



Minutes Certification

ORDINARY COUNCIL MEETING

MINUTES of the Ordinary Council Meeting of the
Shire of Coolgardie held on 26 April 2022,
Commencing at 6.00pm were presented to
Council and confirmed.

James Trail
Chief Executive Officer

Malcolm Cullen
Shire President

Shire President Signed

Date Signed

24/5/2022



CONFIRMED MINUTES

Ordinary Council Meeting

26 April 2022

6:00 pm

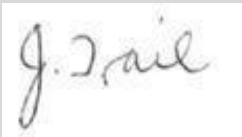
**Kambalda Recreation Centre, Barnes Drive,
Kambalda**

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 26 April 2022 commencing at 6:00 pm.

A handwritten signature in black ink, appearing to read 'J. Trail', is enclosed in a white rectangular box.

JAMES TRAIL
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING**26 April 2022**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2022 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	January 2022	N/A	-
Tuesday	22 February 2022	6.00pm	Kambalda
Tuesday	22 March 2022	6.00pm	Coolgardie
Tuesday	26 April 2022	6.00pm	Kambalda
Tuesday	24 May 2022	6.00pm	Coolgardie
Tuesday	28 June 2022	6.00pm	Kambalda
Tuesday	26 July 2022	6.00pm	Coolgardie
Tuesday	23 August 2022	6.00pm	Kambalda
Tuesday	27 September 2022	6.00pm	Coolgardie
Tuesday	25 October 2022	6.00pm	Kambalda
Tuesday	22 November 2022	6.00pm	Coolgardie
Tuesday	20 December 2022	6.00pm	Kambalda



James Trail
Chief Executive Officer

DISCLAIMER

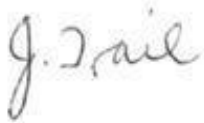
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.



James Trail
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer prior to 2:30pm on the day of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
 - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

2. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

Order Of Business

1	Declaration of Opening / Announcement of Visitors	11
1.1	Welcome to Country Announcement	11
2	Declaration of Council Members	11
3	Record of Attendance / Apologies / Approved Leave of Absence.....	11
4	Declarations of Interest	12
4.1	Declarations of Financial Interests – Local Government Act Section 5.60A	12
4.2	Declarations of Proximity Interests – Local Government Act Section 5.60B.....	12
4.3	Declarations of Impartiality Interests – Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidate for Election, Code of Conduct for Employee	12
5	Response to Previous Public Questions taken on Notice.....	12
	Nil s	
6	Public Question Time	12
7	Applications for Leave of Absence	13
8	Confirmation of Minutes of Previous Minutes	15
8.1	Minutes of the Audit Committee Meeting held on 15 March 2022	15
8.2	Minutes of the Ordinary Council Meeting held on 22 March 2022	16
8.3	Minutes of the Audit Committee Meeting held on 29 March 2022	17
9	Announcements by Presiding Person without Discussion.....	18
9.1	President's Report - April 2022.....	18
10	Petitions / Deputations / Presentations / Submissions	20
	Nil	
11	Petitions / Deputations / Presentations / Submissions	20
12	Reports of Committees.....	20
	Nil	
13	Reports of Officers	20
13.1	Executive Services	21
13.1.1	Work Health & Safety Policy 2.1	21
13.2	Operation Services.....	26
13.2.1	List of Payments - March 2022	26
13.2.2	Monthly Financial Report for the month ended 31 March 2022	38
13.2.3	Proposed Differential Rates 2022-23.....	74
13.2.4	Haulage Campaign - Habrok (Geko) Pty Ltd	91
13.2.5	Haulage Campaign - Lithco No 2.....	104
13.2.6	Freehold Reserve 8693 Coolgardie.....	125

13.2.7	Proposed Industrial Development Workshop, Sheds, Sea Container Storage, Office and Care-Taker Dwelling.....	129
13.2.8	RFT 04/2022 - Carins Road - Road Construction and Drainage	149
13.2.9	Kambalda Airport Works - Apron Upgrade	193
13.2.10	Proposal to Refinance Borrowings	200
13.3	Economic Development.....	205
	Nil	
13.4	Commercial Services	205
	Nil	
14	Items for Information Only	205
	Nil	
15	Elected Members Motions of Which Previous Notice has been Given	205
	Nil	
16	New Business of an Urgent Nature Introduced by Decision of Meeting	205
16.1	Elected Members.....	205
16.2	Council Officers	205
17	Matters Behind Closed Doors.....	206
17.1	CEO Performance Review	207
17.2	Debtor Write Off - Pindan Contracting Pty Ltd	207
18	Closure of Meeting.....	208

**MINUTES OF SHIRE OF COOLGARDIE
ORDINARY COUNCIL MEETING
HELD AT THE KAMBALDA RECREATION CENTRE, BARNES DRIVE, KAMBALDA
ON TUESDAY, 26 APRIL 2022 AT 6:00 PM**

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President, Malcolm Cullen, opened the meeting at 6:01 pm and welcomed his fellow Councillors, staff and members of the public and thanked them for their attendance.

1.1 WELCOME TO COUNTRY ANNOUNCEMENT

“The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elder’s past, present and emerging”

2 DECLARATION OF COUNCIL MEMBERS

The Shire President invites Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

PRESENT:

Cr Malcolm Cullen (President), Cr Tracey Rathbone (Deputy President), Cr Sherryl Botting, Cr Tammee Keast, Cr Rose Mitchell

IN ATTENDANCE:

James Trail (Chief Executive Officer), Jackie Pilkington (Executive Assistant) Bec Horan (Co-Ordinator of Major Projects, Human Resources & Governance))

MEMBERS OF THE PUBLIC

A Mitchell, J McLeod, J Brophy, L Blakey, Cheryl Davis

APOLOGIES

Cr Kathie Lindup, Robert Hicks (Deputy Chief Executive Officer)

LEAVE OF ABSENCE

OFFICER RECOMMENDATION

That leave of absence from Cr Rose Mitchell be received and accepted.

RESOLUTION #68/2022**Moved: Cr Sherryl Botting****Seconded: Cr Tammee Keast****That Leave of Absence from Cr Rose Mitchell be received and accepted.****In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast****Against: Nil****CARRIED 4/0****4 DECLARATIONS OF INTEREST****4.1 Declarations of Financial Interests – Local Government Act Section 5.60A****4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B****4.3 Declarations of Impartiality Interests – Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidate for Election, Code of Conduct for Employee****5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

6 PUBLIC QUESTION TIME

JAN MCLEOD -WIDGIEMOOLTHA

- 1. When did the work for the extension of the apron at Kambalda Airport commence as it seemed to be completed by the Wednesday prior to Easter and works were only going to start on the Monday.**

The expansion of the apron at the airstrip commenced on the 11th April. The works are estimated to be completed by the 20th May 2022.

- 2. Word is that bitumising has already commenced yet if the Agenda is has been booked for the 9th May. Has any bitmumising work been done and when did it occur.**

The expansion of the apron includes sealing works to be undertaken on the apron surface and the nodes on the airstrip. These works are estimated to commence the week starting 9th May

- 3. What is the costing for lighting going to be?**

As part of the expansion works being undertaken it is not anticipated that extra lighting will be required.

- 4. What are the increased security arrangements going to be and what will be the costs of this with an increase in the number of passengers?**

This is an operational issue. If increased security is required with an increase in passengers it will be dealt with by Shire staff in the allocation of budget funding for the operations of the facility.

- 5. Will there be a need for baggage handlers and what additional personnel will be required?**

It is not anticipated that baggage handlers will be needed. The operation of the facility after the upgrade is currently being worked through with Shire staff and key stakeholders using the facility.

6. Who will be paying for additional personnel.

Any additional personal that may be needed will be discussed as part of the operations of the facility after the upgrade. Any cost implications will be dealt with in consideration of the 2022/2023 annual budget process by Council.

7. Will the \$11.00 head tax and \$5,000/yr leasing arrangement be sufficient to pay for additional costs?

This is currently being reviewed. Any revenue implications will be dealt with in consideration of the 2022/2023 annual budget process by Council.

8. When can the Community see the layout of the proposed Workers Camp?

It is anticipated the final layout will be finalised over the next 2-3 weeks. Once finalised it will be placed on signage at the work site and published on the Shire social media outlets and relevant notice boards and Shire facilities.

9. Considering that many members of the community supplied written concerns re the finances of the business plan COST \$4M overall / loan paid off in 4 years, why cant the public be made aware of the new financials with regard to the original business plan, as those figures now seem null and void with installation costs \$8.4M and leasing \$11.6M?

The revenue and expenditure figures for the operation of the accommodation village will be reviewed once the outcome of the tender for the operation of the facility closes on Tuesday 26th April 2022. The revenue and expenditure for the operations of the village will be included in the council budget deliberations for the 2022/2023 annual budget. Consequently these figures will be made available to the community as the 2022/2023 budget is a public document.

10. As mining valuations increased last year prior to the rate setting statement which meant mining rates increased will Council not increase the rate in the \$ for mining to be seen to be fair?

The Shire through its Rating Strategy, Collaboration Strategy and its ESG Framework have been working with the mining sector for the past two years in regards to contributions through rates to community services, programmes and infrastructure. The rate in the \$ proposed reflects these discussions.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Tracey Rathbone applied for Leave of Absence from 5 May 2022 to 8 May 2022 be received and accepted.

RESOLUTION #69/2022

Moved: Cr Sherryl Botting

Seconded: Cr Tammee Keast

That Council approve Leave of Absence for Cr Tracey Rathbone from 5 May 2022 to 8 May 2022

In Favour: Crs Malcolm Cullen, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 4/0

8 CONFIRMATION OF MINUTES OF PREVIOUS MINUTES

8.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 15 MARCH 2022

Date: 19 April 2022

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Audit Committee Meeting held on 15 March 2022 be confirmed as a true and accurate record.

RESOLUTION #70/2022

Moved: Cr Tammee Keast

Seconded: Cr Sherryl Botting

That the Minutes of the Audit Committee Meeting held on 15 March 2022 be confirmed as a true and accurate record.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

8.2 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 MARCH 2022

Date: 19 April 2022

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 22 March 2022 be confirmed as a true and accurate record.

RESOLUTION #71/2022

Moved: Cr Rose Mitchell

Seconded: Cr Tracey Rathbone

That the Minutes of the Ordinary Council Meeting held on 22 March 2022 be confirmed as a true and accurate record.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

8.3 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 29 MARCH 2022

Date: 19 April 2022

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Audit Committee Meeting held on 29 March 2022 be confirmed as a true and accurate record.

RESOLUTION #72/2022

Moved: Cr Tammee Keast

Seconded: Cr Tracey Rathbone

That the Minutes of the Audit Committee Meeting held on 29 March 2022 be confirmed as a true and accurate record.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**9.1 PRESIDENT'S REPORT - APRIL 2022**

Location: Shire of Coolgardie
Applicant: N/A
Disclosure of Interest: N/A
Date: 21 April 2022
Author: Malcolm Cullen, President

President's Report

April 2022

Kambalda residents would have noticed an increased amount of activity in and around the Kambalda West townsite over the past week. This is due to the clearing of the boundary of the proposed workforce accommodation village site in preparation for the installation of the site fencing.

Following the awarding of the tender to supply and construct the 200-room village to mining services company Rangecon Limited, who also have the contract to construct the accommodation village at Mincor's Cassini Nickel Operations, preliminary earth works to install plumbing and electrical fixtures will commence in the coming weeks.

It is anticipated the village will be completed and ready for occupancy by December this year.

Local Contractors, Gencon have commenced work at the Kambalda Airport with the object to extend the parking apron to cater for additional charter flights into Kambalda by the mining companies operating in and around Kambalda. The increased usage and income from landing fees will offset the cost of these works as well as enabling funds to be placed into Shire reserve accounts in the future years.

The Coolgardie Landfill project is progressing well, with the completion of the boundary fencing and self-closing gate, excavation of the Class 3 cell and Leachate ponds and fully operational weighbridge. Contractors are currently installing the cell liners and internal road networks, with the facility expected to be operational by June.

The Coolgardie Post Office Precinct project is progressing steadily with contractors working towards completion of the original stages of the project. Shire staff are currently scoping up the fire damaged section of the precinct along with the insurance claim for the storm damaged roof of the entire complex.

Over the past two weeks, Shire Visitor Centre staff have reported large increases in visitors in our towns. Since the reopening of the WA State border and last week with school holidays in full swing, it has been apparent that many people have been eagerly awaiting the opportunity to travel out into the regional areas, after being in lockdown for the past two years. This increase in visitor numbers is a benefit for our local economy as well as showcasing the history and the many scenic drive trails our Shire has on offer.

Whilst there has been a steady lifting of Covid 19 restrictions recently by the State Government, I would continue to urge all our residents to continue practising their personal hygiene measures including mask wearing and safe distancing in an endeavour to stay safe. As was stated on ABC radio recently, It is far better if you can avoid being infected for as long as you are able, especially if you are in the at risk group of people.

The Shire President, Malcolm Cullen provided further discussion at the meeting as follows:

It is disappointing that community members continue to make derogatory or negative comments on social media about Councillors and/or staff. The governance of Local Government is complex and bound by a number of Acts, and Regulations. Councillors in their decision making must act in accordance with the Acts, Regulations and Code of Conduct they are bound by. This is hard for members of the community when elected to the position of Council to comprehend and understand often resulting in not seeing out their full term of office.

These comments also draw reactions and comments on social media from potential candidates who have nominated for a position on the Council, which may in turn result in a Breach of the Code of Conduct which candidates have acknowledged.

That the above comments from the Shire President be ADOPTED and CONFIRMED in to the minutes of the Ordinary Council Meeting April 26, 2022

RESOLUTION #73/2022

That the above comments from the Shire President be ADOPTED and CONFIRMED in to the minutes of the Ordinary Council Meeting April 26, 2022

Moved: Cr Tracey Rathbone

Seconded: Cr Sherryl Botting

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

Meetings and Workshops attended this period:

- * March 25th zoom meeting of the Goldfields-Esperance Regional Road Group.
- * March 28th zoom meeting with Director General of Department of Communities
RE Goldfields Regional Housing Strategy.
- * March 29th Audit Entry meeting with Councillors, CEO and the Shire Auditors.
Audit Committee Meeting in Coolgardie.
- * March 30th WA Local Government Association Mining Communities Forum on zoom.
- * March 31st WALGA Regional Road Group Chairs forum on zoom.
- * April 1st Goldfields Regional Council meeting in Norseman.
- * April 5th meeting in Kalgoorlie with CEO and Chamber of Minerals and Energy.
- * April 8th Local Emergency Management meeting in Coolgardie.
- * April 12th Councillors Briefing Forum in Kambalda.
- * April 19th Councillors Strategic Planning workshop in Kambalda.

Cr Malcolm Cullen

Shire President.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

12 REPORTS OF COMMITTEES

Nil

13 REPORTS OF OFFICERS

13.1 Executive Services**13.1.1 WORK HEALTH & SAFETY POLICY 2.1**

Location: Shire of Coolgardie

Applicant: Nil

Disclosure of Interest: Nil

Date: 20 April 2022

Author: Kathy Brooking, Leisure & Recreation Development Manager

SUMMARY

For Council to approve minor modifications to the Policy Number 2.12 Work Health and Safety (WHS) to reflect and align to the changes in legislation.

BACKGROUND

The current Occupational Safety and Health Policy Number 2.12 was approved by the Council as part of the Policy Management Policies and Procedures Manual.

COMMENT

All Western Australian workplaces will come under this single Act, which will replace the following legislation:

- Occupational Safety and Health Act 1984
- Occupational Safety and Health Regulations 1996
- the work health and safety elements of the following Acts, covering mining and petroleum;
 - Mines Safety and Inspection Act 1994
 - Petroleum and Geothermal Energy Resources Act 1967
 - Petroleum (Submerged Lands) Act 1982
 - Petroleum Pipelines Act 1969.

The new laws are largely based on the national model WHS Act and Regulations used in other states and territories (except Victoria), so organisations will have similar obligations and requirements across Australia.

These changes require referencing in the policy and include the changing of the title from 'Occupational Safety and Health' to 'Work Health and Safety'. In the previous policy the key responsibilities resided with the CEO and Executive Management. In this new policy, all executives and decision makers, and anyone who undertakes work for the Shire of Coolgardie, will now be responsible. This includes employees, contractors, and visitors to our workplace where the Shire is carrying out work.

The review timeline has been updated to every 2 years.

The changes do not significantly impact on the Shire's activities or processes. There are some minor procedural reporting requirements and documentation changes that will form part of the officers' activities.

CONSULTATION

Shire of Coolgardie WHS Committee

Nic Tynan, WHS Advisor Consultant

Robert Hicks, Deputy CEO

STATUTORY ENVIRONMENT

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

POLICY IMPLICATIONS

Policy 2.12 Work Health and Safety

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting and encouraging mining and processing industries

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Policy Number 2.12 Work Health and Safety

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council APPROVE minor changes to the proposed Work Health & Safety Policy WHS 2.12, as attached.

RESOLUTION #74/2022

Moved: Cr Sherryl Botting

Seconded: Cr Tammee Keast

That Council APPROVE minor changes to the proposed Work Health & Safety Policy WHS 2.12, as attached.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0



Policy Number 2.12 Work Health and Safety

Our Commitment

The health, safety and wellbeing of our people are an absolute priority. We are committed to excellent management of our work environment and continuous improvement of controls to provide for the safety and health of our employees, contractors, and community.

This policy sets out our commitments and expectations in respect of the health and safety aspects of wellbeing.

The Shire of Coolgardie, leadership and people are committed to the health and safety of everyone with whom we work, and we continually improve our culture and controls in pursuit of our goal of zero harm.

We are committed to excellence in the management of our work environment, and controls to provide for the safety and health of all our team and surrounding communities.

We work together to deliver health and safety outcomes which requires us, before we start work, to always think about the impact of what we do to protect the health and safety of ourselves, our workmates, our contractors, our customers, and the community.

What we will do

Everyone who undertakes work or visits Coolgardie sites will:

- take responsibility for ourselves and our colleagues, by identifying and appropriately managing existing and new workplace hazards and risks.
- strive to be the best and champion a world class attitude to health and safety management.
- proactively report incidents and plant failures so we can learn and take action to avoid future harm.
- engage collaboratively with our contractors so that together we meet the standards set out in this policy.
- come to work fit and capable of doing our jobs safely.

Our leaders and managers will:

- lead by example, with a personal commitment to looking after everyone working at our workplaces and anyone on Shire business.
- listen to our employees and contractors and involve them in managing safety and health recognising great ideas can come from anyone.
- take responsibility for safety at our workplaces while empowering our people to make considered safety choices.
- support and enable all our employees to have the skills, knowledge, and resources they need to be effective and safe in the work they undertake.
- through asking, listening, understanding, and acting, grow our safety culture towards our goal of zero harm: continuously improving systems, controls, and the way we work.



The Shire will:

- endeavour to provide a healthy and safe environment where we work.
- endeavour to provide employees, contractors and visitors with robust health and safety practices.
- endeavour to operate plant and equipment within agreed safe operating parameters.
- participate where we can, to add value in industry-wide discussion to increase the effectiveness of legislation and comply with all relevant legislative requirements and industry standards.
- strive to manage public safety, where the public has access to our workplaces and assets.
- commit to controlling identified hazards to prevent major incidents.

Who this applies to?

This policy applies to all executives and decision makers and to anyone who undertakes work for the Shire of Coolgardie, including employees and contractors as well as visitors to our workplaces and where the Shire is carrying out work. At the Shire, health and safety is paramount and any behaviour that is not consistent with this policy will be treated seriously.

Review

The Health and Safety Policy has been approved by Council and will be reviewed as required and at least every two years to ensure that the policy remains consistent with the Shire's objectives and responsibilities.

Document Control

Document Approval			
Document Development Officer:		Document Owner:	
WHS Advisor		Manager Leisure & Recreation Development	
Document Control			
File Number and Document Type	WHS2.12 POLICY		
Meta Data: Key Search Terms	Occupational Health and Safety Policy		
Status of Document	Draft		
Document File Details	WHS Master Folder		
Quality Assurance	WHS Advisor		
Distribution:	Internal Document		
Document Revision History			
Version	Author	Version Description	Date Completed

WHS2.1POLICY v1.3

2



1.0	OHS Officer	1.0	Sept 2020
1.1	OHS Officer	1.1	Nov 2020
1.2	WHS Advisor	1.2	April 2021
1.3	WHS Advisor	1.3	February 2022

WHS2.1POLICY v1.3

3

13.2 Operation Services**13.2.1 LIST OF PAYMENTS - MARCH 2022**

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 11 April 2022
Author: Corina Morgan, Accounts

SUMMARY

For Council to receive the list of accounts for March 2022

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. List of Payments - March 2022

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVES listing (attached) of accounts paid during the month of March 2022 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$1,654,124.86 on Municipal vouchers EFT22490 – EFT22660 and cheques 52492 - 52496 made during the month of March 2022.
2. Credit card payments totalling \$14,302.94 for the month of March 2022

RESOLUTION #75/2022

Moved: Cr Tracey Rathbone

Seconded: Cr Tammee Keast

That Council RECEIVES listing (attached) of accounts paid during the month of March 2022 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$1,654,124.86 on Municipal vouchers EFT22490 – EFT22660 and cheques 52492 - 52496 made during the month of March 2022.
2. Credit card payments totalling \$14,302.94 for the month of March 2022

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

Shire of Coolgardie
 Payments by Delegated Authority
 1st March 2022 to 31st March 2022
 Cheques

Chq	Date	Name	Description	Amount
52492	03/03/2022	Shire Of Coolgardie	Recoup Of Petty Cash - Transactions Dec 21 - Feb 22	\$ 806.72
52493	03/03/2022	Victor Churchill Dale	Performance Fee For Live Music & Stories" Sundowner At Warden Finnerty'S Friday 4Th February 2022"	\$ 150.00
52494	03/03/2022	Water Corporation	Water Usage And Service Charges Sports Complex At Irish Mulga Dr Kambalda West Lot 101 07 Dec 2021 To 28 Feb 2022	\$ 44,398.92
52495	17/03/2022	Water Corporation	Water Service Charges For 59-61 Salmon Gum Rd Kambalda West Lot 562, 1 Mar - 30 Apr 2022	\$ 154.14
52496	21/03/2022	John Williams	Mar 2022 Councillor Payments	\$ 1,655.59
				\$ 47,165.37

