolgardie**
Applicant:	**Nil**
Disclosure of Interest:	**Acting CEO, Aaron Cook declared an interest in this item**
Date:	**8th August 2025**
Author:	**Cr Malcolm Cullen, Shire President**

SUMMARY

That Council formally appoint Mr Aaron Cook as the Chief Executive Officer for the Shire of Coolgardie.

BACKGROUND

At a Special Meeting held on 14 November 2024, Council resolved to appoint Mr Aaron Cook as Acting Chief Executive Officer for the period from 14 November 2024 to 16 May 2025 (inclusive), during the suspension of the former Chief Executive Officer.

Subsequently, at its Ordinary Meeting on 29 April 2025, Council endorsed a further employment contract for Mr. Aaron Cook, covering the period from 30 April 2025 to 31 December 2025 (inclusive).

COMMENT

Given that the former Chief Executive Officer's employment has been formally terminated, the position is now officially vacant. As a result, Mr Aaron Cook, who has been serving in the capacity of Acting Chief Executive Officer, can now be formally appointed to the role of Chief Executive Officer. This appointment reflects the transition from an interim arrangement to a permanent leadership position for the remainder of his contract, providing clarity and stability for the organization moving forward.

CONSULTATION

- Elected Members
- Acting CEO, Aaron Cook

STATUTORY ENVIRONMENT

Local Government Act 1995 – Sect 5.39 – Contracts for CEO and Senior Employees

Local Government Act 1995 – Section 5.39c – Policy for temporary employment or appointment of CEO

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The CEO's appointment has been considered as part of the 2025/2026 Budget.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Formally appoint Mr. Aaron Cook as the Temporary Chief Executive Officer of the Shire of Coolgardie
2. Authorize the Shire President to counter sign the minor amendment of Mr. Cook's current employment contract noting the change in title from Acting Chief Executive Officer to Chief Executive Officer.
3. In consultation with the Temporary Chief Executive Officer develop Key Performance Indicators that are specific, measurable, achievable and relevant.

COUNCIL RESOLUTION #129/2025

Moved: Cr Sherryl Botting
Seconded: Cr Rose Mitchell

That Council accept the alternative recommendation for consideration.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

COUNCIL RESOLUTION #130/2025

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

That Council:

1. **Formally appoint Mr. Aaron Cook as the Temporary Chief Executive Officer of the Shire of Coolgardie.**
2. **Authorize the Shire President to counter sign the minor amendment of Mr. Cook's current employment contract noting the change in title from Acting Chief Executive Officer to Temporary Chief Executive Officer, with all other terms and contract dates (expiring 31st**

December 2025) remaining unchanged.

3. **In consultation with the Temporary Chief Executive Officer develop Key Performance Indicators that are specific, measurable, achievable and relevant.**

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

Acting Chief Executive Officer, Aaron Cook, returned to the meeting at 4:54pm.

Cr Tracey Rathbone declared a financial interest in item 11.1.2 Emergency Volunteer Gym Membership Subsidy and Process and left the meeting at 4:55pm.

11.1.2 EMERGENCY VOLUNTEER GYM MEMBERSHIP SUBSIDY AND PROCESS

Location: Nil

Applicant: Mr Aaron Cook Acting Chief Executive Officer

Disclosure of Interest: Nil

Date: 21 August 2025

Author: Aaron Cook, Acting Chief Executive Officer

SUMMARY

It is proposed for Council to Consider implementing a process and direction around who receives subsidised Gym Memberships.

BACKGROUND

Previously the Council has provided Free Gym Memberships to the Emergency Services Staff and Volunteers within the Community. This has included, although possibly not intended, Paid Emergency Service Staff and the Volunteers.

Due to the changes in the budget whereby this free provision was removed, and a 25% discount has been applied there have been conversations around this action and the transparency around the lack of process in dealing with the matter and the wider offering that was not intended.

COMMENT

To provide a subsidy to the certain individuals to a fee-paying service there needs to be clarity as to why this is being provided and who meets the criteria.

The provision of the Gyms in Kambalda and Coolgardie is expensive for Council and the revenue is important to ensure that the facilities are well maintained. In addition, there must be rigor around the issuing of a Gym Membership to ensure that the person making application understands the rules and is inducted to the Gym.

As such, the matter that is being raised is that Emergency Service Volunteers are required, as part of their role to stay fit and healthy to be able to undertake the physical demands of their volunteer role. For the purpose of this item an Emergency Volunteers are those that are **current and active members** of the St John Ambulance Brigades and or the Bush Fire Brigades, only.

The Volunteer will be required on a yearly basis to complete the attached form and have the membership form confirmed by the Service Manager, that they are a current and active member and will be required to pay the $50 administration and Fob fee.

Should the Volunteer become inactive, withdraw from the Brigade the membership will be cancelled. In addition, as per normal Gym Membership rules, should the Volunteer offer the Gym pass for others to use, resulting in illegal entry, the Gym pass will be terminated and future applications refused.

The current offering within the Fees and charges of the 25% discount will apply to paid staff of the Emergency Service Providers that include Police, St Johns Ambulance and DFES.

To facilitate this action to provide the full subsidy to Emergency Service Volunteers it is proposed that Council delegate authority to the Acting CEO and future CEO to approve and authorise the free membership be actioned.

CONSULTATION

- Council Elected Members
- St Johns Ambulance Service
- Kambalda Police

STATUTORY ENVIRONMENT

Local Government Act 1995 s5.42. Delegation of some powers and duties to CEO

POLICY IMPLICATIONS

It was suggested that this be incorporated into the Policy Manual. This will be provided to Council when the Administration review the Policy Manual in its entirety in the near future.

FINANCIAL IMPLICATIONS

From previous actions there will be a reduction in free memberships being provided as a number of these were Paid emergency Service Staff. In addition, as the Volunteer Members must be current and active this may reduce the number of free memberships issued and in addition volunteers accepting the membership as its offered without the real intent of using it.

As such, it is expected that the free memberships will reduce.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Ensuring a well-informed Council makes good decisions for the community

An inclusive, safe and vibrant community

Collaborating with stakeholders to develop and expand community safety initiatives

ATTACHMENTS

1. Application Form - Draft

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Resolve to implement a definition and process around Emergency Service Volunteers to receive a Free Gym Membership under the below terms:
    a) Emergency Service Volunteers are those current and active members of the St Johns Ambulance Service and the Bushfire Brigades only.
    b) Current and Active Members are defined as being those Volunteers that are current members, regularly participating in the brigade, training exercises and have turned out to recent call outs.
    c) The Volunteer is required to complete the application form, and this must be endorsed by the Manager of the service.
    d) A $50 administration and fob fee is paid.

COUNCIL RESOLUTION #131/2025

Moved: Cr Sherryl Botting
Seconded: Cr Corey Matthews

That Council:

1. **Resolve to implement a definition and process around Emergency Service Volunteers to receive a Free Gym Membership under the below terms:**
    a) **Emergency Service Volunteers are those current and active members of the St John Ambulance Service, Department of Fire and Emergency Service and the Bushfire Brigades only.**
    b) **Current and Active Members are defined as being those Volunteers that are current members, regularly participating in the brigade, training exercises and have turned out to recent call outs.**
    c) **The Volunteer is required to complete the application form, and this must be endorsed by the Manager of the service.**
    d) **A $50 administration and fob fee is paid.**
    e) **CEO to assess and approve under Delegated Authority as per Council Policy.**

In Favour: **Crs Malcolm Cullen, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 5/0

GYM MEMBERSHIP APPLICATION FORM

Emergency Service Volunteers – Free Membership

Shire of Coolgardie
Mother of the Goldfields

Terms & Conditions

- This free gym membership offer is **only** available for **current and active Emergency Service volunteers** (St John Ambulance and Fire Brigade) in the Shire of Coolgardie.
- Membership entitles the applicant access to the **Coolgardie** and **Kambalda** gym facilities free of charge for the duration of their active volunteer status.
- Applicants must be 18+ years of age.
- Applicants agree to abide by the gym rules specified at the recreation facilities at all times.
- This application must be approved and signed off by your Emergency Service manager.
- A **one-off $50.00** administration / fob fee is payable to activate membership.
- This offer is not applicable for paid Shire employees.

DRAFT

Applicant Information

Applicant's name:			
Email:			
Postal address:			
Contact phone:		Date of birth:	/ /

Gender: ☐ Male ☐ Female ☐ Non-binary

Emergency Contact

Contact's name:			
Contact phone:		Relationship:	

Pre-Exercise Screening

Have you ever been diagnosed with a heart condition or suffered a stroke?	☐ Yes	☐ No	
Do you ever experience unexplained pains in your chest when resting or during physical activity/exercise?	☐ Yes	☐ No	
Do you ever feel faint or have dizzy spells during physical activity/exercise that causes you to lose balance?	☐ Yes	☐ No	
Have you had an asthma attack requiring immediate medical attention at any time during the last 12 months?	☐ Yes	☐ No	
If you have diabetes (type I or II) have you had trouble controlling your blood glucose in the last 3 months?	☐ Yes	☐ No	☐ N/A
Do you have any diagnosed muscle, bone, or joint problems that you have been told could be made worse by physical activity/exercise?	☐ Yes	☐ No	
Do you have any other medical condition(s) that may make it dangerous for you to participate in physical activity/exercise?	☐ Yes	☐ No	

If you ticked YES above, please specify: .....

GYM MEMBERSHIP APPLICATION FORM

Emergency Service Volunteers – Free Membership

Emergency Service Agency Approval

I authorise the volunteer applicant to receive free membership to the Shire of Coolgardie's gym facilities.

Manager's name:	
Manager's position:	
Name of Emergency Service agency & address:	
Manager's signature:	Date:

Acknowledgement & Indemnity

- I understand that IF I answered YES to any of the 7 questions above, I should seek guidance from my GP or appropriate allied health professional prior to undertaking physical activity and/or exercise at the Shire's gym facilities.
- I declare that I am medically and physically able to participate in physical activity and understand and accept the inherent risks of undertaking exercise.
- I acknowledge and agree that I enter the Facility and surrounds and/or participate in programs, utilise the equipment and/or take advantage of services offered by Shire of Coolgardie absolutely at my own risk.
- I acknowledge that I have received and read the Terms and conditions of which I agree to observe and be bound by should my application be accepted.
- I declare, to the best of my knowledge that all the information I have provided is complete and correct.

Applicant's signature: Date:

Please complete this form and return it to the Shire of Coolgardie:

- By hand: **Coolgardie Recreation Centre** Sylvester St, Coolgardie or **Kambalda Recreation Centre** Barnes Drive, Kambalda
- Email: **mail@coolgardie.wa.gov.au**.

Office Use Only

DRAFT

- ☐ Application approved.
- ☐ Pre-exercise screening issues identified and noted.
- ☐ $50.00 admin/fob fee received.
  - ☐ Received by EFTPOS over phone.
  - ☐ Payment made at Recreation Centre *(please tick):* ☐ Coolgardie ☐ Kambalda

Receipt #: Date:

Cr Tracey Rathbone returned to the meeting at 4:59pm.

11.1.3 SAC MCA SUBMISSION – REGIONAL ROAD GROUP FUNDING

Location: Nil

Applicant: Aaron Cook, Acting Chief Executive Officer

Disclosure of Interest: Nil

Date: 19 August 2025

Author: Aaron Cook, Acting Chief Executive Officer

SUMMARY

The State Road Funds to Local Government Advisory Committee (SRFLGAC) has requested that Regional Road Groups (RRGs) amend their Multi-Criteria Assessment (MCA) methodologies and funding procedures to align with the new State Agreement 2023/24–2027/28, which focuses on sustainability, and road safety.

However, the current-endorsed proposal for the Goldfields-Esperance Regional Road Group (GE RRG) funding framework referred to SAC has raised concerns among the Southern Goldfields and Esperance Local Governments due to inequitable distribution and providing lack of guidance on the factors and criterion in the MCAs.

BACKGROUND

The current State Road Funds to Local Government Agreement (SRFLGA) and its associated regional Multi-Criteria Assessment (MCA) framework for project funding are due to expire in 2026/27. This agreement governs how Regional Road Groups (RRGs) allocate Road Project Grant (RPG) funding based on Asset Preservation Value (APV), population, and various regional priorities. This has been debated within the Goldfields Esperance Regional Road Group (GERRG) now for several months, which has created division and angst within the member Councils.

Significant concerns have emerged through these discussions, particularly within the Southern Goldfields, regarding the equity, transparency, and practical effectiveness of the current MCA methodology applied which focused in on disparities in: Population, Road network lengths, Road use intensity (mining, freight, tourism, and emergency access), Asset maintenance costs etc and that they are not appropriately reflected in current funding allocations.

Additionally procedural issues, including a failure to consistently achieve consensus as required under Clause 8.1.4 of the SRFLGA, have undermined confidence in the group's governance. Given the financial strain now facing rural and remote councils it is critical that the next agreement reflects: Fairer distribution of funds, Improved MCA transparency, Support for road crew retention and asset renewal and Recognition of Mining materials and freight-critical regional road corridors.

The expiration of the current agreement in 2026/27 provides an opportunity for all stakeholders, State Government, Main Roads WA, WALGA, and local governments, to work collaboratively on a revised and regionally fair agreement that better reflects modern infrastructure demands, population service levels, and economic realities across WA.

COMMENT

In addressing these issues raised within the background of this document raises the matter that there is no consensus that has been achieved and if fact the divide between the Local Governments has increased.

As a result it is proposed, as per the resolution below, that Council advise Regional Road Group that it does not support the changes proposed and to retain its current methodology and funding distribution model in the interim, that expires in 26/27 and that it requests the GE RRG conduct further consultation with WALGA and Main Roads WA to engage neutral support to develop an MCA model and policy by consensus that will best suit the GE RRG context for consideration by the GE RRG.

CONSULTATION

Regional Road group Member Councils

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The funding implications to Council would be negative if the proposed changes were enacted. To ensure a fair and equitable outcome more work needs to be facilitated with the member councils to seek agreement.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Supports retaining the current Road Funding Distribution and Project Prioritisation Guidelines under the existing State Road Funds to Local Government Agreement (SRFLGA) current term in 2026/27 for future Road Agreements and Funding distribution.
2. Does not support the proposed GE RRG Multi-Criteria Assessment (MCA) and funding cap model referred to SAC for review.
3. Advise the Shire of Esperance that further consultation on the SAC submission is required.

COUNCIL RESOLUTION #132/2025

Moved: Cr Tracey Rathbone
Seconded: Cr Daphne Simmons

That Council:

1. **Supports retaining the current Road Funding Distribution and Project Prioritisation Guidelines under the existing State Road Funds to Local Government Agreement (SRFLGA) current term in 2026/27 for future Road Agreements and Funding distribution.**
2. **Does not support the proposed GE RRG Multi-Criteria Assessment (MCA) and funding cap model referred to SAC for review.**
3. **Advise the Shire of Esperance that further consultation on the SAC submission is required.**

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

11.1.4 RESOLUTIONS FROM THE ANNUAL ELECTORS MEETING HELD ON THE 31 JULY 2025

Location: Nil

Applicant: Mr Aaron Cook Acting Chief Executive Officer

Disclosure of Interest: Nil

Date: 15 August 2025

Author: Aaron Cook, Acting Chief Executive Officer

SUMMARY

This item is presented to Council to receive and take action, if required on the motions moved from the Annual Electors Meeting held on the 31 July 2025 at 6pm in Coolgardie.

BACKGROUND

The Annual Electors Meeting was delayed being facilitated due to the additional work that was required in the 23/24 Financial Audit. This delay was required to significantly re-work the financial statements prior to the Auditor and the Office of the Auditor General signing off and then Council endorsement.

The Meeting was held in Coolgardie at the Recreation Centre with a strong turnout of 72 signing the attendance sheet.

COMMENT

The meeting commenced with the taking of attendance and then moved to Public Question time. The attendees asked a lot of questions of Council, to which the majority were responded to at the meeting, however some were required to be taken on notice. Due to the negative outcomes of the 23/24 Financials and the issues regarding the former CEO, and his subsequent termination, the meeting attendees strongly voiced their disappointment in the elected Members and prior decisions of Council that has placed the Shire in its current predicament.

The Shire President did apologise to the residents and Ratepayers several times during the meeting, reiterating his and Councils prior statements, regarding the negative turn of events, yet assured the attendees that Council is working strongly to rebuild and correct the issues at hand and have made significant inroads to these issues with the assistance of the Acting CEO and the Administration.

Once Public Question time was ceased the meeting moved to the acceptance of the Minutes. A member of the public expressed concern over the minutes as it did not reflect that a certain action in accepting a motion to be put, was not recorded in the minutes. It was explained by the Shire President that this occurred whilst the meeting was suspended due to matters needing to be resolved at the meeting, and as such were not recorded in the minutes as the motion was not re-put once the meeting was recommenced.

Due to the matter being raised the confirmation of the minutes was not carried with a vote of 9/34. It has been confirmed as per advice sought that as per the Local Government Act Section 5.32 and the Local Government Administration Regulation 15 it is not required for the minutes of an Annual Electors Meeting to be confirmed. As such the meeting continued and within the minutes it will reflect that the Annual Electors Meeting of 30 January 2024 minutes were not carried, noting that this is not required under the Act.

The meeting then was presented with the 2023/2024 Annual report and supporting Financial Information. This motion was moved and seconded and carried unanimously.

The next motion presented was the Shire Position Paper provided to the Minister for Local Government regarding her proposal for a joint submission from the Shire of Coolgardie and City of Kalgoorlie-Boulder. The meeting moved and seconded and carried 32/4 to support the Shire Position Paper.

The meeting then progressed into General Business whereby a further motion was presented to formally support the Shire of Coolgardie's Position Paper to refuse a Forced amalgamation through Boundary Change and this was moved and seconded and carried 26/10.

A motion was then moved for Mr Cook the Acting CEO to preside over the meeting and this was moved and carried 26/11 however, the Local Government Act dictates that the Shire President undertake this task and additionally all motions moved are considered at the next Ordinary Council Meeting, so the action was not undertaken.

Following, a motion was put regarding a vote of no confidence in Council due to the financial and current situation that the Shire is now faced with. This was moved and seconded and carried 27/18.

Another motion was then moved as a vote of no confidence in Council and requesting the immediate resignation of the Shire President and Council, this was moved and seconded and carried 29/17.

Additionally, to the above there was as a further 36 motions for a vote of no confidence presented at the end of the meeting, but majority of these applicant were not at the meeting to put forth their motion and this would not usually be presented, also to mention that several of these were statements and not motions. However, due to significance of the meeting these have been listed in the minutes for information purposes only but do not require action.

The following motions are those that were caried at the Annual Electors Meeting and the proposed considerations for the Elected Members.

Motion 1 – Confirmation of the Annual Electors Meeting 30 January 2024 Minutes

Comment: As per the *Local Government Act 1995* and the *Local Government Administration Regulation 15* there is no requirement to take action on this matter as it is not a requirement to accept the minutes of an Annual Electors Meeting.

Motion 2 – Endorsement of the 23/24 Annual Report

Comment: This motion was carried, and the required action will be advised to the Department of Local Government and the Minister if required.

Motion 3 – Acceptance to support the Council Position Paper presented to the Minister of Local Government refusing the proposed Boundary Change

Comment: This motion was carried, and the Administration and Council will continue to lobby the Minister for Local Government and the Department as per the Position Paper calling for more time for the Shire to undertake its Financial Recovery.

Motion 4 – Submitted by Tammee Keast for the below:

That the electors of the Shire of Coolgardie present at this Annual Electors Meeting resolve to formally support the Shire's stated position to the Minister for Local Government opposing any forced amalgamation or boundary realignment and instead endorse the right of the Shire to proceed with its own community informed recovery and sustainability plan.

Comment: This motion was carried, and the action required is same as Motion 3.

Motion 5 – Submitted by Jan McLeod for the below:

I move that the Acting CEO, Mr. Aaron Cook preside at the Annual Electors Meeting, 31/07/2025 in the interests of: -

i) neutrality

ii) the tendency of the President, Cr Malcolm Cullen to close the meeting prior to all matters being heard

Comment: This was not able to be facilitated during the meeting due to the requirements of the Local Government Act.

Motion 6 – Submitted by Jan McLeod for the below:

I move a Vote of No-Confidence in this current Council as they have failed in their duties under Section 2.7 The Role of Council

1b) is responsible for the performance of the Local Government's functions and

2a) oversee the allocation of the Local Government's finances and resources of the Local Government Act 1995

Comment: This is a matter now for the Elected Members to discuss and assess their current position, including the potential impacts if they were to resign from their position.

It must be noted that there is no requirement for the Elected Members to accept this action, but rather the motion triggers the conversation of the Elected Members in considering the Community sentiment to this matter. It is not the place of the Author of this report to recommend action as such alternative motions are provided for consideration, however, this motion should be considered and discussed.

Options:

1) Elected Members including the Shire President resign on mass – This would force the Minister of Local Government to appoint a Commissioner to undertake the role of the Council into the future, either until the election is facilitated in October or longer depending on the will and desire of the Minister.
2) The Shire President and or Deputy Shire President resign – This would require Council to, from the remaining 5 elected Members to elect a new Shire President and or Deputy until the election is facilitated in October whereby the seats will become vacant again for election. This action would not see a commissioner being appointed.
3) If 4 or more elected Members resign – This action would again trigger the Minister to appoint a Commissioner to facilitate the role of Council, as per option 1.
4) Elected Members consider the motion and decide not to resign from their current position on Council.

Motion 7 – Submitted by Rod Higgins for:

Vote of No-Confidence in our Shire President and Councillors calling for their immediate resignation allowing for administrators to be put in place to sort out the financial problem.

Comment: This motion enacts the same discussion and outcomes as motion 6.

The recommendation provided in this item can be considered and amended by the Elected Members as per normal meeting procedures and with the Vote of No-Confidence Motions there is an option to choose the Course of Action.

CONSULTATION

There is no direct consultation required within the motions that were moved in the Annual Electors Meeting. The Meeting itself was community consultation and was facilitated in good faith as per the requirements of the *Local Government Act 1995.*

STATUTORY ENVIRONMENT

Local Government Act 1995 – Sect 5.27- Electors general meetings

Local Government Act 1995 – Sec 5.32 – Minutes of electors meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Ensuring a well-informed Council makes good decisions for the community

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Assess the motions that were put at the Annual Electors Meeting facilitated on the 31 July 2025 and take the following action:
   a) Motion 1: Confirmation of the Annual Electors Meeting 30 January 2024 Minutes

      Action
      This lost motion is noted by Council.

   b) Motion 2: Endorsement of the 23/24 Annual Report -

      Action
      This motion was carried and is noted by Council.

   c) Motion 3: Acceptance to support the Council Position Paper presented to the Minister of Local Government refusing the proposed Boundary Change -

      Action
      This motion was carried, and Council will continue to advocate and advise the Minister that it does not support a Joint Submission for Boundary Change and that the Council's position is to provide the Shire of Coolgardie more time to financially recover as per the Submission Paper.

   d) Motion 4: Submitted by Tammee Keast for the below:

      That the electors of the Shire of Coolgardie present at this Annual Electors Meeting resolve to formally support the Shire's stated position to the Minister for Local Government opposing any forced amalgamation or boundary realignment and instead endorse the right of the Shire to proceed with its own community informed recovery and sustainability plan.
      Action
      That this motion be noted with the action being the same as Motion 3.

   e) Motion 5: Submitted by Jan McLeod for the below:

I move that the Acting CEO, Mr. Aaron Cook preside at the Annual Electors Meeting, 31/07/2025 in the interests of i) neutrality ii) the tendency of the President, Cr Malcolm Cullen to close the meeting prior to all matters being heard

Action

This motion was carried and can only be noted as the required action was unable to be facilitated due to the Local Government Act.

f) Motion 6: Submitted by Jan McLeod for the below:

I move a Vote of No-Confidence in this current Council as they have failed in their duties under Section 2.7 The Role of Council - 1b) is responsible for the performance of the Local Government's functions and 2a) oversee the allocation of the Local Government's finances and resources of the Local Government Act 1995 -

Action

This motion was carried, and the following action is provided:

i) Option 1 - Elected Members including the Shire President resign on mass

ii) Option 2 - The Shire President and or Deputy Shire President resign

iii) Option 3 - Elected Members to consider their individual positions on Council

iv) Option 4 – Council acknowledges the Vote of No Confidence and the community sentiment and progress working through the Financial Recovery to rebuild the Shire of Coolgardie.

g) Motion 7 - Submitted by Rod Higgins for:

Vote of No-Confidence in our Shire President and Councillors calling for their immediate resignation allowing for administrators to be put in place to sort out the financial problem-

Action

Acceptance of the Vote of No Confidence in the Shire President and Councillors - This motion was carried and the following action is provided:

a) Option 1 - Elected Members including the Shire President resign on mass

b) Option 2 - The Shire President and or Deputy Shire President resign

c) Option 3 - Elected Members to consider their individual positions on Council

d) Option 4 – Council acknowledges the Vote of No Confidence and the community sentiment and progress working through the Financial Recovery to rebuild the Shire of Coolgardie.

That Council:

1. **Assess the motions that were put at the Annual Electors Meeting facilitated on the 31 July 2025 and take the following action:**

COUNCIL RESOLUTION #133/2025

Moved: Cr Daphne Simmons
Seconded: Cr Rose Mitchell

Motion 1: Confirmation of the Annual Electors Meeting 30 January 2024 Minutes

Action

This lost motion is noted by Council.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #134/2025

Moved: Cr Rose Mitchell
Seconded: Cr Sherryl Botting

Motion 2: Endorsement of the 23/24 Annual Report -

Action

This motion was carried and is noted by Council.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #135/2025

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

Motion 3: Acceptance to support the Council Position Paper presented to the Minister of Local Government refusing the proposed Boundary Change -

Action

This motion was carried, and Council will continue to advocate and advise the Minister that it does not support a Joint Submission for Boundary Change and that the Council's position is to provide the Shire of Coolgardie more time to financially recover as per the Submission Paper.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #136/2025

Moved: Cr Rose Mitchell
Seconded: Cr Daphne Simmons

Motion 4: Submitted by Tammee Keast for the below:

That the electors of the Shire of Coolgardie present at this Annual Electors Meeting resolve to formally support the Shire's stated position to the Minister for Local Government opposing any forced amalgamation or boundary realignment and instead endorse the right of the Shire to proceed with its own community informed recovery and sustainability plan.

Action

That this motion be noted with the action being the same as Motion 3.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #137/2025

Moved: Cr Corey Matthews
Seconded: Cr Sherryl Botting

Motion 5: Submitted by Jan McLeod for the below:

I move that the Acting CEO, Mr. Aaron Cook preside at the Annual Electors Meeting, 31/07/2025 in the interests of i) neutrality ii) the tendency of the President, Cr Malcolm Cullen to close the meeting prior to all matters being heard

Action

This motion was carried and can only be noted as the required action was unable to be facilitated due to the Local Government Act.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #138/2025

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

Motion 6: Submitted by Jan McLeod for the below:

I move a Vote of No-Confidence in this current Council as they have failed in their duties under Section 2.7 The Role of Council - 1b) is responsible for the performance of the Local Government's functions and 2a) oversee the allocation of the Local Government's finances and resources of the Local Government Act 1995 -

Action

This motion was carried. Council acknowledges the Vote of No Confidence and the community sentiment and will progress working through the Financial Recovery to rebuild the Shire of Coolgardie.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

COUNCIL RESOLUTION #139/2025

Moved: Cr Sherryl Botting
Seconded: Cr Tracey Rathbone

Motion 7 - Submitted by Rod Higgins for:

Vote of No-Confidence in our Shire President and Councillors calling for their immediate resignation allowing for administrators to be put in place to sort out the financial problem-

Action

Acceptance of the Vote of No Confidence in the Shire President and Councillors. This motion was carried. Council acknowledges the Vote of No Confidence and the community sentiment and progress working through the Financial Recovery to rebuild the Shire of Coolgardie.

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

11.1.5 SHIRE OF COOLGARDIE FINANCIAL RECOVERY PLAN

Location: **Nil**

Applicant: **Aaron Cook Acting Chief Executive Officer**

Disclosure of Interest: **Nil**

Date: **20 August 2025**

Author: **Aaron Cook, Acting Chief Executive Officer**

SUMMARY

Presented to Council is the draft Shire of Coolgardie Financial Recovery Plan for endorsement as the proposed direction for the administration and future Council to take in enacting the Financial Recovery.

BACKGROUND

The Shire of Coolgardie has been progressing through a significant transition from November 2024 to the current date. Significant inroads have been made to stabilise and rebuild the financial and administrative concerns that were raised by the 23/24 Annual Report Findings and for consistency and a clear direction the attached Financial Recovery Plan has been prepared for consideration and endorsement.

COMMENT

The Financial Recovery Plan has been prepared to outline the History, Current Position and Proposed Actions to be taken to continue to ensure financial stability whilst progressing to rebuild the financial operations and the administration.

This plan has been based on the worst-case scenario of not disposing of Bluebush Village and taking a conservative approach to rates, fees and charges increases and escalating costs. It should be noted that as the intention of Council is to progress with the disposal of Bluebush Village that should this be facilitated, as expected, the Plan would be updated to incorporate the proposed purchase price as part of the decision-making process for the disposal. This will provide Council and the Community the understanding as to how the LTFP and the recovery process will be impacted.

The document should be considered a living/working document that will be reviewed regularly and has measurables that can be reported on. This document is also proposed to be open to the public for their understanding so that Council if endorsing the document are being open and transparent and communicative to the Shire community as to its direction and expected future over the life of the draft LTFP, being 10 years.

The Financial Recovery plan, as attached, clearly shows that the Shire of Coolgardie has a bright, strong and sustainable future. Some of the key facets and outcomes of the plan are that:

- All debt be repaid within the 10 years of the plan (if Bluebush Village is not disposed of)
- Conservative approaches to rate increases, fees and charges and allowing for increases to costs.
- Cash reserves are rebuilt and utilised for future debt repayment and capital purchases.
- Ratios fall in line with the sector requirements in a timely manner.
- No new borrowings are proposed for the life of the plan.
- Continuation of Service Delivery with the focus to improve and activate these areas.
- Focus on Asset revitalisation and maintenance.

In addition to the Financial Recovery Plan there is a strong focus that also considers ongoing direction needed to re-enforce the continued development foundational skills within the Administration in Financial Management and Governance and this included additional training for the Elected Members to oversee the Administration.

CONSULTATION

This document is not proposed to be provided for public comment, but rather for the community to be aware and have access to read and be updated as to the progression and achievements of the Recovery Plan.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

The development of the Recovery Plan has been facilitated to assist with the direction of Council and Administrative decision making into the future to ensure that the outcomes are achieved. This may have the effect of influencing Council Policy decisions in the future.

FINANCIAL IMPLICATIONS

Due to the importance of the Financial Recovery of the Shire of Coolgardie this document takes into account the actions and achievements made over the last 9 months and takes further in a conservative manner out 10 years being the life of the LTFP.

As can be seen within the document the sustainable financial recovery of the Shire is achievable being based on continuing to build on the foundations already placed in motion.

Based on conservative increases, the retention of Bluebush Village (although not proposed), increases in the cost of service provision and materials and contractors etc, shows the repayment, in full, of the current outstanding loan debt within the 10 year period, and also the building of Cash Reserves and other financially stable outcomes.

At the conclusion of the 10 years, and in fact well prior, all the Shires ratios would be well back within normal and acceptable ranges.

If Council does facilitate the disposal of Bluebush Village this would bring the Shire into financial sustainability immediately and this would then be reflected within the Financial Recovery Plan updates.

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Financial Recovery Plan

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse the attached Financial Recovery Plan as a guiding document that is to be utilised by Council and the Administration as part of its decision making process into the future.
2. The Financial Recovery Plan is to be updated and reviewed, initially quarterly, against the measures listed and reported to Council to monitor the progression of the actions required and measurables and to keep the community well informed.

COUNCIL RESOLUTION #140/2025

Moved: Cr Tracey Rathbone
Seconded: Cr Sherryl Botting

That Council:

1. **Endorse the attached Financial Recovery Plan as a guiding document that is to be utilised by Council and the Administration as part of its decision making process into the future.**
2. **The Financial Recovery Plan is to be updated and reviewed, initially quarterly, against the measures listed and reported to Council to monitor the progression of the actions required and measurables and to keep the community well informed.**

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0



Shire of Coolgardie
Mother of the Goldfields

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FINANCIAL RECOVERY PLAN 2025

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Document Control

Version	Date	Author	Authorised
2025.1	22/08/2025	M. Whitely	A. Cook

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1. Executive Summary

The purpose of this Financial Recovery Plan is to provide a clear and achievable pathway for the Shire of Coolgardie ("the Shire") to restore and maintain long-term financial sustainability.

This plan sets out clear strategies to reduce debt, improve cash flow, rebuild reserves, and strengthen financial governance while maintaining essential services and community infrastructure. It provides a structured roadmap for addressing current challenges, meeting financial performance benchmarks and demonstrating to the community, State Government, and other stakeholders that the Shire has transitioned back into a financially responsible, resilient and well-managed organisation.

The Shire's Financial Recovery Plan is a roadmap for ensuring its finances remain back on track, securing its future, and proving it is a financially sustainable organisation — or, in accounting terms, a "going concern". Key objectives include increasing cash and cash equivalents, rebuilding and strengthening cash reserves, and achieving these outcomes whilst budgeting for conservative rate increases over the long term.

In recent years, the Shire has invested heavily in projects like the Bluebush Village, Coolgardie Waste Facility upgrades, and Kambalda Aerodrome improvements to create new revenue streams and reduce our reliance on rates. This has resulted in the Shire owning these assets which provide wide-ranging economic benefits to the community, however slower-than-expected revenue, high debt levels, low reserves, and overdue creditor payments have created short-term financial pressures that needed to be fixed quickly.

This plan outlines the actions that have been and are being taken to stabilise the Shire's finances, pay down debt, rebuild reserves, and ensure the Shire's financial position is secure. The plan specifically addresses the Shire's current high levels of debt, increasing cash flow, and the need to maintain lower operating costs through a comprehensive review of all services and staffing levels without compromising existing levels of service to the community.

The plan also establishes a framework for regular financial reviews to monitor progress, allowing the Shire to make timely adjustments and ensure it remains financially stable and achieves long-term success.

To achieve this, the Shire has set clear priorities:

- Protect the Shire's ability to operate
- Strengthen its financial governance
- Responsibly manage debt
- Grow income from other sources
- Keep costs under control
- Maintain or improve service levels, and
- Take care of its infrastructure.

By following this plan, the Shire will demonstrate to the community, State Government, and external partners that it is financially sound, well-governed, and capable of delivering on its commitments. With disciplined decision-making, sustainable rate increases, and strong community engagement, the plan will help to restore trust, rebuild reserves, and lay a solid foundation for long-term growth and prosperity.

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2. Background & Context

The Shire of Coolgardie's financial position for 2024/25 reflected the significant challenges identified during the 2023/24 audit process which arose from several years of poor financial management and over-commitment of cash reserves, resulting in uncertainty over the Shire's ability to remain a going concern.

At 30 June 2024, the Shire reported high debt levels, minimal cash reserves, overdue creditor balances, and a net liability position, placing considerable pressure on cash flow and operational capacity. These issues have been compounded by substantial short-term borrowings, taken in recent years, to fund major infrastructure projects, with repayment obligations and interest costs outpacing short-term revenue growth.

Understanding this starting point is essential to recognising the scale of the recovery task and the importance of the strategies outlined in this plan.

Recognising the severity of the situation, the Acting CEO – who commenced with the Shire late November 2024 - implemented a range of interim measures ahead of the audit's completion to stabilise the Shire's finances and safeguard its operations. These measures included the refinancing of all existing loans to alleviate immediate cash flow pressures, undertaking comprehensive service level and staffing reviews, deferring significant capital works projects, and ceasing all discretionary spending. These actions were critical in improving the Shire's cash position to ensure it could continue functioning, meet financial obligations, and begin addressing a creditor payment backlog that had at 30 June 2024 escalated to unsustainable levels.

This background underscores the urgency and necessity of a structured Financial Recovery Plan to address the underlying issues and restore long-term stability.

The Shire commenced its recovery from an extremely detrimental cash flow position, as highlighted in the 2023/24 Annual Financial Report, being that at 30 June 2024 the Shire's Net Liability Position stood at -$14.21 million, reflecting a serious imbalance between assets and liabilities. This was further compounded by an outstanding creditor balance of -$6.81 million and an unrestricted cash deficit of -$0.93 million, leaving the Shire with minimal liquidity to meet its short-term obligations. The situation was exacerbated by the lack of available borrowing capacity, with existing debt already at $30.49 million, and severely depleted cash reserves of just $0.26 million. This combination of high debt, minimal reserves, and mounting payables placed the Shire in an acutely vulnerable position, requiring urgent and decisive action to restore financial stability.

These issues were largely the result of substantial short-term borrowings undertaken to fund strategic infrastructure projects aimed at generating revenue outside of rates — including the construction of the Bluebush Village, upgrades to the Kambalda Aerodrome, and the enhancement of the Coolgardie Waste Facility to accept Class III waste. While these initiatives have increased revenue and the Shire's asset base, cash inflows have been lower than forecast, placing additional strain on short-term debt repayment obligations.

In the second half of 2024/25, all bank loans were refinanced to provide immediate cash flow relief and allow the Shire to rebuild both unrestricted cash and reserves. The first loan of $12.96 million was refinanced over 10 years with a 3-year interest-only period. The second loan of $8.42 million was refinanced over 10 years with a 5-year interest-only period, and an additional $4.08 million borrowed within this 5-year interest-only term. No principal repayments are required until January 2028 giving the Shire a critical recovery window while still ensuring that all $27.5 million of outstanding debt be repaid in full by 2034/35.

It is noted that in 2025/26 financing debt will be decreased by a minimum of $1.7 million during the year, closing out on one significant financing loan, resulting in increased cash flow to the Shire in 2026/27 by a minimum of $1.7 million. In addition, operating expenditure has been reviewed, service levels maintained, and future revenue projections have been conservatively modelled to reduce reliance on uncertain income streams.

The plan also addresses a significant capital works backlog of $4.62 million at the start of 2025/26 which will be fully cleared in the first year without further borrowings. Thereafter, the Shire will maintain an average annual infrastructure investment of $10.16 million, ensuring assets are renewed, upgraded, and expanded in a sustainable manner.

The primary objectives of this Financial Recovery Plan are focused on restoring the Shire's long-term financial sustainability while ensuring the community continues to receive high-quality services and well-maintained infrastructure.

Key priorities include reducing the Shire's overall debt to ease cash flow pressures and improve financial resilience, maximising opportunities to generate revenue from non-rate sources to reduce reliance on rates, and reducing non-discretionary expenditure through operational efficiencies and cost control. Strengthening management controls, ensuring the Shire remains a going concern, and embedding good governance practices are central to achieving these outcomes. Improved cash flow management will not only support day-to-day operations but also enhance the Shire's business reputation, helping to rebuild trust with stakeholders, creditors, funding bodies, and the wider community. In addition, the Shire will ensure all infrastructure is managed appropriately through effective asset management planning, timely maintenance, and prioritised renewal, ensuring assets remain fit for purpose and capable of supporting community needs into the future.

Other key objectives of the Financial Recovery Plan are to achieve long-term community goals in a financially sustainable manner, inform future Integrated Planning Framework development, align with the Corporate Business Plan, guide annual budgets, and meet or exceed Local Government Financial Indicator (LGFI) benchmarks. Performance will be measured against the LGFI - the Shire has estimated its LGHI score to be 22 in 2023/24 and has projected the score to be 97 in 2034-35 - demonstrating the effectiveness of the proposed recovery strategy.

Through disciplined financial management, sustainable rate increases of 4% per annum, and a focus on rebuilding reserves, the Financial Recovery Plan provides a clear and achievable pathway to restore the Shire's financial health, protect essential services, and deliver on community expectations.

Note: This Financial Recovery Plan is based on a worst-case scenario of not selling Bluebush Village. However, as the disposal of the asset is occurring in Q1 of 2025/26, this outcome will be known prior to December 2025 and the plan can be updated accordingly. It should be noted that if Bluebush Village is sold during this period, many of the indicators will change significantly, particularly the debt ratio which will immediately place the Shire back into acceptable ranges.

Included in this Financial Recovery Plan are a number of **appendices** which provide more context on the need for and purpose of this plan. These include:

- Appendix 1: Draft Long Term Financial Plan Extract
- Appendix 2: Boundary Adjustment Position Paper for the Minister for Local Government
- Appendix 3: Action Timeline to 30 June 2025

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3. Actions to Date & Current Financial Position

It is important to note that the Shire has already progressed nine months of remedial actions towards financial recovery. Please see below table which summarises the key actions taken to 30 June 2025 and net results that have placed the Shire into a more stable financial position to which this Financial Recovery Plan builds on.

ACTION	OUTCOME/ FINANCIAL IMPACT
Total debt as at 15 July 2025 - $27.4M	
Refinanced Shire loans into two new structures: • Loan 1: $12.5M – 10 years (3 years interest only, 7 years principal & interest) • Loan 2: $12.5M – interest only for 5 years	Increased cash flow by over $2M in 2024/25 and provides $11.4M in repayments over 2 years.
Converted $4M in short-term creditor debt into long-term debt.	Managed under second refinanced loan.
ACEO personally authorising all Purchase Orders; urgent purchases only.	Estimated savings of over $500K since November.
Ceased all non-essential consultants.	Estimated savings of $300K.
Ceased all non-essential contractor works.	Estimated savings of over $1M.
Ceased staff recruitment and placed vacancies on hold.	Estimated saving of $400K.
Sold Coolgardie Waste Site compactor.	Generated $220K from sales.
Resolved Coolgardie Waste Water Liner legal action.	Council to receive approx. $170K in July.
Increased fees and charges where appropriate.	Immediate revenue increase of $50K+, long-term gains expected.
Increased debt recovery action.	Large reduction in outstanding debtors.
Reduced Waste Site hours in Coolgardie and Kambalda.	Estimated annual savings of $25K (implemented June 2025.

Expected benefits of these actions for 2025/26 and 2026/27 financial year periods can be found in **Appendix 3.**

4. Financial Position Overview

The Shire of Coolgardie's current financial position reflects a challenging environment shaped by sustained operating deficits, high debt levels, and significant cash flow constraints.

In recent years, increased loan borrowings and associated interest costs have placed substantial pressure on day-to-day operations, with repayments competing directly with the funds available to deliver community services. Revenue-generating initiatives such as Bluebush Village, the Coolgardie Waste Facility upgrade, and the Kambalda Aerodrome improvements have begun producing income; however, returns have been slower than anticipated, further tightening cash availability.

Compounding these challenges are rising costs in contractors, suppliers, and materials, driven by broader economic conditions and market pressures. This has made it more difficult to balance the budget with competing cash flow priorities resulting in increased outstanding creditor balances.

As a result, the Shire has had to operate within a constrained financial framework while ensuring core services continue to meet community expectations.

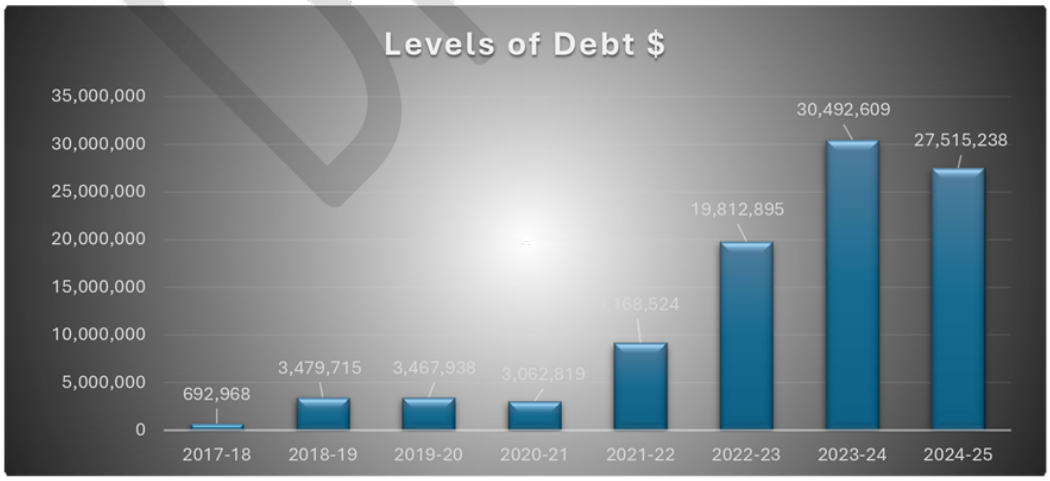
Note: As of 31 July 2025, all three Shire business units returned a profit that totalled a positive cash flow of $241,000 for the month. Bookings at Bluebush Village have increased significantly with contracted room tenancies at 85% from September to the end of February 2026 – this will guarantee the Shire a significant profit during this period over budgeted allocations. In contrast, occupancy rates for 2024/25 averaged 49.03%.

Loans

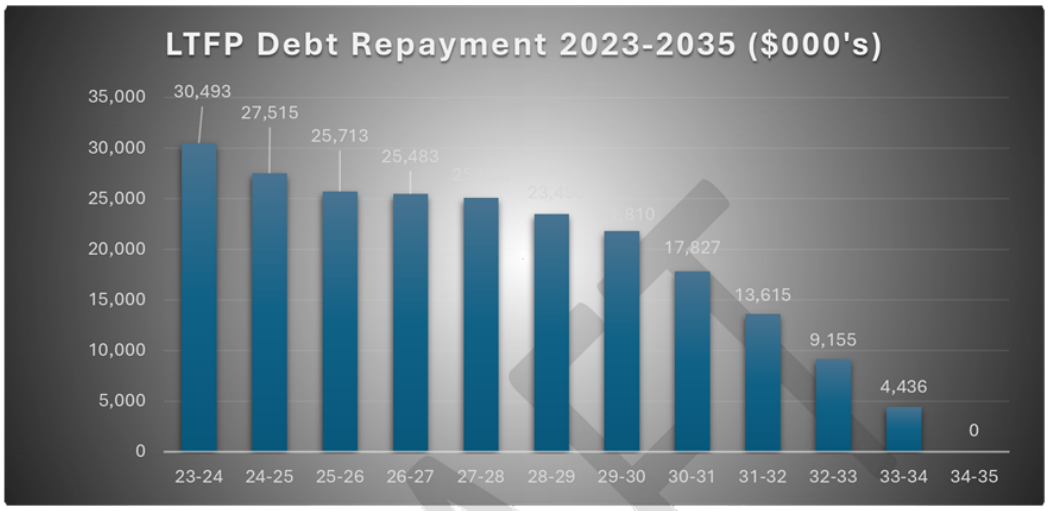
Net debt for the Shire has risen sharply over recent years, increasing from $0.69 million in 2017/18 to a peak of $30.49 million in 2023/24, before reducing to $27.52 million by 30 June 2025 and $25.8 million by 30 June 2026. The first major borrowings occurred in 2018/19 and 2019/20 when $3.46 million was borrowed to fund the refurbishment of the Kambalda Aquatic Centre.

The most substantial increase in debt occurred from 2022/23 when, over a three-year period, $27.3 million was borrowed (inclusive of a $3.8 million lease) to fund the construction of the Bluebush Village.

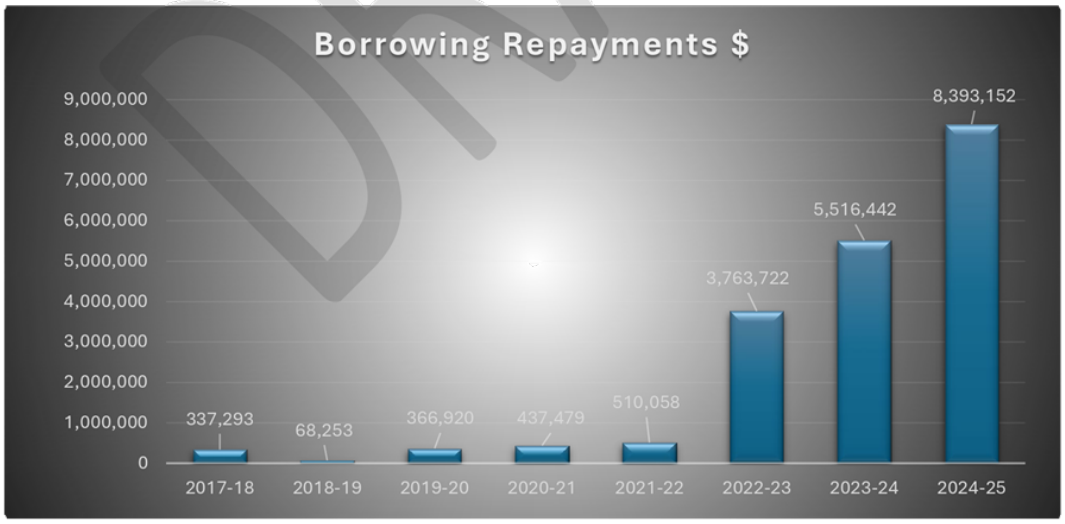
Additionally, more modest borrowings were undertaken during this same period for other strategic infrastructure projects, including $3.5 million for the Coolgardie Waste Facility upgrade, $1 million for works at the Kambalda Aerodrome, and $1 million for the Goodenia Court Developments. These significant capital investments, while intended to generate long-term revenue streams, have placed considerable strain on the Shire's debt position and cash flow.



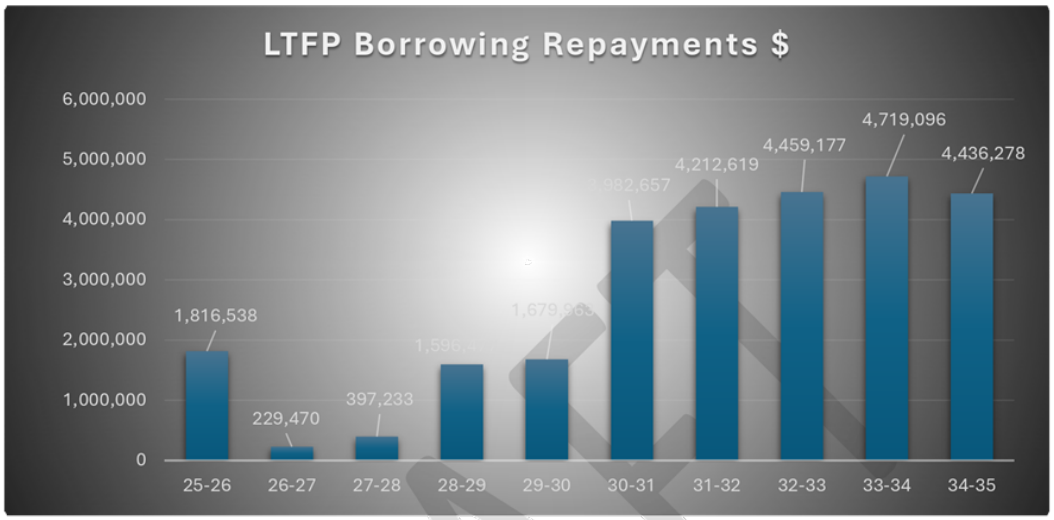
The Shire's draft LTFP has been structured to incorporate the full repayment. While all scheduled loan repayments have been placed on hold for the first three years of the plan to provide immediate cash flow relief and allow operational recovery, the repayment strategy ensures that every outstanding loan will be systematically addressed once repayments recommence. Importantly, the plan demonstrates that by the final year of the LTFP in 2034/35, all borrowings will have been fully repaid, restoring the Shire to a debt-free position and providing the Shire with greater financial flexibility and capacity to invest in community priorities.



As stated, loan repayments have escalated dramatically over the past seven years, rising from $68,253 in 2017/18 to a projected $8.34 million in 2024/25, which includes the repayment of a $1.48 million overdraft during 2024/25. In just the last three years, total borrowing repayments have reached $17.67 million, placing a substantial burden on the Shire's cash flow. This high level of debt servicing has been a major contributor to the current cash flow predicament.

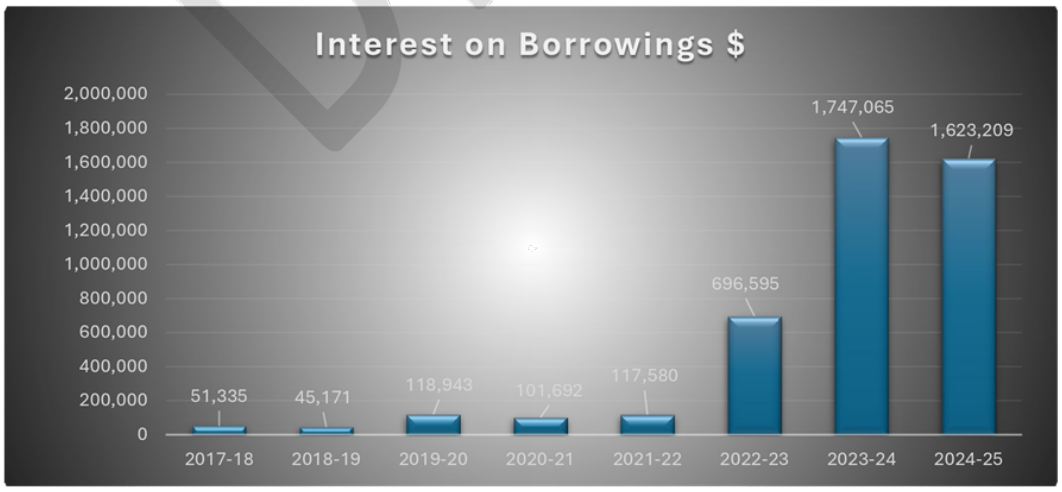


As demonstrated in the graph below, placing loan repayments on hold for the first three years of the draft LTFP provides the Shire with greater flexibility in managing its cash flow in the early years. This approach enables the repayment of outstanding debt to be phased across the later years of the plan while still allowing sufficient funds to be directed toward maintaining existing infrastructure and continuing the delivery of essential community services. This strategy ensures that debt is cleared by 2034–35 without compromising the Shire's capacity to maintain essential community infrastructure and services.

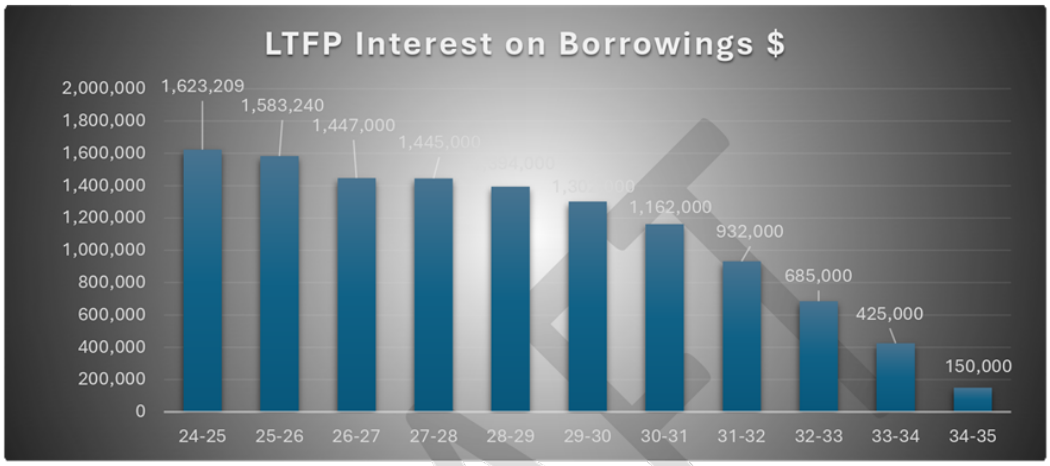


Interest Payments

Interest payments have also risen sharply, increasing from $45,171 in 2018/19 to a forecast $1.62 million in 2024/25. Over the last three financial years alone (2022/23, 2023/24 and 2024/25), total interest payments have amounted to $4.07 million. When combined with borrowing repayments of $17.67 million over the same period, this results in a total of $21.74 million directed solely to debt servicing. This substantial outflow of funds has placed immense pressure on the Shire's liquidity, leaving limited capacity to meet operational needs, rebuild reserves, or invest in essential infrastructure. As such, redirecting this cash flow in early 2025 by refinancing has greatly improved the sustainability of the Shire allowing for financial recovery while planning to recommence interest and principal repayments in the near future.



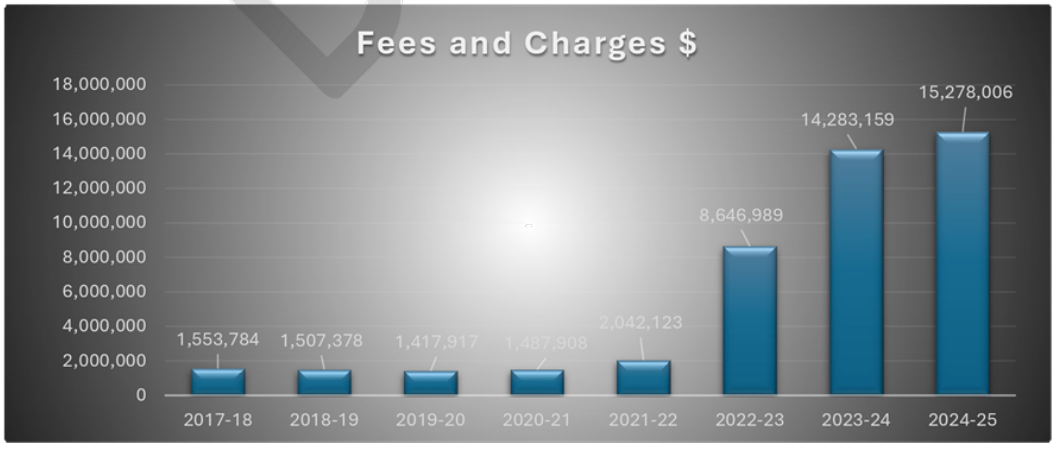
Prior to the implementation of the Financial Recovery Plan, the Shire undertook refinancing of all existing borrowings, extending their terms over a longer 10-year period. While this refinancing provided immediate relief by lowering annual repayment obligations and improving short-term liquidity, it has also resulted in higher overall interest costs across the life of the loans. The loan portfolio is structured with an approximate 50/50 split between fixed and variable lending. This provides the Shire with flexibility to make additional repayments on the variable component when cash flow permits, while the fixed-rate borrowings provide certainty and stability. Although variable loans expose the Shire to potential fluctuations in interest rates, this is not considered a significant risk given the balanced structure of the portfolio.



Fees & Charges

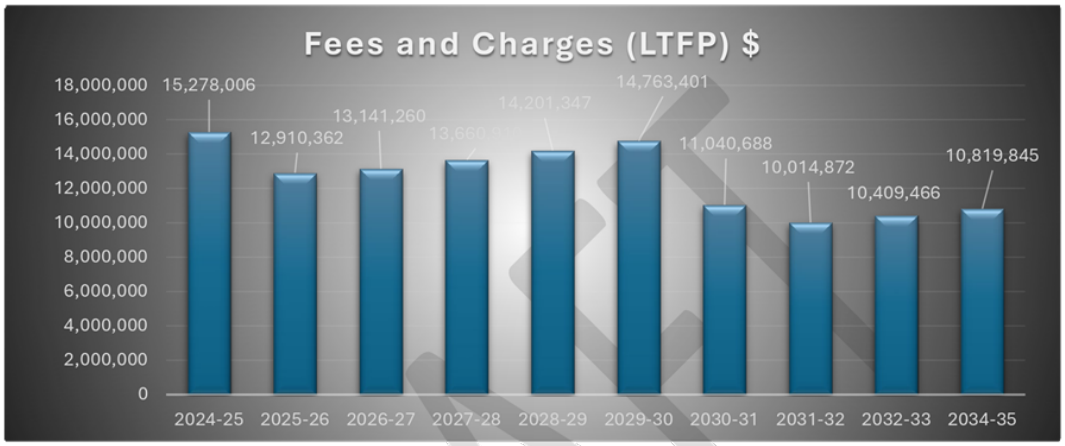
With the exception of the borrowings for the Kambalda Aquatic Centre refurbishment, all other major borrowings were undertaken with the strategic intent of generating additional revenue streams to reduce the Shire's reliance on rate increases to fund quality services and infrastructure for the community. These investments - including the Bluebush Village, Coolgardie Waste Facility upgrade, Kambalda Aerodrome improvements and the Goodenia Court Developments - were designed to create long-term, sustainable income sources.

The impact of this strategy is reflected in the significant growth in revenue from fees and charges, which has increased from $1.48 million in 2020/21 to a forecast $15.28 million in 2024/25. While this diversification of revenue is a positive outcome, the timing mismatch between the cost of borrowings and the full realisation of projected income has been a key factor in the Shire's short-term cash flow pressures.



The Long Term Financial Plan (LTFP) adopts a conservative outlook for fees and charges, resulting in lowering projected income expectations from major assets such as Bluebush Village and the Coolgardie Waste Facility. The highest annual revenue from fees and charges is forecast to occur in 2029/30 at $14.76 million, still below the $15.28 million achieved in 2024/25. This reflects the Shire's decision to model future income conservatively in light of market variability and operational uncertainties to ensure financial recovery in a challenging environment, and all increases from this position will further improve the Shire's sustainability and recovery.

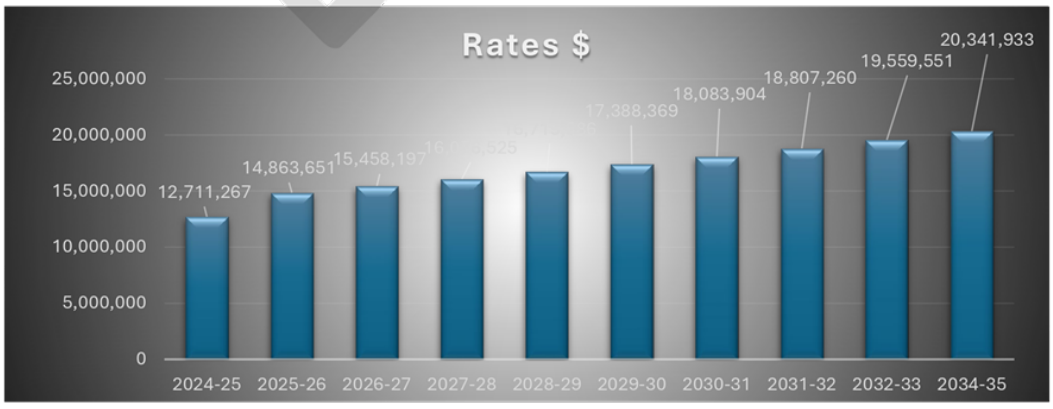
While the potential sale of Bluebush Village could significantly reduce debt and improve cash flow, it would also remove a valuable source of own-source revenue, highlighting the trade-off between lowering financial risk and maintaining income streams.



Rates

While the Shire recognises that rates increased significantly in 2025/26, the introduction of new UV rating categories help manage rate rises more effectively in the long term by applying fairer rating applications to balance some of this impact. As part of the broader rating strategy, all GRV categories will also be reviewed to ensure fairness and equity across property types. In addition, implementing the new rating strategy will reduce the rate in the dollar allocations across all rating categories by applying best practise which will result in winding back the rate in the dollar by the new valuation prior to applying a rate increase.

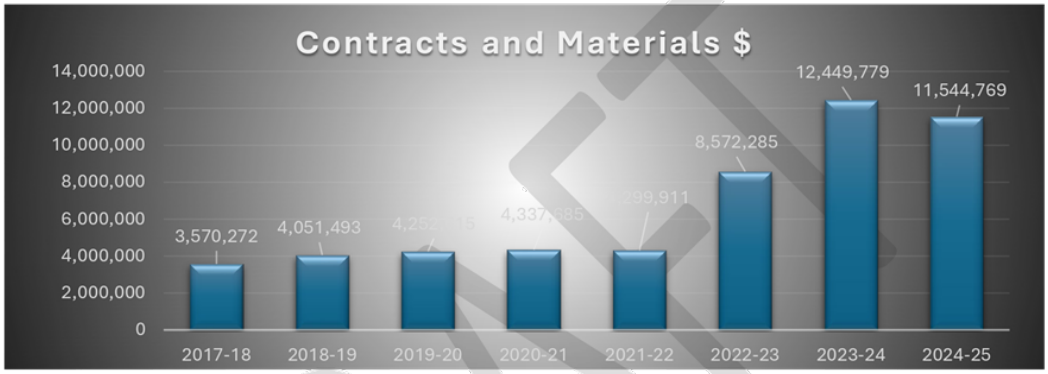
The LTFP allows for a conservative fixed allocation of 4% annual rate increase for the remainder of the plan, which the Shire believes is sustainable over the long term. However, these increases will be reviewed each year as part of the annual rating strategy and budget process to ensure they remain appropriate and responsive to changing economic and community conditions.



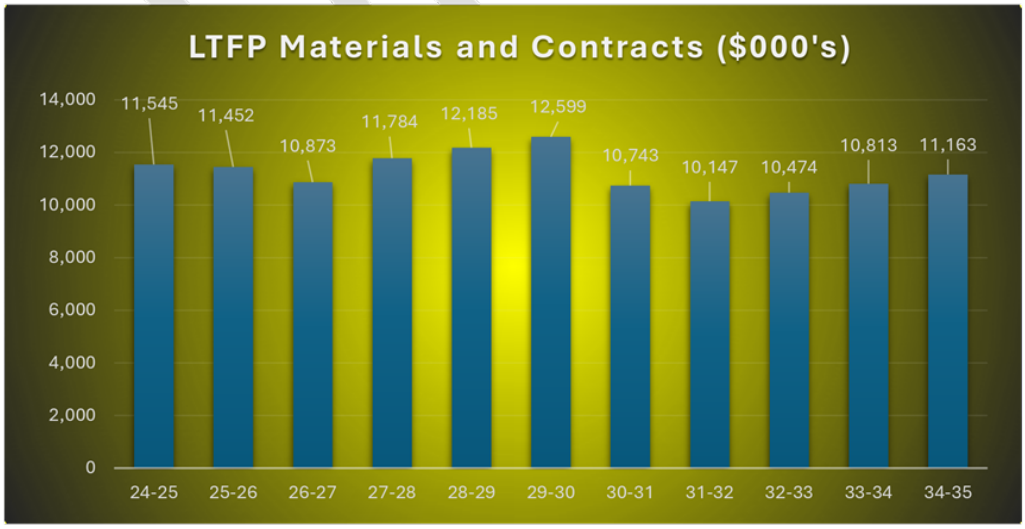
Contracts and Materials

Contracts and materials expenditure showed moderate growth in most years, but costs escalated more significantly with the commencement of major operations at Bluebush Village, Kambalda Aerodrome, and the Coolgardie Class III Facility. Costs peaked at $12.50 million in 2023/24, however the reduction to $11.54 million in 2024/25 from the actions taken in November 2024 demonstrates that recent financial management measures, including tighter procurement practices, closer contract oversight, and the review of operational efficiencies, have taken an immediate positive effect. This decline in costs signals the Shire's commitment to improving cost control while maintaining service delivery standards.

Importantly, this trend suggests that further efficiencies may be achievable over the life of the Financial Recovery Plan. By continuing to monitor supplier agreements, review contractor use, and ensure spending directly supports core services and strategic priorities, the Shire can reduce the risk of future cost spikes and improve overall budget stability.



A conservative approach has been applied in the draft LTFP materials and contracts. It is anticipated that further cost savings will be achieved within normal operating activities, with these efficiencies likely to carry through to future years. The greatest area of cost uncertainty lies with the ongoing operation of Bluebush Village. The draft LTFP assumes that the facility will remain under Shire management and operate at 25% capacity for the final five years of the plan. Scenario modelling has been completed to assess the financial impacts and benefits of selling Bluebush Village and is discussed later in the plan.



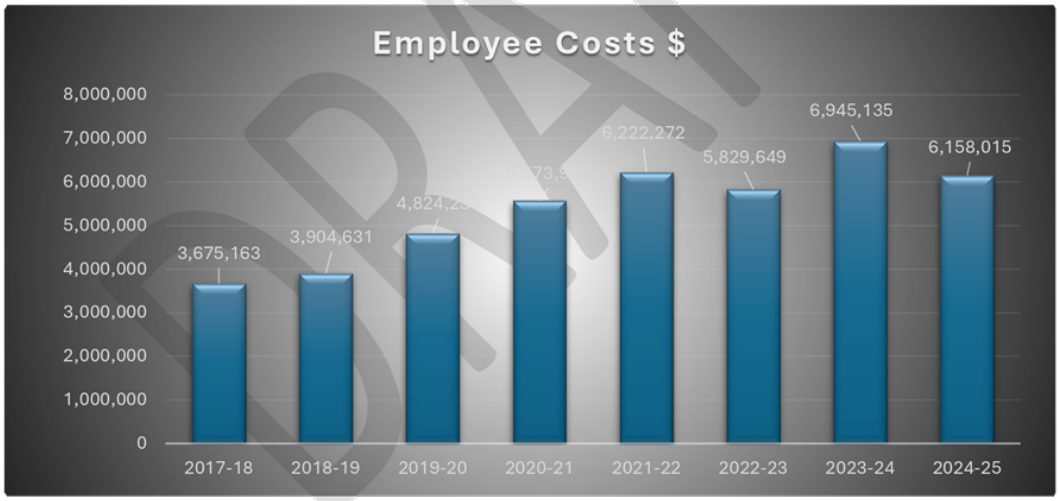
Employee Costs

Employee costs have shown consistent growth over recent years, increasing from $3.90 million in 2018/19 to a peak of $6.95 million in 2023/24. This upward trend reflected both inflationary pressures and the increasing scope of services provided by the Shire. However, in 2024/25, costs fell to $6.16 million. This reduction was not the result of structural efficiencies but stemmed from deliberate, short-term measures taken during the early stages of the Financial Recovery Plan — specifically, the decision not to recruit for budgeted roles or fill vacant positions. This approach was necessary to preserve cash flow and stabilise the Shire's financial position at that critical time.

In 2025/26, the Budget makes provision to restore these positions to ensure the Shire has the required staffing capacity to deliver essential community services, maintain infrastructure, and meet service delivery standards. These roles are crucial for achieving the strategic objectives outlined in the Strategic Community Plan, as well as other operational and compliance requirements.

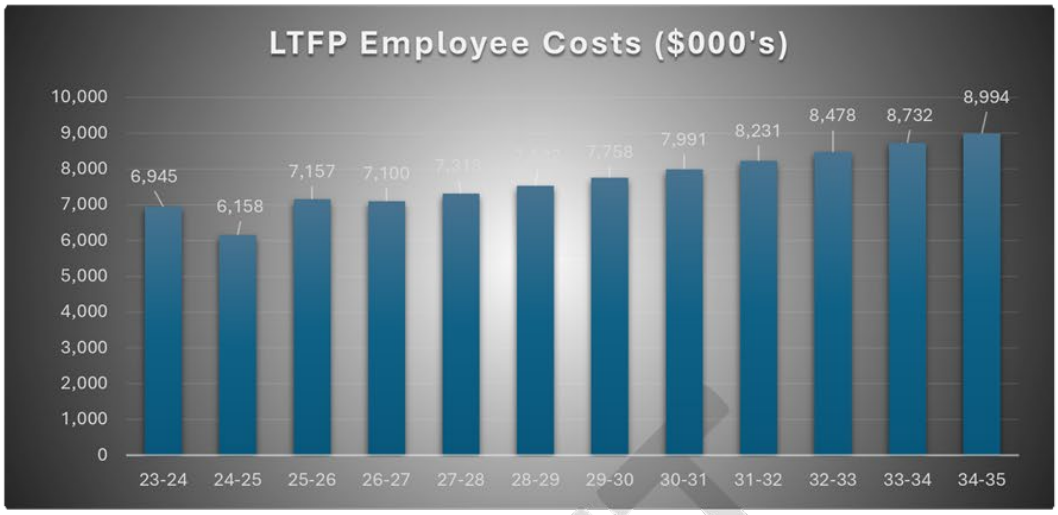
The strength of the mining sector in the Goldfields region has also had a significant impact on rural local governments, including the Shire of Coolgardie. Competition from the mining industry for employees at all levels has required councils to offer higher salaries and improved employment conditions to attract and retain suitable staff. This market pressure has contributed to the upward trajectory of employee costs and will remain a key consideration in future workforce planning and budgeting.