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22490	03/03/2022	Access Hire Kalgoorlie Pty Ltd	Cleaning Fee On Smooth Drum Roller On Return 22/12/21	192.50
EFT22491	03/03/2022	Airport Consultancy Group Engineering Pty Ltd	Aircraft Pavement Engineering Services To Kambalda Airstrip. Includes Options Analysis From Phase 1 And All Of Phase 2 - Detailed Design.	32021.00
EFT22492	03/03/2022	Aquatic Services Wa	Supply One (1) Davey Hs50-06 Booster Pump1	1019.70
EFT22493	03/03/2022	Australian Services Union	Payroll Deductions/Contributions	75.70
EFT22494	03/03/2022	Australian Taxation Office	Bas January 2022	102796.00
EFT22495	03/03/2022	Bradical Pty Ltd - The Trustee For The Culverwell Family Trust	Hr Licence Training For Levi Forster	1980.00
EFT22496	03/03/2022	Bryan And Cynthia Parsissons Transport	Hire Of Water Truck And Driver For Works At North Road 20 - 21St January 2022	2387.00
EFT22497	03/03/2022	Building And Energy Department Of Mines, Industry Regulation And Safety	Bsl January 2022	113.30
EFT22498	03/03/2022	Bunnings Buildings Supplies	Shelving For Kcrf Building	1357.45
EFT22499	03/03/2022	Catherine Margaret Newman	Refund Of Gym Membership	135.00
EFT22500	03/03/2022	Cleanaway Pty Ltd	Cleanaway - Provision Of Refuse Collection Services (Residential Wheelie Bin Services & Collection Services) January 2022	12850.61
EFT22501	03/03/2022	Cloud Payment Group	Debt Recovery January 2021	8851.94
EFT22502	03/03/2022	Coastal Midwest Transport Pty Ltd	Freight From Agent Sales 22.12.21	966.53
EFT22503	03/03/2022	Coffee Machine Warehouse - Global Coffee Emporium	Part To Repair Leak On Coffee Machine	170.00
EFT22504	03/03/2022	Coolgardie Primary School P&C Association	Australia Day 2022 -Natural Art Activity	250.00
EFT22505	03/03/2022	Diamond Networks Pty Ltd	2X Aerators For Wastewater Treatment Plant	2464.00
EFT22506	03/03/2022	Dormakaba Australia Pty Ltd	Scheduled Maintenance On Kcrf Automatic Doors	126.50
EFT22507	03/03/2022	Drew Goddard	Performance Fee For Live Music & Stories" Sundowner At Warden Finnelly'S Friday 4Th February 2022"	400.00
EFT22508	03/03/2022	Eagle Petroleum (Wa) Pty Ltd	1100-08-0005 , Lsa Premium Sn 5W/30 , 5 Ltr .	275.00
EFT22509	03/03/2022	Easy Signs Pty Ltd	X2 Vinyl Banners -Australia Day Theme	501.00
EFT22510	03/03/2022	Emyjr Services - Grb Resources Pty Ltd	Completed Inspections	21536.90
EFT22511	03/03/2022	Ess Kambalda Village	Meals On Wheels 31 Jan - 06 Feb 2022	3818.10
EFT22512	03/03/2022	Eurofins Arl Pty Ltd	Kambalda Groundwater Monitoring, December 2021	1264.45
EFT22513	03/03/2022	Gencon Civil Pty Ltd	Kambalda Airport Periodic Maintenance (Additional Time)	3657.50
EFT22514	03/03/2022	Genus Industrial Services - Kec Power Pty Ltd	K069000 J6655 Remove Exhaust Fans And Replace New Ones In Toilets	2578.40
EFT22515	03/03/2022	Goldfields Electrical Contractors	Repairs To Rec Centre Circuit Breaker	1606.00
EFT22516	03/03/2022	Goldfields Toyota	Service Of Cg6177 (Plant P364) 53050Km	410.50
EFT22517	03/03/2022	Goldfields Womens Health Care Association Inc	Womens Counselling Service, Kambalda 2021/2022, Fortnightly Sessions -7 Sessions Travel, Extra Workshops As Require, Reporting	1210.00
EFT22518	03/03/2022	Gwa Automotive	Carry Out 1St Inspection On Ford Ranger , 1Hjb-260 .	60.00
EFT22519	03/03/2022	Harvey Norman Av/It Kalgoorlie - Oriavit Pty Ltd	Electrolux Cordless Vacuum	370.00
EFT22520	03/03/2022	Heatley Industrial,Safety&Packaging - Heatley Sales Pty Ltd	(Covid-19) Dual Layer Face Covered Clip Masks X600 Units Including Filters Plus Gst	9117.21

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22521	03/03/2022	Hse Collective	Work Health And Safety Advisory Contractor Role 17-21 Feb 2022	4200.00
EFT22522	03/03/2022	Hutchen & Associates Pty Ltd - Travis Kerslake	Refund Of Gym Membership	67.50
EFT22523	03/03/2022	Integrated Ict - Market Creations Technology Pty Ltd	Coolgardie Waste Facility Communications Link	45149.31
EFT22524	03/03/2022	It Vision	Update Aquatic Pay Policies, Employee Setup And Award Configuration	11687.50
EFT22525	03/03/2022	Js Roadside Products Pty Ltd	Steel Flex Guide Posts (Sf13D2 - 250 White @ \$50.05 Each Inc Gst)	15149.75
EFT22526	03/03/2022	Kalgoorlie Paint Centre	2 X 15L Tins Of Paint For Kambalda Gym	543.82
EFT22527	03/03/2022	Kalgoorlie Refrigeration And Airconditioning - The Trustee For Beil And Dowdle Family Trust	Travelled To Site - Inspected 2 Door Skop Fridge And Found Evaporator A Block Ice And Evap Fan Not Spinning. Removed Deck From Fridge And Degreased Coil As It Was Filthy, De-Iced Evaporator And Then Removed Bullet Valve From Suction Line, Welded In Schradder Valve And Regassed System. Tested Operation Down To 7 Degrees On Departure.	1126.95
EFT22528	03/03/2022	Kambalda Hotel - Jsd Holdings (Wa) Pty Ltd	February Business Networking Event 23.02.2022 - Antipasto Platter	132.00
EFT22529	03/03/2022	Kennards Hire Pty Ltd	Hire Of 2 Skid Mounted Fresh Water With Monthly Pump Outs @ Coolgardie Truck Bay 13Th Jan 2022	352.00
EFT22530	03/03/2022	Kleenheat Gas Pty Ltd	1 X 45Kg Gas Bottle For 11 Goodenia Court	200.01
EFT22531	03/03/2022	Landgate	Mining Tenements M2022/1 Dated 16/12/21-27/01/22	750.09
EFT22532	03/03/2022	Lindemanns Honey	Thank A Volunteer Sundowner X50 Medium Honey Jar Gifts	400.00
EFT22533	03/03/2022	Little Industries	Partial - 10,000 Tonne Of 7Mm Scalps Ex Kambalda To Coolgardie Waste Facility As Per Quote 3259	19637.64
EFT22534	03/03/2022	M&R Party Hire - Morgan Lilly (Baker)	Seniors Staying Connected - Aquatic Facility Fun Time Thursday, 3 February 2022 10.30Am - 12.00Pm	60.00
EFT22535	03/03/2022	Market Creations Agency Pty Ltd	Street Banner Signage -Proposal #Iq91 (Print X10)	1672.00
EFT22536	03/03/2022	Mlg Oz Pty Ltd	Supply And Deliver 900T (8 Mile Lateritic Gravel) At Slk 39.30 (@ \$18.64 P/Tonne + Gst = \$20.50 P/Tonne)	14730.14
EFT22537	03/03/2022	Modus Compliance Pty Ltd	Building Certification Services Ba02 134 Sylvester St Coolgardie	352.00
EFT22538	03/03/2022	Moran Store - Boothey Family (Iga Coolgardie)	Monthly Morans Invoices For January 2022	816.73
EFT22539	03/03/2022	Napa Kalgoorlie	Consumables	98.74
EFT22540	03/03/2022	Office National Kalgoorlie	7009882 - Regal Economy Interleaved Hand Towel 220 X 230Mm 150 Sheets Carton As Per Quote #78775	156.66
EFT22541	03/03/2022	Paywise	Payroll Deductions/Contributions	1041.79
EFT22542	03/03/2022	Pirtek Kalgoorlie	#Kasga-13 , 3/4 Bsp Sight Glass ,"	94.22
EFT22543	03/03/2022	Plumbing Gas And Electrical Services	Install Waterline And Tap To Outside Area At The Kambalda West Playgroup As Per Quote 420	699.48
EFT22544	03/03/2022	Pmh Electrical Contracting	Monday 07/02/22 - Re-Programme Coolgardie Park Lights	248.60
EFT22545	03/03/2022	Poolshop Online Pty Ltd	25Kg Dry Acid X 8	6623.31
EFT22546	03/03/2022	Premium Publishers - Vanguard Publishing Pty Ltd	Ago Editorial 2022	1842.50
EFT22547	03/03/2022	Ray White Kambalda	Rent For Unit 13/8 Myoporium Street For 05/03/22-04/04/22	955.95
EFT22548	03/03/2022	Resources Trading Hub	Safety Items For Kambalda Depot	4341.23
EFT22549	03/03/2022	Rhino Commercial Domestic Cleaning Services - The Trustee For Sam Hilton Group Trust	Commercial Clean Of Floors In Coolgardie Crc	1779.12
EFT22550	03/03/2022	Shire Of Coolgardie	Hire Of Kcrf Meeting Room 16-17 Feb 2022 - Total 6 Hours	160.00
EFT22551	03/03/2022	Spectrum Surveys Pty Ltd	Survey Airstrip At Kambalda	17930.00

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22552	03/03/2022	St John Ambulance Kalgoorlie	First Aid Course - 24 January 2022 Jahnay Tipene	160.00
EFT22553	03/03/2022	St John Medical Kambalda - Apollo Health Ltd	Integrated Medical Quarterly Payment \$75,000 As Per Section 3.1 Of Mou Between St John Medical & Shire Of Coolgardie Executed Dec 2019 - Dec 2021 To Feb 2022	76560.00
EFT22554	03/03/2022	Stephanie O'Meagher - The Omeo Office	Contract Rates Officer - As Per Proposal For January 2022	9098.00
EFT22555	03/03/2022	Steven Brown	Reimbursement For P2 Masks For Tip Staff	70.00
EFT22556	03/03/2022	Synergy	Electricity For Coolgardie Transit Park 03 Dec 21 - 07 Feb 22	1748.42
EFT22557	03/03/2022	Talis Consultants	Construction Quality Assurance Services - Coolgardie Waste Facility Cell 1 And Leachate Pond Cqa Fee Proposal	1141.25
EFT22558	03/03/2022	Tania Francis Higgins	Coolgardie Gold Leaf Candles - Small	90.00
EFT22559	03/03/2022	Telstra	Monthly Grouped Landlines For 05 Feb To 04 Mar 2022	1456.99
EFT22560	03/03/2022	The Animal Hospital	Euthanise And Dispose 4 X Feral Cats From Ess	1046.40
EFT22561	03/03/2022	Threat Protect	Alarm Monitoring 2021/2022 - Coolgardie Community Centre And Gym	473.13
EFT22562	03/03/2022	Toll Transport Pty Ltd Toll Express	Freight Charges 03 - 09 Feb 2022	393.34
EFT22563	03/03/2022	Tyrepower Kalgoorlie - Peter Alan Sloane	Replace Steer Tyres As Per Quote N# Q106023 , Maxxis 235/75R17.5 , Ur275 , 132/130M .	1140.00
EFT22564	03/03/2022	Vanessa Browne	Reimbursement Of Covid Antigen Test Kits	149.98
EFT22565	03/03/2022	William Allan	Refund Of Gym Membership	280.00
EFT22566	03/03/2022	Winc Australia Pty Ltd	Monthly Stationary Order - January 2022	568.32
EFT22567	03/03/2022	Wml Consultants Pty Ltd	Regional Roads Pilot Program Funding - Preparing Of	4785.00
EFT22568	03/03/2022	Woolworths Ltd	Refreshments, Thank A Volunteer Event 2022	421.95
EFT22569	03/03/2022	Wurth Australia	067322250 , Red Fleece Disc 50Mm .	709.65
EFT22570	11/03/2022	Chs Mining & Civil Services -	Hire Of 1 X 966 Loader @ Coolgardie Tip January 2022	27555.00
EFT22571	11/03/2022	Geoffrey Harcombe	Environmental Health Consultancy Services - Offsite Hours (9Hrs)	1045.00
EFT22572	11/03/2022	Telstra	Grouped Business Data For 07 Feb To 06 Mar 2022	1013.96
EFT22573	17/03/2022	3E Advantage Pty Ltd	Printer Services For Shire Of Coolgardie Admin/Rec Centre Services February 2022	4784.74
EFT22574	17/03/2022	Access Hire Kalgoorlie Pty Ltd	15T Smooth Drum Vibe Roller. Hire From Mond 08 Nov To Fri 12 Nov.	3555.10
EFT22575	17/03/2022	Alistair Gordon Murray	Reimbursement Fro Storgae Containers And Dog Food	99.98
EFT22576	17/03/2022	Ampol (Formally Caltex Australia)	Fuel Charges For February 2022	13509.26
EFT22577	17/03/2022	Amy Tregoweth	Rates Refund For Assessment A289 8 Grevillea Crescent Kambalda West Wa 6442	625.00
EFT22578	17/03/2022	Australia Post	Postal Charges For February 2022	514.63
EFT22579	17/03/2022	Australian Communications And Media Authority	Licence Renewal Notice 2022-2023	387.00
EFT22580	17/03/2022	Australian Services Union	Payroll Deductions/Contributions	75.70
EFT22581	17/03/2022	Australian Venture Consultants Pty Ltd	Provide Consulting Services To Supply A Waste Management Facility Master Plan For The Coolgardie Class Iii Landfill	15400.00
EFT22582	17/03/2022	Bellini Bulk Haulage Pty Ltd - Little Loads	Little Loads Reference #7218 - 20M3 Of Red Kimberly Mulch To Be Delivered To Kambalda Depot	7000.00
EFT22583	17/03/2022	Boc Limited	Oxygen, Acetylene, Argoshield & Medical Oxygen Bottles Supplied To The Shire Of Coolgardie Monthly - February 2022	223.45
EFT22584	17/03/2022	Bp Australia Limited	Fuel Charges For February 2022	6144.16
EFT22585	17/03/2022	Bradical Pty Ltd - The Trustee For The Culverwell Family Trust	Hr Licence Training For Kenneth Godman	2160.00
EFT22586	17/03/2022	Bryan And Cynthia Parsissons Transport	Hire Of Water Truck And Driver For Works At North Road 15-18 Feb 2022	16093.00

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22587	17/03/2022	Bunnings Buildings Supplies	Expanding Lounge	4975.36
EFT22588	17/03/2022	Caps Australia Pty Ltd	2614B655 , Set Fan Belt .	312.86
EFT22589	17/03/2022	Cleanaway Pty Ltd	Refuse Collection Services (Residential Wheelie Bin Services & Collection Services) February 2022	12350.11
EFT22590	17/03/2022	Cloud Payment Group	Debt Recovery February 2022	17973.81
EFT22591	17/03/2022	Conway Highbury Pty Ltd	Assistance With Local Laws	1155.00
EFT22592	17/03/2022	Coxdon Pty Ltd	Personnel Hire For Assistance On The Road Construction Crew For The Month Of February 2022	7315.00
EFT22593	17/03/2022	De Lage Landen Pty Limited	Kambalda Gym Equipment - Repurpose Techno Gym Equipment To Coolgardie Gym	2200.00
EFT22594	17/03/2022	Eagle Petroleum (Wa) Pty Ltd	4496005 , Fuchs , F Eco-Dt , 5W/30 .	525.80
EFT22595	17/03/2022	Eastern Metropolitan Regional Council	Consultancy Services For Waste Management Facility - January 2022	5302.13
EFT22596	17/03/2022	Elite Gym Hire	Decommissioning Of Old Gym Equipment To Make Way For New Equipment	2692.80
EFT22597	17/03/2022	Emykor Services - Grb Resources Pty Ltd	Inspections And Maintenance February 2022	13346.85
EFT22598	17/03/2022	Ess Kambalda Village	Meals On Wheels 21-27 Feb 2022	850.08
EFT22599	17/03/2022	Ghd Pty Ltd	Design Of The Leachate Conveying System For Stage 1 Of The Coolgardie Landfill	12403.05
EFT22600	17/03/2022	Goldfields Electrical Contractors	Replacement Of Faulty Light Switch, Repair Of Cabinet Lighting	1069.75
EFT22601	17/03/2022	Goldfields Truck Power - Major Motors Unit Trust	Oil And Fuel Filter	410.88
EFT22602	17/03/2022	Heatley Industrial, Safety & Packaging - Heatley Sales Pty Ltd	Hand Sanitizer For Shire Facilities	286.70
EFT22603	17/03/2022	Hse Collective	Whs Consulting - 24 Feb - 10 Mar (17.5 Hours)	2100.00
EFT22604	17/03/2022	Industrial Automation Group	Coolgardie Wastewater Treatment Plant Recycled Water Network Modern Replacement.	1197.90
EFT22605	17/03/2022	Integrated Ict - Market Creations Technology Pty Ltd	Blade Solution With On Premise Disaster Recovery - Feb 2022	33324.52
EFT22606	17/03/2022	It Vision	Microsoft Power Bi Tasks Incl Training, Modifications & Creating Dashboard Reports.	15184.40
EFT22607	17/03/2022	J&M Freight Kambalda - Margaret Hewitt	Freight Services For Movement Of Gym Equipment	1125.00
EFT22608	17/03/2022	Jbs & G Australia Pty Ltd	Technical Assistance To Emrc For Kambalda Remediation Action Plan (Rap) - February 2022	10637.00
EFT22609	17/03/2022	Jobfit Health Group	Pre- Employment Medical And Drug Screen For Quentin Bandry	424.60
EFT22610	17/03/2022	Journey Jottings	Map Magnets	95.40
EFT22611	17/03/2022	Kalgoorlie Paint Centre	Paint Supplies For Kcrf Gym	533.89
EFT22612	17/03/2022	Kambalda Hotel - Jsd Holdings (Wa) Pty Ltd	Catering For Ocm Councillors And Public - 22 February 2022 Thai Green Curry / Rice / Green Beans	352.00
EFT22613	17/03/2022	Kleenheat Gas Pty Ltd	Gas Bottle For 1 Gimlet Ct	172.15
EFT22614	17/03/2022	Kyle Tymothee Lowery	Rates Refund For Assessment A16742 1F Doolette Street Kambalda East 6442	2278.00
EFT22615	17/03/2022	Landgate	Monthly Landgate Consolidated Bill February 2022	201.54
EFT22616	17/03/2022	Lg Corporate Solutions Pty Ltd	Assistance With 2021/22 Budget Review	18513.00
EFT22617	17/03/2022	Mandalay Technologies Pty Ltd	Travel And Accommodation For Coolgardie Waste Facility Weigh Bridge	5981.69
EFT22618	17/03/2022	Market Force	Advertisement In The West Australian, 10.02.2022. Local Government Tenders	1091.50
EFT22619	17/03/2022	Mcleods Barristers And Solicitors	Re: Hope Iyamu	2915.47

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22620	17/03/2022	Mine Ag Fleet Hire	Hamm Roller Hire For February 2022	1842.50
EFT22621	17/03/2022	Mitre 10 Kalgoorlie - Cardajam Pty Ltd	Purchase 4 X Cat Traps.	580.00
EFT22622	17/03/2022	Mlg Oz Pty Ltd	As Per Quote #3384 - Supply & Deliver 500T (8 Mile Lateritic Gravel)	50132.18
EFT22623	17/03/2022	Modus Compliance Pty Ltd	Building Certification Services - 46 Hopbush St Kambalda & 95 Forrest St Coolgardie	528.00
EFT22624	17/03/2022	Moore Australia	Engagement Of Internal Audit Services For Year Ending 31 December 2021 (1 Year)	5500.00
EFT22625	17/03/2022	Napa Kalgoorlie	N120Mf , Battery .	766.00
EFT22626	17/03/2022	Netcon - Netsight Consulting Pty Ltd Atf Am2 Trust & Fm2 Trust	Myosh Monthly Subscription - February 2022	431.20
EFT22627	17/03/2022	Odc	Amlib Maintenance Service Dates 23/08/21 - 22/08/22	1754.94
EFT22628	17/03/2022	Office National Kalgoorlie	Cleaning Supplies	3526.69
EFT22629	17/03/2022	Orix Australia Corporation Limited	Payroll Deductions/Contributions	1492.90
EFT22630	17/03/2022	Pacific Biologics Pty Ltd	Vectolex 500G	456.94
EFT22631	17/03/2022	Paywise	Payroll Deductions/Contributions	1041.79
EFT22632	17/03/2022	Public Transport Authority Of Western Australia	Transwa Ticket Sales February 2022	235.52
EFT22633	17/03/2022	Raubex Construction Pty Ltd	Tender 02/2021 - Cell 1 And Leachate Pond - Coolgardie Waste Facility	464087.93
EFT22634	17/03/2022	Ravim Rbc	Covid Consultancy -Ongoing	8514.00
EFT22635	17/03/2022	Resources Trading Hub	204391 , 16000Kg Snatch Strap .	309.10
EFT22636	17/03/2022	Rodney Michael Franklin	Reimbursement Of Utilities	899.82
EFT22637	17/03/2022	Rose Mitchell	Reimbursement For Mileage Within The Shire	855.44
EFT22638	17/03/2022	Sandy Ridge Pt Pty Ltd	Rates Refund For Assessment A17920 Lot E16/00531 Exploration Lease/Licence Coolgardie 6429	6323.45
EFT22639	17/03/2022	Sheed Electrical Pty Ltd	Themographic Scans To Distribution Boards Estimated 16	13564.76
EFT22640	17/03/2022	Shire Of Coolgardie	Room Hire, Friday 18.02.2022 - Thank A Volunteer Sundowner	553.63
EFT22641	17/03/2022	Steven Tweedie	Governance Advice - 16.5 Hrs	2117.50
EFT22642	17/03/2022	Steven William Forward	Refund Of Over Payment On Salary Sacrifice	22.32
EFT22643	17/03/2022	Synergy	Grouped Electricity Charges For 07 Dec 2021 - 08 Feb 2022	19489.80
EFT22644	17/03/2022	Talis Consultants	Construction Quality Assurance Services - Coolgardie Waste Facility Cell 1 And Leachate Pond Cqa Fee Proposal	10364.44
EFT22645	17/03/2022	Tania Francis Higgins	Refill Stock Of Souvenir Coolgardie Gold Leaf Candles - Small	75.00
EFT22646	17/03/2022	Taps Industries Pty Ltd	Supplied And Installed New Toilet Seat For Kambalda West Toilets Plus Gst	132.00
EFT22647	17/03/2022	Toll Transport Pty Ltd Toll Express	Freight Charges 10-24 Feb 2022	180.39
EFT22648	17/03/2022	Uniqco International Pty Ltd	Plant & Vehicle Asset Management Service Fee For Month Of March 2022	16228.00
EFT22649	17/03/2022	Vissign Australia Pty Ltd	Supply Of Signage For Coolgardie Waste Facility As Per Quote Ts126572	1577.40
EFT22650	17/03/2022	Western Diagnostics - Healius	Drug Testing - Shire Staff	\$ 38.78
EFT22651	17/03/2022	Westrac Pty Ltd	Westrac - 6 X Grader Blades (Part # 9J-3658)	\$ 875.62
EFT22652	17/03/2022	Wirtgen Australia Pty Ltd	2185177 , Engine Oil Filter .	\$ 138.89
EFT22653	17/03/2022	Woolworths Ltd	Hire Of Steam Cleaner To Clean Kcrf Gym Floors	\$ 124.25
EFT22654	21/03/2022	Kathryn Ann Lindup	Mar 2022 Councillor Payments	\$ 4,966.75
EFT22655	21/03/2022	Malcolm Raymond Cullen	Mar 2022 Councillor Payments	\$ 9,949.75
EFT22656	21/03/2022	Rose Mitchell	Mar 2022 Councillor Payments	\$ 4,966.75
EFT22657	21/03/2022	Sherryl Leanne Botting	Mar 2022 Councillor Payments	\$ 4,966.75
EFT22658	21/03/2022	Tammee Louise Keast	Mar 2022 Councillor Payments	\$ 4,966.75

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
EFT's

EFT	Date	Name	Description	Amount
EFT22659	21/03/2022	Tracey Rathbone	Mar 2022 Councillor Payments	\$ 7,151.50
EFT22660	31/03/2022	Goldfields Records Storage	Purchase Of Records Facility 1/3 Contribution Along With City Of Kalgoorlie & Shire Of Leonora	\$ 207,892.08
				<u>\$ 1,606,959.49</u>

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
Direct Debits

Chq/EFT	Date	Name	Description	Amount
DD7813.1	21/03/2022	Mic Navigator Retirement Plan	Mar 2022 Councillor Payments - Malcolm Cullen Salary Sacrifice	\$ 6,000.00
DD7818.1	08/03/2022	Beam Clearing House	Superannuation Pay Run #84	\$ 20,352.77
DD7818.2	09/03/2022	Beam Clearing House	Superannuation Pay Run #91	\$ 229.06
DD7835.1	24/03/2022	Beam Clearing House	Superannuation For Pay Run # 93	\$ 20,920.37
DD7838.1	28/03/2022	Beam Clearing House	Superannuation Adjustment For Mikayla Arid	\$ 1.21
DD7838.2	31/03/2022	Beam Clearing House	Superannuation For Pay Run 82, 85 & 86	\$ 20,325.99
				<u>\$ 67,829.40</u>

Shire of Coolgardie
Payments by Delegated Authority
1st March 2022 to 31st March 2022
Credit Cards

Reference	Date	Description	Value	Card
	31-Mar-22	Virgin Austr7952174534383 Brisbane	\$ 672.00	855
	31-Mar-22	Virgin Austr7951515645773 Brisbane	\$ 6.32	855
	31-Mar-22	Virgin Austr7951515635902 Brisbane	\$ 3.70	855
	31-Mar-22	Virgin Austr7952174514800 Brisbane	\$ 394.01	855
	31-Mar-22	Qantas Airways Ltd (Ec Mascot	\$ 1,813.82	855
	30-Mar-22	Hotel At Booking.Com Sydney	\$ 136.16	855
	30-Mar-22	Hotel At Booking.Com Sydney	\$ 136.16	855
	29-Mar-22	Monty/S Restaurant Kalgoorlie	\$ 21.00	59
	28-Mar-22	Bcf Australia Stores Strathpine	\$ 566.97	59
	28-Mar-22	Mailchimp 000-0000000	\$ 15.33	59
	28-Mar-22	Fairfax Subscriptions Pymont	\$ 59.00	855
	23-Mar-22	Hotel at Booking.com Sydney	-\$ 159.00	855
	21-Mar-22	Dropbox*61Qh1LlIb74C D02Fd79	\$ 19.25	59
	21-Mar-22	Wanewsadv Osborne Park	\$ 56.43	59
	16-Mar-22	Surveymonkey 0035315920752	\$ 296.64	855
	16-Mar-22	Hotel At Booking.Com Sydney	\$ 159.00	855
	16-Mar-22	Qantas Airways Ltd (Ec Mascot	\$ 933.66	855
	14-Mar-22	Event* Galvanize Wwww.Cvent.Com 3500.00 Usd	\$ 4,748.99	59
	14-Mar-22	Seek Au 46153941 Melbourne	\$ 357.50	59
	14-Mar-22	Dropbox Pprv5XlZrwl2 Db.Tt/Cchelp	\$ 2,243.34	855
	10/03/2022	Xero Au Inv-20818224 Hawthorn	\$ 54.00	855
	09-Mar-22	Woolworths/Kambalda S/C B Kambalda West	\$ 776.89	59
	08/03/2022	Zoom.U.s 888-799-9666 Wwww.Zoom.U.s	\$ 216.20	855
	07/03/2022	Adobe Acropro Subs Sydney	\$ 515.87	855
	03/03/2022	Woolworths/Kambalda S/C B Kambalda West	\$ 65.00	59
	02/03/2022	Tenderlink Com Melbourne	\$ 194.70	59
			\$ 14,302.94	

Mar-22

Payments directly to Shire of Coolgardie	
Payments to AMPAC debt recovery	
Total Received	\$ -

Commissions	
Costs	\$ -
Total Paid to Ampac	

MINING

Payments directly to Shire of Coolgardie	\$ -
Payments to AMPAC debt recovery	\$ -
Total Received	

Costs	
Total Paid to Ampac	\$ 165.00

13.2.2 MONTHLY FINANCIAL REPORT FOR THE MONTH ENDED 31 MARCH 2022

Location: Shire of Coolgardie
Applicant: N/A
Disclosure of Interest: Nil
Date: 18 April 2022
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 March 2022 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 March 2022, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

CONSULTATION

James Trail, Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Ensuring a well-informed Council makes good decisions for the community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Monthly Financial Report - March 2022
2. Management Report - March 2022

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVE the Draft Monthly Financial Activity Statement for the period 1 July 2021 to 31 March 2022 be received.

RESOLUTION #76/2022

Moved: Cr Sherryl Botting

Seconded: Cr Rose Mitchell

That Council RECEIVE the Draft Monthly Financial Activity Statement for the period 1 July 2021 to 31 March 2022 be received.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

SHIRE OF COOLGARDIE
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	3
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Note 1 Statement of Financial Activity Information	8
Note 2 Cash and Financial Assets	9
Note 3 Receivables	10
Note 4 Other Current Assets	11
Note 5 Payables	12
Note 6 Rating Revenue	13
Note 7 Disposal of Assets	14
Note 8 Capital Acquisitions	15-17
Note 9 Borrowings	18
Note 10 Cash Reserves	19
Note 11 Other Current Liabilities	20
Note 12 Grants and Contributions	21-22
Note 13 Trust Fund	23
Note 14 Budget Amendments	24-27
Note 15 Explanation of Material Variances	28

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2022

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18 March 2022
Prepared by: Martin Whitely
Reviewed by: James Trail

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

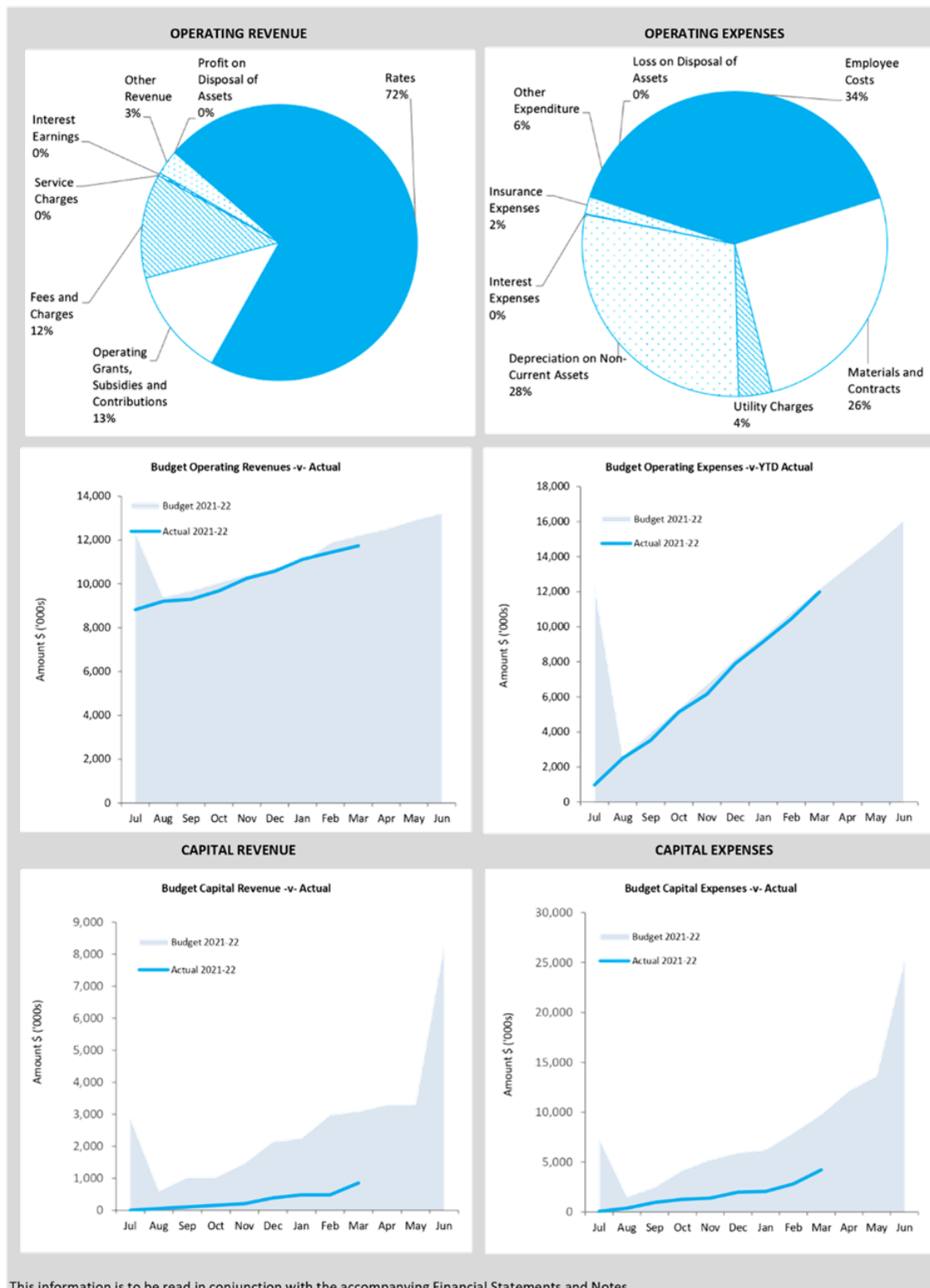
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2022**

SUMMARY GRAPHS



KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer community.

Fire prevention, animal control and safety.

HEALTH

To provide services to help ensure a safer community.

Food quality, pest control and meat inspections.

EDUCATION AND WELFARE

To meet the needs of the community in these areas.

Includes education programs, youth based activities and resources centres. Care of families and the aged and disabled activities and resources centres.

HOUSING

Provide housing services required by the community

Maintenance of staff, aged and rental housing.

COMMUNITY AMENITIES

Provide services required by the community.

Rubbish collection services, landfill maintenance, effluent disposal, town site storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries.

RECREATION AND CULTURE

To establish and manage efficiently, infrastructure and resources which will help the social well being of the community.

Maintenance of halls, the aquatic centres, recreation centres and various reserves, operation of library, support of arts and community festivals. Also matters relating to heritage.

TRANSPORT

To provide effective and efficient transport services to the community.

Construction and maintenance of streets, road and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance.

ECONOMIC SERVICES

To help promote the Shire and improve its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weeds.

OTHER PROPERTY AND SERVICES

To provide effective and efficient administration, works operations and plant and fleet services.

Private works operations, plant repairs and operational costs. Administration overheads.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
			\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	(262,943)	(352,872)	(262,943)	(262,943)	(0)	0.00%	
Revenue from operating activities								
Governance		3,200	3,200	2,400	25,631	23,231	967.96%	▲
General Purpose Funding - Rates	6	8,773,693	8,773,693	8,418,103	8,418,103	0	0.00%	
General Purpose Funding - Other		397,420	488,515	649,381	554,065	(95,316)	(14.68%)	▼
Law, Order and Public Safety		30,700	30,700	24,275	8,491	(15,784)	(65.02%)	▼
Health		56,819	5,001	5,569	6,276	707	12.70%	
Education and Welfare		290,589	290,589	228,090	144,556	(83,534)	(36.62%)	▼
Housing		108,750	108,750	81,563	93,834	12,271	15.04%	▲
Community Amenities		1,415,028	1,456,116	1,033,749	1,035,387	1,638	0.16%	
Recreation and Culture		263,220	223,220	229,465	180,686	(48,779)	(21.26%)	▼
Transport		729,709	684,996	596,469	580,409	(16,060)	(2.69%)	
Economic Services		2,309,610	1,131,437	1,025,325	609,157	(416,168)	(40.59%)	▼
Other Property and Services		26,201	26,201	21,132	76,142	55,010	260.32%	▲
		14,404,939	13,222,418	12,315,521	11,732,737	(582,784)		
Expenditure from operating activities								
Governance		(1,921,023)	(1,945,487)	(1,512,155)	(1,398,143)	114,012	7.54%	
General Purpose Funding		(629,814)	(429,814)	(436,822)	(452,562)	(15,740)	(3.60%)	
Law, Order and Public Safety		(435,456)	(435,456)	(330,653)	(323,109)	7,544	2.28%	
Health		(572,855)	(506,415)	(405,947)	(374,307)	31,640	7.79%	
Education and Welfare		(411,631)	(463,631)	(303,683)	(238,817)	64,866	21.36%	▲
Housing		(202,710)	(200,710)	(153,678)	(164,585)	(10,907)	(7.10%)	
Community Amenities		(2,388,228)	(2,200,228)	(1,827,621)	(1,852,015)	(24,394)	(1.33%)	
Recreation and Culture		(3,747,773)	(3,840,673)	(2,899,216)	(2,856,422)	42,794	1.48%	
Transport		(4,608,064)	(4,634,314)	(3,436,833)	(3,342,345)	94,488	2.75%	
Economic Services		(1,464,488)	(1,393,079)	(992,574)	(811,461)	181,113	18.25%	▲
Other Property and Services		4,231	(35,769)	3,173	(171,162)	(174,335)	5494.33%	
		(16,377,811)	(16,085,576)	(12,296,009)	(11,984,928)	311,081		
Non-cash amounts excluded from operating activities	1(a)	4,665,664	4,665,664	3,506,521	3,267,709	(238,812)	(6.81%)	
Amount attributable to operating activities		2,692,792	1,802,506	3,526,033	3,015,518	(510,515)		
Investing Activities								
Proceeds from non-operating grants, subsidies and contributions	12(b)	3,436,462	8,256,462	2,871,510	851,907	(2,019,603)	(70.33%)	▼
Proceeds from disposal of assets	7	4,500	4,500	0	9,750	9,750	0.00%	
Purchase of property, plant and equipment	8	(15,648,144)	(25,200,373)	(7,344,969)	(4,208,974)	3,135,995	42.70%	▲
Amount attributable to investing activities		(12,207,182)	(16,939,411)	(4,473,459)	(3,347,317)	1,126,142		
Financing Activities								
Proceeds from New Debentures		9,500,000	15,200,000	0	0	0	0.00%	
Transfer from Reserves	10	877,446	877,446	0	0	0	0.00%	
Repayment of Debentures	9	(416,743)	(416,743)	0	0	0	0.00%	
Principal elements of lease payments		(122,529)	(122,529)	0	0	0	0.00%	
Transfer to Reserves	10	(60,841)	(48,397)	0	0	0	0.00%	
Amount attributable to financing activities		9,777,333	15,489,777	0	0	0		
Closing Funding Surplus / (Deficit)	1(c)	0	0	(1,210,369)	(594,743)			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an threshold. Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2022**

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget \$	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus / (Deficit)	1(c)	(262,943)	(352,872)	(262,943)	(262,943)	(0)	0.00%	
Revenue from operating activities								
Rates	6	8,447,693	8,773,693	8,447,693	8,418,103	(29,590)	(0.35%)	
Operating grants, subsidies and contributions	12(a)	2,141,282	1,773,424	1,702,558	1,492,895	(209,663)	(12.31%)	
Fees and charges		1,978,136	1,979,223	1,483,707	1,432,353	(51,354)	(3.46%)	
Interest earnings		65,250	83,250	60,338	39,804	(20,534)	(34.03%)	
Other revenue		1,761,328	611,328	609,975	339,832	(270,143)	(44.29%)	
Profit on disposal of assets	7	11,250	1,500	11,250	9,750	(1,500)	(13.33%)	
		14,404,939	13,222,418	12,315,521	11,732,737	(582,784)		
Expenditure from operating activities								
Employee costs		(5,483,457)	(5,659,357)	(4,163,188)	(4,046,816)	116,372	2.80%	▲
Materials and contracts		(4,227,010)	(3,907,911)	(3,107,482)	(3,118,130)	(10,648)	(0.34%)	
Utility charges		(607,310)	(600,310)	(425,512)	(423,327)	2,185	0.51%	
Depreciation on non-current assets		(4,682,361)	(4,682,361)	(3,511,771)	(3,422,682)	89,089	2.54%	▲
Interest expenses		(129,375)	(129,375)	(85,225)	10,890	96,115	112.78%	▲
Insurance expenses		(282,135)	(282,135)	(282,135)	(218,905)	63,230	22.41%	▲
Other expenditure		(960,163)	(818,127)	(714,696)	(765,958)	(51,262)	(7.17%)	
Loss on disposal of assets	7	(6,000)	(6,000)	(6,000)	0	6,000	100.00%	
		(16,377,811)	(16,085,576)	(12,296,009)	(11,984,928)	311,081		▲
Non-cash amounts excluded from operating activities	1(a)	4,665,664	4,665,664	3,506,521	3,267,709	(238,812)	(6.81%)	
Amount attributable to operating activities		2,692,792	1,802,506	3,526,033	3,015,518	(510,515)		
Investing activities								
Non-operating grants, subsidies and contributions	12(b)	3,436,462	8,256,462	2,871,510	851,907	(2,019,603)	(70.33%)	
Proceeds from disposal of assets	7	4,500	4,500	0	9,750	9,750	0.00%	
Payments for property, plant and equipment	8	(15,648,144)	(25,200,373)	(7,344,969)	(4,208,974)	3,135,995	(42.70%)	▲
Amount attributable to investing activities		(12,207,182)	(16,939,411)	(4,473,459)	(3,347,317)	1,126,142		▲
Financing Activities								
Proceeds from new debentures		9,500,000	15,200,000	0	0	0	0.00%	
Transfer from reserves	10	877,446	877,446	0	0	0	0.00%	
Repayment of debentures	9	(416,743)	(416,743)	0	0	0	0.00%	
Principal elements of lease payments		(122,529)	(122,529)	0	0	0	0.00%	
Transfer to reserves	10	(60,841)	(48,397)	0	0	0	0.00%	
Amount attributable to financing activities		9,777,333	15,489,777	0	0	0		
Closing Funding Surplus / (Deficit)	1(c)	0	0	(1,210,369)	(594,743)			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Notes	30 June 2020	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	(5,455)	(1,500)	(11,250)	(9,750)
Movement in accrued interest on long term borrowings	(2,567)	(21,197)	0	(21,197)
Movement in employee benefit provisions (current)	71,791	0	0	(71,355)
Movement in employee benefit provisions (non-current)	(11,772)	0	0	0
Movement in pensioner deferred rates (non-current)				(52,672)
Movement in lease liabilities (current)	0	0	0	0
Movement in right of use assets	0	0	0	0
Add: Loss on asset disposals	100,603	6,000	6,000	0
Add: Depreciation on assets	4,601,235	4,682,361	3,511,771	3,422,682
Total non-cash items excluded from operating activities	4,753,835	4,665,664	3,506,521	3,267,709

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing	This Year Opening	This Time Last Year	Year to Date
	30 Jun 2021	01 Jul 2021	30 Mar 2021	31 Mar 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10 (1,065,502)	(588,938)	(1,035,502)	(1,065,502)
Less: Accrued Interest on Long Term Borrowings	21,197	0	0	0
Less: Accrued Salaries & Wages	0	0	(68,156)	(71,355)
Add: Borrowings	9 300,036	298,544	68,858	300,036
Add: Lease Liabilities	9 92,363	46,346	42,095	44,686
Add: Provisions - employee	11 363,871	256,067	281,049	363,871
Total adjustments to net current assets	(288,035)	12,019	(711,657)	(428,263)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	1,336,216	975,854	2,684,733	1,772,565
Rates receivables	3	1,184,714	697,851	1,716,464	1,337,984
Receivables	3	704,064	137,275	560,642	318,653
Other current assets	4	9,171	9,298	15,350	152,235
Less: Current liabilities					
Payables	5	(1,897,746)	(1,231,340)	(390,068)	(1,551,172)
Borrowings	9	(300,036)	(298,544)	(68,858)	(300,036)
Contract liabilities	11	(555,057)	0	0	(1,463,531)
Lease liabilities	11	(92,363)	(46,346)	0	(69,307)
Provisions	11	(363,871)	(256,067)	(281,049)	(363,871)
Less: Total adjustments to net current assets	1(c)	(288,035)	12,019	(711,657)	(428,263)
Closing Funding Surplus / (Deficit)		(262,943)	0	3,525,558	(594,743)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
MUNICIPAL CASH AT BANK	Cash and cash equivalents	(530,712)	1,850,000		1,319,288	ANZ	0.01%	N/A
CASH ON HAND	Cash and cash equivalents	1,212			1,212	N/A	0.00%	N/A
NAB TERM DEPOSIT	Cash and cash equivalents	0	8		8	NAB	0.01%	On Call
CBA TERM DEPOSIT	Cash and cash equivalents	0	452,056		452,056	CBA	0.17%	On Call
Total		(529,499)	2,302,064	0	1,772,565			
Comprising								
Cash and cash equivalents		(529,499)	2,302,064	0	1,772,565			
Financial assets at amortised cost		0	0	0	0			
		(529,499)	2,302,064	0	1,772,565			

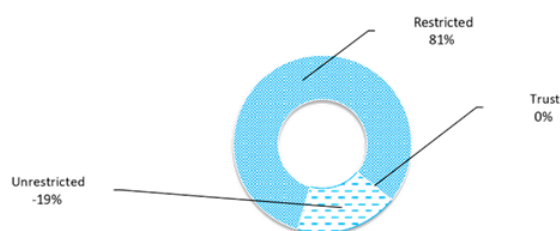
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$1.77 M	-\$.53 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

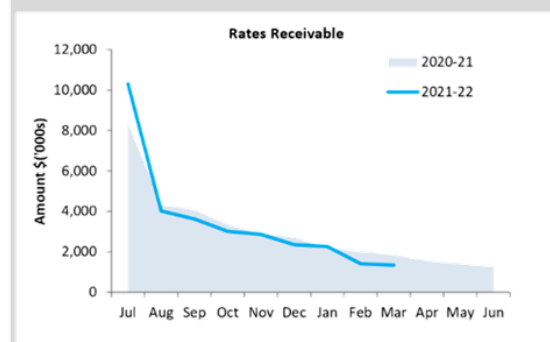
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2021	31 Mar 22
	\$	\$
Opening Arrears Previous Years	1,259,604	1,184,714
Levied this year	8,126,028	8,418,103
Less - Collections to date	(8,200,918)	(8,264,833)
Equals Current Outstanding	1,184,714	1,337,984
Net Rates Collectable	1,184,714	1,337,984
% Collected	87.4%	86.1%