Moving forward, the Shire has committed to regular reviews of staffing levels to ensure they remain aligned with Key Performance Indicators (KPIs) in the Strategic Community Plan and other relevant benchmarks. This ongoing monitoring will help balance service delivery obligations with financial sustainability, ensuring the workforce remains efficient, affordable, and capable of meeting the needs of the community while safeguarding the Shire's fiscal health.



A conservative approach has been applied to employee costs in the draft LTFP. For 2025–26, which marks the starting point of the plan, provision has been made to fill all vacancies and establish the new positions identified in the 2024–25 financial year but previously placed on hold or left unfilled due to the Shire's cash flow challenges. This ensures that the organisation has the staffing capacity needed to deliver core services and support the Shire's financial recovery journey.

Employee costs represent a significant portion of the Shire's operational expenditure, accounting for approximately 25% by 2034-35. Over the course of the plan, there may be opportunities to review staffing structures and undertake restructures to improve efficiency and outcomes. Any potential savings that may arise from restructures or other efficiencies have not been factored into the LTFP, maintaining a prudent and conservative forecast for workforce costs.


LTFP Employee Costs ($000's)
10,000
9,000
8,000
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
6,945
6,158
7,157
7,100
7,758
7,991
8,231
8,478
8,732
8,994
23-24
24-25
25-26
26-27
27-28
28-29
29-30
30-31
31-32
32-33
33-34
34-35

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5. Objectives of the Financial Recovery Plan

The Financial Recovery Plan provides a structured approach to addressing the Shire of Coolgardie's significant financial challenges, restoring stability, and positioning the organisation for long-term sustainability. It sets out clear priorities and measurable outcomes to ensure that debt is managed responsibly, services are maintained, and community assets are protected. The key objectives are to:

- **Reduce Debt and Improve Cash Flow**
  Lower overall debt levels to reduce repayment pressures, free up cash for operations, and ensure all borrowings are repaid in full by FY35. This will be achieved through strengthening uncommitted cash flow as liabilities decrease allowing management to support day-to-day operations and build financial resilience.

  If the sale of Bluebush Village proceeds as expected, this action will repay a significant amount of the outstanding debt and would reduce the inconsistency of income and risk to the Shire. It would also return a positive cash flow from the interest only loan for the immediate future, as well as future principal payments. This would equate to – depending on the sale price – a cash flow increase of $600,000 - $900,000 immediately in 2026/27 plus the addition of rates generated of approximately $150,000 per annum.

- **Maximise Revenue Opportunities**
  Expand and secure non-rate revenue streams to reduce reliance on rates, including optimising income from existing infrastructure such as Bluebush Village (if retained), Coolgardie Waste Facility and Kambalda Aerodrome whilst also controlling costs to minimise the profit return.

- **Control and Reduce Non-Discretionary Expenditure**
  Review operational processes, service delivery models, and staffing structures to identify efficiencies and achieve cost savings without reducing the quality of services provided to the community.

- **Implement Sustainable Rate Increases**
  Apply fair and affordable rate increases conservatively, targeted at 4% annually for the duration of the LTFP, that balance the needs of the community with the Shire's long-term financial capacity, while reducing the CRV and UV rate in the dollar through sector appropriate rate implementation.

- **Maintain and Improve Service Levels**
  Preserve and improve the current standard of services delivered to the community and seek opportunities to rationalise and enhance service quality where financially viable to be more effective and impacting within the community.

- **Appropriately Manage Infrastructure**
  Continue to strengthen asset management planning to ensure infrastructure is maintained, renewed, and replaced in a timely and sustainable manner, protecting its long-term service potential.

- **Strengthen Management Controls and Governance**
  Continue to embed robust internal financial controls, transparent reporting processes, and strong governance practices to ensure accountability and compliance.

- **Ensure the Shire Remains a Going Concern**
  By maintaining financial and operational capacities the Shire will continue to meet obligations and deliver services without compromising long-term viability.

- **Enhance Business Reputation**
  Through improving financial discipline as a foundation of the organisation, plus building transparency and stakeholder engagement, will rebuild trust with the community, funding bodies, industry partners, and other key stakeholders.

- **Strengthen Cash Reserves**
  Rebuild cash reserves over time for future projects, advanced loan repayments, and unforeseen requirements.

  No further consideration of increasing loan borrowings is included in the LTFP for major capital. This will be achieved through building cash reserves to directly fund these projects.

6. Strategic Priorities & Actions

This section of the Financial Recovery Plan sets out the key areas the Shire of Coolgardie will focus on to get back on track financially and build a stronger future. Each priority targets an important part of the Shire's operations, from improving cash flow and reducing debt, to growing income, keeping costs under control, looking after our infrastructure, and ensuring good governance.

Clear actions have been identified for each priority, along with timelines and ways to measure progress. This will help the Shire stay accountable, make smart decisions, and keep delivering the services and facilities our community relies on, now and into the future.

Priority 1 – Ensure the Shire Remains a Going Concern and Enhances Reputation

Rationale: Ensure the Shire can meet obligations and rebuild trust with stakeholders.

Actions:

1) Maintain adequate unrestricted cash balances to meet short-term commitments.
2) Meet all financial sustainability benchmarks within the set LTFP timeframe.
3) Publish regular progress updates for stakeholders, funding bodies, and the community.
4) Promote the Shire's improved financial position to support investment and partnership opportunities.

Priority 2 – Restore Positive Cash Flow and Liquidity

Rationale: The Shire commenced recovery with a net liability position of -$14.21 million, outstanding creditors of -$6.81m, an unrestricted cash deficit of -$0.93 million, and minimal reserves.

Actions:

1) Implement monthly cash flow forecasting and reporting to Council.
2) Continue implementing the creditor repayment plan and have repaid creditors to current (under 30 days) by 31 August 2025.
3) Continue to suspend non-essential operational expenditure until liquidity targets are met.
4) Continue to improve debt recovery processes for rates and sundry debtors to improve the overall cash position.

Priority 3 – Manage and Reduce Debt Levels

Rationale: Net debt increased from $0.69 million in 2017/18 to $30.49 million in 2023/24, creating significant repayment pressures. Currently sitting at $27.5 million at 30 June 2024 and budgeted reduction to $25.8 million at 30 June 2026 (unless Bluebush Village is sold).

Actions:

1) Avoid new borrowings within the LTFP but rather build cash reserves to fund key projects.
2) Repay all existing debt in full by FY35 or earlier in line with LTFP commitments.
3) Make additional debt repayments where possible to reduce the liability and increase cash flow from reduced repayments.
4) Monitor and manage debt service coverage ratio to remain ≥ 2.0.
5) Investigate opportunities to refinance high-interest borrowings when market conditions allow.

Priority 4 – Strengthen Management Controls and Governance

Rationale: Weak financial controls and governance issues were identified in the 2023/24 audit. While many actions have already been implemented, the focus will remain on those actions listed below.

Actions:

1) Embed and strengthen core financial controls and separation of duties.
2) Provide regular training to staff and elected members on governance and financial management.
3) Conduct quarterly reviews of LTFP assumptions and risk factors.
4) Maintain transparent public reporting on recovery progress.

Priority 5 – Maximise Revenue Opportunities

Rationale: Borrowings (excluding the Kambalda Aquatic Centre) were intended to generate long-term revenue, with Fees and Charges rising from $1.48 million in 2020/21 to $15.28 million in 2024/25.

Actions:

1) Secure long-term contracts for Bluebush Village (if not sold), Coolgardie Waste Facility, and Kambalda Aerodrome.
2) Review and adjust fee structures annually to reflect market rates and ensure appropriate returns on investment.
3) Develop and pursue new income opportunities aligned with Shire assets and services.
4) Maintain proactive engagement with mining companies and industry stakeholders.

Priority 6 – Appropriately Manage Infrastructure

Rationale: Infrastructure sustainability is critical for long-term service delivery.

Actions:

1) Align capital works programs with Asset Management Plans.
2) Prioritise asset renewal over new projects unless externally funded.
3) Monitor Asset Sustainability, Asset Consumption, and Asset Renewal Funding ratios.
4) Establish reserve allocations for asset renewal as cash flow continues to improve.

Priority 7 – Maintain and Improve Service Levels

Rationale: Service continuity is a core community expectation despite financial constraints.

Actions:

1) Protect and enhance existing community services while targeting administrative efficiencies.
2) Engage with the community to prioritise service delivery and target efficiencies to maximise community impact where budget constraints apply.
3) Monitor service quality through community satisfaction surveys.
4) Explore technology solutions to maintain service standards at lower operating cost.

Priority 8 – Reduce Non-Discretionary Expenditure

Rationale: Controlling cost escalation is essential to maintain operating surpluses and cash flow.

Actions:

1) Undertake annual reviews of service delivery and staffing levels for efficiency and productivity gains.
2) Apply prudent escalation rates for employee costs, materials, and contracts, reviewed annually.
3) Centralise procurement to achieve better value for money.
4) Freeze recruitment for non-essential positions during the recovery period.

The tables on the following pages represent the Shire's Financial Recovery Strategic Priorities and relevant Actions.

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Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 1: Ensure Shire Remains a Going Concern and Enhances Reputation	Maintain adequate unrestricted cash balances to meet short-term commitments.	CEO	Ongoing	Aug-25	Progress measured quarterly against LTFP targets.
	Meet all financial sustainability benchmarks within the set LTFP timeframe.	CEO	Ongoing	Jun-26	Progress measured quarterly against LTFP targets.
	Publish regular progress updates for stakeholders, funding bodies, and the community.	Communication & Media Officer	Quarterly	Sep-25, then ongoing	Progress measured quarterly against LTFP targets.
	Promote Shire's improved financial position to support investment and partnership opportunities.	Communication & Media Officer	Quarterly	Sep-25, then ongoing as targets reached	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 2: Restore Positive Cash Flow and Liquidity	Implement monthly cash flow forecasting and reporting to Council.	Finance Manager	Monthly	Jul-25	Progress measured quarterly against LTFP targets.
	Establish and follow a creditor repayment plan to reduce overdue balances to current (30 days or less).	Finance Manager	Monthly	Aug-25	Progress measured quarterly against LTFP targets.
	Suspend non-essential operational expenditure until liquidity targets are met.	CEO	Ongoing	Nov-24	Progress measured quarterly against LTFP targets.
	Improve debt recovery processes for rates and sundry debtors.	Finance Manager	Ongoing	Aug-25	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 3: Manage and Reduce Debt Levels	Avoid new borrowings unless supported by guaranteed revenue streams.	CEO	Ongoing	Jul-25	Progress measured quarterly against LTFP targets.
	Repay all existing debt in full by FY35 or earlier in line with LTFP commitments.	CEO	Ongoing	Jun-35	Progress measured quarterly against LTFP targets.
	Make additional debt repayments where possible to reduce the liability and increase cash flow from reduced repayments.	CEO	Ongoing	Jun-35	Progress measured quarterly against LTFP targets.
	Monitor and manage debt service coverage ratio to remain ≥ 2.0.	Finance Manager	Quarterly	Sep-25	Progress measured quarterly against LTFP targets.
	Investigate opportunities to refinance high-interest borrowings when market conditions allow.	Finance Manager	Ongoing	Jun-26	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 4: Strengthen Management Controls and Governance	Embed and strengthen core financial controls and separation of duties.	Finance Manager	Ongoing	Sep-25	Progress measured quarterly against Audit Management Report Findings.
	Provide regular training to staff and elected members on governance and financial management.	Executive Manager Governance & Workplace	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Conduct quarterly reviews of LTFP assumptions and risk factors.	Finance Manager	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Maintain transparent public reporting on recovery progress.	Communication & Media Officer	Quarterly	Sep-25	Levels of community consultation and social media updates.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 5: Maximise Revenue Opportunities	Secure long-term contracts for Bluebush Village (if not sold), Coolgardie Waste Facility, and Kambalda Aerodrome.	CEO	Ongoing	Dec-26	Progress measured quarterly against LTFP targets.
	Review and adjust fee structures annually to reflect market rates.	CEO	Ongoing	Jul-25	Progress measured quarterly against LTFP targets.
	Develop and pursue new income opportunities aligned with Shire assets and services.	CEO	Ongoing	Jun-26	Progress measured quarterly against LTFP targets.
	Maintain proactive engagement with mining companies and industry stakeholders.	CEO	Ongoing	Jul-25	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 6: Appropriately Manage Infrastructure	Align capital works programs with Asset Management Plans.	CEO	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Prioritise asset renewal over new projects unless externally funded.	CEO	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Monitor Asset Sustainability, Asset Consumption, and Asset Renewal Funding ratios.	Finance Manager	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Establish reserve allocations for asset renewal as cash flow improves.	Finance Manager	Annually	Jun-26	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 7: Maintain and Improve Service Levels	Protect community services while targeting administrative efficiencies.	CEO	Ongoing	Dec-25	Levels of service provided and community satisfaction.
	Engage with the community to prioritise service delivery where budget constraints apply.	Communication Engagement & Grants Officer	Annually	Dec-25	Progress measured quarterly against LTFP targets.
	Monitor service quality through community satisfaction surveys.	Communication Engagement & Grants Officer	Quarterly	Sep-25	Progress measured quarterly against LTFP targets.
	Explore technology solutions to maintain service standards at lower operating cost.	CEO	Ongoing	Jun-26	Progress measured quarterly against LTFP targets.

Strategic Priority	Action	Responsible Officer	Frequency	Time Frame	Performance Measure
PRIORITY 8: Reduce Non-Discretionary Expenditure	Undertake annual reviews of service delivery models and staffing levels for efficiency gains.	CEO	Quarterly	Sep-25	Progress measured quarterly against LTFP targets.
	Apply prudent escalation rates for employee costs, materials, and contracts, reviewed annually.	Finance Manager	Annually	Jun-26	Progress measured quarterly against LTFP targets.
	Centralise procurement to achieve better value for money.	Finance Manager	Ongoing	Dec-26	Progress measured quarterly against LTFP targets.
	Freeze recruitment for non-essential positions during the recovery period.	CEO	Ongoing	Aug-25	Progress measured quarterly against LTFP targets.

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7. Bluebush Village – Disposal Scenarios

Bluebush Village is a major factor in the Shire of Coolgardie's Financial Recovery Plan and draft LTFP. The facility was constructed to provide a reliable revenue stream and was financed through $22.5 million in borrowings and $5.64 million in lease-to-buy arrangements. The decision to repay these funds over a 5 year and shorter period has created significant pressure on the Shire's cash flow. With 328 rooms available for rent, the Village has potential to generate substantial revenue, but its financial performance depends heavily on occupancy levels, which remain tied to demand from the mining sector.

Operating Scenario

The draft LTFP assumes the Shire continues to operate the Village at 50% occupancy for the first five years and 25% for the final five years. This generates projected revenue of $53.56 million over 10 years. However, after operating costs ($40.62 million), interest ($5.56 million), loan repayments ($16 million), and lease payments ($1.4 million), the result is a net negative cash flow of $10.05 million. This result has been taken into consideration within this Financial Recovery Plan.

Sale Scenario

If sold, a conservative sale price of $19 million has been assumed. The proceeds would enable repayment of existing loans, reduce interest expenses, and provide surplus funds for reinvestment. This scenario delivers positive cash flows of $10.68 million, derived from surplus sale proceeds, $1.12 million in rates revenue, $5.47 million in interest savings, and $1.09 million from investment income. The overall difference compared with operating is $20.73 million over 10 years.

Strategic Considerations

- Asset Value – Selling would remove an estimated $20 million asset from the Shire's balance sheet.
- Revenue Potential – Occupancy improvements could enhance long-term returns if the Shire retains ownership.
- Risk Profile – Ongoing ownership exposes the Shire to occupancy volatility and mining sector cycles, while selling transfers this risk.
- Financial Flexibility – Sale proceeds would reduce debt, strengthen reserves, and provide immediate liquidity.

Bluebush Village is the single largest variable in the Financial Recovery Plan. Continuing operations provides potential but results in forecast negative cash flows, while a sale delivers a material $20.73 million cash benefit over the plan's life, alongside reduced debt and improved financial flexibility. The decision ultimately rests on the Shire's balance between retaining a strategic asset with long-term potential versus securing immediate financial certainty.

The graphs presented on the following page illustrate some of the key financial and operational factors associated with Bluebush Village. They highlight projected occupancy levels, revenue and expenditure forecasts, and the overall cash flow impacts under both the operating and sale scenarios. Collectively, these visuals reinforce the strategic importance of the Village in the Shire's recovery planning and the scale of the financial impact that future decisions regarding its ownership will have.

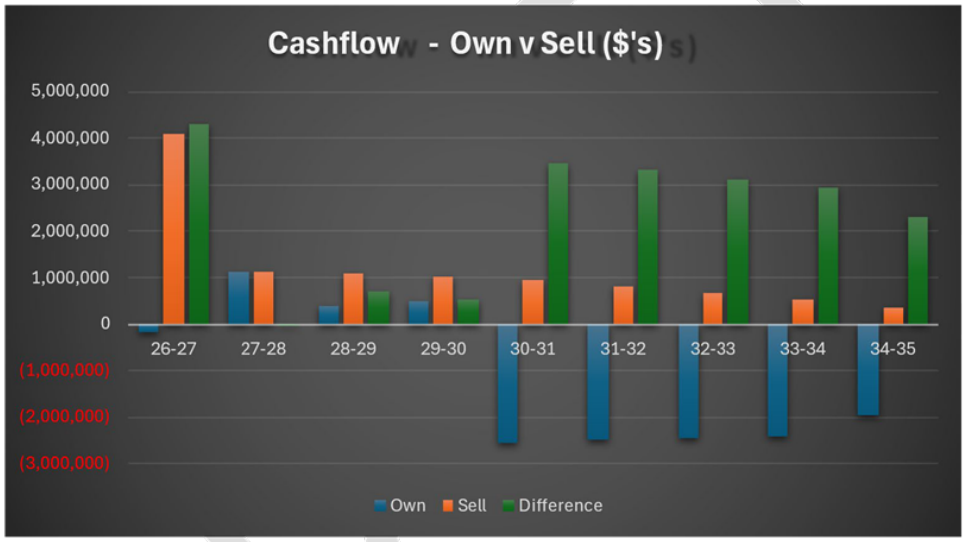
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Option 1 – Shire Owns & Runs

	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	TOTAL
Revenue	7,265,491	7,556,111	7,858,355	8,172,689	4,192,348	4,360,042	4,534,443	4,715,821	4,904,454	53,559,753
Expenditure	(5,066,965)	(5,255,302)	(5,450,741)	(5,653,556)	(3,579,024)	(3,707,356)	(3,840,377)	(3,978,261)	(4,121,188)	(40,652,770)
Loan Repayments	0	(281,713)	(1,160,844)	(1,227,863)	(2,448,225)	(2,587,912)	(2,737,986)	(2,895,977)	(2,655,326)	(15,995,847)
Lease Repayments	(1,398,272)	0	0	0	0	0	0	0	0	(1,398,272)
Interest Payments	(982,566)	(898,603)	(861,837)	(794,817)	(702,476)	(562,789)	(412,715)	(254,725)	(87,520)	(5,558,048)
Surplus / Deficit	**(182,312)**	**1,120,493**	**384,933**	**496,453**	**(2,537,378)**	**(2,498,016)**	**(2,456,635)**	**(2,413,141)**	**(1,959,580)**	**(10,045,184)**

Option 2 – Shire Sells

Sale of Bluebush										
Proceeds from Sale	19,000,000									19,000,000
Loan Payout	(15,995,847)									(15,995,847)
Surplus Funds	**3,004,153**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,004,153**
Rates	105,281	109,493	113,872	118,427	123,164	128,091	133,215	138,543	144,085	1,114,172
Interest Revenue	105,145	108,825	112,634	116,577	120,657	124,880	129,251	133,774	138,456	1,090,199
Interest Savings	897,217	898,603	861,837	794,817	702,476	562,789	412,715	254,725	87,520	5,472,699
Additional Revenue / Savings	1,107,644	1,116,921	1,088,344	1,029,821	946,297	815,760	675,180	527,042	370,062	7,677,071
Net Cash Flows	**4,111,797**	**1,116,921**	**1,088,344**	**1,029,821**	**946,297**	**815,760**	**675,180**	**527,042**	**370,062**	**10,681,224**



8. Financial Forecast & Modelling

The following analysis examines the potential financial impacts of applying different escalation rates to the Shire's key revenue and expenditure streams over the 10-year life of the Long Term Financial Plan (LTFP). This analysis is designed to test the resilience of the Shire's financial projections under varying economic conditions and to identify the potential risks associated with external cost pressures and revenue fluctuations.

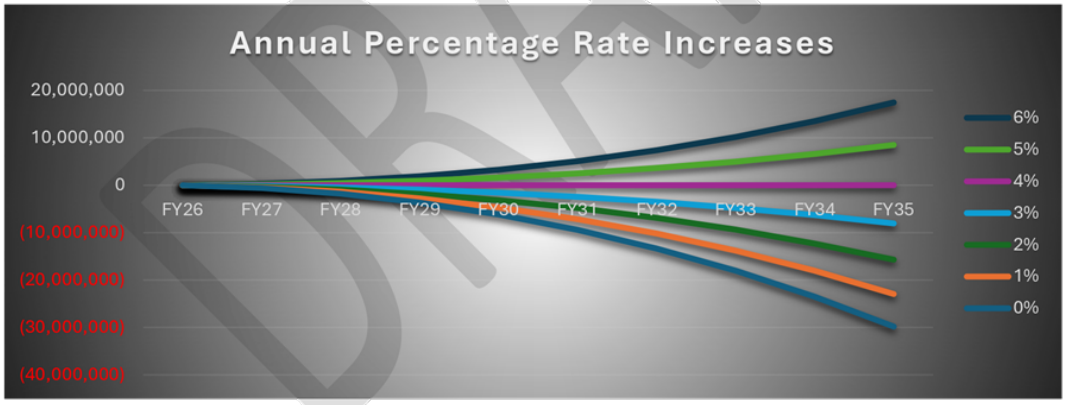
The external benchmarks used in the modelling include the Perth Consumer Price Index (CPI) for June 2025 as published by the Australian Bureau of Statistics, the Perth Wage Price Index for March 2025, and the Reserve Bank of Australia (RBA) 10-year bond rate. These indicators provide a realistic basis for assessing likely movements in operating costs, wage growth, and the cost of capital over the planning horizon.

By modelling a range of escalation scenarios for rates revenue, employee costs, and materials and contracts expenditure, the analysis highlights both the opportunities for cost containment and the risks of increased financial pressure. The outcomes guide the selection of prudent escalation rates for inclusion in the LTFP and provide a framework for annual review to ensure assumptions remain aligned with prevailing economic conditions.

Rates

The sensitivity analysis undertaken for the LTFP examined a range of scenarios to assess the revenue impacts of different annual rate increases over the 10-year period.

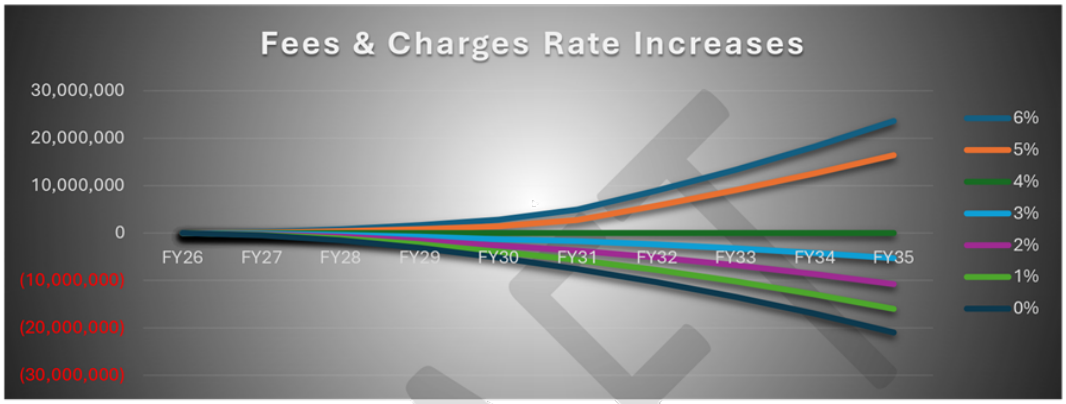
The draft LTFP applies a 4% annual increase in rate revenue, compared to the Reserve Bank of Australia's 10-year bond rate of 4.21% at June 2025. The modelling indicates that maintaining rates at current levels with no annual increase would result in a cumulative revenue loss of $29.82 million over the 10 years, while applying a 6% annual increase would generate an additional $17.46 million in rates revenue over the same period. The Shire considers the 4% escalation to be a sustainable and balanced approach but notes that all underlying assumptions will be reviewed annually as part of the budget and rating review process.



Fees and Charges

The draft LTFP applies a 4% annual increase in line with rate revenue increases, compared to the Reserve Bank of Australia's 10-year bond rate of 4.21% at June 2025. The modelling indicates that maintaining fees and charges at current levels with no annual increase would result in a cumulative revenue loss of $20.92 million over the 10 years, while applying a 6% annual increase would generate an additional $23.62 million in fees and charges revenue over the same period.

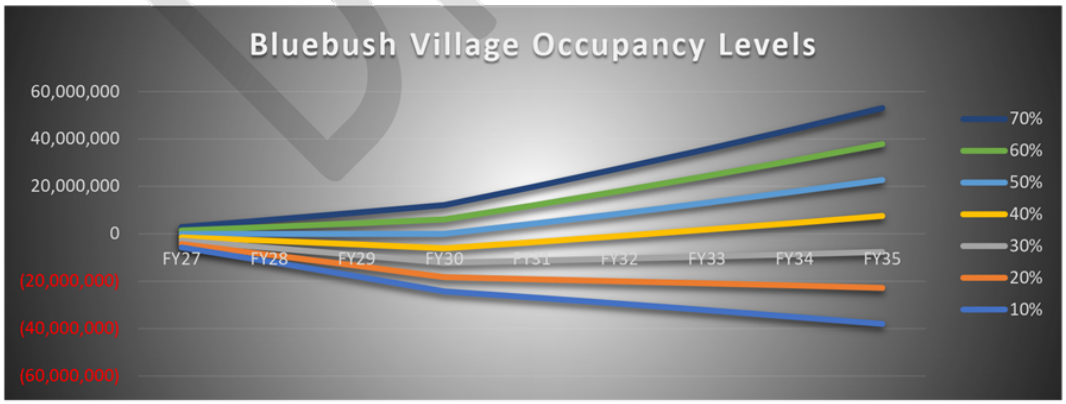
The Shire considers the 4% escalation to be a sustainable and balanced approach but notes that all underlying assumptions will be reviewed annually as part of the budget process.



Bluebush Village

The LTFP conservatively assumes Bluebush Village occupancy (if retained) of 50% for the first five years and 25% for the last five years. Sensitivity analysis tested scenarios between 10% and 70% occupancy for FY27–FY35.

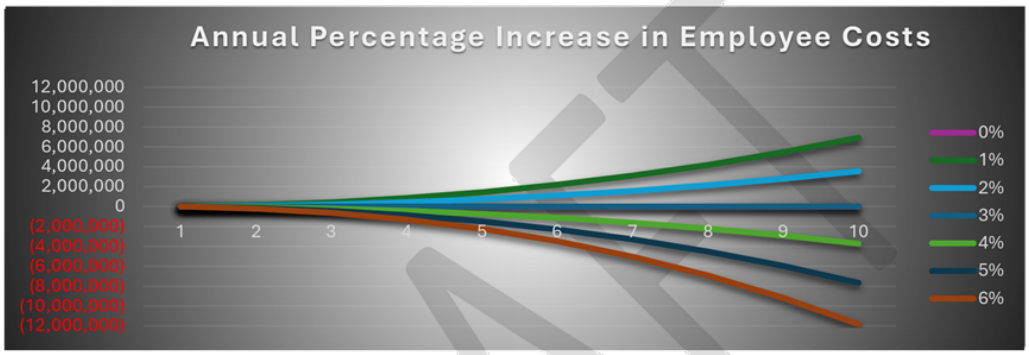
At 20% occupancy, income would fall by $22.80m, while maintaining 50% or reaching 70% would increase income by $22.71m and $53.05m respectively. Although higher occupancy would also increase management fees and some operating costs, it shows strong potential for future revenue if demand continues. Conversely, occupancy levels of 35% or lower would significantly impact the Shire, reinforcing the need to consider the option of selling Bluebush Village freehold to reduce debt, improve cash flow, and remove occupancy risk.



Employee Costs

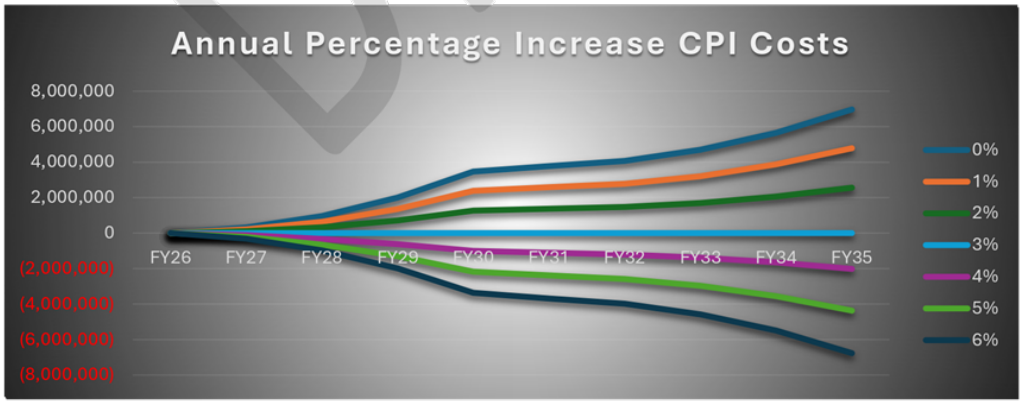
The sensitivity analysis undertaken for the draft LTFP examined various scenarios to assess the cost impacts of different rate increases for employee costs over the 10-year period. The draft LTFP applies a 3% annual increase for employee costs, compared to the current WA Wage Price Index of 3.7% for the 12 months to March 2025. While this index is higher than the current CPI rate of 3%, it does not account for the fact that Shire salaries are already significantly above the minimum wage due to the Shire's location and staff availability to which the index is often applied.

The analysis indicates that maintaining employee costs at current levels with no annual increase would result in total savings of $10.09 million over the 10 years, while applying a 6% annual increase would add $11.86 million in additional costs over the same period. Based on these findings, the Shire considers the 3% rate applied in the LTFP to be appropriate at this stage, with the understanding that this assumption will be reviewed annually as part of the LTFP update process.



Materials and Contracts

The draft LTFP applies a 3% annual escalation for these costs, compared to the Perth Consumer Price Index (CPI) of 2.7% for the 12 months to June 2025. The modelling shows that maintaining materials and contract costs at current levels with no annual increase would generate total savings of $6.97 million over the 10 years, while applying a 6% annual increase would add $6.77 million in additional costs over the same period. Based on this analysis, the Shire considers the 3% escalation factor to be appropriate at present; however, all cost assumptions will be reviewed and adjusted annually as part of the LTFP update process.



9. Risk Management

Key risk factors to the successful implementation of the Financial Recovery Plan include:

- **Certainty of Revenue Streams** – Many of the Shire's newer income sources are market-dependent and may not achieve forecast returns, particularly in the early years of operation.
- **Economic Conditions** – Broader economic factors such as inflation, interest rate fluctuations, commodity market volatility, and cost-of-living pressures could affect both revenue generation and operating costs.
- **Funding for New and Infrastructure Renewal** – Limitations on available funding may impact the Shire's ability to deliver new infrastructure or renew existing assets at the required standard.
- **Impairment or Deterioration of Assets** – Failure to maintain and renew assets could lead to deterioration or impairment, reducing their service potential and financial value.
- **Accuracy of Expenditure Forecasting** – Inaccurate projections for operational or capital expenditure could lead to budget overruns and cash flow strain.
- **Debt Servicing Capacity** – Rising interest rates or unexpected revenue shortfalls could affect the Shire's ability to meet its debt obligations while maintaining service levels.
- **Regulatory and Policy Changes** – Amendments to State or Federal legislation, or changes to funding programs, could alter the Shire's financial assumptions and forecasts.
- **Operational Capacity and Workforce Stability** – Inability to retain or attract skilled staff could hinder service delivery, project management, and financial control.
- **Natural Disasters and External Shocks** – Events such as floods, bushfires, or global economic downturns could result in unplanned expenditure, reduced revenue, and damage to infrastructure.

The table below represents the Shire's Financial Recovery Risk Register:

Risk Factor	Description	Likelihood	Impact	Mitigation Strategies
Certainty of Revenue Streams	Potential fluctuations in key revenue sources such as fees, charges, and grants, leading to budget shortfalls.	High	High	Adopt conservative revenue forecasts; diversify income streams; implement regular reviews.
Economic Conditions	Changes in interest rates, inflation, and broader economic downturns affecting costs and revenues.	Medium	Medium	Monitor economic trends; adjust budgets accordingly; maintain contingency reserves.
Funding for New and Infrastructure Renewal	Limited ability to secure funding for critical infrastructure upgrades or renewals.	Medium	Medium	Prioritise projects; seek alternative funding sources such as grants or partnerships.
Impairment or Deterioration of Assets	Deterioration or impairment of key assets increasing maintenance and replacement costs.	Medium	High	Implement regular asset condition assessments and planned maintenance programs.
Accuracy of Expenditure Forecasting	Inaccurate forecasting of operational and capital expenditure, impacting budget reliability.	Medium	Medium	Strengthen budgeting processes; implement rolling forecasts; improve data accuracy.

10. Monitoring & Reporting

Measures of financial sustainability will be assessed against the Local Government Financial Health Indicators (LGHI), specifically the Current Ratio, Debt Service Coverage Ratio, Operating Surplus Ratio, and Net Financial Liabilities Ratio.

Meeting the minimum standards for each of these ratios will be a key deliverable of the Financial Recovery Plan, demonstrating the Shire's ability to meet short-term obligations, service debt, generate sufficient operating surpluses, and manage liabilities within sustainable limits.

These indicators will be monitored regularly, with results reported to Council to ensure transparency, enable timely corrective action, and confirm that the Shire remains on track to achieve long-term financial stability.

In addition to the key LGHI measures, other ratios such as the Asset Sustainability Ratio, Asset Consumption Ratio, and Asset Renewal Funding Ratio will also be considered.

These indicators will be applied in line with the deliverables of the Shire's Asset Management Plans to ensure that infrastructure is maintained, renewed, and replaced in a manner that supports long-term service delivery.

Monitoring these ratios alongside the financial indicators will provide a balanced view of both the Shire's financial position and the condition of its assets, ensuring that recovery efforts do not compromise the sustainability and functionality of essential infrastructure.

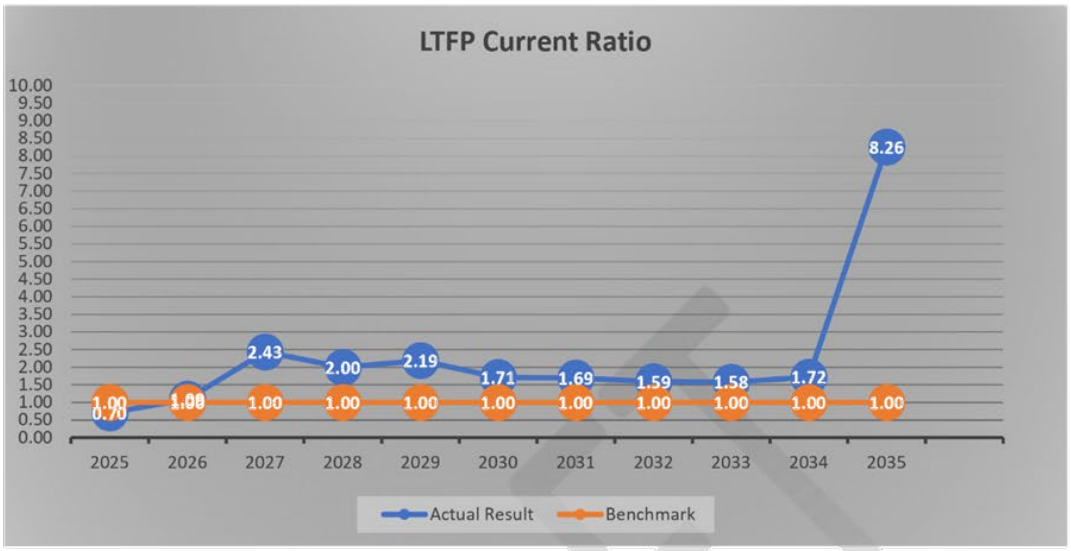
As demonstrated in the table below, the Shire is projected to show a significant improvement across the Local Government Financial Health Indicators over the life of the Recovery Plan. The modelling indicates that the Shire will meet or be very close to meeting the recommended industry benchmarks for all key indicators, reflecting a stronger financial position and improved long-term sustainability. The only exception is the Net Financial Liabilities Ratio, which will not align with the recommended standard until loan repayments recommence in the 2027–28 financial year. From that point forward, the ratio shows steady improvement as borrowings are progressively reduced.

Ratio	Industry Benchmark	30-Jun-24	30-Jun-25	30-Jun-26
Current Ratio	≥ 1.0	0.20	0.70	1.09
Debt Service Coverage Ratio	≥ 2.0	1.01	1.27	4.20
Operating Surplus Ratio	0% to +15%	(17%)	0%	7%
Net Financial Liabilities Ratio	< 60%	133%	103%	83%

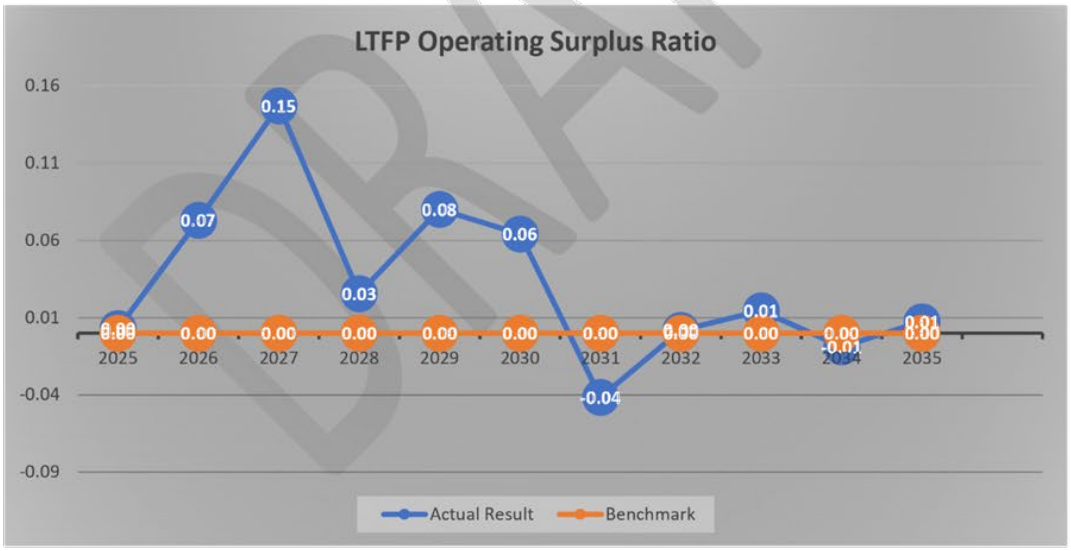
As the Shire's Asset Management Plans are progressively reviewed and updated, they will provide a more accurate reflection of the infrastructure requirements and renewal needs of the community. Once these updated plans are in place, the Shire will report more comprehensively against the key asset management ratios, including the Asset Sustainability Ratio, Asset Consumption Ratio, and Asset Renewal Funding Ratio. These measures will provide Council and the community with greater clarity on the condition of infrastructure, the adequacy of renewal spending, and the long-term funding position required to maintain service levels.

The graphs below represent ratios based on the Long Term Financial Plan.

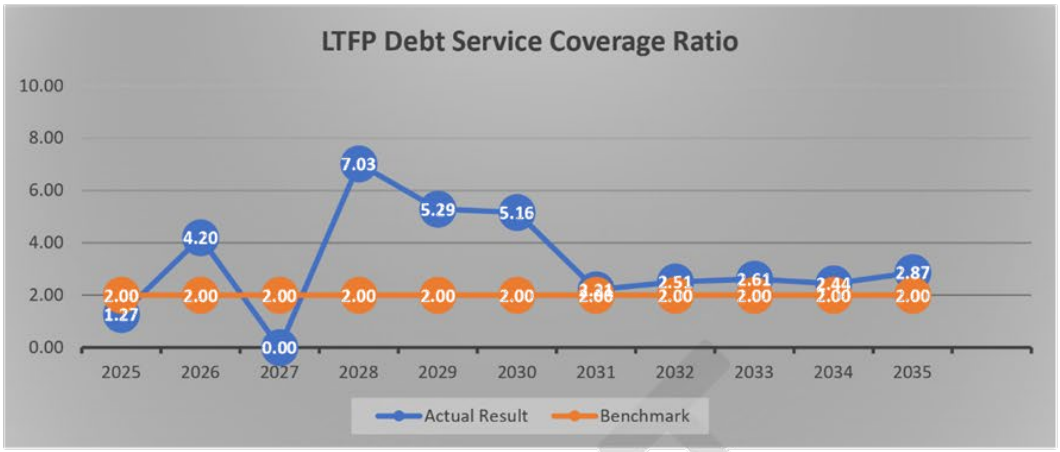
LTFP Current Ratio



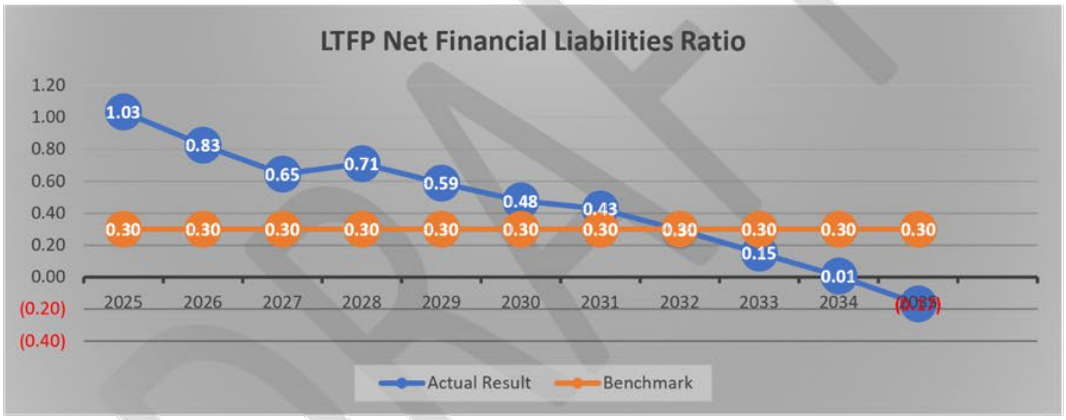
LTFP Operating Surplus Ratio



LTFP Debt Service Coverage Ratio



LTFP Net Financial Liabilities Ratio



11. Stakeholder Updates

It is the Shire's intention that this Financial Recovery Plan is **updated quarterly** in the first 12 months of implementation to reflect its progress.

As financial goals are achieved, the Shire will provide public stakeholder and community updates. Regular communication on the Shire's progress will be vital toward restoring stakeholder confidence and trust.

Below is summary of the key stakeholders identified as part of the Financial Recovery Plan process:

Stakeholder Group	Purpose
Elected Members	Decision-making, policy direction, plan endorsement.
Shire Executive & Staff	Implementation of plan actions, operational feedback, service delivery alignment.
Residents & Ratepayers	Understanding of impacts, service levels, rate strategy, and debt management.
Mining Companies & Major Industry	Input into rates strategy, long-term infrastructure planning, partnership opportunities.
Community & Sporting Groups	Awareness of potential impacts on facilities and services; opportunities for collaboration.
State Government & DLGSC	Compliance and guidance.
Funding Partners	Assurance of financial management; ongoing viability for project delivery.
Suppliers & Contractors	Awareness of procurement processes and payment practices.

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APPENDICES

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Appendix 1:
Draft Long Term Financial Plan Extract

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Extract from Draft Long Term Financial Plan

The draft LTFP is an essential component in implementing the Shire's Financial Recovery Plan. It provides the framework for aligning day to day financial management with the strategic goal of restoring the Shire's long-term financial sustainability. The LTFP sets out a clear and achievable pathway over a 10-year horizon, demonstrating how debt will be managed, service levels maintained, and financial health indicators progressively improved.

The following extracts from the draft LTFP are provided to give additional context and support for the Financial Recovery Plan. Most significantly, the Shire's cash position shows a marked turnaround across the life of the draft Long-Term Financial Plan. Commencing with an unrestricted cash deficit of -$934,081 at 30 June 2024, the projections demonstrate a steady recovery that culminates in a peak of $11.05 million in cash and cash reserves by 2034/35.

This improvement reflects the combined impact of disciplined financial management, the staged recommencement of loan repayments, and the Shire's conservative approach to forecasting expenditure and revenues. The strengthened cash position provides not only a buffer against future financial shocks but also greater flexibility to invest in infra structure renewal and community priorities once the recovery phase has been completed.

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Statement of Comprehensive Income (SoCI)

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
REVENUE											
Rates	12,711	14,864	15,458	16,077	16,720	17,388	18,084	18,807	19,560	20,342	21,156
Operating Grants & Contributions	1,747	2,354	2,330	2,384	2,454	2,526	2,600	2,676	2,755	2,836	2,919
Fees & Charges	15,278	12,910	13,141	13,661	14,201	14,763	11,041	10,015	10,409	10,820	11,247
Interest on Investments	58	112	167	364	395	426	545	565	557	581	592
Capital Grants & Contributions	914	5,866	9,721	3,254	5,588	4,567	1,900	3,400	3,400	1,950	1,950
Other Revenue	641	371	363	374	385	396	408	420	433	446	459
Profit on Disposal of Assets	190	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE	**31,539**	**36,477**	**41,180**	**36,114**	**39,743**	**40,066**	**34,578**	**35,883**	**37,114**	**36,975**	**38,323**
EXPENDITURE											
Employee Costs	6,178	7,157	7,100	7,313	7,532	7,758	7,991	8,231	8,478	8,732	8,994
Materials & Contracts	11,545	11,452	10,873	11,784	12,185	12,599	10,743	10,147	10,474	10,813	11,163
Utility charges	1,761	1,838	1,838	1,952	2,011	2,071	2,133	2,197	2,263	2,331	2,401
Depreciation	8,454	8,791	9,299	9,225	9,575	9,937	10,267	10,457	10,687	10,917	11,125
Interest expense	1,623	1,583	1,447	1,445	1,394	1,302	1,162	932	685	425	150
Insurance expense	560	610	628	647	667	687	707	728	750	773	796
Other expenditure	1,661	1,359	1,395	1,436	1,478	1,521	1,566	1,612	1,660	1,709	1,759
Loss on Disposal of Assets	3	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE	**31,785**	**32,790**	**32,580**	**33,802**	**34,842**	**35,875**	**34,569**	**34,304**	**34,997**	**35,700**	**36,388**
NET RESULT FOR PERIOD	**(246)**	**3,687**	**8,600**	**2,312**	**4,901**	**4,191**	**9**	**1,579**	**2,117**	**1,275**	**1,935**

Statement of Financial Activity (SFA)

	2025 $'000	2026 $'000	2027 $'000	2028 $'000	2029 $'000	2030 $'000	2031 $'000	2032 $'000	2033 $'000	2034 $'000	2035 $'000
Opening Surplus / (Deficit)	(5,259)	(1,259)	0	0	0	0	0	0	0	0	0
Result from Operating Activities	(1,160)	(2,179)	(1,121)	(942)	(687)	(376)	(1,891)	(1,821)	(1,283)	(675)	(15)
NON CASH AMOUNTS EXCLUDED FROM OPERATING ACTIVITIES											
(Profit) / Loss on Sale of Assets	(186)	0	0	0	0	0	0	0	0	0	0
Fair value adjustments through profit & loss	4	0	0	0	0	0	0	0	0	0	0
Depreciation	8,454	8,791	9,299	9,225	9,575	9,937	10,267	10,457	10,687	10,917	11,125
Movements in assets and liabilities	(2)	50	(500)	0	0	(1,000)	0	0	0	(500)	(1,199)
Amount attributable to Operating Activities	8,270	8,841	8,799	9,225	9,575	8,937	10,267	10,457	10,687	10,417	9,926
INVESTING ACTIVITIES											
Purchase of Property, Plant & Equipment	(576)	(899)	(9,450)	(1,650)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,600)
Purchase of Infrastructure	(800)	(8,194)	(4,581)	(9,154)	(11,054)	(8,750)	(4,750)	(6,750)	(6,750)	(5,825)	(5,325)
Capital grants, subsidies and contributions	914	5,866	9,721	3,254	5,588	4,567	1,900	3,400	3,400	1,950	1,950
Proceeds from sale of assets	328	0	0	300	240	240	240	240	240	240	240
Amount attributable to investing activities	**(133)**	**(3,226)**	**(4,310)**	**(7,250)**	**(6,726)**	**(5,443)**	**(4,110)**	**(4,610)**	**(4,610)**	**(5,135)**	**(4,735)**
FINANCING ACTIVITIES											
Proceeds from Borrowings	4,889	0	0	0	0	0	0	0	0	0	0
Repayment of Borrowings	(4,324)	0	0	(385)	(1,588)	(1,680)	(3,983)	(4,213)	(4,459)	(4,719)	(4,436)
Repayment of Overdraft Facility	(1,483)	0	0	0	0	0	0	0	0	0	0
Repayment of Lease Liabilities	(2,060)	(1,817)	(229)	(12)	(8)	0	0	0	0	0	0
Transfers from Reserves	0	0	0	0	0	0	36	69	0	1,000	530
Transfers to Reserves	0	(360)	(3,138)	(635)	(565)	(1,438)	(319)	118	(335)	(888)	(1,270)
Amount attributable to financing activities	(2,977)	(2,177)	(3,368)	(1,033)	(2,162)	(3,118)	(4,266)	(4,026)	(4,794)	(4,607)	(5,176)
Operating Surplus / (Deficit)	(1,259)	0	0	0	0	0	0	0	0	0	0

Statement of Cash Flows (SoCF)	2025 $'000	2026 $'000	2027 $'000	2028 $'000	2029 $'000	2030 $'000	2031 $'000	2032 $'000	2033 $'000	2034 $'000	2035 $'000
Cashflows from Operating Activities											
Rates	11,360	14,864	15,710	16,327	16,720	17,388	18,084	18,807	19,560	20,342	21,156
Operating Grants & Contributions	2,641	2,855	2,330	2,384	2,454	2,526	2,600	2,676	2,755	2,836	2,919
Fees & Charges	15,278	12,910	13,723	13,661	14,201	14,763	11,041	10,015	10,409	10,820	11,247
Other Revenue	699	483	536	738	780	822	953	985	990	1,027	1,051
Employee Costs	(6,077)	(7,157)	(7,100)	(7,313)	(7,532)	(7,758)	(7,991)	(8,231)	(8,478)	(8,732)	(8,994)
Materials & Contracts	(13,661)	(13,103)	(12,010)	(12,384)	(12,385)	(12,599)	(10,743)	(10,147)	(10,474)	(10,813)	(11,163)
Utility charges	(1,761)	(1,838)	(1,838)	(1,952)	(2,011)	(2,071)	(2,133)	(2,197)	(2,263)	(2,331)	(2,401)
Finance costs	(1,673)	(1,583)	(1,447)	(1,445)	(1,394)	(1,302)	(1,162)	(932)	(685)	(425)	(150)
Insurance paid	(560)	(613)	(628)	(647)	(667)	(687)	(707)	(728)	(750)	(773)	(796)
Other Expenditure	(1,827)	(1,329)	(1,395)	(1,436)	(1,478)	(1,521)	(1,566)	(1,612)	(1,660)	(1,709)	(1,759)
Net Cash Provided (or Used) in Operating Activities	**4,420**	**5,489**	**7,882**	**7,933**	**8,688**	**9,561**	**8,376**	**8,636**	**9,404**	**10,242**	**11,110**
Cashflows of Investing Activities											
Proceeds from sale of Property, Plant & Equipment	328	0	0	300	240	240	240	240	240	240	240
Capital Grants & Contributions	1,896	3,471	9,721	3,254	5,588	4,567	1,900	3,400	3,400	1,950	1,950
Payments for purchase of Property, Plant & Equipment	(576)	(899)	(9,450)	(1,650)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	(1,600)
Payments for construction of Infrastructure	(800)	(8,194)	(4,581)	(9,154)	(11,054)	(8,750)	(4,750)	(6,750)	(6,750)	(5,825)	(5,325)
Net Cash Provided (or Used) in Investing Activities	**849**	**(5,622)**	**(4,310)**	**(7,250)**	**(6,726)**	**(5,443)**	**(4,110)**	**(4,610)**	**(4,610)**	**(5,135)**	**(4,735)**
Cashflows of Financing Activities											
Proceeds from Borrowings	25,463	0	0	0	0	0	0	0	0	0	0
Repayment of Borrowings	(23,416)	0	0	(385)	(1,588)	(1,680)	(3,983)	(4,213)	(4,459)	(4,719)	(4,436)
Repayment of Overdraft Facility	(1,483)	0	0	0	0	0	0	0	0	0	0
Repayment of Lease Liabilities	(2,060)	(1,817)	(229)	(12)	(8)	0	0	0	0	0	0
Net Cash Provided (or Used) in Financing Activities	**(1,495)**	**(1,817)**	**(229)**	**(397)**	**(1,596)**	**(1,680)**	**(3,983)**	**(4,213)**	**(4,459)**	**(4,719)**	**(4,436)**
Net increase (decrease) in cash held	3,774	(1,949)	3,342	285	365	2,438	283	(187)	335	388	1,939
Cash and cash equivalents at beginning of year	39	3,814	1,865	5,206	5,492	5,857	8,295	8,578	8,392	8,727	9,115
Cash and cash equivalents at the end of the year	**3,814**	**1,865**	**5,206**	**5,492**	**5,857**	**8,295**	**8,578**	**8,392**	**8,727**	**9,115**	**11,053**

Appendix 2:
Boundary Adjustment Position Paper for Minister for Local Government

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Position Paper

fortheMinisterofLocal Government

Response re: Boundary Adjustment with City of Kalgoorlie-Boulder

Introduction

As requested by the Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne at a meeting with the Shire of Coolgardie and the City of Kalgoorlie-Boulder on 30 June 2025 concerning a potential boundary adjustment between the two local governments, this paper details the Shire of Coolgardie's position on the matter and options for a way forward.

It must be stated that while the Shire of Coolgardie Council accepts responsibility for the previous financial situation which has prompted the Minister's directive, a boundary adjustment was not the form of assistance or solution that the Shire was seeking from the Department.

The Shire of Coolgardie has made significant progress toward financial and organisational recovery in the 2024/25 financial year - and we feel strongly that we are able to maintain self-determination sustainably and responsibly, with support from the Department during this recovery phase.

The following outlines the Shire of Coolgardie Council Position and stance on the proposed Boundary Change/Amalgamation of the Shire of Coolgardie and the City of Kalgoorlie-Boulder.

Shire of Coolgardie Position

That the Shire of Coolgardie **maintains its independence** and be **provided time to progress with its enacted plan** to return financial sustainability and organisational stability to the Shire. This is proposed to be achieved through the following steps:

1) Prepare a formal Financial Recovery Plan for the Minister to review and invite the Department to participate in the process and formation of the plan. This plan will provide a path for the Shire to follow (as was previously discussed by the Department, with Moore Australia engaged to undertake, similar, in April 2025). The plan would incorporate the following:

a) Include the recent alteration of rating categories.

b) Increase rate revenue for 2025/26.

c) Additional funding streams for road works confirmed from Storm Damage Claim (scope being confirmed now).

d) Staff re-structure.

e) Continuation of significant cost reductions across the organisation as previously advised.

f) Additional funding streams being realised in 25/26.

2) Complete the 2024/25 Financial Audit, which recognises the Shire's positive financial achievements during the seven months since the CEO's suspension in November 2024. This action is booked in with the Auditors RSM for early October 2025.

3) Undertake the tender process to dispose of the Bluebush Village asset which will bring about significant improvement in the Shire's debt ratio and enable significant cashflow increases by removing the debt burden and potential losses of the camp.

4) Continue to engage in discussions with Key Stakeholders, who have expressed strong interest in leasing and upgrading of the Kambalda Airport.

5) Report to the Department quarterly on the Shire's financial progress, with regular updates on key outcomes, and provide Budget Reviews for the end of 31 December and 31 March periods.

Shire of Coolgardie
Mother of the Goldfields

Position Paper

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Response re: Boundary Adjustment with City of Kalgoorlie-Boulder

6) Appoint an Independent Consultant to oversee Council decision-making and administration direction for the 2025/26 financial year and restore confidence within the Community and Ratepayers.

7) Enter into open discussions with the City of Kalgoorlie-Boulder regarding the Joint Development of Key Projects, as the City has key interests in each of the following:
   - Mungari Estate Development
   - Coolgardie Waste Site conversion to a Regional Waste Site for Class 2 waste disposal
   - Kambalda Bluebush Village
   - Development of Kambalda Airport
   - Goldfield Records Storage Facility

8) Should a Forced Amalgamation be the expressed intention of the Minister, the Shire will continue to explore its Legal Position on this matter and the use of Boundary Change legislation to enact a Forced Amalgamation.

Potential Amalgamation Position

That if the Shire of Coolgardie is required by the Minister to progress with the City **to explore the potential of a joint submission for an Amalgamation of the two Local Governments**, this would involve serious consideration and negotiation by both organisations for a significant number of key issues, outlined (but not limited to) below. It should be noted that it is the Shire's position that this is not the intent of the Boundary Change Provision and should be referred to as an Amalgamation and, as such, follow the requirements of the Act and Regulations if this was to occur.

In addition, appropriate due diligence and risk assessment, as well as seeking community input and consultation (via survey, calling for public submissions or a poll, as per the provisions of the Local Government Act) will need to be undertaken prior to any formal proposal to the LGAB.

1) Representation of allocated seats on the new entity Council

- Consideration for Council meetings in Kambalda and Coolgardie for a certain number of times per annum.
- What commitment/presence will the City's elected members and Shire of Coolgardie representatives have on the new entity?

2) Name of new entity

How will the new entity recognise the Shire of Coolgardie within its name, given the importance of its history, identity and culture within the Goldfields community?

3) Strategic planning assessment and combined funding allocation

- The Strategic Community Plan, Corporate Business Plan and Workforce Plan need to be considered and discussed as to how the new entity will be formed to recognise the agreed project, program and service delivery actions for the Shire of Coolgardie.
- What level of the rates expenditure from the new entity will be committed to be returned to the Shire of Coolgardie area into the future?
- Reviews of current status of key assets.
- Fees and charges' impact on service provision, especially to NFPs and community groups etc.

4) Consideration for service delivery commitments for a minimum of 5 years

- Existing GP service in Kambalda through St Johns at 1 x full time GP and medical centre provision.
- Community Assisted Transport provision in Kambalda.
- Library in Coolgardie and Kambalda provision.
- CRCs in Coolgardie and Kambalda provision.

- Provision of gym access to Coolgardie and Kambalda.
- Tourist facilities provided in Coolgardie and Kambalda.
- Short stay caravan sites Kambalda and Coolgardie.
- Support of community groups through Community Chest funding application processes.
- Arts, cultural and sporting community group commitment and support.
- Continuation of service provision from the Coolgardie and Kambalda Administrative Centres.
- Fire Brigades and Ambulance Services.
- Meals on Wheels service in both Coolgardie and Kambalda.
- School Breakfast Club.
- Youth facility in Kambalda as committed.
- Work placement program with Kambalda West District High School.
- Women's Health Clinic.
- Head Space.
- MEEDAC, Judumul, Men's Shed etc.
- School holiday programs and staff day care service.

5) Ensure preservation of iconic community events and activities

- Kambalda Community Christmas Tree
- Coolgardie Day
- Rodeo
- Community movie nights
- Kambalda Train

6) Community engagement of new entity

- Proximity to the City will be a challenge in facilitating activities and events.
- Providing community information and engagement to all residents.
- Not all residents in the Shire have access to internet or even notice boards.

7) Commitment to facility maintenance and provision

- Coolgardie and Kambalda Recreation Centres:
  - Provision of gym equipment at both sites
  - 2 indoor courts in Kambalda
  - 1 Indoor court in Coolgardie
  - CRC and library space at both sites
- Swimming pools in Coolgardie (significant work required and near-future upgrade required for the 25m pool) and Kambalda (50m pool and infant pool).
- Playground equipment and provision at both sites.
- Administrative Offices in Coolgardie and Kambalda.
- Connie's Café (Kambalda Recreation Centre).
- Pool kiosks.
- Kambalda football oval.
- Tourist facilities and historical item preservation, held in care by the Shire and community (eg, Coolgardie Museum, Warden Finnerty's House).
- Oval open space provision at Coolgardie and Kambalda East.
- Kambalda Waste Site ongoing provision (long term contaminated waste issue needing to be resolved).
- Coolgardie Waste Site continued provision.
- Coolgardie Wastewater Sewerage System and treatment ponds.

Shire of Coolgardie
Mother of the Goldfields

Position Paper
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Response re: Boundary Adjustment with City of Kalgoorlie-Boulder

- Emergency Service Centres.
- Continuation of footpath repair and development program that the Shire has been progressing through.
- Kambalda Airport maintenance and upgrade.

8) Preservation of Shire of Coolgardie Council historical items and content in Shire owned or leased Buildings

- The Shire has an extensive collection of historical items on display in the Museum and further extensive catalogued items.
- Historical items from the Shire Council is extensive and must be preserved.
- Significant Indigenous history.
- Significant mining and prospecting history.

9) Staff commitments and assurance

- Staff are continued to be employed in their roles until a potential merger date.
- Organisational structure review undertaken prior to submission and merger.
- Staff then be provided with ongoing employment, at their place of current working, on the agreed conditions of pay etc for a period of a minimum of 2 years.
- Should an employee be requested to consider alternative employment duties, the employee does not lose pay or conditions and they are not required to relocate their place of employment unless mutually agreed.
- The Shire liaises with the City as to any vacant positions that require filling during the holding over period.
- Staff that have a contract expiring be afforded the opportunity to enter into a short-term contract to take them past the holding over period by 12 months to enable the new entity to properly consider the employment requirements, duties, numbers and locations. Ongoing provision of Shire housing for Senior
- Staff in Coolgardie and Kambalda. Provision of Shire Care for staff children during school holidays.
-

10) Road network requirements

- Road User Agreements in place.
- Haulage Campaigns.
- Maintenance agreements.
- Contracted road maintenance.
- Regional Road Group committed projects.
- Roads to Recovery projects.
- Further reduction in potential funding for the new entity if the changes to the Regional Road Group continue.
- DFES funding for storm damage from March 2024 – being finalised now.
- Continuation of the use of the depots in Coolgardie and Kambalda
- Bayley Street upgrade from electoral promise.

11) Contracts of service etc

- Cleanaway contract
- Sirrom Facility Management at Blue Bush Village
- Waste disposal agreements/contracts
- Acceptance of Waste from Esperance
- Records Storage Facility
- Buy Local Policy to support Local Businesses
- Contracts, Agreements and Leases for use of spaces/offices in these buildings.

12) What commitment is provided for the Shire of Coolgardie residents from a Boundary Change

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Response re: Boundary Adjustment with City of Kalgoorlie-Boulder

- Will the State or the City commit to funding the refurbishment of the Coolgardie pool?
- Will the State or the City commit to resolving the contaminated waste issue in Kambalda (even though this will become the City's problem)?
- Continuation of the grant to build new Aged Units in Kambalda.
- Continuation of the grant to refurbish the units in Coolgardie.
- Completion of the 3 GROH units at Goodenia Court, Kambalda.
- Commitment to install emergency generators at the Coolgardie and Kambalda Rec Centres to facilitate evacuations and emergency incidents.
- Will the City provide a bus/transport service to support community access to services if removed from Coolgardie and Kambalda?
- Continued development of the Horse Blocks in Coolgardie and commercial land in Coolgardie.
- City understanding and position of mining exploration etc within the Coolgardie Shire communities and impacts on residents and facilities.

13) Current actions of the Shire of Coolgardie underway

- Proposed disposal of Blue Bush Village.
- Proposed lease of the Airport to MRL.
- DFES funding from March 2025 storm event.
- Finalization of outstanding RRG funded road projects

14) Once the above has been negotiated by the two Councils and an agreement in principle has been reached:

- Negotiate with State Government regarding incentive to be provided to the new entity:
  - Cost of undertaking risk and due diligence assessments of the potential merger.
  - What incentive is to be provided to the new entity in funding over and above costs:-
    - Pay out debt.
    - Cost of rehabilitation of contamination at Kambalda.
    - Cost to develop upgraded Coolgardie Waste Facility into regional site.
    - Refurbishment of the Coolgardie Pool.
    - Kalgoorlie-Boulder items.

15) Once the final outcomes of the above are committed then the Shire wishes to:

- Survey/consult with its community as to the proposal and the points of agreement or not.
- Assess the Audit findings from the 2024/25 financial year planned for October 2025.
- Assess the progression of the 2025/26 Budget and actions taken and projects completed.
- Assess the impact of the disposal of the Bluebush village on the Shire finances and loans.
- Assess the finalised financial position of the Shire of Coolgardie as at the 1 July 2026.

Conclusion

As has been presented, the Shire of Coolgardie's Position, as endorsed by Council, is to maintain its independent local government status and be allowed time to implement its Financial Recovery Plan in consultation with the Department. The Shire has seriously considered its position, as can be seen with the options provided within this brief, and would invite the Department and/or Minister's Office to engage with the Shire Council and Administration to better understand the current financial status and actions that have been put in place for the Financial Recovery.

Shire of Coolgardie
Mother of the Goldfields

Position Paper

fortheMinisterofLocal Government

Response re: Boundary Adjustment with City of Kalgoorlie-Boulder

As also detailed, the Shire's Position on a Potential Amalgamation with the City of Kalgoorlie-Boulder is not the Council's preferred option and, from early vocal indications, nor is it the Shire of Coolgardie's Community who are currently taking action into their own hands. However, if progressed would be required to be undertaken as per the Local Government Act and Regulations for an Amalgamation.

Again, Council accepts responsibility for the previous financial situation and Council are willing to take the required actions to ensure the long-term sustainability of the Shire of Coolgardie as an independent, strong and vibrant Local Government.

Appendix 3:
Financial Action Timeline

DRAFT

Financial Actions and Results to Date

ACTION	OUTCOME/ FINANCIAL IMPACT
Total debt as at 15 July 2025 - $27.4M	
Refinanced Shire loans into two new structures: • Loan 1: $12.5M – 10 years (3 years interest only, 7 years principal & interest) • Loan 2: $12.5M – interest only for 5 years	Increased cash flow by over $2M in 2024/25 and provides $11.4M in cash flow towards repayments over 2 years.
Converted $4M in short-term creditor debt into long-term debt	Managed under second refinanced loan
ACEO personally authorising all Purchase Orders; urgent purchases only	Estimated savings of over $500K since November
Ceased all non-essential consultants	Estimated savings of $300K
Ceased all non-essential contractor works	Estimated savings of over $1M
Ceased staff recruitment and placed vacancies on hold	Estimated saving of $400K
Sold Coolgardie Waste Site compactor	Generated $220K from sales
Resolved Coolgardie Wastewater Liner legal action	Council to receive approx. $170K in July 2025
Increased fees and charges where appropriate	Immediate revenue increase of $50K+, long-term gains expected
Increased debt recovery action	Large reduction in outstanding debtors
Reduced Waste Site hours in Coolgardie and Kambalda	Estimated annual savings of $350K+
Estimated Total Debt as at 30 June 2026 if Bluebush Village - $13.2M (with cash held in reserve est $6 - $8 Mill and any other savings surplus achieved by the Shire	
Estimated Debt if Bluebush Village is not sold as at the 30 June 2026 $25.7 Mill less any surplus achieved by Council during the year.	

Expected Benefits in 2025/26

BENEFIT	FINANCIAL IMPACT/NOTES
Repayment of remaining outstanding creditors	Full clearance expected
Loan cash flow savings	Over $3M in savings
Continued reduced staffing levels	Estimated savings of $500K (not preferred, but strategic due to potential boundary change/amalgamation)
Annual savings from reduced Waste Site hours	$500K+
Increased revenue from fees and charges	Estimated increase of $250K+
Completion of road works	Eliminates $2.5M liability; frees $1.7M in cash flow for 2026/27
Tender for sale of Bluebush Village (late July/August)	Potential to repay CBA loan(s); could result in $600K in annual interest savings
Final payment on Vestone Capital Lease (June 2026)	2026/27 savings of $1.5M in cash flow
Reduction in legal fees (post-investigations)	Estimated savings of $150K
Increase in Rate Income	Increased revenue **of $2.2 Mill**
Focus Minerals purchase of Wastewater	Potential $275K per annum

Additional Expected Benefits in 2026/27

BENEFIT	FINANCIAL IMPACT/NOTES
Repayment of one CBA loan in 25/26	Return to Council $600K in interest savings direct to cash flow.
Repayment of Vestone Lease on Camp	Return $1.7 Mill in loan repayments and interest direct to cash flow.
Ongoing waste site reduction in costs	Savings of $350K +
Continued increased rate income but minor additional increase as per Rate Strategy of 4%	Increase in rates of $592K
Additional repayment of second CBA loan minimal repayment of 50%	Increase cash flow from Interest savings of $300K +
Completion of Road works in 25/26	frees $1.7M in cash flow for 2026/27 by not having to repay this grant liability

Cr Rose Mitchell declared a financial interest in item 11.1.6 Rosezina Mitchell - Lease and left the meeting at 5:27pm.

11.1.6 CR ROSEZINA MITCHELL - LEASE

Location:	**Coolgardie Post Office Complex, 56 Bayley Street, Coolgardie**
Applicant:	**Cr Rosezina Mitchell**
Disclosure of Interest:	**Nil**
Date:	**8th August 2025**
Author:	**Rebecca Horan, Director of Governance and Administration**

SUMMARY

For Council to consider the draft lease agreement for Cr Rosezina Mitchell for Pharmacy Portion of the Coolgardie Post Office Complex.

BACKGROUND

The Coolgardie Post Office complex has undergone a significant transformation over the past 4 years with a refurbishment across 8 of the tenancies as well as fire remediation works in 2022/2023.

The tenant has previously held a lease for the same portion of the Coolgardie Post Office Complex which expired in November 2024. Cr Mitchell did temporarily relocate during 2022-2023 whilst the complex was undergoing major renovations.

COMMENT

The new draft lease is for a period of 2 years commencing in September 2025 and expiring in August 2027 with an option of a further term of 1 year. The use of the premise under the lease terms is Cultural and Arts.

A desktop market rent report was completed by Acumentis for a similar size space within the same complex.

CONSULTATION

- Cr Rosezina Mitchell

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58. Disposing of property

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

$1,200.00 per annum rental income plus outgoings.