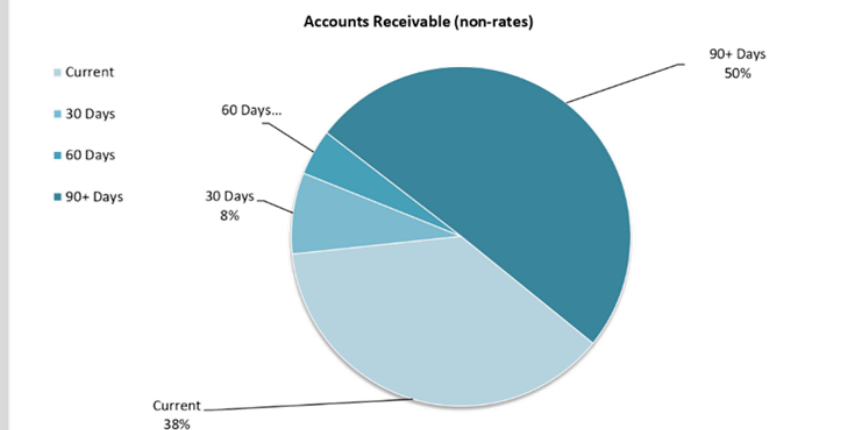
Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(120)	138,723	28,622	16,235	186,436	369,896
Percentage	0%	37.5%	7.7%	4.4%	50.4%	
Balance per Trial Balance						
Sundry receivable						181,022
GST receivable						197,864
Allowance for impairment of receivables						(160,916)
Prepayments						188,874
Emergency Services Levy						(97,505)
Pensioner Rebates						9,313
Total Receivables General Outstanding						318,652
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
86.1%	\$1,337,984



Debtors Due
\$318,652
Over 30 Days
63%
Over 90 Days
50.4%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 March 2022
Other Current Assets				
Inventory				
Museum Memorabilia & Giftware	9,171	143,064	0	152,235
Total Other Current assets				152,235
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

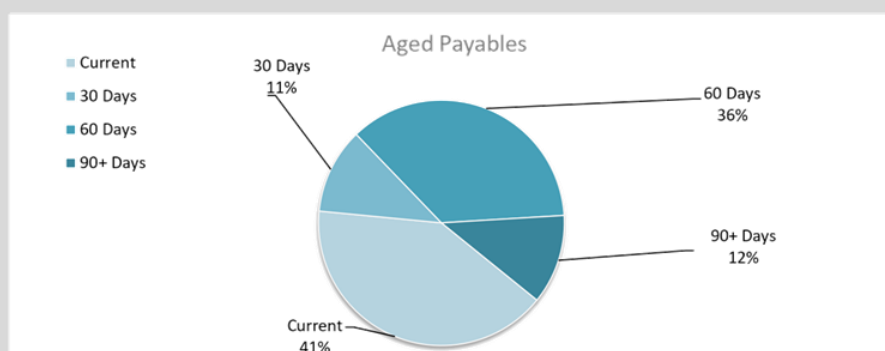
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	489,580	135,741	435,822	141,890	1,203,033
Percentage	0%	40.7%	11.3%	36.2%	11.8%	
Balance per Trial Balance						
Sundry creditors						1,290,518
Accrued salaries and wages						(71,355)
ATO liabilities						23,871
Prepaid Rates						188,874
Bonds & Deposits						119,264
Total Payables General Outstanding						1,551,172

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

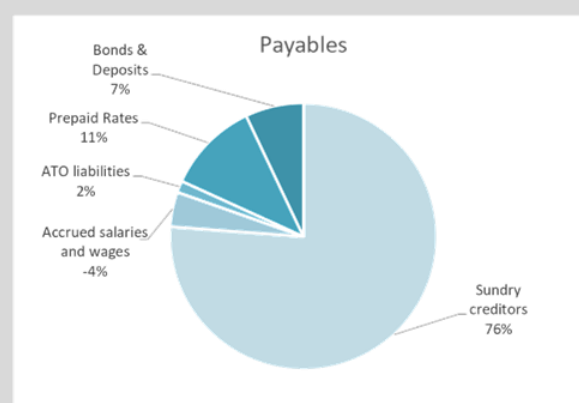
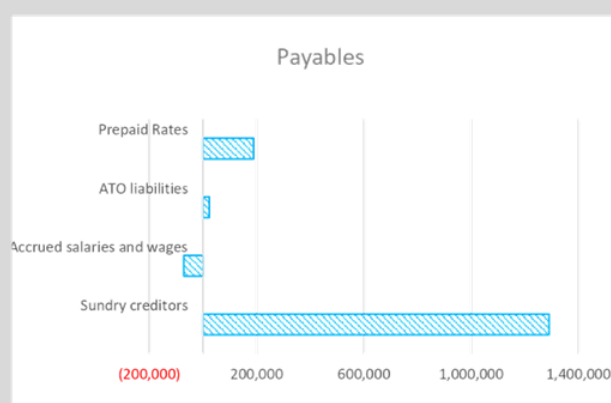
\$1,551,172

Over 30 Days

59%

Over 90 Days

11.8%



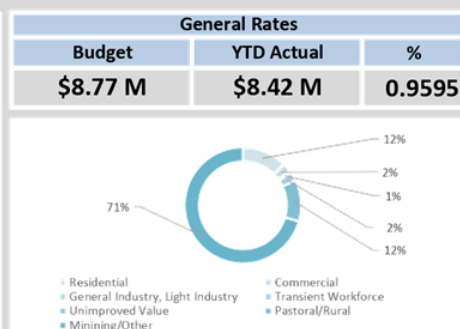
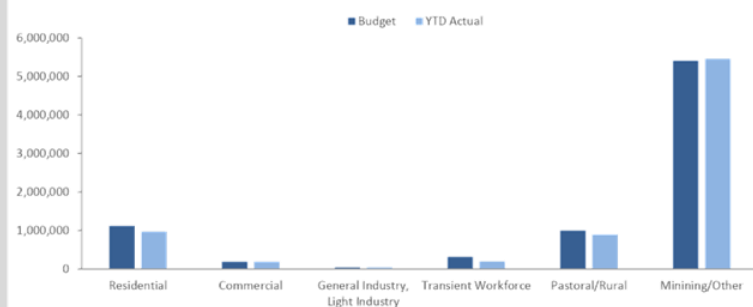
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General Rate Revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Value											
Residential	0.077556	1,046	12,482,548	968,096	150,000	0	1,118,096	968,096	335	0	968,431
Commercial	0.077556	39	2,403,111	186,376	0	0	186,376	186,376	0	0	186,376
General Industry, Light Industry	0.077556	46	525,789	40,778	0	0	40,778	40,778	0	0	40,778
Transient Workforce	0.152009	3	1,251,500	190,239	126,000	0	316,239	190,239	0	0	190,239
Unimproved Value											
Pastoral/Rural	0.11261	29	8,863,063	998,070	0	0	998,070	998,070	(56,677)	(48,890)	892,503
Minining/Other	0.22129	1,187	24,437,196	5,407,609	0	0	5,407,609	5,407,609	49,366	(2,188)	5,454,787
Sub-Total		2,350	49,963,207	7,791,168	276,000	0	8,067,168	7,791,168	(6,976)	(51,078)	7,733,114
Minimum Payment	Minimum \$										
Gross Rental Value											
Residential	721	586	3,871,330	422,506	0	0	422,506	422,506	0	0	422,506
Commercial	721	33	117,029	23,793	0	0	23,793	23,793	0	0	23,793
General Industry, Light Industry	721	43	213,673	31,003	0	0	31,003	31,003	0	0	31,003
Transient Workforce	1,413	0	0	0	0	0	0	0	0	0	0
Unimproved Value											
Pastoral/Rural	697	14	593,140	9,758			9,758	9,758			9,758
Minining/Other	445	537	13,500	238,965			238,965	238,965			238,965
Sub-Total		1,213	4,808,671	726,025	0	0	726,025	726,025	0	0	726,025
Concessions							(19,500)				(41,036)
Amount from General Rates							8,773,693				8,418,103
Total General Rates							8,773,693				8,418,103

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

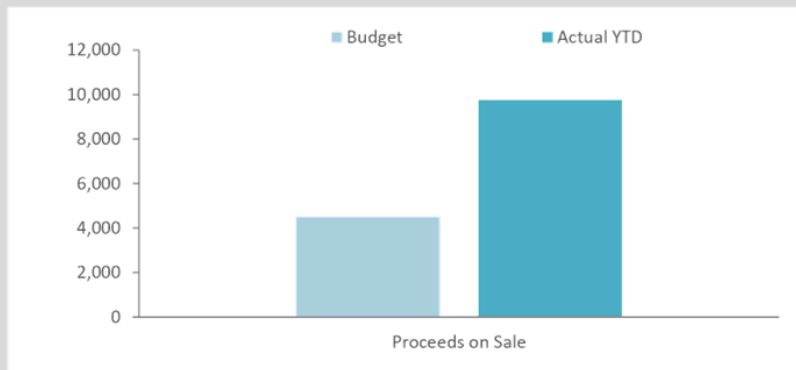


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
P257	Toro Mower	0	1,500	1,500	0	0	0	0	0
P315	Toro Mower	4,500	1,500	0	(3,000)	0	0	0	0
P317	Toro Mower	4,500	1,500	0	(3,000)	0	0	0	0
P335	Mitsubishi Triton Utility	0	0	0	0	0	9,750	9,750	0
		9,000	4,500	1,500	(6,000)	0	9,750	9,750	0

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$4,500	\$9,750	217%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

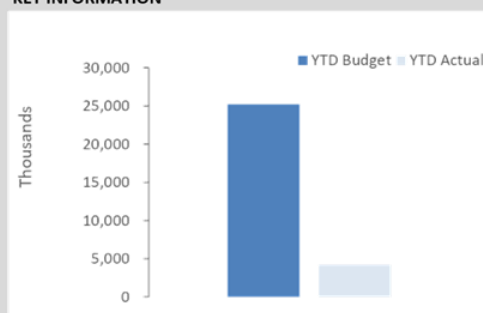
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Acquisitions	Amended Budget	Adopted Original Budget	YTD Budget	YTD Actual	YTD Actual Variance
		\$	\$	\$	\$
Land & Buildings	8,371,668	11,603,270	2,033,270	1,050,545	982,725
Furniture and equipment	30,000	30,000	22,500	28,231	(5,731)
Plant and equipment	315,618	1,184,500	265,618	174,081	91,537
Infrastructure - Roads	2,019,655	2,019,103	1,834,655	758,250	1,076,405
Infrastructure - Footpaths	15,000	50,000	0	14,224	(14,224)
Infrastructure - Drainage	25,000	65,000	17,933	9,700	8,233
Infrastructure - Parks & Ovals	85,000	85,000	0	12,650	(12,650)
Infrastructure - Sewerage	20,000	20,000	20,000	0	20,000
Infrastructure - Other Infrastructure	4,766,203	10,143,500	3,150,993	2,161,294	989,699
Capital Expenditure Totals	15,648,144	25,200,373	7,344,969	4,208,974	3,135,995
Capital Acquisitions Funded By:					
		\$	\$	\$	\$
Capital grants and contributions	3,436,462	8,256,462	2,871,510	851,907	(2,019,603)
Borrowings	9,500,000	15,200,000	0	0	0
Other (Disposals & C/Fwd)	4,500	4,500	0	9,750	9,750
Cash Backed Reserves					
Road Reserve	62,537	118,499	0	0	0
Infrastructure Reserve	0	500,000	0	0	0
Recreation Reserve	0	250,000	0	0	0
Land & Building Reserve		199,449		0	0
Plant Reserve	154,500	377,364	0	0	0
Sewerage Reserve		100,000		0	0
Landfill Reserve	84,798	268,000	0	0	0
Environmental Reserve	276,162	300,000	0	0	0
Aerodrome Reserve	0	129,000	0	0	0
Contribution - operations	2,129,185	(502,901)	4,473,459	3,347,317	(1,126,142)
Capital Funding Total	15,648,144	25,200,373	7,344,969	4,208,974	(3,135,995)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

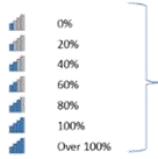


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$25.2 M	\$4.21 M	17%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$8.26 M	\$0.85 M	10%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital Expenditure Total
Level of Completion Indicators



0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Amended Budget	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land & Buildings						
	C13086	10,000	50,000	0	0	0
	C13097	4,900,000	9,000,000	0	0	0
	C13099	150,000	0	0	150,000	(150,000)
	C10009	30,000	0	30,000	0	30,000
	C13103	40,000	0	0	134	(134)
	C13087	13,398	15,000	0	13,398	(13,398)
	C13090	20,000	20,000	0	17,056	(17,056)
	C13094	10,000	10,000	0	0	0
56%	C13039	1,408,270	1,388,270	1,408,270	791,775	616,494
	C13051	20,000	20,000	0	1,865	(1,865)
	C13100	0	500,000	0	0	0
13%	INS348	200,000	450,000	200,000	25,203	174,797
13%	INS349	370,000	150,000	370,000	48,417	321,583
11%	INS357	1,200,000	0	25,000	2,696	22,304
52%	Total Land & Buildings	8,371,668	11,603,270	2,033,270	1,050,545	982,725
Furniture & Equipment						
125%	C04003	30,000	30,000	22,500	28,231	(5,731)
125%	Total Furniture & Equipment	30,000	30,000	22,500	28,231	(5,731)
Plant & Equipment						
100%	C12039	50,000	27,000	50,000	49,840	160
	C12040	50,000	31,000	50,000	0	50,000
	C12053	0	31,500	0	0	0
	C12049	15,000	15,000	15,000	13,690	1,310
	C12061	25,000	25,000	25,000	24,622	378
	C12067	25,000	25,000	25,000	24,622	378
	C12026	50,000	0	0	0	0
	C1002	20,000	0	20,000	0	20,000
	C13075	60,618	0	60,618	60,618	0
	C13078	20,000	30,000	20,000	689	19,311
	C13098	0	1,000,000	0	0	0
66%	Total Plant & Equipment	315,618	1,184,500	265,618	174,081	91,537

% of Completion	Level of completion indicator, please see table at the end of this note for further detail.							
		Account Description	Amended Budget	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
Infrastructure - Roads								
125%	<div><div></div></div>	RRG002	Coolgardie North Road Construction	150,000	150,000	150,000	188,197	(38,197)
84%	<div><div></div></div>	R002	Coolgardie North Road Construction	37,200	37,200	37,200	31,429	5,771
	<div><div></div></div>	R005	Victoria Rocks Road	0	0	0	0	0
	<div><div></div></div>	R006	Ora Banda Road	0	145,500	0	0	0
101%	<div><div></div></div>	RRG052	Jaurdi Hills Road	150,000	150,000	150,000	151,570	(1,570)
	<div><div></div></div>	R052	Jaurdi Hills Road	0	59,600	0	(2,470)	2,470
38%	<div><div></div></div>	R138	Tip Road Coolgardie	170,000	170,000	170,000	65,091	104,909
	<div><div></div></div>	R153	Bayley Street	55,500	55,500	55,500	0	55,500
	<div><div></div></div>	R155	Cave Hill Road	420,000	420,000	315,000	0	315,000
100%	<div><div></div></div>	RTR155	Cave Hill Road	205,652	0	205,652	205,652	(0)
23%	<div><div></div></div>	R156	Carins Road Construct	511,304	511,304	511,304	118,781	392,523
	<div><div></div></div>	R018	Sharp Road (Karrawang)	320,000	320,000	240,000	0	240,000
41%	<div><div></div></div>	Total Infrastructure - Roads	2,019,655	2,019,103	1,834,655	758,250	1,076,405	
Infrastructure - Footpaths								
	<div><div></div></div>	RF001	Footpath Construction - Renewal	15,000	50,000	0	14,224	(14,224)
	<div><div></div></div>	Total Infrastructure - Footpaths	15,000	50,000	0	14,224	(14,224)	
Infrastructure - Drainage								
331%	<div><div></div></div>	RD001	Drainage Construction - Renewal	10,000	50,000	2,933	9,700	(6,767)
	<div><div></div></div>	RD500	Drainage Construction - Renewal	0	0	0	0	0
	<div><div></div></div>	C13055	Drainage Construction - Renewal	15,000	15,000	15,000	0	15,000
54%	<div><div></div></div>	Total Infrastructure - Drainage	25,000	65,000	17,933	9,700	8,233	
Infrastructure - Sewerage								
	<div><div></div></div>	C10015	Sewerage Fencing	20,000	20,000	20,000	0	20,000
	<div><div></div></div>	Total Infrastructure - Sewerage	20,000	20,000	20,000	0	20,000	
Infrastructure - Parks & Ovals								
	<div><div></div></div>	C11130	Kambalda Entry Statement	0	0	0	0	0
	<div><div></div></div>	C11134	Coolgardie Water Park	0	0	0	11,650	(11,650)
	<div><div></div></div>	C13081	Kambalda East Nature Playground	85,000	85,000	0	1,000	(1,000)
	<div><div></div></div>	Total Infrastructure - Parks & Ovals	85,000	85,000	0	12,650	(12,650)	
Infrastructure - Other Infrastructure								
100%	<div><div></div></div>	C11012	Coolgardie Pool Refurbishment	95,314	100,000	95,314	95,314	0
49%	<div><div></div></div>	C13028	Coolgardie Transit Park - Driver Reviver	208,500	208,500	104,250	51,574	52,676
100%	<div><div></div></div>	C13042	Christmas Decorations	1,655	10,000	1,655	1,655	0
100%	<div><div></div></div>	C11014	Kambalda Pool Refurbishment	64,774	0	64,774	64,774	(0)
	<div><div></div></div>	C13101	Coolgardie Horse Undercover Area	75,000	75,000	75,000	0	75,000
	<div><div></div></div>	RS004	Kambalda Refuse Site - Siteworks	35,000	100,000	(15,000)	0	(15,000)
	<div><div></div></div>	C12901	Kambalda Airstrip Generator	275,000	0	75,000	38,921	36,079
	<div><div></div></div>	C13080	Kambalda Airstrip Generator	0	0	0	0	0
68%	<div><div></div></div>	RS005	Coolgardie Refuse Site	3,860,960	2,500,000	2,750,000	1,868,281	881,719
	<div><div></div></div>	RS008	Waste Sorting Facility	0	4,950,000	0	0	0
	<div><div></div></div>	RS009	Waste Sorting Facility	150,000	2,200,000	0	40,776	(40,776)
69%	<div><div></div></div>	Total Infrastructure - Other Infrastructure	4,766,203	10,143,500	3,150,993	2,161,294	989,699	
57%	<div><div></div></div>	Grand Total	15,648,144	25,200,373	7,344,969	4,208,974	3,135,995	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

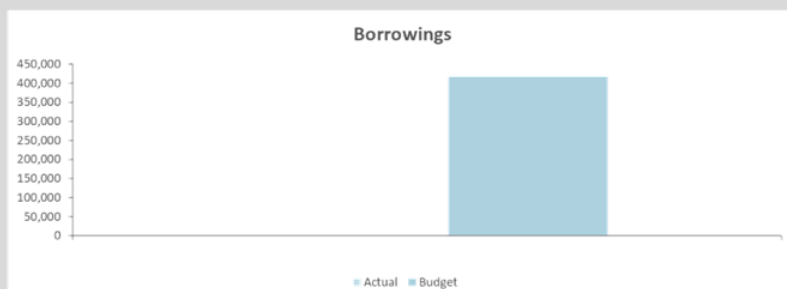
Repayments - Borrowings

Information on Borrowings Particulars	1 July 2021 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing									
Housing & WorkersAccommodation	0	0	9,000,000	0	0	0	9,000,000	0	0
Community amenities									
Coolgardie Class 3 Facility	0	0	2,500,000	0	116,707	0	2,383,293	0	34,963
Tyre Shredder	0	0	1,000,000	0	0	0	1,000,000	0	0
Recycling Facility	0	0	2,200,000	0	0	0	2,200,000	0	0
Recreation and culture									
Loan 112 - Coolgardie Aquatic Facilities	168,621	0	0	0	41,212	168,621	127,409	5,995	5,995
Loan 114 - Kambalda Aquatic Facilities	1,732,511	0	0	0	180,119	1,732,511	1,552,392	32,417	42,735
Loan 115 - Kambalda Aquatic Facilities	602,110	0	0	0	57,642	602,110	544,468	7,646	10,106
Economic services									
Loan 113 - Coolgardie Post Office	399,262	0	0	0	21,063	399,262	378,199	11,151	22,032
Other property and services									
Land Development	0	0	500,000	0	0	0	500,000	0	0
	2,902,504	0	15,200,000	0	416,743	2,902,504	17,685,761	57,208	115,830
Total	2,902,504	0	15,200,000	0	416,743	2,902,504	17,685,761	57,208	115,830
Current borrowings	416,743					300,036			
Non-current borrowings	2,485,761					2,602,468			
	2,902,504					2,902,504			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments

\$0

Interest Earned

\$39,804

Interest Expense

\$57,208

Reserves Bal

\$1.07 M

Loans Due

\$2.9 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES

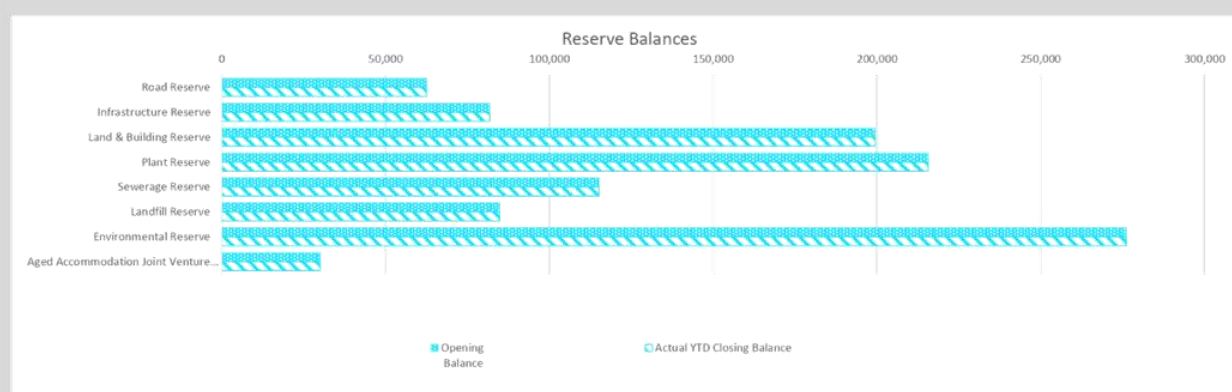
NOTE 10

CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Road Reserve	62,537	0	0	0	0	(62,537)	0	0	62,537
Infrastructure Reserve	81,802	0	0	6,591	0	0	0	88,393	81,802
Land & Building Reserve	199,449	0	0	0	0	(199,449)	0	0	199,449
Plant Reserve	215,668	0	0	14,250	0	(154,500)	0	75,418	215,668
Sewerage Reserve	115,086	0	0	40,000	0	(100,000)	0	55,086	115,086
Landfill Reserve	84,798	0	0	0	0	(84,798)	0	0	84,798
Environmental Reserve	276,162	0	0	0	0	(276,162)	0	0	276,162
Aged Accommodation Joint Venture Reserve	30,000	0	0	0	0	0	0	30,000	30,000
	1,065,502	0	0	60,841	0	(877,446)	0	248,897	1,065,502