STRATEGIC IMPLICATIONS

A thriving local economy

Advocating for training and employment opportunities delivered in the Shire

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

Advocating for services that support our community needs

An inclusive, safe and vibrant community

Continuing to support the children and youth of our community

ATTACHMENTS

1. Valuation - Bayley Street, Coolgardie - Confidential
2. Draft lease - Pharmacy Portion of the Coolgardie Post Office Complex. - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. AUTHORISE the Acting Chief Executive Officer to negotiate a Lease between the Shire of Coolgardie and Cr Rosezina Mitchell subject to section 3.58 (3), Local Government Act 1995 for the Pharmacy portion of the Coolgardie Post Office Complex, 56 Bayley Street, Coolgardie, on the following terms;
    (a) Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option of a 1 year further term.
    (b) Annual Rent of $1,200.00 excluding GST payable in advance in equal monthly instalments.
    (c) Annual Outgoings of $500 excluding GST payable in advance in equal monthly instalments.
2. If no submissions are received Council authorises the Acting Chief Executive Officer, the power to decide to dispose of the property and for the Acting Chief Executive Officer to execute the lease agreement under common seal;
3. If any submissions are received, these are to be referred to Council to consider before making a decision on the proposal.

MOTION

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

That Council:

1. **AUTHORISE the Acting Chief Executive Officer to negotiate a Lease between the Shire of Coolgardie and Cr Rosezina Mitchell subject to section 3.58 (3), Local Government Act 1995 for the Pharmacy portion of the Coolgardie Post Office Complex, 56 Bayley Street, Coolgardie, on the following terms;**
   - **(a) Term of lease 2 years commencing on the commencement date and expiring one day prior to the second anniversary of the commencement date with an option of a 1 year further term.**
   - **(b) Annual Rent of $1,200.00 excluding GST payable in advance in equal monthly instalments.**
   - **(c) Annual Outgoings of $500 excluding GST payable in advance in equal monthly instalments.**
2. **If no submissions are received Council authorises the Acting Chief Executive Officer, the power to decide to dispose of the property and for the Acting Chief Executive Officer to execute the lease agreement under common seal;**
3. **If any submissions are received, these are to be referred to Council to consider before making a decision on the proposal.**

COUNCIL RESOLUTION #141/2025

Moved: Cr Daphne Simmons
Seconded: Cr Tracey Rathbone

That Council defer item 11.1.6 due to further information being requested by Council to provide clarification on the lease agreement and valuation in order to make an informed decision.

In Favour: Crs Malcolm Cullen, Tracey Rathbone and Daphne Simmons

Against: Crs Sherryl Botting and Corey Matthews

CARRIED 3/2

Cr Rose Mitchell returned to the meeting at 5:31pm.

11.1.7 REVIEW AND ADOPTION OF REGISTER OF DELEGATIONS AND AUTHORISATIONS

Location: **Shire of Coolgardie**

Applicant: **NIL**

Disclosure of Interest: **NIL**

Date: **19 August 2025**

Author: **Rebecca Horan, Executive Manager Governance and Workplace**

SUMMARY

The Register of Delegations must be reviewed at least once every financial year - in relation to delegations made under the Local Government Act 1995, and some other Acts. Some delegations made under other Acts do not require same, but the approach of the Shire of Coolgardie has been to review all delegations at the same time.

The Register also includes sub delegations made by the CEO, for completeness of record, authorisations made by Council, the CEO or as of right and appointments, mostly as of right.

COMMENT

The Register of Delegations was adopted by Council in May 2025. However, due to the appointment of new staff and changes in position titles, a minor review was necessary. There are no significant amendments, aside from updates to employee titles, with nearly all previous instruments carried forward into the draft Register for consideration.
The Register of Delegations must be adopted by an absolute majority.

CONSULTATION

Acting Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 s5.46

LOCAL GOVERNMENT ACT 1995 - SECT 5.46

5.46 . Register of, and records relevant to, delegations to CEO and employees

(1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.

(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

(3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

POLICY IMPLICATIONS

Once the Register of Delegations has been adopted a review of the Council and CEO Policy Manuals will be conducted and crossed referenced to the delegation register.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Register of Delegations 2025-2026

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council adopt, by Absolute Majority, the Register of Delegations and Authorisations 2025/2026 and note the sub delegations and authorisations proposed by the CEO.

COUNCIL RESOLUTION #142/2025

Moved: Cr Daphne Simmons
Seconded: Cr Tracey Rathbone

That Council adopt, by Absolute Majority, the Register of Delegations and Authorisations 2025/2026 and note the sub delegations and authorisations proposed by the CEO.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

Shire of Coolgardie
Mother of the Goldfields

DELEGATION REGISTER

Current as at August 2025

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Introduction

FORMAT OF REGISTER

This Register includes:

- Delegations from the Council to the Chief Executive Officer, and where appropriate to other employees or other persons; and
- Sub delegations from the Chief Executive Officer to other employees or persons
- Authorisations made by the Council or the CEO
- Appointments made by the Council or the CEO, or as of right by virtue of legislation.

The Register includes some instruments of sub delegation, authorisation, and appointment by the CEO, which do not need to be adopted/approved by Council. They are included to reflect a "one stop shop" approach.

As a matter of principle throughout the Register, the Chief Executive Officer is the only employee authorised by the Shire of Coolgardie to commence (or authorise the commencement of) legal proceedings.

TERMINOLOGY AND ACRONYMS

Clause – of the Shire of Coolgardie own Planning Scheme No 5 referenced by 'cl', as in cl8.2.1.

Employee – refers to an employee of the Shire of Coolgardie. It should be noted although the Chief Executive Officer may generally only delegate a function or duty to an employee (S5.44 Local Government Act 1995 and others), any 'person' may be appointed an Authorised Person (although some Acts, such as the Building Act 2011 and Health Act 1911 require only employees or certain qualified employees to be 'authorised' or 'appointed'). Thus, care needs to be taken to ensure that contractors are not 'delegated' functions or duties, although they may be appointed as Authorised Persons.

Regulation – subordinate legislation, referenced by 'r', as in r22.

Schedule – to an Act, referenced as 'Sch', as in Sch 3.2.

Section - of an Act, referenced by 's', as in s5.42.

Sub delegation – the terms 'sub delegate' and 'sub delegation' are used as a style preference, rather than 'on delegate' or 'on delegation'.

DELEGATIONS AND SUB DELEGATIONS

The application of delegated authority is intended to improve the efficiency, effectiveness and timeliness of decision making and is consistent with the Shire's Strategic Community Plan and commitment to a strong customer service focus.

The use of delegated and sub delegated authority does not 'undermine' the roles and responsibilities of elected members constituting the Council as the peak local decision-making body of the community. Rather it should free up the Council from some matters to better able to deal with high level strategic matters and in the knowledge that decision making on the former will be made by employees consistent with Council Policy and precedents.

The Council (and the Chief Executive Officer in the case of most sub delegations) will only delegate matters where the relevant employees (or other persons) have the appropriate skills and expertise to implement the delegation/sub delegation or authorisation within the Shire's decision-making frameworks. At the same time the exercise of all delegated and sub delegated authority, as well as authorisations is subject to complying with relevant Policies of the Shire, which are cross referenced within each Instrument.

An important safeguard is also the principle that nothing prevents the delegating body or person from taking back a delegation or sub delegation or making the relevant decision on an issue.

This Register describes:

- the 'head of power' for the exercise of delegation to an elected member, employee, Committee, or person,
- the 'head of power' for sub delegation (where such authority exists under the relevant legislation),
- the precise authority being delegated, including any limits, restrictions, or conditions,
- relevant Shire policies applicable to the execution of the delegation or sub delegation,
- the statutory requirements for the Council to review all delegations, and others to review sub delegations.

In general, for all matters, whether made under the Local Government Act 1995, or otherwise, the requirement of the Local Government Act 1995 to review the Register at least once every financial year will be followed, except where delegations under other Acts have different requirements. Where there is no statutory requirement for review, the provisions of the Local Government Act will be applied to ensure uniformity of approach and outcome.

AUTHORISATIONS

This Register includes authorisations under the Local Government Act 1995 and other legislation. In most cases, authorisations are made by the Chief Executive Officer under s9.10 of the LGA 1995, in other cases via delegated authority. In some cases, authorisations are made by the Council itself because the relevant statute requires.

Some legislation provides for authorisation of Local Government officers to have powers as are necessary for them to perform their required duties as a specific function of the local government. These duties are carried out as 'acting through' functions under s5.45(2) of the Local Government Act 1995.

APPOINTMENTS

Consistent with the aim of providing a single resource, this Register includes appointments under various statutes, in some cases such appointments are "as of right" and in others the Council or the Chief Executive Officer has chosen not to make an appointment at the date of adoption of this Register.

LOCAL GOVERNMENT ACT 1995

Most delegations and sub delegations described in this Register originate under the Local Government Act 1995 which permits a local government (by absolute majority decision under s5.42(1)) to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s5.43, which are:

- any power or duty that requires a decision of an absolute majority or special majority of the local government,
- accepting a tender which exceeds an amount determined by the local government,
- appointing an auditor,
- acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government,
- any of the local government's powers under s5.98, 5.98A, s5.99, s5.99A and s5.100 of the Act,

- borrowing money on behalf of the local government,
- hearing or determining an objection of a kind referred to in s9.5 of the Act,
- the power under s9.49A(4) of the Act to authorise a person to sign documents on behalf of the local government,
- any power or duty that requires the approval of the Minister or the Governor.

In addition, there are several other matters which cannot be delegated to the CEO:

- under r18G of the Local Government (Administration) Regulations s7.12a, 7.12A(3)(a) and s7.12(4), which relate to meetings with auditors,
- under r16 of the Local Government (Financial Management) Regulations which prevent the delegation of matters relating to internal audit to an employee who has been delegated the duty of maintaining the day-to-day accounts or financial management operations.

The delegation powers under the Local Government Act 1995 relate to the Act itself, Regulations made under the Act and Local Laws made under the Act.

OTHER LEGISLATION

Legislation other than the Local Government Act 1995, its Regulations and the Shire's Local Laws created under the Act where delegations, authorisations or appointments may occur (and which are relevant to the Shire of Coolgardie) include:

- Animal Welfare Act 2002,
- Australian Citizenship Act 2007,
- Building Act 2011 and Building Regulations 2012,
- Bush Fires Act 1954, regulations and local laws created under that Act,
- Cat Act 2011 and Regulations,
- Caravan Parks and Camping Grounds Act 1995,
- Control of Vehicles (Off-Road Areas) Act 1978 and Regulations,
- Dog Act 1976 and Regulations,
- Equal Employment Opportunity Act 1984,
- Environmental Protection Act 1986,
- Food Act 2008,
- Freedom of Information Act 1992,
- Graffiti Vandalism Act 2016,
- Health (Miscellaneous Provisions) Act 1911, Regulations and local laws created under that Act,
- Health (Asbestos) Regulations 1992,
- Land Administration Act 1997, and Regulations,
- Litter Act 1979 and Regulations,
- Local Government (Miscellaneous Provisions) Act 1960,
- Parks and Reserves Act 1895,
- Planning and Development Act 2005 including Regulations, policies, and the Town Planning Scheme,
- Public Interest Disclosure Act 2003,
- Public Health Act 2016,

- Rates and Charges (Rebates and Deferments) Act 1982,
- Road Traffic Act 1974,
- Strata Titles Act 1985.

The Shire of Coolgardie Town Planning Scheme No 5 permits delegation by Council to employees (rather than via the Chief Executive Officer as per the Local Government Act). Accordingly, the process defined by the Town Planning Scheme for delegating authority and duties is utilised.

SUB DELEGATION BY THE CHIEF EXECUTIVE OFFICER

The Local Government Act 1995 allows the Chief Executive Officer to delegate any of the powers delegated to the office of Chief Executive Officer to another employee (s5.44(1)), in writing (s5.44(2)) and may include conditions (s5.44(4)).

Other legislation permits sub delegation by the CEO, either, as of right, or with the express authority of the Council (Dog Act).

The Bush Fires Act prohibits sub delegation by the CEO.

REVIEW OF DELEGATIONS

The Register of Delegations relevant to the Chief Executive Officer and other employees or other persons will be reviewed at least once every financial year (in accordance with the provisions of s5.46(1), (2)).

As a matter of principle, the Shire of Coolgardie will review all delegations, authorisations and appointments at least once in every financial year, whether under the Local Government Act 1995, or another Act. This is despite the varying requirements for review viz:

- Building Act 2011 - no requirement
- Bush Fires Act 1954 - no requirement
- Cat Act 2011 - annual review requirement
- Dog Act 1976 - annual review requirement
- Food Act 2008 - no requirement
- Graffiti Vandalism Act 2016 - no requirement
- Public Health Act 2016 - no requirement
- Planning and Development Act 2005 - annual review requirement

This will include the Chief Executive Officer reviewing all sub delegations, authorisations and appointments made by him or her.

RECORD OF ACTIONS AND DECISIONS

If a person is exercising a power or duty that has been delegated (including sub delegated), the Local Government Act requires that records be kept whenever the delegated authority is utilised (s5.46(3)).

The record is to contain information on:

- how the person exercised the power or discharged the duty,
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty (r19 Local Government (Administration) Regulations 1996).

Departments/Sections responsible for a work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation.

Similar provisions do not exist under other legislation regarding record keeping.

The CEO has determined that in relation to all record keeping of the exercise of delegated authority under legislation other than the Local Government Act 1995 that the provisions of the latter will apply and the same record keeping approach as required under the Local Government Act will be applied. These requirements will be applied as an administrative instruction from the CEO.

PRIMARY/ANNUAL RETURNS AND GIFT DISCLOSURES

A person to whom a duty or power is delegated under the Local Government Act 1995 is a 'designated employee' under s5.74(b) of the Act and is required to:

- disclose relevant interests s5.70 LGA,
- complete a Primary Return s5.75 LGA,
- complete Annual Returns s5.76 LGA.

Although these requirements relate only to delegations under the Local Government Act 1995 and not any other Acts, the Council and the CEO have taken the decision to require compliance with those provisions, even when made under other Acts, to ensure all employees are treated equally in such disclosures.

The SoC has no designated senior employees.

ACTING THROUGH ANOTHER PERSON

The Local Government Act recognises that employees do not always need delegations (or sub delegations) to carry out their tasks and functions on behalf of the Shire. s5.45 (2) of the Act states:

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing:

a) a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or

b) a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and 'acting through' is that a delegate exercises the delegated decision-making function in his or her own right. Thus, an employee may pay an account or issue an approval if directed to do so by another employee who has the authority to make such a decision and chooses to 'act through' another employee.

The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the 'acting through' concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

For further information, see Department of Local Government and Communities Guideline No 17 - Delegations.

1 Local Government Act 1995 Delegations

1.1 Council to Committees of Council

Delegation Register
Shire of Coolgardie

1. Local Government Act 1995 Delegations

1.2 Council to CEO

1.2.1 Performing Functions Outside the District

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.20(1) Performing functions outside district
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Determine the circumstances where it is appropriate for the Local Government's functions to be performed outside the District and prior to implementing such a decision, obtain the consent of the landowner/s and occupier/s and any other person that has control or management of the land impacted by the performance of the function [s.3.20(1)].
Council Conditions on this Delegation:	a. A decision to undertake a function outside the District, can only be made under this delegation where there is a relevant Budget allocation, and the performance of the functions does not negatively impact service levels within the District. Where these conditions are not met, the matter must be referred for Council decision.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**NIL**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.2 Compensation - Damage Incurred when Performing Executive Functions

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995*: s.3.22(1) Compensation s.3.23 Arbitration
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. In accordance with the s.3.22 procedures, assess and determine the extent of damage to private property arising directly from performance of executive functions and make payment of compensation [s.3.22(1)]. 2. Where compensation is unable to be determined and agreed between parties, give effect to arbitration in accordance with s.3.23.
Council Conditions on this Delegation:	a. Delegation is limited to settlements which do not exceed a material value of $10,000. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**NIL**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.3 Powers of Entry

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.28 When this Subdivision applies s.3.32 Notice of entry s.3.33 Entry under warrant s.3.34 Entry in an emergency s.3.36 Opening fences
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to exercise powers of enter to enter onto land to perform any of the local Government functions under this Act, other than entry under a Local Law [s.3.28]. 2. Authority to give notice of entry [s.3.32]. 3. Authority to seek and execute an entry under warrant [s.3.33]. 4. Authority to execute entry in an emergency, using such force as is reasonable [s.3.34(1) and (3)]. 5. Authority to give notice and effect entry by opening a fence [s.3.36].
Council Conditions on this Delegation:	a. Delegated authority under s.3.34(1) and (3) may only be used, where there is imminent or substantial risk to public safety or property. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development & Regulatory Services** **Leisure and Recreation Development Manager** **Team Leader Ranger Services** **Airport Reporting Officer** **Chief Bush Fire Control Officer**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995:* s.9.10 Appointment of authorised persons – also refer s.3.32(2)]

Delegation Register
Shire of Coolgardie

1. Local Government Act 1995 Delegations

	Part 3, Division 3, Subdivision 3 – prescribes statutory processes for Powers of Entry s.3.34(2) Entry in an emergency – Refer to CEO Delegation
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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Delegation Register
Shire of Coolgardie

1. Local Government Act 1995 Delegations

1.2.4 Declare Vehicle is Abandoned Vehicle Wreck

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.40A(4) Abandoned vehicle wreck may be taken
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A(4)].
Council Conditions on this Delegation:	a. Disposal of a declared abandoned vehicle wreck to be undertaken in accordance with Delegated Authority 1.2.6 Disposing of Confiscated or Uncollected Goods or alternatively, referred for Council decision. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services Manager Waste and Sewerage Services** **Waste and Sewerage Coordinator** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.5 Confiscated or Uncollected Goods

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.46 Goods May be withheld until costs paid s.3.47 Confiscated or uncollected goods, disposal of s.3.48 Impounding expenses, recovery of
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to refuse to allow goods impounded under s.3.39 or 3.40A to be collected until the costs of removing, impounding and keeping them have been paid to the local government. [s.3.46] 2. Authority to sell or otherwise dispose of confiscated or uncollected goods or vehicles that have been ordered to be confiscated under s.3.43 [s.3.47]. 3. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48]. 4. Only the CEO may commence legal proceedings.
Council Conditions on this Delegation:	a. Disposal of confiscated or uncollected goods, including abandoned vehicles, with a market value less than $20,000 may, in accordance with Functions and General Regulation 30, be disposed of by any means considered to provide best value, provided the process is transparent and accountable.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Manager Waste and Sewerage Services** **Waste and Sewerage Coordinator** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	Manager Waste and Sewerage Services, Waste and Sewerage Coordinator, Team Leader Ranger Services **are only delegated authority to dispose by destruction, and does NOT include authority to dispose by sale"**

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995*:Part 3, Division 3, Subdivision 3 s.3.58 Disposing of Property – applies to the sale of goods under s.3.47 as if they were property referred to in that section.

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1. Local Government Act 1995 Delegations

Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.6 Disposal of Sick or Injured Animals

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.47A Sick or injured animals, disposal of s.3.48 Impounding expenses, recovery of
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine when an impounded animal is ill or injured, that treating it is not practicable, and to humanely destroy the animal and dispose of the carcass [s.3.47A(1)]. 2. Authority to recover expenses incurred for removing, impounding, and disposing of confiscated or uncollected goods [s.3.48].
Council Conditions on this Delegation:	a. Delegation only to be used where the Delegate's reasonable efforts to identify and contact an owner have failed.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.7 Close Thoroughfares to Vehicles

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.50 Closing certain thoroughfares to vehicles s.3.50A Partial closure of thoroughfare for repairs or maintenance s.3.51 Affected owners to be notified of certain proposals
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4-weeks [s.3.50(1)]. 2. Authority to determine to close a thoroughfare for a period exceeding 4-weeks and before doing so, to: • give; public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and • consider submissions relevant to the road closure/s proposed [s.3.50(1a), (2) and (4)]. 3. Authority to revoke an order to close a thoroughfare [s.3.50(6)]. 4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A] 5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s3.51].
Council Conditions on this Delegation:	a. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)].
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Waste and Sewerage Coordinator** **Leading Hand Works and Services** **Team Leader Ranger Services**

Delegation Register
Shire of Coolgardie

1. Local Government Act 1995 Delegations

	Chief Bush Fire Control Officer
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	Waste and Sewerage Coordinator, Leading Hand Works and Services, Team Leader Ranger Services and Chief Bush Fire Control Officer **are only delegated authority to** determine to close a thoroughfare for a period not exceeding 1-week.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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Delegation Register
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1. Local Government Act 1995 Delegations

1.2.8 Control Reserves and Certain Unvested Facilities

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.53(3) Control of certain unvested facilities s.3.54(1) Reserves under control of local government
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to agree the method for control and management of an unvested facility which is partially within 2 or more local government districts. [s.3.53(3)]. 2. Authority to do anything for the purpose of controlling and managing land under the control and management of the Shire that the Shire could do under s.5 of the *Parks and Reserves Act 1895*. [s.3.54(1)].
Council Conditions on this Delegation:	a. Limited to matters where the financial implications do not exceed a relevant and current budget allocation, and which do not create a financial liability in future budgets.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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Shire of Coolgardie

1. Local Government Act 1995 Delegations

1.2.9 Obstruction of Footpaths and Thoroughfares

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.5(2) Interfering with, or taking from, local government land r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a) r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b) r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: a. prevent damage to the footpath; or b. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)]. 2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r.6(2) and (4)]. 3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)]. 4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A]. 5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in *the Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has:

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Shire of Coolgardie

1. Local Government Act 1995 Delegations

	i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Waste and Sewerage Coordinator** **Leading Hand Works and Services** **Team Leader Ranger Services** **Chief Bush Fire Control Officer**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.2 – Public Thoroughfare Obstruction – Determine Conditions Local Government (Uniform Local Provisions) Regulations 1996 Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.10 Gates Across Public Thoroughfares

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.9 Permission to have gate across public thoroughfare – Sch.9.1 cl.5(1)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to provide, or refuse to provide, permission to have a gate or other device across a local government thoroughfare that permits the passage of vehicle traffic and prevents livestock straying [ULP r.9(1)]. 2. Authority to require an applicant to publish a notice of the application in a manner thought fit for the purpose of informing persons who may be affected by the proposed gate or device [r.9(2)]. 3. Authority to impose conditions on granting permission [ULP r.9(4)]. 4. Authority to renew permission, or at any other time vary any condition, effective upon written notice to the person to whom permission was granted [ULP r.9(5)]. 5. Authority to cancel permission by written notice and request the person to whom permission was granted to remove the gate or device within a specified time [ULP r.9(6)].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Each approval provided must be recorded in the Shire's statutory Register of Gates in accordance with Uniform Local Provisions Regulation 8.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Waste and Sewerage Coordinator** **Leading Hand Works and Services** **Team Leader Ranger Services** **Chief Bush Fire Control Officer**
CEO Conditions on this Sub-Delegation:	

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Conditions on the original delegation also apply to the sub-delegations.	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Uniform Local Provisions) Regulations 1996* – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.11 Public Thoroughfare – Dangerous Excavations

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.11(1), (4), (6) & (8) Dangerous excavation in or near public thoroughfare – Sch.9.1 cl.6
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)]. 2. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)]. 3. Authority to impose conditions on granting permission [ULP r.11(6)]. 4. Authority to renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public assets at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

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1. Local Government Act 1995 Delegations

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.3 – Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares *Local Government (Uniform Local Provisions) Regulations 1996* – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.12 Crossing – Construction, Repair and Removal

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7(2) r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare serving land [ULP r,12(1)]. 2. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1)(a)]. 3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)]. 4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Uniform Local Provisions) Regulations 1996* – prescribe applicable statutory procedures

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	Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.13 Private Works on, over or under Public Places

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* r.17 Private works on, over, or under public places – Sch.9.1 cl.
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to grant permission or refuse permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property [ULP r.17(3)]. 2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Council Conditions on this Delegation:	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good the public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

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1. Local Government Act 1995 Delegations

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Uniform Local Provisions) Regulations 1996* – prescribe applicable statutory procedures Determination of Bond Value and Conditions - refer to CEO Delegation 1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.14 Give Notice to Prevent Damage to Local Government Property from Wind Erosion and Sand Drift

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) 1996:* r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give notice to a land owner / occupier if it is considered that clearing the owner / occupier's land may cause local government land with a common boundary, to be adversely affected by wind erosion or sand drift *[ULP r.21(1)].*
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Uniform Local Provisions) Regulations 1996* – prescribe applicable statutory procedures Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.15 Expressions of Interest for Goods and Services

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services [F&G r.21]. 2. Authority to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers [F&G r.23].
Council Conditions on this Delegation:	a. Expressions of Interest may only be called where there is an adopted budget for the proposed goods or services.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.2.16 Tenders for Goods and Services – Call Tenders

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to call tenders [F&G r.11(1)]. 2. Authority to invite tenders although not required to do so [F&G r.13]. 3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
Council Conditions on this Delegation:	a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where : i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or ii. a current supply contract expiry is imminent; and iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s:	

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Appointed by CEO	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	a. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.2.17 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&G.r.18(2)]. 2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)]. 3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine: i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and ii. To accept the tender that is most advantageous within the $350,000 detailed as a condition on this Delegation [F&G r.18(4)]. 4. Authority to decline to accept any tender [F&G r.18(5)]. 5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into OR the local government and the successful tenderer agree to terminate the contract [F&G r.18(6) & (7)]. 6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations before entering into a contract [F&G r.20(1) and (3)]. 7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&G r.20(2)]. 8. Authority to vary a tendered contract, after it has been entered into, provided the variation/s are necessary for the

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	goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 10% or to a maximum of $40,000 whichever is the lesser value [F&G r.21A(a)]. 9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j).
Council Conditions on this Delegation:	a. Exercise of authority under F&G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications. b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where: i. The total consideration under the resulting contract is $350,000 or less; ii. The expense is included in the adopted Annual Budget; and iii. The tenderer has complied with requirements under F&G r.18(2) and (4). c. Where the CEO determines to exercise authority to decline to accept any tender [F&G r.18(5)], where such a tender must be determined by Council, the CEO must, at least advise the Shire President of the intention to do so, and the reasons for doing so. In addition, the CEO must advise the next appropriate forum of the Council of the intention, or if the decision has been made, of having done so, and why. d. A decision to vary a tendered contract before entry into the contract *[F&G r.20(1) and (3)]* must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply. e. A decision to vary a tendered contract after entry into the contract *[F&G r.21A(a)]* must include evidence that the variation is necessary and does not change the scope of the contract. f. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) **and** that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term. g. Contract variations under r20 and 21A of Local Government (Functions and General) Regulations 1996 are subject to: • prior budget provision having been made, or

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	• being to give effect to a Council decision to accept a variation of a contract entered into, or • the intentions and purposes of the contract are not substantially altered, • an assessment, in writing, of the reasons for the variation, as determined by the CEO, either generally or specifically in relation to a contract • consideration is given to the cumulative impact of variations, to ensure that the scope of the original contract is not significantly altered, and that a separate procurement process is not required, and where the effect on the total contract is – • a reduction or • the cumulative value remains below the tender threshold or • likely increase in cost to a cumulative total of $40,000 ex GST or 10% whichever is the greater, where the adjusted total contract payment remains within Budget provision: or • is a reasonable and unforeseen increase in duration of the contract. Contract extensions under r20 and 21A of Local Government (Functions and General) Regulations 1996 are subject to: • prior budget provision having been made, or • being to give effect to a Council decision to extend a contract entered into, or • the intentions and purposes of the contract are not substantially altered, and • the original contract including provisions which permit an extension • an assessment, in writing, of the merits of extending the contract, as determined by the CEO, either generally or specifically in relation to a contract • any extension taking effect prior to the expiration of the original contract • written evidence that the terms of the contract extension have been mutually agreed by the Shire and the contractor.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**

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CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	a. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.18 Tenders for Goods and Services - Exempt Procurement

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* r.11(2) When tenders have to be publicly invited (*exemptions*)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to undertake tender exempt procurement, in accordance with the Purchasing Policy requirements, where the total consideration under the resulting contract is expected to be included in the adopted Annual Budget [F&G.r.11(2)]. 2. Authority to, because of the unique nature of the goods or services or for any other reason it is unlikely that there is more than one supplier, determine to contract directly with a suitable supplier [F&G r.11(2)(f)].
Council Conditions on this Delegation:	a. Tender exempt procurement under F&G.r.11(2) may only be approved where the total consideration under the resulting contract is expected to be less than the maximum $value specified for the following categories:

Category	Maximum Value for individual contracts
WALGA Preferred Supplier Program *[F&G.r.11(2)(b)]*	$350,000
Goods or services obtained through the Government of the State or Commonwealth or any of its agencies, or by a local government or regional local government *[F&G.r.11(2)(e)]*	$350,000
Goods or services that are determined to be unique so that it is unlikely that there is more than one supplier in accordance with delegation condition (b.) specified below *[F&G.r.(2)(f)]*	$350,000
Supply of petrol, oil or any other liquid or gas used for internal combustion engines *[F&G.r.11(2)(g)]*	$350,000
Goods or services supplied by a person registered on the Aboriginal Business Directory WA	<$250,000*

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	OR Indigenous Minority Supplier Office Limited (T/as Supply Nation) AND where satisfied that the contract represents value for money. *[F&G.r.11(2)(h)]*	**as specified in F&G.r.11(2)(h)(ii)*
	Goods or services supplied by an Australian Disability Enterprise *[F&G.r.11(2)(i)]*	$350,000

b. Tender exempt procurement under F&G r.11(2)(f) may only be approved where a record is retained that evidences:
   i. A detailed specification;
   ii. The outcomes of market testing of the specification;
   iii. The reasons why market testing has not met the requirements of the specification;
   iv. Rationale for why the supply is unique and cannot be sourced through other suppliers; and
   v. The expense is included in the adopted Annual Budget.

c. Where the total consideration of a Tender Exempt procurement contract exceeds the value delegated above, the decision is to be referred to Council.

Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	a. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.19 Application of Regional Price Preference Policy

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Functions and General) Regulations 1996:* r.24G Adopted regional price preference policy, effect of
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to decide when not to apply the regional price preference policy to a particular future tender [F&G r.24G].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	a. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position role and responsibilities.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Council Policy 1.06 Regional Price Preference
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.20 Disposing of Property

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.58(2) & (3) Disposing of Property
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to dispose of property to: (a) the highest bidder at public auction [s.3.58(2)(a)]. (b) the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)] 2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Council Conditions on this Delegation:	a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of $20,000 or less. c. When determining the method of disposal: • Where a public auction is determined as the method of disposal: ○ Reserve price has been set by independent valuation. ○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price. • Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. • Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: ○ Negotiate the sale of the property up to a -10% variance on the valuation; and

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1. Local Government Act 1995 Delegations

	○ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded. d. Where the market value of the property is determined as being less than $20,000 (F&G r.30(3) excluded disposal) may be undertaken: • Without reference to Council for resolution; and • In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value then, as a minimum, the disposal must ensure environmentally responsible disposal.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995* – s.3.58 Disposal of Property *Local Government (Functions and General) Regulations 1995* – r.30 Dispositions of property excluded from Act s. 3.58
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.21 Payments from the Municipal or Trust Funds

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government (Financial Management) Regulations1996:* r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to make payments from the municipal or trust funds [r.12(1)(a)].
Council Conditions on this Delegation:	a. Authority to make payments is subject to annual budget limitations.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. 2. Payments by Cheque and EFT transactions must be approved jointly by two Delegates, one of whom must be the CEO or Directors. 3. Director of Corporate Affairs, Executive Manager Governance and Workplace, Executive Manager Community, Development and Regulatory Services are limited to ONLY counter sign payment authorities, when the other signatory is the CEO. Payment transaction and delegated authority records are retained in Synergy through 'Payment Reports'. 4. Monthly cheque and EFT payment listing recorded in Council Minutes and registered to Subject Tab: Financial Management / Financial Reporting 5. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.

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1. Local Government Act 1995 Delegations

	6. Such delegation applies to each employee for his/her area of responsibility.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995* *Local Government (Financial Management) Regulations 1996* - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc. *Local Government (Audit) Regulations 1996* Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards Department of Local Government, Sport and Cultural Industries: Accounting Manual
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.22 Appointment of Acting Chief Executive Officer

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995* s5.36(1)(a), 5.39C
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Consistent with Council Policy 3.17 – Appointment of Acting CEO Short term absences of the CEO can be managed by the latter appointing a suitable qualified acting CEO, without need of reference to Council. Council is satisfied that the Directors have the knowledge, experience, qualifications, and skills necessary to effectively perform the duties and responsibilities of the position of Acting Chief Executive Officer. Where the CEO proposes to appoint another employee, or any other person to be acting CEO then they must have the knowledge, experience, qualifications, and skills necessary to effectively perform the duties and responsibilities of the position of Acting Chief Executive Officer. In making such appointments it is Council Policy that: • For periods of absence of up to, and including, 10 working days the CEO may appoint any suitably qualified person to the position of Acting Chief Executive Officer, including any Director, other employee of the Shire, or another person. • For periods of more than 10 working days and up to, and including 20 working days, the CEO may appoint one of the Directors as Acting CEO and any other proposal must be determined by Council. • For periods of absence of more than 20 working days, the Chief Executive Officer shall submit a recommendation for the determination by the Council. • The Chief Executive Officer must inform the Shire President and all Council Members of all proposed Acting Chief Executive Officer arrangements. • If the Chief Executive Officer's position becomes vacant, all acting arrangements are to be determined by the Council, by absolute majority, in accordance with the Local Government Act and Regulations, including the relevant Standards. If the Chief Executive Officer's position becomes vacant, all acting arrangements are to be determined by the Council, in

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1. Local Government Act 1995 Delegations

	accordance with the Local Government Act 1995, Regulations and relevant Standards.
Council Conditions on this Delegation:	Cannot be sub-delegated
Express Power to Sub-Delegate:	

Sub-Delegate/s: *Appointed by CEO*	
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.23 Defer, Grant Discounts, Waive or Write Off Debts

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.12 Power to defer, grant discounts, waive or write off debts
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Waive a debt which is owed to the Shire of Coolgardie [s.6.12(1)(b)]. 2. Grant a concession in relation to money which is owed to the Shire of Coolgardie [s.6.12(1)(b)]. 3. Write off an amount of money which is owed to the Shire of Coolgardie [s.6.12(1)(c)] 4. Make a donation.
Council Conditions on this Delegation:	a. Write-off a rates or service or fee charge debt up to $2,000 in accordance with the Financial Hardship Policy 3.32 [s.6.12(1)(c) & (2)]. b. A debt may only be waived in accordance with Council Policies 2.8, 3.2, 3.3 or 3.5 and where all necessary measures have been taken to locate / contact the debtor and where costs associated continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire. c. A concession may only be granted in accordance with Council Policies 2.8, 3.2, 3.3 or 3.5. d. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire of Coolgardie. i. Limited to individual debts valued below $500 or cumulative debts of a debtor valued below $1000 Write off of debts greater than these values must be referred for Council decision. e. Running record of donations maintained by the Chief Executive Officer's office and reported to Council on a quarterly basis. included quarterly in the Status Report. f. Maximum value of a donation is $5000, to any one applicant, either in 1 application, or multiple applications during a financial year – all other applications to be considered by Council.

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1. Local Government Act 1995 Delegations

Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	1. May only waive fees and charges related to their operational responsibilities and where such waiver is to rectify a service failure on the part of the Shire of Coolgardie limited to a value less than $1000 per customer within a financial year. 2. Sub delegates, may waive fees and charges related to their operational responsibilities where such waiver is either to: i. rectify a service failure on the part of the Shire of Coolgardie limited to a value less than $500 per customer within a financial year; or ii. assist a not for profit community group or charitable entity in fulfilling a service, social or cultural outcome within the Shire of Coolgardie. 3. Concessions may only be granted where the debtor is in accordance with Policy. 4. May only write off debts limited to a value of less than $200 per debtor within a financial year.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Collection of Rates Debts – refer Delegations re: • Agreement as to Payment of Rates and Service Charges • Recovery of Rates or Service Charges • Recovery of Rates Debts – Require Lessee to Pay Rent • Recovery of Rates Debts – Actions to Take Possession of the Land
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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2	Resolution #61/2023 28th March 2023
3.	Resolution #71/2024 28th May 2024
4.	Resolution #165/2024 22nd October 2024

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1. Local Government Act 1995 Delegations

1.2.24 Power to Invest and Manage Investments

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.14 Power to invest *Local Government (Financial Management) Regulations 1996:* r.19 Investments, control procedures for
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose [s.6.14(1)]. 2. Authority to establish and document internal control procedures to be followed in the investment and management of investments [FM r.19].
Council Conditions on this Delegation:	a. All investment activity must comply with the Financial Management Regulation 19C and Council Policy 1.04. b. A report detailing the investment portfolio's performance, exposures, and changes since last reporting, is to be provided as part of the Monthly Financial Reports. c. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles. d. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within every 3 financial years. [Audit r.17]
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	1. A decision to invest must be jointly confirmed by two Delegates. 2. Investment decisions are limited to a maximum of $500,000 per transaction on the short-term money market and up to a value of $500,000 per transactions for other markets.

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1. Local Government Act 1995 Delegations

	3. Where exposure to a single market or investment type will exceed $1,000,000 the decision must be referred to the CEO.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Financial Management) Regulations 1996* – refer r.19C Investment of money, restrictions on (Act s.6.14(2)(a)) Council Policy 1.04 - Investments
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.25 Rate Record Amendment

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.39(2)(b) Rate record
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year [s.6.39(2)(b)].
Council Conditions on this Delegation:	a. Delegates must comply with the requirements of s.6.40 of the Act.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995* – s.6.40 prescribes consequential actions that may be required following a decision to amend the rate record. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.26 Agreement as to Payment of Rates and Service Charges

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.49 Agreement as to payment of rates and service charges
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to make an agreement with a person for the payment of rates or service charges [s.6.49].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy 3.32. b. Agreements must be in writing and, subject to the Council Policy 3.32 must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied. c. Agreements must be in writing and must ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied. d. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Rates Coordinator**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Council Policy 3.32
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.27 Determine Due Date for Rates or Service Charges

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.50 Rates or service charges due and payable
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine the date on which rates or service charges become due and payable to the Shire of Coolgardie. [s.6.50].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.28 Recovery of Rates or Service Charges

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.56 Rates or service charges recoverable in court s.6.64(3) Actions to be taken
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to recover rates or service charges, as well as costs of proceedings for the recovery, in a court of competent jurisdiction [s.6.56(1)]. 2. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears [s.6.64(3)].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy 3.32. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Rates Coordinator**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.29 Recovery of Rates Debts – Require Lessee to Pay Rent

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.60 Local Government may require lessee to pay rent
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give notice to a lessee of land in respect of which there is an unpaid rate or service charge, requiring the lessee to pay its rent to the Shire of Coolgardie. [s.6.60(2)]. 2. Authority to recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice [s.6.60(4)].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy 3.32. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995* – refer sections 6.61 and 6.62 and Schedule 6.2 prescribe procedures relevant to exercise of authority under s.6.60. Council Policy 3.32.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.30 Recovery of Rates Debts - Actions to Take Possession of the Land

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.64(1) Actions to be taken s,6.69(2) Right to pay rates, service charges and costs, and stay proceedings s.6.71 Power to transfer land to Crown or local government s.6.74 Power to have land revested in Crown if rates in arrears 3 years
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to take possession of land and hold the land against a person having an estate or interest in the land where rates or service charges have remained unpaid for at least three years [s.6.64(1)], including: i. lease the land, or ii. sell the land; or where land is offered for sale and a contract of sale has not been entered into after 12 months: I. cause the land to be transferred to the Crown [s.6.71 and s.6.74]; or II. cause the land to be transferred to the Shire of Coolgardie [s.6.71]. 2. Authority to agree terms and conditions with a person having estate or interest in land and to accept payment of outstanding rates, service charges and costs within 7 days of and prior to the proposed sale [s.6.69(2)].
Council Conditions on this Delegation:	a. Decisions under this delegation must comply with Council Policy 3.32. b. In accordance with s.6.68(3A), this delegation cannot be used where a decision relates to exercising a power of sale without having, within the previous 3-years attempted to recover the outstanding rates / changes through a court under s.6.56, as s.6.68(3A) requires that the reasons why court action has not been pursued must be recorded in Council Minutes. c. Exercise of this delegation must comply with the procedures set out in Schedule 6.3 of the *Local Government Act 1995*. d. CEO must report to Council the intention to commence action to take possession of land. e. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

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1. Local Government Act 1995 Delegations

Sub-Delegate/s: *Appointed by CEO*	**Rates Coordinator**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995* – Part 6, Division 6 Subdivision 6 and Schedule.6.3 prescribe procedures relevant to exercise of authority under this delegation. *Local Government (Financial Management) Regulations 1996* – regulations 72 – 78 prescribe forms and procedures relevant to exercise of authority under this delegation. Council Policy 3.32
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.31 Rate Record – Objections

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.6.76 Grounds of objection
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to extend the time for a person to make an objection to a rate record [s.6.76(4)]. 2. Authority to consider an objection to a rate record and either allow it or disallow it, wholly or in part, providing the decision and reasons for the decision in a notice promptly served upon the person whom made the objection [s.6.76(5)].
Council Conditions on this Delegation:	a. A delegate who has participated in any matter contributing to a decision related to the rate record, which is the subject of a Rates Record Objection, must NOT be party to any determination under this Delegation.
Express Power to Sub-Delegate:	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Rates Coordinator**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.32 Renewal or Extension of Contracts during a State of Emergency

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* Regulation 11 'When tenders have to be publicly invited' Tender exemption under subregulation 11(2) (ja)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority, only to be exercised when a State of Emergency declaration is in force and applies to all or part of the District, to execute a renewal or extension to the term of a contract that will expire within 3 months, for a term of not more than 12 months from the original expiry date, without calling for tenders [F&G r.11(2) (ja)]. This authority relates to: • contracts not formed through a public tender, where the total value of the original term and the proposed extension or renewal exceeds $250 000, and • contracts formed through a public tender.
Council Conditions on this Delegation:	a. The authority to apply the renewal or extension option may be exercised where one or more of the following principles applies: i. It is exercised at the sole discretion of the Local Government; ii. It is in the best interests of the Local Government; iii. It is deemed necessary to facilitate the role of Local Government in relation to the State of Emergency declaration; iv. It has potential to promote local and/or regional economic benefits. b. This authority may only be exercised where the total consideration for the renewal or extension is $350,000 or less. c. Contracts may only be renewed or extended where there is an adopted and available budget for the proposed goods and services, OR where the expenditure from an alternative available budget allocation has been authorised in advance by the President (i.e., before the expense is incurred) in accordance with LGA s.6.8(1)(c). d. The decision to extend or renew a contract must be made in accordance with the objectives of the Purchasing Policy.

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1. Local Government Act 1995 Delegations

	e. This authority may only be exercised where the total consideration under the resulting contract is $350,000 or less. f. The CEO cannot sub-delegate this authority.
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Local Government (Functions and General) Regulations 1996 Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.2.33 Procurement of Goods or Services required to address a State of Emergency

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996:* Regulation 11 'When tenders have to be publicly invited' Tender exemption under subregulation 11(2) (aa) Associated definition under subregulation 11(3)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority, only to be exercised when a State of Emergency declaration is in force and applies to all or part of the District, to: 1. Determine that particular goods or services with a purchasing value >$250,000 are required for the purposes of addressing the impact, consequences or need arising from the hazard to which the State of Emergency declaration relates [F&G r11(3)(b)]; and 2. Undertake tender exempt purchasing activity to obtain the supply of those goods or services identified in accordance with point 1 above [F&G r.11(2) (aa)].
Council Conditions on this Delegation:	a. This authority may only be exercised where the goods or services are urgently required, and it is not possible for Council to meet within an appropriate timeframe. b. Compliance with the Purchasing Policy is required, but only to the extent that such compliance will not incur an unreasonable delay in providing the required urgent response to the State of Emergency hazard. The rationale for non-compliance with Purchasing Policy must be evidenced in accordance with the Record Keeping Plan. c. Where a relevant budget allocation is not available and a purchase is necessary in response to a State of Emergency, the expenditure from an alternative available budget allocation must be authorised in advance by the Mayor or President (i.e., before the expense is incurred) in accordance with LGA s.6.8. d. The CEO is to inform Council Members after the exercise of this delegation, including details of the contract specification, scope and purchasing value and the rationale for determining that the goods or services were urgently required in response to the State of Emergency declaration.

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1. Local Government Act 1995 Delegations

Compliance Links:	Local Government (Functions and General) Regulations 1996 WALGA Subscription Service – Procurement Toolkit Council Policy 1.05 Purchasing Policy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

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1. Local Government Act 1995 Delegations

1.3 CEO to Employees

1.3.1 Determine if an Emergency for Emergency Powers of Entry

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government Act 1995:* s.3.34(2) Entry in emergency
Delegate/s:	**Executive Manager Governance and Workplace Executive Manager Community, Development and Regulatory Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine on behalf of the CEO that an emergency exists for the purposes of performing local government functions [s.3.34(2)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.2 Determine and Manage Conditions on Approvals to Obstruct a Public Thoroughfare

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.6(4)(d) Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a)
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	When determining to grant permission to obstruct a public footpath or thoroughfare under Delegated Authority 1.2.9: 1. Authority to determine the sum sufficient to cover the cost of repairing damage to the public thoroughfare resulting from the placement of a thing or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [ULP r.6(4)(d)]]. 2. Authority to determine the requirements for protective structures, during such time as it is considered necessary for public safety and convenience [ULP r.6(5)(b). 3. Authority to determine and require in writing, that the person granted permission to obstruct a public thoroughfare repair damage caused by things placed on the thoroughfare and authority to determine if such repairs are to the satisfaction of the local government [ULP r.6(5)(d)].
CEO Conditions on this Delegation:	a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.9 Obstruction of Footpaths and Thoroughfares. b. Actions under this Delegation must comply with the procedural requirements detailed in *the Local Government (Uniform Local Provisions) Regulations 1996*.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	This delegated authority is effective only in alignment with Delegated Authority 1.2.9 Obstructions of Footpaths and Thoroughfares. Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Local Government (Uniform Local Provisions) Regulations 1996

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1. Local Government Act 1995 Delegations

	Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.3 Determine and Manage Conditions on Permission for Dangerous Excavations on or on land adjoining Public Thoroughfares

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	Local Government (Uniform Local Provisions) Regulations 1996: r.11(6)(c) and (7)(c) Dangerous excavation in or near public thoroughfare – Sch. 9.1 cl.6
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	When determining to grant permission to for a dangerous excavation under Delegated Authority 1.2.12: 1. Authority to determine, as a condition of granting permission, the sum sufficient to deposit to cover the cost of repairing damage to the public thoroughfare or adjoining land resulting from the excavation or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.11(6)(c)]. 2. Authority to determine, as a condition of granting permission, requirements for protective structures and for the protective structures to be maintained and kept in satisfactory condition necessary for public safety and convenience [r.11(7)(c)]. 3. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily. 4. Authority to determine if an excavation in or on land adjoining a public thoroughfare is dangerous and take action to fill it in or fence it or request the owner / occupier in writing to fill in or securely fence the excavation [ULP r.11(1)]. 5. Authority to determine to give permission or refuse to give permission to make or make and leave an excavation in a public thoroughfare or land adjoining a public thoroughfare [ULP r.11(4)]. 6. Authority to • impose conditions on granting permission [ULP r.11(6)]. • renew a permission granted or vary at any time, any condition imposed on a permission granted [ULP r.11(8)].

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1. Local Government Act 1995 Delegations

	• determine, as a condition of granting permission, the sum sufficient to deposit to cover the cost of repairing damage to the public thoroughfare or adjoining land resulting from the excavation or a protective structure, on the basis that the local government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.11(6)(c)]. • determine, as a condition of granting permission, requirements for protective structures and for the protective structures to be maintained and kept in satisfactory condition necessary for public safety and convenience [r.11(7)(c)]. • determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily.
CEO Conditions on this Delegation:	a. Decisions under this Delegation must be exercised in alignment with Council's Delegated Authority 1.2.12 Public Thoroughfares – Dangerous Excavations. b. Actions under this Delegation must comply with the procedural requirements detailed in *the Local Government (Uniform Local Provisions) Regulations 1996*. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. This delegated authority is effective only in alignment with Delegated Authority 1.2.12 Public Thoroughfares – Dangerous Excavations. Local Government (Uniform Local Provisions) Regulations 1996 Penalties under the Uniform Local Provisions Regulations are administered in accordance with Part 9, Division 2 of the *Local Government Act 1995*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.4 Determine and Manage Conditions on Permission for Private Works on, over, or under Public Places

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Uniform Local Provisions) Regulations 1996*: r.17(5)(b) and r.17(6)(c) Private works on, over, or under public places — Sch. 9.1 cl. 8
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine, as a condition of granting permission for Private Works in Public Places, the sum sufficient to deposit with the Local Government to cover the cost of repairing damage to the public thoroughfare or public place resulting from the crossing construction, on the basis that the Local Government may retain from that sum the amount required for the cost of repairs by the local government if the damage is not made good by the applicant [r.17(5)(b)]. 2. Authority to determine if repairs to damage resulting from excavation or protective structures have been repaired satisfactorily. [r.17(6)(c)].
CEO Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. This delegated authority is effective only in alignment with Delegated Authority 1.2.14 Private Works on, over or under Public Places
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.5 Appoint Persons (other than employees) to Open Tenders

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Functions and Genera) Regulations 1996:* r.16(3) Receiving and opening tenders, procedure for
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to appoint one person (other than employees) to be present with an employee of the Local Government to open tenders, when two employees are unable to attend then tender opening [F&G r.16(3)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.6 Electoral Enrolment Eligibility Claims and Electoral Roll

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government Act 1995:* s.4.32(4), (5A) & (5) Eligibility to enrol under s.4.30, how to claim s.4.34 Accuracy of enrolment details to be maintained s.4.35 Decision that eligibility to enrol under s.4.30 has ended s.4.37 New roll for each election *Local Government (Elections) Regulations 1995:* r.11(1a) Nomination of co-owners or co-occupiers — s.4.31 r.13(2) & (4) Register - s.4.32(6)
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to require the written notice for co-owners or co-occupiers to be incorporated into Form 2 [r.11(1a)]. 2. Authority to decide whether or not the claimant is eligible under s.4.30(1)(a) and (b) and accept or reject the claim accordingly [s.4.32(4)]. 3. Authority to decide to accept or reject a claim made before the close of enrolments, but less than 14-days before the close of nominations [s.3.42(5A)]. 4. Authority to make any enquiries necessary in order to make a decision on an eligibility claim [s.4.32(5)]. 5. Authority to approve the omission of an elector's address from the Owners and Occupiers Register on the basis of a declaration from the elector that the publication of this information would place the elector's or their families safety at risk [Elections r.13(2)]. 6. Authority to amend the Owners and Occupiers Register from time to time to make sure that the information recorded in it is accurate [Elections r.13(4)]. 7. Authority to ensure that the information about electors that is recorded from enrolment eligibility claims is maintained in an up to date and accurate form [s.4.34]. 8. Authority to decide that a person is no longer eligible under s.4.30 to be enrolled on the Owners and Occupiers Electoral Roll [s.4.35(1)] and to give notice [s.4.35(2)] and consider submissions [s.4.35(6)], before making such determination. 9. Authority to determine to take any action necessary to give effect to advice received from the Electoral Commissioner [s.4.35(5)].

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1. Local Government Act 1995 Delegations

	10. Decide, with the approval of the Electoral Commissioner, that a new electoral roll is not required for an election day which is less than 100 days since the last election day [s.4.37(3)].
CEO Conditions on this Delegation:	a. Decisions on enrolment eligibility are to be recorded in the Enrolment Eligibility Register in accordance with s.4.32(6) and s.4.35(7).
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Department of Local Government, Sport and Cultural Industries: Returning Officer Manual
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.7 Destruction of Electoral Papers

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Elections) Regulations 1996*: r.82(4) Keeping election papers – s4.84(a)
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to, after a period of 4-years, destroy the parcels of election papers in the presence of at least 2 other employees [Elect. r.82(4)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. Department of Local Government, Sport and Cultural Industries: Returning Officer Manual
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.8 Information to be Available to the Public

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Administration) Regulations 1996:* r.29(2) & (3) Information to be available for public inspection (Acts s.5.94) r.29B Copies of certain information not to be provided (Act s.5.96) *Local Government Act 1995:* s.9.95(1)(b) & (3)(b) Limits on right to inspect local government information
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine the public right to inspect information, by determining if the information requested relates to a part of a meeting that could have been closed to members of the public but was not [Admin. r.29(2)]. 2. Authority to determine the public right to inspect information in an agenda or minutes, by determining if the information requested would be part of the meeting which is likely to be closed to members of the public [Admin. r.29(3)]. 3. Authority to determine the manner and form by which a person may request copies of rates record information [s.5.94(m)] or owners and occupiers register and electoral rolls [s5.94(s)] and to make the information available, if satisfied, by statutory declaration or otherwise, that the information will not be used for commercial purposes [Admin r.29B]. 4. Authority to determine not to provide a right to inspect information, where it is considered that in doing so would divert a substantial and unreasonable portion of the local government's resources away from its other functions [s5.95(1)(b)]. 5. Authority to determine not to provide a right to inspect information contained in notice papers, agenda, minutes, or information tabled at a meeting, where it is considered that that part of the meeting could have been closed to members of the public but was not closed [s.5.94(3)(b)].
CEO Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.

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1. Local Government Act 1995 Delegations

1.3.9 Financial Management Systems and Procedures

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Financial Management) Regulations 1996:* r.5 CEO's Duties as to financial management
Delegate/s:	
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to establish systems and procedures [FM r.5] that give effect to internal controls and risk mitigation for the: i. Collection of money owed to the Shire of Coolgardie: ii. Safe custody and security of money collected or held by the Shire of Coolgardie; iii. Maintenance and security of all financial records, including payroll, stock control and costing records; iv. Proper accounting of the Municipal and Trust Funds, including revenue, expenses and assets and liabilities; v. Proper authorisation of employees for incurring liabilities, including authority for initiating Requisition Orders, Purchase Orders and use of Credit and Transaction Cards; vi. Making of payments in accordance with Delegated Authority; vii. Preparation of budgets, budget reviews, accounts, and reports as required by legislation or operational requirements.
CEO Conditions on this Delegation:	a. Procedures are to be systematically documented and retained in accordance with the Record Keeping Plan, and must include references that enable recognition of statutory requirements and assign responsibility for actions to position titles. b. Procedures are to be administratively reviewed for continuing compliance and confirmed as 'fit for purpose' and subsequently considered by the Audit and Risk Committee at least once within each 3 financial years. [Audit r.17]
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government Act 1995*

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1. Local Government Act 1995 Delegations

	Local Government (Financial Management) Regulations 1996 *Local Government (Audit) Regulations 1996* Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.10 Audit – CEO Review of Systems and Procedures

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government (Audit) Regulations 1996*: r.17 CEO to review certain systems and procedures
Delegate/s:	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to conduct the review of the appropriateness and effectiveness of the Shire of Coolgardie's systems and procedures in relation to i. risk management; and ii. internal controls; and iii. legislative compliance [r.17(1)].
CEO Conditions on this Delegation:	a. Each matter is to be reviewed at least once within every 3 financial years, with a report on each matter to be provided to the Audit and Risk Committee that details the findings, including any identified deficiencies, and actions required.
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. *Local Government (Audit) Regulations 1996*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1. Local Government Act 1995 Delegations

1.3.11 Infringement Notices

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.44 CEO may delegate some powers and duties to other employees
Express Power or Duty Delegated:	*Local Government Act 1995:* s.9.13(6)(b) Onus of proof in vehicle offences may be shifted s.9.19 Extension of Time s.9.20 Withdrawal of Notice *Building Regulations 2012:* Regulation 70(1A), (1), (2) Approved officers and authorised officers
Delegate/s:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to consider an owner of a vehicle's submission that the vehicle that is subject of an infringement notice, had been stolen or unlawfully taken at the time of the alleged offence [s.9.13(6)(b)]. 2. Authority to extend the 28-day period within which payment of a modified penalty may be paid, whether or not the period of 28-days has elapsed [s.9.19]. 3. Authority to withdraw an infringement notice within one year after the notice was given, whether or not the modified penalty has been paid by sending a withdrawal notice (in the prescribed form) to the alleged offender and if the modified penalty has been paid, providing a refund [s.9.20].
CEO Conditions on this Delegation:	a. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation. b. Delegation for Dog Act, Cat Act, Parking Local Law, Graffiti Act, Litter Act Infringement Notices is limited to the following listed positions ONLY: (i) **Chief Executive Officer** (ii) **Executive Manager Governance and Workplace** (iii) **Executive Manager Community, Development and Regulatory Services** (iii) **Team Leader Ranger Services** c. The following listed positions are delegated the functions under s.9.19 and s.9.20 only as a precondition for appointment as an "Approved Officer" in accordance with *Building Regulation 70(1)* for the purposes of the *Criminal Procedure Act 2004* section 6(a) and *Building Act 2011* Infringement Notices:

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1. Local Government Act 1995 Delegations

	(i) **Chief Executive Officer** (ii) **Executive Manager Community, Development and Regulatory Services** *NOTE:* ***Delegates must also be appointed as an "Approved Officer"*** *– appointment to be determined by Council resolution or by a person with delegated authority under delegation 2.1.10.* **Limitation function 3. Team Leader Ranger Services cannot withdraw infringements.*
Express Power to Sub-Delegate:	Nil.

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4 Local Law Delegations to the CEO

1.4.1 Infrastructure Control – Activities in Thoroughfares and Public Places and Trading Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Activities in Thoroughfares and Public Places and Trading Local Law*: cl.2.5(2) Removal of redundant crossing cl.2.6 Interpretation – "acceptable material" cl.2.11 Notice to owner or occupier cl.2.15 Assignment of numbers cl.2.17(1) Signs cl.5.3 Declaration of flora road cl.5.5 Signposting of flora roads cl.5.7 Designation of special environmental areas cl.6.18 Obligations of permit holder (Outdoor Eating Facility) cl.7.1 Application for Permit cl.7.2 Decision on application for permit cl.7.3 Conditions which may be imposed on a permit cl.7.5 Compliance with and variation of conditions cl.7.7 Renewal of permit cl.7.8 Transfer of permit cl.7.10 Cancellation of permit cl.9.1 Notice to redirect or repair sprinkler cl.9.2 Hazardous plants cl.9.3 Notice to repair damage to thoroughfare cl.9.4 Notice to remove thing unlawfully placed on thoroughfare cl.10.2 Local government may undertake requirements of notice
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	**1. General Activity Control** 1A. Authority, limit to permits subject of this delegation, to: a. determine the form of a permit application [cl.7.1(1)(a)]; b. require an applicant to provide additional information reasonably required to determine the application [cl.7.1(3)]; c. require a permit applicant to give local public notice of the application for a permit [cl.7.1(4)]; d. refuse to consider a permit application which is not in accordance with the application form or fee requirements [cl.7.1(4)]; e. determine the form of the permit [cl.7.2(2)]. 1B. Authority to approve [cl.7.2], renew [c;.7.7], transfer [cl.7.8] refuse [cl.7.2] or cancel [cl.7.10] permits, subject to conditions either prescribed in the Local Law [cl. 7.3] or a Policy adopted under cl.7.4 or determined as appropriate [cl.7.2(4)], limited to:

	a. Temporary vehicle crossing [cl.2.4(1)] b. Any activity described as requiring a permit under cl.2.2(1); i. dig or otherwise create a trench through or under a kerb or footpath; ii. throw, place or deposit anything on a verge; iii. cause any obstruction to a vehicle or person using a thoroughfare; iv. cause any obstruction to a water channel; v. throw, place or drain offensive, noxious or dangerous fluid onto a thoroughfare; vi. damage a thoroughfare; vii. light any fire or burn anything on a thoroughfare other than under a permit issued under cl.5.13; viii. fell any tree onto a thoroughfare; ix. lay pipes under or provide taps on any verge or place or install anything on any part of a thoroughfare; x. provide, erect, install or use in or on any building, structure or land abutting on a thoroughfare any hoist or other thing for use over the thoroughfare; xi. use or do anything so as to create a nuisance; xii. place or cause to be placed in on a thoroughfare a bulk rubbish container; xiii. interfere with the soil of or anything in a thoroughfare or take anything from a thoroughfare; c. Drive or take a vehicle on a closed thoroughfare [cl.2.19]; d. Erect or place an advertising or directional sign [cl.3.2] e. Use of portable signs [cl.3.4]; f. Erection or placement of an Election Sign on a thoroughfare [cl.3.5]; g. Leave an animal or vehicle in a public place or local government property [cl.4.1(1)]; h. Clear and maintain in a cleared state, the surface of a thoroughfare within 1m of the person's land [cl.5.11]. i. Burn, subject to the *Bush Fires Act 1954*, slash or apply herbicides to part of a thoroughfare to reduce fire hazard, with the method approved to be beneficial to the preservation and conservation of native flora and fauna [cl.5.15]

	b. Construct firebreaks on a thoroughfare [cl.5.17]
	1C. Authority to determine conditions [cl.7.2(4)] to be complied with by a permit holder, and to vary conditions [cl.7.5]
	1D. Authority to exempt a person from requiring a permit under cl.2.2(1) [cl.2.2(2)].
	2. Use of Public Places
	2A. Authority to determine conditions of use of a public place and to erect a sign to give effect to that decision [cl.2.17(1)].
	3. Crossings
	3A. Authority to give written notice, requiring an owner or occupier to remove any part or all of a crossing which does not give access to the land and reinstate the kerb, drain, footpath, verge and other thoroughfare infrastructure [cl.2.5(2)].
	4. Thoroughfares and Verges
	4A. Authority to determine and maintain the list of "acceptable materials"' which may be used as a verge treatment to create a hard stand and stable surface [cl.2.6].
	4B. Authority to give notice to an owner or occupier to make good the verge abutting their property, which is in breach of a provision of Verge Treatment requirements [cl.2.11].
	4C. Authority to assign a number to a lot and to assign another number to the lot instead of that previously assigned [cl.2.15].
	4D. Authority to give notice to the owner or occupier of land abutting a thoroughfare to: a. Alter the direction of a sprinkler or other watering equipment [cl.9.1]; b. Remove, cut, move or otherwise deal with a plant that is causing a hazard for any person using a thoroughfare [cl.9.2];
	4E. Authority to give notice to the owner or occupier of land abutting a thoroughfare, or any such person who may be responsible, to: Repair or replace that portion of a thoroughfare, which a person has caused damage to [cl.9.3]; Remove any thing placed in a thoroughfare in contravention of this Local Law [cl.9.4].
	4F. Authority to do the thing specified in a notice, where a person fails to comply with the notice, and recover from the person as a debt, the costs incurred in doing so [cl.10.2].
	5. Flora and Fauna within Thoroughfares

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	5A. Authority to declare a flora road and to signpost it, where roadside vegetation is determined as high quality [cl.5.3 and cl.5.5]. 5B. Authority to designate a thoroughfare, or any part of a thoroughfare, as a special environmental area which has protected or rare flora or fauna or has environmental, aesthetic or cultural significance [cl.5.7]. 5C. Authority to approve [cl.7.2], renew [c;.7.7], transfer [cl.7.8] refuse [cl.7.2] or cancel [cl.7.10] Permits, subject to conditions either prescribed in the Local Law [cl. 7.3] or a policy adopted under cl.7.4 or determined as appropriate [cl.7.2(4)], limited to: a. Collecting native flora and / or native flora seeds [cl.5.20]; b. Planting or sowing any plant seeds in a thoroughfare [cl.5.9]. 5D. Authority to determine conditions [cl.7.2(4) and cl.7.8] to be complied with by a permit holder, and to vary conditions [cl.7.5]
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. A register of all special environmental areas must be maintained under cl.5.8 of the *Activities in Thoroughfares and Public Places and Trading Local Law*. Security deposits for Dangerous Excavations and Private Works in Public Places, are a permit condition determined in accordance with Regs 11 and 17 of the *Local Government (Uniform Local Provisions) Regulations 1996* – refer CEO Delegations 1.3.3 and 1.3.4. Crossing permits are approved under Regulations 12 and 13 of the *Local Government (Uniform Local Provisions) Regulations 1996* – refer Delegation 1.2.13 Crossings – Construction, Repair and Removal.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.2 Trading, Stallholders, Performing and Outdoor Dining – Activities in Thoroughfares and Public Places and Trading Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Activities in Thoroughfares and Public Places and Trading Local Law*: cl.6.6 Conditions of Permit (Stallholders and Traders) cl.6.18 Obligations of permit holder (Outdoor Eating Facility) cl.7.1 Application for Permit cl.7.2 Decision on application for permit cl.7.3 Conditions which may be imposed on a permit cl.7.5 Compliance with and variation of conditions cl.7.7 Renewal of permit cl.7.8 Transfer of permit cl.7.10 Cancellation of permit
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	**1. Permits General** 1A. Authority, limited to the permit types listed below, to: a. determine the form of a permit application [cl.7.1(1)(a)]; b. require an applicant to provide additional information reasonably required to determine the application [cl.7.1(3)]; c. require a permit applicant to give local public notice of the application for a permit [cl.7.1(4)]; d. refuse to consider a permit application which is not in accordance with the application form or fee requirements [cl.7.1(4)]; e. determine the form of the permit [cl.7.2(2)]. **2. Stallholder, Trading and Performing** 2A. Authority to approve [cl.7.2], renew [c;.7.7], transfer [cl.7.8] refuse [cl.7.2] or cancel [cl.7.10] Permits, subject to conditions either prescribed in the Local Law [cl.6.6 and cl.7.3] or a policy adopted under cl.7.4 or determined as appropriate, limited to: a. Stallholder [cl.6.2]; b. Trader [cl.6.3]; c. Perform in a public place [cl.6.10]. 2B. Authority to determine conditions [cl.7.2(4)] to be complied with by a permit holder, and to vary conditions [cl.7.5] 2C. Authority to authorise another person, as the permit holder's nominee for a specified period [cl.6.6(2)].

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	3. Outdoor Eating Facilities 3B. Authority to approve [cl.7.2], renew [c;.7.7], transfer [cl.7.8] refuse [cl.7.2] or cancel [cl.7.10] Permits, subject to conditions either prescribed in the Local Law [cl.6.18] or determined as appropriate, for the purposes of an outdoor eating facility [cl.6.16]. 3C. Authority to determine conditions [cl.7.2(4)] to be complied with by a permit holder, and to vary conditions [cl.7.5] 3D Authority to give notice to an outdoor eating facility permit holder requiring them to carry out work [cl.6.18(2)].
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.3 Bush Fire Brigades Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Bush Fire Brigades Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.4 Cats Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Cats Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.5 Cemeteries Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Cemeteries Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.6 Dogs Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Dogs Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.7 Fencing Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Fencing Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.8 Parking Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Parking Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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1.4.9 Waste Local Law

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	*All the powers, duties, and responsibilities of the local government pursuant to the Local Law.*
Council Conditions on this Delegation:	Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Manager Waste and Sewerage Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Shire of Coolgardie Waste Local Law
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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2 Building Act 2011 Delegations

2.1 Council to CEO

2.1.1 Grant a Building Permit

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit *Building Regulations 2012:* r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18(1)]. 2. Authority to grant or refuse to grant a building permit [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a building permit [s.27(1) and (3)]. 4. Authority to determine an application to extend time during which a building permit has effect [r.23]. i. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] ii. Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

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2. Building Act 2011 Delegations

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011* s.119 Building and demolition permits – application for review by SAT s.23 Time for deciding application for building or demolition permit s.17 Uncertified application to be considered by building surveyor *Building Regulations 2012 – r.25 Review of decision to refuse to extend time during which permit has effect (s.32(3)) – reviewable by SAT* *Building Services (Registration Act) 2011* – Section 7 *Home Building Contracts Act 1991* – Part 3A, Division 2 – Part 7, Division 2 *Building and Construction Industry Training Levy Act 1990* *Heritage Act 2018*
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.2 Demolition Permits

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit Building Regulations 2012 r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. 2. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22]. 3. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and(3)]. 4. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. i. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] ii. Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)]. 5. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**

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2. Building Act 2011 Delegations

CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011* s.119 Building and demolition permits – application for review by SAT s.23 Time for deciding application for building or demolition permit *Building Services (Complaint Resolution and Administration) Act 2011* — Part 7, Division 2 *Building and Construction Industry Training Levy Act 1990* *Heritage Act 2018*
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.3 Occupancy Permits or Building Approval Certificates

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.55 Further information s.58 Grant of occupancy permit, building approval certificate s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration Building Regulations 2012 r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. 2. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. 3. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. 4. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011* s.59 time for granting occupancy permit or building approval certificate s.60 Notice of decision not to grant occupancy permit or grant building approval certificate s.121 Occupancy permits and building approval certificates – application for review by SAT

Delegation Register
Shire of Coolgardie

2. Building Act 2011 Delegations

	Building Services (Complaint Resolution and Administration) Act 2011 – Part 7, Division 2 *Building and Construction Industry Training Levy Act 1990* *Heritage Act 2018*
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.4 Designate Employees as Authorised Persons

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.96(3) authorised persons s.99(3) Limitation on powers of authorised person
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to designate an employee as an authorised person [s.96(3)]. 2. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)]. NOTE: An *authorised person* for the purposes of sections 96(3) and 99(3) is not an *approved officer* or *authorised officer* for the purposes of Building Reg. 70.
Council Conditions on this Delegation:	a. Decisions under this delegated authority should be in accordance with r.5 of the Building Regulations 2012.
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**NA**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011:* s.97 each designated authorised person must have an identity card. r.5A Authorised persons (s.3) – definition
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.5 Building Orders

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to make Building Orders in relation to: a. Building work b. Demolition work c. An existing building or incidental structure [s.110(1)]. 2. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. 3. Authority to revoke a building order [s.117]. 4. If there is non-compliance with a building order, authority to cause an authorised person to: a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. 5. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. 6. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the *Building Act 2011*.
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Delegation Register
Shire of Coolgardie

2. Building Act 2011 Delegations

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011*: Section 111 Notice of proposed building order other than building order (emergency) Section 112 Content of building order Section 113 Limitation on effect of building order Section 114 Service of building order Part 9 Review - *s.122* Building orders – application for review by SAT
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.6 Inspection and Copies of Building Records

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011*: s.131(2) Inspection, copies of building records
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine an application from a n interested person to inspect and copy a building record [s.131(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Act 2011* - s.146 Confidentiality
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.7 Referrals and Issuing Certificates

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Act 2011:* s.145A Local Government functions
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to refer uncertified applications under s.17(1) to a building surveyor who is not employed by the local government [s.145A(1)]. 2. Authority to issue a certificate for Design Compliance, Construction Compliance or Building Compliance whether or not the land subject of the application is located in the Shire's District [s.145A(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.8 Private Pool Barrier – Alternative and Performance Solutions

Delegator: *Power / Duty assigned in legislation to:*	Permit Authority (Local Government)
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Regulations 2012:* r.51 Approvals by permit authority
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliant with AS 1926.1 [r.51(2)] 2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier, or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)] 3. Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirement [r.51(5)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Leisure and Recreation Development Manager**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.9 Smoke Alarms – Alternative Solutions

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Regulations 2012:* r.55 Terms Used (alternative building solution approval) r.61 Local Government approval of battery powered smoke alarms
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to approve alternative building solutions which meet the performance requirement of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011:* s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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2. Building Act 2011 Delegations

2.1.10 Appointment of approved officers and authorised officers

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Building Act 2011:* s.127(1) & (3) Delegation: special permit authorities and local government
Express Power or Duty Delegated:	*Building Regulations 2012:* r.70 Approved officers and authorised officers
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to appoint an approved officer for the purposes of s.6(a) of the *Criminal Procedure Act 2004*, in accordance with Building Regulation 70(1) and (1A). *NOTE: Only employees delegated under s 5.44(1) of the Local Government Act 1995 with power under s 9.19 or 9.20 may be appointed as "approved officers".* 2. Authority to appoint an authorised officer for the purposes of s.6(b) of the *Criminal Procedure Act 2004*, in accordance with Building Regulation 70(2). *NOTE: Only employees appointed under s 9.10 of the Local Government Act 1995 and authorised for the purpose of performing functions under s 9.16 of that Act may be appointed as "authorised officers" for the purposes of Building Regulation 70(2).*
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)

Sub-Delegate/s: *Appointed by CEO*	**NA - see Appointment Instrument**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Building Regulations 2012:* r 70(3) each authorised officer must be issued a certificate of appointment.
Record Keeping:	In accordance with s130 Building Act 2011 and r 12 Building Regulations 2012

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3 Bush Fires Act 1954 Delegations

3.1 Council to CEO, Shire President, and Bush Fire Control Officer

3.1.1 Make Request to FES Commissioner – Control of Fire

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.13(4) Duties and powers of bush fire liaison officers
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to request on behalf of the Shire of Coolgardie that the FES Commissioner authorise the Bush Fire Liaison Officer or another person to take control of fire operations [s.13(4)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.2 Prohibited Burning Times - Vary

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government s.17(10) Prohibited burning times may be declared by Minister (power of delegation to mayor or president and Chief Bush Fire Control Officer for ONLY powers under s.17(7) and (8))
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.17(7) Prohibited burning times may be declared by Minister *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	**Shire President and Chief Bush Fire Control Officer (jointly)**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority, where seasonal conditions warrant it, to determine a variation of the prohibited burning times, after consultation with an authorised CALM Act officer [s.17(7)].
Council Conditions on this Delegation:	a. Decisions under s,17(7) must be undertaken jointly by both the President and the Chief Bush Fire Control Officer and must comply with the procedural requirements of s.17(7B) and (8).
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.3 Prohibited Burning Times – Control Activities

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine permits to burn during prohibited burning times that have previously been refused by a Bush Fire Control Officer [r.15]. 2. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited unless written consent of a Bush Fire Control Officer is obtained [r.38C]. 3. Authority to determine, during a Prohibited Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B(2)]. 4. Authority to issue directions, during a Prohibited Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 5. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Prohibited Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 6. Authority to recover the cost of measures taken by the Shire of Coolgardie or Bush Fire Control Officer, to extinguish a fire burning during Prohibited Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

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Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.4 Restricted Burning Times – Vary and Control Activities

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.18(5), (11) Restricted burning times may be declared by FES Commissioner s.22(6) and (7) Burning on exempt land and land adjoining exempt land s.27(2) and (3) Prohibition on use of tractors or engines except under certain conditions s.28(4) and (5) Occupier of land to extinguish bush fire occurring on own land *Bush Fire Regulations 1954:* r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r.15C Local Government may prohibit burning on certain days r.38C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority, where seasonal conditions warrant it and after consultation with an authorised CALM Act officer, to determine to vary the restricted burning times in respect of that year [s.18(5)]. a. Authority to determine to prohibit burning on Sundays or specified days that are public holidays in the District [r.15C]. 2. Authority, where a permitted burn fire escapes or is out of control in the opinion of the Bush Fire Control Officer or an officer of the Bush Fire Brigade, to determine to recoup bush fire brigade expenses arising from preventing extension of or extinguishing an out of control permitted burn [s.18(11)]. 3. Authority to determine permits to burn during restricted times that have previously been refused by a Bush Fire Control Officer [r.15]. 4. Authority to arrange with the occupier of exempt land, the occupier of land adjoining it and the Bush Fire Brigade to cooperate in burning fire-breaks and require the occupier of adjoining land to provide by the date of the burning, ploughed or cleared fire-breaks parallel to the common boundary [s.22(6) and (7)]. 5. Authority to declare that the use of any harvesting machinery on any land under crop during the whole or any part of any Sunday or public holiday in the whole or a specified part of the District during Restricted Burning Times is prohibited, unless written consent of a Bush Fire Control Officer is obtained [r.38C].