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 March 2022
Provisions		\$	\$	\$	\$
Annual leave		251,341	0	0	251,341
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 12(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies											
Governance											
Australia Day Grant	0	0	0		0	0	0	0	0	0	16,000
General purpose funding											
Grants Commission - General Purpose	0	0	0		0	255,665	227,753	291,669	36,004	291,669	218,752
Law, order, public safety											
DFES Operating Grants	0	0	0		0	12,900	10,675	12,900	0	12,900	11,263
Health											
WA Primary Health Alliance - Suicide Prevention Grant	0	0	0		0	50,000	0	50,000	0	50,000	0
Education and welfare											
Kambalda CRC	0	0	0		0	113,072	84,877	113,072	0	113,072	55,459
Kambalda Centrelink	0	0	0		0	5,300	5,300	5,300	0	5,300	5,760
Coolgardie CRC	0	0	0		0	143,117	116,088	143,117	0	143,117	53,166
Recreation and culture											
Kambalda Recreation Centre Trainee	0	0	0		0	35,000	35,000	35,000	0	35,000	0
Youth Grant	0	0	0		0	0	0	0	0	0	1,650
Transport											
Main Roads Direct Grant	0	0	0		0	128,000	133,998	133,998	5,998	133,998	133,998
Grants Commission - Road Component	0	0	0		0	234,958	205,184	263,923	28,965	263,923	197,942
Economic services											
Cashless Card Scheme	0	0	0		0	251,000	195,513	258,263	7,263	258,263	130,616
CDC Program	0	0	0		0	200,000	165,909	215,909	15,909	215,909	112,477
	0	0	0	0	0	1,429,012	1,180,296	1,523,151	94,139	1,523,151	937,083
Operating Contributions											
Governance											
Various Reimbursements	0	0	0		0	1,200	900	1,200	0	1,200	2,934
Donations Received	0	0	0		0	2,000	1,500	2,000	0	2,000	0
Donations Received	0	0	0		0	0	0	0	0	0	3,636
GVROC Reimbursements	0	0	0		0	0	0	0	0	0	2,901
General purpose funding											
Reimbursements - Rates Recovery	0	0	0		0	100,000	270,000	300,000	200,000	300,000	232,178
Northern Star Camp	0	0	0		0	0	16,901	16,901	16,901	16,901	16,901
Diesel Rebates	0	0	0		0	18,000	13,500	18,000	0	18,000	11,392
Health											
BHP - Covid vaccinations	0	0	0		0	0	1,818	1,818	1,818	1,818	1,818
Health Inspections	0	0	0		0	0	0	0	0	0	283
Education and welfare											
Goldfields - Meals on Wheels	0	0	0		0	24,000	18,000	24,000	0	24,000	27,287
Services Australia	0	0	0		0	0	0	0	0	0	720
Housing											
Aged Accommodation Reimbursements	0	0	0		0	0	0	0	0	0	273
Aged Accommodation Reimbursements	0	0	0		0	0	0	0	0	0	99
Aged Accommodation Reimbursements	0	0	0		0	0	0	0	0	0	61
Community amenities											
Staff Vehicle Contributions	0	0	0		0	0	0	0	0	0	3,500
Recreation and culture											
Clubs & Community Groups	0	0	0		0	400	400	400	0	400	9,342
Kambalda Recreation Centre Reimbursements	0	0	0		0	1,500	1,500	1,500	0	1,500	0
Sponsorship - What's on down the track	0	0	0		0	5,000	10,000	10,000	5,000	10,000	0
Haulage Campaign Funds	0	0	0		0	216,038	171,038	216,038	0	216,038	165,403
Street Lighting Subsidy	0	0	0		0	4,500	0	4,500	0	4,500	0
Economic services											
Mystery Road Contribution	0	0	0		0	0	0	0	0	0	5,000
Donations Received	0	0	0		0	1,500	1,500	1,500	0	1,500	989
Other property and services											
Goldfields Records Facility	0	0	0		0	20,274	15,206	20,274	0	20,274	16,100
Workers Compensation	0	0	0		0	0	0	0	0	0	54,993
	0	0	0	0	0	394,412	522,262	618,131	223,719	618,131	555,811
TOTALS	0	0	0	0	0	1,823,424	1,702,558	2,141,282	317,858	2,141,282	1,492,895

SHIRE OF COOLGARDIE | 21

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

NOTE 12(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies											
Health											
St John's Primary Health Alliance	0	0	0		0	0	0	0	0	0	0
Community amenities											
Waste Sorting Facility	0	0	0		0	4,500,000	0	0	(4,500,000)	0	0
Transport											
Department of Communities & Infrastructure	0	0	0		0	1,014,258	701,936	1,014,258	0	1,014,258	0
Regional Road Group	0	0	0		0	518,153	414,522	518,153	0	518,153	414,522
Roads to Recovery	0	0	0		0	375,100	375,100	375,100	0	375,100	299,800
Economic services											
Post Office Development - Lotterwest	0	0	0		0	200,461	(369,029)	200,461	0	200,461	137,585
Post Office Development - RED Grant	0	0	0		0	100,000	0	100,000	0	100,000	0
Kambalda East Nature Playground - Election Promise	0	0	0		0	60,000	0	60,000	0	60,000	0
DPIRD - Coolgardie Horse Undercover Area	0	0	0		0	75,000	824,490	75,000	0	75,000	0
Post Office Complex - Heritage Council	0	0	0		0	20,000	0	20,000	0	20,000	0
Coolgardie Truck Bay Driver Reviver	0	0	0		0	149,000	0	149,000	0	149,000	0
Post Office Complex - Building Better Regions	0	0	0		0	824,490	824,490	824,490	0	824,490	0
	0	0	0	0	0	7,836,462	2,771,510	3,336,462	(4,500,000)	3,336,462	851,907
Non-Operating Contributions											
Transport											
Mining Contributions	0	0	0		0	420,000	0	0	(420,000)	0	0
Mining Contributions (inkind)	0	0	0		0	0	100,000	100,000	100,000	100,000	0
	0	0	0	0	0	420,000	100,000	100,000	(320,000)	100,000	0
Total Non-operating grants, subsidies and contributions	0	0	0	0	0	8,256,462	2,871,510	3,436,462	(4,820,000)	3,436,462	851,907

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 13
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 Mar 2022
	\$	\$	\$	\$
Nil	0	0	0	0
	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)				0
	Actual Opening Surplus per audited financial report	Proposed			89,929		89,929
030175	Interim Rates	Proposed	Operating Income			(150,000)	(60,071)
030177	Interim Rates	Proposed	Operating Income			(126,000)	(186,071)
030184	Interim Rates	Proposed	Operating Income			(50,000)	(236,071)
030185	Rates Penalty Interest	Proposed	Operating Income			(30,000)	(266,071)
030186	Rates Instalment Interest	Proposed	Operating Income		12,000		(254,071)
030189	Rates Recovery Legal Fees	Proposed	Operating Income		200,000		(54,071)
030100	Rates - Payroll & Associated Costs	Proposed	Operating Expenditure			(200,000)	(254,071)
030275	Grants Commission - General Purpose	Proposed	Operating Income		36,004		(218,067)
030279	Other General Purpose Funding	Proposed	Operating Income		16,901		(201,166)
040100	Executive Services - Members of Council	Proposed	Operating Expenditure		57,964		(143,202)
040107	Members Contributions	Proposed	Operating Expenditure		19,500		(123,702)
040110	Human Resources & Associated Costs	Proposed	Operating Expenditure		47,000		(76,702)
040120	Consultancy Governance	Proposed	Operating Expenditure			(100,000)	(176,702)
050208	Animal Control - Coolgardie	Proposed	Operating Expenditure			(14,500)	(191,202)
050209	Animal Control - Kambalda	Proposed	Operating Expenditure		14,500		(176,702)
050308	Other Law Order and Public Safety	Proposed	Operating Expenditure			(20,000)	(196,702)
050312	Emergency Services	Proposed	Operating Expenditure		20,000		(176,702)
070113	Health Services	Proposed	Operating Expenditure			(60,440)	(237,142)
070174	Grant Funding for Health Services	Proposed	Operating Income		50,000		(187,142)
070750	Covid-19 Income	Proposed	Operating Income		1,818		(185,324)
070710	COVID-19 Operating Costs	Proposed	Operating Expenditure			(6,000)	(191,324)
080610	Youth Services	Proposed	Operating Expenditure		20,000		(171,324)
080409	Senior Citizens	Proposed	Operating Expenditure		10,000		(161,324)
080710	Coolgardie Resource Centre	Proposed	Operating Expenditure		22,000		(139,324)
090205	Other Housing Operating Costs	Proposed	Operating Expenditure			(2,000)	(141,324)
100174	Income - Bin Services (Residential)	Proposed	Operating Income		13,180		(128,144)
100175	Kambalda Tip Income	Proposed	Operating Income		60,000		(68,144)
100177	Contract Waste Income	Proposed	Operating Income			(100,000)	(168,144)

SHIRE OF COOLGARDIE | 24

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
100274	Income - Bin Services (Residential)	Proposed	Operating Income			(19,371)	(187,515)
100276	Grant Income - Sanitation	Proposed	Capital Income			(4,500,000)	(4,687,515)
100108	Refuse Sites	Proposed	Operating Expenditure			(228,000)	(4,915,515)
100374	Sewerage Income	Proposed	Operating Income			(897)	(4,916,411)
100308	Coolgardie Sewerage	Proposed	Operating Expenditure		20,000		(4,896,411)
100408	Urban Drainage	Proposed	Operating Expenditure		20,000		(4,876,411)
100668	Town Planning & Development Fees	Proposed	Operating Income		6,000		(4,870,411)
100709	Public Conveniences - Kambalda	Proposed	Operating Expenditure		6,000		(4,864,411)
100709	Public Conveniences - Coolgardie	Proposed	Operating Expenditure			(6,000)	(4,870,411)
110300	Coolgardie Swimming Pool	Proposed	Operating Expenditure		25,000		(4,845,411)
110400	Kambalda Swimming Pool	Proposed	Operating Expenditure			(25,000)	(4,870,411)
110508	Parks and Gardens Coolgardie	Proposed	Operating Expenditure			(5,600)	(4,876,011)
110515	Parks and Reserves Kambalda West	Proposed	Operating Expenditure		77,500		(4,798,511)
110516	Parks and Reserves Kambalda East	Proposed	Operating Expenditure			(4,500)	(4,803,011)
110800	Coolgardie Recreation Centre - Operating	Proposed	Operating Expenditure		15,000		(4,788,011)
110801	Coolgardie Recreation Centre Income	Proposed	Operating Income		5,000		(4,783,011)
110900	Kambalda Recreation Centre - Operating	Proposed	Operating Expenditure			(25,000)	(4,808,011)
110901	Kambalda Recreation Centre Income	Proposed	Operating Income		30,000		(4,778,011)
110908	Kambalda Recreation Centre Activities	Proposed	Operating Expenditure		3,000		(4,775,011)
111007	TV & Broadcasting Costs	Proposed	Operating Expenditure			(2,500)	(4,777,511)
111174	Community Development Income	Proposed	Operating Income		5,000		(4,772,511)
111100	Community Development	Proposed	Operating Expenditure		40,000		(4,732,511)
111114	Community Development & Culture	Proposed	Operating Expenditure			(5,000)	(4,737,511)
120205	Income Roads - Contributions	Proposed	Operating Income			(420,000)	(5,157,511)
120206	Main Roads Direct Grant	Proposed	Operating Income		5,998		(5,151,513)
120220	Grants Commission - Roads Component	Proposed	Operating Income		28,965		(5,122,548)
120275	Income - Limited Cartage Campaign	Proposed	Operating Income		100,000		(5,022,548)
120210	Road Maintenance	Proposed	Operating Expenditure		100,000		(4,922,548)
120215	Street Own Resources	Proposed	Operating Expenditure			(11,000)	(4,933,548)
120217	Footpath Maintenance	Proposed	Operating Expenditure		19,000		(4,914,548)
120221	Streets (non RTR related)	Proposed	Operating Expenditure			(119,000)	(5,033,548)
130270	Visitors Centre Income	Proposed	Operating Income		5,000		(5,028,548)
130208	Tourism & Area Promotion	Proposed	Operating Expenditure		17,000		(5,011,548)
130210	Lookout & Information Bays	Proposed	Operating Expenditure		13,500		(4,998,048)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
130676	Post Office Complex Income	Proposed	Operating Income		1,150,000		(3,848,048)
130730	Cashless Card Income	Proposed	Operating Income		7,263		(3,840,785)
130735	CDC Support Hub	Proposed	Operating Income		15,909		(3,824,876)
130617	Other Buildings & Facilities	Proposed	Operating Expenditure		4,000		(3,820,876)
130640	CDC Support Hub	Proposed	Operating Expenditure			(115,909)	(3,936,785)
130320	Building Control	Proposed	Operating Expenditure		10,000		(3,926,785)
040200	Administration Employee Costs	Proposed	Operating Expenditure		40,000		(3,886,785)
040204	IT & Associated Costs	Proposed	Operating Expenditure		40,000		(3,846,785)
040220	Subscriptions & Consultants	Proposed	Operating Expenditure			(40,000)	(3,886,785)
140308	Fuel & Oils	Proposed	Operating Expenditure		20,000		(3,866,785)
140367	Plant Costs Allocated to Works & Services	Proposed	Operating Expenditure			(20,000)	(3,886,785)
C13086	Kambalda Shire Administration Office	Proposed	Capital Expenditure		40,000		(3,846,785)
C13097	Housing & Workers Accommodation	Proposed	Capital Expenditure		4,100,000		253,215
C13039	Coolgardie Cultural & Community Hub	Proposed	Capital Expenditure			(20,000)	233,215
C13087	Kambalda Gym Disabled Access	Proposed	Capital Expenditure		1,602		234,817
C13100	Land Development	Proposed	Capital Expenditure		500,000		734,817
C10009	Coolgardie Cemetery	Proposed	Capital Expenditure			(30,000)	704,817
C13103	Other Housing	Proposed	Capital Expenditure			(40,000)	664,817
INS348	Coolgardie Storm Damage - Stage 2	Proposed	Capital Expenditure		250,000		764,817
INS349	Coolgardie Storm Damage - Stage 3	Proposed	Capital Expenditure			(220,000)	544,817
INS355	Coolgardie Post Complex - Fire Damage	Proposed	Capital Expenditure			(1,200,000)	(655,183)
C1002	Traxcavator	Proposed	Capital Expenditure			(20,000)	(675,183)
C13075	Mechanic's Vehicle	Proposed	Capital Expenditure			(60,618)	(735,801)
C13078	Small Plant Purchases	Proposed	Capital Expenditure		10,000		(725,801)
C13098	Tyre Shredder	Proposed	Capital Expenditure		1,000,000		274,199
C12026	Works Supervisor Utility	Proposed	Capital Expenditure			(50,000)	224,199
C12039	Replacement of P257 - Toro Mower	Proposed	Capital Expenditure			(23,000)	201,199
C12040	Replacement of P315 - Toro Mower	Proposed	Capital Expenditure			(19,000)	182,199
C12053	Replacement of P317 - Toro Mower	Proposed	Capital Expenditure		31,500		213,699
R006	Roads to recovery - Ora Banda Road	Proposed	Capital Expenditure		142,750		356,449
R006	Roads to recovery - Ora Banda Road	Proposed	Capital Expenditure		2,750		359,199
M004	Road Maintenance - Nepean Rd	Proposed	Operating Expenditure		40,000		399,199
RTR155	Roads to recovery - Cave Hill Road	Proposed	Capital Expenditure			(142,750)	256,449
RTR155	Roads to recovery - Cave Hill Road	Proposed	Capital Expenditure			(40,000)	216,449

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
M0001	Road Maintenance - Various	Proposed	Operating Expenditure			(2,750)	213,699
RTR155	Roads to recovery - Cave Hill Road	Proposed	Capital Expenditure			(22,902)	190,797
R052	Jaurdi Hills Road	Proposed	Capital Expenditure		59,600		250,397
RD500	Coolgardie Community Hub Drainage	Proposed	Capital Expenditure		40,000		290,397
RF001	Footpath Construction	Proposed	Capital Expenditure		35,000		325,397
C11012	Coolgardie Pool Refurbishment	Proposed	Capital Expenditure		4,686		330,083
C13042	Christmas Decorations	Proposed	Capital Expenditure		8,345		338,428
C11014	Kambalda Swimming Pool Refurbishment	Proposed	Capital Expenditure			(64,774)	273,654
RS004	Kambalda Refuse Site - Siteworks	Proposed	Capital Expenditure		65,000		338,654
C12901	Kambalda Airport Development	Proposed	Capital Expenditure			(275,000)	63,654
RS005	Coolgardie Class 3 Waste Facility	Proposed	Capital Expenditure			(1,360,960)	(1,297,306)
RS008	Waste Sorting Facility	Proposed	Capital Expenditure		4,950,000		3,652,694
RS009	Plastics Facility	Proposed	Capital Expenditure		2,050,000		5,702,694
110477	Loan Proceeds	Proposed	Capital Income			(5,700,000)	2,694
120377	Proceeds from Sale of Assets	Proposed	Capital Income		9,750		12,444
721000	Transfer to Plant Reserve - Proceeds from Mitsubishi Triton	Proposed	Capital Income			(9,750)	2,694
750000	Transfer to Reserves (After Completion of Budget Review)	Proposed	Capital Revenue			(2,694)	0
				9,750	15,860,915	(15,860,915)	0

KEY INFORMATION

As per above

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	23,231	967.96%	▲ Permanent	Refer to Note 14 - Budget Amendments
General Purpose Funding - Other	(95,316)	(14.68%)	▼ Permanent	Refer to Note 14 - Budget Amendments
Law, Order and Public Safety	(15,784)	(65.02%)	▼ Permanent	Refer to Note 14 - Budget Amendments
Education and Welfare	(83,534)	(36.62%)	▼ Permanent	Refer to Note 14 - Budget Amendments
Housing	12,271	15.04%	▲ Permanent	Refer to Note 14 - Budget Amendments
Recreation and Culture	(48,779)	(21.26%)	▼ Permanent	Function & facilities hire
Economic Services	(416,168)	(40.59%)	▼ Permanent	Refer to Note 14 - Budget Amendments
Other Property and Services	55,010	260.32%	▲ Permanent	Refer to Note 14 - Budget Amendments
Expenditure from operating activities				
Governance	114,012	7.54%	Permanent	Refer to Note 14 - Budget Amendments
Education and Welfare	64,866	21.36%	▲ Permanent	Refer to Note 14 - Budget Amendments
Economic Services	181,113	18.25%	▲ Permanent	Refer to Note 14 - Budget Amendments
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(2,019,603)	(70.33%)	▼ Permanent	Refer to Note 14 - Budget Amendments
Capital Acquisitions	3,135,995	42.70%	▲ Permanent	Refer to Note 14 - Budget Amendments

Shire of Coolgardie**Management Report for the period ended 31 March 2022****PENDING / OUTSTANDING ITEMS**

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
Bank Reconciliations	Reconciliation	June 2021	During the compilation of the Monthly financial Statements, it was noted that not all transactions in the Municipal bank account had been reconciled.	All bank accounts are to be reconciled at the end of each month with a nil balance.	HIGH	Open	Staff working with IT Vision to transfer data over from the from manual bank reconciliations to the Altus bank reconciliation module. Transition delayed as result of locking in IT Vision to assist with data migration. Transition taking place in late April with view to have completed for month ended 30 April 2022.	May 2022

ITEMS CLOSED / COMPLETED

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
Assets	Capitalisation	June 2019	FM Reg 17A(5) requires the capitalisation of assets under \$5,000	All assets under \$5,000 now require to be capitalised	HIGH	Closed / Ongoing	Transactions required to be completed for 18/19 Annual Financial Statements.	Oct 2019
Balance Sheet Reconciliations	Various	May 2019	Not all balance sheet accounts are being regularly reconciled	All balance sheet accounts to be reconciled monthly	MEDIUM	Closed / Ongoing	Balance sheet reconciliations completed every month as part of the normal month end process.	Oct 2019
Asset Reconciliations	Disposals & Acquisitions	August 2019	Disposals and Acquisitions not processed in Synergy	Process asset transactions in Synergy & reconcile back to GL	MEDIUM	Closed / Ongoing	Assets purchased and disposed during the month have not been processed in Synergy.	Oct 2019
Financial Management Review	Various	May 2019	The recently completed FMR highlighted some areas that will require to be addressed.	Implement an Action Plan for addressing the matters raised in the FMR.	HIGH	Closed / Ongoing	Implemented as part of the month end checklist	Dec 2019
Trust	Funds held in trust	June 2019	Position paper released by OAG	Remove any items not required to be held in trust	HIGH	Closed / Ongoing	Funds transferred to Municipal Bank	May 2020
Bank Reconciliations	Reconciliation	April 2019	During the compilation of previous Monthly financial Statements, it was noted that the Municipal bank account did not reconcile.	All bank accounts are to be reconciled at the end of each month with a nil balance	HIGH	Closed / Ongoing	Needs to be monitored closely	May 2020

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
GRS Facility	Transactions held in Trust	August 2019	All transactions are being maintained as part of the trust module. Refer to recent paper released from OAG on the treatment for accounting for trust funds	Separate accounting module to be maintained for GRS facility transactions	HIGH	Closed / Ongoing	All transactions have been inputted into MYOB and reconciliations completed. All invoicing and payments are processed in MYOB.	July 2020
Debtors	Negative Balances	August 2019	There are still some negative debtors' balances	Investigate the existing negative balances	MEDIUM	Closed / Ongoing	Debtor balances are now much cleaner with only several long outstanding items to be finalised. Balances will be closely monitored to ensure negative balances are minimised.	June 2020
Purchase Orders	Raising purchase order before expenditure is committed	June	During the interim audit sample testing of 10 payment transactions noted an instance where a purchase order was not raised and another instance where a purchase order was raised after the date of the corresponding supplier invoice.	All authorised officers should be reminded of the need to ensure purchase orders are raised prior to the authorising of works/services or ordering of goods.	HIGH	Closed / Ongoing	All staff with delegated authority are aware that purchase orders need to be raised prior to obtaining the good or service. This is an area that has been identified by management previously and is continually being reviewed to ensure compliance with the Shire's Procurement Policy.	July 2020
Revenue Recognition	Revenue not recognised in accordance with new accounting standards	June 2020	AASB 15 Revenue from contracts with customers and AASB 1058 income of not-for-profit entities came into effect for the Shire on 1 July 2019 superseding previous accounting standards.	A detailed revenue recognition assessment of all revenue streams	MEDIUM	Closed / Ongoing	Revenue recognised correctly as at 30 June 2020 in the Annual Financial Report. Revenue recognition for the 2020/21 financial year has also been accounted more in accordance with the accounting standards.	September 2020

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
Annual Financial Statements	Changes to the Local Government Financial Management Regulations	November 2020	The Local Government (Financial Management) Amendment Regulations 2020 were published in the Government Gazette on 6 November 2020.	Changes to the new regulations need to be included in the 2019/20 Annual Financial Report.	HIGH	Closed / Ongoing	New Financial Management Regulation changes resulted in prior year adjustments required to be implemented in the Annual Financial Report.	Dec 2020
Payroll Reconciliations	Payroll Suspense account is unreconciled	June 2020	Payroll journals are being processed manually and the payroll suspense is out of balance	Firstly, the payroll suspense account needs to be reconciled. Secondly, payroll transactions need to be automatically allocated by the payroll software.	HIGH	Closed / Ongoing	In June 2020 the Shire moved to a new payroll program called Definitiv. Since transferring to this program payroll journals have been processed manually and the payroll suspense has been out of balance as a result. Staff are working with IT Vision to rectify the issue.	April 2021
Asset Useful Lives & Depreciation	Review of current asset useful lives and depreciation rates	March 2020	The OAG paper released on the 2018-19 Audit Results raised the issue of the need to review current asset useful lives and depreciation rates as per AASB 116.	Management required to undertake an annual review of current asset useful lives and depreciation rates.	HIGH	Closed / Ongoing	Staff will undertake a thorough review of the Shire's current asset useful lives and depreciation rates for all asset classes prior to 30 June 2021. The review will be documented, with any suggested changes will be implemented in the 2020/21 financial year.	July 2021
Balance Sheet Reconciliations	Reconciliations	June 2021	Noted that not all balance sheet accounts have been reconciled for the period ending 30 June 2021.	All balance sheet accounts to be reconciled monthly.	HIGH	Closed / Ongoing	A template has been established to assist with the balance sheet reconciliations. This template should be completed each month and reviewed by a second person as part of the month end processes.	September 2021

Topic	Matter Raised	Date Identified	Explanation	Action Required	Priority	Status	Comment	Projected Completion
Payroll Reconciliations	Payroll Suspense account is unreconciled	June 2021	Payroll journals are being processed manually and the payroll suspense is out of balance.	Firstly, the payroll suspense account needs to be reconciled. Secondly, payroll transactions should be automatically allocated by the payroll software.	HIGH	Closed / Ongoing	IT Vision currently working with staff correct the awards & allowances correctly in Definitiv. Additional training is also required to ensure staff have a better understanding of the module.	January 2022

13.2.3 PROPOSED DIFFERENTIAL RATES 2022-23

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 21 April 2022
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that Council commence the process for differential rating and provide public notice of a proposed specified area rate to be applied during the 2022/23 financial year.