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	6. Authority to determine, during a Restricted Burning Time, if a firebreak around a landing ground for an aeroplane has been satisfactorily prepared [r.39B]. 7. Authority to issue directions, during a Restricted Burning Time, to a Bush Fire Control Officer, regarding matters necessary for the prevention of fire on land used as a landing ground for an aeroplane [r.39B(3)]. 8. Authority to prohibit the use of tractors, engines or self-propelled harvester, during a Restricted Burning Times, and to give permission for use of same during the Restricted Burning Time subject to compliance with requirements specified in a notice [s.27(2) and (3)]. 9. Authority to recover the cost of measures taken by the Shire of Coolgardie or Bush Fire Control Officer, to extinguish a fire burning during Restricted Burning Times, where the occupier of the land has failed to comply with requirements under s.28(1) to take all possible measures to extinguish a fire the land they occupy [s.28(4)], including authority to recover expenses in any court of competent jurisdiction [s.28(5)].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.5 Control of Operations Likely to Create Bush Fire Danger

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.27D Requirements for carriage and deposit of incendiary material *Bush Fires Regulations 1954:* r.39C Welding and cutting apparatus, use of in open air r.39CA Bee smoker devices, use of in restricted or prohibited burning times etc. r.39D Explosives, use of r.39E Fireworks, use of
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give directions to a Bush Fire Control Officer regarding matters necessary for the prevention of fire arising from: a. a person operating a bee smoker device during a prescribed period [r.39CA(5)]. b. a person operating welding apparatus, a power operated abrasive cutting disc [r.39C(3)]. c. a person using explosives [r.39D(2)]. d. a person using fireworks [r.39E(3) 2. Authority to determine directions or requirements for the carriage and deposit of incendiary materials (hot or burning ash, cinders, hot furnace refuse, or any combustible matter that is burning) [s.27D]. *Note: this authority is also prescribed to a Bush Fire Control Officer, a Bush Fire Liaison Officer or an authorised CALM Act officer.*
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.6 Burning Garden Refuse / Open Air Fires

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.24F Burning garden refuse during limited burning times s.24G Minister or local government may further restrict burning of garden refuse s.25 No fire to be lit in open air unless certain precautions taken s.25A Power of Minister to exempt from provisions of section 25 *Bush Fires Regulations 1954:* r.27(3) Permit, issue of
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give written permission, during prohibited times and restricted times, for an incinerator located within 2m of a building or fence, only where satisfied it is not likely to create a fire hazard [s.24F(2)(b)(ii) and (4)]. 2. Authority to prohibit or impose restrictions on the burning of garden refuse that is otherwise permitted under s.24F [s.24G(2)]. a. Authority to issue directions to an authorised officer as to the manner in which or the conditions under which permits to burn plants or plant refuse shall be issued in the District [r.27(3) and r.33(5)]. b. Authority to prohibit (object to) the issuing of a permit for the burning of a proclaimed plan growing upon any land within the District [r.34]. 3. Authority to provide written approval, during prohibited times and restricted times, for fires to be lit for the purposes of: a. camping or cooking [s.25(1)(a)]. b. conversion of bush into charcoal or for the production of lime, in consultation with an authorised CALM Act officer [s.25(1)(b)]. 4. Authority to prohibit the lighting of fires in the open are for the purposes of camping or cooking for such period during the prohibited burning times as specified in a note published in the Gazette and newspaper circulating in the District and authority to vary such notice [s.25(1a) and (1b)]. 5. Authority to serve written notice on a person to whom an exemption has been given under s.25 for lighting a fire in open air, prohibiting that person from lighting a fire and to determine conditions on the notice [s.25A(5)].

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Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.7 Firebreaks

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.33 Local government may require occupier of land to plough or clear fire-breaks
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give written notice to an owner or occupier of land or all owners or occupiers of land within the District, requiring, to the satisfaction of the Shire of Coolgardie: a. clearing of firebreaks as determined necessary and specified in the notice; and b. act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire; and c. as a separate or coordinated action with any other person carry out similar actions [s.33(1)]. 2. Authority to direct a Bush Fire Control Officer or any other employee to enter onto the land of an owner or occupier to carry out the requisitions of the notice which have not been complied with [s.33(4)]. a. Authority to recover any costs and expenses incurred in doing the acts, matters or things required to carry out the requisitions of the notice [s.33(5)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.8 Appoint Bush Fire Control Officer/s and Fire Weather Officer

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.38 Local Government may appoint bush fire control officer
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to appoint persons to be Bush Fire Control Officers for the purposes of the Bush Fires Act 1954; and a. Of those Officers, appoint one as the Chief Bush Fire Control Officer and one as the Deputy Chief Bush Fire Control Officer; and b. Determine the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]. 2. Authority to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Shire of Coolgardie [s.38(5A)] 3. Authority to appoint a Fire Weather Officer, selected from senior Bush Fire Control Officers previously appointed and where more than one Fire Weather Officer is appointed, define a part of the District in which each Fire Weather Officer shall have exclusive right to exercise the powers of s.38(17). [s.38(8) and (9)]. a. Authority to appoint deputy Fire Weather Officer/s as considered necessary and where two or more deputies are appointed, determine seniority [s.38(10)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)* *See Appointment Instrument*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.9 Control and Extinguishment of Bush Fires

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.46 Bush fire control officer or forest officer may postpone lighting fire
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to prohibit or postpone the lighting of a fire, despite a permit having been issued, where in the opinion of the Delegate the lighting of a fire would be or become a source of danger by escaping from the land on which it is proposed to be lit [s.46(1A)]. a. Where it is proposed that the fire will be lit on land within 3kms of the boundary of forest land, and an authorised CALM Act office is not available or has not exercised the power to prohibit or proposed a fire considered to become a source of danger, then the Delegate may make the decision [s.46(1B)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.10 Recovery of Expenses Incurred through Contraventions of this Act

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.58 General penalty and recovery of expenses incurred
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to recover expenses incurred as a result of an offence against the Bush Fires Act, being expenses incurred through the fulfilment of a duty or doing anything for which the Act empowered or required the Shire of Coolgardie or those on behalf of the Shire of Coolgardie to do [s.58].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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3.1.11 Prosecution of Offences

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Bush Fires Act 1954:* s.48 Delegation by local government
Express Power or Duty Delegated:	*Bush Fires Act 1954:* s.59 Prosecution of offences s.59A(2) Alternative procedure – infringement notices
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to institute and carry on proceedings against a person for an offence alleged to be committed against this Act [s.59]. 2. Authority to serve an infringement notice for an offence against this Act [s.59A(2)].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*NIL – Sub-delegation is prohibited by s.48(3)*

Compliance Links:	*Bush Fires Act 1954:* s.65 Proof of certain matters s.66 Proof of ownership or occupancy
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4 Cat Act 2011 Delegations

4.1 Council to CEO

4.1.1 Cat Registrations

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat Act 2011:* s.9 Registration s.10 Cancellation of registration s.11 Registration numbers, certificates and tags *Cat Regulations 2012* Schedule 3, cl.1(4) Fees Payable
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to grant, or refuse to grant, a cat registration or renewal of a cat registration [s.9(1)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.9(6)]. 3. Authority to cancel a cat registration [s.10]. 4. Authority to give the cat owner a new registration certificate or tag, if satisfied that the original has been stolen, lost, damaged or destroyed [s.11(2)]. 5. Authority to reduce or waive a registration or approval to breed fee, in respect of any individual cat or any class of cats within the Shire of Coolgardie's District [Regs. Sch. 3 cl.1(4)].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the *Cat Act 2011*.
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

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Compliance Links:	Cat Regulations 2012 r.11 Application for registration (s.8(2)), prescribes the Form of applications for registration. r.12 Period of registration (s.9(7)) r.11 Changes in registration r.14 Registration certificate (s.11(1)(b)) r.15 Registration tags (s.76(2)) Decisions are subject to Objection and Review by the State Administration Tribunal rights – refer Part 4, Division 5 of the *Cat Act 2011*.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.1.2 Cat Control Notices

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat Act 2011:* s.26 Cat control notice may be given to cat owner
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give a cat control notice to a person who is the owner of a cat ordinarily kept within the Shire of Coolgardie's District [s.26].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Cat Regulations 2012* – r.20 Cat control notice [s.23(3)], prescribes the Form of the notice.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.1.3 Approval to Breed Cats

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat Act 2011:* s.37 Approval to Breed Cats s.38 Cancellation of approval to breed cats s.39 Certificate to be given to approved cat breeder
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to grant or refuse to grant approval or renew an approval to breed cats [s.37(1) and (2)]. 2. Authority to refuse to consider an application for registration or renewal where an applicant does not comply with a requirement to give any document or information required to determine the application [s.37(4)]. 3. Authority to cancel an approval to breed cats [s.38]. 4. Authority to give an approved breeder a new certificate or tag, if satisfied that the original has been stolen, lost, damaged, or destroyed [s.39(2)].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Objection and Review rights in accordance with Part 4, Division 5 of the *Cat Act 2011*.
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Cat Regulations 2012: r.21 Application for approval to breed cats (s.36(2)) r.22 Other circumstances leading to refusal of approval to breed cats (s.37(2)(f)) r.23 Person who not be refused approval to breed cats (s.37(5)) r.24 Duration of approval to breed cats (s.37(6)) r.25 Certificate given to approved cat breeder (s.39(1))
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.1.4 Recovery of Costs – Destruction of Cats

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat Act 2011:* s.49(3) Authorised person may cause cat to be destroyed
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to recover the amount of the costs associated with the destruction and the disposal of a cat [s.49(3)].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.1.5 Applications to Keep Additional Cats

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat (Uniform Local Provisions) Regulations 2013*: r.8 Application to keep additional number of cats r.9 Grant of approval to keep additional number of cats
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to require any document or additional information required to determine an application [r.8(3)] 2. Authority to refuse to consider an application if the applicant does not comply with a requirement to provide any document or information required to determine an application [r.8(4)]. 2. Authority to grant or refuse approval for additional number of cats specified in an application to be kept at the prescribed premises and to determine any condition reasonably necessary to ensure premises are suitable for the additional number of cats [r.9].
Council Conditions on this Delegation:	a. Notices of decisions must include advice as to Review rights in accordance with r.11 of the *Cat (Uniform Local Provisions) Regulations 2013.*
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.1.6 Reduce or Waiver Registration Fee

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.44 Delegation by local government
Express Power or Duty Delegated:	*Cat Regulations 2012:* Schedule 3 Fees clause 1(4)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to reduce or waiver a fee payable under Schedule 3 clauses (2) or (3) in respect to any individual cat.
Council Conditions on this Delegation:	a. This delegation does NOT provide authority to determine to reduce or waiver the fees payable in regard to any class of cat within the District. This matter requires a Council decision in accordance with s.6.16, 6.17 and 6.18 of the *Local Government Act 1995*.
Express Power to Sub-Delegate:	*Cat Act 2011:* s.45 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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4.2 Cat Act Delegations - CEO to Employees

4.2.1 Infringement Notices – Extensions and Withdrawals

Delegator: *Power / Duty assigned in legislation to:*	Chief Executive Officer
Express Power to Delegate: *Power that enables a delegation to be made*	*Cat Act 2011:* s.45 Delegation by CEO of local government
Express Power or Duty Delegated:	*Cat Act 2011*: s.64 Extension of time s.65 Withdrawal of notice
Delegate/s:	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to extend the period of 28 days within which the modified penalty may be paid, and the extension may be allowed whether or not the period of 28 days has elapsed [s.64]. 2. Authority, within one year of the infringement notice being given and whether or not the modified penalty has been paid, to withdraw an infringement notice [s.65].
CEO Conditions on this Delegation:	*Limit 2. Team Leader- no authority to withdraw
Express Power to Sub-Delegate:	Nil.

Compliance Links:	*Cat Regulations 2012:* r.28 Withdrawal of infringement notice (s.65(1))
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5 Dog Act 1974 Delegations

5.1 Dog Act Delegations Council to CEO

5.1.1 Part Payment of Sterilisation Costs / Directions to Veterinary Surgeons

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976:* s.10A Payments to veterinary surgeons towards costs of sterilisation
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine where a resident who is the owner of a registered dog, would suffer hardship in paying the whole of the cost of sterilisation and determine to pay part of such costs to a maximum value of $150 [s.10A(1)(a) and (3)]. 2. Authority to give written directions to a veterinary surgeon to be complied with as a condition of part payment of the cost of sterilisation [s.10A(1)(b) and (2)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)].
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.2 Refuse or Cancel Registration

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.15(2) and (4A) Registration periods and fees s.16(3) Registration procedure s.17A(2) If no application for registration made s.17(4) and (6) Refusal or cancellation of registration
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine to refuse a dog registration and refund the fee, if any [s.16(2)]. 2. Authority to direct the registration officer to refuse to effect or renew or to cancel the registration of a dog, and to give notice of such decisions, where: i. the applicant, owner or registered owner has been convicted of an offence or paid a modified penalty within the past 3-years in respect of 2 or more offences against this Act, the *Cat Act 2011* or the *Animal Welfare Act 2002*; or ii. the dog is determined to be destructive, unduly mischievous or to be suffering from a contagious or infectious disease or iii. the delegate is not satisfied that the dog is or will be effectively confined in or at premises where the dog is ordinarily kept iv. the dog is required to be microchipped but is not microchipped; or v. the dog is a dangerous dog [s.16(3) and s.17A(2)]. 3. Authority to discount or waive a registration fee, including a concessional fee, for any individual dog or any class of dogs within the Shire of Coolgardie's District [s15(4A)]. 4. Authority to apply to a Justice of the Peace for an order to seize a dog where, following a decision to refuse or cancel a registration and the applicant / owner has not applied to the State Administration Tribunal for the decision to be reviewed. [s.17(4)]. i. Authority, following seizure, to determine to cause the dog to be detained or destroyed or otherwise disposed of as though it had be found in contravention of section 31, 32 or 33A and had not been claimed [s.17(6)]

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Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Only the CEO may commence legal action.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
	Team Leader Ranger Services Ranger
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	*Dog Act 1976* s.17A If no application for registration made – procedure for giving notice of decision under s.16(3) Note – Decisions under this delegation may be referred for review by the State Administration Tribunal – s.16A, s.17(4) and (6)
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.3 Kennel Establishments

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.27 Licensing of approved kennel establishments
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to grant, refuse to grant or cancel a kennel licence [s.27(4) and (6)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Application processing and decisions under this delegation are to comply with the Shire of Coolgardie Dogs Local Law. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.4 Keeping more than 2 dogs, and up to 6 dogs

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.26 Keeping more than 2 dogs
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Whereas the Shire of Coolgardie Dogs Local Law, limits the number of dogs in Urban areas to 2 animals and in Rural or Special Rural to 3 animals, the local government may give approval to keep more than 2 (or 3) dogs, under s26 of the Dog Act, up to threshold for a kennel establishment.
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA (3)]. b. Application processing and decisions under this delegation are to comply with the Shire of Coolgardie Dogs Local Law. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.5 Recovery of Moneys Due Under this Act

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.29(5) Power to seize dogs
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to recover moneys, in a court of competent jurisdiction, due in relation to a dog for which the owner is liable [s.29(5)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Includes recovery of expenses relevant to: s.30A(3) Operator of dog management facility may have dog microchipped at owner's expense s.33M Local government expenses to be recoverable. s.47 Veterinary service expenses recoverable from local government r.31 Local government expenses as to dangerous dogs (declared)
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.6 Dispose of or Sell Dogs Liable to be Destroyed

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.29(11) Power to seize dogs
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to dispose of or sell a dog which is liable to be destroyed [s.29(11)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Proceeds from the sale of dogs are to be directed into the Municipal Fund. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.7 Declare Dangerous Dog

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.33E(1) Individual dog may be declared to be dangerous dog (declared)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to declare an individual dog to be a dangerous dog [s.33E(1)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Only the CEO may commence legal proceedings. c. A person who has made a declaration cannot determine an objection or revocation of that determination.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.8 Dangerous Dog Declared or Seized – Deal with Objections and Determine when to Revoke

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.33F(6) Owners to be notified of making of declaration s.33G(4) Seizure and destruction s.33H(1) and (2) Local government may revoke declaration or proposal to destroy
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. 2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Only the CEO may commence legal proceedings. c. A person who has made a declaration cannot determine an objection or revocation of that determination.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

5. Dog Act 1974 Delegations

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.9 Deal with Objection to Notice to Revoke Dangerous Dog Declaration or Destruction Notice

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.33H(5) Local government may revoke declaration or proposal to destroy
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to consider and determine to either dismiss or uphold an objection to a decision to revoke [s.33H(5)]: (a) a notice declaring a dog to be dangerous; or (b) a notice proposing to cause a dog to be destroyed.
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Only the CEO may commence legal proceedings. c. A person who has made a declaration cannot determine an objection or revocation of that determination.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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5. Dog Act 1974 Delegations

5.1.10 Determine Recoverable Expenses for Dangerous Dog Declaration

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Dog Act 1976:* s.10AA Delegation of local government powers and duties
Express Power or Duty Delegated:	*Dog Act 1976*: s.33M(1)(a) Local Government expenses to be recoverable
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine the reasonable charge to be paid by an owner at the time of payment of the registration fee under s.15, up to the maximum amount prescribed, having regard to expenses incurred by the Local Government in making inquiries, investigations and inspections concerning the behaviour of a dog declared to be dangerous *[s.33H(5)].*
Council Conditions on this Delegation:	a. The Chief Executive Officer is permitted to sub-delegate to employees [s.10AA(3)]. b. Does not include the setting of the fee under s33(M)(10(b) as this must be determined by Council, pursuant to s6.16 LGA. c. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties (NOTE – sub-delegation only permitted where delegation to the CEO expressly authorises sub-delegation)

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6 Food Act 2008 Delegations

6.1 Council to CEO

6.1.1 Determine Compensation

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008:* s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: s.56(2) Compensation to be paid in certain circumstances s.70(2) and (3) Compensation
Delegate:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)]. 2. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time. b. Compensation under this delegation may only be determined upon documented losses up to a maximum of $500. Compensation requests above this value are to be reported to Council.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6. Food Act 2008 Delegations

6.1.2 Prohibition Orders

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008:* s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Delegate:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Contract Environmental Health Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. 2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. 3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6. Food Act 2008 Delegations

6.1.3 Food Business Registrations

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008:* s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Delegate:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Contract Environmental Health Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. 2. Authority to vary the conditions or cancel the registration of a food business [s.112].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: • Food Act 2008 Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA • Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1 • WA Priority Classification System • Verification of Food Safety Program Guideline
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6. Food Act 2008 Delegations

6.1.4 Appoint Authorised Officers and Designated Officers

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008*: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: s.122(1) Appointment of authorised officers s.126(6), (7) and (13) Infringement Officers
Delegate:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122(2)]. 2. Authority to appoint an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the *Public Health Act 2016,* to be a Designated Officer for the purposes of issuing Infringement Notices under the *Food Act 2008* [s.126(13)]. 3. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7).
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: • Appointment of Authorised Officers as Meat Inspectors • Appointment of Authorised Officers • Appointment of Authorised Officers – Designated Officers only • Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	s.122(3) requires an Enforcement Agency to maintain a list of appointed authorised officers s.123(1) requires an Enforcement Agency to provide each Authorised Officer with a Certificate of Authority as prescribed
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6. Food Act 2008 Delegations

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6. Food Act 2008 Delegations

6.1.5 Debt Recovery and Prosecutions

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008*: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Delegate:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3). 2. Authority to institute proceedings for an offence under the Food Act 2008 [s.125].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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6. Food Act 2008 Delegations

6.1.6 Food Businesses List – Public Access

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Food Act 2008*: s.118Functions of enforcement agencies and delegation (2)(b) Enforcement agency may delegate a function conferred on it (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120] (4) Sub-delegation permissible only if expressly provided in regulations
Express Power or Duty Delegated:	*Food Act 2008*: r.51 Enforcement agency may make list of food
Delegate:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Contract Environmental Health Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to decide to make a list of food businesses maintained under s.115(a) or (b) publicly available [r.51].
Council Conditions on this Delegation:	a. In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Express Power to Sub-Delegate:	NIL – Food Regulations 2009 do not provide for sub-delegation.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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7 Graffiti Vandalism Act 2016 Delegations

7.1 Council to CEO

7.1.1 Give Notice Requiring Obliteration of Graffiti

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express Power or Duty Delegated:	*Graffiti Vandalism Act 2016:* s.18(2) Notice requiring removal of graffiti s.19(3) & (4) Additional powers when notice is given
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give written notice to a person who is an owner or occupier of property on which graffiti is applied, requiring the person to ensure that the graffiti is obliterated in an acceptable manner, within the time set out in the notice [s.18(2)]. 2. Authority, where a person fails to comply with a notice, to do anything considered necessary to obliterate the graffiti in an acceptable manner [s.19(3)] and to take action to recover costs incurred as a debt due from the person who failed to comply with the notice [s.19(4)].
Council Conditions on this Delegation:	a. Only the CEO may commence legal proceedings.
Express Power to Sub-Delegate:	*Graffiti Vandalism Act 2016:* s.17 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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7. Graffiti Vandalism Act 2016 Delegations

7.1.2 Notices – Deal with Objections and Give Effect to Notices

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express Power or Duty Delegated:	*Graffiti Vandalism Act 2016:* s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to deal with an objection to a notice [s.22(3)]. 2. Authority, where an objection has been lodged, to: i. determine and take action to give effect to the notice, where it is determined that there are urgent reasons or an endangerment to public safety or likely damage to property or serious nuisance, if action is not taken [s.24(1)(b)] and ii. to give notice to the affected person, before taking the necessary actions [s.24(3)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Graffiti Vandalism Act 2016:* s.17 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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7. Graffiti Vandalism Act 2016 Delegations

7.1.3 Obliterate Graffiti on Private Property

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express Power or Duty Delegated:	*Graffiti Vandalism Act 2016:* s.25(1) Local government graffiti powers on land not local government property
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to determine to obliterate graffiti applied without consent of the owner or occupier, even though the land on which it is done is not local government property and the local government does not have consent [s.25(1)].
Council Conditions on this Delegation:	a. Subject to exercising Powers of Entry.
Express Power to Sub-Delegate:	*Graffiti Vandalism Act 2016:* s.17 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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7. Graffiti Vandalism Act 2016 Delegations

7.1.4 Powers of Entry

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Graffiti Vandalism Act 2016:* s.16 Delegation by local government
Express Power or Duty Delegated:	*Graffiti Vandalism Act 2016:* s.28 Notice of entry s.29 Entry under warrant
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to give notice of an intended entry to the owner or occupier of land, premises or thing, specifying the purpose for which entry is required [s.28]. 2. Authority to obtain a warrant to enable entry onto any land, premises or thing for the purposes of this Act [s.29].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	*Graffiti Vandalism Act 2016:* s.17 Delegation by CEO of local government

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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8 Public Health Act 2016 Delegations

8.1 Council to CEO

8.1.1 Appoint Authorised Officer or Approved Officer (Asbestos Regs)

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Health (Asbestos) Regulations 1992:* r.15D(7) Infringement Notices
Express Power or Duty Delegated:	*Health (Asbestos) Regulations 1992:* r.15D(5) Infringement Notices
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to appoint a person or classes of persons as an authorised officer or approved officer for the purposes of the *Criminal Procedure Act 2004* Part 2 [r.15D(5)].
Council Conditions on this Delegation:	a. Subject to each person so appointed being issued with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices [r.15D(6)].
Express Power to Sub-Delegate:	Nil – the *Health (Asbestos) Regulations 1992* do not provide a power to sub-delegate.

Compliance Links:	*Criminal Procedure Act 2004* – Part 2
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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8. Public Health Act 2016 Delegations

8.1.2 Enforcement Agency Reports to the Chief Health Officer

Delegator: *Power / Duty assigned in legislation to:*	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: *Power that enables a delegation to be made*	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	*Public Health Act 2016* s.22 Reports by and about enforcement agencies
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to prepare and provide to the Chief Health Officer, the Local Government's report on the performance of its functions under this Act and the performance of functions by persons employed or engaged by the Shire of Coolgardie [s.22(1)] 2. Authority to prepare and provide to the Chief Health Officer, a report detailing any proceedings for an offence under this Act [s.22(2)].
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	*Public Health Act 2016* s.20 Conditions on performance of functions by enforcement agencies.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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8. Public Health Act 2016 Delegations

8.1.3 Designate Authorised Officers

Delegator: *Power / Duty assigned in legislation to:*	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: *Power that enables a delegation to be made*	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	*Public Health Act 2016* s.24(1) and (3) Designation of authorised officers
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to designate a person or class of persons as authorised officers for the purposes of: i. The Public Health Act 2016 or other specified Act ii. Specified provisions of the Public Health Act 2016 or other specified Act iii. Provisions of the Public Health Act 2016 or another specified Act, other than the specified provisions of that Act. Including: a. an environmental health officer or environmental health officers as a class; OR b. a person who is not an environmental health officer or a class of persons who are not environmental health officers, OR c. a mixture of the two. [s.24(1) and (3)].
Council Conditions on this Delegation:	a. Subject to each person so appointed being; • Appropriately qualified and experienced [s.25(1)(a)]; and • Issued with a certificate, badge or identity card identifying the authorised officer [s.30 and 31]. b. A Register (list) of authorised officers is to be maintained in accordance with s.27.
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	*Public Health Act 2016* s.20 Conditions on performance of functions by enforcement agencies. s.25 Certain authorised officers required to have qualifications and experience. s.26 Further provisions relating to designations s.27 Lists of authorised officers to be maintained s.28 When designation as authorised officer ceases s.29 Chief Health Officer may issue guidelines about qualifications and experience of authorised officers

8. Public Health Act 2016 Delegations

	s.30 Certificates of authority s.31 Issuing and production of certificate of authority for purposes of other written laws s.32 Certificate of authority to be returned. s.136 Authorised officer to produce evidence of authority *Criminal Investigation Act 2006*, Parts 6 and 13 – refer s.245 of the *Public Health Act 2016* *The Criminal Code*, Chapter XXVI – refer s.252 of the *Public Health Act 2016*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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8. Public Health Act 2016 Delegations

8.1.4 Determine Compensation for Seized Items

Delegator: *Power / Duty assigned in legislation to:*	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: *Power that enables a delegation to be made*	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	*Public Health Act 2016* s.264 Compensation
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority, in response to an application for compensation, to determine compensation that is just and reasonable in relation to any item seized under Part 16 if there has been no contravention of the Act and the item cannot be returned or has in consequence of the seizure depreciated in value [s.264].
Council Conditions on this Delegation:	a. Compensation is limited to a maximum value of $1000, with any proposal for compensation above this value to be referred for Council's determination.
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	*Public Health Act 2016* s.20 Conditions on performance of functions by enforcement agencies. Note – Decisions under this delegation may be referred for review by the State Administration Tribunal
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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8. Public Health Act 2016 Delegations

8.1.5 Commence Proceedings

Delegator: *Power / Duty assigned in legislation to:*	Enforcement Agency (means Local Government vide s.4 definition)
Express Power to Delegate: *Power that enables a delegation to be made*	*Public Health Act 2016:* s.21 Enforcement agency may delegate
Express Power or Duty Delegated:	*Public Health Act 2016* s.280 Commence proceedings
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. The Chief Executive Officer is delegated authority to commence proceedings for an offence under the Public Health Act 2016 [s.280]
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Nil – Unless a Regulation enacted under the Public Health Act 2016, specifically authorises a delegated power or duty of an enforcement agency to be further delegated [s.21(4)].

Compliance Links:	*Public Health Act 2016* s.20 Conditions on performance of functions by enforcement agencies.
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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9 Planning and Development Act 2005 Delegations

9.1 Council to CEO

9.1.1 Illegal Development

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Planning and Development Act 2005:* Section 214(2), (3) and (5)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements; 2. Give a written direction to the owner or any other person who undertook an unauthorised development: (a) to remove, pull down, take up, or alter the development; and (b) to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority. 3. Give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order.
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
CEO Conditions on this Sub-Delegation:	

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9. Planning and Development Act 2005 Delegations

Conditions on the original delegation also apply to the sub-delegations.	

Compliance Links:	Part 13 of the *Planning and Development Act 2005*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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9. Planning and Development Act 2005 Delegations

9.1.2 Unauthorised or Non – complying Development – Directions and Offences

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Planning and Development Act 2005:* Section 214, 218
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Issue written direction to stop unauthorised development [P&D s214(2)] & s218]. 2. Issue written direction to require the unauthorised development to be brought into compliance by removing, pulling down, taking up or altering the unauthorised development and by restoring the land to how it was prior to the development [P&D s214(3)]. 3. xecute work to have unauthorised development brought into compliance [P&D s214(5).
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Part 13 of the *Planning and Development Act 2005*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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9.2 Local Planning Scheme – Council to CEO

9.2.1 General Delegation

Delegator: *Power / Duty assigned in legislation to:*	Local Government
Express Power to Delegate: *Power that enables a delegation to be made*	*Local Government Act 1995:* s.5.42(b) Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	*Planning and Development Act 2005:* Section 214(2), (3) and (5)
Delegate:	**Chief Executive Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	1. Authority to exercise any of the local government's powers or the discharge of any of the local government's duties under Local Planning Scheme No 5, other than this power of delegation
Council Conditions on this Delegation:	
Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: *Appointed by CEO*	**Executive Manager Governance and Workplace** **Executive Manager Community, Development and Regulatory Services**
CEO Conditions on this Sub-Delegation: *Conditions on the original delegation also apply to the sub-delegations.*	

Compliance Links:	Part 13 of the *Planning and Development Act 2005*
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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10 Authorisations and Appointments – As of Right

NOTE: The following authorities are as of right, by virtue of specific legislative provisions, and they are included only for completeness in the Register.

10.1 Australian Citizenship Act 2017

Express Power or Duty:	Australian Citizenship Act 2017 s27(5)
Authorisations:	**President** **Deputy President** **Chief Executive Officer**
Function:	Pursuant to s27(5) of the Australian Citizenship Act 2017 the Shire President, Deputy President, CEO are authorised persons, as of right, to receive a Pledge of Commitment under the Act.

10.2 Litter Act 1979

Express Power or Duty:	Litter Act 1978 – S26(1)(c)(i), (ii)), S30(4a)
Authorisations:	**All elected members and employees are Authorised Persons by virtue of their office.**
Function:	S26(1)(c)(i), (ii) prescribes that all elected members and employees are Authorised Persons by virtue of their office.

Delegation Register
Shire of Coolgardie

11 Authorisations and Appointments by Council

NOTE: The following authorisations and appointments are made by Council, as the Local Government.

11.1 Criminal Code 2013

11.1.1 Person in control of Local Government Property

Appointer:	**Local Government**
Express Power or Duty:	Criminal Code 2013 – S70A
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Chief Executive Officer is deemed to be the person in authority of local government property and facilities, including the Council Chambers during Council and Committee meetings
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.2 Environmental Protection Act 1986

11.2.1 Referral of Proposals – Environmental Protection Act 1986

Appointer:	**Local Government**
Express Power or Duty:	Environmental Protection Act 1986 – s87, 114(3)
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Chief Executive Officer is authorised to refer Proposals to the Environmental Protection Authority.
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.2.2 Authorisation

Appointer:	**Local Government**
Express Power or Duty:	Environmental Protection Act 1986 – s87, 114(3)
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	IF, pursuant to s87 of the Environmental Protection Act 1986 the Chief Executive Officer of the relevant State Government Department requests nominations to be appointed as an Authorised Person for enforcement, the CEO is to be nominated. The CEO, acting with the consent of the CEO of the relevant State Government Department is authorised to initiate prosecutions.
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.3 Equal Opportunity Act 1984

11.3.1 Equal Employment Opportunity Management Plans

Appointer:	**Local Government**
Express Power or Duty:	Equal Employment Opportunity Act 1984 – S145
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Chief Executive Officer is to prepare and implement equal employment opportunity management plans pursuant to s145 Equal Employment Opportunity Act 1984.
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.4 Food Act 2008

11.4.1 Authorised Persons

Appointer:	**Local Government**
Express Power or Duty:	*Food Act 2008*: s.122(1) Appointment of authorised officers s.126(6), (7) and (13) Infringement Officers
Appointees:	**CEO** **Contract Environmental Health Officer** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Contract Environmental Health Officer, Directors are appointed as: • an authorised officer for the purposes of the Food Act 2008 [s.122(2)]. • an Authorised Officer appointed under s.122(2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. • an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7).
Conditions on this Authorisation or Appointment:	In accordance with s.118(3)(b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: • Appointment of Authorised Officers as Meat Inspectors • Appointment of Authorised Officers • Appointment of Authorised Officers – Designated Officers only • Appointment of Authorised Officers – Appointment of persons to assist with the discharge of duties of an Authorised Officer

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.5 Gaming and Wagering Commission Act 1987

11.5.1 Authorised Persons

Appointer:	**Local Government**
Express Power or Duty:	*Gaming and Wagering Commission Act 1987 s21(2), 55(3)*
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	If the Commission requests, the Chief Executive Officer is to be the authorised officer and pursuant to s55(3) if the Commission requests the relevant Reports, the CEO is authorised to provide same.
Conditions on this Authorisation or Appointment:	Only activated if the Commission requests

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.6 Liquor Control Act 1988

11.6.1 Issue Certificates, removal of Licences, Application for Extended Trading Permits

Appointer:	**Local Government**
Express Power or Duty:	*Liquor Control Act 1988 – S39; S40; S61(1)(d), (2;) 69(7), (8)*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, , Executive Manager Community, Development and Regulatory Services and Executive Manager Governance and Workplace are authorised to: • issue Certificates for grant, change or removal of liquor licences pursuant to s39 (Health), 40 (Planning) Liquor Control Act 1988 • provide comment and make recommendations on Applications for Extended Trading Permits pursuant to s61(1)(d), (2) Liquor Control Act 1988 • intervene in Applications pursuant to S69(7), (8) of the Liquor Control Act 1988
Conditions on this Authorisation or Appointment:	The Chief Executive Officer, , Executive Manager Community, Development and Regulatory Services and Executive Manager Governance and Workplace cannot recommend approval or refusal for first time applications for Extended Trading Permits to the relevant State Government authority. Such applications must be considered and determined by the Council. The Chief Executive Officer may recommend approval or refusal for subsequent applications.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.7 Litter Act 1979

11.7.1 Authorised Officers, Withdrawal of Infringement Notices

Appointer:	**Local Government**
Express Power or Duty:	*Litter Act 1978 – S26(1)(c)(i), (ii)), S30(4a)*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Pursuant to S30(4a) Litter Act 1979 the Chief Executive Officer, Executive Manager Community, Development and Regulatory Services, are authorised to withdraw infringement notices.
Conditions on this Authorisation or Appointment:	Employees and elected members appointed under S26(1)(c)(i), (ii) must hold a certificate stating the person is authorised, in accordance with s26(4)(c). If the Chief Executive Officer has issued the relevant infringement notice, the Shire President is authorised to withdraw such a notice.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.8 Local Government Act 1995

11.8.1 Authorised Persons - Public Statements on behalf of the local government

Appointer:	**Local Government**
Express Power or Duty:	*Local Government Act 1995) S.2.8(1)(d), 5.41(f)*
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Chief Executive Officer is authorised to speak in public, on behalf of the Shire, **on all matters of an operational nature** and, where the Shire President agrees: • on a specific occasion; or • on a specific subject matter; or • on a specified category of occasions or a specified category of subjects when they arise.
Conditions on this Authorisation or Appointment:	It is acknowledged that under s.5.41, the CEO has additional broad functions including the function of managing the day-to-day operations of the local government. That function requires the CEO from time to time to speak in public as to the local government's affairs, but the agreement of the Shire President is only required where the CEO makes a public statement on behalf of the local government of a kind which would ordinarily fall within the role of the Shire President as the spokesperson of the local government.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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11.9 Rates and Charges (Rebates and Deferments) Regulation Act 1992

11.9.1 Review Officer and Determination Officer – Rates and Charges (Rebates and Deferments) Regulation Act 1992

Appointer:	**Local Government**
Express Power or Duty:	*Rates and Charges (Rebates and Deferments) Regulation Act 1992 – S12; S13; S32*
Appointees:	**CEO**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Chief Executive Officer is the Pensioner Rates Review Officer, as defined by the Act.
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12 Authorisations and Appointments by CEO

NOTE: The following authorisations and appointments are made by the CEO, either as of right, or because of delegated authority from the Council, as the local government. As such they require no Council decisions but are included for completeness of the record.

12.1 Building Act 2011

12.1.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Building Act 2011*: s.96(3) authorised persons s.99(3) Limitation on powers of authorised person
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Leisure and Recreation Development Manager**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority as Authorised Persons
Conditions on this Authorisation or Appointment:	A permit authority must give an identity card to each person designated by it as an authorised person and which must: (a) identify the person as an authorised person; and (b) contain a recent photograph of the person Decisions under this delegated authority should be in accordance with r.5 of the Building Regulations 2012.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.2 Caravan Parks and Camping Grounds Act 1995

12.2.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Caravan Parks and Camping Grounds Act 1995 – s17(1)*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority as Authorised Persons
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

Version Control:

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12.3 Bush Fires Act 1954

12.3.1 Bush Fire Control Officers

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Bush Fires Act 1954:* s.38 Local Government may appoint bush fire control officer
Appointees:	**Chief Executive Officer** **Waste and Sewerage Coordinator** **Plant Operator/labourers**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO appoints Waste and Sewerage Coordinator and Plant Operator/Labourers to be a Bush Fire Control Officer for the purposes of the Bush Fires Act 1954; and • appoints the Waste and Sewerage Coordinator as the Chief Bush Fire Control Officer and Plant Operator/Labourer (Waste Facility) as the Deputy Chief Bush Fire Control Officer; and • determines the respective seniority of the other Bush Fire Officers so appointed [s.38(1)]. • to issue directions to a Bush Fire Control Officer to burn on or at the margins of a road reserve under the care, control and management of the Shire [s.38(5A)]
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.4 Caravan Parks and Camping Grounds Act 1995

12.4.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Caravan Parks and Camping Grounds Act 1995 – s17(1)*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Executive Manager Community, Development and Regulatory Services, Team Leader Ranger Services are appointed Authorised Persons, with powers of entry and inspection pursuant to s17(1) Caravan Parks and Camping Grounds Act.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.4.2 Authorised Persons - Infringement Notice

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Caravan Parks and Camping Grounds Act 1995 – s23(2)*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority as Authorised Persons are appointed an Authorised Person pursuant to s23(2) Caravan Parks and Camping Grounds Act 1995.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.4.3 Authorised Persons - Infringement Notice

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Caravan Parks and Camping Grounds Act 1995 – s23(3)(5)(7)*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Authority as Authorised Persons for the purposes of s23(3)(5)(7) Caravan Parks and Camping Grounds Act 1995.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.5 Cat Act 2011

12.5.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Cat Act 2011: s. 48 Authorised persons*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Executive Manager Community, Development and Regulatory Services, , Team Leader Ranger Services, are designated Authorised Persons for the purposes of s62 Cat Act. CEO, Executive Manager Community, Development and Regulatory Services, , Team Leader Ranger Services, Ranger are designated Authorised Persons for all purposes of the Cat Act, except as otherwise provided.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.6 Control of Vehicles (Off Road Areas) Act 1978

12.6.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Control of Vehicles (Off Road Areas) Act 1978 – s38(3)*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Executive Manager Community, Development and Regulatory Services, Team Leader Ranger Services, Ranger, are designated Authorised Persons for the purposes of the Act.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.7 Dog Act 1976

12.7.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995 s9.10* *Dog Act 1976: s.11(1) Staff and Services s.33E(1) Individual dog may be declared to be dangerous dog (declared)*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Team Leader Ranger Services** **Kambalda Place Manager** **Coolgardie Place Manager** **Recreation and Community Service Officers**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Executive Manager Community, Development and Regulatory Services, Team Leader Ranger Services, Ranger, Kambalda Place Manager, Recreation and Community Service Officers, Support Officer, Coolgardie Place Manager, Recreation and Community Services Coordinator are designated Authorised Persons for the purposes of the Act. The CEO, Executive Manager Community, Development and Regulatory Services, Team Leader Ranger Services, Kambalda Place Manager, Recreation and Community Service Officers, Support Officer, Coolgardie Place Manager, Recreation and Community Services Coordinator are designated as Registration Officers to exercise the powers and duties conferred on a Registration Officer by this Act [s.3]. The Executive Manager Community, Development and Regulatory Services, Team Leader Ranger Services and Ranger are designated as Authorised Persons to exercise the powers conferred on an authorised person by this Act [s.11(1)] and specifically to make declarations pursuant to s.33E(1) Individual dog may be declared to be dangerous dog.
Conditions on this Authorisation or Appointment:	The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must —

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	(a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.8 Freedom of Information Act 1992

12.8.1 Information Coordinator and Principal Decision Maker

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Freedom of Information Act 1992 – S11, 12, 41, 100*
Appointees:	**CEO as Principal Review Officer** **Executive Manager Governance and Workplace as Freedom of Information Coordinator**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Executive Manager Governance and Workplace as the Freedom of Information Coordinator to undertake the duties and functions associated with the lodgement and collation of an application for information in accordance with S11, 12, of the Freedom of Information Act 1992 Executive Manager Governance and Workplace as the Principal Decision Maker The Chief Executive Officer is the Principal Review Officer.
Conditions on this Authorisation or Appointment:	Principal Decision Maker is the Chief Executive Officer, or an employee directed by the Chief Executive Officer to undertake the duties and functions s100 Principal Review Officer cannot be subordinate to Principal Decision Maker s41

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.9 Graffiti Vandalism Act 2016

12.9.1 Authorised Persons

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Part 9 of the Local Government Act 1995 as the enabling power [s.15 of the Graffiti Vandalism Act 2016].*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	
Conditions on this Authorisation or Appointment:	Cannot determine Objections or Suspension of effect in relation to Notice issued by the employee - s.22(3) Objection may be lodged s.24(1)(b) & (3) Suspension of effect of notice

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.10 Local Government Act 1995

12.10.1 Authorised Persons - Legal Proceedings, Infringements and Enforcements

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Local Government Act 1995) s9.10(1), 9.11, 9.13, 9.16 and 9.24 s.3.24 Authorising persons under this subdivision [Part 3, Division 3, Subdivision 2 – Certain provisions about land]*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Team Leader Ranger Services**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	CEO, Executive Manager Community, Development and Regulatory Services and Authorised Persons for the purposes of s.3.24 Authorising persons under this subdivision [Part 3, Division 3, Subdivision 2 – Certain provisions about land] and s9.10(1), 9.11, 9.13, 9.16 and 9.24
Conditions on this Authorisation or Appointment:	Only the CEO may commence legal proceedings. The CEO must give to each person appointed an identity card that — (a) on the front of the card, sets out — (i) the name and official insignia of the local government; and (ii) the name of the person; and (iii) a recent photograph of the person; and (b) on the back of the card, specifies each law to which the person's appointment relates. (5) A person appointed under subsection (2) (the authorised person) must — (a) carry their identity card at all times when performing functions under a specified law; and (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law. A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

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12.11 Local Government (Financial Management) Regulations 1996

12.11.1 Authority to Incur Liabilities

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Regs 5, 11 Local Government (Financial Management) Regulations 1996*
Appointees:	**As detailed below**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Requisitions and Purchase Orders Authority is provided to the following employees to raise requisitions (where appropriate) and to incur liabilities through the issue of Purchase Orders, within the following limits: Chief Executive Officer Unlimited to give effect to a Council decision Executive Manager Community, Development and Regulatory Services $100,000* $100,000.00* Executive Manager Governance and Workplace $100,000 Works Supervisor $20,000 Mechanic $10,000 Leisure and Recreation Development Manager $10,000 Team Leader Ranger Services $5,000 Team Leader Heritage and Tourism $5,000 Executive Assistant to CEO $5,000 Community Development Team Leader $5,000 Coolgardie Place Manager $5,000 Kambalda Place Manager $5,000 Manager Waste and Sewerage Services $20,000 Operations Coordinator $20,000 Credit and Debit Cards Authority is provided to the following employees to incur liabilities through Shire of Coolgardie credit or debit cards, within the following limits: Chief Executive Officer $15,000 Executive Manager Community, Development and Regulatory Services $10,000 Leading Hand Works and Services $5,000 Executive Manager Governance and Workplace $10,000
Conditions on this Authorisation or Appointment:	Use of corporate credit or debit cards must be consistent with Council Policies, and instructions and procedures determined by the CEO.

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12.12 Planning and Development Act 2005

12.12.1 Authorised, Designated Persons - Infringement Notices

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Planning and Development Act 2005 s228,229,230, 231, 234* *Clause 82, Schedule 2, Planning and Development (Local Planning Schemes) Regulations 2015*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Consultant Town Planner**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Chief Executive Officer designates the Chief Executive Officer as a Designated Person for the purposes of s230, 231. The Chief Executive Officer designates the Executive Manager Community, Development and Regulatory Services, Consultant Town Planner Designated Persons for the purposes of s.228, 229 The Chief Executive Officer designates the Chief Executive Officer, Executive Manager Community, Development and Regulatory Services, Consultant Town Planner as Authorised Persons.
Conditions on this Authorisation or Appointment:	A Designated Person pursuant to s228 cannot be appointed for the purposes of any other Sections as a Designated person

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.14 Public Health Act 2016

12.14.1 Authorised Officers

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Public Health Act 2016 s.24(1) and (3) Designation of authorised officers*
Appointees:	**Chief Executive Officer** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Contract Environmental Health Officer** **Consultant Town Planner**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Executive Manager Community, Development and Regulatory Services, Contract Environmental Health Officer, Consultant Town Planner, are designated as an authorised officer under s24 of the Public Health Act 2016.
Conditions on this Authorisation or Appointment:	Must operate in accordance with the conditions within the Shire of Coolgardie Health Local Law 2021. A list of all officers designated as authorised officers must be kept and maintained in accordance with s27 of the Public Health Act 2016. Each person who is designed as an authorised officer must be issued with certificate of authority as an authorised officer in accordance with s30 of the Public Health Act 2016.

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.14.2 Appoint Authorised Officer or Approved Officer (Asbestos Regs)

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Health (Asbestos) Regulations 1992* *Pt 2 Criminal Procedure Act 2004*
Appointees:	**CEO** **Executive Manager Community, Development and Regulatory Services** **Executive Manager Governance and Workplace** **Contract Town Planner** **Contract Environmental Health Officer**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	The Contract Environmental Health Officer, Executive Manager Community, Development and Regulatory Services, Contract Town Planner are appointed Authorised Persons and authorised pursuant to the Health (Asbestos) Regulations 1992 for the issuing of infringement notices. The Chief Executive Officer is appointed as an Approved Officer pursuant to the Health (Asbestos) Regulations 1992 and the Criminal Procedure Act 2004 for the withdrawal or extension to a period to pay an infringement notice.
Conditions on this Authorisation or Appointment:	Subject to each person so appointed being issued with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices [r.15D(6)].

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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12.15 Public Interest Disclosure Act 2003

12.15.1 Public Interest Disclosures

Appointer:	**Chief Executive Officer**
Express Power or Duty:	*Public Interest Disclosure Act 2003 – s23(1)(a)*
Appointees:	**CEO** **Executive Manager Governance and Workplace**
Function: *This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*	Pursuant to s23(1)(a) Public Interest Disclosure Act 2003 the Principal Executive Officer (Chief Executive Officer) designates the occupant of a specified position within the authority as the person responsible for receiving disclosures of public interest information. The Executive Manager Governance and Workplace of the Shire of Coolgardie is designated accordingly.
Conditions on this Authorisation or Appointment:	

Compliance Links:	
Record Keeping:	In accordance with r19 Local Government (Administration) Regulations 1996

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13 Statutory Authorisations and Delegations to Local Government from State Government Entities

13.1 Environmental Protection Act 1986

13.1.1 Noise Control – Environmental Protection Notices [Reg.65(1)]

Published by: Environment

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Western Australia
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No. 47. 19-Mar-2004
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EV401

ENVIRONMENTAL PROTECTION ACT 1986
Section 20
Delegation No. 52

Pursuant to section 20 of the *Environmental Protection Act 1986*, the Chief Executive Officer hereby delegates as follows—

Powers and duties delegated—

All the powers and duties of the Chief Executive Officer, where any noise is being or is likely to be emitted from any premises not being premises licensed under the Act, to serve an environmental protection notice under section 65(1) in respect of those premises, and where an environmental protection notice is so served in such a case, all the powers and duties of the Chief Executive Officer under Part V of the Act in respect of that environmental protection notice.

Persons to whom delegation made—

This delegation is made to any person for the time being holding or acting in the office of Chief Executive Officer under the *Local Government Act 1995*.

Pursuant to section 59(1)(e) of the *Interpretations Act 1984*, Delegation No. 32, dated 4 February 2000 is hereby revoked.

Dated this 9th day of January 2004.

Approved—

FERDINAND TROMP, A/Chief Executive Officer.

Dr JUDY EDWARDS MLA, Minister for the Environment.

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13.1.2 Noise Management Plans – Keeping Log Books, Noise Control Notices, Calibration and Approval of Non-Complying Events

Published by: Environment

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No. 232. 20-Dec-2013
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EV402

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 112

I, Jason Banks, in my capacity as Acting Chief Executive Officer of the Department of Environment Regulation responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to any person for the time being holding or acting in the office of a Chief Executive Officer under the *Local Government Act 1995*, my powers and duties under the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation, in relation to--

(a) waste collection and other works--noise management plans relating to specified works under regulation 14A or 14B;

(b) bellringing or amplified calls to worship--the keeping of a log of bellringing or amplified calls to worship requested under regulation 15(3)(c)(vi);

(c) community activities--noise control notices in respect of community noise under regulation 16;

(d) motor sport venues--noise management plans in relation to motor sport venues under Part 2 Division 3;

(e) shooting venues--noise management plans in relation to shooting venues under Part 2 Division 4;

(f) calibration results--requesting, under regulation 23(b), details of calibration results undertaken and obtained under Schedule 4;

(g) sporting, cultural and entertainment events--approval of events or venues for sporting, cultural and entertainment purposes under Part 2 Division 7, subject to the following limitation--

(i) Subregulation 18(13)(b) is not delegated.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 68, gazetted 22 June 2007 is hereby revoked.

Dated the 12th day of December 2013.

JASON BANKS, Acting Chief Executive Officer.

Approved by--

JOHN DAY, Acting Minister for Environment; Heritage.

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13.1.3 Noise Management Plans – Construction Sites

Published by:
Environment

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EV405

ENVIRONMENTAL PROTECTION ACT 1986

Delegation No. 119

I, Jason Banks, in my capacity as the Acting Chief Executive Officer of the Department responsible for the administration of the *Environmental Protection Act 1986* ("the Act"), and pursuant to section 20 of the Act, hereby delegate to the holder for the time being of the offices of--

(a) Chief Executive Officer under the *Local Government Act 1995;* and

(b) to any employee of the local government under the *Local Government Act 1995* who is appointed as an Authorised Person under section 87 of the Act,

all my powers and duties in relation to noise management plans under regulation 13 of the *Environmental Protection (Noise) Regulations 1997*, other than this power of delegation.

Under section 59(1)(e) of the *Interpretation Act 1984*, Delegation No. 111, gazetted 20 December 2013, is hereby revoked.

Dated the 1st day of May 2014.

JASON BANKS, Acting Chief Executive Officer.

13.2 Planning and Development Act 2005

13.2.1 Instrument of Authorisation – Local Government CEOs - Sign Development Applications for Crown Land as Owner

DoL FILE 1738/2002v8; 858/2001v9

PLANNING AND DEVELOPMENT ACT 2005

INSTRUMENT OF AUTHORISATION

I, **Donald Terrence Redman MLA**, Minister for Lands, a body corporate continued by section 7(1) of the *Land Administration Act 1997*, under section 267A of the *Planning and Development Act 2005*, HEREBY authorise, in respect of each local government established under the *Local Government Act 1995* and listed in Column 2 of the Schedule, the person from time to time holding or acting in the position of Chief Executive Officer of the relevant local government, to perform the powers described in Column 1 of the Schedule subject to the conditions listed in Column 3 of the Schedule.

Dated the 2nd day of June 2016

HON DONALD TERRENCE REDMAN MLA
MINISTER FOR LANDS

Delegation Register

Shire of Coolgardie

SCHEDULE

This is the Schedule referred to in an Instrument of Authorisation relating to Development Applications under the *Planning and Development Act 2005*

Column 1	Column 2	Column 3
The power to sign as owner in respect of Crown land that is: • a reserve managed by the local government pursuant to section 46 of the *Land Administration Act 1997* and the development is consistent with the reserve purpose and the development is not for a commercial purpose; or • the land is a road of which the local government has the care, control and management under section 55(2) of the *Land Administration Act 1997* and where there is no balcony or other structure proposed to be constructed over that road unless that structure comes within the definition of a "minor encroachment" in the Building Regulations 2012 (Regulation 45A), or is an "awning, verandah or thing" (Regulation 45B), or is a ground anchor, and where the development is consistent with the use of the land as a road, in respect of development applications being made under or referred to in: (i) section 99(2) of the *Planning and Development Act 2005* in respect of development for which approval is required under a regional interim development order (as that term is defined in that Act); (ii) section 103(2) of the *Planning and Development Act 2005* in respect of development for which approval is required under a local interim development order (as that term is defined in that Act); (iii) section 115 of the *Planning and Development Act 2005* in respect of development within a planning control area (as that term is defined in that Act); (iv) section 122A of the Planning and Development Act 2005 in respect of which approval is required under an improvement scheme (as that term is defined in that Act); (v) section 162 of the *Planning and Development Act 2005* in respect of developments for which approval is required under a planning scheme or interim development order (as those terms are defined in that Act); (vi) section 163 of the *Planning and Development Act 2005* in respect of development on land which is comprised within a place entered in the Register maintained by the Heritage Council under the *Heritage of Western Australia Act 1990*, or of which such a place forms part; (vii) section 171A of the *Planning and Development Act 2005* in respect of a prescribed development application (as that term is defined in that section of that Act).	City of Albany City of Armadale Shire of Ashburton Shire of Augusta-Margaret River Town of Bassendean City of Bayswater City of Belmont Shire of Beverley Shire of Boddington Shire of Boyup Brook Shire of Bridgetown-Greenbushes Shire of Brookton Shire of Broome Shire of Broomehill-Tambellup Shire of Bruce Rock City of Bunbury Shire of Busselton Town of Cambridge City of Canning Shire of Capel Shire of Carnamah Shire of Carnarvon Shire of Chapman Valley Shire of Chittering Shire of Christmas Island Town of Claremont City of Cockburn Shire of Cocos (Keeling) Islands Shire of Collie Shire of Coolgardie Shire of Coorow Shire of Corrigin Town of Cottesloe Shire of Cranbrook Shire of Cuballing Shire of Cue Shire of Cunderdin Shire of Dalwallinu Shire of Dandaragan Shire of Dardanup Shire of Denmark Shire of Derby/West Kimberley Shire of Donnybrook-Balingup Shire of Dowerin Shire of Dumbleyung Shire of Dundas Town of East Fremantle Shire of East Pilbara Shire of Esperance Shire of Exmouth City of Fremantle City of Greater Geraldton Shire of Gingin Shire of Gnowangerup Shire of Goomalling City of Gosnells Shire of Halls Creek Shire of Harvey Shire of Irwin Shire of Jerramungup City of Joondalup Shire of Kalamunda City of Kalgoorlie-Boulder Shire of Katanning Shire of Kellerberrin Shire of Kent Shire of Kojonup Shire of Kondinin Shire of Koorda Shire of Kulin City of Kwinana Shire of Lake Grace Shire of Laverton Shire of Leonora City of Mandurah Shire of Manjimup Shire of Meekatharra City of Melville Shire of Menzies Shire of Merredin Shire of Mingenew Shire of Moora Shire of Morawa Town of Mosman Park Shire of Mount Magnet Shire of Mt Marshall Shire of Mukinbudin Shire of Mundaring Shire of Murchison Shire of Murray	In accordance with and subject to approved Government Land policies. Any signature subject to the following endorsement: Signed only as acknowledgement that a development application is being made in respect of a proposal that includes Crown land, Crown reserves under management for the purpose, or a road and to permit this application to be assessed under the appropriate provision of the *Planning and Development Act 2005* (including any planning scheme). The signature does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the above signature should not be taken as an acknowledgement of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation classification of the Crown land component.

Delegation Register
Shire of Coolgardie

Shire of Nannup
Shire of Narembeen
Shire of Narrogin
Town of Narrogin
City of Nedlands
Shire of Ngaanyatjarraku
Shire of Northam
Shire of Northampton
Shire of Nungarin
Shire of Peppermint Grove
Shire of Perenjori
City of Perth
Shire of Pingelly
Shire of Plantagenet
Town of Port Hedland
Shire of Quairading
Shire of Ravensthorpe
City of Rockingham
Shire of Roebourne
Shire of Sandstone
Shire of Serpentine Jarrahdale
Shire of Shark Bay
City of South Perth
City of Stirling
City of Subiaco
City of Swan

Shire of Tammin
Shire of Three Springs
Shire of Toodyay
Shire of Trayning
Shire of Upper Gascoyne
Town of Victoria Park
Shire of Victoria Plains
Town of Vincent
Shire of Wagin
Shire of Wandering
City of Wanneroo
Shire of Waroona
Shire of West Arthur
Shire of Westonia
Shire of Wickepin
Shire of Williams
Shire of Wiluna
Shire of Wongan-Ballidu
Shire of Woodanilling
Shire of Wyalkatchem
Shire of Wyndham-East Kimberley
Shire of Yalgoo
Shire of Yilgarn
Shire of York

HON DONALD TERRENCE REDMAN MLA
MINISTER FOR LANDS

2nd day of June 2016

Delegation Register
Shire of Coolgardie

13.2.2 WA Planning Commission – Powers of Local Governments - s.15 of the Strata Titles Act 1985 (DEL.2020/01)

PL402

PLANNING AND DEVELOPMENT ACT 2005

INSTRUMENT OF DELEGATION

Del 2020/01 Powers of Local Governments

Delegation to local governments of certain powers and functions of the Western Australian Planning Commission relating to certain applications under the *Strata Titles Act 1985*

Preamble

Under section 16 of the *Planning and Development Act 2005* (the Act) the Western Australian Planning Commission (the WAPC) may, by resolution published in the *Government Gazette*, delegate any function under the Act or any other written law to a local government, a committee established under the *Local Government Act 1995* or an employee of a local government.

In accordance with section 16(4) of the Act, a reference in this instrument to a function or a power of the WAPC includes and extends to, without limitation or restriction, any of the powers, privileges, authorities, discretions, duties and responsibilities vested in or imposed on the WAPC by the Act or any other written law as the case requires.

Resolution under section 16 of the Act (delegation)

On 20 January 2021, pursuant to section 16 of the Act, the WAPC RESOLVED—

A. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under section 15 of the *Strata Titles Act 1985* as set out in clause 1 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;

B. TO DELEGATE to local governments, and to members and officers of those local governments, its powers and functions under sections 21 and 22 of the *Strata Titles Act 1985* as set out in clause 2 of Schedule 1, within their respective districts, subject to the conditions set out in clause 3 of Schedule 1;

C. TO AMEND "Del 2020/01—Powers of Local Governments" to give effect to its resolution and to publish an updated, consolidated instrument.

SAM FAGAN, Western Australian Planning Commission.

Schedule 1

1. Applications made under section 15 of the *Strata Titles Act 1985*

Power to determine applications under section 15 of the *Strata Titles Act 1985*, except those applications that—

(a) propose the creation of a vacant lot;

(b) propose vacant air stratas in multi-tiered strata scheme developments;

(c) propose the creation or postponement of a leasehold scheme;

(d) propose a type 1 (a) subdivision or a type 2 subdivision (as defined in section 3 of the *Strata Titles Act 1985*);

(e) in the opinion of the WAPC as notified to the relevant local government in writing, or in the opinion of the relevant local government as notified to the WAPC in writing, relate to—

i. a type of development; and/or

ii. land within an area,

which is of state or regional significance, or in respect of which the WAPC has determined is otherwise in the public interest for the WAPC to determine the application.

2. Applications under sections 21 and 22 of the *Strata Titles Act 1985*

Power to determine applications under—

(a) section 21 of the *Strata Titles Act 1985*;

(b) section 22 of the *Strata Titles Act 1985* where the amendment or repeal of scheme by-laws requires the approval of the WAPC.

3. Reporting requirements

A local government that exercises the powers referred to in clause 1 and/or clause 2, is to provide the WAPC with data on all applications determined under this Instrument of Delegation. This must be provided at the conclusion of each financial year in the format prescribed by the WAPC.

Delegation Register
Shire of Coolgardie

13.3 Main Roads Act 1930

13.3.1 Traffic Management - Events on Roads

A list of local governments authorised for Traffic Management for Events can be found on the Main Roads WA website here

WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION

RELATING TO
TRAFFIC MANAGEMENT FOR EVENTS

Pursuant to Regulation 297(2) of the *Road Traffic Code 2000* the Commissioner of Main Roads ("the Commissioner") hereby authorises (Insert name of Local Government) (Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such road signs of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any:

i) "event" subject to an order from the Commissioner of Police pursuant to Part VA of the *Road Traffic Act 1974*;

ii) race meeting or speed test for which the Minister referred to in section 83 of the *Road Traffic Act 1974* has, under that provision, temporarily suspended the operation of any provisions of the *Road Traffic Act 1974* or regulations made under that Act; or

iii) public meeting or procession the subject of a permit granted by the Commissioner of Police under the *Public Order in Streets Act 1984*;

or as may be required for the purpose of controlling traffic on a road adjacent to, or in the vicinity of, any event or organised activity approved by the Authorised Body under its local laws, on a road (other than a main road or highway) within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

(a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Events Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Events Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the event, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;

(b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and

(c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

The powers in this Instrument of Authorisation do not change or replace:

1) any prior Instrument of Authorisation from the Commissioner of Main Roads for the purposes of undertaking traffic management for works on roads; and

2) any powers and responsibilities of a local government provided in regulation 9 of the *Road Traffic (Events on Roads) Regulations 1991*.

Page 1 of 2

Dated:

THE COMMON SEAL OF THE
COMMISSIONER OF IMAIIN ROADS

WAS AFIFIXED BY

COMMIISSIONER OF IMAIIN ROADS

FOR THE TIME BEING IN THE
PRESEINCE OF:

_____
Signature of Witness

_____
Name or Wimess (please print)

ACKNOWLEDGMENT BY AUT HORI SED BODY

_ ... _ .. *{lo.sea name :af.Local.Gov.:emmelli}:* __ . _. ___ _ agrees to unoondi tionally observe, pertorm and De bouncl by the abov,eooncl itlionis.

THE COMMON SEAL of)
)
)
)
_____)
[Insert name of Local Government])
)
Was hereunto affiixed pursuant to a)
resolution of tile Coundl ill tlh.e)
presence of:)
)
)

_____
Signature of Chief Executive Officer

_____
Signature of Witness

_____
Name or Wimess (please print)

Delegation Register
Shire of Coolgardie

13.3.2 Traffic Management – Road Works
A list of Local Governments authorised for the purposes of Road Traffic Code 2000 r.297(2) are available on Main Roads WA website here

WESTERN AUSTRALIA
ROAD TRAFFIC CODE 2000
REGULATION 297(2)
INSTRUMENT OF AUTHORISATION

Pursuant to Regulation 297(2) of the Road Traffic Code 2000 the Commissioner of Main Roads ("the Commissioner") hereby authorises ..... ("Authorised Body") by itself, its employees, consultants, agents and contractors (together "Representatives") to, from the date indicated below, erect, establish, display, alter or take down such traffic signs and traffic control devices of whatsoever type or class (except for permanent traffic control signals) as may be required for the purpose and duration of any works, survey or inspection, associated with the construction, maintenance or repair on a road (other than a main road or highway), any adjoining land or any portion thereof within its jurisdiction, SUBJECT ALWAYS to the following terms and conditions:

(a) the Authorised Body shall at all times observe, perform and comply with the provisions of the "Traffic Management for Works on Roads Code of Practice" (as amended or replaced from time to time in consultation with the Traffic Management for Roadworks Advisory Group) issued by Main Roads Western Australia ("the Code") referring to the version which is current at the time of the relevant works, a copy of which can be obtained from Main Roads Western Australia from www.mainroads.wa.gov.au or by contacting Main Roads by phone;

(b) the Authorised Body shall develop and implement procedures that will satisfy the Commissioner that traffic management implemented by the Authorised Body, its employees, agents and contractors will in all respects conform to and comply with the requirements of the Code; and

(c) the Authorised Body shall ensure that its Representatives comply with the terms and conditions identified above at paragraphs (a) and (b) as if they were named in those paragraphs in place of the Authorised Body.

By executing and returning the acknowledgment at the foot of this authorisation, the Authorised Body agrees to observe, perform and comply with the above terms and conditions.

This Instrument of Authorisation replaces any prior Instrument of Authorisation under Regulation 297(2) of the Road Traffic Code 2000 between the Commissioner and the Authorised Body. The Commissioner's delegation dated 17 July 1975 to a number of Local Governments outside the Perth metropolitan area, is not affected by this Instrument of Authorisation except that this Instrument of Authorisation prevails wherever roadworks are concerned. That 1975 delegation was made under Regulation 301 of the Road Traffic Code 1975 and related to non-regulatory signage.

Dated:

THE COMMON SEAL OF THE)
COMMISSIONER OF MAIN ROADS)
WAS AFFIXED BY)
)
)
COMMISSIONER OF MAIN ROADS)
FOR THE TIME BEING IN THE PRESENCE OF:)

_____
Signature of Witness

_____
Name of Witness

ACKNOWLEDGMENT BY AUTHORISED BODY

..... agrees to observe, perform and be bound by the above conditions.

THE COMMON SEAL OF THE)

.....)
WAS AFFIXED PURSUANT TO A RESOLUTION)
OF THE COUNCIL IN THE PRESENCE OF)

_____
Chief Executive Officer

_____
Witness

Delegation Register
Shire of Coolgardie

13.4 Road Traffic (Vehicles) Act 2012

13.4.1 Approval for Certain Local Government Vehicles as Special Use Vehicles

Government of Western Australia
Department of Transport
Driver and Vehicle Services

ROAD TRAFFIC (VEHICLES) ACT 2012

Road Traffic (Vehicles) Regulations 2014

RTVR-2017-202046

APPROVAL UNDER REGULATION 327(4)(f) FOR CERTAIN LOCAL GOVERNMENT VEHICLES AS SPECIAL USE VEHICLES

Pursuant to the *Road Traffic (Vehicles) Regulations 2014* (the *Regulations*), I, Christopher Davers, Assistant Director Strategy and Policy, Driver and Vehicle Services, Department of Transport, and delegate of the Chief Executive Officer of the Department of Transport by way of a delegation instrument dated 7 August 2017, hereby approve vehicles owned by a local government and ordinarily used by persons authorised or appointed by that local government to perform functions on its behalf under:

(a) the *Local Government Act 1995*;

(b) regulations made under the *Local Government Act 1995*;

(c) a local law;

(d) any other legislation empowering a local government to authorise or appoint persons to perform functions on the behalf of the local government (including but not limited to the *Dog Act 1976*); or

(e) any combination of the above paragraphs (a) to (d);

as special use vehicles for the purposes of paragraph "f" of the definition of "*special use vehicle*" in regulation 327(4) of the *Regulations*, with the effect that those vehicles may be fitted with one or more yellow flashing lights under regulation 327(3)(b) of the *Regulations*, subject to the following conditions:

CONDITIONS

1. Those lights must emit rotating, flashing yellow coloured light(s) and must not be a strobe light.
2. At least one flashing light shall be mounted on top of the vehicle and when lit, shall be visible in normal daylight up to a distance of not less than 200 metres to vehicles approaching from any direction.
3. No part of the lens of the flashing lights is visible either directly or indirectly to the driver when seated in the normal driving position.
4. If more than one flashing light is fitted, they must be placed symmetrically about the centre line of the vehicle or combination of vehicles.
5. An on/off switch for the flashing lights must be installed so as to be easily operated from the driver's seat.
6. Any additional equipment fitted to the vehicle must not interfere with the overall safe operation of the vehicle.
7. Any vehicle fitted with flashing lights for the purposes of this approval must:

Delegation Register
Shire of Coolgardie

Government of **Western Australia**
Department of **Transport**
Driver and Vehicle Services

(a) have words clearly set out on the sides of the vehicle which state the name of the local government in question together with the words "Ranger", "Ranger Services", or words to similar unambiguous effect; and

(b) where the vehicle is a station wagon or van, have the words "Ranger", "Ranger Services", or words to similar unambiguous effect clearly set out on the back of the vehicle.

This condition 7 is not intended to prevent the use of additional words on the vehicle.

Christopher Davers
Assistant Director, Strategy and Policy
Driver and Vehicle Services
Department of Transport

Dated the 5th day of September 2017

Approval for ranger vehicles to fit and use yellow flashing lights (transport.wa.gov.au)
Extracted on line on 15 March 2021

11.2 Operation Services

11.2.1 INSTALLATION OF A PLAQUE TO COMMEMORATE THE SIKH COMMUNITY

Location: **Coolgardie Townsite**

Applicant: **Tarun Preet Singh**

Disclosure of Interest: **Nil**

Date: **19 August 2025**

Author: **Jana Joubert, Town Planning Consultant**

SUMMARY

The Shire has received a request from Tarun Preet Singh for a WA Sikh community project led by himself to support the installation of a plaque within the Coolgardie Townsite, commemorating the history of the Sikhs in the Goldfields region.

BACKGROUND

The Sikhs arrived in Australia in the late 19th century, primarily serving as cameleers or traders. Many led camel trains, serving as the backbone of the heavy haulage industry in remote areas, including the Goldfields region, Rabbit-Proof Fence, and various country towns. These camel trains were crucial in supporting mining projects and connecting isolated regions.

Mr Tarun Preet Singh and other members of the Sikh Association of Western Australia (SAWA) have worked to bring specific Indian and Sikh names in WA history to the fore, with two Indian ANZACs recently commemorated at the Sikh Heritage Site in Riverton.

Other related projects undertaken by SAWA in Western Australia include the installation of plaques and war memorials in Quairading, Wandering, Bunbury and recently in Dongara.

COMMENT

The unveiling of the plaque will serve as a poignant reminder of the pivotal role of the Sikhs in facilitating trade and infrastructure development in remote and challenging terrains within the Goldfields region.

Mr. Singh will bear the cost of the plaque itself (approximately $15,000) and is requesting permission to install these in the vicinity of the camel statue in Tommy Talbert Park on Bayley Street. This is an apt location to commemorate the Sikh cameleers who operated camel trains that were considered essential for connecting remote areas and supporting industry.

The plaque dimensions are approximately 520(W) x 1920(L) x 1600(H). The aluminium structure requires a concrete base or plinth to provide structural stability, elevate the artwork, and protect it from the elements and direct ground contact. Mr Singh is requesting in-kind financial assistance with the installation of the concrete footing (**Attachment 1 & 2)**.

Mr Singh is also hoping to host an unveiling ceremony around the time of Guru Nanak Jayanti, on 05 November 2025. This significant Sikh festival celebrates the birth of the founder of Sikhism, Guru Nanak.

Options

With respect to the proposal, the following options are available to Council: -

Option 1: Support the request for a plaque and provide in-kind financial assistance of up to $2,500 for its installation.
Option 2: Support the request for a plaque without providing financial assistance.
Option 3: Not support the request.

CONSULTATION

- Tarun Preet Singh
- Internal Officers

STATUTORY ENVIRONMENT

- *Shire of Coolgardie Local Planning Scheme No.5.*
- *Local Government Act 1995 – Part 6 Financial Management.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The applicant requests in-kind financial support of up to $2,500 toward the installation of the plaque. Note that the Shire will be responsible for ongoing maintenance costs, which would likely be minimal.

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging the development of local business education and support

Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. **Design Specifications**
2. **Recommended Location**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council support the installation of the commemorative plaque and provides in-kind financial assistance of up to $2,500 for its installation in Tommy Talbot Park on Bayley Street, Coolgardie.

COUNCIL RESOLUTION #143/2025

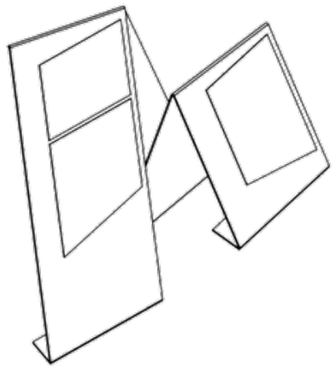
Moved: Cr Daphne Simmons
Seconded: Cr Corey Matthews

That Council support the installation of the commemorative plaque and provides in-kind financial assistance of up to $2,500 for its installation in Tommy Talbot Park on Bayley Street, Coolgardie.

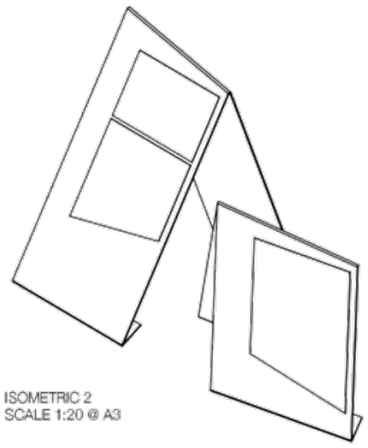
In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0



ISOMETRIC 1
SCALE 1:20 @ A3

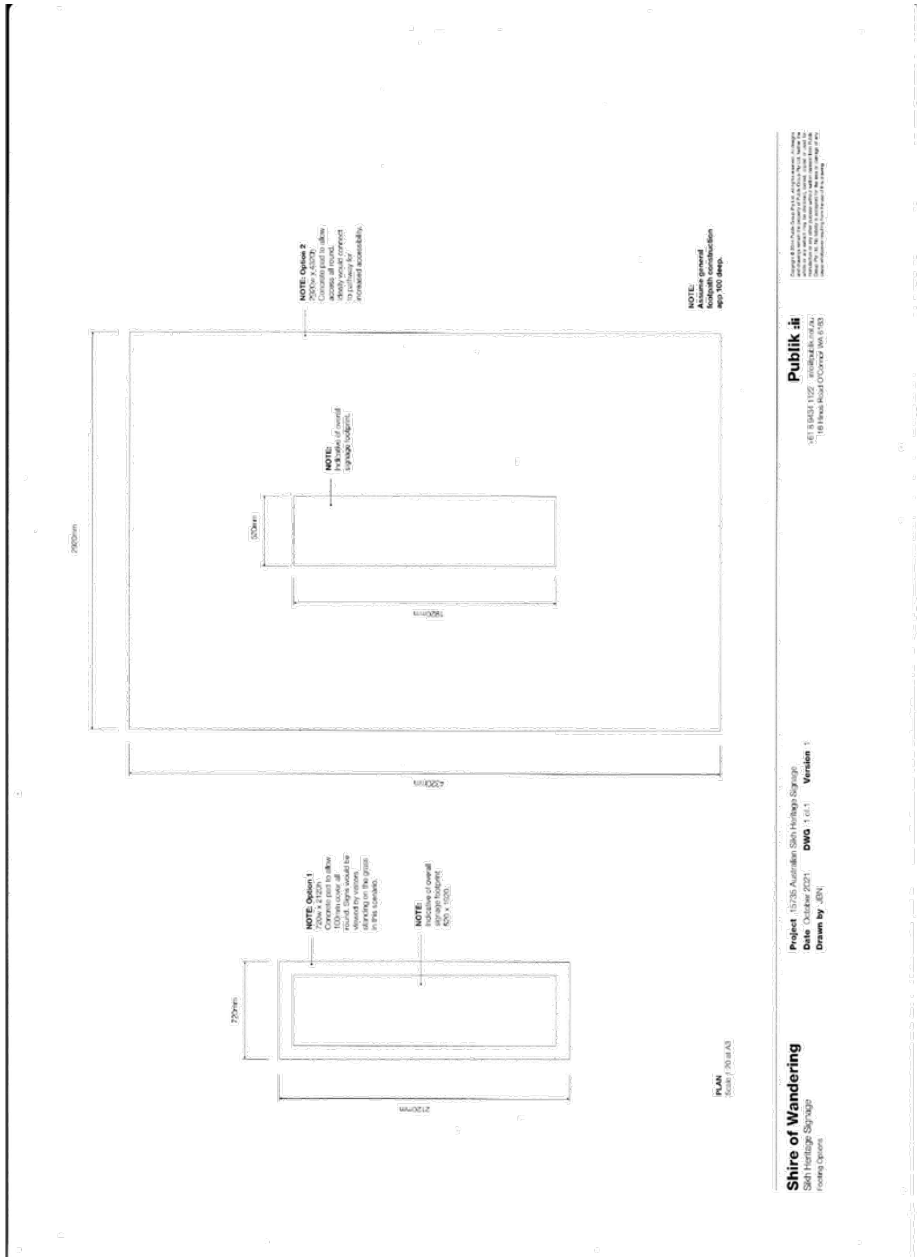


ISOMETRIC 2
SCALE 1:20 @ A3

NOT FOR CONSTRUCTION

QUALIFICATIONS:

- USE FIGURED DIMENSIONS. DO NOT SCALE FROM DRAWINGS.
- 8MM 5083GR. ALUMINIUM USED IN ALL INSTANCES UNLESS NOTED OTHERWISE
- ALL ALUMINIUMTO COMPLY WITH AS 1664.
- ALL WELDS TO COMPLY WITH AS1664 FILLER ALLOY STRENGTH TO MATCH PARENT MATERIALS STRENGTH.
- ALL SEAMS FULLY WELDED AND FLUSHED.
- NO SHARP EDGES. ALL EDGES TO BE DEBURRED AND MADE SAFE.
- ORBITAL SAND FINISH GRADE 240 GRIT TO ALL FACES UNLESS NOTED OTHERWISE
- MANUFACTURERS RESPONSIBILITY TO DETERMINE AND ADJUST FINAL SIZES AND SHAPE OF PHOTO ANODISED ANODIC PRINTS PRIOR TO PRODUCING TO ENSURE CORRECT FIT.
- ALL ANODIC PRINTING TO A MINIUMUM SURFACE EMBEDMENT OF 20MICRONS.
- FINAL COLOURS TO BE CONFIRMED. ALL POWDERCOAT FINISHES TO COMPLY WITH MANUFACTURERS SPECIFICATIONS FOR SURFACE PREPARATION,PRIMING AND FINISHING FOR ALL EXTERIOR AUSTRALIAN ENVIRONMENTS
- SUCCESSFUL CONTRACTOR TO PROVIDE SAMPLE OF ENGRAVED TEXT THAT DEMONSTRATES SUFFICIENT DEPTH AND LEGIBILITY FOR CLIENT APPROVAL PRIOR TO FINAL PRODUCTION
- SUCCESSFUL CONTRACTOR TO PROVIDE SAMPLE CUT THROUGH ALUMINIUM PANEL THAT DEMONSTRATES THE MINIMUM INTERNAL RADIUS ACROSS BOTH TEXT AND PATTERN ELEMENTS TO SATISFY THE DESIGN WILL NOT BE COMPROMISED DUE TO UNNECESSARY LARGE BIT RADIUS' FOR CLIENT APPROVAL PRIOR TO FINAL PRODUCTION.
- FINAL ANGLES, DIMENSIONS, LEVELS AND RELATIONSHIPS TO BUILT SEATING ELEMENTS AND FINISHED FLOOR LEVELS ARE TO BE DETERMINED BY CONTRACTOR PRIOR TO FABRICATION


NOTE: Option 2
2500w x 1000h
Concrete pad to allow access all round. Widened footpath to pathway for increased accessibility.
NOTE:
Includes of overall signage footprint.
NOTE:
Allowing general footpath construction app.100 deep.
2500mm
720mm
NOTE: Option 1
720w x 1122h
Concrete pad to allow 100 min clear all round. Signs would be viewed from the standing on the grass in this scenario.
NOTE:
Indicative of overall signage footprint
600 x 1500
PLAN
Scale 1:20 at A3
Shire of Wandering
Sikh Heritage Signage
Hosting Options
Project 15726 Australian Sikh Heritage Signage
Date October 2021
Drawn by JBN
DWG 1 of 1
Version 1
Publik
(61 8) 9424 1102 studio@publik.net.au
118 Hood Road O'Connor WA 6163


Proposed Location for Commemorative Plaque
Lot 581


Proposed Location for Commemorative Plaque
COOLGARDIE

11.2.2 RENEWAL OF SECTION 19/364 - DMPE REFERRAL

Location: Coolgardie Townsite

Applicant: Department of Mines, Petroleum and Exploration (DMPE)

Disclosure of Interest: Nil

Date: 19 August 2025

Author: Jana Joubert, Town Planning Consultant

SUMMARY

The Shire has received a request for comments from the Shire with regards to the renewal of Section 19/364 for a further 2 years. Under the provisions of section 19 of the *Mining Act 1978*, the section 19 areas are created for a period of two-years and then may be extended for periods of up to, but not exceeding two years, at the Minister's discretion.

The current notice is due to expire on the 02 September 2025.

BACKGROUND

There are 2 Section 19 (S19) notices covering the Coolgardie townsite, compromising S19/364 and S19/367.

The Shire has been continuously supporting the renewal of the Section 19/364 notice covering land within the Coolgardie Townsite.

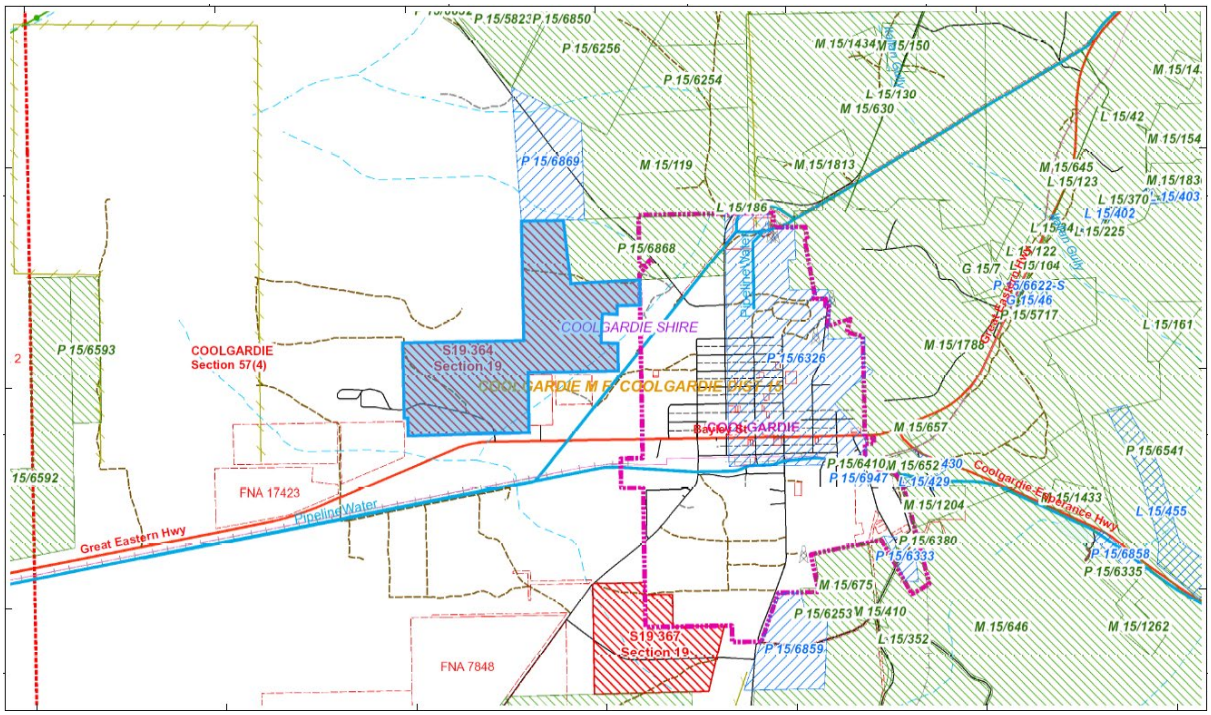
Council at its meeting on 25 July 2023 resolved to support the renewal of the existing Section 19/365 – Commercial and Light Industrial Development within Coolgardie Townsite for a further 2 years.

COMMENT

Section 19/364 was created for a 'Proposed Commercial and Light Industrial Development Area' and was established at the request of the Shire of Coolgardie in consultation with the then Department of Mines, Industry Regulation and Safety (DMIRS), and now referred to as the Department of Mines, Petroleum and Exploration (DMPE).

Under Section 19 of the *Mining Act (1978),* the Minister, or his delegate, may exempt any land, (not being private land or land that is the subject of a mining tenement or of an application therefore), from mining or any specified provisions of the Mining Act.

A S19 can only exist by Ministerial approval and Gazettal and although a S19 can be created over any land it can never co-exist with private land or mining tenure. The creation, variation or cancellation of a S19 must be published in the Government Gazette. The S19 will expire if is not extended. The current renewal relates to the land shown in blue on the map below.



This Section 19/367 renewal covers land that forms part of the site currently forms part of the new industrial estates in Coolgardie, consistent with the Shire's Strategic Plans.

It is recommended that the Shire supports the renewal of the existing Section 19/364 for a further 2 years and advise DMPE accordingly.

Options

With respect to the proposal, the following options are available to Council: -

Option 1: Support the renewal request.
Option 2: Advise the renewal request is not required.

CONSULTATION

- Department of Mines, Petroleum and Exploration (DMPE)
- Internal Officers

STATUTORY ENVIRONMENT

- *Shire of Coolgardie Local Planning Scheme No.5.*
- *The Planning and Development Act 2005.*
- *The Planning and Development (Local Planning Schemes) Regulations 2015.*
- *The Mining Act 1978.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging the development of local business education and support

Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. **Section 19/364 Tenegraph Map**
2. **Request for Renewal (DMPE)**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council support renewal of the existing Section 19/364 – Commercial and Light Industrial Development within Coolgardie Townsite for a further 2 years.

COUNCIL RESOLUTION #144/2025

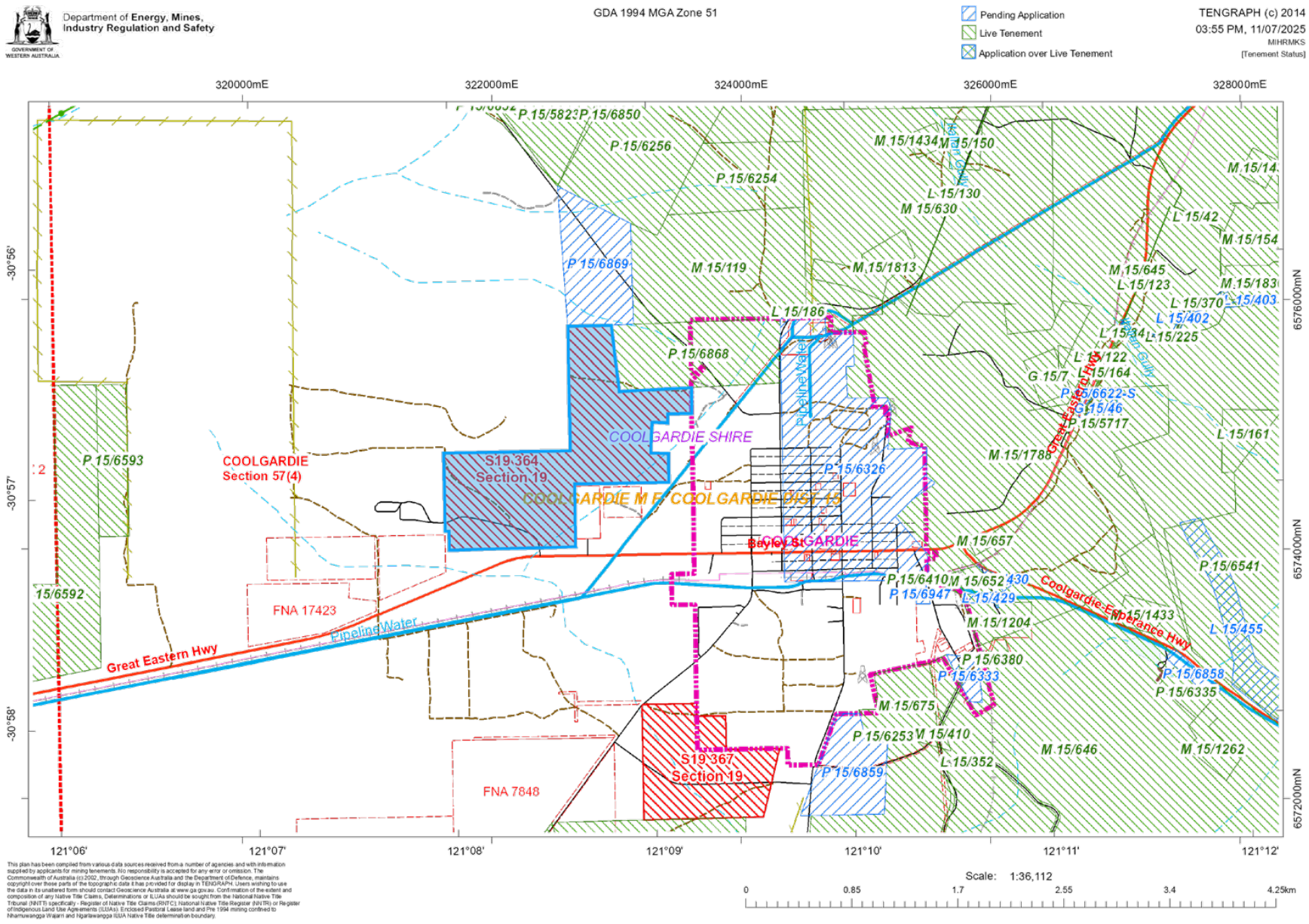
Moved: Cr Corey Matthews
Seconded: Cr Tracey Rathbone

That Council support renewal of the existing Section 19/364 – Commercial and Light Industrial Development within Coolgardie Townsite for a further 2 years.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over these parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims, Determinations or ILUAs should be sought from the National Native Title Tribunal (NNTT) specifically - Register of Native Title Claims (RNTC); National Native Title Register (NNTR) or Register of Indigenous Land Use Agreements (ILUAs). Enclosed Pastoral Lease land and Pre 1994 mining confined to Nharnuwangga Wajarri and Ngarlawangga ILUA Native Title determination boundary.

S19-364 Tengraph Map.pdf 849 KB

To: Planning Consultant <Planning@coolgardie.wa.gov.au>
Cc: Kasey Turner <admin@coolgardie.wa.gov.au>; STYANTS, Jacqueline <Jacqueline.STYANTS@demirs.wa.gov.au>
Subject: IPA48006 - Attention CEO: Request for comments on renewal of S19/364

Good afternoon

Section 19/364 was created for a ***'Proposed Commercial and Light Industrial Development Area'*** and was created at the request of the Shire of Coolgardie in consultation with the then called Department of Mines, Industry Regulation and Safety.

It is now due to expire on the 2 September 2025.

I note that under the provisions of section 19 of the *Mining Act 1978*, the section 19 areas are created for a period of two years and then may be extended for periods of up to, but not exceeding two years at the Minister's discretion.

Please see attached a copy of the current map of the area as depicted in TENGRAPH.

Could you please provide comments regarding the renewal of S19/364 for a further 2 years within 21 days of this email would be appreciated.

Thank you.

Kind Regards

Kylie Sinagra | Senior Tenure Officer
Resource Tenure Division

Department of Mines, Petroleum and Exploration
100 Plain Street East Perth WA 6004
Tel: +61 8 9222 3595
kylie.sinagra@dmpe.wa.gov.au | www.dmpe.wa.gov.au

GOVERNMENT OF WESTERN AUSTRALIA

Department of **Mines, Petroleum and Exploration**

11.2.3 PA25/07 MT MARION MINING OPERATION - EXPLORATION DRILLING

Location:	**Hamptons Location 53, Coolgardie (Lot 105 on DP 40396 Coolgardie-Esperance Highway, Karramindie**
Applicant:	**Mineral Resources**
Disclosure of Interest:	**Nil**
Date:	**19 August 2025**
Author:	**Jana Joubert, Town Planning Consultant**

SUMMARY

To advise Council of a proposal from Mineral Resources (MinRes) to undertake an expanded low-impact drilling exploration program on Hamptons lease Area 53, Karramindie, to commence in August 2025.

In support of the proposal the applicant has advised that: -

- MinRes has mapped out additional lithium-rich pegmatites in the Hamptons lease.
- The additional mapped pegmatites are also located close to existing cleared tracks in the lease area that are used by the pastoralists and previous exploration companies.
- To minimise the impact on the environment during the early stages of the exploration work, a low-disturbance drilling program on pre-cleared areas will be undertaken.
- The program will be completed using diamond drilling to reduce the spatial footprint of the program.
- MinRes will commission a drilling contractor that provides a small footprint rig, an aboveground closed-circuit Solids Removal Unit (SRU), and experience in tight footprint environmental drill programs.

This approval is limited to the mining exploration drilling activities that are located on private land, and consideration by the Shire is required.

BACKGROUND

Lot 105 Coolgardie-Esperance Highway, Karramindie, and part of East Location 53. The site is freehold land Lot 105 on DP 40396, Coolgardie-Esperance Highway, East Location 53 (Hamptons Lease Area 53). MinRes own and operate mining and associated exploration drilling activities on the subject site and adjoining mining tenements.

In 2022 approval was granted for a mining exploration drilling program over Area 53 in June (PA22/08) and December (PA22/24).

In March 2025 approval was granted for mining expansion comprising:

- Expansion of the North Pit to a depth of approximately 220m.
- Waste Dumb 5 to a maximum height of 63m above natural ground level (to the 440 mRL).
- An Abandonment Bund constructed with a minimum of 10m outside of the Zone of Instability (ZOI), to restrict unauthorised access.
- A flay laydown area for temporary storage of equipment (excluding buildings).

In June 2024 approval was granted for mining exploration drilling activities that included:

- The construction of 300 pads (30m x 30m for 27 ha) to a depth of up to 800m.

- The creation of 4m wide tracks with a total length of up to 30,000m (12.00ha).
- Clearing an area up to a maximum of 39ha of total disturbance.

A recent low-impact exploration program was again approved by Council in June 2025 (PA25/02), comprising the following activities:

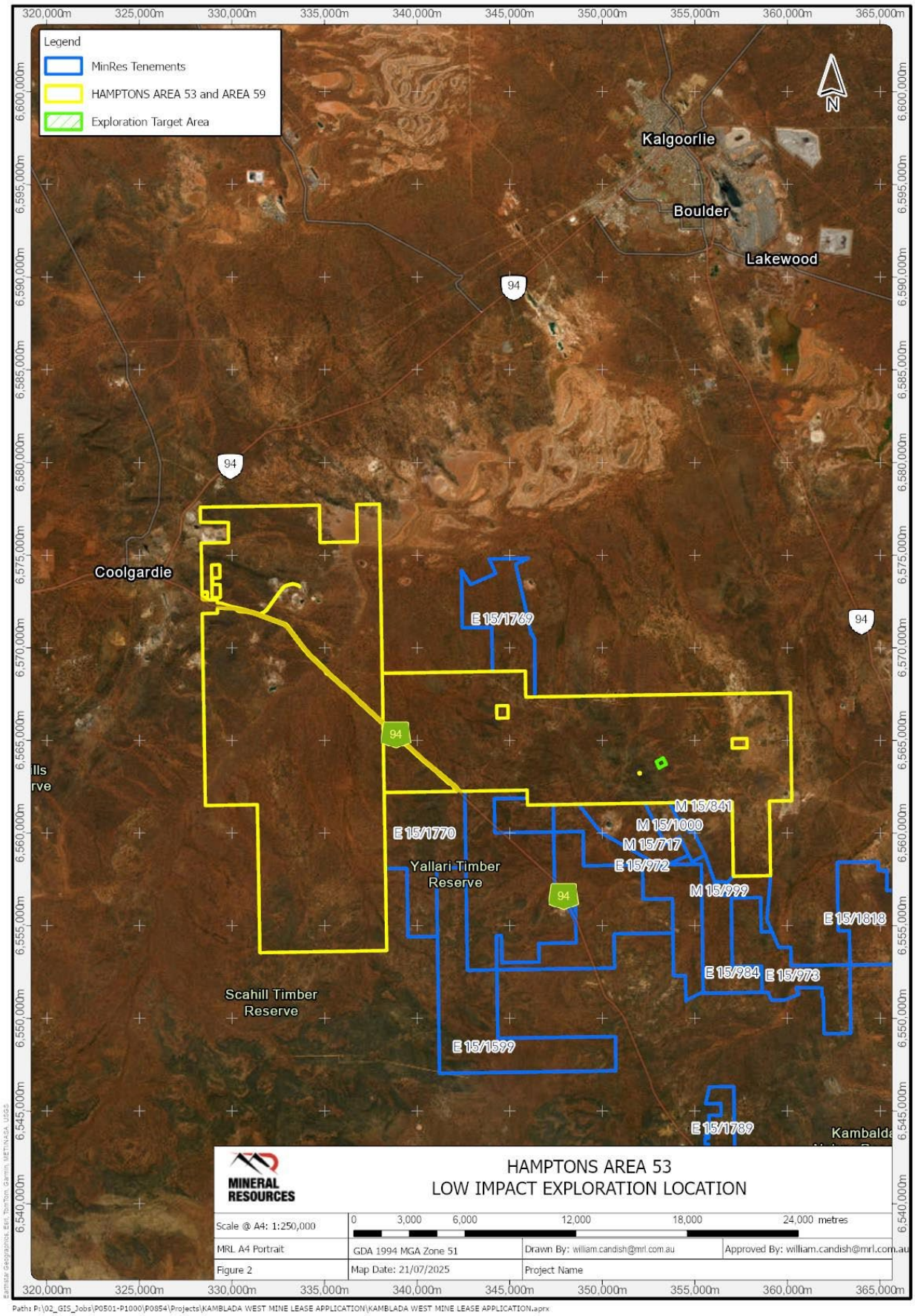
- A total of 11 drilling site, with up to 4 drill collars per site with depths between 100-500m.
- Pad sites in two pre-disturbed areas, including large pre-disturbed areas and single-track width areas.

COMMENT

This new application includes additional areas that have been identified for low impact exploration drilling activities on Lot 105, and the proposal includes:

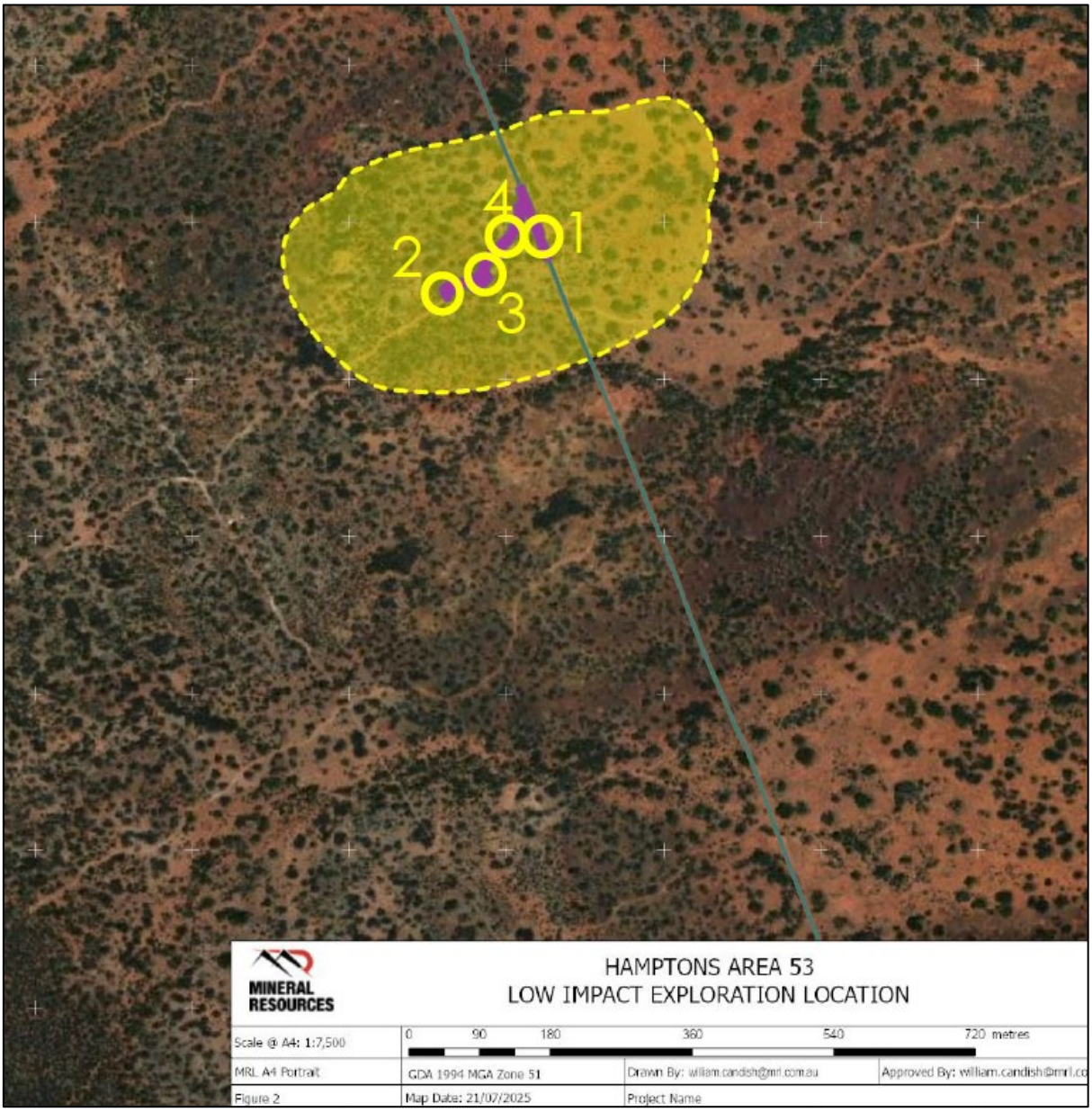
- 4 drilling locations with up to 4 drill collars per site with depths between 100-500m.
- Drilling on cleared land and land under rehabilitation using Native Vegetation Clearing Permit (NVCP) approval CPS9866/1 as an approval instrument.
- At completion of drilling, the ground will be re-ripped with additional seeding and monitoring of the area.
- Drilling activities are expected to be undertaken over 3 years and completed by August 2028.

The location map below shows the Exploration Target Area.



Path: P:\02_GIS_Jobs\P0501-P1000\P0854\Projects\KAMBLADA WEST MINE LEASE APPLICATION\KAMBLADA WEST MINE LEASE APPLICATION.aprx

The location map below shows the prioritised drilling pad locations.



Areas marked in yellow represent a drilling orientation oblique to the track direction on a large pre-disturbed area. Areas marked in purple represent cleared and rehabilitated drilling locations.

The subject land is freehold land for which the planning scheme requirements apply. The majority of Mt Marion mining activities are located on land which is under the control of the Mining Act. This approval is limited to the activities that are located on private land, requiring consideration by the Shire.

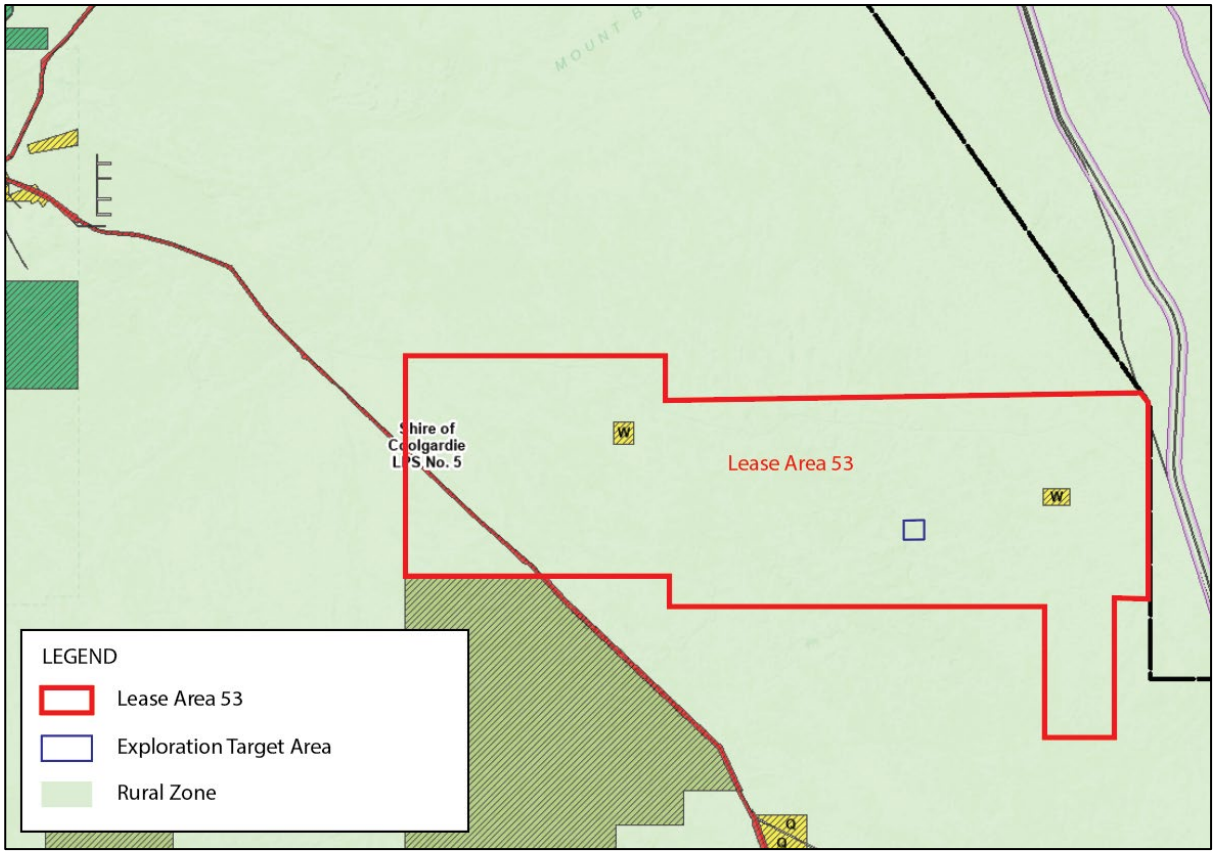
Zoning and Land Use Permissibility

The site is zoned Rural. The proposed use of the site for mining exploration drilling activities falls within the Scheme classification of “mining operation”. Under the Scheme the use is classified as an “D” discretionary use within the Rural zone under LPS 5. The LPS 5 does not include any specific development standards for the use, and consideration of the application is therefore required by Council.

The Scheme objectives of the Rural Zone include: -

- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.*
- *To provide for a range of rural and mining pursuits that are compatible with the capability of the land, retain rural character and amenity of the locality and acknowledge the significance of mining operations and the extraction of basic raw materials with appropriate environmental safeguards.*

The location map below shows Lease Area 53 in the context of LPS 5.



The Shire's Local Planning Strategy recognises and supports mining operations and maintaining a close working relationship with mining operators to ensure that their planning takes due consideration of existing settlement environments.

Mining exploration activities are related to the mining activities on the adjoining lots and form part of the applicant's operation. There are no changes to the existing access roads from Coolgardie-Esperance Highway. There is no visual impact from the road relating to the drilling operations.

Environmental and Amenity

The proposal is located over 20 km from the townsites of Kambalda and Coolgardie. Accordingly, given the distance, there are no amenity impacts on existing sensitive land uses.

The proposal is subject to the *Environmental Protection Act 1968* and the *Regulations and Mine Safety and Inspection Act 1994*. Native Vegetation Clearing for these activities is subject to separate approval administered by the Department of Water and Environmental Regulation (DWER).

The applicant has provided copy of the Native Vegetation Clearing approval obtained by DWER (ref CPS9866/1) relating to the subject area.

The proposed mining exploration drilling activities are therefore consistent with the Scheme objectives and local planning strategy, and approval is recommended.

Options

With respect to the proposal, the following options are available to Council: -

Option 1: Support the proposal.
Option 2: Not support the proposal.
Option 3: Defer the proposal for further information.

CONSULTATION

Mineral Resources

STATUTORY ENVIRONMENT

- *Shire of Coolgardie Local Planning Scheme No.5.*
- *Mining Act 1978*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging the development of local business education and support

Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. **Regional Context Plan**
2. **Location of Drill Sites**
3. **DA Supporting Information**
4. **Native Vegetation Clearing Permit CPS 9866**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Approve the application for Mining Exploration Drilling Activities on Lot 105 DP 40396 Coolgardie-Esperance Highway, Karramindie and accompanying plans and supporting material, in accordance with the provisions of the Shire of Coolgardie Local Planning Scheme No.5, subject to the following:

    a) This approval shall expire and be of no further effect if the land use has not substantially commenced within a period of four (4) years or within any extension of time as granted by the Shire of Coolgardie.

    b) The land use and development shall be undertaken in accordance with the approved plans and documentation.

    c) All surface holes drilled for the purposed of exploration are to be capped, filled, or otherwise made safe immediately after completion.

Advice Notes

1. The proponent is responsible for obtaining and complying with any approvals and/or clearances under the Native Vegetation Clearance.
2. The applicant is responsible for compliance with the Environmental Protection Act 1986 and Mine Safety and Inspection Act 1994.

COUNCIL RESOLUTION #145/2025

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

That Council:

1. **Approve the application for Mining Exploration Drilling Activities on Lot 105 DP 40396 Coolgardie-Esperance Highway, Karramindie and accompanying plans and supporting material, in accordance with the provisions of the Shire of Coolgardie Local Planning Scheme No.5, subject to the following:**

   a) **This approval shall expire and be of no further effect if the land use has not substantially commenced within a period of four (4) years or within any extension of time as granted by the Shire of Coolgardie.**

   b) **The land use and development shall be undertaken in accordance with the approved plans and documentation.**

   c) **All surface holes drilled for the purposed of exploration are to be capped, filled, or otherwise made safe immediately after completion.**

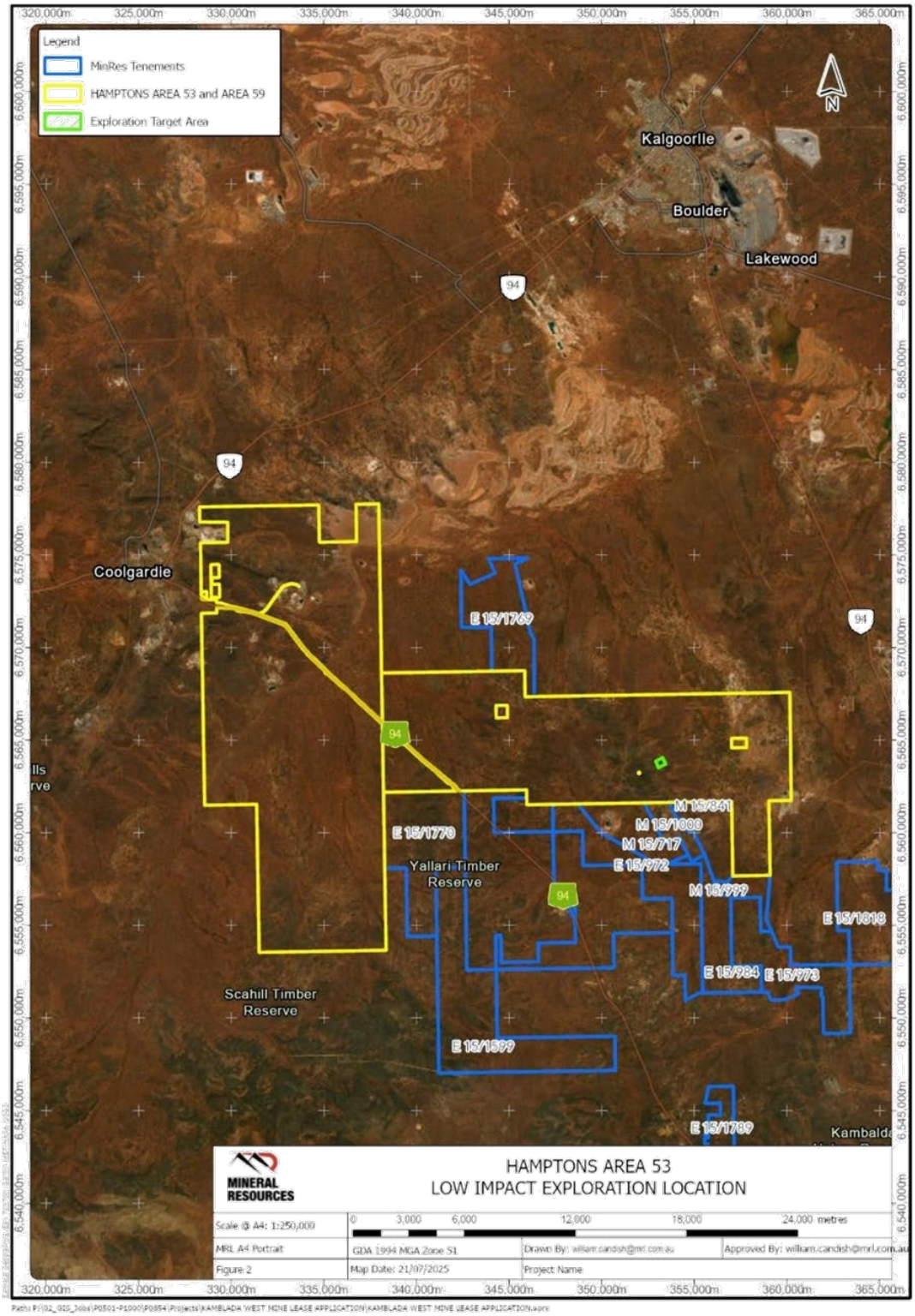
Advice Notes

1. **The proponent is responsible for obtaining and complying with any approvals and/or clearances under the Native Vegetation Clearance.**
2. **The applicant is responsible for compliance with the Environmental Protection Act 1986 and Mine Safety and Inspection Act 1994.**

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0


Legend
MinRes Tenements
HAMPTONS AREA 53 and AREA 59
Exploration Target Area
N
Kalgoorlie
Boulder
Lakewood
Coolgardie
94
E 15/1769
E 15/1770
M 15/841
M 15/1000
M 15/717
E 15/972
M 15/979
E 15/1818
E 15/984
E 15/973
E 15/1899
E 15/1789
Yallari Timber Reserve
Scahill Timber Reserve
Kambalda
MINERAL RESOURCES
HAMPTONS AREA 53
LOW IMPACT EXPLORATION LOCATION
Scale @ A4: 1:250,000
0 3,000 6,000 12,000 18,000 24,000 metres
MRL A4 Portrait
GDA 1994 MGA Zone 51
Figure 2
Map Date: 21/07/2025
Project Name


Legend
Access Tracks
Cleared/Rehabilitated Drilling Locations
Drilling Target Area
N
352.600m
352.800m
353.000m
353.200m
353.400m
353.600m
353.800m
6.564.600m
6.564.400m
6.564.200m
6.564.000m
6.563.800m
6.563.600m
6.563.400m
6.563.200m
6.563.000m
6.562.800m
MINERAL RESOURCES
HAMPTONS AREA 53
LOW IMPACT EXPLORATION LOCATION
Scale @ A4: 1:7,500
0 90 180 360 540 720 metres
MRL A4 Portrait
GDA 1994 MGA Zone 51
Drawn By: william.candish@mrl.com.au
Approved By: william.candish@mrl.com.au
Figure 2
Map Date: 21/07/2025
Project Name


MINERAL RESOURCES
Drilling proposal
Hamptons Area 53
Eastern Trends
July 2025

Hamptons Area 53
PROGRAM OVERVIEW

Overview

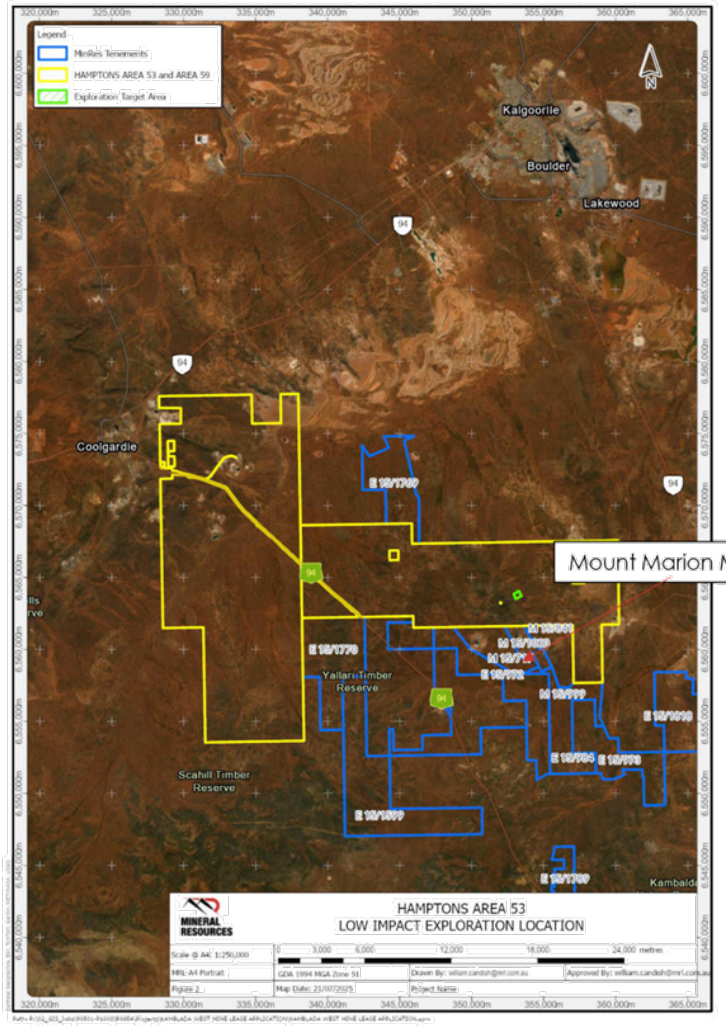
- Mineral Resources (MinRes) operates the Mount Marion lithium pegmatite mine, south of Coolgardie along the Coolgardie-Esperance Highway
- MinRes owns the lithium exploration rights to the Hamptons lease Area 53
- Lease Area 53 is not subject to the Mines Act (1978) for Lithium
- MinRes is proposing a low impact drilling exploration program to commence in August 2025

Program description

- MinRes has mapped out additional lithium rich pegmatites in the Hamptons lease
- The mapped pegmatites are located close to existing cleared tracks in the lease area that are used by the pastoralists and previous exploration companies
- Works will be undertaken under NVCP CPS 9866/1. To minimise impact to the environment during early stages exploration work, MinRes will undertake a low disturbance drilling program on pre-cleared areas
- MinRes will commission a drilling contractor that provides a small footprint rig, an aboveground closed circuit Solids Removal Unit (SRU) and experience in tight footprint environmental drill programs

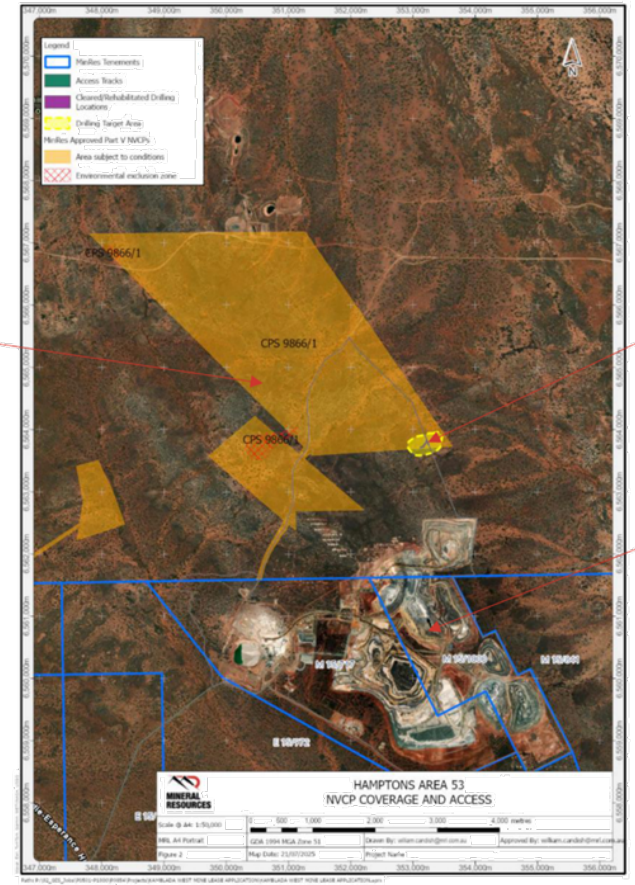
Control factors

- MinRes has completed Environmental and Ethnographic studies across the planned exploration areas
- MinRes has completed high resolution Imagery and Lidar surveys prior to activity commencing
- Areas of clearing have been scoped using high resolution GPS and images captured. Drilling pad locations have been planned with drilling contractor to minimise footprint
- The programme will be overseen by DEMIRS WHS certified Supervisors and have an appointed Exploration Managers as per DEMIRS requirements



Hamptons Area 53

NATIVE VEGETATION CLEARING PERMIT- CPS 9866/1



NVCP approved area

Drilling target: Drilling located in NVCP boundary

Mt Marion Mine

Hampton Area 53
LOW IMPACT DRILL RIG

Low impact specifications

- The program will be completed using diamond drilling to reduce spatial footprint of the program
- A close circuit system with a SRU will be use that will eliminate the need for sumps and excavation
- Pre-disturbed, flattened areas will be used to reduce the need for earthworks and if required some flattening will take place to reduce safety risk of trips and falls
- Pad sites are planned in two types of pre-disturbed areas
    - *Large pre-disturbed areas*
    - *Single track width areas*
- Where drilling will take place on Single track width areas, drilling orientation will be parallel to the track and drilling equipment will be located in line with the track
- To minimize impact from foot traffic around the rig, heavy rubber matting will be laid down for walkways





Diamond drilling rig



SRU

Hamptons Area 53
DRILLING AREA

Overview

- MinRes has scoped and photographed all pre-disturbed areas for suitable drilling pad locations
- Primary drilling locations have been selected based on achievability and ability to test target areas
- Four locations include area of previously rehabilitated where revegetation has poorly taken. At completion of drilling, ground will be re-ripped with additional seeding and monitoring of area
- Drill planning has been undertaken from pad locations using a range of drilling azimuths (orientations) and dips
- Multiple drill holes will be drilled from each drill pad to increase testing of target areas while minimising disturbance footprint
- Access to each drilling location includes two access routes to allow access and egress
- Location map shows prioritised drilling pad locations
  - Yellow- Drilling orientation oblique to track direction on large pre-disturbed area



Hamptons Area 53
DRILLING AREA

Overview

- MinRes has scoped and photographed all pre-disturbed areas for suitable drilling pad locations









Hampton Area 53
TRACK ACCESS CONFIGURATION

Locations where drilling is parallel to track access





Indicative configuration

Hampton Area 53

LARGE PRE-DISTURBED AREAS CONFIGURATION

Locations where drilling is oblique to track access





Indicative configuration

Government of Western Australia
Department of Water and Environmental Regulation

Our ref: CPS 9866/1
Enquiries: Fatien MacDonald
Phone: (08) 6364 7388
Email: info@dwer.wa.gov.au

Mr Peter de San Miguel
Principle Environment
Mineral Resources Limited
20 Walters Drive
OSBORNE PARK WA 6017

Attn: Ms Tenaha Wilson

via email: peter.desanmiguel@mrl.com.au
Tenaha.wilson@mrl.com.au

Dear Mr De San Miguel,

APPLICATION TO CLEAR NATIVE VEGETATION UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986* – CLEARING PERMIT CPS 9866/1 GRANTED

I refer to Process Minerals International Pty Ltd (PMI)'s application for a permit under section 51E(1) of the *Environmental Protection Act 1986* (the EP Act), to clear 120 hectares of native vegetation in a footprint of 1,311 hectares within Lot 105 on Deposited Plan 40396 and Lot 94 on Plan 220400, Karramindie, for the purpose of mineral exploration. The application was received by the Department of Water and Environmental Regulation (the department) on 13 September 2022 and assigned the reference CPS 9866/1.

The Delegated Officer has assessed PMI's application and determined that a clearing permit be granted under section 51E(5) of the EP Act. This permit authorises the permit holder to clear native vegetation, subject to the terms, conditions, and restrictions specified.

A copy of the permit and the associated decision report are attached to this notification, and are now also available on DWER's website (at https://www.der.wa.gov.au/our-work/clearing-permits/clearing-permits-available-for-public-appeal) for the public to view, as required under regulation 8 of the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*.

Please read the conditions on the permit carefully and note that there are penalties for non-compliance with those conditions. If you wish to discuss this permit and/or its conditions, please contact DWER.

Subject to compliance with any pre-clearing conditions on the permit, clearing must not be undertaken before the permit duration commencement date stated on the permit.

Please also note that in undertaking the clearing authorised under this permit, the permit holder must have regard to avoiding clearing, minimising clearing, and reducing the impacts of clearing on any environmental value.

Please note that as the permit requires the submission of a report on specified matters, this should be provided electronically via email to: info@dwer.wa.gov.au.

Prime House, 8 Davidson Terrace Joondalup Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919
Telephone: 08 6364 7000 Facsimile: 08 6364 7001
www.dwer.wa.gov.au

Please be advised that the clearing approved under the granted permit may take fauna listed as "threatened" under the *Biodiversity Conservation Act 2016* (BC Act). Note that no threatened fauna may be taken unless an authorisation from the Minister for Environment under section 40 of the BC Act is obtained. To apply for an authorisation or for further information on this matter, please contact the Department of Biodiversity, Conservation and Attractions' (DBCA) Species and Communities Program via email to sacl@dbca.wa.gov.au or visit the *Threatened Animals* page on DBCA's website, at https://www.dbca.wa.gov.au.

If PMI is aggrieved by any of the conditions of the permit, you may lodge an appeal with the Appeals Convenor setting out your appeal grounds within 21 days of receiving this letter. Appeals can be lodged online at www.appealsconvenor.wa.gov.au or emailed to admin@appealsconvenor.wa.gov.au. Please note that late appeals cannot be accepted.

A third party may also lodge an appeal against the grant of this permit or its conditions. If a third party appeals the grant of the permit, the permit is deemed not to have been granted and clearing cannot commence until the appeal is determined. If a third party appeal relates only to the conditions of the permit, the conditions continue to have effect pending the appeal decision.

Please contact the Office of the Appeals Convenor on 6364 7990 if you require more information on appeals.

For more information about complying with your permit to clear native vegetation, please refer to *Fact Sheet 4: Complying with your clearing permit* found at: https://www.der.wa.gov.au/our-work/clearing-permits/49-fact-sheets.

Compliance with the terms, conditions, or restrictions of this permit does not absolve the permit holder from responsibility for compliance with the requirements of all Commonwealth, State, and local government legislation.

If you have any queries, please contact the Environmental Officer, as listed above.

Yours sincerely

Ryan Mincham
MANAGER
NATIVE VEGETATION REGULATION

Officer delegated under section 20
of the Environmental Protection Act 1986

31 August 2023

Attached: Clearing permit (CPS 9866/1)
Decision report for CPS 9866/1

GOVERNMENT OF WESTERN AUSTRALIA

CLEARING PERMIT

Granted under section 51E of the Environmental Protection Act 1986

Purpose Permit number:	CPS 9866/1
Permit Holder:	Process Minerals International Pty Ltd
Duration of Permit:	From 23 September 2023 to 23 September 2033

The permit holder is authorised to clear *native vegetation* subject to the following conditions of this permit.

PART I – CLEARING AUTHORISED

1. Clearing authorised (purpose)

The permit holder is authorised to clear *native vegetation* for the purpose of mineral exploration.

2. Land on which clearing is to be done

Lot 105 on Deposited Plan 40396, Karamindie

Lot 94 on Deposited Plan 220400, Karamindie

3. Clearing authorised

The permit holder must not clear more than 120 hectares of *native vegetation* within the area cross-hatched yellow in Figure 1 of Schedule 1.

4. Period during which clearing is authorised

The permit holder must not clear any *native vegetation* after 23 September 2028.

5. Application

This Permit allows the Permit Holder to authorise persons, including employees, contractors and agents of the Permit Holder, to clear native vegetation for the purposes of this Permit subject to compliance with the conditions of this Permit and approval from the Permit Holder.

PART II – MANAGEMENT CONDITIONS

6. Avoid, minimise, and reduce impacts and extent of clearing

In determining the *native vegetation* authorised to be cleared under this permit, the permit holder must apply the following principles, set out in descending order of preference:

(a) avoid the clearing of *native vegetation*;

(b) minimise the amount of *native vegetation* to be cleared; and

(c) reduce the impact of clearing on any environmental value.

7. Weed control

When undertaking any clearing authorised under this permit, the permit holder must take the following measures to minimise the risk of introduction and spread of *weeds*:

(a) clean earth-moving machinery of soil and vegetation prior to entering and leaving the area to be cleared;

(b) ensure that no known *weed*-affected soil, *mulch*, *fill*, or other material is brought into the area to be cleared; and

(c) restrict the movement of machines and other vehicles to the limits of the areas to be cleared.

8. Directional clearing

The permit holder must conduct clearing activities in a slow, progressive manner in the direction of the adjacent vegetation to allow fauna to move into adjacent *native vegetation* ahead of the clearing activity.

9. Flora Management –

Prior to undertaking any clearing authorised under this Permit, the Permit Holder shall:

(a) demarcate the area to be cleared;

(b) any *Eremophila acutifolia* individuals within the area demarcated under condition 9(a), shall be flagged for avoidance, where practical.

10. Fauna management - Pre-clearance survey

(a) Prior to undertaking any clearing authorised under this permit, the permit holder shall engage a *fauna specialist* to undertake clearance surveys within the areas cross-hatched yellow on Figure 1 of Schedule 1 for Shield-backed trapdoor spiders (*Idiosoma sp*) and Malleefowl (*Leipoa ocellata*), including the identification and inspection of burrows and active and inactive mounds;

(b) The Shield-backed trapdoor spider and Malleefowl pre-clearance survey should also include searches for other conservation significant fauna.

(c) Where burrows and mounds are identified under condition 10(a) of this permit, the permit holder shall;

  (i) flag the location of the burrow(s) and mound(s);

  (ii) not clear within 50 metres of single Shield-backed trapdoor spider burrow(s);

  (iii) not clear within 200 metres of matriarchal clusters of Shield-backed trapdoor spider burrow(s)

(iv) not clear within 50 metres of Malleefowl mound(s)

11. Fauna management – Malleefowl

Ensure no clearing occurs within the area cross-hatched red in Figure 2B of Schedule 2 of this Permit unless first approved by the CEO.

12. Fauna Management - Shield-backed trapdoor spider

Ensure no clearing occurs within the area cross-hatched red in Figure 2A and 2B of Schedule 2 of this Permit unless first approved by the CEO.

13. Fauna Management

The Permit Holder shall not clear *habitat trees* within the Permit area unless approved by the CEO.

14. Retain vegetative material and topsoil, revegetation and rehabilitation

The Permit Holder shall:

(a) Retain the vegetative material and topsoil removed by clearing authorised under this Permit and stockpile the vegetative material and topsoil in an area that has already been cleared.

(b) Within 12 months following completion of clearing authorised under this permit, *revegetate* and *rehabilitate* areas not required for the purpose for which they were cleared, by:

(i) ripping the ground on the contour to remove soil compaction; and
(ii) laying the vegetative material and topsoil retained under condition 14(a) on the cleared area(s).

(c) Within 4 years of undertaking *revegetation* and *rehabilitation* in accordance with condition 14(b) of this Permit:

(i) engage an *environmental specialist* to determine the species composition, structure and density of the area *revegetated* and *rehabilitated*; and
(ii) where, in the opinion of an *environmental specialist*, the composition structure and density determined under condition 14(c)(i) of this Permit will not result in a similar species composition, structure and density to that of pre-clearing vegetation types in that area, *revegetate* the area by deliberately *planting* and/or *direct seeding* native vegetation that will result in a similar species composition, structure and density of native vegetation to pre-clearing vegetation types in that area and ensuring only *local provenance* seeds and propagating material are used.

(d) where additional *planting* or *direct seeding* of native vegetation is undertaken in accordance with Condition 14(c)(ii) of this Permit, the Permit Holder shall repeat Condition 14(c)(i) and 14(c)(ii) within 24 months of undertaking the additional *planting* or *direct seeding* of native vegetation.

(e) where a determination by an *environmental specialist* that the composition, structure and density within areas *revegetated* and *rehabilitated* will result in a

similar species composition, structure and density to that of pre-clearing vegetation types in that area, as determined in Condition 14(c)(i) and (ii) of this Permit, that determination shall be submitted for the *CEO*'s consideration. If the *CEO* does not agree with the determination made under Condition 14(c)(ii), the *CEO* may require the Permit Holder to undertake additional *planting* and *direct seeding* in accordance with the requirements under Condition 14(c)(ii).

PART III - RECORD KEEPING AND REPORTING

15. Records that must be kept

The permit holder must maintain records relating to the listed relevant matters in accordance with the specifications detailed in Table 1.

Table 1: Records that must be kept

No.	Relevant matter	Specifications
1.	In relation to the authorised clearing activities generally	(a) the species composition, structure, and density of the cleared area; (b) the location where the clearing occurred, recorded using a Global Positioning System (GPS) unit set to GDA2020, expressing the geographical coordinates in Eastings and Northings; (c) the date that the area was cleared; (d) the size of the area cleared (in hectares); and (e) actions taken to avoid, minimise, and reduce the impacts and extent of clearing in accordance with condition 6; and (f) actions taken to minimise the risk of the introduction and spread of *weeds* in accordance with condition 7; and (g) actions taken to manage and mitigate impacts fauna in accordance with condition 11, 12, and 13.
2.	In relation to flora management pursuant to condition 9	(a) actions taken to avoid the clearing of or priority flora species; (b) the name and location of each priority flora species taken, recorded using a Global Positioning System (GPS) unit set to GDA2020, expressing the geographical coordinates in Eastings and Northings.
3.	In relation to the pre-clearing survey pursuant to condition 10	(a) the time (s) and date(s) that the survey was undertaken (b) the name and qualification of the fauna specialist performing the survey (c) the methodology used to survey the Permit Area and to identify the mound/s; burrows (d) the location of each *Leipoa ocellata* (Malleefowl) mound and *Idiosoma sp.* burrow recorded using a Global Positioning

No.	Relevant matter	Specifications
		System (GPS) unit set to Geocentric Datum Australia 2020 (GDA2020), expressing the geographical coordinates in Eastings and Northings or decimal degrees.
4.	In relation to the *revegetation* and *rehabilitation* of areas pursuant to condition 14 of this Permit	(a) the location of any areas *revegetated* and *rehabilitated,* recorded using a Global Positioning System (GPS) unit set to Geocentric Datum Australia 2020 (GDA2020), expressing the geographical coordinates in Eastings and Northings or decimal degrees; (b) a description of the *revegetation* and *rehabilitation* activities undertaken; (c) the size of the area *revegetated* and *rehabilitated* (in hectares).

16. Reporting

(a) The permit holder must provide to the CEO on or before 30 June of each year, a written report:

(i) of records required under condition 15 of this Permit; and

(ii) concerning activities done by the permit holder under this permit between 1 January to 31 December of the preceding calendar year.

(b) If no clearing authorised under this permit was undertaken between 1 January to 31 December of the preceding calendar year, a written report confirming that no clearing under this permit has been carried out, must be provided to the CEO on or before 30 June of each year.

(c) The permit holder must provide to the CEO, no later than 23 June 2033 a written report of records required under condition 15, where these records have not already been provided under condition 16(a).

DEFINITIONS

In this permit, the terms in Table 2 have the meanings defined.

Table 2: Definitions

Term	Definition
CEO	Chief Executive Officer of the department responsible for the administration of the clearing provisions under the *Environmental Protection Act 1986*.
clearing	has the meaning given under section 3(1) of the EP Act.
condition	a condition to which this clearing permit is subject under section 51H of the EP Act.
department	means the department established under section 35 of the *Public Sector Management Act 1994* (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.

Term	Definition
direct seeding	means a method of re-establishing vegetation through the establishment of a seed bed and the introduction of seeds of the desired plant species
EP Act	*Environmental Protection Act 1986* (WA)
environmental specialist	means a person who holds a tertiary qualification in environmental science or equivalent, and has experience relevant to the type of environmental advice that an environmental specialist is required to provide under this Permit, or who is approved by the CEO as a suitable environmental specialist.
fauna specialist	means a person who holds a tertiary qualification specialising in environmental science or equivalent, and has a minimum of 2 years work experience in fauna identification and surveys of fauna native to the region being inspected or surveyed, or who is approved by the *CEO* as a suitable fauna specialist for the bioregion, and who holds a valid fauna licence issued under the *Biodiversity Conservation Act 2016*.
fill	means material used to increase the ground level, or to fill a depression.
habitat trees	means trees that have a diameter, measured at 130 centimetres from the base of the tree, of 30 centimetres or greater
local provenance	means native vegetation seeds and propagating material from natural sources within 50 kilometres and and the same Interim Biogeographic Regionalisation for Australia (IBRA) subregion of the area cleared.
mulch	means the use of organic matter, wood chips or rocks to slow the movement of water across the soil surface and to reduce evaporation.
native vegetation	has the meaning given under section 3(1) and section 51A of the EP Act.
planting	means the re-establishment of vegetation by creating favourable soil conditions and planting seedlings of the desired species.
revegetate/ed/ion and rehabilitate/ed/ion	means the re-establishment of a cover of local provenance native vegetation in an area using methods such as natural regeneration, direct seeding and/or planting, so that the species composition, structure and density is similar to pre-clearing vegetation types in that area.
weeds	means any plant – (a) that is a declared pest under section 22 of the *Biosecurity and Agriculture Management Act 2007*; or (b) published in a Department of Biodiversity, Conservation and Attractions species-led ecological impact and invasiveness ranking summary, regardless of ranking; or (c) not indigenous to the area concerned.

END OF CONDITIONS

Digitally signed by Ryan Mincham
Date: 2023.08.31 21:48:11 +08'00'

Ryan Mincham
MANAGER
NATIVE VEGETATION REGULATION

Officer delegated under Section 20 of the Environmental Protection Act 1986

31 August 2023

Schedule 1

The boundary of the area authorised to be cleared is shown in the map below (Figure 1).