BACKGROUND

The rating system imposed under the Local Government Act 1995 (the “Act”) is primarily based on two types of property valuations, Unimproved Value (UV) and Gross Rental Value (GRV).

The Unimproved Value of land is its market value under normal sales conditions assuming that no structural improvements have been made. Land within the Perth Metropolitan Region and town sites through Western Australia is assessed on the “site value” basis which included merged improvements with examples including draining, filling, excavation, grading and retaining walls. Each year, the Valuer General determines the unimproved values of all land in the State.

GRV means the gross annual rental that the land might reasonably be expected to realise if let on a tenancy from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land.

As a rule of thumb in non-metropolitan Councils, properties located within a town site, whether developed or not, are rated on a GRV basis while rural properties are rated on a UV Basis. Mining Tenements generally fall under the UV valuation system.

Differential Rating is when different classes of land within the same valuation methodology are rated at different levels, i.e., as in this proposal, when mining tenements and rural agricultural lands are both rated within the UV Methodology but at differing cents in the dollar. It is a requirement under section 6.36 of the Act that a local government is to give local public notice of its intention to apply a differential rate category before the differential rate is imposed.

It should be noted that if the highest cent in the dollar rate imposed is **more than double** the lowest, there is a requirement that Ministerial approval is sought.

COMMENT

Differential Rating

It is intended to recommend again differentially rating assessments within both the UV categories as was the case in 2021/2022

Current differential rates are detailed in Table 1 below:

Differential Rates 2021/2022			
GRV/UV	Differential Rate Categories	Minimum Rate	Rate in \$
GRV	Residential	\$721.00	0.077556
GRV	Commercial	\$721.00	0.077556
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$721.00	0.077556
GRV	Transient Accommodation / Workforce Accommodation	\$1,413.00	0.152009
UV	Pastoral/Rural	\$697.00	0.112610
UV	Mining/Other	\$445.00	0.221286

In 2021/22 the differential rates model above raised \$8,793,193.

The proposed differential rates for 2022/23 are listed in table 2 below:

Table 2

Proposed Differential Rates 2022/23			
Rate Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Change in Average Rate
Gross Rental Value	\$	\$	%
Residential	757.00	0.081434	5.00%
Commercial	757.00	0.081434	5.00%
General Industry, Light Industry, Industrial Area, Light Industrial Area	757.00	0.081434	5.00%
Strategic Industry	757.00	0.122151	5.00%
Transient Workforce Accommodation / Workforce Accommodation	2,271.00	0.244301	60.73%
Unimproved Value			
Pastoral/Rural	732.00	0.118240	5.00%
Mining/Other	467.00	0.232350	5.00%

Based on current rating information, the proposed differential rates model would raise \$9,131,482 million in rates in the 2022/23 financial year.

Council must consider the services it has historically provided and determine whether the services and the level of service should continue into the next financial year.

The differential between mining and rural/pastoral recognised an anomaly in valuations that occurred some time ago. The valuation of rural values is set at a state-wide level, and it is believed is not a true reflection of the

value of rural properties in this Shire. The adoption of a lesser rate for the rural/pastoral properties is aimed at addressing this inequity.

A concession for 'Bona fide' prospectors has been offered previously for those holding a Department of Transport certificate and has been afforded on mining leases rated as UV Mining. The concession was introduced following consultation with the community at a series of stakeholder meetings. Council has the ability to grant this, or other concessions when adopting the Annual Budget (or should they choose to at a later date) by way of absolute majority as per section 6.47 of the Local Government Act 1995.

The statement of **Rates Objectives and Reasons 2022/23** details Council's rationale for the setting of rates and is an attachment to this report.

CONSULTATION

Shire Staff

Industry

Council

STATUTORY ENVIRONMENT

Local Government Act 1995

6.32. Rates and service charges

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially;and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment;and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may —
 - (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.

- (3) In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

(2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).

(3) A notice referred to in subsection (1) —

(a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and

(b) is to contain —

(i) details of each rate or minimum payment the local government intends to impose; and

(ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and

(iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;

and

(c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.

(4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

In addition to giving public notice and inviting submissions regarding the proposed differential rates, s6.33 of the *Local Government Act 1995* provides that a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential rate.

6.47. Concessions

Subject to the *Rates and Charges (Rebates and Deferrals) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

** Absolute majority required.*

POLICY IMPLICATIONS

In accordance with the Department of Local Government Rating Policy – Differential Rates, Council must demonstrate that consideration has been given to the key values of Objectivity, Fairness and Equity, Consistency, Transparency and Administrative Efficiency.

The following indicates how these values are satisfied by the proposed differential rates:

Objectivity:

- The land on which differential general rates is proposed has been rated according to Zoning and Land Use. No land is proposed for differential general rates based on being vacant land.

- There has been no change to the boundaries of the District in the past five years.

Fairness and Equity:

- The objects of imposing differential rates and reasons for each rate are set out in the attached document that will be publicly available from 7 May 2022.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
- Ratepayers in the Transient Workforce Accommodation/Workforce Accommodation differential rating categories, each of these ratepayers will be individually informed in writing of the Department's Rating Policy, Council's Objects and Reasons, the differential general rate proposed that will apply to the ratepayer's property and the previous year's differential general rate for comparison. The closing date for submissions on the proposal will be at least 21 days after this information is provided.
- All submissions from ratepayers will be presented to Council for consideration at a later meeting and the minutes of this meeting, including the responses to ratepayer submissions, will be provided to the Department and the Minister.

Consistency:

- All properties with the same land use characteristics have been rated in the same way, with the exception of vacant land which has been rated based on zoning.
- The proposed differential rates align with the principles of the rating strategy in the Corporate Business Plan and Long Term Financial Plan; however, they differ in application given the 1.90% increase forecast for 2022/23 in the proposed Long Term Financial Plan. The reason for the proposed difference is the result of increasing CPI.
- Average rates per property across all differential rating categories with the exception of Transient Workforce Accommodation/Workforce Accommodation are estimated to increase by 4.08%. Given that the Shire has proposed a 5.00% increase in the rate in the \$, the reason this rate varies if due to fluctuations in the UV or GRV valuations.

Transparency and Administrative Efficiency:

- A document has been prepared clearly describing the object of and reason for each differential general rate. This will be made publicly available from 7 May 2022.
- Public notice will be exhibited on a notice board at Council's offices and at each recreation centre (where possible) within the district from 7 May 2022. This public notice will also be published in statewide and local newspapers from 7 May 2022.
- The public notice will detail each differential general rate to be imposed, advise ratepayers where to obtain a copy of the objects and reasons, invite submissions from ratepayers on the proposed differential general rates and advise the closing date for submissions of 3 June 2022.
- After the closing date for submissions, each submission received will be presented to Council for consideration prior to resolving to make application to the Minister for approval of the proposed differential general rates.

FINANCIAL IMPLICATIONS

The decision to impose differential and specified area rating will have a direct impact on the rates revenue generated in any financial year.

Table 3 provides a comparison of the proposed rates yield compared to 2021/2022:

Proposed Differential Rates 2022/2023						
Table 3 Rate Type	Differential Rates Categories	2020/21 Rate Yield \$	2020/21 Rate Yield %	Proposed Rate Yield \$	Proposed Rate Yield %	Increase/Decrease In Rate in \$ %
GRV	Residential	1,521,102	15.93%	1,341,675	(3.95%)	5.00%
GRV	Commercial	210,169	2.42%	182,202	(16.05%)	5.00%
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	71,781	0.86%	88,477	33.43%	5.00%
GRV	Strategic Industry	0	0%	0	0%	0.00%
GRV	Transient Workforce Accommodation / Workforce Accommodation	316,239	66.24%	527,079	177.06%	60.72%
UV	Pastoral/Rural	1,007,828	1.51%	932,520	3.34%	5.00%
UV	Mining/Other	5,646,574	3.24%	6,059,529	6.49%	5.00%
Total		8,773,693	5.43%	9,131,482	4.08%	

The rate in the dollar for UV Mining and UV Pastoral has not increased for 3 years. It is proposed to increase the rate in the \$ and minimum rate by 5%. The UV Valuations for Mining and Pastoral have yet to be received by the Shire. If there is a change in valuations this may impact on whether ratepayers with unimproved valuations have an increase in their rates of more than 5%.

GRV Workforce Accommodation shows an increase in yield of 177%. This is due to 6 extra workforce accommodation facilities now being captured with GRV Valuations.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Statement of Objectives and Reasons 2022-23

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council pursuant to Section 6.36 of the Local Government Act 1995 RESOLVES to

1. Endorse the Rates Objectives and Reasons for Differential Rates, and
2. In accordance with section 6.33(3) of the Local Government Act 1995, seek Ministerial approval for the imposition of Transient Workforce rate in the dollar at three times the ordinary GRV rate in the dollar for the reasons outlined in the Rates Objectives and Reasons, and
3. Advertise and Invite submissions regarding the following proposed differential rates in 2022/2023, and

Proposed Differential Rates 2022/2023			
GRV/UV	Differential Rate Categories	Proposed Minimum Rate	Proposed Rate in \$
GRV	Residential	\$757.00	0.081434
GRV	Commercial	\$757.00	0.081434
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$757.00	0.081434
GRV	Strategic Industry	\$757.00	0.122151
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$2,271.00	0.244301
UV	Pastoral/Rural	\$732.00	0.118240
UV	Mining/Other	\$467.00	0.232350

RESOLUTION #77/2022**Moved: Cr Tammee Keast****Seconded: Cr Tracey Rathbone****That Council pursuant to Section 6.36 of the Local Government Act 1995 RESOLVES to**

- 1. Endorse the Rates Objectives and Reasons for Differential Rates, and**
- 2. In accordance with section 6.33(3) of the Local Government Act 1995, seek Ministerial approval for the imposition of Transient Workforce rate in the dollar at three times the ordinary GRV rate in the dollar for the reasons outlined in the Rates Objectives and Reasons, and**
- 3. Advertise and Invite submissions regarding the following proposed differential rates in 2022/2023, and**

Proposed Differential Rates 2022/2023			
GRV/UV	Differential Rate Categories	Proposed Minimum Rate	Proposed Rate in \$
GRV	Residential	\$757.00	0.081434
GRV	Commercial	\$757.00	0.081434
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$757.00	0.081434
GRV	Strategic Industry	\$757.00	0.122151
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$2,271.00	0.244301
UV	Pastoral/Rural	\$732.00	0.118240
UV	Mining/Other	\$467.00	0.232350

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

Statement of Objectives and Reasons 2022/23



In accordance with Section 6.36 of the *Local Government Act 1995*, the Shire Coolgardie is required to publish its Objects and Reasons for implementing Differential Rates.

OVERALL OBJECTIVE

The purpose of the levying of rates is to meet Council's budget requirements in each financial year in order to deliver services and community infrastructure.

Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire Coolgardie. The application of differential rating maintains equity in the rating of properties across the Shire.

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government and Communities, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and administrative efficiency

A copy of the policy can be obtained from:

<https://www.dlgsc.wa.gov.au/resources/publications/Pages/ViewPublication.aspx?DocID=558>

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations.

The Rate in the Dollar applied to the valuations to determine property rates reflects a 5% increase for 2022/23. This is estimated to raise a total of \$9.15 million in rates.

The estimated rate yield of \$9.15 million provides for Capital Works, and Programs which includes:

- Road Renewal Programme
- Upgrades at Coolgardie Waste Facility
- Renewal on the Coolgardie Pool
- Road reseal/Gravel re-sheeting program
- Playground renewal program
- Carins Road Renewal
- Renewal of Plant and Equipment

Statement of Objectives and Reasons 2022/23



Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. The implementation of the service level review has allowed this to occur for the fifth year in a row. The most significant impacts on the estimated surplus in recent years has been the reduction in reserves given the refurbishment of the Kambalda Aquatic Facility and the advent of Covid-19. This has also placed significant pressure on cashflow. It is anticipated that the upgrade of the Coolgardie Tip Site to a class 3 facility and construction of the Kambalda Workers Accommodation will have a significant positive impact on cashflow, revenue and reserves both in the short term and long term.

During 2020/21 the collection of rates was in excess of 98%. Even during the 2021/22 with the impact of Covid-19 the collection rates remain around this level which has allowed operations to be sustained and capital projects to be completed.

In regard to 2022/2023, the following actions have been undertaken:

Efficiency Measures:

- Continued review of the need for and remuneration of each vacant position;
- Review of Shire land and reserves to release to the market for affordable housing;
- Disposal of under-utilised light fleet and plant;
- Continued use of local suppliers whenever possible and appropriate;
- Planning for the continued implementation of GRV rating for capital improvements under the State's Rating Policy – Valuation of Land – Mining;
- Conduct of two full budget reviews each financial year;
- Diversification of Shire revenue base with expansion of Coolgardie Tip Site to a Class III Facility,
- Implementation of bushfire mitigation firebreaks and strategies

Service Improvements:

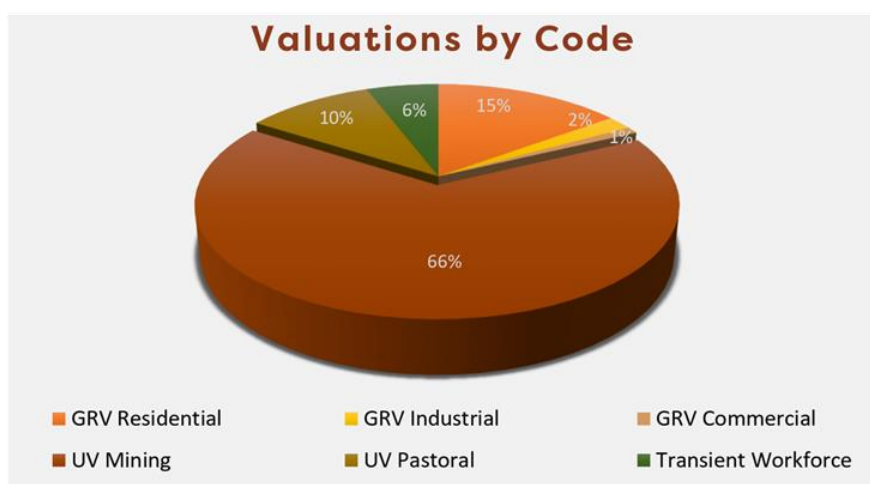
- Collection of Class III waste at Coolgardie Tip Site
- Potential increased hours in operation of Shire Tip Sites
- Commence operations in the newly refurbished Coolgardie Community Hub
- Expansion of local road and footpath network and associated infrastructure
- Availability of land for workforce and residential housing
- Increase in frequency and areas of road maintenance
- Review of service levels for Shire verges, parks, ovals and gardens
- Review of service levels for waste services
- Review of service levels for provision of customer service

Statement of Objectives and Reasons 2022/23



Table 1 represents the estimated total 2022/2023 rates to be levied by land use / zoning.

Table 1: Indicative Percentage Rates Contribution by Land Use / Zoning



GROSS RENTAL VALUE PROPERTIES (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The Valuer General supplies and updates the GRV for all properties within the Shire Coolgardie every five years. GRV Valuations were due to be completed in the 2020/21 financial year, however, were postponed by the Valuer General for a further 12 months due to Covid 19. Consequently, the most recent general revaluation was completed in April 2022 and these valuations will become effective from 1 July 2022.

Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

Statement of Objectives and Reasons 2022/23



Table 2 below summarises the proposed 2022/23 minimum payments and rates in the dollar for GRV:

Table 2: Proposed differential rates for 2022/23 financial year

Proposed Differential Rates 2022/2023			
GRV/UV	Differential Rate Categories	Proposed Minimum Rate	Proposed Rate in \$
GRV	Residential	\$757.00	0.081434
GRV	Commercial	\$757.00	0.081434
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$757.00	0.081434
GRV	Strategic Industry	\$757.00	0.122151
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$2,271.00	0.244301

Residential means any land:

- that is predominantly used for residential purposes;
- or
- which is vacant of any construction and is zoned as residential under the Shire's Planning Scheme.

The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for residential and urban areas.

Commercial means any land:

- That is predominately used for either:
 - commercial purposes;
 - tourism purposes;
 - a combination of commercial and tourism purposes;
- or
- Which is vacant of any construction, and is zoned as Commercial, Tourism, Town Centre, or Mixed Business under the Shire's Planning Scheme.
- or
- That does not have the characteristics of any other GRV differential rate category.

Statement of Objectives and Reasons 2022/23



In the last two community survey the community has emphasised the need for the Council to;

- Improve Community Infrastructure
- Improve maintenance on parks, ovals, verges and footpaths
- Increase funding on road renewal and maintenance
- Attract small and local businesses outside mining,
- Encourage new business developments,
- Provide incentive for businesses to come and stay and stop making it so impossible to start up business.
- Provide childcare facilities so mums can return to work
- Need to keep the town alive, become a ghost town;
- Clean up the town – car bodies and rubbish in the bush, dirty and rundown town, entry into town is an eyesore, derelict houses getting worse,
- Street lighting and footpaths needs to be fixed;
- Improve family friendly services/facilities,
- Improve gravel roads,
- Promote cheap housing, attract more families;
- Establish/fund/encourage clubs and associations;
- Ensure water source for DFES in the event of major bushfire;
- Introduce meals on wheels for elderly;
- Provide more sporting/after work opportunities for all ages
- General environmental awareness (reuse, recycle, reduce) and street rubbish (promote tidy town).

The reason for the rate in the dollar for this category is to recognise the level of rating contribution made to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required. Council is focussed on trying to manage its community and infrastructure assets through the funding of renewal and replacement asset programs. Furthermore, to recognise the costs associated with economic development, tourism and marketing, parking, environmental health and regulatory services and amenity.

The rate for this category results in a 5% increase in the rate-in-the-dollar for the 2022/2023 financial year. With the recent GRV valuations completed in April 2022 this represents a **5.50% decrease** in rates generated from Kambalda Residential properties. Similarly, there is a **2.50% decrease** in rates generated from Coolgardie Residential properties compared to 2021/22 budgeted rates revenue based on the 5% increase in the rate-in-the-dollar for this class of rateable properties. The minimum rate of \$757.00, also a 5% increase, is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Statement of Objectives and Reasons 2022/23



General Industry, Light Industry, Industrial Area, Light Industrial Area means any land:

- That is predominately used for either industrial purposes;
or
- Which is vacant of any construction, and is zoned as Industrial or Mixed Business under the Shire's Planning Scheme.

The reason for the rate in the dollar for this category is to recognise the level of rating contribution made to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required as identified above. Council is focussed on trying to manage its community and infrastructure assets through the funding of renewal and replacement asset programs Furthermore to recognise the costs associated with regulatory services and associated road networks to service industry.

The rate for this category results in a 5% increase in the rate-in-the-dollar for the 2022/23 financial year. With the recent GRV valuations completed in April 2022 this represents a **1.30% increase** in rates generated from Kambalda Residential properties. Similarly, there is a **5.20% decrease** in rates generated from Coolgardie Residential properties compared to 2021/22 budgeted rates revenue based on the 5% increase in the rate-in-the-dollar for this class of rateable properties. The minimum rate of \$757.00, also a 5% increase, is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Strategic Industry means any land that has;

1. A relevant interest as defined in s. 6.29(1) of the Local Government Act to be its gross rental value if the land has on it the following capital improvements:
 - a) Accommodation, recreation or administration facilities and associated buildings, or
 - b) Maintenance workshops existing within 100 metres of facilities listed in (a), provided that the capital improvements have been in place for at least 12 months.
2. A resource interest defined as land not the subject of a "relevant interest" within the meaning of s. 6.29(1) but used for:
 - a) The extraction, processing or refining of minerals as defined in s. 8 of the Mining Act 1978, or
 - b) The extraction, processing or refining of petroleum as defined in s. 5 of the Petroleum and Geothermal Energy Resources Act 1967,
 to be its gross rental value if the land has on it the following capital improvements:
 - i. accommodation, recreation or administration facilities and associated buildings, or
 - ii. Maintenance workshops existing within 100 metres of facilities listed in (a), provided that the capital improvements have been in place for at least 12 months.

Statement of Objectives and Reasons 2022/23



The reasons for the category are to recognise a greater share of costs associated with economic development, heavy haulage movements and transport infrastructure associated with heavy plant and equipment. In addition, they also impact on the provision of environmental and strategic planning services as well as access to all other services and facilities provided by Council.

If introduced in the 2022/23 financial year, it is proposed the rate-in-the-dollar would be 0.122151, which is calculated at 1.5 times the general GRV rate in the dollar.

Transient Workforce Accommodation / Workforce Accommodation means any land:

- That is predominately used for the purpose of workforce accommodation;
- or
- That is predominately used for the purpose of transient workforce accommodation;

This differential rate would maintain a proportional share of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required for residential and urban areas. These services, programs and facilities are available to FIFO workers in the same manner as they are available to all other residents of the Shire.

Council is focussed on sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath networks, refurbishing of public ablutions and other building maintenance programs. In addition, these properties have access to all other services and facilities provided by Council.

Despite the lower rate per accommodation unit, TWA properties have the potential to have a greater impact on Council services/assets than other properties due to their number of occupants in a relatively small land parcel (i.e. concentrated coach/vehicle movements on local roads). In order to appropriately maintain and manage Council's asset and infrastructure in the longer term, a higher differential rate in the future may be proposed for this category to reflect the greater potential and actual intensity of use of Council assets and infrastructure.

The rate for this category supports Council's preferred option that the operational workforce associated with resource interests be housed in normal residential properties within the town boundaries. The Shire has undertaken a review of both the Goldfields Esperance Region and the Pilbara in determining the proposed differential rate.