Plan 9866/1

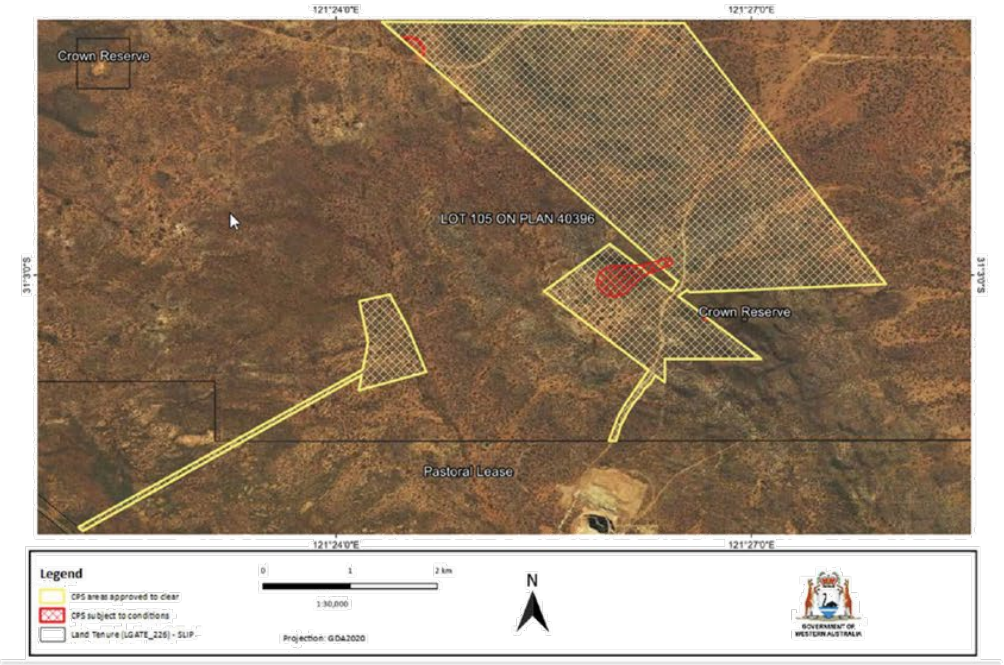


Figure 1: Map of the boundary of the area within which clearing may occur.

Schedule 2 – Areas subject to conditions

Plan 9866/1 - A

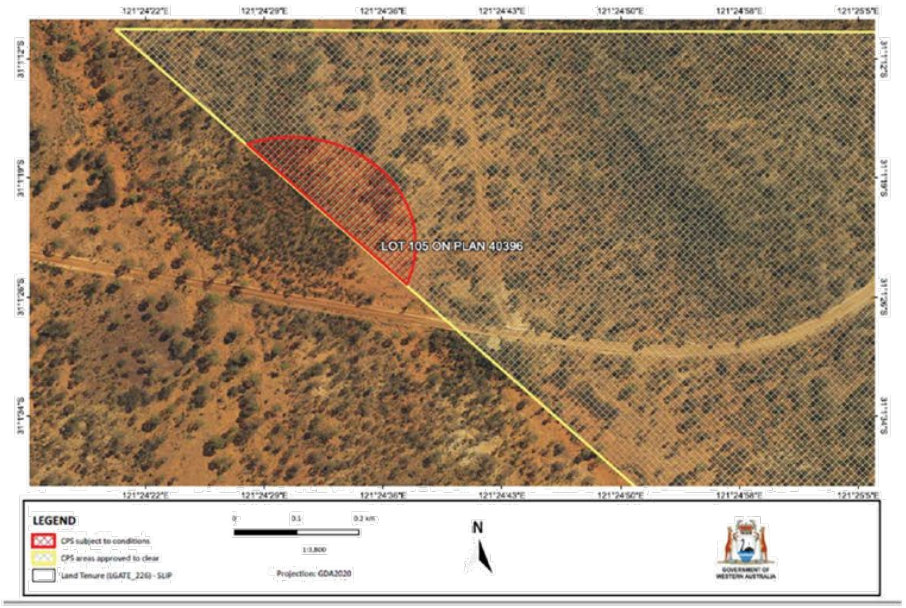


Figure 2A. Clearing may not occur within the area shaded red to protect known *Idiosoma sp.* burrows

Plan 9866/1 -B

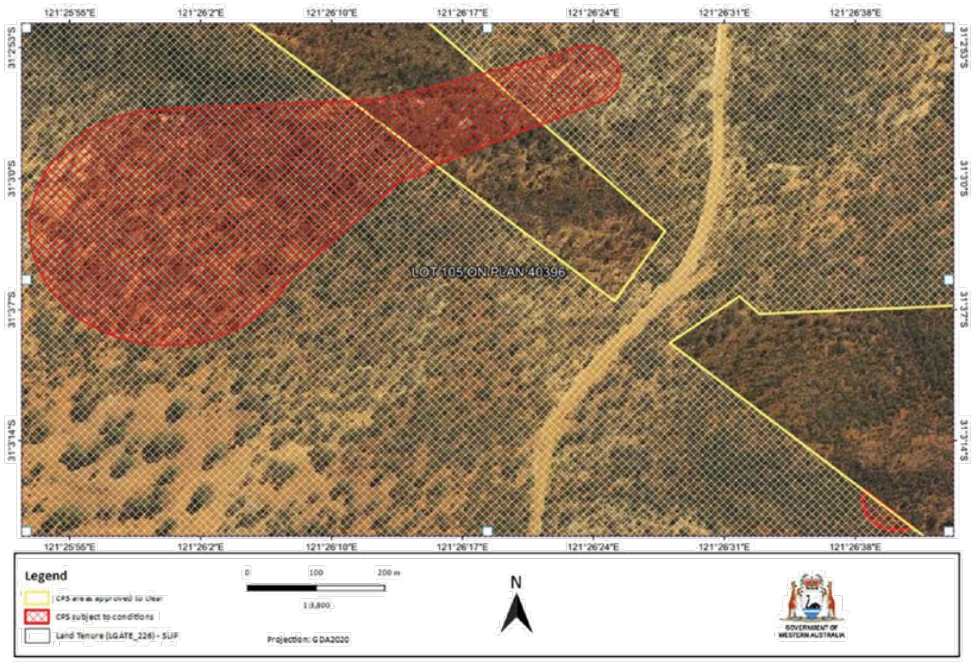


Figure 2B. Clearing may not occur within the area shaded red to protect known *Idiosoma sp.* burrows and a *Leiopoa ocellata* mound

Government of Western Australia
Department of Water and Environmental Regulation

Clearing Permit Decision Report

1 Application details and outcome

1.1. Permit application details

Permit number:	CPS 9866/1
Permit type:	Purpose permit
Applicant name:	Process Minerals International Pty Ltd
Application received:	29 August 2022
Application area:	120 hectares (ha) within a 1,311 ha of clearing footprint
Purpose of clearing:	Mineral exploration
Method of clearing:	Mechanical
Property:	Lot 105 on Deposited Plan 40396 Lot 94 on Deposited Plan 220400
Location (LGA area/s):	Shire of Coolgardie
Localities (suburb/s):	Karamindie

1.2. Description of clearing activities

The application is to clear up to 120 ha of native vegetation within a 1,311 ha clearing footprint. The proposed clearing is for the purpose of lithium mineral exploration and will occur within Lot 105 on Deposited Plan 40396 (Lot 105) and Lot 94 on Deposited Plan 220400 (Lot 94), Karamindie. Lot 105 retains a special land category area, Exempt East Location (EEL), Greater Hampton, Northern Hampton Area 53, referred to hereafter as the Northern Hampton Area 53. Lot 94 is intersected by Exploration Licence E15/1599.

Once exploration is completed, the applicant intends to expand mining operations into this area should it be determined feasible. Clearing associated with the future mining activities is not covered by this application.

1.3. Decision on application

Decision:	Granted
Decision date:	31 August 2023
Decision area:	120 ha of native vegetation as depicted in Section 1.5, below.

1.4. Reasons for decision

This clearing permit application was submitted, accepted, assessed and determined in accordance with sections 51E and 51O of the *Environmental Protection Act 1986* (EP Act). The Department of Water and Environmental Regulation (DWER) advertised the application for 21 days and no submissions were received.

In making this decision, the Delegated Officer had regard for the site characteristics (see Appendix A), relevant datasets (see Appendix E.1), the findings of flora, vegetation and fauna surveys (see Appendix D), the clearing principles set out in Schedule 5 of the EP Act (see Appendix B), relevant planning instruments and any other matters considered relevant to the assessment (see Section 3). In particular, the Delegated Officer has considered the following:

- Clearing may have a significant impact on the local population of *Idiosoma sp.* A total of five (5) burrows are located within the application area, two of which are matriarchal clusters of burrows. The impacts can be mitigated by avoiding clearing around the areas with known burrows, while a pre-clearing survey will be required to confirm the presence of Shield-backed trap-door spider burrows within areas proposed to be cleared. Exclusion areas measuring 50 m in radius from each of the known burrows and 200 m in radius from each of matriarchal clusters of burrows are imposed as a condition on the permit.
- Malleefowl (*Leiopoa ocellata*) is likely to occur in the application area as indicated by the presence of inactive mounds and suitable habitats within the application area and immediate vicinity. Clearing may impact on this species and associated habitat. This impact can be minimised and mitigated through the avoidance of clearing around identified mounds. A pre-clearing survey to identify the active and-non active mounds is required as a condition on the permit. Clearing is prohibited within 50 metres of any inactive and active mounds.
- A survey over the application area did not observe the occurrence of other conservation significant fauna species including Chuditch (*Dasyurus geoffroii*), Arid Bronze Azure Butterfly (ABAB) (*Ogyris substerrestris petrina*), Desert hairstreak bufferfly (*Jalmenus aridus*), Central long-eared bat (*Nyctophilus sp*) and Peregrine Falcon (*Falco peregrinus*). However, the habitats for these fauna species may occur within the areas proposed to be cleared. A permit condition requiring that slow, progressive, one-directional clearing be undertaken towards remnant vegetation and that the clearing of large trees be avoided would minimise and mitigate the impacts of clearing on these fauna species.
- Clearing will potentially remove *Eremophila acutifolia* (Priority 3) individuals which were identified in abundance within the application area and broader survey area. The potential removal of 1,581 plants from the 21,395 plants identified (representing approximately 7.39 % of the local population), is not considered to represent a significant impact at a local or regional scale. The demarcation of the clearing area can further minimise impact by avoiding inadvertent clearing of priority flora individuals and is required as a condition on the permit.
- Clearing may introduce and spread weeds, which could impact on the quality of the adjacent vegetation and habitat values within the Karamindie State Forest and Yallari Timber Reserve conservation areas located approximately 200 m north and west of the application area. Stringent weed control and management is required as a condition to the permit.

After consideration of the available information, as well as the applicant's minimisation and mitigation measures (see Section 3.1), the Delegated Officer determined the proposed clearing is unlikely to lead to appreciable or long-term adverse impacts on environmental values including those values within the nearby conservation areas. Potential impacts on the above environmental values can be minimised and managed to unlikely lead to an unacceptable risk to environmental values.

The Delegated Officer decided to grant a clearing permit subject to conditions to:

- avoid, minimise to reduce the impacts and extent of clearing
- take hygiene steps to minimise the risk of the introduction and spread of weeds
- undertake pre-clearing surveys of suitable habitat for malleefowl mounds and shield-backed trapdoor spider burrows

- apply adequate buffers to identified trapdoor spider burrows and active and inactive malleefowl mounds
- undertake slow, progressive, one-directional clearing to allow terrestrial fauna to move into adjacent habitat ahead of the clearing activity
- undertake revegetation and rehabilitation of areas no longer required for mineral exploration purposes.

1.5. Site map

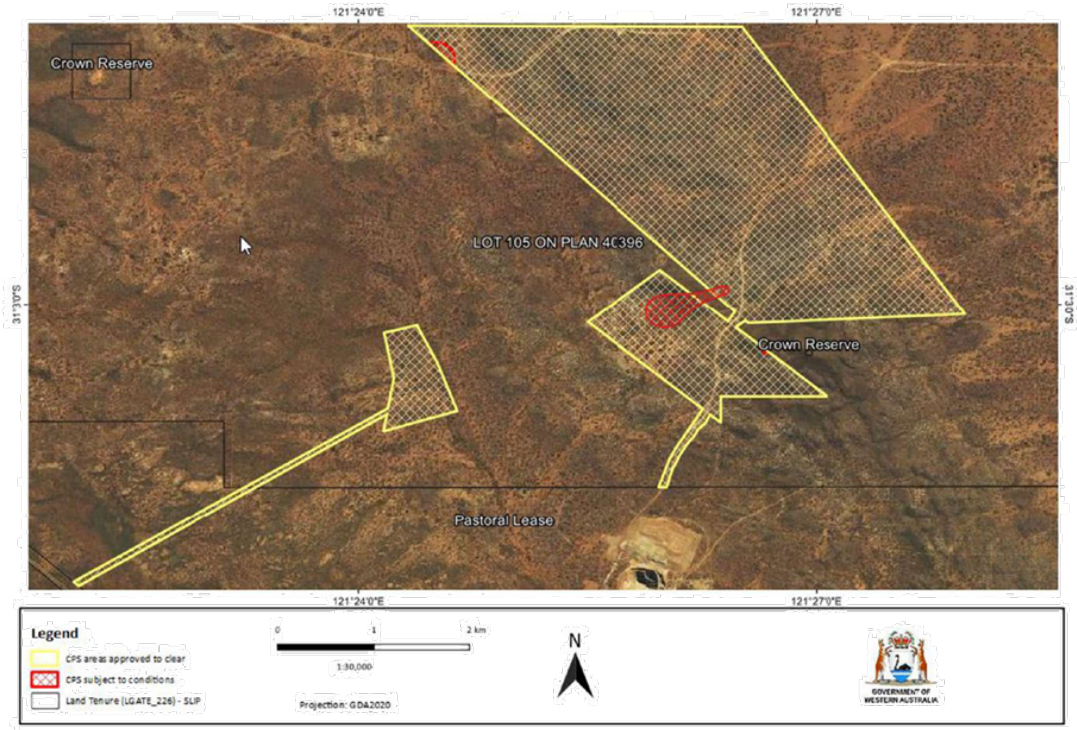


Figure 1. Map of the application area

The areas cross-hatched yellow indicate the areas authorised to be cleared under the granted clearing permit. The areas cross-hatched red indicates areas within which clearing activities must not be undertaken

2 Legislative context

The clearing of native vegetation in Western Australia is regulated under the EP Act and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (Clearing Regulations).

In addition to the matters considered in accordance with section 51O of the EP Act (see Section 1.4), the Delegated Officer has also had regard to the objects and principles under section 4A of the EP Act, particularly:

- the precautionary principle
- the principle of intergenerational equity
- the principle of the conservation of biological diversity and ecological integrity.

Other legislation of relevance for this assessment include:

- *Biodiversity Conservation Act 2016* (WA) (BC Act)
- *Conservation and Land Management Act 1984* (WA) (CALM Act)

- *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (EPBC Act)

The key guidance documents which inform this assessment are:

- *A guide to the assessment of applications to clear native vegetation* (DER, December 2013)
- *Procedure: Native vegetation clearing permits* (DWER, October 2019)
- Technical guidance – *Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA, 2016)
- Technical guidance – *Terrestrial Fauna Surveys for Environmental Impact Assessment* (EPA, 2016)

3 Detailed assessment of application

3.1. Avoidance and mitigation measures

The applicant has used the detailed flora and fauna surveys performed over the area as a guidance to minimise environmental impacts. For example, to minimise impacts on fauna species and habitats, the applicant has committed to the avoidance of clearing within a nominal buffer distance to known shield-backed trapdoor spider burrows and malleefowl mounds.

During assessment, the applicant expressed a commitment to create an additional buffer area to avoid impacts on *Idiosoma sp* burrows and the mixed eucalyptus woodlands over sclerophyll shrubland on undulating hills habitat type, depicted as the blue shaded area in Figure 2 below. In doing so, further habitat fragmentation will be prevented which will assist in the conservation of these populations.

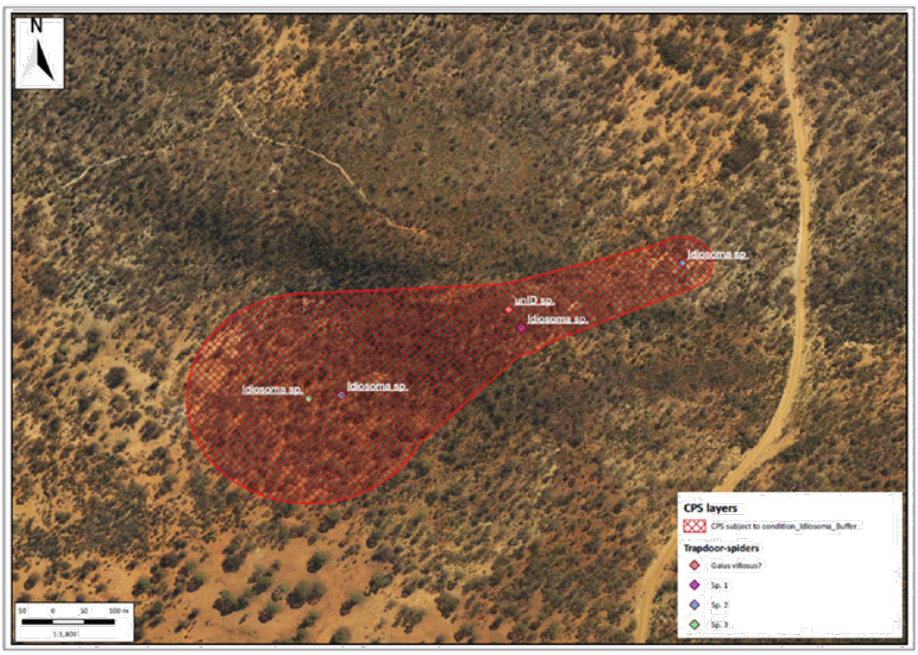


Figure 2. Additional buffer area committed by the applicant to protect *Idiosoma sp* and the mixed eucalyptus woodlands over sclerophyll shrubland on undulating hills communities and prevent habitat fragmentation (MRL, 2023)

The applicant has an Environmental Management System (EMS) which will be applied to the proposed clearing and exploration activities. This system includes awareness training, plans, procedures and forms to avoid, minimise and ensure the effective management of environmental and heritage values (MRL, 2022).

The Delegated Officer was satisfied that the applicant has undertaken reasonable measures to avoid and minimise potential impacts of the proposed clearing on environmental values.

3.2. Assessment of impacts on environmental values

In assessing the application, the Delegated Officer has had regard for the site characteristics (see Appendix A) and the extent to which the impacts of the proposed clearing present a risk to biological, conservation, or land and water resource values.

The assessment against the clearing principles (see Appendix B) identified that the impacts of the proposed clearing present a risk to fauna, priority flora and and land resources. The consideration of these impacts, and the extent to which they can be managed through conditions applied in line with sections 51H and 51I of the EP Act, is set out below.

3.2.1. Fauna – Principle (b)

Available databases indicate that four conservation significant fauna species have been recorded from the local area (20 km radius of the application area). The number of records is likely to reflect the limited extent of surveys which have been conducted within the local area. A desktop assessment by Bamford Consultant Ecologists (BCE) determined that the survey area of 7,882 ha, including the application area, could provide habitat for 33 conservation significant fauna species. Subsequently, a fauna survey and assessment were performed between 2019 and 2021 in support of the clearing proposal (BCE, 2022).

The survey targeted Vegetation and Substrate Associations (VSAs) within the application area provide fauna habitats for the following species; malleefowl (*Leiopoa ocellata*), chuditch (*Dasyurus geoffroii*), Arid Bronze Azure Butterfly (ABAB) (by opportunistic searching for associated Camponotus ants in smooth-barked eucalypts) and Shield-backed Trapdoor Spiders (*Idiosoma sp.*) over the application area. Excerpts of the Fauna Survey and Assessment are presented in Appendix D.

A total of three reptiles, 34 birds, two native mammals and one introduced mammal were identified in the 2021 survey. The survey identified the following conservation significant fauna species and habitats:

Shield-backed trapdoor spiders (*Idiosoma* sp) –

Seven burrows of three identified taxon and one unidentified taxa of shield-backed trapdoors spiders (*Idiosoma* sp) were found within the application area and immediate vicinity. Two of these burrows are matriarchal clusters of seven (7) and twenty (20). Locations of the burrows are depicted in Figure 3 below.

Idiosoma sp, also known as the shield-backed trapdoor spider, is a large spider with females up to 30 mm in body length and males up to 18 mm in body length. The species is easily recognisable by the distinctive structure of the abdomen. The abdominal cuticle or skin is thick and hard. The end of the abdomen is flattened and shield-like, and its sides are deeply grooved giving them a rugose, corrugated appearance (DEWHA, 2010). The population size of the species is not known (DEC, 2009).

The shield-back spider typically inhabits clay soils of eucalypt woodlands and acacia vegetation and relies heavily on leaf-litter and twigs to build its burrow (Main, 1996; 2003). The species is very well adapted for life in semi-arid habitats and lives in burrows that are tubular and approximately 20–30 cm deep (Main, 1992). The burrow is deep enough to ensure that air in the lower burrow remains humid and relatively cool in summer. Females spend their entire life in the burrow or within its proximity. Gene flow is therefore facilitated by male biased dispersal, estimated to be less than 500 m (Main, unpublished data), as only males leave their burrows in search of females. The species aestivates (becomes dormant) during the drier months of the year from November to February. Trapdoor spiders are long lived, some female trapdoor spiders are known to live for over 30 years and many may be at least 20 years old.

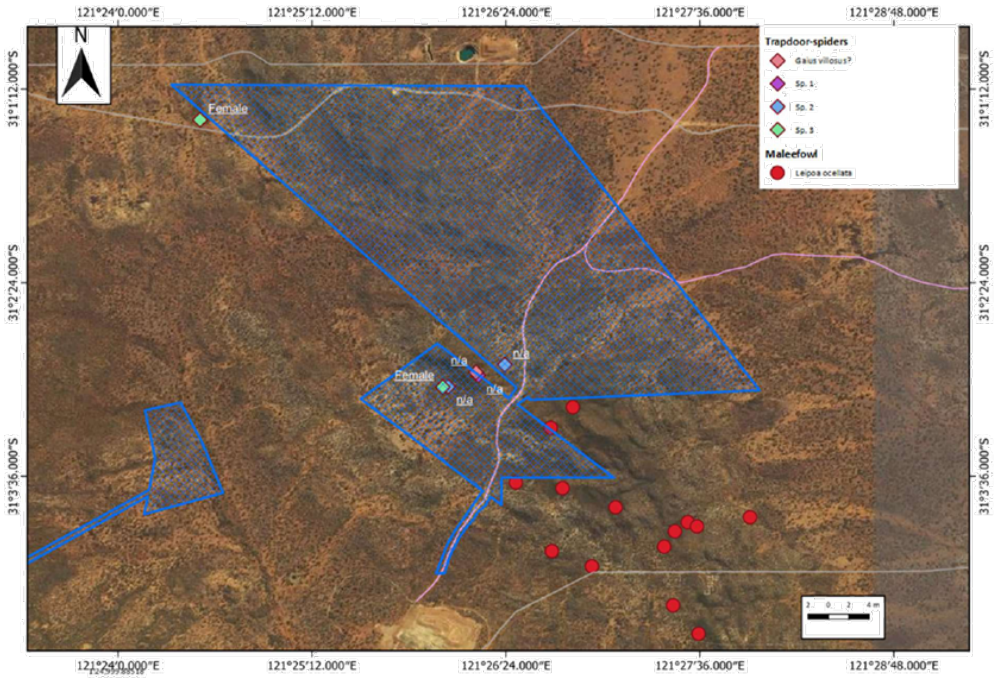


Figure 3. Identified *Idiosoma* sp. burrows and *Leiopoa ocellata* (Malleefowl) mounds within and adjacent to the application area (BCE, 2022). .

Idiosoma nigrum is classified as Vulnerable under the EPBC Act and Endangered under the BC Act. DBCA (2023) provided advice in relation to the impacts of the proposed clearing on Shield-backed trapdoor spiders and concurred with BCE's 2022 Mt Marion Fauna Assessment, that the Idiosoma species recorded within the application area and nearby are most likely a priority species, either being the Coolgardie shield-backed trapdoor spider (*Idiosoma intermedium* - Priority 3), or Central Eastern Wheatbelt shield-backed trapdoor spider (*Idiosoma mcnamarai* - Priority 1), and therefore should be considered conservation significant.

Large knowledge gaps regarding the ecology and current distribution of trapdoor spiders within Western Australia currently exist, however, DBCA notes that substantial evidence indicates a significant decline across the board (*pers. comm., Mark Harvey, WA Museum, 30 May 2023* in DBCA, 2023). There is no recovery plan for the shield-backed trapdoor spider species that are likely to occur within the proposed clearing area, however, DBCA (2023) asserted that advice for *Idiosoma nigrum* could be substituted for these species as they face similar threats. A Priority Action listed in the Approved Conservation Advice for *Idiosoma nigrum* is to "minimise adverse impacts from land use (especially mining) at known sites". In addition, the *Shield-Backed Trapdoor Spider (Idiosoma Nigrum) Conservation Plan 2008-2013* notes that "*I. nigrum* possess characteristics that make them more susceptible to threats than other wheatbelt fauna. These include poor dispersal capabilities, confinement to disjunct habitats and low fecundity. These characteristics require a similar management approach to the conservation actions undertaken for Declared Rare Flora".

In the absence of national conservation advice regarding the sufficient buffer size for trapdoor spiders, DBCA (2023) advises that buffers should be applied on a case-by-case basis and should consider the species, site and activity proposed. For trapdoor spider's burrows, the buffer area should be large enough to reduce potential impact from the proposed activities as well as allowing for an adequate supply of prey and for males to locate female burrows. The impact of exploration disturbance (particularly vibrations from the drill) on these spiders is not well understood, however given that exploration activities are meant to be short-term and low impact, suitable buffers should be adequate to

mitigate impacts for this proposal. DBCA (2023) recommends a 50 m buffer for individual burrows and a larger buffer, of at least 200 m, to be applied to any matriarchal clusters of burrows. Note that a buffer should be applied to all burrows present, not only to the burrows identified during the survey, therefore a pre-clearance survey should be undertaken to identify and avoid burrows in the path of clearing.

***Leipoa ocellata* (malleefowl)**

Two inactive malleefowl mounds were identified just outside of the application area perimeters in the most recent survey (BCE, 2022). One of the mounds was identified as being 'recent' and the other 'old'. No malleefowl were seen during the survey. Previous surveys (2016 and 2019) recorded several mounds south of the application area, the closest being approximately 1 km to the south (Bamcroft and Bamford, 2020 in BCE, 2022). The findings suggest that habitat for malleefowl occurs in the area (including the application area), and that the fauna may reside or at least be a regular visitor to the area (BCE, 2022).

The National Malleefowl Recovery Plan states that this fauna species is found principally in the semi-arid to arid zone in shrublands and low woodlands dominated by mallee (Frith 1962a) and associated habitats (Malleefowl Recovery Plan, 2015) such as Broombush (*Melaleuca uncinata*) (Woinarski 1989a; Woinarski 1989b) and Scrub Pine (*Callitris verrucosa*). In Western Australia they are also found in some shrublands dominated by acacia, and occasionally in woodlands dominated by eucalypts such as Wandoo (*E. wandoo*), Marri (*Corymbia calophylla*) and Mallet (*E. astringens*) (Benshemesh, 2007). The *National Recovery Plan for Malleefowl Leipoa ocellata* notes that habitat loss has been and continues to be the major factor in the decline of malleefowl in southern Australia. Habitat fragmentation and isolation and predation are also listed as major threats to malleefowl.

The Eucalypt woodlands within the application area represent the typical habitat of the fauna species. DBCA (2023) in their advice suggests that malleefowl use the area for breeding (malleefowl mounds were recorded within and near the proposed clearing area) and are also likely to use the area for foraging purposes. Malleefowl in the area breed during the months of September through to January.

DBCA (2023) advises that given exploration activities are intended to be short-term and low impact, and given the malleefowl is a mobile species that has the ability to transit to other areas without assistance, the impact of the proposed clearing is unlikely to be significant at a species level. However, the proposed clearing is likely to result in the loss of 120 ha of potential foraging habitat, contribute to the degradation of habitat left behind and increase accessibility of the area to feral predators (foxes and feral cats) through the clearing of tracks.

The high number of malleefowl records in the local area and the relatively even distribution of the records across the landscape indicate that the population is not presently restricted to certain areas. Pre-clearing survey for malleefowl mounds can identify locations of active and inactive mounds prior to and at the time of clearing to avoid and mitigate impacts on the fauna species and its habitat. Providing buffers around identified mounds, particularly the active ones, may be appropriate to reduce risk of vehicle strikes and potential abandonment of nests through this proposal. In the absence of conservation advice regarding the buffer, DBCA (2023) suggests that 50 m buffers should be adequate for the purpose. It is also important to preserve any connectivity of the active mound area to broadscale areas of native vegetation to facilitate movement through the natural landscape for parents (e.g. for foraging, while tending the mound) and offspring (for dispersal). Noting that malleefowl may use inactive or old mounds in subsequent years, clearing of inactive mounds should be avoided. Buffering any inactive and old mounds and maintenance of connectivity between the mounds can further mitigate impacts on the long-term survival of this fauna species.

Chuditch (*Dasyurus geoffroii*)

No chuditch were observed during the survey, however, it was determined that suitable habitat for chuditch was present and foraging chuditch may be present within the application area. DBCA (2023) advised that suitable habitat for chuditch is present although the likelihood of occurrence was deemed

low due to a lack of contemporary records in, or near the survey area. DBCA (2023) noted that threatened fauna values in adjoining lands show contemporary records 120 km to 160 km away. As suggested by the fauna assessment of BCE (2022), the area is likely to be a marginal habitat for nearby populations and is unlikely to currently support significant populations. Therefore, the proposed clearing is unlikely to have a significant impact on chuditch.

If chuditch dens are present and clearing occurs during denning season (August to October), a Section 40 Authorisation under the *Biodiversity Conservation Act 2016* for the potential take is required.

Other fauna species
The vegetation over the application area comprises mainly of Eucalypt woodlands. The fauna survey identified seven (7) VSAs over the larger survey area (listed in Appendix D), three of which occur within the application area, namely:

- Mixed Eucalypt woodland over sclerophyll shrubland on undulating hills
- Acacia shrubland on slopes with scattered Eucalypts over rocky loam
- Open to closed Eucalypt woodland or Mallee over mixed shrubland on flats.

The VSAs over the application area may provide habitats to a range of fauna assemblages typical of the Coolgardie region and Goldfields eucalypt woodlands. For example, fauna that occur in eucalypt woodlands throughout the region are likely to utilise the project area and hollow-bearing trees in the woodlands may provide important nesting opportunities.

Although Arid Bronze Azure Butterfly (ABAB) and the associated *Camponotus* ants were not identified during the most recent survey over the application area, the preferred habitat for the ants and ABAB is present, that being smooth-barked eucalypts. Similarly, the habitats preferred by *Jalmenus aridus* (Desert hairstreak bufferfly) including *Senna artemisioides subsp. filifolia* and *Acacia tetragonophylla* occur within the application area. Clearing of mature habitat trees should be avoided. The Central long-eared bat is known to inhabit mature trees with hollows and may be present within the application area given that mature, hollow-bearing trees were recorded within the application area during the BCE survey (2022). It is important that clearing of these trees is avoided.

Conclusion
Given the above, any direct impacts of clearing on conservation significant fauna species may be significant unless fauna management measures are in place. Placing relevant fauna management conditions on the permit can mitigate impacts on fauna species.

Conditions:
To mitigate potential impacts on fauna species, the following conditions are imposed on the permit:

- Slow, directional clearing towards adjacent vegetated areas to allow fauna to move to the nearby vegetation ahead of clearing
- A pre-clearance survey to be undertaken in areas of suitable habitat to identify all malleefowl mounds and shield-backed trapdoor spider burrows that have potential to be disturbed by the project activities.
- A minimum buffer of 50 m to be applied to all malleefowl mounds and individual spider burrows
- A minimum buffer of 200 m to be applied to any matriarchal clusters of burrows.
- Avoid clearing of mature, smooth-barked eucalypts and hollow-bearing trees.

3.2.2. Biodiversity and Flora – Principles (a) and (c)

As discussed in Section 3.2.2. above, seven (7) VSAs were identified over the survey area, three of which occurred within the application area.

These VSAs potentially provide habitats to a range of fauna species known to inhabit the Coolgardie region and Goldfields eucalypt woodlands that may reside, or at least forage and disperse into the

application area as discussed in Section 3.2.1. Although potentially containing habitat for conservation significant fauna species, the composition and vegetation types within the application area are typical of the local region and not considered to be unusually diverse (NVS, 2021).

Serengia extasia, which was listed as a Threatened flora species at the time of the surveys in 2019 and 2021 was recorded in the application area. However, this flora species has since been delisted.

The application area contains the Priority flora species *Eremophila acutifolia* (Priority 3). *E. acutifolia* was identified in abundance within the application area and beyond in the reconnaissance survey conducted in 2019 and the targeted survey conducted in October 2021 (NVS, 2021). *E. acutifolia* was recorded in Quadrats 30 and 31 (vegetation group B) where the populations comprised dominant lower stratum species.

This species is both widespread and in large numbers throughout the local and regional area and is well documented by previous flora surveys. Recorded locations range from Coolgardie, Norseman, Kambalda, Widgiemooltha and Madoonia Downs. Using data from a survey in 2019 to compare local numbers of *E. acutifolia* with those recorded in the most recent survey, clearing within the application area may affect approximately 7.39% of the local population (NVS, 2021). Although removal of these individuals is unlikely to have a significant impact on the conservation of the flora species at the species level, care should be taken to limit the risk to the potential cumulative impacts on the species within the area (DBCA, 2023).

Desktop assessment suggested that *Acacia websteri* (P1), *Alyxia tetanifolia* (P3), *Phebalium clavatum* (P2) and *Styphelia rectiloba* (P3) have been recorded within the local area. DBCA (2023) advised that the application area does not appear to be the habitat currently known to support *A. websteri*, *A. tetanifolia*, *P. clavatum* and *S. rectiloba*. Consequently, the impact of clearing on these flora species is unlikely significant.

Conclusion:
Given the above, the proposed clearing is therefore unlikely to be impacting on an area of high biodiversity value. The impacts of clearing on the conservation of *E. acutifolia* is considered unlikely to be significant.

Condition:
To mitigate potential impact on the priority flora species, the demarcation of clearing areas to avoid inadvertent clearing of priority flora is imposed as a condition on the permit.

3.2.3. Conservation area – Principle (e)

Lot 105 and Lot 95 are immediately adjacent the Karamindie State Forest and Yallari Timber Reserve, both protected under the CALM Act. These conservation areas are reserved for recreation, sustainable timber, and water production and for wildlife and landscape conservation. The application area is separated from the Karamindie State Forest by 200 m, while the Coolgardie – Esperance Highway separates the application area and from the Yallari Timber Reserve. Given the above, the proposed clearing for exploration activities is unlikely to have a direct impact on these conservation areas. However, the clearing and associated exploration activities may spread or introduce weeds and other pathogens which impact the environmental values within these conservation areas. Stringent weed management conditions have been imposed on the permit to mitigate this impact.

Conclusion:

Given the above, clearing is not considered likely to have a direct impact on nearby conservation areas. Clearing may contribute to indirect impacts on nearby conservation areas through the introduction and spread of weeds. Taking steps to minimise the risk of the introduction and spread of weeds can mitigate the potential impact.

Condition:

A weed management condition has been imposed on the Permit.

3.2.4. Land and water resources – Principles (f), (g) and (i)

Assessment

There are no permanent watercourses or wetlands within the application area (GIS Database). There are numerous minor ephemeral watercourses within the permit boundary (GIS Database). Creek lines in the region are dry for most of the year, only flowing briefly immediately following significant rainfall. The vegetation types mapped within the application area are not associated with riparian ecosystems. The proposed clearing is therefore unlikely to impact on vegetation associated with watercourses, or the quality of surface water.

The application area is mapped within the Goldfields Groundwater area. Groundwater in the region is typically 50 m below ground level and is saline or hypersaline. The depth of groundwater in the area is not known, however, noting that the purpose of clearing is mineral exploration, impacts to the groundwater quantity and quality is considered minimal, provided standard exploration guidelines are followed (DMIRS, 2002).

The region is characterised by hot summers with low rainfall and high evaporation rates. Loose soils and dust at bare ground could be prone to erosion. Given the low rainfall and absence of waterlines or bodies within the application area, the risk of water erosion is considered low. The loose soils, however, could be affected by the wind and deposited onto the vegetation and environment nearby. Provided the clearing is not concentrated in one area, the proposed clearing of 120 hectares across a total footprint of 1,311 is not likely to cause appreciable land degradation. Potential impacts from land degradation can be further mitigated through the implementation of rehabilitation.

The vast extent of vegetation cover (greater than 98%) and Good to Very Good condition (Trudgen, 1991) of vegetation within the application area, can further mitigate the risk associated with wind erosion and dust deposition.

Conclusion
Based on the above assessment, the proposed clearing will not result in appreciable land degradation.
Conditions
A revegetation and rehabilitation condition has been imposed on the permit.

3.3. Relevant planning instruments and other matters

Lot 105 and Lot 94 are freehold properties with special land category area, EEL, Greater Hamptons, Northern Hamptons Area 53. Freehold land grants the landowner the right to retain the mineral rights, and therefore the provisions under the *Mining Act 1978* (Mining Act) do not apply. Exempt locations such as EEL 53 are governed under the *Mining on Private Property Act 1898* (Mining Act, Section 27(2)).

Lot 105 is owned by Northern Star (Hamptons Gold Mining Areas) Limited (NS Hamptons) and leased to Reed Industrial Minerals Ltd (RIM) which is co-owned by Mineral Resources Limited (MRL). The proposed project is operated by Process Minerals International Pty Ltd (PMI), a subsidiary of MRL. An authorisation for RIM, MRL and PMI to access Lot 105 has been provided by NS Hamptons and was attached to the clearing permit application. Lot 94 is held by RIM and retains the Exploration Licence (E150/1599).

Both Lots 105 and 94 are within the Goldfields Groundwater Area proclaimed under the *Rights in Water and Irrigation Act 1914* (RiWI Act). The tenement's conditions specify that the taking of groundwater and the construction or altering of any well is prohibited without licences issued by DWER. The Department's Natural Resource Management – Swan Avon Region, which manages the requirements under the RiWI Act, advised that since the mineral exploration activities do not require water abstraction, a licence to abstract water under the RiWI Act is not required.

The Department invited the Shire of Coolgardie to provide comments on the proposed clearing, however, no comment was provided.

A Section 40 Authorisation under the BC Act for the potential take (including anything that may cause or permit take) of threatened fauna may be required if:

- malleefowl mounds are to be disturbed or removed
- works are to occur within 50 m of an active (in use) malleefowl mound, during the months of September through to January
- further survey identifies threatened fauna within the proposed clearing footprint
- chuditch dens are present and clearing occurs during denning season (August to October).

The application area does not include registered Aboriginal heritage sites.

End

Appendix A. Site characteristics

A.1. Site characteristics

Characteristic	Details
Local context	The area proposed to be cleared is part of an expansive tract of native vegetation in the extensive land use zone of Western Australia. It is located approximately 35 kilometres (km) south of Kalgoorlie, in the Coolgardie Bioregion and the Eastern Goldfields Subregion (COO03) of Western Australia. The dominant land use within the Eastern Goldfields subregion is grazing, with smaller areas of crown reserves, mining, freehold, and conservation. The application area is just north of an existing mining infrastructure, surrounded by other mine leases, crown reserves, and conservation areas. Spatial data indicates the local area (20-kilometre radius from the centre of the area proposed to be cleared) retains approximately 98 per cent of the original native vegetation cover
Ecological linkage	No formal ecological linkage has been mapped for the application area.
Conservation areas	The application area is not within any conservation area, however, is within close proximity of the Karamindie State Forest (northwest), and the Yallari Timber Reserve (southwest). There are five other conservation areas within the local area.
Vegetation description	The Eastern Goldfields subregion is dominated by Mallees, Acacia thickets and shrub heaths on sandplains. Diverse Eucalyptus woodlands occur around salt lakes, on ranges, and in valleys and dwarf shrublands of samphire are common in salt areas (NVS, 2022). Vegetation in the subregion has been mapped only to the vegetation association level. Accordingly, vegetation within the application area and surrounds has been mapped as follows: • Beard Vegetation Association 128, Bare areas and rock outcrops – 99.98% • Beard Vegetation Association 9, Medium woodland; coral gum (*Eucalyptus torquata*) & Goldfields blackbutt (*Eucalyptus lesouefii*)– 98.29% • Beard Vegetation Association 936, Medium woodland; salmon gum – 99.32 % • Beard Vegetation Association 1413, Shrublands; *Acacia, Casuarina* & *Melaleuca* thicket – 99.77 % The mapped vegetation types retain approximately 99.98, 98.29, 99.32 and 99.32 per cent of the original extent, respectively (Government of Western Australia, 2019). A vegetation survey over the application area (NVS, 2022) identified eleven (11) vegetation groups occurring within the broader survey area, as follows: • A - Transitional *Eucalyptus* Woodland over mixed shrubland (Type A) • B - Mixed *Eucalyptus* woodland over sclerophyll shrubland on undulating hills • *C - Acacia acuminata* shrubland with emergent *Eucalyptus griffithsii* • D - Open *Eucalyptus salmonophloia* woodland • *G - Eucalyptus lesouefii* and *Eucalyptus gracilis* on rocky hill slopes • H - Mixed *Eucalyptus* over *Melaleuca sheathiana* shrubland

Characteristic	Details
	• *I - Eucalyptus ravida* woodland • K- Mixed *Eucalyptus* woodland over sclerophyll shrubland with *Eremophila acutifolia* (P3) on undulating hills • *N- Eucalyptus gracilis* woodland • *R - Eucalyptus griffithsii* woodland • *X - Acacia quadrimarginea* shrubland on undulating hills Approximately 80 percent of vegetation within the application area comprises of Type R vegetation (*E. griffithsii woodland*). Excerpts of the survey, descriptions and map of vegetation types are available in Appendix D.
Vegetation condition	The vegetation survey (NVS, 2022) indicates the vegetation within the proposed clearing area is in Good to Very Good condition (Trudgen, 1991). The full Trudgen (1991) condition rating scale is provided in Appendix C. Excerpts of the survey descriptions and mapping are available in Appendix D.
Climate and landform	The Eastern Goldfields subregion is characterised by undulating plains, greenstone ridges, playa lakes, and scattered exposed bedrock. The subregion lies on the Yilgarn Craton's Eastern Goldfields Terrain and comprises of gently undulating plains interrupted in the west by Archaean greenstone ridges and low hills, while the east contains a horst of Proterozoic granulite. In the western half there are a series of large playa lakes which are remnants of an ancient major drainage line. The region is characterised by hot summers and cold winters with low rainfall distributed throughout the year (approximately 270 millimetres (mm) per year) (BoM, 2021). February and June recorded the highest rainfall.
Soil description	The project is located across the Kambalda and Norseman Zones in the Kalgoorlie Province soil landscape region of the Department of Industries and Regional Development (DPIRD) system, which has been described at the regional level as undulating plains (with some sandplains, hills and salt lakes) on the granitic rocks and greenstone of the Yilgarn Craton (Tille, 2006). The dominant soil type is calcareous earth, which covers most of the plains and greenstone areas (CALM, 2002). DPIRD Soil landscape mapping identified seven soil landscape types in the application area, as follows: • Norseman Zone – My154 : Undulating country on acid volcanic rocks and sedimentary • Kambalda Zone – BB5: Rocky ranges and hills of greenstones-basic igneous rocks – comprises most of the application and survey area • Kambalda Zone – My154 : Undulating country on acid volcanic rocks and sedimentary materials • Kambalda Zone –265Mx: Gently undulating valley plains and pediments; some outcrop of basic rock • Norseman Zone – Mx41: Flat to undulating pediments marginal to unit AC1; granitic rock outcrop; some low escarpments.
Land degradation risk	The calcareous loamy soils of the application area are prone to wind erosion when ground cover vegetation is removed. Being in the arid zone, the risk of water erosion is low. The Australian Soil Resource System indicates that the

Characteristic	Details
	application area has "no known Occurrence" of acid sulphate soils (GHD, 2018).
Waterbodies	The desktop assessment and aerial imagery indicate that some non-perennial watercourses occur within the application area, however, no permanent waterbodies are present.
Hydrogeography	The application area is within the Goldfields Groundwater Area proclaimed under the RIWI Act.
Flora	The are several records of conservation significant flora species within the local area. A flora and vegetation survey undertaken within the application area identified abundant records of *Eremophila acutifolia* (P3) within the application area and broader survey area.
Ecological communities	No PEC/TEC is mapped or identified within the application area. The nearest PEC is approximately 66 km from the application area.
Fauna	A fauna survey and assessment was conducted within the application area (BCE, 2022). The survey recorded two inactive malleefowl mounds, while previous survey the application area and vicinity also recorded several inactive malleefowl mounds. The most recent survey also identified Peregrine falcon and Shield-backed trapdoor spiders burrows (*Idiosoma* sp) in five locations, with two being matriarchal clusters. Although Chuditch, Carpet python and Central Long-eared bat were not identified during the survey, the survey concluded that suitable habitats for the fauna species exists within the application area.

A.2. Vegetation extent

	Pre-European extent (ha)	Current extent (ha)	Extent remaining (%)	Current extent in all DBCA managed land (ha)	Current proportion (%) of pre-European extent in all DBCA managed land
IBRA bioregion*					
Coolgardie Bioregion	12,912,204.35	12,648,491.39	97.96	2,114,637.29	16.37
Eastern Goldfields Subregion	5,058,246.73	5,031,528.12	99.47	436,641.81	8.63
Vegetation complex - Beard vegetation association					
9	235,047.15	229,757.07	97.75	18,981.18	8.08
128	26,871.74	26,853.58	99.93	1,754.63	6.53
936	310,897.74	308,459.61	99.22	13,509.51	4.35
1413	107,974.55	107,727.82	99.77	8,118.00	7.52
Local area (calculation - delete if not required)					
20km radius	1,792,285,391	1,763,609,173	98.4	-	-

*Government of Western Australia (2019a)

**Government of Western Australia (2019b)

A.3. Flora analysis table

With consideration for the site characteristics set out above, relevant datasets (see Appendix E.1), and biological survey information, impacts to the following conservation significant flora required further consideration.

Species name	Conservation status	Suitable habitat features? [Y/N]	Suitable vegetation type? [Y/N]	Suitable soil type? [Y/N]	Distance of closest record to application area (km)	Number of known records (total)	Are surveys adequate to identify? [Y, N, N/A]
Acacia websteri	P1	Y	Y	Y	0.00	4	Y
Alyxia tetanifolia	P3	Y	Y	Y	19.52	80	Y
Eremophila acutiflora	P3	Y	Y	Y	0.0	21,395	Y
Phebalium clavatum	P2	Y	Y	Y	0.00	1	Y
Styphelia rectiloba	P3	Y	Y	Y	16.49	2	Y

T: threatened, CR: critically endangered, EN: endangered, VU: vulnerable, P: priority

A.4. Fauna analysis table

With consideration for the site characteristics set out above, relevant datasets (see Appendix E.1), and biological survey information, impacts to the following conservation significant fauna required further consideration.

Species name	Conservation status	Suitable habitat features? [Y/N]	Suitable vegetation type? [Y/N]	Distance of closest record to application area (km)	Number of known records (total)	Year of record (most recent)	Are surveys adequate to identify? [Y, N, N/A]
Calidris acuminata (Sharp-tailed sandpiper)	MI	Y	Y	17.93	1	1980	Y
Idiosoma sp (back-shielded trapdoor spiders)	VU	Y	Y	0	7	2021	Habitat and individuals were identified in survey
Leipoa ocellata (mallee fowl)	VU	Y	Y	0	2	2021	Habitat was identified in survey
Ogyris subterrestris petrina (arid bronze azure butterfly)	CR	Y	Y	16.98	12	1991	Y
Tringa brevipes (grey-tailed tattler)	P4	Y	Y	18.50	1	2017	Y

T: threatened, CR: critically endangered, EN: endangered, VU: vulnerable, P: priority

A.5. Ecological community analysis

Community name	Conservation status	Suitable habitat features? [Y/N]	Suitable vegetation type? [Y/N]	Suitable soil type? [Y/N]	Distance of closest record to application area (km)	Number of known records (total)	Are surveys adequate to identify? [Y, N, N/A]
The Mount Belches *Acacia quadrimarginea/Ptilotus obovatus* (banded ironstone formation)	P3	N	N	N	66	1	Y

T: threatened, CR: critically endangered, EN: endangered, VU: vulnerable, P: priority

Appendix B. Assessment against the clearing principles

Assessment against the clearing principles	Variance level	Is further consideration required?
Environmental value: biological values		
Principle (a): *"Native vegetation should not be cleared if it comprises a high level of biodiversity."* Assessment: The fauna and flora surveys conducted within the application area identified the presence of habitats that are suitable for several conservation significant fauna and flora species. Pre-clearing surveys are required for Shield-backed trapdoor spiders *(Idiosoma sp) and* Malleefowl *(Leipoa ocellata)*. The identification of these species or suitable habitat features would enhance the biodiversity values within the application area.	May be at variance	Yes *Refer to Section 3.2.2, above.*
Principle (b): *"Native vegetation should not be cleared if it comprises the whole or a part of, or is necessary for the maintenance of, a significant habitat for fauna."* Assessment: A fauna survey was conducted by Bamford Consultant Ecologist (BCE, 2022) which identified several shield-back trapdoor spider burrows and inactive malleefowl mounds within the application area. Clearing of native vegetation has the potential to impact on habitat for conservation significant fauna, however, management conditions have been applied which require pre-clearing survey for the Shield-backed trap-door spider and malleefowl and their habitat, as well as providing exclusion areas around identified burrows and mounds.	May be at variance	Yes *Refer to Section 3.2.1, above.*
Principle (c): *"Native vegetation should not be cleared if it includes, or is necessary for the continued existence of, threatened flora."* Assessment:	Not likely to be at variance	No

Assessment against the clearing principles	Variance level	Is further consideration required?
The area proposed to be cleared does not contain threatened flora species listed under the BC Act. A targeted flora survey in 2021 identified *Serengia estacia* which was previously listed as a Threatened flora species (NVS, 2021), but has since been delisted.		
Principle (d): *"Native vegetation should not be cleared if it comprises the whole or a part of, or is necessary for the maintenance of, a threatened ecological community."* Assessment: The area proposed to be cleared does not contain species indicative of a threatened ecological community. The nearest mapped priority ecological community is located 66 km east of the application area.	Not likely to be at variance	No
Environmental value: significant remnant vegetation and conservation areas		
Principle (e): *"Native vegetation should not be cleared if it is significant as a remnant of native vegetation in an area that has been extensively cleared."* Assessment: The extent of the mapped vegetation types and native vegetation within the local area is in the excess of 98 percent, which is consistent with the national objectives and targets for biodiversity conservation in Australia. The vegetation proposed to be cleared is not considered to be part of a significant ecological linkage in the local area.	Not at variance	No
Principle (h): *"Native vegetation should not be cleared if the clearing of the vegetation is likely to have an impact on the environmental values of any adjacent or nearby conservation area."* Assessment: The application area is within close proximity of the Karamindie State Forest and Yallari Timber Reserve. Clearing may spread or introduce weeds and other pathogens which may impact the environmental values within these conservation areas.	May be at variance	Yes *Refer to Section 3.2.3, above.*
Environmental value: land and water resources		
Principle (f): *"Native vegetation should not be cleared if it is growing in, or in association with, an environment associated with a watercourse or wetland."* Assessment: No permanent watercourses or wetlands are recorded within the application area. The non-perennial watercourses in the application area are only likely to flow under heavy rainfall conditions. The vegetation types identified the application are not associated with riverine ecosystems. The proposed clearing is unlikely to impact vegetation associated with watercourses or wetlands.	Not likely to be at variance	No

Assessment against the clearing principles	Variance level	Is further consideration required?
Principle (g): *"Native vegetation should not be cleared if the clearing of the vegetation is likely to cause appreciable land degradation."* Assessment: The mapped soils may be susceptible to wind erosion. Noting the extent of native vegetation cover within the application area, the condition of the vegetation and the temporary nature of disturbance, the proposed clearing is unlikely to have an appreciable impact on land degradation. Potential impact of clearing is further mitigated by a rehabilitation and revegetation condition imposed on the permit.	Not likely to be at variance	Yes *Refer to Section 3.2.4, above.*
Principle (i): *"Native vegetation should not be cleared if the clearing of the vegetation is likely to cause deterioration in the quality of surface or underground water."* Assessment: The non-permanent watercourses within the application area are only likely to flow under heavy rainfall conditions. The proposed clearing is unlikely to impact surface or groundwater quality, with no permits required under the RiWI Act.	Not likely to be at variance	Yes *Refer to Section 3.2.4, above.*
Principle (j): *"Native vegetation should not be cleared if the clearing of the vegetation is likely to cause, or exacerbate, the incidence or intensity of flooding."* Assessment: The mapped soils and topographic contours in the surrounding area do not indicate the proposed clearing is likely to contribute to increased incidence or intensity of flooding.	Not likely to be at variance	No

Appendix C. Vegetation condition rating scale

Vegetation condition is a rating given to a defined area of vegetation to categorise and rank disturbance related to human activities. The rating refers to the degree of change in the vegetation structure, density and species present in relation to undisturbed vegetation of the same type. The degree of disturbance impacts upon the vegetation's ability to regenerate. Disturbance at a site can be a cumulative effect from a number of interacting disturbance types.

Considering its location, the scale below was used to measure the condition of the vegetation proposed to be cleared. This scale has been extracted from Trudgen, M.E. (1991) *Vegetation condition scale* in National Trust (WA) 1993 Urban Bushland Policy. National Trust of Australia (WA), Wildflower Society of WA (Inc.), and the Tree Society (Inc.), Perth.

Measuring vegetation condition for the Eremaean and Northern Botanical Provinces (Trudgen, 1991)

Condition	Description
Excellent	Pristine or nearly so, no obvious signs of damage caused by human activities since European settlement.

Condition	Description
Very good	Some relatively slight signs of damage caused by human activities since European settlement. For example, some signs of damage to tree trunks caused by repeated fire, the presence of some relatively non-aggressive weeds, or occasional vehicle tracks.
Good	More obvious signs of damage caused by human activity since European settlement, including some obvious impact on the vegetation structure such as that caused by low levels of grazing or slightly aggressive weeds.
Poor	Still retains basic vegetation structure or ability to regenerate it after very obvious impacts of human activities since European settlement, such as grazing, partial clearing, frequent fires or aggressive weeds.
Very poor	Severely impacted by grazing, very frequent fires, clearing or a combination of these activities. Scope for some regeneration but not to a state approaching good condition without intensive management. Usually with a number of weed species present including very aggressive species.
Completely degraded	Areas that are completely or almost completely without native species in the structure of their vegetation; i.e. areas that are cleared or 'parkland cleared' with their flora comprising weed or crop species with isolated native trees or shrubs.

Appendix D. Biological surveys information excerpts

Flora and Vegetation Survey (Native Vegetation Solutions, 2022)

A Detailed Flora and Vegetation Survey was conducted by Native Vegetation Solutions (NVS) over an area totalling approximately 1,439 ha. The area encompasses sections of land within the Hamptons Lease Area 53 (this application area) and portions of Exploration License E 15/1599 within which the application area is located (Figure 4). The survey was conducted in accordance with relevant EPA's Statements and Guidelines.

The survey comprised of:

1) Reconnaissance Survey

A Reconnaissance Flora and Vegetation survey was conducted in the area in April 2019 comprising of:
a) Desktop study which includes a literature review and a search of the relevant databases; and
b) Reconnaissance survey of the subject area to verify the desktop survey, undertake low impact sampling, define vegetation groups present in the area, search for species of conservation significance and to determine potential sensitivity to impact.

2) Detailed Plot Based Survey (NVS, 2021)
Vegetation mapping from the 2019 report was used in the 2021 survey for the majority of the survey area. A total of 48 hours was spent on site traversing the survey area between 7 to 15 October 2021. While a vehicle was used to reach the site, all traverses were made on foot or via a Yamaha Viking. The scope of work for the Detailed survey included the following:
- Conduct a plot-based survey within the survey area (incorporating 20m x 20m quadrats)
- Prepare an inventory of species occurring in the study area
- Conduct PATN© analysis of quadrat-based presence/absence data
- Quantify survey intensity via a Species Accumulation Curve
- Describe the vegetation associations in the survey area
- Identify any vegetation communities or flora species of particular conservation significance
- Map broad-scale vegetation groups found within the survey area, including vegetation condition; and

▪ Provide recommendations, including the management of perceived impacts to flora and vegetation, particularly flora of conservation significance, within the study area

Results

The Priority Ecological Communities (PEC) and Threatened Ecological Communities (TEC) search revealed no PEC/TECs within the survey area (DBCA, 2021). The survey area does not lie within or contain any Environmentally Sensitive Areas (ESA) or Conservation Reserves (DWER, 2021). No water bodies were identified within the survey area via the Clearing Permit System (CPS) Map Viewer (DWER, 2021). Eleven vegetation groups were identified during this survey, largely following topographical features and dominant species. Photographs of representative quadrats and the relevant vegetation group can be seen in Figures 5 and 6 below. Mapping of the 11 vegetation groups and conditions can be seen in the Figures 7 and 8 below. The vegetation types and extent are listed in the table below.

Table 8: Vegetation Group Extent within Survey Area

Vegetation Group	Vegetation Group Code	Quadrats	Family	Genus	Species	Area (ha)	Percentage of Survey Area (%)
Transitional *Eucalyptus* Woodland over mixed shrubland	A	Q1, Q2, Q3, Q4, Q22, Q27	20	31	75	63.12	4.39
Mixed *Eucalyptus* woodland over sclerophyll shrubland on undulating hills	B	Q5, Q6, Q7, Q26, Q28	23	31	55	62.91	4.37
Acacia acuminata shrubland with emergent *Eucalyptus griffithsii*	C	Q10, Q33	15	30	40	1.27	0.09
Open *Eucalyptus salmonophloia* woodland	D	Q11, Q12, Q13, Q14	13	23	50	0.42	0.03
Eucalyptus lesouefii and *Eucalyptus gracilis* on rocky hill slopes	G	Q16	8	14	25	3.99	0.28
Mixed *Eucalyptus* over *Melaleuca sheathiana* shrubland	H	Q17, Q18, Q19	12	21	36	64.58	4.49
Eucalyptus ravida woodland	I	Q15, Q20, Q21, Q29	14	25	51	8.12	0.56
Mixed *Eucalyptus* woodland over sclerophyll shrubland with *Eremophila acutifolia* (P3) on undulating hills	K	Q30, Q31	12	18	30	21.08	1.47
Eucalyptus gracilis woodland	N	Q23	10	13	22	502.98	34.97
Eucalyptus griffithsii woodland	R	Q24, Q25	13	26	40	665.02	46.23
Acacia quadrimarginea shrubland on undulating hills	X	Q8, Q9, Q32	22	29	41	44.87	3.12
		Total	31*	72*	148*	1438.36#	100#

*Denotes total recorded in the survey area (not sum of column)
# Denotes sum of column

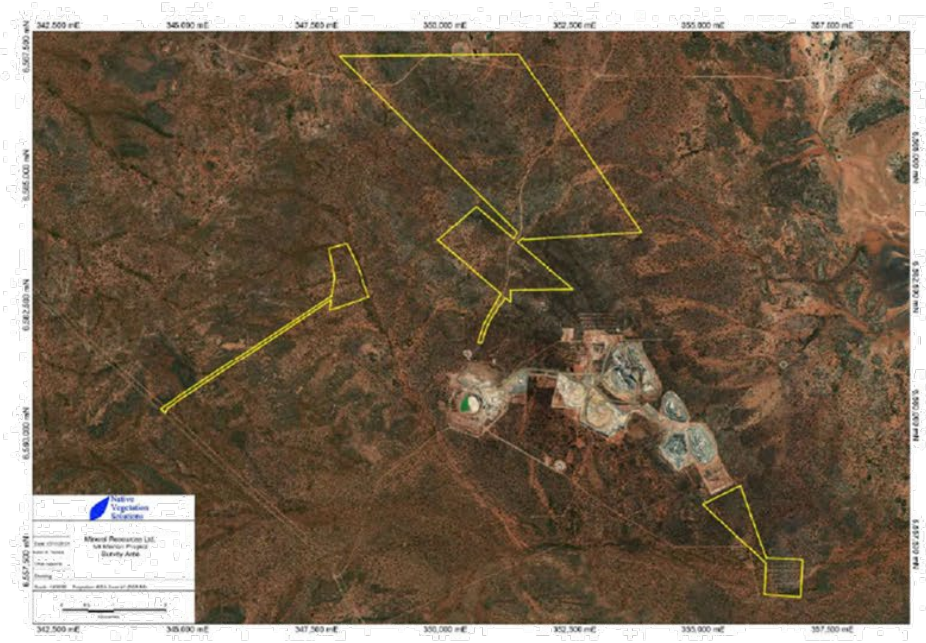


Figure 4. Survey Area (NVS, 2022)

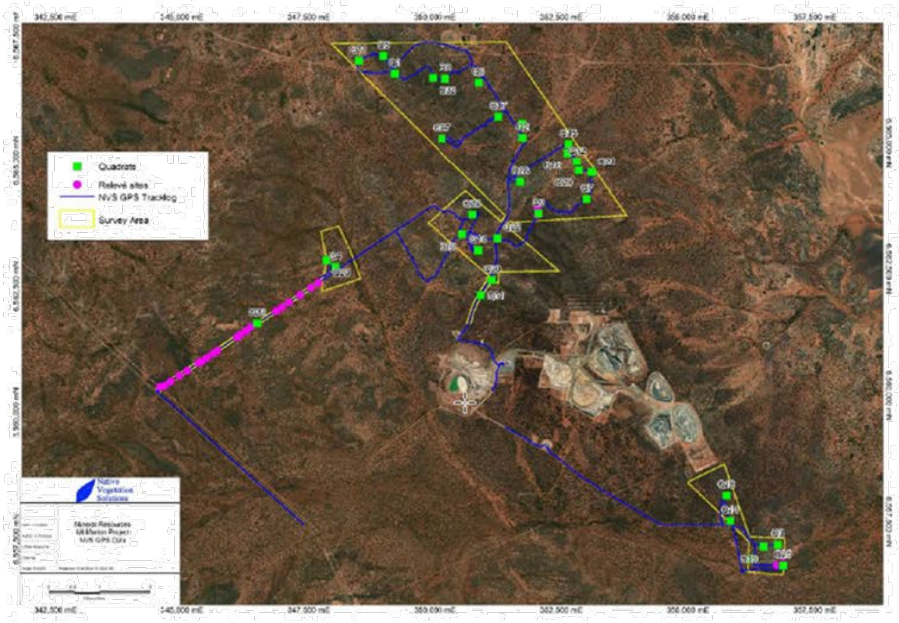


Figure 5. The quadrats and releves sites

One hundred and forty-eight species were recorded within the survey area with 130 species recorded within quadrats. Thirty-one families and 72 genera were found. Of the native species, Chenopodiaceae was the highest represented family, with 27 species from 10 genera. The next best represented families were Myrtaceae and Scrophulariaceae each with 18 species. Of the 148 taxa recorded one was an

introduced weed species. *Oncosiphon suffruticosum* (Calomba daisy) was recorded in Quadrat 12. This species is not listed as a declared pest in the state of Western Australia by the Department of Primary Industries and Regional Development (DPIRD, 2021). The most common and widespread species were *Exocarpos aphyllus* which was recorded within 30 quadrats followed by *Ptilotus obovatus* and *Maireana trichoptera* which were both recorded within 26 quadrats.

There were 36 taxa recorded from within a single site, which was Quadrat 4 (Q4). There was one Priority and one Threatened flora recorded during the survey. Threatened flora *Seringia exastia (T)* was identified within the survey area and was gazetted as Threatened pursuant to Section 5(1) of the *Biodiversity Conservation Act 2016*, and as Threatened pursuant to Schedule 1 of the *Environment Protection and Biodiversity Conservation Act 1999* at the time of survey. *E. exastia*, however, has since been delisted.

Priority flora *Eremophila acutifolia* (P3) was recorded in Quadrats 30 and 31. Both populations were dominant lower stratum species. This species is both widespread and in large numbers throughout the local and regional area and is well documented by previous flora surveys. Recorded locations range from Coolgardie, Norseman, Kambalda, Widgiemooltha and Madoonia Downs. Using data from the NVS (2019) survey to compare local numbers of *Eremophila acutifolia* (P3) with the current survey area, clearing within the proposed survey area will likely affect approximately 7.39% of the local population.

Vegetation condition was generally 'Good' to 'Very Good' (Trudgen, 1991). Disturbance was present within the survey area mostly attributed to access tracks, exploration related activities and grazing.

Vegetation A



Vegetation B



Vegetation C



Vegetation D



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Figure 6. Representative photographs of vegetation groups / types over the survey area (NVS, 2021)

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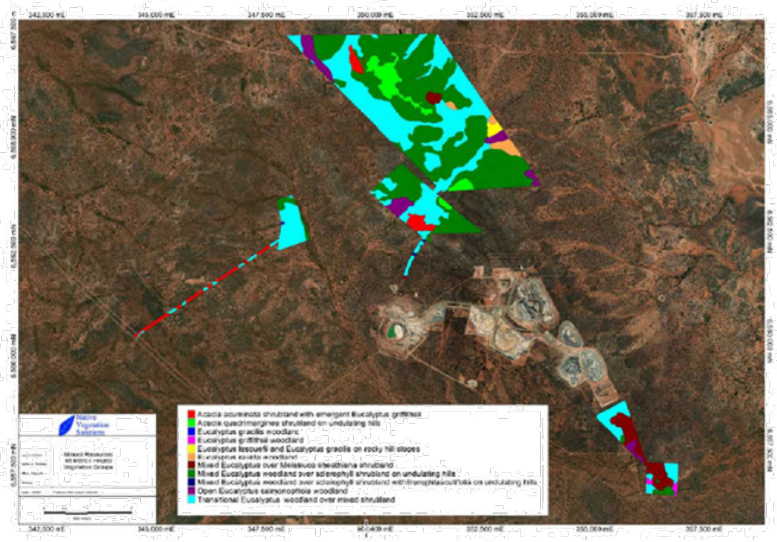


Figure 7. Map of vegetation types found in the survey area (NVS, 2021)

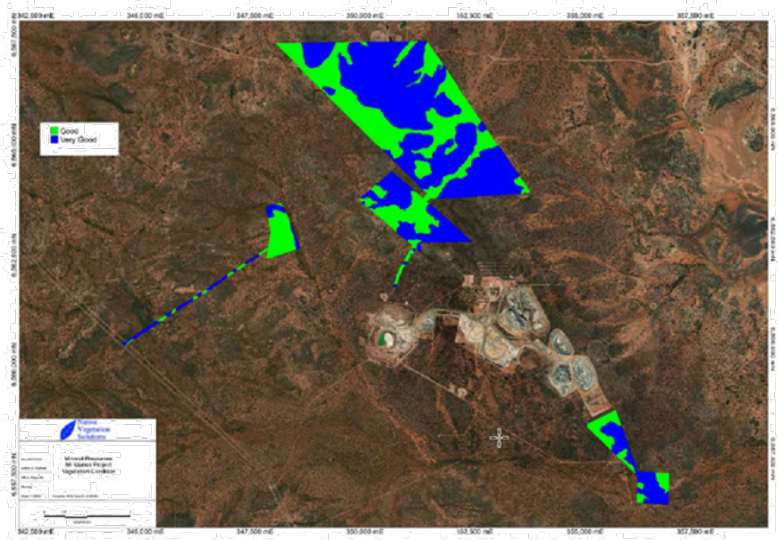


Figure 8. Map of vegetation conditions in the survey area (NVS, 2021)

Fauna Surveys (M.J. & A.R. Bamford Consulting Ecologists (BCE), 2022)

Bamford Consulting Ecologists (BCE) were commissioned by Mineral Resource Limited (MRL) to conduct a Basic (formerly level 1) and Targeted (*sensu* EPA 2020) Fauna Assessment (desktop assessment and targeted survey for conservation significant species) around MRL's active Mt Marion Lithium Project located approximately 35 kilometres (km) south of Kalgoorlie, in the Coolgardie Bioregion and the Eastern Goldfields Subregion (COO03) of Western Australia. The Fauna Assessment focused specifically within Hamptons Lease Area 53 (application area), L15/353, M15/999, and East 15/1599.

The Assessment was focused on the following:

- Identification of Vegetation and Substrate Associations (VSAs) (that provide fauna habitats);
- Targeted searches for significant fauna and an assessment of their likelihood of occurrence based on VSAs present; target species include:
    - Malleefowl – opportunistic records of mounds;
    - Chuditch – camera trap survey;
    - Arid Bronze Azure Butterfly (ABAB) – opportunistic searching for associated *Camponotus* ants in smooth-barked eucalypts;
    - Trapdoor Spiders – opportunistic searching for trapdoor spider burrows in suitable habitat.
    - Continuous recording of bird species encountered; and
    - Opportunistic fauna observations.

Three broad levels of conservation significance are used in this report:

- Conservation Significance 1 (CS1) – species listed under State or Commonwealth Acts.
- Conservation Significance 2 (CS2) – species listed as Priority by DBCA but not listed under State or Commonwealth Acts.
- Conservation Significance 3 (CS3) – species not listed under Acts or in publications but considered of at least local significance because of their pattern of distribution.

Results

Vegetation and Substrate Associations (VSAs) that provide habitat for fauna

Seven major Vegetation and Substrate Associations (VSAs) were identified in the survey area:

1) Mixed Eucalypt woodland over sclerophyll shrubland on undulating hills (VSA 1);
2) Acacia shrubland on rocky rises (VSA 2);
3) Eucalypt woodland over mixed shrubs on red loam flats (VSA 3);
4) Mixed Eucalypt woodland over *Melaleuca sheathiana* on gravelly rises (VSA 4);
5) Dense Mallee and Eucalypt woodland associated with minor drainage lines (VSA 5);
6) Acacia shrubland on brown loam flats (VSA 6); and
7) Dense Acacia shrubland on exposed granite (VSA 7).

Only three of the VSAs occur within the application area.

All VSAs are considered important for fauna. Large Salmon Gums (*Eucalyptus salmonophloia*) provide important nesting opportunities for fauna and dense vegetation provide cover and habitat for species such as the Golden Whistler, Western Yellow Robin and malleefowl.

Fauna assemblage

The desktop study identified 288 vertebrate fauna species as potentially occurring in the project area: five frogs, 85 reptiles, 164 birds, 25 native and ten introduced mammals. The presence of at least 95 species (one frog, 12 reptiles, 66 bird species, ten native mammals and six introduced mammals) has been recorded from surveys thus far. The 2021 field investigations confirmed the presence of three reptiles, 34 birds, two native mammals and one introduced mammal. The expected fauna assemblage is typical of the Coolgardie region and Goldfields eucalypt woodlands, with some species occurring at

There are 33 species of conservation significance expected to occur in the project area, comprising 10 CS1, two CS2 and 21 CS3 species. The majority of conservation significant species are expected as residents (13 species), following by vagrants (7 species), regular visitors (7 species) and irregular visitors (6 species). Ten conservation significant species have been recorded to date, comprising one CS1 and 9 CS3 species (one CS3 species was recorded in the 2021 field investigations).

Two malleefowl mounds were recorded in Hamptons, with one of these being recent but inactive. They were located within a densely-vegetated area in the southern part of Hamptons and this area is considered likely to provide suitable habitat for malleefowl. No chuditch were recorded on camera traps.

With the closest known population located 200 km southwest of the project, dispersing individuals may move through the area and the species is expected to occur in the project area as a vagrant or possibly an irregular visitor.

Several Trapdoor Spider burrows were detected (all within Hamptons) and were identified as species of the genus *Idiosoma*, with the potential for these to be the CS2 species.

No *Camponotus* ants which are associated with the ABAB were recorded and it is considered unlikely for the butterfly to occur in the project area.

Patterns of biodiversity
The presence of a range of VSAs are factors in patterns of biodiversity; fauna that occur in eucalypt woodlands throughout the region are likely to utilise the project area, areas of dense thicket are important for species that prefer dense cover, areas with exposed granite may support a unique suite of species, with large, hollow-bearing trees in woodlands providing potential important nesting opportunities.

Key ecological processes
Key ecological processes affecting the fauna assemblage in the project area are hydrology, feral species and possibly over-abundant native species.

Potential impacts upon fauna
Impacting processes included: habitat loss leading to population decline and population fragmentation, local hydrological change, degradation of habitat due to weed invasion, ongoing mortality from operations (i.e. roadkill of malleefowl and chuditch), impacts of feral and overabundant native species, fire and disturbance (dust, noise and light). Potential impacts are considered negligible to minor as the project area is small, relative to the broad and largely intact landscape. Recommendations related to conservation significant species include detailed targeted surveys for conservation significant species when a clearing footprint is available; protection of active malleefowl nests; roadkill management; feral species management; conserving mature trees; avoiding overabundant native species.
Recommendations related to key fauna values include feral and overabundant native species management; minimise disturbance footprint; habitat preservation – retain important areas (such as large mature hollow-bearing trees); manage hydrology; and minimise disturbance to mature eucalypt trees and areas of dense understorey.

Appendix E. Sources of information

E.1. GIS databases

Publicly available GIS Databases used (sourced from www.data.wa.gov.au):

- 10 Metre Contours (DPIRD-073)
- Aboriginal Heritage Places (DPLH-001)
- Aboriginal Heritage Places (DPLH-001)
- Cadastre (LGATE-218)
- Cadastre Address (LGATE-002)
- Contours (DPIRD-073)
- DBCA – Lands of Interest (DBCA-012)
- DBCA Legislated Lands and Waters (DBCA-011)
- Directory of Important Wetlands in Australia – Western Australia (DBCA-045)
- Environmentally Sensitive Areas (DWER-046)
- Flood Risk (DPIRD-007)
- Groundwater Salinity Statewide (DWER-026)
- Hydrography – Inland Waters – Waterlines
- Hydrological Zones of Western Australia (DPIRD-069)
- IBRA Vegetation Statistics

- Imagery
- Local Planning Scheme – Zones and Reserves (DPLH-071)
- Native Title (ILUA) (LGATE-067)
- Offsets Register – Offsets (DWER-078)
- Pre-European Vegetation Statistics
- Public Drinking Water Source Areas (DWER-033)
- Ramsar Sites (DBCA-010)
- Regional Parks (DBCA-026)
- Remnant Vegetation, All Areas
- RIWI Act, Groundwater Areas (DWER-034)
- RIWI Act, Surface Water Areas and Irrigation Districts (DWER-037)
- Soil Landscape Land Quality – Flood Risk (DPIRD-007)
- Soil Landscape Land Quality – Phosphorus Export Risk (DPIRD-010)
- Soil Landscape Land Quality – Subsurface Acidification Risk (DPIRD-011)
- Soil Landscape Land Quality – Water Erosion Risk (DPIRD-013)
- Soil Landscape Land Quality – Water Repellence Risk (DPIRD-014)
- Soil Landscape Land Quality – Waterlogging Risk (DPIRD-015)
- Soil Landscape Land Quality – Wind Erosion Risk (DPIRD-016)
- Soil Landscape Mapping – Best Available
- Soil Landscape Mapping – Systems
- Wheatbelt Wetlands Stage 1 (DBCA-021)

Restricted GIS Databases used:

- ICMS (Incident Complaints Management System) – Points and Polygons
- Threatened Flora (TPFL)
- Threatened Flora (WAHerb)
- Threatened Fauna
- Threatened Ecological Communities and Priority Ecological Communities
- Threatened Ecological Communities and Priority Ecological Communities (Buffers)

E.2. References

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11.2.4 LIST OF PAYMENTS - JULY 2025

Location: **Nil**

Applicant: **Nil**

Disclosure of Interest: **Nil**

Date: **13 August 2025**

Author: **Raj Subbiah, Finance Manager**

SUMMARY

For Council to receive the list of accounts for July 2025.

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Acting Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of July 2025 are: -

1. Sirrom Village – Management of Bluebush Village
2. Water Corporation – Water Usages and Charges
3. Australian Taxation Office – PAYG

As of the 20th August 2025, all creditors have been paid in full, and no outstanding amounts remain.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. List of Payments July 2025

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

1. Receive listing (attached) of accounts paid during the month of July 2025 by the Acting Chief Executive Officer under delegated authority of Council.
    a) Municipal accounts totalling $2,425,564.11 on municipal vouchers EFT29123 – EFT29295 and Direct Debits
    b) Credit Card totalling $4,359.91
    c) Fuel card payments totalling $31,573.80

COUNCIL RESOLUTION #146/2025

Moved: Cr Corey Matthews
Seconded: Cr Sherryl Botting

That Council:

1. **Receive listing (attached) of accounts paid during the month of July 2025 by the Acting Chief Executive Officer under delegated authority of Council.**
    a) Municipal accounts totalling $2,425,564.11 on municipal vouchers EFT29123 – EFT29295 and Direct Debits
    b) Credit Card totalling $4,359.91
    c) Fuel card payments totalling $31,573.80

In Favour: **Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**

Against: **Nil**

CARRIED 6/0

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
EFT's

EFT	Date	Name	Description	Amount
EFT29123	01/07/2025	Department Of Water	Annual Licence Renewal - Coolgardie Waste Facility	$6,952.00
EFT29124	03/07/2025	Australian Taxation Office	Payg For Period 25.12.2024 - 07.01.2025 (1 Invoice)	$49,494.00
EFT29125	03/07/2025	Aerodrome Management	Monthly Compliance Support - April 2025	$9,477.71
EFT29126	03/07/2025	Allen And Overy	Legal Advice - Rangecon (1 Invoice)	$45,685.95
EFT29127	03/07/2025	Auscoinswest	Souvenir Coins	$290.40
EFT29128	03/07/2025	Australia Post	Postage Charges For April 25	$157.06
EFT29129	03/07/2025	Blackwoods	Grease Tubes	$728.08
EFT29130	03/07/2025	Bmg Resources Ltd	Rates Refund For Assessment A180868	$10,872.89
EFT29131	03/07/2025	Civic Legal	Professional Fees	$19,428.92
EFT29132	03/07/2025	Cleanaway Pty Ltd	Residential Wheelie Bin Services Apr 25 (2 Invoices)	$22,143.73
EFT29133	03/07/2025	Cloud Collections Pty Ltd	Debt Recovery Cost Apr 25	$2,924.24
EFT29134	03/07/2025	Container Refrigeration Pty Ltd	Hire For Apr 25	$3,613.50
EFT29135	03/07/2025	Dean's Auto Glass	Replace Smashed Windscreen On Cat 962M Loader P382	$2,989.00
EFT29136	03/07/2025	Demolition Wa	Spray 48 Compton Street To Contain Aspestos	$3,641.00
EFT29137	03/07/2025	Emyjor Services	Coolgardie Sewerage Weekly Maintenance Feb - Apr 25 (4 Invoices)	$23,540.58
EFT29138	03/07/2025	Equinox Resources Limited	Rates Refund For Assessment A182993	$4,557.86
EFT29139	03/07/2025	Evolution Mining Pty Ltd	Rates Refund For Assessment A15798	$2,606.09
EFT29140	03/07/2025	Future Security Solutions	Repair To Camera In Coolgardie Park	$1,716.00
EFT29141	03/07/2025	Geoffrey Harcombe	Environmental Health Consultancy Service For Jun 25	$7,683.91
EFT29142	03/07/2025	Global Communication	Antenna Two-Way	$101.24
EFT29143	03/07/2025	Goldfields Records Storage	Storage Of Archive Boxes Dec 24- Apr 25	$1,587.04
EFT29144	03/07/2025	Goodnews Newsagency	Newspapers For The Kambalda Administration May 25	$115.00
EFT29145	03/07/2025	Ground Masters	Funeral Assistance	$700.00
EFT29146	03/07/2025	Hc Construction Services Pty	Investigation Works Jan 25 (1 Invoice)	$24,190.66
EFT29147	03/07/2025	Hitachi Construction Machinery	Service To Bell B40D Articulated Dump Truck (3 Invoices)	$22,866.36
EFT29148	03/07/2025	Industrial Automation Group	Annual Remote Access Operational Costs Waste Water	$2,784.10
EFT29149	03/07/2025	Integrated Ict	Cloud Services Mar - Apr 25 (18 Invoices)	$79,552.64
EFT29150	03/07/2025	It Vision - Readytech	Implementation & Training Services Synergysoft	$1,023.00
EFT29151	03/07/2025	Jahnay Brooking	Staff Reimbrusement	$535.80
EFT29152	03/07/2025	Jobfit Health Group	Pre-Employment Medical And Instant Drug Screening	$273.90
EFT29153	03/07/2025	Kalgoorlie Refrigeration	Replace Faulty Outdoor Fan Motors	$3,366.99
EFT29154	03/07/2025	Kalgoorlie-Boulder Cemetery	Funeral Costs	$1,540.00
EFT29155	03/07/2025	Landgate	Valuation Roll Mining Tenements Mar - May 25 (6 Invoices)	$20,050.20
EFT29156	03/07/2025	Leeson Electrical Contracting	3 Phase Rcd Repairs Coolgardie	$1,886.87
EFT29157	03/07/2025	Lg Corporate Solutions Pty Ltd	Financial Consultant Mar 25 (6 Invoices)	$39,642.44
EFT29158	03/07/2025	Macleod Corporation Pty Ltd	Professional Legal Services Audit Of SOC 24/25	$2,145.00
EFT29160	03/07/2025	Mcleods Lawyers	Legal Advice	$1,538.68
EFT29161	03/07/2025	Mister Signs	Sign For Asphalt Surfacing Bayley Street	$572.00
EFT29162	03/07/2025	Moore Australia (Wa) Pty Ltd	2024 Management Reporting Template	$1,100.00
EFT29163	03/07/2025	Napa Kalgoorlie	Parts For Ford Ranger Service	$580.57
EFT29164	03/07/2025	Nov Australia Pty Ltd	Hire 20Kva Genset For Coolgardie Waste Facility May 25	$1,050.50
EFT29165	03/07/2025	Ohms Enviroment Pty Ltd-	Ground Water Testing Quarterly Mar 25	$2,974.36
EFT29166	03/07/2025	Plumbing Gas And Electrical	Install Water Tanks At Coolgardie Waste Treatment (1 Invoice)	$31,419.50
EFT29167	03/07/2025	Ray White Kambalda	Water Usage 1/4/25 - 03/6/25	$106.74
EFT29168	03/07/2025	Resources Trading Hub	Drums Of Panzer 250 Glyphosate	$3,694.79
EFT29169	03/07/2025	Sirrom Village Services	Management Of Bluebush Village - Mar - Apr 25 (2 Invoices)	$165,984.87
EFT29170	03/07/2025	St John Medical Kambalda	Service Provision At Kambalda Medical Centre Oct 24 (2 Invoices)	$81,380.00
EFT29171	03/07/2025	Supagas Pty Limited	Bulk Gas KCRF Apr 25	$4,480.74
EFT29172	03/07/2025	Synergy	Electricity Bill For Various SoC Locations May 25 (2 Invoices)	$35,492.78
EFT29173	03/07/2025	Technology One Limited	Ams Program For May 25	$3,170.37
EFT29174	03/07/2025	Telstra Limited	SoC Mobile Phones Various Jun 25	$412.96
EFT29175	03/07/2025	Terry Haulage Pty Ltd	Transportation Of Electric Truck To Perth For Repairs	$3,300.00
EFT29176	03/07/2025	Tyrepower Kalgoorlie	Typre Fitting And Repairs	$4,581.83
EFT29177	03/07/2025	Uniqco International Pty Ltd	Data And Software Management Apr 25	$6,050.00
EFT29178	03/07/2025	Uon Pty Ltd	Generator For Kambalda Waste Facility Apr 25	$932.25
EFT29179	03/07/2025	Vanessa Australia	Visitor Centre Stocks For Re-Sale	$1,569.49

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
EFT's

EFT	Date	Name	Description	Amount
EFT29180	03/07/2025	Versatile Plant & Contracting	Kambalda Airport - Runway Maintenance Apr 25	$18,105.62
EFT29181	03/07/2025	Vision Intelligence Pty Ltd	Solar Camera For Kambalda Airport 13.04- 11.05.25	$924.00
EFT29182	03/07/2025	Woolworths Ltd	Various Supplies	$357.50
EFT29183	03/07/2025	Zuleika Gold Ltd	Rates Refund For Assessment A17342	$6,368.36
EFT29185	04/07/2025	Beam Clearing House	Superannuation For Payrun 30.04.25 (1 Invoice)	$20,613.52
EFT29186	11/07/2025	Ray White Kambalda	Rent 42 Silver Gimlet, Kambalda 5/07/25 - 4/8/25	$2,907.14
EFT29187	15/07/2025	Australian Taxation Office	Payg 08.01.2025 - 04.02.2025 (2 Invoices)	$101,925.00
EFT29188	15/07/2025	Beam Clearing House	Superannuation Payrun 256 And 257 (2 Invoices)	$20,105.68
EFT29189	15/07/2025	3E Advantage Pty Ltd	Printer Services For SoC May 25	$4,947.46
EFT29190	15/07/2025	Aaron Cook	Parking Reimbursement	$703.49
EFT29191	15/07/2025	Acumentis Pty Ltd	Valuation Of Bluebush Village	$18,059.80
EFT29192	15/07/2025	Aerodrome Management	Monthly Compliance Support - May 25	$4,923.71
EFT29193	15/07/2025	Air Liquide	Monthly Cylinder Hire Fees For Kambalda Depot May 25	$209.96
EFT29194	15/07/2025	Alita Resources Limited	Rates Refund For Assessment A16993	$1,290.38
EFT29195	15/07/2025	Alu Glass	Repairing Broken Window At Visitor Centre	$660.00
EFT29196	15/07/2025	Ampol	Fuel For Fleet Jun 25	$9,254.17
EFT29197	15/07/2025	Atf Services Pty Ltd	Temporary Fencing Hire 24/5/25 - 21/6/25	$805.18
EFT29198	15/07/2025	Australia Post	Postage May 25	$413.40
EFT29199	15/07/2025	Australian Live-Stock	Rates Refund For Assessment A17355	$1,593.06
EFT29200	15/07/2025	Bellini Bulk Haulage Pty Ltd	Supply 25T Of Sand To Coolgardie Depot	$1,003.75
EFT29201	15/07/2025	Bidfood Kalgoorlie	Biscuits WF	$523.00
EFT29202	15/07/2025	Bp Australia Limited	Fuel For Fleet Jun 25	$4,314.98
EFT29203	15/07/2025	Building And Energy	Bsl Jun 25	$56.65
EFT29204	15/07/2025	Bunnings Buildings Supplies	Road Repair Supplies In Kambalda And Coolgardie	$1,127.44
EFT29205	15/07/2025	Catherine Brooking	Staff Reimbrusement	$247.31
EFT29206	15/07/2025	Child Support Agency	Payroll Deductions/Contributions	$64.68
EFT29207	15/07/2025	Christian Aboriginal Parent-	Refund For Cancelling Booking For Pool Hire	$346.25
EFT29208	15/07/2025	Clark Equipment Sales Pty Ltd	Cutting Edge .P357	$1,341.56
EFT29209	15/07/2025	Cleanaway Pty Ltd	Provision Of Refuse Collection Services Apr -May 25 (4 Invoices)	$23,167.09
EFT29210	15/07/2025	Cloud Collections Pty Ltd	Landgate Wa Certified Copy Of Title	$192.50
EFT29211	15/07/2025	Container Refrigeration Pty Ltd	Hire Of Crru 7075 For May 25	$3,733.95
EFT29212	15/07/2025	Dean'S Auto Glass	Fit Lower Windscreen In Kubota Tractor Kambalda Works	$1,879.70
EFT29213	15/07/2025	Dormakaba Australia Pty Ltd	Front Door Servicing Mar 25	$253.00
EFT29214	15/07/2025	E & Mj Rosher Pty Ltd	Slasher Beam Blades Assembly	$936.54
EFT29215	15/07/2025	Eagle Petroleum Pty Ltd	Fuel For Jun 25 (6 Invoices)	$37,535.00
EFT29216	15/07/2025	Emyjor Services	Backflow Testing Of Various SoC Locations	$873.40
EFT29217	15/07/2025	Focus Operations Ltd	Rates Refund For Assessment A17379	$1,065.46
EFT29218	15/07/2025	Future Security Solutions	Break Glass Reset	$932.80
EFT29219	15/07/2025	Goldfields Printing Co	Dl Window Envelopes For Rates Printing	$1,098.00
EFT29220	15/07/2025	Goldfields Records Storage	1/3 Contribution Towards Goldfields Records Facility And Records Storage (4 Invoices)	$26,619.32
EFT29221	15/07/2025	Goldfields Valuation Services	66 Gnarlbine	$2,750.00
EFT29222	15/07/2025	Harly Preben Lund	Reimbursement PPE Clothing	$84.00
EFT29223	15/07/2025	Herseys Safety Ptd Ltd	Parts	$175.78
EFT29224	15/07/2025	Iga Coolgardie	Various Supplies	$393.46
EFT29225	15/07/2025	Kennards Hire Pty Ltd	Wf - Portaloo 6/5/25 - 20/5/25	$1,126.40
EFT29226	15/07/2025	Kristy Ellen Clarke	Staff Reimbursement	$185.90
EFT29227	15/07/2025	Leeson Electrical Contracting	Kampool Replace Dosing Pump Warranty	$132.00
EFT29228	15/07/2025	Marsh Pty Ltd	Evac Plans Kambalda Pool	$7,263.67
EFT29229	15/07/2025	Moore Australia	Finance Workshop 23.05.2025 – Finance Manager	$2,310.00
EFT29230	15/07/2025	Napa Kalgoorlie	Battery For P365	$1,264.33
EFT29231	15/07/2025	Office National Kalgoorlie	Office Deskalator For Staff - Whs	$573.61
EFT29232	15/07/2025	Omnicom Media Group	Advertising In The West Australian 01 May 2025	$1,917.30
EFT29233	15/07/2025	Plumbing Gas And Electrical	Coolgardie Exaloo Repairs	$12,279.07
EFT29234	15/07/2025	Pryce Mining Services Pty Ltd	Repairs And Maintenance To Shire Facilities	$11,403.15
EFT29235	15/07/2025	Transport Authority Of WA	Ticket Sales April 25 CVC	$1,421.18
EFT29236	15/07/2025	Rebecca Anne Horan	Harvey Norman Photo Printing	$28.00
EFT29237	15/07/2025	Repco - Gpc Pacific Pty Ltd	Battery For P376	$464.19
EFT29238	15/07/2025	Reynolds Graphics	Tip Passes Printing	$1,133.00
EFT29239	15/07/2025	Rsea Pty Ltd	PPE For Parks And Garden Staff	$562.22

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
EFT's

EFT	Date	Name	Description	Amount
EFT29240	15/07/2025	Sirrom Village Services	Management Of Bluebush Village - Apr - May 25 (2 Invoices)	$201,421.36
EFT29241	15/07/2025	St John- Community Transport	Austrsalia Day Kambalda 25 Donation	$250.00
EFT29242	15/07/2025	Stephen John Basley	Reimbursement For Fuel In Dry Hire Plant	$288.16
EFT29243	15/07/2025	Steven Tweedie	Provision Of General Governance May - Jun 25	$660.00
EFT29244	15/07/2025	Supagas Pty Limited	LPG Hire 1 April - 31 March 25 Kambalda Rec Centre	$1,583.00
EFT29245	15/07/2025	Synergy	Electricity For Various SoC Locations Apr - Jun 25 (11 Invoices)	$46,836.44
EFT29246	15/07/2025	Telstra Limited	Landlines & Internet 5 June To 4 July 25	$6,311.66
EFT29247	15/07/2025	The Animal Hospital	Euthanasia And Disposal Of Three Dogs - Coolgardie	$311.10
EFT29248	15/07/2025	Tyrepower Kalgoorlie	Supply & Fit & Balance New Tyre To P263	$205.00
EFT29249	15/07/2025	Uniqco International Pty Ltd	Data And Software Management May 25	$7,205.00
EFT29250	15/07/2025	Uon Pty Ltd	Hire Generator For Kambalda Waste Facility May 25	$963.33
EFT29251	15/07/2025	Versatile Plant & Contracting	Road Network Maintenance May 25 (2 Invoices)	$24,345.10
EFT29252	15/07/2025	Western Airport Services	Baggage Handling Services For May 25 (1 Invoice)	$44,550.00
EFT29253	15/07/2025	Westrac Pty Ltd	Service Cat Loader P345	$6,636.33
EFT29254	15/07/2025	Winc Australia Pty Ltd	Bulk Cleaning Supplies For Coolgardie And Kambalda	$2,805.53
EFT29255	15/07/2025	Woolworths Ltd	Supplies For Seniors Staying Connected	$51.72
EFT29256	23/07/2025	Australian Taxation Office	Payg For Period 05.02.2025 To 18.03.2025	$146,806.00
EFT29257	23/07/2025	Beam Clearing House	Superannuation For Payrun 258 To 262	$78,735.90
EFT29258	23/07/2025	Sirrom Village Services	Management Of BBV May 25 Part D (2 Invoices)	$200,000.00
EFT29259	24/07/2025	Repco	Parts for Fleet	$381.69
EFT29260	29/07/2025	Australian Taxation Office	Payg For Period 19.03.25 - 01.04.25 (1 Invoice)	$48,894.00
EFT29261	29/07/2025	3E Advantage Pty Ltd	Printer Services Jun 25	$4,307.50
EFT29262	29/07/2025	Atf Services Pty Ltd	Temporary Fencing Hire - Lady Loch Road 21/6/25 - 19/7/25	$805.18
EFT29263	29/07/2025	Bidfood Kalgoorlie	Paper Towels	$346.76
EFT29264	29/07/2025	Central Regional Tafe	Safety Rep Course Central Tafe Kalgoorlie	$1,620.00
EFT29265	29/07/2025	Cleanaway Pty Ltd	Service Of Hook Lift Bins Kambalda Waste	$15,711.61
EFT29266	29/07/2025	Cloud Collections Pty Ltd	Preparation Of Forms 2, 3, 4 Letter Of Demand	$1,029.60
EFT29267	29/07/2025	Digga West	Parts Wear Edge . P357	$307.78
EFT29268	29/07/2025	Eco Springs Kalgoorlie	Annual Watercooler Fee Apr 25- Apr 26 Visitor Centre	$600.00
EFT29269	29/07/2025	Ess Kambalda Village	Meals On Wheels - Estimated Meals For May 2025	$5,852.00
EFT29270	29/07/2025	Eurofins Arl Pty Ltd	Water Sampling For Coolgardie May 25	$207.90
EFT29271	29/07/2025	Foxtel Management Ptt Ltd	Kam Gym Annual Foxtel Subscription Jun 25	$155.00
EFT29272	29/07/2025	Gibson Soak Water Co	Water Bottles For The Kambalda Administration Building	$83.00
EFT29273	29/07/2025	Ingenua Pty Ltd	Engineering Support Castle Hill	$2,342.56
EFT29274	29/07/2025	Jointly Planning And Mapping	Town Planning Strategic Projects And Land Jun 25	$5,214.00
EFT29275	29/07/2025	Kalgoorlie-Boulder Cemetery	Charges For The Burials And Funeral Service 23 Apr 25	$880.00
EFT29276	29/07/2025	Lee-Anne Ober	Rates And Property Services For Jun 25	$8,624.00
EFT29277	29/07/2025	Lg Corporate Solutions Pty Ltd	Finance Consultant Mar 25	$11,385.00
EFT29278	29/07/2025	Local Tyres - Kesmo Pty Ltd	Tyres For P352	$5,243.87
EFT29279	29/07/2025	Market Creations Agency	Goods And Services Contract Registers Bundle	$3,925.90
EFT29280	29/07/2025	Natrad Kalgoorlie	Service & Repair Radiator Toro Ride On Lawnmower	$565.95
EFT29281	29/07/2025	Norseman CRC	Reimbursement Of Gift Vouchers For 24 Seniors Xmas	$1,100.00
EFT29282	29/07/2025	Office Of The Auditor General	23/24 Audit Fee Partial (1 Invoice)	$89,100.00
EFT29283	29/07/2025	Omnicom Media Group	Advertising The Disposal Of Property Balyley St	$346.15
EFT29284	29/07/2025	Plumbing Gas And Electrical	Vibe Callout Due To Station Full And Pump Fault	$3,429.14
EFT29285	29/07/2025	Ps & L Group Pty Ltd	Complex Workplace Investigation (2 Invoices)	$38,500.00
EFT29286	29/07/2025	St John Medical Kambalda	Service Provision At Kambalda Medical Feb 25 (1 Invoice)	$85,690.00
EFT29287	29/07/2025	Supagas Pty Limited	Lpg Bulk Gas Kambalda Rec Centre Jun 25	$3,848.74
EFT29288	29/07/2025	Talis Consultants	Class Ii Trench Design For Coolgardie Waste Facility	$11,771.38
EFT29289	29/07/2025	Team Global Express Pty Ltd	Freight Charges For May 25	$645.11
EFT29290	29/07/2025	Telstra Limited	Landlines & Internet At Various SoC Locations 4/7 - 4/8 25	$5,017.78
EFT29291	29/07/2025	Tquip	Poly Side Broom	$390.00
EFT29292	29/07/2025	Vision Intelligence Pty Ltd	Solar Camera For Kambalda Airport 11/5/25 - 8/6/25	$924.00
EFT29293	29/07/2025	Wa Hino	Parts P351	$741.52
EFT29294	29/07/2025	Water Corporation	Water Usage & Charges Various Locations (83 Invoices)	$137,039.25
EFT29295	31/07/2025	Department Of Transport	Yearly Fleet Schedule 2025/2026	$14,848.10
				$2,420,043.76

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Cheques

Chq	Date	Name	Description	Amount
00001	04/07/2025	Water Corporation	Trade Waste Permit 68312 59-61 Salmon Gum	$1,421.89
				$1,421.89

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Direct Debits

Chq/EFT	Date	Name	Description	Amount
DD9935.1	08/07/2025	Fleetcare	Payroll Deductions/Contributions	$2,049.23
DD9981.1	22/07/2025	Fleetcare	Payroll Deductions/Contributions	$2,049.23
				$4,098.46

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Credit Cards

Date	Description		Value	Card
1/07/2025	Gourmet Basket - Gift For Staff Member	$	128.90	2859
1/07/2025	Virgin Australia - Flights Perth to Kalgoorlie Return For Environmental Health Officer 14/07/2025-17/07/2025	$	595.46	2859
2/07/2025	Square Retail Plus - Monthly Subscription To Square Retail Plus For Visitors Centre	$	109.00	2859
3/07/2025	Virgin Australia - Flight For Ranger Perth to Kalgoorlie 08/07/2025	$	201.53	2859
3/07/2025	Virgin Australia - Flights Return For Acting CEO 10/07/2025-21/07/2025	$	403.06	2859
3/07/2025	Virgin Australia - Flight For Ranger Kalgoorlie to Perth 14/07/2025	$	201.53	2859
3/07/2025	Virgin Australia - Flight Perth to Kalgoorlie For Ranger 22/07/2025	$	289.62	2859
3/07/2025	Virgin Australia - Flight Kalgoorlie To Perth For Ranger 28/07//2025	$	289.62	2859
10/07/2025	Starlink Internet - Kambalda Airport WIFI	$	138.10	2859
10/07/2025	Starlink Internet - Kambalda Tip WIFI	$	98.37	2859
10/07/2025	Starlink Internet - Toorak Hill WIFI	$	138.08	2859
10/07/2025	Starlink Internet - Coolgardie Tip WIFI	$	98.41	2859
10/07/2025	Starlink Internet - Coolgardie Depot WIFI	$	99.00	2859
14/07/2025	Virgin Australia - Flights Kalgoorlie To Perth Return For Acting CEO 25/07/2025-28/07/2025	$	393.95	2859
14/07/2025	Virgin Australia - Flights Kalgoorlie To Perth Return For Shire President To Attend Meeting With The Minister For Local Government 22/07/2025	$	579.24	2859
22/07/2025	WA Police - Firearm Licence Corporate Renewal	$	173.00	2859
23/07/2025	Virgin Australia - Flights Kalgoorlie To Perth Return For Acting CEO 01/08/2025 - 04/08/2025	$	403.06	2859
24/07/2025	Mailchimp - Monthly Subscription	$	19.98	2859
		$	**4,359.91**	
30/07/2025	AUTOREPAYMENT - THANK YOU	$	4,359.91	562

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Fuel Cards

Supplier	Ampol	Plant #	Fuel Card #	Registration	Plant Description	Usage Litres		Amount
Invoice Date	30/06/2025	P273	7071 3400 9146 6523	Small Plant	Mowers, brushcutters, chainsaws (various)	59.51	$	107.00
Invoice Paid	15/07/2025	P315	7071 34008 168 1867	1EIY029	Toro Mower	40.46	$	72.19
		P346	7071 3400 8364 1646	CG144	Volkswagon Amarok	38.87	$	69.74
		P351	7071 3400 8746 7253	CG6152	Prime Mover -Hino 700 Series	1282.00	$	2,342.19
		P370	7071 3400 9610 8476	CG479	Mitsubishi Triton Glx Ute	206.45	$	377.39
		P372	7071 3400 9471 1842	1HGY906	Ford Ranger	211.50	$	377.60
		P373	7071 3400 9471 4382	1HGL412	Ranger 2021	174.87	$	323.64
		P374	7071 3400 9500 2688	CG6234	Mitsubishi Triton Glx	90.12	$	169.34
		P376	7071 3400 9540 6756	1HJB260	Ford Ranger	65.25	$	122.60
		P377	7071 3400 9688 9711	Generator	Mosa Generator (Coolgardie Refuse Site)	527.62	$	980.49
		P385	7071 3400 9969 4282	1HTZ098	Voltswagon Dual Cab Ute	109.09	$	193.78
		P388	7071 3401 0020 0335	1HVC502	Ford Escape	168.92	$	300.28
		P395	7071 3401 0355 5529	CG6270	Mazda BT Coolgardie Works	162.35	$	294.34
		P397	7071 3401 0355 5727	CG6272	Mitsubishi Triton - Coolgardie Works	162.91	$	299.09
		T1013	7071 3401 0567 1522	Hire Genset	Hire Genset Coolgardie	217.15	$	389.69
		P398	7071 3401 0355 5776	CG6211	Mitsubishi Triton - Coolgardie Works	105.42	$	195.23
		P393	7070 3400 9321 1927	Compactor	Caterpillar 826K Compactor	176.26	$	311.58
		P216	7071 3400 9321 1927	Loader	Caterpillar 930H Wheel Loader	176.18	$	332.80
		T1013	7072 3400 9321 1927	Hired Generator	Hire Genset Coolgardie	343.61	$	624.39
		P382	7074 3400 9321 1927	Loader	Caterpillar 962M Wheel Loader	760.36	$	1,370.81
							$	**9,254.17**

Supplier	BP	Plant #	Fuel Card #	Registration	Vehicle	Usage Litres		Amount
Invoice Date	30/06/2025	P293	7050 15304261 00791	1EBB757	Fuso 2012 Tip Model	146.05	$	260.65
Invoice Paid	15/07/2025	T1004	7050 90000774 19199	Generator	Generator at Kambalda Tip	200.35	$	345.24
		P305	7050 15304261 00825	1EFH177	Kubota Tractor	60.88	$	108.65
		P317	7050 15304261 01518	1EIY151	ToroX-Maste Mower Kambalda	6.59	$	11.27
		P344	7050 15304261 01039	CG6097	VW Amorok	53.57	$	95.60
		P345	7050 15304261 01229	CG6103	Caterpillar Loader HV033	653.13	$	1,130.21
		P362	7050 15304261 01187	CG6196	Ford Ranger	103.28	$	176.16
		P364	7050 15304261 01534	CG6177	Toyota RAV4	191.54	$	316.89
		P365	7050 15304261 01328	CG6159	Toyota RAV 4	190.98	$	316.06
		P348	7050 15304261 01062	CG148	2017 Ford Ranger	126.85	$	218.59
		P367	7050 15304261 01302	CG6190	VW Amarok Ute	61.15	$	109.13
		P372	7050 15304261 01344	1HGY906	Ford Ranger	95.09	$	163.86
		P375	7050 15304261 01377	Generator	Kohler KK22 Generator - Airport	122.48	$	210.27

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Fuel Cards

	P386	7050 15304261 01484	CG5961	Ford Ranger	139.36	$	238.42
	P389	7050 15304261 01526	1HVE647	TORO Mower	27.04	$	47.95
	P394	7050 15304261 01559	CG6260	Mazda BT-50	50.94	$	87.78
	P395	7050 15304261 01567	CG6270	BT-50	56.46	$	100.76
	P396	7050 15304261 01575	CG6256	Mitsubishi Triton GLX	218.39	$	377.49
						$	**4,314.98**

Supplier	**Invoice**	**Invoice Date**	**Invoice Paid**	**Location**	**Usage Litres**		**Amount**
Eagle Petroleum	B68125	30/06/2025	15/07/2025	Kambalda Bluebush Village	4399	$	8,831.00
	B68806	30/06/2025	15/07/2025	Kambalda Bluebush Village	4700	$	9,173.65
	B68599	30/06/2025	15/07/2025	Kambalda Bluebush Village	5000	$	9,839.50
	B68587	30/06/2025	15/07/2025	Kambalda Bluebush Village	4301	$	8,401.97
						$	**18,004.65**

Shire of Coolgardie
Payments by Delegated Authority
01 July To 31 July 2025
Woolworths Cards

Invoice Date	Invoice No	Description	Card		Amount
05/06/2025	TI 03B72178DC3	Supplies for Seniors Staying Connected	Kambalda	$	51.72
11/05/2025	TI 03B72 178DBE	Refreshments for meeting	Coolgardie	$	75.05
15/05/2025	TI 03B72 178DBF	Youth night supplies	Kambalda	$	117.00
18/05/2025	TI 03B72 178DC0	Tea coffee biscuits etc for Warden's Finnerty	Coolgardie	$	62.25
20/05/2025	TI 03B72 178DC1	Meals on wheels supplies	Kambalda	$	55.45
22/05/2025	TI 03B72 178DC2	Seniors staying connected	Kambalda	$	47.75
				$	**409.22**

11.2.5 MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 MARCH 2025

Location: **Shire of Coolgardie**

Applicant: **Shire of Coolgardie**

Disclosure of Interest: **NIL**

Date: **19 August 2025**

Author: **Raj Subbiah, Finance Manager**

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 March 2025 is presented to Council for adoption.

BACKGROUND

Inadvertently in the March 2025 Monthly financial report agenda February Financial Statements were attached. The error has been identified and to ensure compliance March Financial Statements are presented to Council for adoption.

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations,* the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document includes Statements of Financial Activity by Program, and Nature and Type, notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 March 2025, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or $10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year-to-date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds $10,000.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

(a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

ATTACHMENTS

1. **March Monthly Management Report**
2. **March Monthly Financial Statements**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council receive the Monthly Financial Activity Statement for the period 01 March 2025 to 31 March 2025.

COUNCIL RESOLUTION #147/2025

Moved: Cr Rose Mitchell
Seconded: Cr Daphne Simmons

That Council receive the Monthly Financial Activity Statement for the period 01 March 2025 to 31 March 2025.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

Shire of Coolgardie

Matters Identified for the period ended 31 March 2025

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Management Comment	Status
Going Concern	Net current liability	Jan-25	The Shire reported a net current liability of $3,899,575 (Feb-25: $2,970,656) for the period ended 31 March 2025. A net current liability position is effectively showing a gap in the Shire's ability to meet all current financial commitments in the event that they all became due and payable at the same time.	Management needs to carefully monitor the current position to ensure all short term commitments can be met.	HIGH	Management are aware of the net current liability position and are reviewing all facets of the organisation.	Ongoing
Going Concern	Cash Position	Jan-25	For the period ended 31 March 2025 the Shire's cash & cash equivalent position is $448,671 (Feb-25: $1,148,578). Trade Receivables are $5,316,585 (Feb-25: $6,198,144) while Trade Payables are $4,699,374 (Feb-25: $5,091,749).	Management needs to actively pursue the collection of outstanding debtors to assist with meeting payment obligations. It is highly probable that the Shire will experience cash flow concerns in the coming months.	HIGH	Management currently in discussions with lending institutions. Options to assist with cash flow include refinancing, increasing the current overdraft and new borrowings.	Ongoing
Subsidiary Ledgers	Capital Grants & Subsidies Liability	Jan-25	There is currently a balance of $2,174,258 (Feb-25: $2,174,258) in Capital Grants & Contract Liabilities. This is of great concern given the current cash position and considering many of the funded projects have not yet commenced.	Management needs to carefully monitor the current position to ensure all short term commitments can be met.	HIGH	Management are aware of the current status and are currently looking at cash flow alternatives to assist with completion of such projects.	In Progress
Liabilities	Trade Payables	Jan-25	Trade & Other Payables are $4,699,374 (Feb-25: $5,091,749) at 31 March 2025. $1,653,859 (Feb-25: $1,596,941) or 37% (Feb-25: 33%) of these creditors have been outstanding for 90+ days.	Management need to consider the reason for the outstanding payments and the impact making such payments will have on the short term cash flow.	MEDIUM	Management are aware of the current status of outstanding creditors and are currently looking at cash flow alternatives to assist with completion of such projects.	In Progress
Current Assets	Inventories	Jan-25	Road base stockpile worth $148,724 purchased in August & September needs to be reconciled during the month when/if allocated to various works programs.	Management need to ensure measures are in place to accurately track stock movements during the month. Failure to so will result in inaccurate costings for works programs and make it difficult to detect if any theft may be occurring.	MEDIUM	Stocktakes for visitor centre stock and road base to be completed in April 2025.	In Progress

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Management Comment	Status
Liabilities	Payroll Creditors	Jan-25	There are ledger accounts totalling ($147,249) (Feb-25: -$87,868) under Payroll Creditors that need to be reconciled. Discrepancies could result in inaccurate data being reported and ATO payment deadlines not being met.	Management are encouraged to reconcile all payroll creditors as part of the month end process.	MEDIUM	Current imbalances are being reviewed.	In Progress
Liabilities	Bonds & Deposits	Jan-25	There are amounts totalling $40,931 and $16,997 for TRANSWA and Building Levies/BCTIF respectively that need to be reconciled. Discrepancies could result in inaccurate data being reported and delays in payments being made.	Management are encouraged to reconcile all bonds & deposits and leases as part of the month end process.	MEDIUM	Current imbalances are being reviewed.	In Progress

SHIRE OF COOLGARDIE

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF COOLGARDIE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

	Note	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		11,443,136	11,443,136	**13,751,143**	2,308,007	20.17%	▲
Grants, subsidies and contributions		2,648,475	1,811,732	**1,233,969**	(577,763)	(31.89%)	▼
Fees and charges		15,193,909	10,729,385	**12,931,333**	2,201,948	20.52%	▲
Interest revenue		55,500	52,913	**51,458**	(1,455)	(2.75%)	
Other revenue		673,800	566,209	**435,167**	(131,042)	(23.14%)	▼
Profit on asset disposals		73,427	73,427	**73,427**	0	0.00%	
		30,088,247	**24,676,802**	**28,476,497**	**3,799,695**	15.40%	
Expenditure from operating activities							
Employee costs		(6,293,746)	(4,546,606)	**(4,513,051)**	33,555	0.74%	
Materials and contracts		(12,161,878)	(9,119,824)	**(9,221,734)**	(101,910)	(1.12%)	
Utility charges		(1,816,486)	(1,561,421)	**(1,298,699)**	262,722	16.83%	▲
Depreciation		(10,801,473)	(8,440,930)	**(6,448,723)**	1,992,207	23.60%	▲
Finance costs		(1,630,523)	(1,324,059)	**(1,349,732)**	(25,673)	(1.94%)	
Insurance		(560,102)	(447,482)	**(560,102)**	(112,620)	(25.17%)	▼
Other expenditure		(1,533,900)	(1,198,250)	**(1,017,156)**	181,094	15.11%	▲
Loss on asset disposals		(3,423)	(3,423)	**(3,423)**	0	0.00%	
		(34,801,531)	**(26,641,995)**	**(24,412,620)**	**2,229,375**	8.37%	
Non cash amounts excluded from operating activities	2(c)	10,731,469	8,370,926	**6,378,719**	(1,992,207)	(23.80%)	▼
Amount attributable to operating activities		**6,018,185**	**6,405,733**	**10,442,596**	**4,036,863**	63.02%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		2,807,776	2,107,547	**487,263**	(1,620,284)	(76.88%)	▼
Proceeds from disposal of assets		118,484	118,484	**118,484**	0	0.00%	
		2,926,260	**2,226,031**	**605,747**	**(1,620,284)**	(72.79%)	
Outflows from investing activities							
Right of use assets recognised		0	0	**158,637**	158,637	0.00%	
Payments for property, plant and equipment		(589,057)	(589,057)	**(606,402)**	(17,345)	(2.94%)	
Payments for construction of infrastructure		(2,948,315)	(2,397,285)	**(753,159)**	1,644,126	68.58%	▲
		(3,537,372)	**(2,986,342)**	**(1,200,924)**	**1,785,418**	59.79%	
Non-cash amounts excluded from investing activities	2(d)	0	0	**(158,637)**	(158,637)	0.00%	
Amount attributable to investing activities		**(611,112)**	**(760,311)**	**(753,814)**	**6,497**	0.85%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		812,140	812,140	**812,140**	0	0.00%	
		812,140	**812,140**	**812,140**	**0**	0.00%	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(1,973,130)	(1,545,094)	**(1,545,094)**	0	0.00%	
Repayment of borrowings		(4,327,089)	(4,058,151)	**(4,058,151)**	0	0.00%	
		(6,300,219)	**(5,603,245)**	**(5,603,245)**	**0**	0.00%	
Amount attributable to financing activities		**(5,488,079)**	**(4,791,105)**	**(4,791,105)**	**0**	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	(6,558,716)	(6,558,716)	**(6,772,921)**	(214,205)	(3.27%)	
Amount attributable to operating activities		6,018,185	6,405,733	**10,442,596**	4,036,863	63.02%	▲
Amount attributable to investing activities		(611,112)	(760,311)	**(753,814)**	6,497	0.85%	
Amount attributable to financing activities		(5,488,079)	(4,791,105)	**(4,791,105)**	0	0.00%	
Surplus or deficit after imposition of general rates		**(6,639,722)**	**(5,704,399)**	**(1,875,244)**	**3,829,155**	67.13%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COOLGARDIE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2025

	Actual 30 June 2024	Actual as at 31 March 2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	1,521,748	448,671
Trade and other receivables	1,988,580	5,316,585
Inventories	12,946	157,265
Other assets	4,184	0
TOTAL CURRENT ASSETS	3,527,458	5,922,521
NON-CURRENT ASSETS		
Trade and other receivables	262,620	262,620
Other financial assets	103,964	103,964
Property, plant and equipment	62,636,444	61,377,247
Infrastructure	118,649,787	116,038,306
Right-of-use assets	3,572,254	2,305,293
TOTAL NON-CURRENT ASSETS	185,225,069	180,087,430
TOTAL ASSETS	188,752,527	186,009,951
CURRENT LIABILITIES		
Trade and other payables	6,811,339	4,699,374
Other liabilities	1,198,004	2,174,258
Lease liabilities	1,904,377	406,087
Bank Overdraft	1,482,531	7,306
Borrowings	5,823,019	1,876,069
Employee related provisions	336,477	444,799
TOTAL CURRENT LIABILITIES	17,769,950	9,822,096
NON-CURRENT LIABILITIES		
Lease liabilities	2,207,447	2,160,644
Borrowings	19,075,235	19,776,174
Employee related provisions	137,572	137,572
Other provisions	4,699,754	4,699,754
TOTAL NON-CURRENT LIABILITIES	26,120,008	26,774,144
TOTAL LIABILITIES	43,889,958	36,596,240
NET ASSETS	**144,862,569**	**149,413,711**
EQUITY		
Retained surplus	53,993,558	58,544,700
Reserve accounts	257,825	257,825
Revaluation surplus	90,611,186	90,611,186
TOTAL EQUITY	**144,862,569**	**149,413,711**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 April 2025

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 March 2025
Current assets		$	$	$
Cash and cash equivalents		1,521,748	1,521,748	448,671
Trade and other receivables		1,960,169	1,988,580	5,316,585
Inventories		12,946	12,946	157,265
Other assets		4,184	4,184	0
		3,499,047	3,527,458	5,922,521
Less: current liabilities				
Trade and other payables		(6,782,926)	(6,811,339)	(4,699,374)
Contract Liabilities		(1,198,004)	(1,198,004)	(2,174,258)
Lease liabilities		(1,904,377)	(1,904,377)	(406,087)
Bank Overdraft		(1,482,531)	(1,482,531)	(7,306)
Borrowings		(5,823,019)	(5,823,019)	(1,876,069)
Employee related provisions		(336,477)	(336,477)	(444,799)
Other provisions		0	(214,203)	(214,203)
		(17,527,334)	(17,769,950)	(9,822,096)
Net current assets		(14,028,287)	(14,242,492)	(3,899,575)
Less: Total adjustments to net current assets	2(b)	7,469,571	7,469,571	2,024,331
Closing funding surplus / (deficit)		**(6,558,716)**	**(6,772,921)**	**(1,875,244)**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(257,825)	(257,825)	(257,825)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		1,904,377	1,904,377	406,087
- Current portion of borrowings		5,823,019	5,823,019	1,876,069
- Current portion of employee benefit provisions held in reserve		0	0	0
Total adjustments to net current assets	2(a)	**7,469,571**	**7,469,571**	**2,024,331**

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2025	YTD Budget Estimates 31 March 2025	YTD Actual 31 March 2025
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(73,427)	(73,427)	(73,427)
Add: Loss on asset disposals	3,423	3,423	3,423
Add: Depreciation	10,801,473	8,440,930	6,448,723
Total non-cash amounts excluded from operating activities	**10,731,469**	**8,370,926**	**6,378,719**

(d) Non-cash amounts excluded from investing activities

Adjustments to investing activities			
Right of use assets received	0	0	(158,637)
Total non-cash amounts excluded from investing activities	**0**	**0**	**(158,637)**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is $10,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions Financial Assistance Grants budgeted over 12 months Sewerage contributions included under operating contributions	(577,763)	(31.89%)	▼
Other revenue Recovery of Rates Legal Fees (offset by reduced costs)	(131,042)	(23.14%)	▼
Expenditure from operating activities			
Utility charges Utility costs not included in budget for street lighting and recreation areas.	262,722	16.83%	▲
Depreciation Bluebush Village Right of Use Asset	1,992,207	23.60%	▲
Insurance Annual insurance premiums higher than budgeted	(112,620)	(25.17%)	▼
Other expenditure	181,094	15.11%	▲
Non cash amounts excluded from operating activities Depreciation costs highlighted above	(1,992,207)	(23.80%)	▼
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Funding received but held in capital grant liabilities as works for related projects have not commenced	(1,620,284)	(76.88%)	▼
Outflows from investing activities			
Payments for construction of infrastructure Road program has not commenced	1,644,126	68.58%	▲
Surplus or deficit after imposition of general rates As per the above explanations	3,829,155	67.13%	▲

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	($6.56 M)	($6.56 M)	($6.77 M)	($0.21 M)
Closing	($6.64 M)	($5.70 M)	($1.88 M)	$3.83 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$0.45 M	% of total
Unrestricted Cash	$0.19 M	42.5%
Restricted Cash	$0.26 M	57.5%

Refer to 3 - Cash and Financial Assets

Payables

	$4.70 M	% Outstanding
Trade Payables	$4.52 M	
0 to 30 Days		18.5%
Over 30 Days		81.5%
Over 90 Days		36.7%

Refer to 9 - Payables

Receivables

	$1.78 M	% Collected
Rates Receivable	$3.53 M	75.4%
Trade Receivable	$1.78 M	% Outstanding
Over 30 Days		61.6%
Over 90 Days		24.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$6.02 M	$6.41 M	$10.44 M	$4.04 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$13.75 M	% Variance
YTD Budget	$11.44 M	20.2%

Grants and Contributions

YTD Actual	$1.23 M	% Variance
YTD Budget	$1.91 M	(35.5%)

Refer to 13 - Grants and Contributions

Fees and Charges

YTD Actual	$12.93 M	% Variance
YTD Budget	$10.73 M	20.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.61 M)	($0.76 M)	($0.75 M)	$0.01 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.12 M	%
Amended Budget	$0.12 M	0.0%

Refer to 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$0.75 M	% Spent
Amended Budget	$2.95 M	(74.5%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$0.49 M	% Received
Amended Budget	$2.81 M	(82.6%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($5.49 M)	($4.79 M)	($4.79 M)	$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	($4.06 M)
Interest expense	($1.13 M)
Principal due	$21.65 M

Refer to 10 - Borrowings

Reserves

Reserves balance	$0.26 M
Net Movement	$0.00 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($1.55 M)
Interest expense	($0.22 M)
Principal due	$2.57 M

Refer to Note 11 - Lease Liabilites

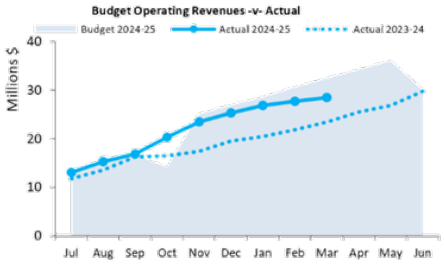
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

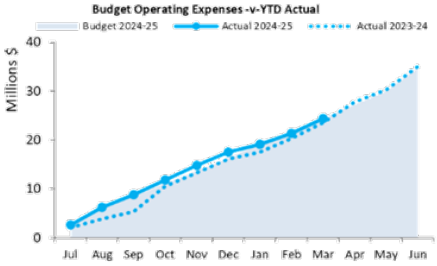
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

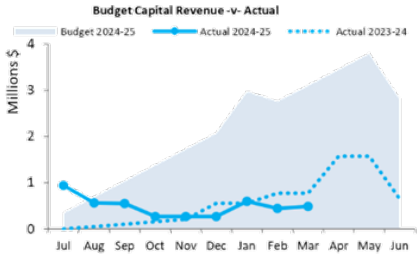


OPERATING EXPENSES

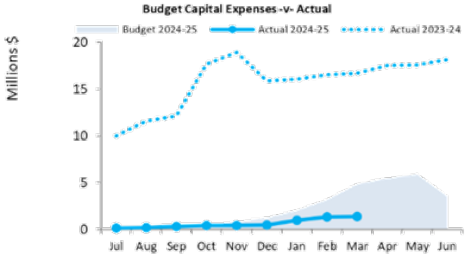


INVESTING ACTIVITIES

CAPITAL REVENUE

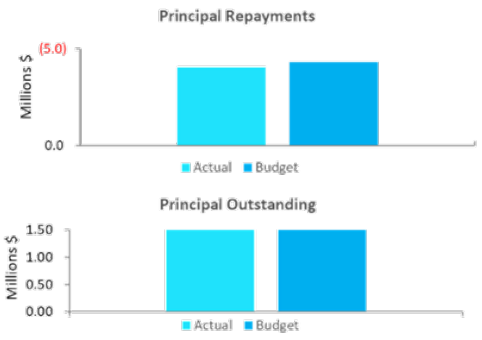


CAPITAL EXPENSES

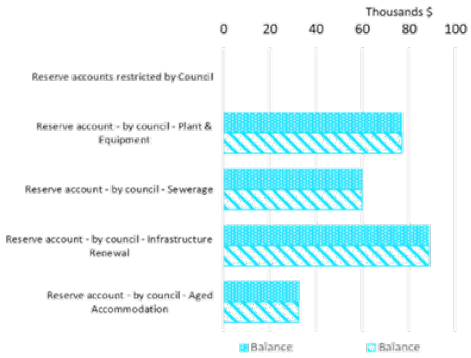


FINANCING ACTIVITIES

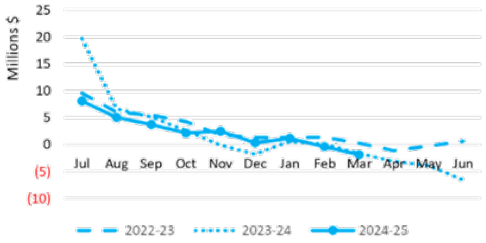
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

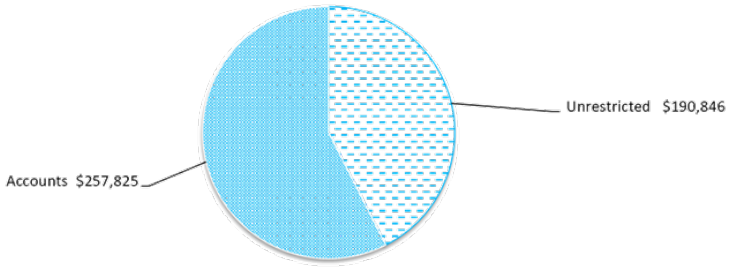
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
CBA Overdraft Facility	Cash and cash equivalents	0		0		ANZ	N/A	N/A
Municipal Cash at Bank	Cash and cash equivalents	174,537	257,825	432,362		ANZ	Variable	N/A
Cash On Hand	Cash and cash equivalents	1,712		1,712		ANZ	N/A	N/A
Aerodrome Bank Account	Cash and cash equivalents	12,653		12,653		ANZ	N/A	N/A
Camp Accomodation Bank Account	Cash and cash equivalents	90		90		ANZ	N/A	N/A
Waste Facilities Bank Account	Cash and cash equivalents	90		90		ANZ	N/A	N/A
Australia Post Prepaid Card	Cash and cash equivalents	1,764		1,764		Aust. Post	N/A	N/A
Total		**190,846**	**257,825**	**448,671**	**0**			
Comprising								
Cash and cash equivalents		190,846	257,825	448,671	0			
		190,846	**257,825**	**448,671**	**0**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Reserve account - by council - Plant & Equipment	76,901	0	0	76,901	76,901	0	0	76,901
Reserve account - by council - Sewerage	59,725	0	0	59,725	59,725	0	0	59,725
Reserve account - by council - Infrastructure Renewal	88,677	0	0	88,677	88,677	0	0	88,677
Reserve account - by council - Aged Accommodation	32,522	0	0	32,522	32,522	0	0	32,522
	257,825	**0**	**0**	**257,825**	**257,825**	**0**	**0**	**257,825**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Land & Buildings	589,057	589,057	606,402	(17,345)
Acquisition of property, plant and equipment	**589,057**	**589,057**	**606,402**	**(17,345)**
Infrastructure - Roads	2,083,245	1,719,715	73,786	1,645,929
Infrastructure - Footpaths	487,186	487,186	487,186	0
Infrastructure - Sewerage	340,000	152,500	154,303	(1,803)
Infrastructure - Other Infrastructure	37,884	37,884	37,884	0
Acquisition of infrastructure	**2,948,315**	**2,397,285**	**753,159**	**1,644,126**
Total of PPE and Infrastructure.	**3,537,372**	**2,986,342**	**1,359,561**	**(1,626,781)**
Total capital acquisitions	**3,537,372**	**2,986,342**	**1,359,561**	**1,626,781**
Capital Acquisitions Funded By:				
Capital grants and contributions	2,807,776	2,107,547	487,263	1,620,284
Other (disposals & C/Fwd)	118,484	118,484	118,484	0
Contribution - operations	611,112	760,311	753,814	(6,497)
Capital funding total	**3,537,372**	**2,986,342**	**1,359,561**	**1,613,787**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

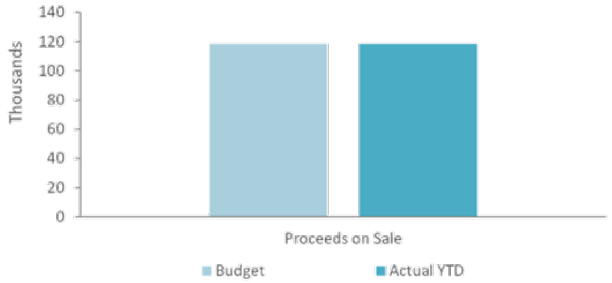
	Account Description		Amended Budget	YTD Budget	YTD Actual	Variance Under/(Over)
			$	$	$	$
	Land & Buildings					
	C13122	11 Goodenia Court - Construction Of 3 Units	122,000	122,000	139,345	(17,345)
	C13126	Kambalda Workers Accommodation - 100 Person Camp	29,081	29,081	29,081	0
	C13100	Land Development	353,679	353,679	353,679	0
	C13200	Land Development - Coolgardie	84,297	84,297	84,297	0
	Total Land & Buildings		**589,057**	**589,057**	**606,402**	**(17,345)**
	Furniture & Equipment					
	Nil		0	0	0	0
	Total Furniture & Equipment		**0**	**0**	**0**	**0**
	Plant & Equipment					
	Nil		0	0	0	0
	Total Plant & Equipment		**0**	**0**	**0**	**0**
	Roads					
	R153	Bayley Street	20,000	20,000	0	20,000
	RRG002	Regional Road Group - Coolgardie North Road - Stage 1	1,084,067	1,084,067	37,500	1,046,567
	RRG003	Coolgardie North Road Stage 2	83,529	0	0	0
	RRG004	Coolgardie North Road - Slk 9.9 To 11.5	50,172	50,172	36,286	13,886
	RRG005	Gnarlbine - Victoria Rocks Road	68,091	68,091	0	68,091
	RRG006	Coolgardie North Road - Slk 18.1 To 26.9	127,222	127,222	0	127,222
	RTR022A	Ford Street (Woodward To Bayley)	120,164	120,164	0	120,164
	MC053	Mining Funded - Ladyloch Road Reseal	250,000	249,999	0	249,999
	R116	Rtr - Nepean Spargoville Road	0	0	0	0
	R160	Durkin Road - Highway Intersection	280,000	0	0	0
	Total Roads		**2,083,245**	**1,719,715**	**73,786**	**1,645,929**
	Footpaths					
	RF002	Footpath Renewal - Coolgardie	228,725	228,725	202,735	25,990
	RF003	Footpath Renewal - Kambalda	258,461	258,461	284,451	(25,990)
	Total Footpaths		**487,186**	**487,186**	**487,186**	**0**
	Drainage					
	Nil		0	0	0	0
	Total Drainage		**0**	**0**	**0**	**0**
	Sewerage					
	C10007	Coolgardie Sewerage - Water Re-Use System	200,000	50,000	15,074	34,926
	C13170	Waste Water - Standpipe	140,000	102,500	139,229	(36,729)
	Total Sewerage		**340,000**	**152,500**	**154,303**	**(1,803)**
	Parks & Gardens					
	Nil		0	0	0	0
	Total Parks & Gardens		**0**	**0**	**0**	**0**
	Other Infrastructure					
	RS005	Coolgardie Refuse Site	0	0	0	0
	C13160	Coolgardie Arboretum	0	0	0	0
	C11104	Coolgardie Satellite Television Broadcasting Service	37,884	37,884	37,884	0
	Total Other Infrastructure		**37,884**	**37,884**	**37,884**	**0**
	TOTAL CAPITAL EXPENDITURE		**3,537,372**	**2,986,342**	**1,359,561**	**1,626,781**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Current Budget Net Book Value	Current Budget Proceeds	Current Budget Profit	Current Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Plant & Equipment								
LV044	Holden Captiva	0	4,750	4,750	0	0	4,750	4,750	0
LV049	Holden Colorado	0	10,450	10,450	0	0	10,450	10,450	0
PE212	Mosa Generator	0	3,821	3,821	0	0	3,821	3,821	0
LV63	RAV4 2WD	1,607	19,475	17,868	0	1,607	19,475	17,868	0
LV050	Holden Colorado	0	9,975	9,975	0	0	9,975	9,975	0
LV053	Holden Colorado	0	15,200	15,200	0	0	15,200	15,200	0
LV051	Holden Colorado	0	9,025	9,025	0	0	9,025	9,025	0
PE211	Solar Lighting Tower	4,066	1,520	0	(2,546)	4,066	1,520	0	(2,546)
PPE222	Wilson Generator	0	2,338	2,338	0	0	2,338	2,338	0
	Plant & Equipment	118,484	0	0	(118,484)	0	0	0	0
	Right of Use Assets								
ROU3	Hino 500 (P358)	42,807	41,930	0	(877)	42,807	41,930	0	(877)
		166,964	**118,484**	**73,427**	**(121,907)**	**48,480**	**118,484**	**73,427**	**(3,423)**

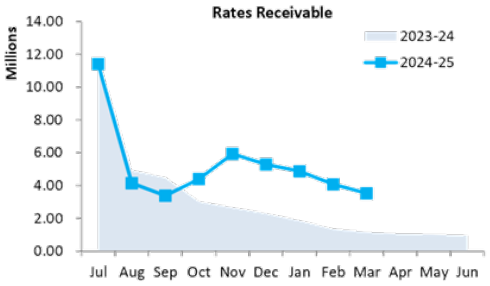


SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	31 Mar 2025
	$	$
Opening arrears previous year	1,106,407	874,878
Levied this year	10,013,106	13,751,143
Less - collections to date	(10,181,601)	(11,030,231)
Gross rates collectable	**937,912**	**3,595,790**
Allowance for impairment of rates receivable	(63,034)	(63,034)
Net rates collectable	**874,878**	**3,532,756**
% Collected	91.6%	75.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(437)	634,452	601,470	2,491	410,283	1,648,259
Percentage	0.0%	38.5%	36.5%	0.2%	24.9%	
Balance per trial balance						
Trade receivables						1,648,259
Other receivables						6,750
GST receivable						28,412
Pensioner Rebates						408
Receivable from joint operation						100,000
Total receivables general outstanding						**1,783,829**

Amounts shown above include GST (where applicable)

KEY INFORMATION

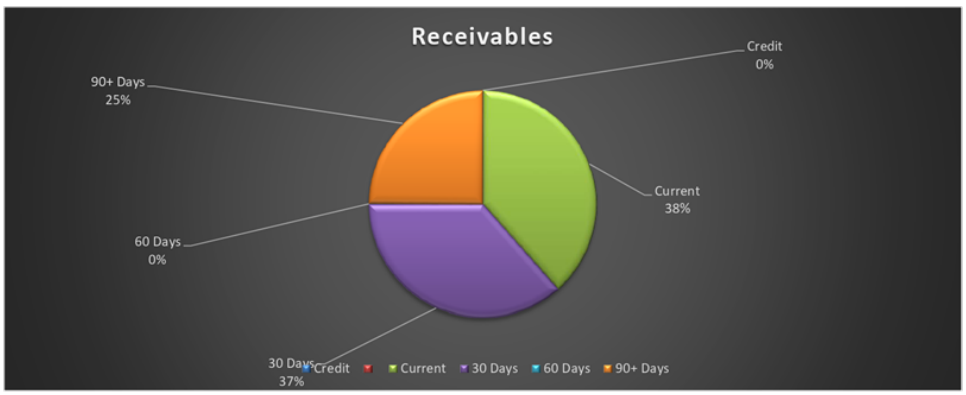
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 March 2025
	$	$	$	$
Inventory				
Visitor Centre Stock	12,946	0	(4,405)	8,541
Gravel Basecourse	0	148,724	0	148,724
Other assets				
Accrued income	4,184	0	(4,184)	0
Total other current assets	**17,130**	**148,724**	**(8,589)**	**157,265**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

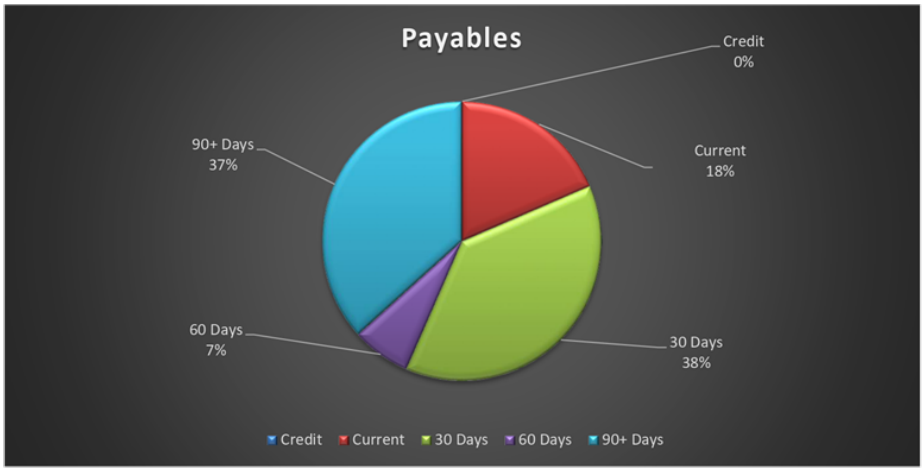
SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	834,882	1,714,794	306,674	1,653,859	4,510,209
Percentage	0.00%	18.50%	38.00%	6.80%	36.70%	
Balance per trial balance						
Sundry creditors						4,520,874
Accrued salaries and wages						5,476
ATO liabilities						(147,279)
Prepaid Rates						245,924
ESL Levy						36,918
Bonds & Deposits						37,461
Total payables general outstanding						**4,699,374**
Amounts shown above include GST (where applicable)						

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Institution	Loan No.	1 July 2024	New Loans Actual	New Loans Budget	Principal Repayments Actual	Principal Repayments Budget	Principal Outstanding Actual	Principal Outstanding Budget	Interest Repayments Actual	Interest Repayments Budget
			$	$	$	$	$	$	$	$	$
Bluebush Village - Stage 1	ANZ	118	6,106,000	0	0	(1,314,000)	(1,381,995)	4,792,000	4,724,005	(206,625)	(210,000)
Bluebush Village - Stage 2	ANZ	121	2,291,665	0	0	(375,003)	(436,960)	1,916,662	1,854,705	(85,809)	(16,644)
Coolgardie Class III Waste Facility	ANZ	117	2,053,100	0	0	(531,000)	(532,146)	1,522,100	1,520,954	(87,142)	(80,825)
Bluebush Village - Stage 1 (Executive Rooms)	CBA	120	363,036	0	0	(46,280)	(47,993)	316,756	315,043	(10,169)	0
Bluebush Village - Stage 1	CBA	123	8,445,152	0	0	(1,158,123)	(1,262,227)	7,287,029	7,182,925	(442,199)	(372,241)
Bluebush Village - Stage 2	CBA	123	2,163,264	0	0	(326,556)	(347,978)	1,836,708	1,815,286	(84,535)	(186,780)
Goodenia Court Development	CBA	122	883,664	0	0	(35,837)	(40,978)	847,827	842,686	(28,768)	(48,696)
Coolgardie Aquatic Facilities	CBA	112	82,718	0	0	(4,936)	(5,097)	77,782	77,621	(2,807)	(4,939)
Kambalda Aquatic Facilities	CBA	114	1,154,696	0	0	(70,464)	(71,153)	1,084,232	1,083,543	(39,181)	(64,428)
Kambalda Aquatic Facilities	CBA	116	392,084	0	0	(21,910)	(24,160)	370,174	367,924	(13,304)	(20,519)
Kambalda Aerodrome	ANZ	113	609,000	0	0	(152,236)	(154,596)	456,764	454,404	(12,008)	(21,128)
Coolgardie Post Office	CBA	127	353,875	0	0	(21,806)	(21,806)	332,069	332,069	(20,537)	(40,878)
Administration/Operations	CBA	128	0	812,140	812,140	0	0	812,140	812,140	0	0
Overdraft Facility	CBA	N/A	0	0	0	0	0	0	0	(93,535)	(125,000)
Total			**24,898,254**	**812,140**	**812,140**	**(4,058,151)**	**(4,327,089)**	**21,652,243**	**21,383,305**	**(1,126,619)**	**(1,192,078)**
Current borrowings			4,327,089					1,876,069			
Non-current borrowings			20,571,165					19,776,174			
			24,898,254					**21,652,243**			

Bank overdrafts and bank loans are secured by a floating charge over the rates of the Shire of Coolgardie.