The rate for this category results in 61% increase in the rate-in-the-dollar for the 2022/23 financial year. The minimum rate of \$2,271.00, also a 61% increase, is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Statement of Objectives and Reasons 2022/23



UNIMPROVED VALUE PROPERTIES (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

Table 3 below summarises the proposed 2022/2023 minimum payments and rates in the dollar for Unimproved Values:

Table 3: Proposed differential rates for 2022/2023 financial year (UV)

Differential Rates 2022/2023			
Differential Rates 2022/2023	Differential Rates 2022/2023	Differential Rates 2022/2023	Differential Rates 2022/2023
Unimproved Value	\$	\$	%
Pastoral/Rural	\$732	0.118240	5.00%
Mining/Other	\$467	0.232350	5.00%

Pastoral/Rural means any land:

- That currently has a pastoral lease granted;
and
- That is used predominantly for the purpose of grazing (including agistment), dairying, pig- farming, poultry farming, fish farming, tree farming, bee-keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of these activities.

This rating category reflects the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to the urban services, programs and infrastructure which are available to be accessed by the properties in this category.

The rate for this category results in 5% increase in the rate-in-the-dollar for the 2022/2023 financial year. The minimum rate of \$732.00, also a 5% increase, is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Statement of Objectives and Reasons 2022/23



Mining means any land that a mining, exploration, prospecting or retention lease and/or license has been granted;

The reasons for this category is to reflect the impact on utilisation of rural infrastructure (comparative to Pastoral) by heavy transport and associated higher traffic volumes. Consequently, there is a greater impost on the Shire's network requiring increased maintenance to service these users. In addition, these properties have access to all other services and facilities provided by Council.

The rate for the rate for this category results in 5% increase in the rate-in-the-dollar for the 2022/2023 financial year. The minimum rate of \$467.00, also a 5% increase, is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

The key points for the 2022/2023 Rating Strategy:

- Raise sufficient yield to try and maintain current services and future infrastructure renewal to meet community expectations and stimulate the Shire of Coolgardie economy whilst trying to ensure a balanced budget;
- Review of the number and type of rating differential categories and move towards uniform rating across all differentials;
- Identify the rates burden more objectively
- Uniform rating will improve transparency, administrative efficiency;
- Critical analysis of the yield generated by each differential category as a percentage of the total yield, comparing to the contribution by each category, the valuation % of each category, and the services consumed;
- Provide a level of certainty and consistency for ratepayers with a stable long term rates model;
- Properties are rated according to Town Planning zonings and predominant land use with each having a separate calculated rate in the dollar and established minimums to achieve greater equity across all sectors and ensure a base level contribution.

13.2.4 HAULAGE CAMPAIGN - HABROK (GEKO) PTY LTD

Location: Kambalda
Applicant: Habrok (Geko) Pty Ltd
Disclosure of Interest: Nil
Date: 11 April 2022
Author: Robert Hicks, Deputy Chief Executive Officer

SUMMARY

For Council to consider a proposal from Habrok (Geko) Pty Ltd to utilise Jaurdi Hills Road, Coolgardie North Road and Carins Road for a long term campaign from 11 April 2022 to 31 December 2022 comprising of approximately 250,000 tonnes (gold ore) for processing at Lakewood Mill.

BACKGROUND

The haulage campaign will cover the following roads; Geko Haul Road, MLG Sand Pit Road, Jaurdi Hills Road, Coolgardie North Road & Carins Road with Jaurdi Hills/Coolgardie North/Carins Roads ONLY (a total of 17 kms) being part of the Shire's road network (location map attached).

As per Council's Policy #044 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle Habrok (Geko Pit) Pty Ltd must apply to the Shire of Coolgardie for use of the Shire's road network.

MLG will be utilised for hauling and 22 prime mover rego numbers have been received by the Shire.

The Main Roads Mapping Tool confirms the appropriateness of the RAV network status applied for - truck/trailer combination of Tri-Drive Prime Mover with quad road trains (PBS Tri Drive Level 3 RAV Network 5.3 and PBS Tandem Drive Level 3 RAV Network 10.3) being acceptable
<https://mrwebapps.mainroads.wa.gov.au/hvsnetworkmap>.

At Council meeting held 23 March 2021 resolved RES- (45/2021)

That Council, in accordance with Policy 044 Haulage Campaigns, endorse the proposal from Habrok (Geko) Pty Ltd (the Principal) to use 16.87kms of Jaurdi Hills Road, Coolgardie North Road and Carins Road for a campaign comprising of approximately 700,000 tonnes from 01 April 2021 to 30 April 2022 for the following contribution;

- 1. Maintenance Contribution (at \$0.04 p/tonne p/km; at 700,000 tonnes over 16.87kms) = \$519,596.00 (inc GST) to Account/Job #11202750 (Limited Cartage Campaign).*
- 2. Authorise the CEO to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.*
- 3. Require Habrok (Geko) Pty Ltd to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.*
- 4. Require Habrok (Geko) Pty Ltd to apply annually for consideration of renewal of CA07 Letters of Approval.*
- 5. Require Habrok (Geko) Pty Ltd to pay any and all previously outstanding contributions prior to campaign starting – as at 26/02/2021 = \$56,206.00 inc gst.*

6. *Require Habrok (Geko) Pty Ltd to pay (1st instalment) 25% of contribution (\$129,899.00) prior to campaign starting.*
7. *Authorise the Chief Executive Officer to issue CA07 Letters of Approvals for a period of 3 months once payment has been received and cleared in the Shire bank account.*
8. *Require Habrok (Geko) Pty Ltd to pay (2nd instalment) 25% of contribution (\$129,899.00) by 30 June 2021*
9. *Require Habrok (Geko) Pty Ltd to pay (3rd instalment) 25% of contribution (\$129,899) by 30 September 2021*
10. *Require Habrok (Geko) Pty Ltd to pay (4th instalment) 25% of contribution (\$129,899) by 31 December 2021*

At Council meeting held 27 April 2021 resolved (RES 69/2021

That Council agree to terminate the Habrok (Geko Pit) Pty Ltd Haulage Campaign application that was endorsed at the 23 March 2021 Council Meeting as per Council Resolution #45/2021.

COMMENT

Based on actual deterioration cost the following contribution would be applicable;

Jaurdi Hills Rd, Coolgardie North Rd	Rate	Tonnes	Km	Contribution \$	GST \$	Total inc GST \$
Capital Contribution	\$0.07	250,000	14	245,000.00	24,500.00	\$269,500.00
Maintenance Contribution	\$0.04	250,000	14	140,000.00	14,000.00	\$154,000.00

Carins Road, Coolgardie has been determined as a Capital project and as such Capital Contributions will be payable.

Carins Rd	Rate	Tonnes	Km	Contribution \$	GST \$	Total inc GST \$
Capital Contribution	\$0.07	250,000	3	\$52,500.00	\$5,250.00	\$57,750.00

CONSULTATION

Charles Paraka – SMS Mining

Shire Staff

STATUTORY ENVIRONMENT

Road Traffic (Administration) Act 2008 Section 132(4)

POLICY IMPLICATIONS

Policy #044 – Haulage Campaigns

Policy #045 – Heavy Vehicles Conditions for use on Shire Roads

FINANCIAL IMPLICATIONS

Any contribution received will be placed in the road construction reserve account for use on the relevant road infrastructure.

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting and encouraging mining and processing industries

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Habrok (Geko PL) CA07 Application
2. Habrok (Geko PL) Map of Location
3. Habrok (Geko PL) list of rego numbers

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council,

1. APPROVES in accordance with Policy 044 Haulage Campaigns, proposal from Habrok (Geko Pit) Pty Ltd (the Principal) to use a total of 17kms of Jaurdi Hills, Coolgardie North and Carins Roads, Coolgardie - for a campaign comprising of approximately 250,000 tonnes from 11 April 2022 to 31 December 2022 for the following contribution;
 - (a) Jaurdi Hills and Coolgardie North Roads - Maintenance Contribution (at \$0.04 p/tonne p/km; at 250,000 tonnes x 14kms) = \$154,000.00 inc GST to Account/Job #11202750 (Limited Cartage Campaign).
 - (b) Carins Roads - Capital Contribution (at \$0.07 p/tonne p/km; at 250,000 tonnes x 3kms) = \$57,750.00 inc GST to Account/Job #11202750 (Limited Cartage Campaign).
 - (c) Habrok (Geko Pit) Pty Ltd is required to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.
 - (d) Habrok (Geko Pit) Pty Ltd is required to pay 50% of Jaurdi Hills and Coolgardie North Roads contribution (\$77,000.00) prior to campaign starting.
 - (e) Habrok (Geko Pit) Pty Ltd is required to pay 100% of Carins Road contribution (\$57,750.00) prior to campaign starting.
 - (f) Habrok (Geko) Pty Ltd is required to pay (Jaurdi Hills and Coolgardie North Roads final 50% instalment) of \$77,000.00 by 30 July 2022.
2. AUTHORISE the Chief Executive Officer to:-

- (a) issue CA07 Letters of Approvals for a period of 3 months once initial payments have been received and cleared in the Shire bank account.
- (b) to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given

RESOLUTION #78/2022

Moved: Cr Sherryl Botting

Seconded: Cr Tracey Rathbone

That Council,

1. **APPROVES** in accordance with Policy 044 Haulage Campaigns, proposal from Habrok (Geko Pit) Pty Ltd (the Principal) to use a total of 17kms of Jaurdi Hills, Coolgardie North and Carins Roads, Coolgardie - for a campaign comprising of approximately 250,000 tonnes from 11 April 2022 to 31 December 2022 for the following contribution;
 - (a) Jaurdi Hills and Coolgardie North Roads - Maintenance Contribution (at \$0.04 p/tonne p/km; at 250,000 tonnes x 14kms) = \$154,000.00 inc GST to Account/Job #11202750 (Limited Cartage Campaign).
 - (b) Carins Roads - Capital Contribution (at \$0.07 p/tonne p/km; at 250,000 tonnes x 3kms) = \$57,750.00 inc GST to Account/Job #11202750 (Limited Cartage Campaign).
 - (c) Habrok (Geko Pit) Pty Ltd is required to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.
 - (d) Habrok (Geko Pit) Pty Ltd is required to pay 50% of Jaurdi Hills and Coolgardie North Roads contribution (\$77,000.00) prior to campaign starting.
 - (e) Habrok (Geko Pit) Pty Ltd is required to pay 100% of Carins Road contribution (\$57,750.00) prior to campaign starting.
 - (f) Habrok (Geko) Pty Ltd is required to pay (Jaurdi Hills and Coolgardie North Roads final 50% instalment) of \$77,000.00 by 30 July 2022.
2. **AUTHORISE** the Chief Executive Officer to:-
 - (a) issue CA07 Letters of Approvals for a period of 3 months once initial payments have been received and cleared in the Shire bank account.
 - (b) to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0



APPLICATION FORM

Restricted Access Vehicle/ CA07

Application for approval to operate RAV on road/s under control of the Shire of Coolgardie.

Application should be read in conjunction with Shire of Coolgardie Policy 044 (Haulage Campaigns) and Policy 045 (Heavy Vehicles Conditions for use on Shire Roads).

Applicants will receive a determination from the Shire.

If approved, the determination will constitute a letter of authority to comply with a CA07 condition on a Restricted Access Vehicle (RAV).

Please tick Application Type

Fees are subject to revision.

- ☐ **TYPE 1:** Short Term Campaign. Where a cartage campaign does not exceed 25,000 tonnes or 100 return trips in any annual period, the operator needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network. The CEO has authority to deal with Short Term Campaigns.
- ☒ **TYPE 2:** Long Term Campaign. Where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the operator needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network. The decision on Long Term Campaigns will be made by the Council subject to an agreement between the Operator and the Shire.

Heavy Vehicle Cost Recovery Contribution: In consideration of the use of Shire Roads, the Shire will request either:

- \$0.07 (07 cents) as a capital contribution per tonne per kilometre travelled on Shire of Coolgardie Road Networks from the operator
- \$0.04 (04 cents) as a maintenance contribution per tonne per kilometre travelled on Shire of Coolgardie Road Networks from the operator

Applicant:						
	rate	Tonnes	Km	Contribution	GST	Total inc GST
Capital	\$0.07			\$	\$	\$
Maintenance	\$0.04	250,000	10 + 7	\$ 170,000	\$ 17,000	\$ 187,000

Applicant Details (Applicant is the Owner of the mine)

Name of Applicant	DANNY SWEENEY
Organisation	GEEKO PIT PTY LTD
Postal Address	96, EWING STREET, WELSHPOOL, WA, 6106

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 2 of 7

Applicant Contact Person	Name: CHARLES PARAKA Position: BUSINESS DEVELOPMENT MANAGER
Contact details	Phone: 0499905595 Email: c.paraka@smsmining.com.au

Details of Haulage Proposal

Proposed Route

Origin:	GEKO MINE SITE
Destination:	LAKWOOD MILL
Route: <i>Attach map and include all roads in Shire of Coolgardie – include SLKs to be travelled on each road within network</i>	GEKO HAUL RD, MLG SAND PIT RD, JAUDIE HILLS RD, MLG SAND RD, NTH COOLGARDIE RD, CARINS RD, GREAT EASTERN H/WAY, ANZAC DVE, GOLDFIELDS H/WAY
Total Kilometres (one way in Shire of Coolgardie origin to destination)	

Shire Roads – RAV Network Status

Include information for all roads in the Shire of Coolgardie that are the subject of this application.

RAV Network Status Shire Roads	Shire Road	Current RAV network status
<i>Please state the current Main Roads RAV network classification of the road or indicate if the road is not on the network.</i>	JAUDIE HILLS RD	RAV 5
	NTH COOLGARDIE RD, CARINS RD	RAV 5.3
	GREAT EASTERN H/WAY	RAV 5.9

Vehicle Type

RAV Vehicle Class	RAV 10.3 NET LOAD RAV 5.3
Truck & Trailer Combination Details	TRI DRIVE PRIME MOVER QUAD ROAD TRAIN
GCM (tonnes)	171.5
Payload (tonnes)	105
Concessional Loading Requested (CLBPS) EG Tandem Drive Concessional Levels 1-3 or Tri Drive Concessional Levels 1-3	<input type="checkbox"/> NO TRI DRIVE CONCESSIONAL LOADING LEVEL 3

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 3 of 7

Haulage Task Details

Total number of truck movements per 24 hour period:	LOADED: Number <u>24</u> Direction <u>GEKO - LAKEWOOD</u> UNLOADED: Number <u>24</u> Direction <u>LAKEWOOD - GEKO</u>
Number of trucks in use	<u>6</u>
Number of shifts per 24 hrs	<u>2</u>
Estimated total loaded truck movements per month	<u>670</u>
Material to be transported	<u>GOLD ORE</u>
Estimated total tonnes per campaign material transported •	Estimated total tonnes per annum material transported • <u>250,000 tonnes</u>

Duration of RAV access

Estimated commencement date of haulage task:	<u>APRIL 2021</u>
Estimated completion date of haulage task:	<u>DECEMBER 2022</u>

Details of Haulage Company

Provide details of the haulage company/ies that will operate under this approval. Attach a separate list of vehicle registration numbers (Prime-Movers only; trailer registration not necessary).	<u>MLG OZ LIMITED</u> <u>REGISTRATION ATTACHED</u>
--	---

Documents and Other Relevant Information

Documents Attached	<input checked="" type="checkbox"/> Map <input type="checkbox"/> Engineering specifications <input type="checkbox"/> Safety management plan <input type="checkbox"/> Community benefit proposal <input checked="" type="checkbox"/> Other (provide details)
--------------------	---

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form


Page 4 of 7

Other Relevant Information	
----------------------------	--

DECLARATION/SIGNATURE

I, DANNY SWEENEY of GEKO PIT PTY LTD
hereby make application for a letter of authority for operation of Restricted Access Vehicles on RAV
network roads in the Shire of Coolgardie to comply with the CA07 condition of a valid RAV approval held by
me. I confirm that the details in this application are correct.

Signed:



Date:

8/4/2022

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 5 of 7

Restricted Access Vehicle/ CA07 DETERMINATION

Name & organisation of Applicant	GEKO PIT PTY LTD
Name of Haulage Company	MLG OZ LIMITED
Road/s in Shire of Coolgardie	

☐ **APPROVED** – Letter of Authority Granted

Shire of Coolgardie Office

Council Resolution Number: ☐ Not applicable – less than 25,000t

Signed Director of Operations: Date:

Approval **COMMENCES** on (date):

Approval **EXPIRES** on (date):

(not valid without Council Resolution number and signature of DO)

The Shire of Coolgardie has APPROVED this application for the period stated within. The operator must adhere to all conditions imposed by Main Roads WA and the following additional CONDITIONS imposed by the Shire of Coolgardie:

- 1.
- 2.
- 3.
- 4.

This approval, if validated with a Council Resolution number and signature of the Director of Operation of the Shire of Coolgardie, constitutes a **letter of authority** in compliance with the CA07 requirement of a valid RAV approval.

☐ **DECLINED**

Shire of Coolgardie Office

The Shire of Coolgardie has DECLINED to approve this application.

Council Resolution Number:

Signed Director of Operations: Date:

Date

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Information for Applicant

	TYPE 1	TYPE 2
Processing time	Allow 7 – 14 days. Payment must be receipted by the Shire before CA07 Letters of Approval will be issued.	Allow 7 – 30 days (may be longer depending on Council meeting dates and road condition). <ul style="list-style-type: none"> Will depend on condition of road and extent of haulage task. Allow <i>minimum 6 months</i> if legal agreement & major road upgrades required. Payment must be receipted by the Shire before CA07 Letters of Approval will be issued.
Formal decision of council required	No	Yes - Council Resolution Number required
Legal agreement required	Generally no	Generally yes (construct and/or maintain and/or user pays road use)

- Legal agreements – applicants may need to enter into one or more agreements with the Shire:
 - Construct and/or maintain: if the haulage proposal is for a class of RAV that is greater than the current RAV network classification of the road, and/or the road is not in a condition suitable for the haulage task, the applicant will be required to upgrade and maintain the road at the cost of the applicant.
 - Road Use (Restricted Vehicle Haulage): applications will be considered on their merits but as a general rule will be required for a haulage task that is for greater than 25,000 tonne per annum.
- Operation of a restricted access vehicle on any road in the Shire of Coolgardie constitutes an offence under the Road Traffic (Vehicle Standards) Regulations 2002 unless:
 - The road is on a classified RAV network route approved by Main Roads; and
 - The RAV is of a class that is authorised for operation on the relevant network; and
 - The operator holds a valid approval issued by Main Roads WA and a valid letter of authority from the local government to comply with a CA07 condition.

Process and Additional Information

Occasionally applicants may be required to provide additional information. This will depend on a range of variable factors particularly the condition and classification of the road relative to the duration, class of vehicle and annual tonnage of the haulage task. The applicant is responsible for all costs. Costs may include engineering fees, legal fees and staff time.

Process

- Applicant submits proposal (Restricted Access Vehicle/ CA07 Application Form)
- Shire requests further relevant information / retains consulting engineer at applicant's cost to review proposal
- Application submitted to council with recommendation for in-principle approval
- Terms and conditions are negotiated:
 - Scope of capital works to prepare the road (the Pre Work) for the haulage task
 - Scope of ongoing maintenance
 - Community benefit
 - Engineering sign off
 - Legal agreements drafted (construct and/or maintain, and/or RAV access)

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 7 of 7

5. Final recommendation to council
6. Legal agreements signed and sealed
7. Applicant completes Pre Work
8. Main Roads and Shire assess
9. If approved, Shire issues CA07 Letter of Authority
10. Applicant can commence haulage in accordance with CA07 and/or legal agreement.

Engineering Assessment

In the first instance, applicants should contact Main Roads Heavy Vehicles Operations Branch to obtain MRWA document "Guidelines for Assessing the Suitability of Routes for Restricted Access Vehicles"

Some applications may require a detailed engineering assessment of the current road, and the upgrades required relevant to the haulage task.

This assessment should be presented as a Technical Report to include all relevant matters, such as:

- Horizontal and vertical alignment relative to Design Vehicle and Design Speed
- Earthworks required – note any requirement to widen, raise, re-sheet, re-align to accommodate horizontal, vertical design
- Road Pavement - note design width, surfacing, elevation relative to natural surface
- Pavement design – based on MRWA Road Note 9
- Bitumen Surfacing – per MRWA Specification
- Drainage assessment including table drains, offshoot drains, floodways and culverts. Nominal Design ARI 10 years.
- Intersections – detail swept path analysis and GIVE WAY / STOP control assessment
- Stock Grids – note existing width relative to Road Design width and also existing condition / proposed improvements
- Gravel and water supply for road improvements – determine supplies of suitable material and carting details
- Clearing permits required for any road widening and for sourcing road building materials
- Signs, Lines and Guideposts
- Safety management plan including Traffic Management Plan for construction phase.

It is necessary to have a LEGAL AGREEMENT with the Shire before carrying out ANY work, testing or modification to any road under the control of the Shire of Coolgardie including the road reserve.

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Map of Geko Pit Location



MLG OZ Limited Rego Number for Trucks

MLG Rego numbers below for the CA07 permits.

- KBC 291R
- 1GOW823
- 1HAP117
- 1HBY282
- 1HAT583
- 1HCM565
- 1HNV487
- 1HMP998
- 1HKM518
- KBC064M
- KBC266M
- 1GED377
- 1GLH679
- A99635
- 1EEM534
- 1DPN362
- 1EAM815
- A78403
- 1CVC047
- KBC484Z
- 1DPN362
- 1HGD904

13.2.5 HAULAGE CAMPAIGN - LITHCO NO 2

Location: Kambalda
Applicant: Lithco No 2 Pty Ltd
Disclosure of Interest: Nil
Date: 13 April 2022
Author: Robert Hicks, Deputy Chief Executive Officer

SUMMARY

For Council to consider a proposal from Lithco No 2 Pty Ltd to utilise Binneringie Road from 01 May 2022 to 30 April 2023 for a long-term campaign comprising of approximately 205,000 tonnes Spodumene concentrate from Bald Hill Lithium and Tantalum Mine (Bald Hill) to the port of Esperance utilising MLG Oz Ltd vehicles.

BACKGROUND

As per Council's Policy #044 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the principle - Lithco No 2 Pty Ltd - must apply to the Shire of Coolgardie for use of the Shire's road network.

COMMENT

Shire staff drove the Binneringie Road 09 April 2022 and provided a detailed Condition Report (attached) that describes the condition of the road at that time.

The Main Roads Mapping Tool, <https://mrwebapps.mainroads.wa.gov.au/hvsnetworkmap>, confirms the appropriateness of the RAV network status applied for, that is, truck/trailer combination Tandem Drive Network 7.3.

At Council meeting held 24 July 2018, resolved (RES 130/18)

1. *The CEO negotiate with Paris with regards to the remaining upgrade works for Binneringie Road as soon as possible and get the required works done. If Paris does not complete the works, it is proposed the Shire cost and complete the works and charge Paris*
2. *The CEO negotiate with a contractor to determine if an agreement can be reached for the maintenance of 68 km of Binneringie Road. The agreement to be brought to Council for consideration*
3. *The CEO negotiate with Lithco No 2 Pty Ltd to contribute \$168,000 towards maintenance of the slk 0 to slk 28 of Binneringie Road to be paid for in quarterly instalments in 2018/2019*
4. *The CEO write to Lithco Pty Ltd requesting payment to the Shire in quarterly instalments in 2018/2019 for the \$233,067 spent on upgrade of the first 28 km of Binneringie Road*
5. *Shire staff undertake a quarterly audit of the 68km of Binneringie Road.*

At Council meeting held 28 August 2018, resolved (RES 173/18)

That Council

1. *APPROVES the attached Deed of agreement as amended for road upgrade and maintenance contribution between the Shire of Coolgardie and Lithco No.2 Pty Ltd*
2. *AUTHORISE the Shire President and the Chief Executive Officer to sign and affix the common seal in accordance with part 19.1 (2) of the standing local law to the attached Deed of agreement between the Shire of Coolgardie and Lithco No. 2 Pty Ltd*

The attached Maintenance Memorandum commits Lithco to undertake upgrade/maintenance of the 68kms of Binneringie Road from the mine site to the Coolgardie-Esperance Highway. Lithco plan initial works or improvements to bring the current road up to standard, inclusive but not limited to grading, re-sheeting, and ground works as necessary. Following completion of the initial works Lithco commits to maintenance of the road by performing the following:

1. Routine road maintenance
2. Periodic road maintenance
3. Performance of any other works required

The Shire believes that by Lithco utilising its own resources i.e., personnel and equipment, while working in conjunction with Mr John Skillington of Madoonia Down Station, represents good value for money.