BORROWINGS (Continued)

New borrowings 2024-25

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Administration/Operations	812,140	812,140	CBA	Fixed	10	281,347	5.34	(812,140)	0	0
	812,140	**812,140**				**281,347**		**(812,140)**	**0**	**0**

Overdraft

Particulars	Institution	Year Established	Brought Forward 1 July 2024	Increased During Year	Decreased During Year	Overdraft Remaining
	$			$	$	$
Assistance with funding operating cash flows	CBA	23/24	1,482,531	95,702	(1,570,927)	7,306
			1,482,531	**95,702**	**(1,570,927)**	**7,306**

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

FINANCING ACTIVITIES

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Hino 700 Series (P351)	6320171	91,232	0	0	(18,460)	(24,656)	72,772	66,576	(19,049)	(87,158)
Hino 700 Series (P355)	6344997	82,701	0	0	(12,391)	(16,532)	70,310	66,169	0	0
Hino 700 Series (P358)	6374551	69,572	0	0	(69,572)	(87,947)	0	(18,375)	0	0
BENQ Whiteboards	2073290	21,662	0	0	(8,390)	(10,948)	13,272	10,714	(1,284)	(284,658)
Meraki IT Equipment	190006130	31,750	0	0	(10,926)	(13,587)	20,824	18,163	0	0
TechnoGym - Kambalda Gym 1	147-0106194-002	70,630	0	0	(35,522)	(25,980)	35,108	44,650	(3,763)	0
TechnoGym - Kambalda Gym 2	187-1185-187-003	30,477	0	0	0	(9,751)	30,477	20,726	0	0
TechnoGym - Coolgardie Gym	187-1185-187-002	51,935	0	0	(585)	(10,097)	51,350	41,838	0	0
Vestone - Loader	COO01052022-YG-01	225,897	0	0	(59,356)	(74,899)	166,541	150,998	0	0
Vestone - Compactor	COO01052022-YG-01	370,876	0	0	(101,909)	(122,969)	268,967	247,907	0	0
Vestone - Dozer	COO04102022B-01	163,240	0	0	(53,679)	(72,183)	109,561	91,057	0	0
Vestone - Kambalda 120 Person Camp	CAS-109046-NOW	2,901,853	0	0	(1,174,304)	(1,503,581)	1,727,549	1,398,272	(199,017)	(66,629)
Total		**4,111,825**	**0**	**0**	**(1,545,094)**	**(1,973,130)**	**2,566,731**	**2,138,695**	**(223,113)**	**(438,445)**
Current lease liabilities		1,904,377					406,087			
Non-current lease liabilities		2,207,447					2,160,644			
		4,111,824					**2,566,731**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2025
		$	$	$	$	$
Other liabilities						
Contract liabilities		457,241	0	0	(174,373)	282,868
Capital grant/contributions liabilities		740,763	0	1,150,627	0	1,891,390
Total other liabilities		1,198,004	0	1,150,627	(174,373)	2,174,258
Employee Related Provisions						
Provision for annual leave		237,208	0	108,322	0	345,530
Provision for long service leave		99,269	0	0	0	99,269
Total Provisions		336,477	0	108,322	0	444,799
Total other current liabilities		**1,748,684**	**0**	**1,258,949**	**(174,373)**	**2,833,260**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2025	Current Liability 31 Mar 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
General Purpose Funding								
Financial Assistance Grants - General Purpose	0	0	0	0	0	391,674	211,674	37,457
Governance								
Australia Day	0	0	0	0	0	10,000	10,000	10,000
Law, Order & Public Safefy								
DFES - Bushfire Grant	0	0	0	0	0	11,830	9,710	7,177
Health								
WA Prinary Health Alliance	0	0	0	0	0	0	0	0
Education & Welfare								
Kambalda Community Resource Centre	31,446	0	(31,446)	0	0	121,461	91,096	161,930
Kambalda Recreation Centre	3,000	0	(3,000)	0	0	17,899	15,299	15,499
Coolgardie Community Resource Centre	33,146	0	(33,146)	0	0	116,564	87,423	90,438
Recreation & Culture								
Youth Services Grant	0	0	0	0	0	0	0	3,661
Transport								
Main Roads - Direct Grant	0	0	0	0	0	192,560	155,060	192,560
Financial Assistance Grants - Roads	0	0	0	0	0	403,539	241,039	65,515
Economic Services								
CDC Support Hub	282,868	0	0	282,868	282,868	442,948	402,928	0
	350,460	**0**	**(67,592)**	**282,868**	**282,868**	**1,708,475**	**1,224,229**	**584,237**
Contributions								
General Purpose Funding								
Health								
Goldfields - Womens Health Care	0	35,000	(35,000)	0	0	35,000	35,000	35,000
Education & Welfare								
Goldfields - Meals on Meals	0	50,000	(50,000)	0	0	100,000	75,000	50,000
Sewerage Upgrade Contributions	0	0	0	0	0	0	0	0
Mining Contributions	0	0	0	0	0	100,000	50,003	0
Mining Haulage Funds	84,307	0	(84,307)	0	0	700,000	525,000	564,307
Visitors Centre	0	0	0	0	0	0	0	425
Donations	0	0	0	0	0	5,000	3,750	0
	84,307	**85,000**	**(169,307)**	**0**	**0**	**940,000**	**688,753**	**649,732**
TOTALS	**434,767**	**85,000**	**(236,899)**	**282,868**	**282,868**	**2,648,475**	**1,912,982**	**1,233,969**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2025	Current Liability 31 Mar 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Main Roads - Heavy Vehicle Safety & Productivity Program	0	0	0	0	0	573,964	573,965	0
Main Roads - Regional Road Group	341,283	670,627	0	1,011,910	1,011,910	1,011,910	678,179	0
Main Roads - Black Spot	0	280,000	0	280,000	280,000	120,164	0	0
Department of Infrastructure - Roads to Recovery	55,101	0	0	55,101	55,101	280,000	105,000	0
LRCI - Phase 4 Infrastructure	218,401	0	0	218,401	218,401	0	0	0
LRCI - Phase 4 Roads	125,978	0	0	125,978	125,978	0	0	0
	740,763	**950,627**	**0**	**1,691,390**	**1,691,390**	**1,986,038**	**1,357,144**	**0**
Capital contributions								
Mining Lease Agreements	0	0	0	0	0	721,738	721,738	416,793
Road Haulage Funds	0	200,000	0	200,000	200,000	100,000	100,000	70,470
	0	**200,000**	**0**	**200,000**	**200,000**	**821,738**	**821,738**	**487,263**
TOTALS	**740,763**	**1,150,627**	**0**	**1,891,390**	**1,891,390**	**2,807,776**	**2,178,882**	**487,263**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
			$	$	$	$
Budget adoption						(627,236)
Actual Opening Surplus per Draft Financial Report	#32/2025	Opening Surplus(Deficit)			(4,890,611)	(5,517,847)
Income - Rates Levied	#32/2025	Operating Income			(250,000)	(5,767,847)
INCOME - PASTORAL & RURAL (UV)	#32/2025	Operating Income		550,446		(5,217,402)
INCOME - MINING & OTHER (UV)	#32/2025	Operating Income		7,937,064		2,719,663
Income - Rates (Subsidiary Ledger)	#32/2025	Operating Income			(11,277,958)	(8,558,295)
GRV - Residential, Commercial & Industrial	#32/2025	Operating Income		1,700,413		(6,857,882)
GRV - Transient Workforce	#167/2024	Operating Income		640,240		(6,217,643)
Income - Back Rates	#167/2024	Operating Income		225,973		(5,991,670)
Concession on Rates	#167/2024	Operating Income		5,000		(5,986,670)
Income - Penalty Interest Raised on Rates	#167/2024	Operating Income		10,000		(5,976,670)
Rates Recovery Legal Fees - With GST	#32/2025	Operating Income			(160,300)	(6,136,970)
Expense - Employee Payroll & Superannuation Rates	#32/2025	Operating Expenditure		103,700		(6,033,270)
INCOME - GRANTS COMMISSION GENERAL GRANT	#32/2025	Operating Income			(328,327)	(6,361,596)
INCOME - INTEREST	#32/2025	Operating Income			(8,500)	(6,370,096)
Income - Other General Purpose Funding	#32/2025	Operating Income			(100,000)	(6,470,096)
Interest on Loan Refinancing	#32/2025	Operating Expenditure			(279,658)	(6,749,754)
Finance/Administration and Associated Costs	#32/2025	Operating Expenditure			(88,622)	(6,838,376)
Cost of Operations	#32/2025	Operating Expenditure		31,234		(6,807,141)
Grant Income - Members & Community Events	#32/2025	Operating Expenditure		10,000		(6,797,141)
Costs Associated With Legal Action	#32/2025	Operating Expenditure			(220,000)	(7,017,141)
Human Resources and Associated Costs	#32/2025	Operating Expenditure		100,000		(6,917,141)
Consultancy Governance	#32/2025	Operating Expenditure			(380,000)	(7,297,141)
Income - Fesa Grants	#32/2025	Operating Income		3,351		(7,293,790)
INCOME - RELATING TO OTHER LAW do not use	#32/2025	Operating Income		60,000		(7,233,790)
Emergency Services	#32/2025	Operating Income		40,000		(7,193,790)
Health Services	#32/2025	Operating Expenditure			(265,000)	(7,458,790)
Income Other - Kambalda Resource Centre	#32/2025	Operating Income		7,500		(7,451,290)
Kambalda Resource Centre	#32/2025	Operating Income		80,000		(7,371,290)
Staff Housing Operating	#32/2025	Operating Expenditure			(11,226)	(7,382,516)
Income - Other Housing	#166/2024	Operating Income		122,000		(7,260,516)
Income - Other Housing	#32/2025	Operating Income			(122,000)	(7,382,516)
Camp Rental Income - 200 Person Camp	#32/2025	Operating Income			(3,004,999)	(10,387,515)
Electricity & Fuel Costs	#32/2025	Operating Expenditure			(160,000)	(10,547,515)
Water	#32/2025	Operating Expenditure			(90,000)	(10,637,515)
Bluebush Village - Vestone Right of Use Asset	#32/2025	Operating Expenditure	(1,264,765)			(10,637,515)
Bluebush Village Gardening & Maintenance	#32/2025	Operating Expenditure			(48,000)	(10,685,515)
Accommodation Management	#32/2025	Operating Expenditure			(500,000)	(11,185,515)
Coolgardie Waste - Class 3	#32/2025	Operating Income			(124,500)	(11,310,015)

FOR THE PERIOD ENDED 31 MARCH 2025

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
			$	$	$	$
Refuse Site Maintenance	#32/2025	Operating Expenditure			(543,958)	(11,853,973)
EXPENSE - DEPRECIATION COMMERCIAL SANITATION	#32/2025	Operating Expenditure	(94,337)			(11,853,973)
Sewerage Interim Rating	#32/2025	Operating Income		103,734		(11,750,239)
Liquid Waste	#32/2025	Operating Income			(200,000)	(11,950,240)
Sewerage Coolgardie	#32/2025	Operating Expenditure			(13,000)	(11,963,240)
Town Planning and Regional Development	#32/2025	Operating Expenditure		40,000		(11,923,240)
Swimming Pool Coolgardie	#32/2025	Operating Expenditure		90,000		(11,833,240)
Swimming Pool Kambalda	#32/2025	Operating Expenditure		70,000		(11,763,240)
Parks and Gardens Coolgardie	#32/2025	Operating Expenditure		157,930		(11,605,310)
Parks and Reserves Kambalda West	#32/2025	Operating Expenditure		229,550		(11,375,760)
Parks and Reserves East Kambalda	#32/2025	Operating Expenditure		153,254		(11,222,506)
Skate Parks	#32/2025	Operating Expenditure		30,000		(11,192,506)
Coolgardie Recreation Centre Operating	#32/2025	Operating Expenditure		58,000		(11,134,506)
Kambalda Recreation Centre (KCRF) Operating	#32/2025	Operating Expenditure		88,000		(11,046,506)
Indigenous & Migration Program	#32/2025	Operating Expenditure		200,000		(10,846,506)
Feasibility & Business Plans	#32/2025	Operating Expenditure		80,000		(10,766,506)
Income Roads - Regional Road Group	#32/2025	Capital Income			(323,014)	(11,089,520)
Roads Income - Roads to Recovery	#32/2025	Capital Income			(645,832)	(11,735,352)
Income Roads - Blackspot	#32/2025	Capital Income			(420,000)	(12,155,352)
Income Roads - Contributions	#32/2025	Operating Income			(200,000)	(12,355,352)
Direct Grant - Main Roads	#32/2025	Operating Income		42,560		(12,312,792)
LRCI Stage 4 Infrastructure (23/24 Unspent Grants)	#32/2025	Capital Income		218,401		(12,094,391)
LRCI Stage 4 Infrastructure 24/25 Funds	#32/2025	Capital Income		145,600		(11,948,791)
LRCI Stage 4 Roads (23/24 Unspent Grants)	#32/2025	Capital Income		125,978		(11,822,813)
LRCI Stage 4 Roads 24/25 Funds	#32/2025	Capital Income		83,985		(11,738,828)
HSVPP - Coolgardie Truck Bay	#32/2025	Capital Income			(1,141,189)	(12,880,017)
FAGS - Road Grant	#32/2025	Operating Income			(246,461)	(13,126,478)
Street Lighting and Depots	#32/2025	Operating Expenditure			(220,000)	(13,346,478)
Road Maintenance	#32/2025	Operating Expenditure		500,000		(12,846,478)
Flood Damage	#32/2025	Operating Expenditure			(100,000)	(12,946,478)
Footpath Maintenance	#32/2025	Operating Expenditure		300,000		(12,646,478)
Streets - not R2R own resources	#32/2025	Operating Expenditure			(65,000)	(12,711,478)
Various Plant Sold at Ross' Auction	#32/2025	Operating Expenditure	70,004			(12,711,478)
Airport Landing Fees	#32/2025	Operating Expenditure		440,000		(12,271,478)
Relating to Aerodromes	#32/2025	Operating Expenditure			(24,400)	(12,295,878)
Rural Service - Control	#32/2025	Operating Expenditure		15,000		(12,280,878)
Income Visitors Centre	#32/2025	Operating Income			(40,000)	(12,320,878)
Expense - Coolgardie Visitor Centre	#32/2025	Operating Income		100,000		(12,220,878)
Building Control	#32/2025	Operating Expenditure		30,000		(12,190,878)
Income - CDC Support Hub	#32/2025	Operating Income		282,868		(11,908,010)
Expenditure - CDC Support Hub	#32/2025	Operating Income			(29,920)	(11,937,930)
Economic Development	#32/2025	Operating Income		75,000		(11,862,930)

FOR THE PERIOD ENDED 31 MARCH 2025

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
			$	$	$	$
Income Building	#32/2025	Operating Income			(30,000)	(11,892,930)
Income Post Office	#32/2025	Operating Income			(60,000)	(11,952,930)
Income - Workers Compensation / Insurance Reimbursements	#32/2025	Operating Income		100,000		(11,852,930)
Expense - Relating To Public Works Overheads	#32/2025	Operating Expenditure		124,199		(11,728,730)
Expense - Workers Compensation Payments	#32/2025	Operating Expenditure			(100,000)	(11,828,730)
Fuels & Oils	#32/2025	Operating Expenditure			(65,000)	(11,893,730)
Income - Relating To Unclassified	#32/2025	Operating Expenditure		200,000		(11,693,730)
Expense - Relating To Unclassified	#32/2025	Operating Expenditure			(200,000)	(11,893,730)
General Repair & Maintenance (Pryce Mining)	#32/2025	Operating Expenditure			(75,000)	(11,968,730)
Land Development	#144/2024	Capital Expenditure			(353,679)	(12,322,409)
Land Development - Coolgardie	#144/2024	Capital Expenditure			(84,297)	(12,406,707)
11 Goodenia Court - Construction Of 3 Units	#166/2024	Capital Expenditure			(122,000)	(12,528,707)
Kambalda Workers Accommodation - 100 Person Camp	#32/2025	Capital Expenditure			(29,081)	(12,557,788)
Regional Road Group - Coolgardie North Road - Stage 1	#32/2025	Capital Expenditure		559,745		(11,998,043)
Coolgardie North Road Stage 2	#32/2025	Capital Expenditure		1,372,660		(10,625,383)
Coolgardie North Road - Slk 9.9 To 11.5	#32/2025	Capital Expenditure		137,328		(10,488,055)
Gnarlbine - Victoria Rocks Road	#32/2025	Capital Expenditure		186,909		(10,301,146)
Coolgardie North Road - Slk 18.1 To 26.9	#32/2025	Capital Expenditure		349,778		(9,951,368)
Durkin Road - Highway Intersection	#32/2025	Capital Expenditure		420,000		(9,531,368)
Footpath Renewal - Coolgardie	#32/2025	Capital Expenditure			(228,725)	(9,760,093)
Footpath Renewal - Kambalda	#32/2025	Capital Expenditure			(258,461)	(10,018,554)
Coolgardie Satellite Television Broadcasting Service	#32/2025	Capital Expenditure			(37,884)	(10,056,438)
Coolgardie Sewerage - Water Re-Use System	#32/2025	Capital Expenditure		400,000		(9,656,438)
Waste Water - Standpipe	#32/2025	Capital Expenditure		10,000		(9,646,438)
Proceeds from Disposal of Light Vehicles	#32/2025	Capital Income			(31,516)	(9,677,954)
Lease Liability - Current	#32/2025	Capital Expenditure			(13,409)	(9,691,363)
Loan Principal Repayments	#195/2024	Capital Expenditure		2,025,298		(7,666,065)
Loan Proceeds - CBA Overdraft Facility Refinanced	#195/2024	Capital Income		812,140		(6,853,925)
				21,984,838	**(28,211,527)**	**(6,853,925)**

11.2.6 MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 JULY 2025

Location: **Shire of Coolgardie**

Applicant: **Shire of Coolgardie**

Disclosure of Interest: **Nil**

Date: **19 August 2025**

Author: **Raj Subbiah, Finance Manager**

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 July 2025 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations,* the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document includes Statements of Financial Activity by Program, and Nature and Type, notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 July 2025, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or $10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year-to-date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds $10,000.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4
Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

(a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. **Monthly Financial Statements - July 2025**
2. **Management Report - July 2025**
3. **Major Trading Undertakings - July 2025**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council receive the Monthly Financial Activity Statement for the period 01 July 2025 to 31 July 2025.

COUNCIL RESOLUTION #148/2025

Moved: Cr Sherryl Botting
Seconded: Cr Daphne Simmons

That Council receive the Monthly Financial Activity Statement for the period 01 July 2025 to 31 July 2025.

In Favour:	**Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews**
Against:	**Nil**

CARRIED 6/0

SHIRE OF COOLGARDIE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF COOLGARDIE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

	Note	Amended Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		14,863,651	15,083,688	**15,083,688**	0	0.00%	
Grants, subsidies and contributions		2,353,700	304,635	**378,314**	73,679	24.19%	▲
Fees and charges		12,910,361	2,526,088	**2,508,344**	(17,744)	(0.70%)	
Interest revenue		111,600	800	**3,325**	2,525	315.63%	
Other revenue		371,371	17,614	**18,369**	755	4.29%	
		30,610,683	**17,932,825**	**17,992,040**	**59,215**	0.33%	
Expenditure from operating activities							
Employee costs		(7,156,837)	(549,371)	**(329,952)**	219,419	39.94%	▲
Materials and contracts		(11,450,564)	(1,087,867)	**(685,550)**	402,317	36.98%	▲
Utility charges		(1,837,710)	(153,763)	**(176,260)**	(22,497)	(14.63%)	▼
Depreciation		(8,790,851)	(735,457)	**(708,172)**	27,285	3.71%	
Finance costs		(1,583,240)	(369,555)	**(115,749)**	253,806	68.68%	▲
Insurance		(613,000)	(31,550)	**(269,744)**	(238,194)	(754.97%)	▼
Other expenditure		(1,357,616)	(36,993)	**(21,784)**	15,209	41.11%	▲
		(32,789,818)	**(2,964,556)**	**(2,307,211)**	**657,345**	22.17%	
Non cash amounts excluded from operating activities	2(c)	8,840,851	735,457	**708,172**	(27,285)	(3.71%)	
Amount attributable to operating activities		**6,661,716**	**15,703,726**	**16,393,001**	**689,275**	4.39%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		5,865,534	0	**0**	0	0.00%	
		5,865,534	**0**	**0**	**0**	0.00%	
Outflows from investing activities							
Payments for property, plant and equipment		(898,716)	(123,226)	**0**	123,226	100.00%	▲
Payments for construction of infrastructure		(8,193,668)	(160,417)	**0**	160,417	100.00%	▲
		(9,092,384)	**(283,643)**	**0**	**283,643**	100.00%	
Amount attributable to investing activities		**(3,226,850)**	**(283,643)**	**0**	**283,643**	100.00%	
FINANCING ACTIVITIES							
Inflows from financing activities							
		0	**0**	**0**	**0**	0.00%	
Outflows from financing activities							
Payments for principal portion of lease liabilities		(1,816,539)	(61,328)	**(61,328)**	0	0.00%	
Transfer to reserves		(359,600)	(802)	**(802)**	0	0.00%	
		(2,176,139)	**(62,130)**	**(62,130)**	**0**	0.00%	
Amount attributable to financing activities		**(2,176,139)**	**(62,130)**	**(62,130)**	**0**	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	(1,258,727)	(1,258,727)	**(1,737,013)**	(478,286)	(38.00%)	▼
Amount attributable to operating activities		6,661,716	15,703,726	**16,393,001**	689,275	4.39%	
Amount attributable to investing activities		(3,226,850)	(283,643)	**0**	283,643	100.00%	▲
Amount attributable to financing activities		(2,176,139)	(62,130)	**(62,130)**	0	0.00%	
Surplus or deficit after imposition of general rates		**0**	**14,099,226**	**14,593,858**	**494,632**	3.51%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COOLGARDIE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2025

	Actual 30 June 2025	Actual as at 31 July 2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	3,663,724	3,022,043
Trade and other receivables	2,614,416	19,114,124
Other financial assets	257,825	258,626
Inventories	161,479	161,479
Other assets	20,938	23,042
TOTAL CURRENT ASSETS	6,718,382	22,579,314
NON-CURRENT ASSETS		
Trade and other receivables	264,610	264,610
Other financial assets	99,524	99,524
Property, plant and equipment	38,271,860	38,155,160
Infrastructure	114,033,238	113,575,169
Right-of-use assets	1,814,111	1,680,707
Investment property	23,518,441	23,518,441
TOTAL NON-CURRENT ASSETS	178,001,784	177,293,611
TOTAL ASSETS	184,720,166	199,872,925
CURRENT LIABILITIES		
Trade and other payables	5,197,323	4,108,246
Other liabilities	2,272,912	2,905,775
Lease liabilities	1,816,448	1,755,120
Bank Overdraft	0	0
Employee related provisions	526,542	526,542
Other provisions	200,793	186,266
TOTAL CURRENT LIABILITIES	10,014,018	9,481,949
NON-CURRENT LIABILITIES		
Lease liabilities	249,565	249,565
Borrowings	25,463,497	25,463,497
Employee related provisions	114,684	114,684
Other provisions	4,699,754	4,699,754
TOTAL NON-CURRENT LIABILITIES	30,527,500	30,527,500
TOTAL LIABILITIES	40,541,518	40,009,449
NET ASSETS	**144,178,648**	**159,863,476**
EQUITY		
Retained surplus	53,309,633	68,993,659
Reserve accounts	257,825	258,627
Revaluation surplus	90,611,190	90,611,190
TOTAL EQUITY	**144,178,648**	**159,863,476**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 19 August 2025

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES
Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Amended Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 July 2025
Current assets		$	$	$
Cash and cash equivalents		3,813,651	3,663,724	3,022,043
Trade and other receivables		2,614,416	2,614,416	19,114,124
Other financial assets		0	257,825	258,626
Inventories		161,479	161,479	161,479
Other assets		1,637	20,938	23,042
		6,591,183	6,718,382	22,579,314
Less: current liabilities				
Trade and other payables		(4,736,527)	(5,197,323)	(4,108,246)
Contract Liabilities		(2,180,489)	(2,272,912)	(2,905,775)
Lease liabilities		(1,816,539)	(1,816,448)	(1,755,120)
Bank Overdraft		0	0	0
Employee related provisions		(460,866)	(526,542)	(526,542)
Other provisions		(214,203)	(200,793)	(186,266)
		(9,408,624)	(10,014,018)	(9,481,949)
Net current assets		(2,817,441)	(3,295,636)	13,097,365
Less: Total adjustments to net current assets	2(b)	1,558,714	1,558,623	1,496,493
Closing funding surplus / (deficit)		**(1,258,727)**	**(1,737,013)**	**14,593,858**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(257,825)	(257,825)	(258,627)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		1,816,539	1,816,448	1,755,120
Total adjustments to net current assets	2(a)	**1,558,714**	**1,558,623**	**1,496,493**

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates 30 June 2026	YTD Budget Estimates 31 July 2025	YTD Actual 31 July 2025
	$	$	$
Adjustments to operating activities			
Add: Depreciation	8,790,851	735,457	708,172
Movement in current employee provisions associated with restricted cash	50,000	0	0
Total non-cash amounts excluded from operating activities	**8,840,851**	**735,457**	**708,172**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF COOLGARDIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is $10,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions Mining Rental	73,679	24.19%	▲
Expenditure from operating activities			
Employee costs 2024-25 Wages Accrual	219,419	39.94%	▲
Materials and contracts Timing for all programmes as cash flow managed	402,317	36.98%	▲
Utility charges Utility costs for recreation and administration buildings	(22,497)	(14.63%)	▼
Finance costs 2024-25 Interest Accrual	253,806	68.68%	▲
Insurance Budget Profiling - First instalment budgeted for August	(238,194)	(754.97%)	▼
Other expenditure Minor expenditure across various programmes	15,209	41.11%	▲
Outflows from investing activities			
Payments for property, plant and equipment No Plant Replacement to date	123,226	100.00%	▲
Payments for construction of infrastructure Road program has not commenced	160,417	100.00%	▲
Surplus or deficit at the start of the financial year Refer to Note 2(a) for detail of variances.	(478,286)	(38.00%)	▼
Surplus or deficit after imposition of general rates As per the above explanations	0	0.00%	

SHIRE OF COOLGARDIE

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	($1.26 M)	($1.26 M)	($1.74 M)	($0.48 M)
Closing	$0.00 M	$14.10 M	$14.59 M	$0.49 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$3.28 M	% of total
Unrestricted Cash	$0.12 M	3.5%
Restricted Cash	$3.16 M	96.5%

Refer to 3 - Cash and Financial Assets

Payables

	$4.11 M	% Outstanding
Trade Payables	$3.28 M	
0 to 30 Days		40.6%
Over 30 Days		59.4%
Over 90 Days		11.1%

Refer to 8 - Payables

Receivables

	$1.45 M	% Collected
Rates Receivable	$17.66 M	(9.0%)
Trade Receivable	$1.45 M	% Outstanding
Over 30 Days		36.3%
Over 90 Days		26.2%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$6.66 M	$15.70 M	$16.39 M	$0.69 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$15.08 M	% Variance
YTD Budget	$15.08 M	0.0%

Grants and Contributions

YTD Actual	$0.38 M	% Variance
YTD Budget	$0.30 M	24.2%

Refer to 12 - Grants and Contributions

Fees and Charges

YTD Actual	$2.51 M	% Variance
YTD Budget	$2.53 M	(0.7%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($3.23 M)	($0.28 M)	$0.00 M	$0.28 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.00 M	%
Amended Budget	$0.00 M	

Asset Acquisition

YTD Actual	$0.00 M	% Spent
Amended Budget	$8.19 M	(100.0%)

Refer to 5 - Capital Acquisitions

Capital Grants

YTD Actual	$0.00 M	% Received
Amended Budget	$5.87 M	(100.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($2.18 M)	($0.06 M)	($0.06 M)	$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	($0.11 M)
Principal due	$25.46 M

Refer to 9 - Borrowings

Reserves

Reserves balance	$0.26 M
Net Movement	$0.00 M

Refer to 4 - Cash Reserves

Lease Liability

Principal repayments	($0.06 M)
Interest expense	($0.01 M)
Principal due	$2.00 M

Refer to Note 10 - Lease Liabilites

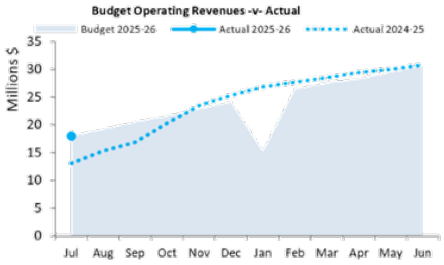
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

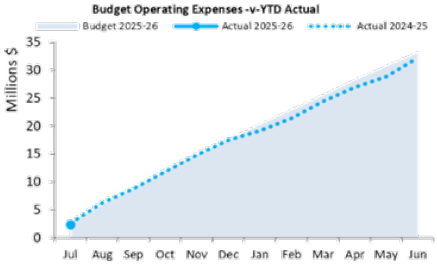
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

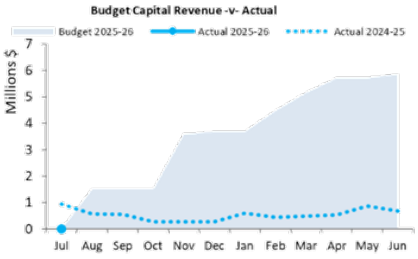


OPERATING EXPENSES

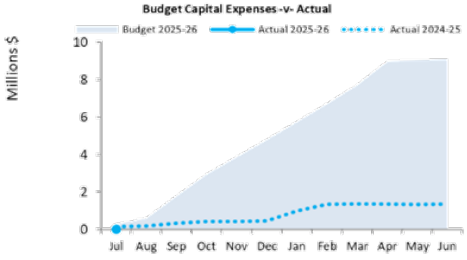


INVESTING ACTIVITIES

CAPITAL REVENUE

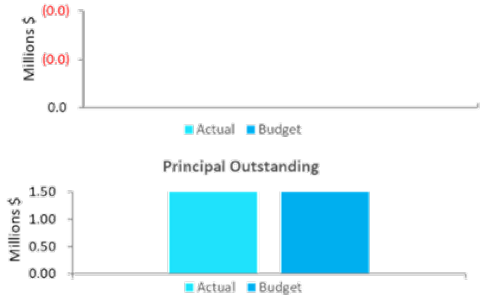


CAPITAL EXPENSES

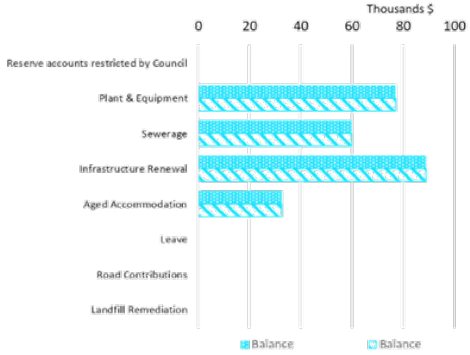


FINANCING ACTIVITIES

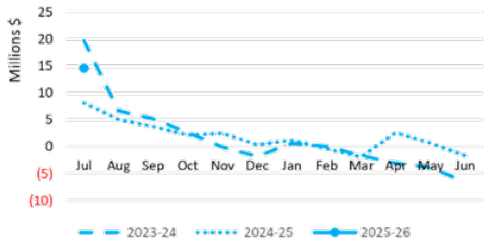
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

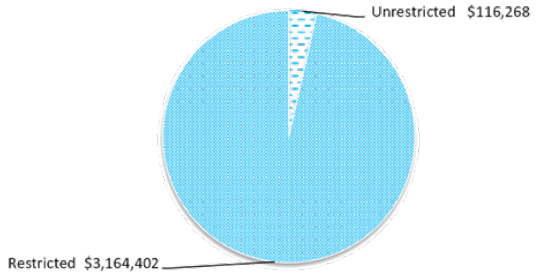
3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Restricted	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
CBA Municipal Cash at Bank / Overdraft Facility - GEN	Cash and cash equivalents	102,761	831,733	934,494		CBA	N/A	N/A
Municipal Cash at Bank	Cash and cash equivalents	0	1,423,679	1,423,679	0	ANZ	Variable	N/A
Cash On Hand	Cash and cash equivalents	840	0	840	0	ANZ	N/A	N/A
CBA - Term Deposit	Financial assets at amortised cost		258,627	258,627		CBA	N/A	N/A
CBA Muni Restricted Cash at Bank	Cash and cash equivalents	12,667	0	12,667	0	CBA	Variable	N/A
CBA - Short Term Deposits	Cash and cash equivalents	0	650,363	650,363		CBA	3.50%	31/08/2025
Total		**116,268**	**3,164,402**	**3,280,670**	**0**			
Comprising								
Cash and cash equivalents		116,268	2,905,775	3,022,043	0			
Financial assets at amortised cost - Term Deposits		0	258,627	258,627	0			
		116,268	**3,164,402**	**3,280,670**	**0**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 7 - Other assets.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Plant & Equipment	76,901	52,863	0	129,764	76,901	239	0	77,140
Sewerage	59,725	82,224	0	141,949	59,725	186	0	59,911
Infrastructure Renewal	88,677	53,302	0	141,979	88,677	276	0	88,953
Aged Accommodation	32,522	31,211	0	63,733	32,522	101	0	32,623
Leave	0	50,000	0	50,000	0	0	0	0
Road Contributions	0	40,000	0	40,000	0	0	0	0
Landfill Remediation	0	50,000	0	50,000	0	0	0	0
	257,825	**359,600**	**0**	**617,425**	**257,825**	**802**	**0**	**258,627**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - specialised	695,000	118,750	0	118,750
Furniture and equipment	53,716	4,476	0	4,476
Plant and equipment	150,000	0	0	0
Acquisition of property, plant and equipment	**898,716**	**123,226**	**0**	**123,226**
Infrastructure - Roads	7,043,668	22,917	0	22,917
Infrastructure - Footpaths	230,000	0	0	0
Infrastructure - Drainage	200,000	0	0	0
Infrastructure - Sewerage	75,000	12,500	0	12,500
Infrastructure - Parks & Ovals	75,000	0	0	0
Infrastructure - Other Infrastructure	570,000	125,000	0	125,000
Acquisition of infrastructure	**8,193,668**	**160,417**	**0**	**160,417**
Total of PPE and Infrastructure.	**9,092,384**	**283,643**	**0**	**(283,643)**
Total capital acquisitions	**9,092,384**	**283,643**	**0**	**283,643**
Capital Acquisitions Funded By:				
Capital grants and contributions	5,865,534	0	0	0
Contribution - operations	3,226,850	283,643	0	(283,643)
Capital funding total	**9,092,384**	**283,643**	**0**	**(283,643)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

INVESTING ACTIVITIES

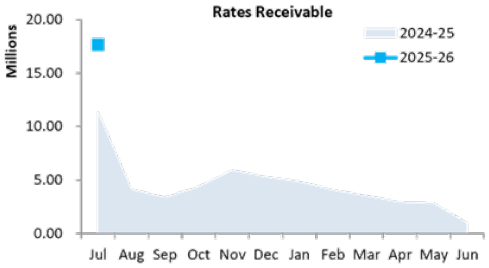
5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description		Amended Budget	YTD Budget	YTD Actual	Variance Under/(Over)
Non Specialised Buildings					
Nil		0	0	0	0
Total Non Specialised Buildings		**0**	**0**	**0**	**0**
Specialised Buildings					
C13179	Kambalda Youth Facility	100,000	0	0	0
C13122A	11 Goodenia Court - Construction Of 3 Units	475,000	118,750	0	118,750
C11073	Kcrf Building Upgrades And Renewals	20,000	0	0	0
C11150	Kambalda Recreation Centre - Stadium Floor	30,000	0	0	0
C11032	Coolgardie Recreation Centre	50,000	0	0	0
C13039	Coolgardie Cultural & Community Hub	20,000	0	0	0
Total Specialised Buildings		**695,000**	**118,750**	**0**	**118,750**
Furniture & Equipment					
C04003	It Upgrades And Replacements	53,716	4,476	0	4,476
Total Furniture & Equipment		**53,716**	**4,476**	**0**	**4,476**
Plant & Equipment					
C13078	Small Plant Purchases	30,000	0	0	0
C12065	Parks & Gardens Truck	120,000	0	0	0
Total Plant & Equipment		**150,000**	**0**	**0**	**0**
Roads					
R002	Coolgardie North Road Construction	312,000	0	0	0
R153	Bayley Street	25,000	0	0	0
RRG002A	23-24 Rrg Coolgardie North Rd - Slk 14.90 To Slk 17.10	1,279,811	0	0	0
RRG002B	24-25 Rrg Coolgardie North Rd - Slk 10.91 To 11.51	188,145	0	0	0
RRG002C	24-25 Rrg Coolgardie North Rd - Slk 18.10 To 26.90	477,084	0	0	0
RRG002D	24-25 Rrg Coolgardie North Rd - Slk 13.40 To 17.50	314,472	0	0	0
RRG002E	25-26 Rrg Coolgardie North Rd - Slk 6.35 To 9.76	285,000	0	0	0
RRG002F	25-26 Rrg Coolgardie North Rd - Slk 22.20 To 26.90	600,000	0	0	0
RRG004A	25-26 Rrg Nepean Rd - Slk 1.90 To 4.30	270,000	0	0	0
RRG005B	25-26 Rrg Victoria Rock Rd - Slk 0.75 To 1.75	150,000	0	0	0
RRG005A	24-25 Rrg Victoria Rock Rd - Slk 0.15 To 0.75	255,341	0	0	0
RRG052	Regional Road Group - Jaurdi Hills Road	345,000	0	0	0
RTRCOOL	Rtr Coolgardie Projects - Budget Purposes Only	418,484	0	0	0
RTRKAM	Rtr Kambalda Projects - Budget Purposes Only	425,331	0	0	0
FD001	Flood Damage General	275,000	22,917	0	22,917
R039	Durkin Road Construction	168,000	0	0	0
R053	Ladyloch Road Construction	1,000,000	0	0	0
RTR022B	Rtr - Lefroy Street (Bayley To Sylvester) Slk 0.00 To 0.11	60,000	0	0	0
RTR022C	Rtr Lefroy Street (Woodward To Bayley) - Slk 0.00 To 0.07	45,000	0	0	0
RTR034A	Ford Street (Woodward To Bayley Street) Slk 0.00 To 0.12	150,000	0	0	0
Total Roads		**7,043,668**	**22,917**	**0**	**22,917**
Footpaths					
RF002	Footpath Renewal - Coolgardie	100,000	0	0	0
RF003	Footpath Renewal - Kambalda	130,000	0	0	0
Total Footpaths		**230,000**	**0**	**0**	**0**
Drainage					
RD200	Drainage Renewal - Coolgardie	75,000	0	0	0
RD100	Drainage Renewal - Kambalda	125,000	0	0	0
Total Drainage		**200,000**	**0**	**0**	**0**
Sewerage					
C10007	Coolgardie Sewerage - Water Re-Use System	75,000	12,500	0	12,500
Total Sewerage		**75,000**	**12,500**	**0**	**12,500**
Parks & Gardens					
PO100	Park Infrastructure Renewal - Kambalda	37,500	0	0	0
PO200	Park Infrastructure Renewal - Coolgardie	37,500	0	0	0
Total Parks & Gardens		**75,000**	**0**	**0**	**0**
Other Infrastructure					
C13143	Kambalda Dog Pound	50,000	0	0	0
C13178	Coolgardie Park Lighting	60,000	0	0	0
C11104	Coolgardie Satellite Television Broadcasting Service	30,000	0	0	0
C13180	Cool Truck Bay Bund Wall	80,000	0	0	0
RS004	Kambalda Refuse Site	100,000	0	0	0
C1015	Coolgardie Tip - New Cell	250,000	125,000	0	125,000
Total Other Infrastructure		**570,000**	**125,000**	**0**	**125,000**
					0
Investment Property					
Nil		0	0	0	0
Total Investment Property		**0**	**0**	**0**	**0**
					0
TOTAL CAPITAL EXPENDITURE		**9,092,384**	**283,643**	**0**	**283,643**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

6 RECEIVABLES

Rates receivable	30 Jun 2025	31 Jul 2025
	$	$
Opening arrears previous year	874,878	2,276,181
Levied this year	12,711,267	15,083,688
Less - collections to date	(11,309,964)	1,557,764
Gross rates collectable	**2,276,181**	**18,917,633**
Allowance for impairment of rates receivable	(1,291,512)	(1,256,512)
Net rates collectable	**984,669**	**17,661,121**
% Collected	83.2%	(9.0%)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	0	856,445	99,704	36,827	353,219	1,346,195
Percentage	0.0%	63.6%	7.4%	2.7%	26.2%	
Balance per trial balance						
Trade receivables						1,346,195
Other receivables						(1,500)
GST receivable						107,381
Pensioner Rebates						927
Total receivables general outstanding						**1,453,003**

Amounts shown above include GST (where applicable)

KEY INFORMATION

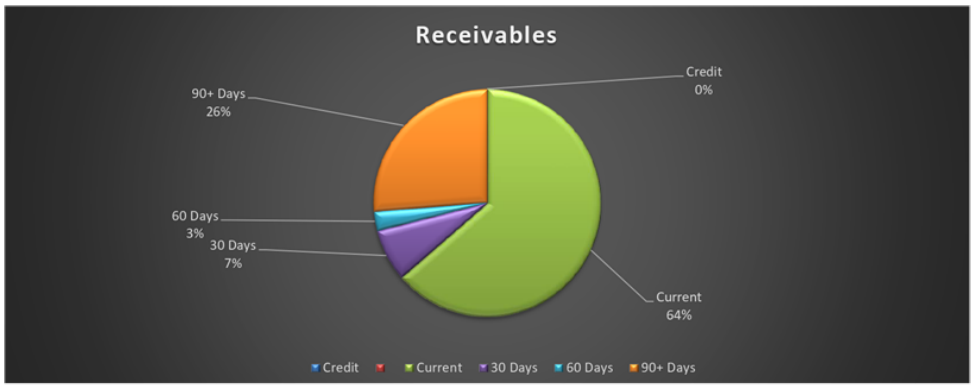
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 July 2025
	$	$	$	$
Other financial assets at amortised cost				
Term Deposit Reserves	257,825	801	0	258,626
Inventory				
Visitor Centre Stock	12,755	0	0	12,755
Gravel Basecourse	148,724	0	0	148,724
Other assets				
Prepayments	0	19,302	0	19,302
Accrued income	20,938	0	(17,198)	3,740
Total other current assets	**440,242**	**20,103**	**(17,198)**	**443,147**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

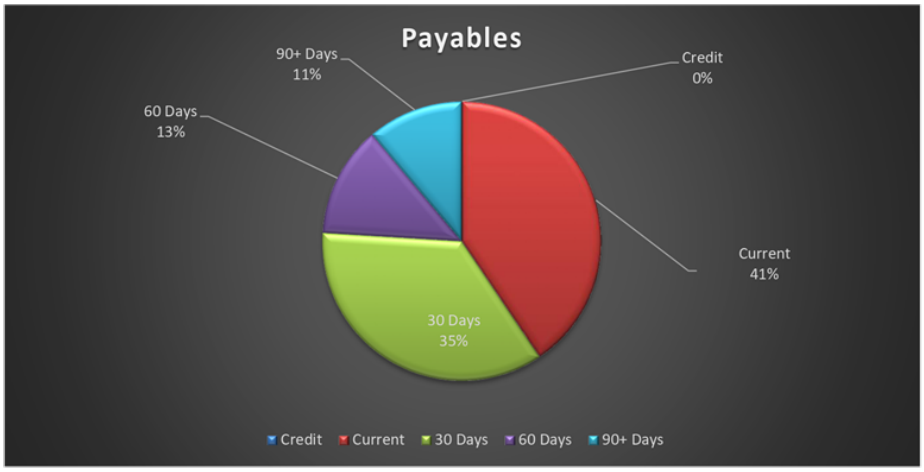
8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	1,329,134	1,160,013	423,553	364,020	3,276,719
Percentage	0.00%	40.60%	35.40%	12.90%	11.10%	
Balance per trial balance						
Sundry creditors						3,276,719
Accrued salaries and wages						15,760
ATO liabilities						203,324
Prepaid Rates						106,021
ESL Levy						321,830
Bonds & Deposits						184,592
Total payables general outstanding						**4,108,246**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

9 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Institution	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			$	$	$	$	$	$	$	$	$
Bluebush Village - Stage 1 Buildings (CBA Refinanced)	CBA	125	7,287,029	0	0	0	0	7,287,029	7,287,029	0	(390,484)
Bluebush Village - Stage 2 Construction (CBA Refinanced)	CBA	125	1,834,724	0	0	0	0	1,834,724	1,834,724	(8,815)	(98,316)
Bluebush Village - Stage 1 Executive Rooms (CBA Refinanced)	CBA	125	316,757	0	0	0	0	316,757	316,757	(29,951)	(17,157)
Goodenia Court Units (CBA Refinanced)	CBA	125	847,827	0	0	0	0	847,827	847,827	(3,473)	(45,248)
Coolgardie Aquatic Facilities (CBA Refinanced)	CBA	125	77,782	0	0	0	0	77,782	77,782	(319)	(4,168)
Kambalda Aquatic Facilities (CBA Refinanced)	CBA	125	1,085,793	0	0	0	0	1,085,793	1,085,793	(4,461)	(58,183)
Kambalda Aquatic Facilities (CBA Refinanced)	CBA	125	368,687	0	0	0	0	368,687	368,687	(1,513)	(19,757)
Coolgardie Post Office (CBA Refinanced)	CBA	125	332,758	0	0	0	0	332,758	332,758	(1,418)	(17,831)
CBA Overdraft Facility (CBA Refinanced)	CBA	125	812,140	0	0	0	0	812,140	812,140	(3,202)	(41,106)
Bluebush Village - Stage 1 Construction (ANZ Refinanced)	CBA	126	4,646,000	0	0	0	0	4,646,000	4,646,000	(20,582)	(278,760)
Coolgardie Class III Waste Facility (ANZ Refinanced)	CBA	126	1,463,100	0	0	0	0	1,463,100	1,463,100	(6,480)	(87,786)
Kambalda Aerodrome Refurbishment (ANZ Refinanced)	CBA	126	439,000	0	0	0	0	439,000	439,000	(1,944)	(26,340)
Bluebush Village - Stage 2 Construction (ANZ Refinanced)	CBA	126	1,874,995	0	0	0	0	1,874,995	1,874,995	(8,319)	(112,500)
Cashflow Assistance	CBA	126	4,076,905	0	0	0	0	4,076,905	4,076,905	(18,062)	(244,614)
Overdraft Facility	CBA	N/A	0	0	0	0	0	0	0	0	(27,500)
Total			**25,463,497**	**0**	**0**	**0**	**0**	**25,463,497**	**25,463,497**	**(108,539)**	**(1,469,750)**
Current borrowings			0					0			
Non-current borrowings			25,463,497					25,463,497			
			25,463,497					**25,463,497**			

Bank overdrafts and bank loans are secured by a floating charge over the rates of the Shire of Coolgardie.

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

10 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Hino 700 Series (P351)	6320171	66,576	0	0	(2,080)	(66,576)	64,496	0	(142)	(280)
Hino 700 Series (P355)	6344997	66,169	0	0	(1,394)	(66,169)	64,775	0	(141)	(1,142)
BENQ Whiteboards	2073290	10,714	0	0	(971)	(10,714)	9,743	0	(135)	(328)
Meraki IT Equipment	190006130	18,162	0	0	0	(14,164)	18,162	3,998	(64)	(489)
TechnoGym - Kambalda Gym 1	147-0106194-002	44,651	0	0	(3,396)	(27,761)	41,255	16,890	(252)	(2,137)
TechnoGym - Kambalda Gym 2	187-1185-187-003	20,726	0	0	(855)	(10,816)	19,871	9,910	(183)	(1,653)
TechnoGym - Coolgardie Gym	187-1185-187-002	41,837	0	0	(838)	(10,634)	40,999	31,203	(181)	(1,923)
Vestone - Loader	COO01052022-YG-01	150,998	0	0	(19,606)	(80,034)	131,392	70,964	(2,314)	(7,642)
Vestone - Compactor	COO01052022-YG-01	247,908	0	0	(32,188)	(131,399)	215,720	116,509	(3,798)	(12,547)
Vestone - Kambalda 120 Person Camp	CAS-109046-NOW	1,398,272	0	0	0	(1,398,272)	1,398,272	0	0	(85,349)
Total		**2,066,013**	**0**	**0**	**(61,328)**	**(1,816,539)**	**2,004,685**	**249,474**	**(7,210)**	**(113,490)**
Current lease liabilities		1,816,448					1,755,120			
Non-current lease liabilities		249,565					249,565			
		2,066,013					**2,004,685**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION
At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2025
		$	$	$	$	$
Other liabilities						
Contract liabilities		27,500	0		(17,500)	10,000
Capital grant/contributions liabilities		2,245,412	0	650,363	0	2,895,775
Total other liabilities		2,272,912	0	650,363	(17,500)	2,905,775
Employee Related Provisions						
Provision for annual leave		361,597	0	0	0	361,597
Provision for long service leave		164,945	0	0	0	164,945
Total Provisions		526,542	0	0	0	526,542
Other Provisions						
Casair Dispute		200,793	0	0	(14,527)	186,266
Total Other Provisions		200,793	0	0	(14,527)	186,266
Total other current liabilities		**3,000,247**	**0**	**650,363**	**(32,027)**	**3,618,583**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2025	Current Liability 31 Jul 2025	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
General Purpose Funding								
Financial Assistance Grants - General Purpose	0	0	0	0	0	294,245	0	0
Governance								
Law, Order & Public Safety								
DFES - Bushfire Grant	0	0	0	0	0	12,790	2,198	2,198
Education & Welfare								
Kambalda Community Resource Centre	0	0	0	0	0	132,558	13,796	32,710
Kambalda Recreation Centre	0	0	0	0	0	9,300	775	787
Coolgardie Community Resource Centre	0	0	0	0	0	127,201	13,350	31,358
Kambalda Community Resource Centre								0
Recreation & Culture								
Youth Services Grant	0	0	0	0	0	10,000	0	0
Transport								
Main Roads - Direct Grant	0	0	0	0	0	194,516	194,516	194,516
Financial Assistance Grants - Roads	0	0	0	0	0	344,590	0	0
Economic Services								
CDC Support Hub	0	0	0	0	0	360,000	0	0
	0	**0**	**0**	**0**	**0**	**1,485,200**	**224,635**	**261,569**
Contributions								
General Purpose Funding								
Mining Lease Rental	0	0	0	0	0	0	0	66,493
Governance								
Donations	0	0	0	0	0	2,000	0	0
Health								
Goldfields - Womens Health Care	0	0	0	0	0	35,000	0	0
Education & Welfare								
Goldfields - Meals on Meals	0	0	0	0	0	50,000	0	0
Community Amenities				0				
Sewerage Contributions	0	0	0	0	0	0	0	22,727
Transport				0				
Mining Contributions	0	0	0	0	0	0	0	0
Mining Haulage Funds	0	0	0	0	0	780,000	80,000	27,525
Economic Services				0				
Donations	0	0	0	0	0	1,500	0	0
Recreation & Culture								
Evolution - Youth Futures Lifeguard Program	10,000	0	0	10,000	10,000	0	0	0
	10,000	**0**	**0**	**10,000**	**10,000**	**868,500**	**80,000**	**116,745**
TOTALS	**10,000**	**0**	**0**	**10,000**	**10,000**	**2,353,700**	**304,635**	**378,314**

SHIRE OF COOLGARDIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities						Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2025	Current Liability 31 Jul 2025		Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$		$	$	$
Capital grants and subsidies									
Recreation and Culture									
Kambalda Youth Centre Facility	0	0	0	0	0		100,000	0	0
Transport									
Main Roads - Heavy Vehicle Safety & Productivity Program	0	0	0	0	0		1,239,986	0	0
Main Roads - Regional Road Group	1,011,910	650,363	0	1,662,273	1,662,273		2,776,569	0	0
Main Roads - Black Spot	280,000	0	0	280,000	280,000		1,068,979	0	0
Department of Infrastructure - Roads to Recovery	55,101	0	0	55,101	55,101		0	0	0
LRCI - Phase 4 Roads	218,401	0	0	218,401	218,401		0	0	0
	1,565,412	**650,363**	**0**	**2,215,775**	**2,215,775**	**0**	**5,185,534**	**0**	**0**
Capital contributions									
General Purpose Funding									
Transport									
Road Haulage Funds	680,000	0	0	680,000	680,000		680,000	0	0
	680,000	**0**	**0**	**680,000**	**680,000**		**680,000**	**0**	**0**
TOTALS	**2,245,412**	**650,363**	**0**	**2,895,775**	**2,895,775**		**5,865,534**	**0**	**0**

Shire of Coolgardie

Matters Identified for the period ended 31 July 2025

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Management Comment	Status
Going Concern	Net current liability	Jan-25	The Shire reported a net current surplus position of $13,097,365 (Jun-25: $3,395,995 Liability). The surplus reported in July is directly linked to rates raised during the month.	Management needs to continually monitor the current position to ensure all short term commitments can be met.	HIGH	Management are aware of the net current liability position and are reviewing all facets of the organisation.	Ongoing
Going Concern	Cash Position	Jan-25	For the period ended 30 June 2025 the Shire's cash & cash equivalent position is $3,022,043 (Jun-25: $3,663,815). Trade Receivables are $19,114,124 (Jun-25: $2,649,898) while Trade Payables are $4,108,246 (Jun-25: $5,114,700). The significant increase in Trade Receivables is a result of the rates raised in July.	Even with the new loan proceeds received it is highly probable that the Shire will experience cash flow concerns in the coming months. All Rates & Trade Receivables need to be reviewed to assess the likelihood of outstanding balances being received.	HIGH	Management continue to actively pursue the collection of outstanding debtors to assist cash flows for meeting payment obligations.	Ongoing
Subsidiary Ledgers	Capital Grants & Subsidies Liability	Jan-25	There is currently a balance of $2,905,777 (Jun-25: $2,463,357) in Capital Grants & Contract Liabilities.	This is of concern given the current cash position and considering many of the funded projects have not commenced. Management needs to carefully monitor the current position to ensure all short term commitments can be met.	HIGH	Management have included the completion of funded projects in the 2025/26 Draft Budget.	In Progress
Liabilities	Trade Payables	Jan-25	Sundry Creditors are $4,108,246 (Jun-25: $5,114,700) at 30 June 2025. $1,262,682 or 28% (Jun-25: 11%) of these creditors have been outstanding for 90+ days.	Management need to consider the impact of making such payments will have on the short term cash flow, as well as the impact of non payment will have on working relationships with current suppliers.	MEDIUM	Management are working through the current status of outstanding creditors. It is encouraging to note that the number of creditors sitting on the 90+ days has dropped to 11%, which is the lowest percentage in almost 12 months.	In Progress
Current Assets	Inventories	Jan-25	Road base stockpile worth $148,724 purchased in August & September 2024 needs to be reconciled during the month when/if allocated to various works programs.	Management need to ensure measures are in place to accurately track stock movements during the month. Failure to so will result in inaccurate costings for works programs and make it difficult to detect if any theft may be occurring.	MEDIUM	Stocktake for the visitor centre are now completed monthly and the road base has been allocated to road projects due to commence in the coming months.	In Progress

Background

The Shire of Coolgardie has made significant investment in the development of Bluebush Village, Kambalda Aerodrome and the Coolgardie Waste Facilities. These projects were undertaken as part of a broader strategy to strengthen the Shire's economic base and reduce reliance on traditional rating income.

The purpose of these investments was to:
- Address critical accommodation shortages within the mining industry;
- Unlock economic growth opportunities that align with and complement the mining sector;
- Generate new and sustainable revenue streams from non-rateable sources;
-Reduce the Shire's reliance on rates and external funding sources;
-Support the continued delivery of quality services and infrastructure to the community; and
-Enhance the Shire's long-term financial sustainability through diversification of income sources.

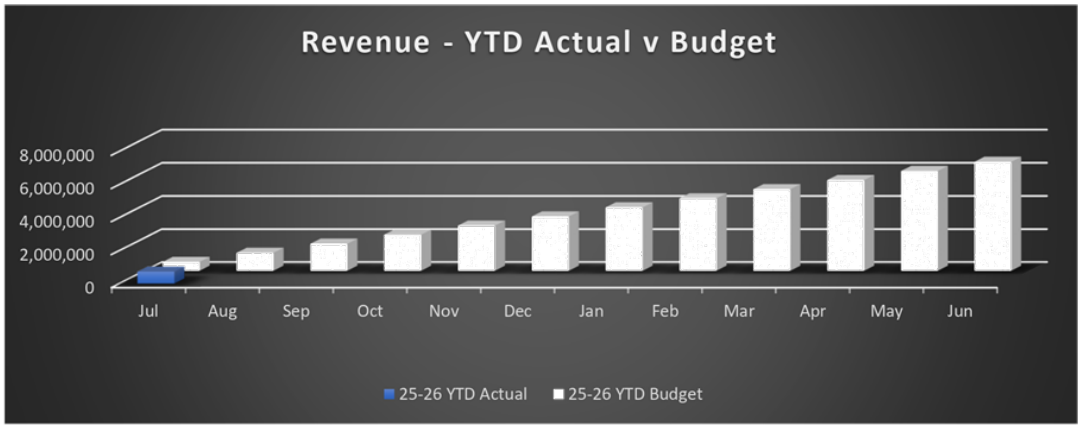
Financial Analysis

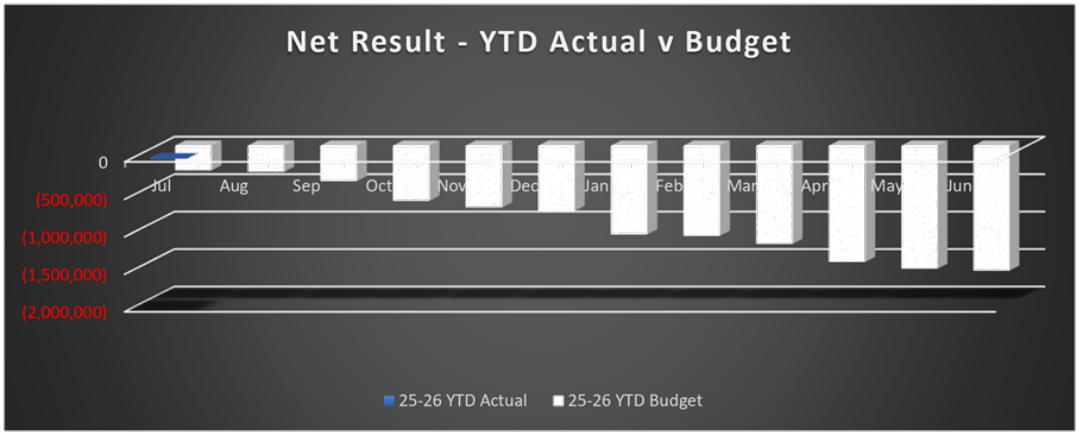
The below represents a financial snapshot of the three new revenue streams including;
- Revenue generated as a percentage of total operating revenue;
- Revenue as a percentage to rates revenue generated;
- Actual v Budgeted Revenue for the current financial year;
- Actual v Budgeted Net Result for the current financial year;
- 3 Year Comparative of revenue generated;

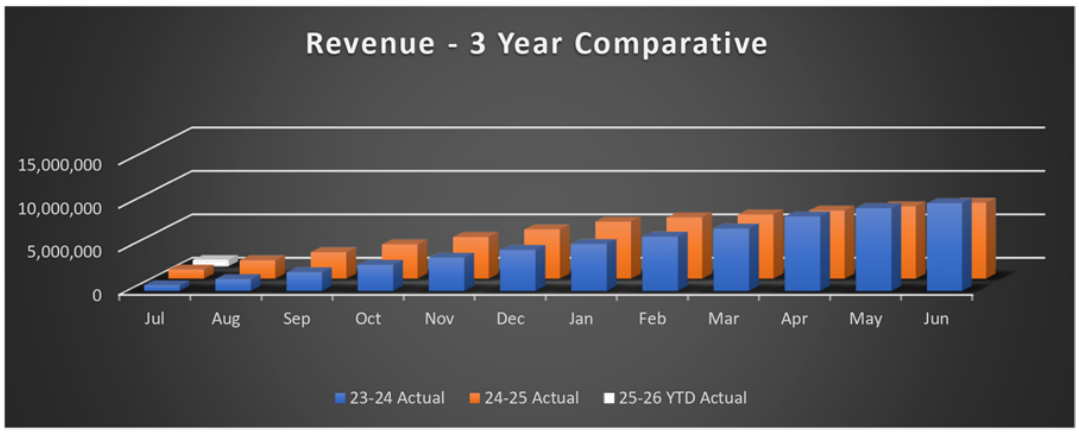
All financial information is for the period ended 31 July 2025 with some estimates shown for the FY26 budget.
Below is a summary of all three operations;

Statement of Financial Activity	Bluebush Village	Waste Facilities	Kambalda Aerodrome	TOTAL
Revenue from operating activities	**733,924**	**153,788**	**104,706**	**992,419**
Expenditure from operating activities				
Operational Costs	(570,020)	(47,250)	(75,695)	(692,965)
Depreciation	(107,125)	(80,485)	0	(187,610)
Interest Expenses	(67,668)	(6,480)	(1,944)	(76,092)
Other	0	(4,399)	0	(4,399)
Total Expenditure	(744,812)	(138,615)	(77,639)	(961,066)
Non cash amounts excluded from operating activities	107,125	80,485	0	187,610
Amount attributable to operating activities	**96,237**	**95,659**	**27,067**	**218,963**
Financing activities				
Proceeds from borrowings	0	0	0	0
Loan principal repayments	0	0	0	0
Lease principal repayments	0	0	0	0
Amount attributable to financing activities	**0**	**0**	**0**	**0**
Surplus / (Deficit)	1 **96,237**	**95,659**	**27,067**	**218,963**

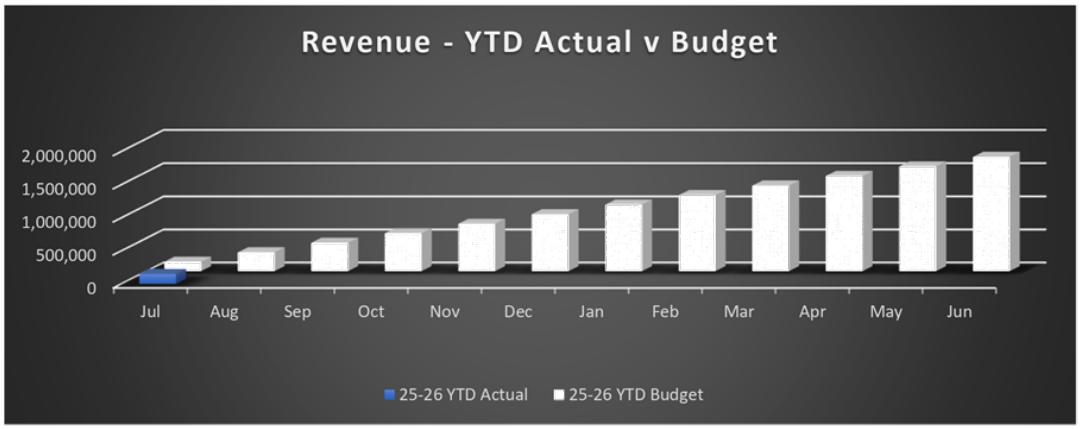
Bluebush Village Facilities

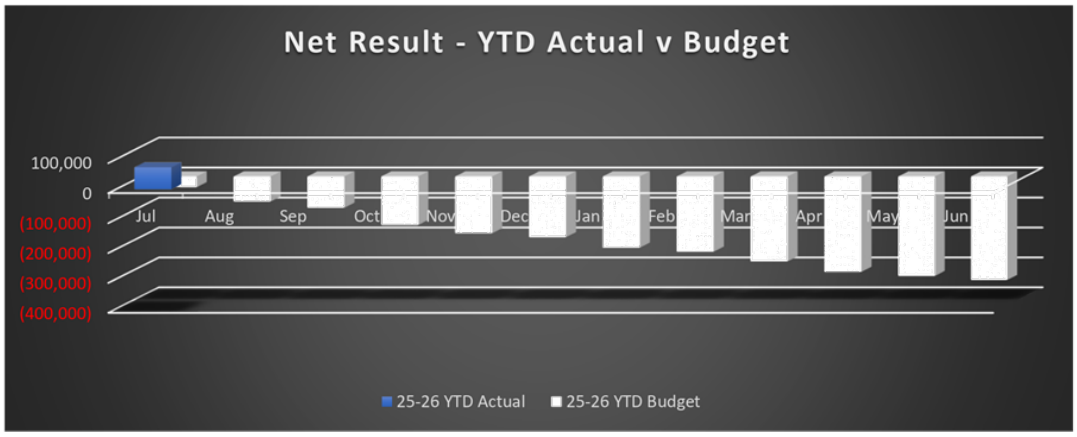


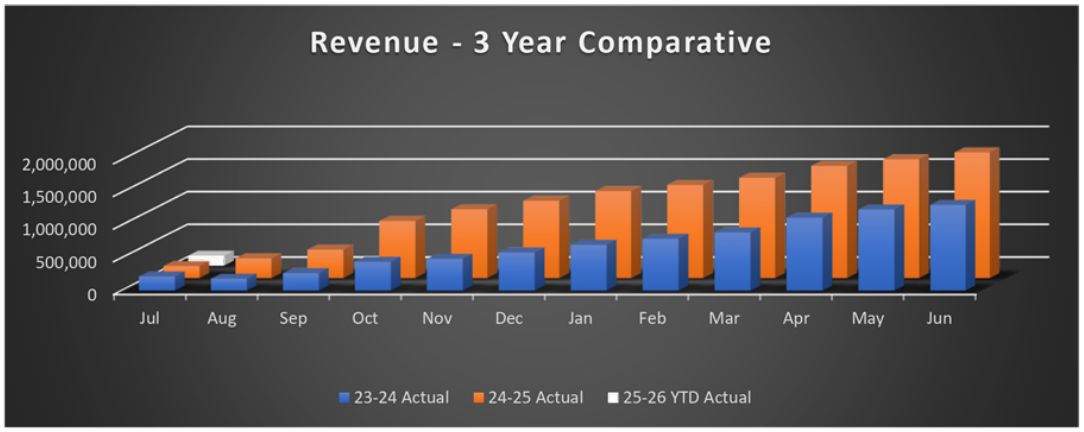




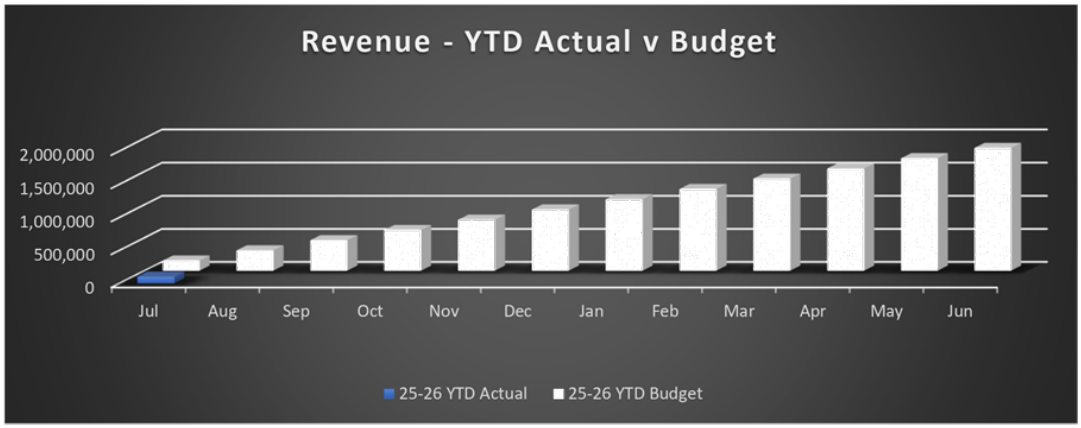
Waste Facilities

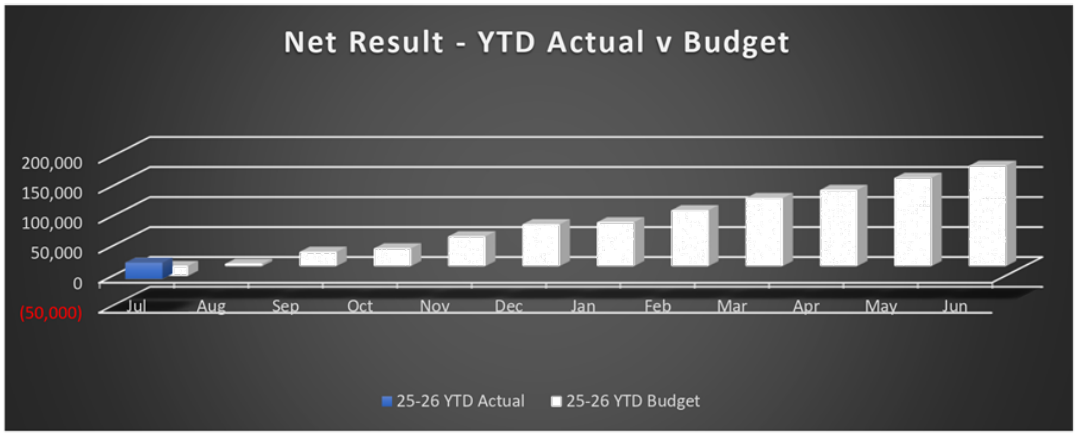


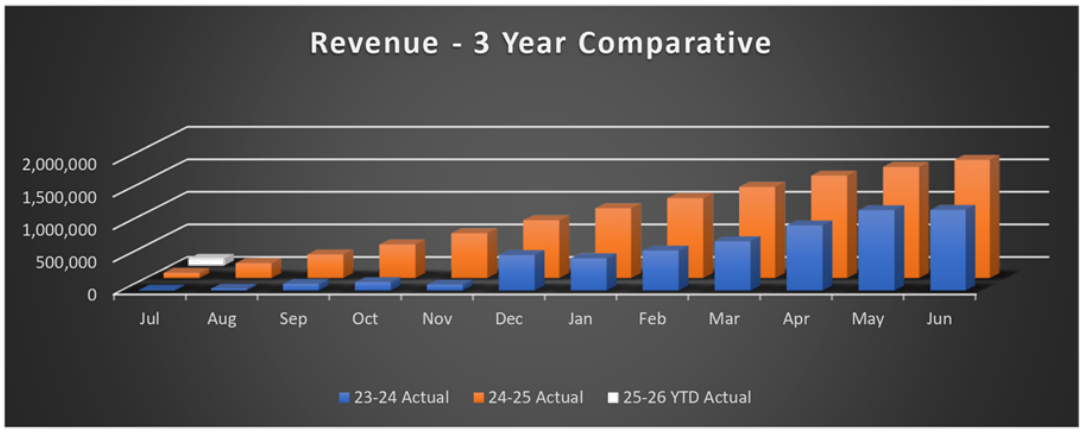




Kambalda Aerodrome







11.3 Commercial Services

11.3.1 RURAL RATES CONCESSIONS 2025-2026

Location: **Coolgardie**

Applicant: **Nil**

Disclosure of Interest: **Nil**

Date: **15 August 2025**

Author: **Amy Tregoweth, Rates Coordinator**

SUMMARY

For Council to approve the biannual application for rate concessions on rural properties.

BACKGROUND

At the Special Council Meeting held on 29 July 2025, Council resolved that:

COUNCIL RESOLUTION: #117/2025

Recommendation 7 – Concessions for Rates

That Council, in accordance with section 6.47 of the Local Government Act 1995, resolves to grant concession for the following categories of rates

Rural UV – a concession of up to 50% may be granted where the applicant can demonstrate that the property is used for rural pursuit not supporting mining or other non-rural activity.

Property owners rated as UV Rural who can demonstrate that the property is used for rural pursuits which do not support mining are eligible for a concession which will be capped at 50% of the rate levied, or minimum rate - whichever is greater.

As per Council Policy #36 - Rate Exemptions
All approved applications will remain in force for a maximum period of two (2) years unless otherwise advised then the applicant must reapply.

Should Council approve this application the 50% rebate for the second year will be automatically applied following 2026/27 rates billing, and before the rate notice is issued.

COMMENT

The Shire has received 1 application for unimproved rural concession capped at 50% of rates levied.

The total amount of the concession applied for in this report is $1,535.61

The amount shown as “Due after Concession” in the below tables is for rates only and does not include the Emergency Services Levy, or any other service or area charges (if applicable).

Rural UV Application 1 – A1704
This property meets the requirements of Rural UV for concession purposes; the owner is applying for the 50% discount on a RURAL property. The total concession for this application is $1,535.61

ASSESSMENT	25/26 Rates Levied	Concession amount	Due after concession
A1704	$3,071.22	$1,535.61	$1,535.61

CONSULTATION

- Acting CEO
- Property Owners

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.47

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*
** Absolute majority required.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2025-2026 budget adopted by Council contains provisions for these concessions.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Concession Application - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council APPROVE the concession totalling $1,535.61 for assessment A1704 in accordance with section 6.47 of the Local Government Act 1995.

COUNCIL RESOLUTION #149/2025

Moved: Cr Corey Matthews
Seconded: Cr Tracey Rathbone

That Council APPROVE the concession totalling $1,535.61 for assessment A1704 in accordance with section 6.47 of the Local Government Act 1995.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

13.1 Elected Members

13.2 Council Officers

14 MATTERS BEHIND CLOSED DOORS

OFFICER RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

14.1 Write Off - Focus Camp

This matter is considered to be confidential under Section 5.23(2) - c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION #150/2025

Moved: Cr Sherryl Botting
Seconded: Cr Daphne Simmons

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

14.1 Write Off - Focus Camp

This matter is considered to be confidential under Section 5.23(2) - c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

The meeting closed to the public at 5:45pm.

Cr Corey Matthews left the meeting at 5:45pm and returned at 5:47pm.

14.1 WRITE OFF - FOCUS CAMP

OFFICER RECOMMENDATION

That Council APPROVE the write off for $1,766,784.81 being for current and previous-year rates and service charges for A185525.

COUNCIL RESOLUTION #151/2025

Moved: Cr Daphne Simmons
Seconded: Cr Tracey Rathbone

That Council APPROVE the write off for $1,766,784.81 being for current and previous-year rates and service charges for A185525.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

OFFICER RECOMMENDATION

That Council moves out of Closed Council into Open Council.

COUNCIL RESOLUTION #152/2025

Moved: Cr Daphne Simmons
Seconded: Cr Sherryl Botting

That Council moves out of Closed Council into Open Council.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Rose Mitchell, Daphne Simmons and Corey Matthews

Against: Nil

CARRIED 6/0

The meeting reopened to the public at 5:49pm.

15 CLOSURE OF MEETING

The Meeting closed at 5:51pm.