In 2019 the Shire's Road Consultant estimated to maintain the entire length of Binneringie Road including regularly maintenance grade and roll the road surface, grade outside and off shoot drains, maintain shoulders and apply water to the full length of the road surface would cost the Shire \$1.764 million per annum.

As of 31 March 2022, Lithco has spent \$589,273 on maintaining Binneringie Road and has budgeted to expend \$1.5million over the 12 month period (refer CA07 note).

To ensure the applicant is meeting its obligations to the Shire, Shire staff will undertake quarterly Road Condition Assessment Reporting on Binneringie Road.

CONSULTATION

Lithco No 2 Pty Ltd management

Shire of Coolgardie staff

STATUTORY ENVIRONMENT

Road Traffic (Administration) Act 2008 Section 132(4)

POLICY IMPLICATIONS

Policy #044 – Haulage Campaigns

Policy #045 – Heavy Vehicles Conditions for use on Shire Roads

FINANCIAL IMPLICATIONS

No budget implications for the Shire.

The Shire stands to make considerable savings by having Lithco fund the upgrade and maintenance works on its road asset.

STRATEGIC IMPLICATIONS

A thriving local economy

Supporting and encouraging mining and processing industries

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Lithco Haulage Campaign - CA07 Application - Binneringie Rd
2. Lithco Haulage Campaign - Binneringie Road Condition Report 07/06/2020
3. Lithco Haulage Campaign list of vehicle registrations
4. Lithco Haulage Campaign - Binneringie Road Maintenance Memorandum - Confidential
5. Lithco Haulage Campaign - letter to Shire of Coolgardie re: Bald Hill - Confidential

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council,

1. APPROVE the application from Lithco No 2 Pty Ltd (the Principal) to use a total of 65kms of Binneringie Road - for a haulage campaign, in accordance with Policy 044 'Haulage Campaigns', comprising approximately 205,000 tonnes, from 01 May 2022 to 30 April 2023, , and conditional on:
 - a. Lithco No 2 Pty Ltd upgrading and maintaining 65kms of Binneringie Road for the term of the haulage campaign and as per the Maintenance Memorandum.
 - b. The CEO negotiating an annual maintenance agreement between the Shire of Coolgardie and Lithco No.2 Pty Ltd.
 - c. Lithco No 2 Pty Ltd write to the Chief Executive Officer by the 31st May 2023 with the annual amount spent on mainta
 - d. Shire staff undertaking a quarterly audit of the 65km of Binneringie Road.
2. AUTHORISE the CEO to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly.

RESOLUTION #79/2022**Moved: Cr Tammee Keast****Seconded: Cr Sherryl Botting****That Council,**

- 1. APPROVE the application from Lithco No 2 Pty Ltd (the Principal) to use a total of 65kms of Binneringie Road - for a haulage campaign, in accordance with Policy 044 'Haulage Campaigns', comprising approximately 205,000 tonnes, from 01 May 2022 to 30 April 2023, , and conditional on:**
 - a. Lithco No 2 Pty Ltd upgrading and maintaining 65kms of Binneringie Road for the term of the haulage campaign and as per the Maintenance Memorandum.**
 - b. The CEO negotiating an annual maintenance agreement between the Shire of Coolgardie and Lithco No.2 Pty Ltd.**
 - c. Lithco No 2 Pty Ltd write to the Chief Executive Officer by the 31st May 2023 with the annual amount spent on maintaining Binneringie Road under confidential cover.**
 - d. Shire staff undertaking a quarterly audit of the 65km of Binneringie Road.**
- 2. AUTHORISE the CEO to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly.**

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0



APPLICATION FORM

Restricted Access Vehicle/ CA07

Application for approval to operate RAV on road/s under control of the Shire of Coolgardie.

Application should be read in conjunction with Shire of Coolgardie Policy 044 (Haulage Campaigns) and Policy 045 (Heavy Vehicles Conditions for use on Shire Roads).

Applicants will receive a determination from the Shire.

If approved, the determination will constitute a letter of authority to comply with a CA07 condition on a Restricted Access Vehicle (RAV).

Please tick Application Type

Fees are subject to revision.

- ☐ **TYPE 1:** Short Term Campaign. Where a cartage campaign does not exceed 25,000 tonnes or 100 return trips in any annual period, the operator needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network. The CEO has authority to deal with Short Term Campaigns.
- ☒ **TYPE 2:** Long Term Campaign. Where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the operator needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network. The decision on Long Term Campaigns will be made by the Council subject to an agreement between the Operator and the Shire.

Heavy Vehicle Cost Recovery Contribution: In consideration of the use of Shire Roads, the Shire will request either:

- \$0.07 (07 cents) as a capital contribution per tonne per kilometre travelled on Shire of Coolgardie Road Networks from the operator
- \$0.04 (04 cents) as a maintenance contribution per tonne per kilometre travelled on Shire of Coolgardie Road Networks from the operator

Applicant: Lithco No2						
	rate	Tonnes	Km	Contribution	GST	Total inc GST
Capital	\$0.07	205KT's	65	\$113,750	\$11,375	\$932,750
Maintenance	\$0.04	205KT's	65	\$65,000	\$6,500	\$533,000

Please note: Lithco has budgeted nearly \$1.5M to upgrade & maintain Binneringie Rd for the next 12months.

Applicant Details (Applicant is the Owner of the mine)

Name of Applicant	Alex Wang
Organisation	Lithco No2
Postal Address	PO Box 2295, Churchlands WA 6018

Shire of Coolgardie
Version 1: 26-Feb-2020

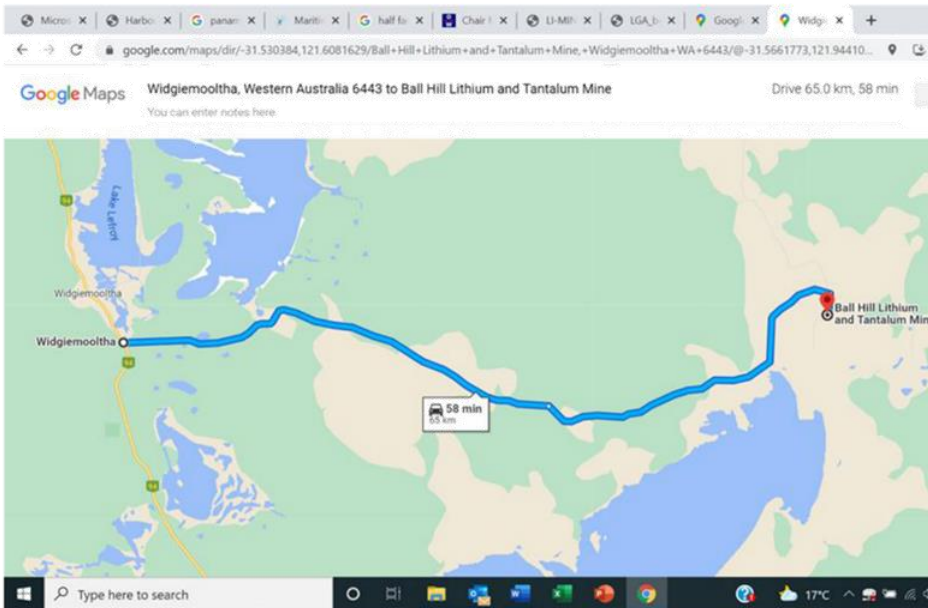
Restricted Access Vehicle/ CA07 Application Form

Page 2 of 8

Applicant Contact Person	Name: Alex Wang Position: Company Secretary
Contact details	Phone: 0431 311 099 Email: alex.wang@lithco.com.au

Details of Haulage Proposal

Proposed Route

Origin:	Bald Hill mine site
Destination:	Coolgardie/Esperance HWY
Route: <i>Attach map and include all roads in Shire of Coolgardie – include SLKs to be travelled on each road within network</i>	 <p>google.com/maps/dir/-31.530384,121.6081629/Bald+Hill+Lithium+and+Tantalum+Mine,+Widgiemooltha+WA+6443/@-31.5661773,121.94410...</p> <p>Widgiemooltha, Western Australia 6443 to Bald Hill Lithium and Tantalum Mine</p> <p>Drive 65.0 km, 58 min</p> <p>You can enter notes here</p> <p>Widgiemooltha</p> <p>Bald Hill Lithium and Tantalum Mine</p> <p>58 min 65 km</p> <p>Type here to search</p>
Total Kilometre S (one way in Shire of Coolgardie origin to destination)	65km

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 3 of 8

Shire Roads – RAV Network Status

Include information for all roads in the Shire of Coolgardie that are the subject of this application.

RAV Network Status Shire Roads <i>Please state the current Main Roads RAV network classification of the road or indicate if the road is not on the network.</i>	Shire Road	Current RAV network status
	Binneringie road	

Vehicle Type

RAV Vehicle Class	7.3 (Truck #8 – 4.3)
Truck & Trailer Combination Details	<ol style="list-style-type: none"> Western Star (1HJU908) & Bruce Rock AB Triple trailers Mack (XQ17WI) & Bruce Rock AB Triple trailers Kenworth (XQ48WM) & Bruce Rock AB Triple trailers Mack (XQ21WI) & Azmeb AB Triple trailers MACK (1GLR659) & GTE B DOUBLE & DOG TRAILERS MACK (1GLR665) & GTE B DOUBLE & DOG TRAILERS Western Star (XQ23TG) & Bruce Rock AB Triple trailers MACK (1GDU491) & Bruce Rock B DOUBLE TRAILERS SCANIA (1EEW207) & GTE B DOUBLE & DOG TRAILERS KENWORTH (1DNF381) & HAULMORE B DOUBLE & DOG TRAILERS
GCM (tonnes)	<ol style="list-style-type: none"> 118.5T, 2. 118.5T, 3. 118.5T, 4. 118.5T, 5. 118.4T, 118.4T, 7. 118.5T, 8. 101T, 9. 130T, 10. 131T
Payload (tonnes)	<ol style="list-style-type: none"> 77.92T, 2. 79.62T, 3. 80.58T, 4. 73.94T, 5. 76.2T, 76.2T, 7. 80.16T, 8. 61.68, 9. 87.34, 10. 85.53T
Concessional Loading Requested (CLBPS) EG Tandem Drive Concessional Levels 1-3 or Tri Drive Concessional Levels 1-3	<input type="checkbox"/> Yes – AMMS LEVEL 3

Haulage Task Details

Total number of truck movements per 24 hour period:	LOADED: Number 10Direction West UNLOADED: Number 10Direction East
Number of trucks in use	10
Number of shifts per 24 hrs	2
Estimated total loaded truck movements per month	304

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 4 of 8

Material to be transported	Spodumene concentrate
Estimated total tonnes per campaign material transported • <205000T's	Estimated total tonnes per annum material transported • <205,000T's (2022/23)

Duration of RAV access

Estimated commencement date of haulage task:	1st May 2022
Estimated completion date of haulage task:	30 th April 2023

Details of Haulage Company

Provide details of the haulage company/ies that will operate under this approval. Attach a separate list of vehicle registration numbers (Prime-Movers only; trailer registration not necessary).	MLG Oz Limited 10 Yindi Way, Kalgoorlie WA 6430 (08) 9022 7746 Licence plate details as supplied in 'Truck & Trailer Combination Details' above (in brackets).
--	---

Documents and Other Relevant Information

Documents Attached	<input type="checkbox"/> Map https://www.google.com/maps/dir/-31.5306094,121.608268/Ball+Hill+Lithium+and+Tantalum+Mine,+Widgiemooltha+WA/@-31.5382854,121.6026065,10z/data=!3m1!4b1!4m9!4m8!1m0!1m5!1m1!1s0x2a5229a6484c3e47:0x1c46b6829bd7ac1a!2m2!1d122.1837148!2d-31.5108982!3e0 <input type="checkbox"/> Engineering specifications <input type="checkbox"/> Safety management plan <input type="checkbox"/> Community benefit proposal <input checked="" type="checkbox"/> Other (provide details) Truck registration expiries.
--------------------	---

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 5 of 8

Other Releva nt Inform ation	
--	--

DECLARATION/SIGNATURE

I, ALEX WANG of LITHCO NO.2 PTY LTD
hereby make application for a letter of authority for operation of Restricted Access Vehicles on RAV
network roads in the Shire of Coolgardie to comply with the CA07 condition of a valid RAV approval held by
me. I confirm that the details in this application are correct.

Signed: 

Date: 4 APRIL 2022

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 6 of 8

Restricted Access Vehicle/ CA07 DETERMINATION

Name & organisation of Applicant	Alex Wang, Lithco No2
Name of Haulage Company	MLG Oz Limited
Road/s in Shire of Coolgardie	Binneringie Road

Shire of Coolgardie Office

☐ **APPROVED** – Letter of Authority Granted

Council Resolution Number: ☐ Not applicable – less than 25,000t

Signed Director of Operations: Date:

Approval **COMMENCES** on (date):

Approval **EXPIRES** on (date):

(not valid without Council Resolution number and signature of DO)

The Shire of Coolgardie has APPROVED this application for the period stated within. The operator must adhere to all conditions imposed by Main Roads WA and the following additional CONDITIONS imposed by the Shire of Coolgardie:

- 1.
- 2.
- 3.
- 4.

This approval, if validated with a Council Resolution number and signature of the Director of Operation of the Shire of Coolgardie, constitutes a **letter of authority** in compliance with the CA07 requirement of a valid RAV approval.

Shire of Coolgardie Office

☐ **DECLINED**

The Shire of Coolgardie has DECLINED to approve this application.

Council Resolution Number:

Signed Director of Operations: Date:

Date

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Shire of Coolgardie
Version 1: 26-Feb-2020

Restricted Access Vehicle/ CA07 Application Form

Page 7 of 8

Information for Applicant

	TYPE 1	TYPE 2
Processing time	Allow 7 – 14 days. Payment must be received by the Shire before CA07 Letters of Approval will be issued.	Allow 7 – 30 days (may be longer depending on Council meeting dates and road condition). <ul style="list-style-type: none"> Will depend on condition of road and extent of haulage task. Allow <i>minimum 6 months</i> if legal agreement & major road upgrades required. Payment must be received by the Shire before CA07 Letters of Approval will be issued.
Formal decision of council required	No	Yes - Council Resolution Number required
Legal agreement required	Generally no	Generally yes (construct and/or maintain and/or user pays road use)

- Legal agreements – applicants may need to enter into one or more agreements with the Shire:
 - Construct and/or maintain: if the haulage proposal is for a class of RAV that is greater than the current RAV network classification of the road, and/or the road is not in a condition suitable for the haulage task, the applicant will be required to upgrade and maintain the road at the cost of the applicant.
 - Road Use (Restricted Vehicle Haulage): applications will be considered on their merits but as a general rule will be required for a haulage task that is for greater than 25,000 tonne per annum.
- Operation of a restricted access vehicle on any road in the Shire of Coolgardie constitutes an offence under the Road Traffic (Vehicle Standards) Regulations 2002 unless:
 - The road is on a classified RAV network route approved by Main Roads; and
 - The RAV is of a class that is authorised for operation on the relevant network; and
 - The operator holds a valid approval issued by Main Roads WA and a valid letter of authority from the local government to comply with a CA07 condition.

Process and Additional Information

Occasionally applicants may be required to provide additional information. This will depend on a range of variable factors particularly the condition and classification of the road relative to the duration, class of vehicle and annual tonnage of the haulage task. The applicant is responsible for all costs. Costs may include engineering fees, legal fees and staff time.

Process

- Applicant submits proposal (Restricted Access Vehicle/ CA07 Application Form)
- Shire requests further relevant information / retains consulting engineer at applicant's cost to review proposal
- Application submitted to council with recommendation for in-principle approval
- Terms and conditions are negotiated:
 - Scope of capital works to prepare the road (the Pre Work) for the haulage task
 - Scope of ongoing maintenance
 - Community benefit
 - Engineering sign off
 - Legal agreements drafted (construct and/or maintain, and/or RAV access)

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

5. Final recommendation to council
6. Legal agreements signed and sealed
7. Applicant completes Pre Work
8. Main Roads and Shire assess
9. If approved, Shire issues CA07 Letter of Authority
10. Applicant can commence haulage in accordance with CA07 and/or legal agreement.

Engineering Assessment

In the first instance, applicants should contact Main Roads Heavy Vehicles Operations Branch to obtain MRWA document "Guidelines for Assessing the Suitability of Routes for Restricted Access Vehicles"

Some applications may require a detailed engineering assessment of the current road, and the upgrades required relevant to the haulage task.

This assessment should be presented as a Technical Report to include all relevant matters, such as:

- Horizontal and vertical alignment relative to Design Vehicle and Design Speed
- Earthworks required – note any requirement to widen, raise, re-sheet, re-align to accommodate horizontal, vertical design
- Road Pavement - note design width, surfacing, elevation relative to natural surface
- Pavement design – based on MRWA Road Note 9
- Bitumen Surfacing – per MRWA Specification
- Drainage assessment including table drains, offshoot drains, floodways and culverts. Nominal Design ARI 10 years.
- Intersections – detail swept path analysis and GIVE WAY / STOP control assessment
- Stock Grids – note existing width relative to Road Design width and also existing condition / proposed improvements
- Gravel and water supply for road improvements – determine supplies of suitable material and carting details
- Clearing permits required for any road widening and for sourcing road building materials
- Signs, Lines and Guideposts
- Safety management plan including Traffic Management Plan for construction phase.

It is necessary to have a LEGAL AGREEMENT with the Shire before carrying out ANY work, testing or modification to any road under the control of the Shire of Coolgardie including the road reserve.

Office Use: Approval No. & initials of the DO:

L:\Technical Services\Haulage\SOC CA07 Application

Binneringie Road condition report 09/04/2022

Binneringie Road is an unsealed road, just south of Widgiemooltha, heading to the east from the Coolgardie / Esperance HWY with this report covering the first 64km to the Bald Hill Lithium and Tantalum Mine.

The road is relatively flat with the steepest gradient being only about 3%, the surface being formed from the natural surrounding ground and in places from imported gravels and mine surplus

The road surface for the majority is in good condition with the road being maintained and in some cases upgraded, by Mining Contractors such as John Skillington.

The surface is well watered and consolidated by the heavy haulage traffic with only a couple of localised areas requiring attention There are no blow outs through the full length of the road. The posted speed limit is 80 km an hour with the road currently being in a condition for both light vehicles and heavy haulage to travel safely & comfortably at speeds in excess of this.

All floodway surfaces are in good condition without scouring and all but 1 culvert structure are in good condition with no blocked pipes etc. The northern headwall on the culvert at 11.97SLK has washed away from the pipe and required reinstatement

The main works required for the road is signage as several signs have been removed from the posts as well as several have faded quite badly particularly those around St Ives intersection as highlighted in the report, replacement signs are required.

Road side guide posts have been installed intermittently at various locations particularly from the St Ives turn off to Bald Hill mine. As part of the signage upgrade some guide posts will be required .

There is a one lane across a Grid at 20.42 SLK and this is complicated by a curve on the approach , The grid is no longer in use and the fence either side is very dilapidated, At some time in the future this area would benefit from upgrading to a dual carriageway.

The 1 km long section 42.34SLK to 43.2 SLK has a number of crests and tight curves , now that the rest of the road has been improved this section requires reduce speed signs or speed limit signage to restrict traffic to a maximum of 60kmph

The curve at SLK 13.06 to 13.73 is the only section on the road that has become corrugated (northern lane / outer part of the curve)

The section !8.1 SLK to 28.0 has a few areas that require a light grade to ensure Dual carriageway is maintained

Currently a road crew are gravel sheeting and improving various areas of the 14 km section between the Binneringie Homestead and Bald Hill mine

The Road is fit for Purpose (users should drive to conditions) Please see detail below

L drive-tech services - Binneringie Road condition report 09/04/2022



0.000	Start report at Coolgardie/Esperance Highway
0.000 to 0.300	Surface in satisfactory condition
0.300 to 3.290	Gravel surface in fair condition , having just lightly rained there are small puddles on the road surface to rectify this it would require building up the road formation
3.290 to 4.360	Road base surface in good condition
4.360 to 6.150	Gravel surface in fair condition small pockets of surface de-lamination (surface only) Salt Road intersection at SLK 4.93 appears unused
6.150 to 10.300	Road base surface in fair condition Blind intersection intersecting road @ SLK 10.0 road entering from the North has no vision to the east due to vegetation, curve & a Crest. this requires Clearing line of sight for about 250m been 20m wide on north entry
10.300 to 11.900	Gravel surface in fair condition
10.640	Curve sign missing, post in place replacement sign required
11.100	Curve sign missing, post in place replacement sign required
11.490	* Single 600 Conc Pipe South side clear silt (by hand)
11.700	Curve sign missing, post in place replacement sign required
11.890	* 2 barrel 450 Conc pipe (dam to salt pan) Good Condition

L drive-tech services - Binneringie Road condition report 09/04/2022

- 11.900 to 13.900 Gravel surface in fair condition
- 11.970 * Single 600 Conc pipe north side Headwall needs reinstating
see Photos
- 12.280 * Single Condition 600 Conc pipe Good
- 12.310 Curve sign missing, post in place replacement sign required
- 13.900 to 18.100 Gravel surface in fair condition
- 13.060 & 13.730 requires curve signs/ posts and guide posts (Grid is also located here)
- 16.070 Requires crest & curve signs (+ posts & guide posts for curve)
- 16.920 Requires crest (+ post) sign
- 17.52 Requires Crest & Curve signs (+ posts)
- 18.100 to 28.800 Gravel surface in fair condition several sections require a light grade to maintain the dual carriageway (some areas becoming narrow)
- 20.420 Single lane Grid (this should be considered for upgrade to dual carriageway)
- 20.950 Requires Curve sign
- 23.660 Cattle Adjacent to road Fencing dilapidated and Dam cost to road
- 26.650



L drive-tech services - Binneringie Road condition report 09/04/2022



- 28.730 post in ground requires sign side road entering traffic (warning St Ives)
Reduce speed sign (requires 30kmph +post to match other direction)
Note the 30kmph signs would be better at 40 or 60kmph
- 28.800 St Ives Spur road on the left side
- 28.800 to 29.900 Road base surface in fair condition
- 28.960 Side road stop signs on both sides of the road are faded and require replacement. Requires chevron at T
- 29.000 replace both 30kmph signs add reduce speed sign (+ Post)
Note the 30km signs would be better at 40 or 60kmph



L drive-tech services - Binneringie Road condition report 09/04/2022

29.800 & 30.840	Replace Crest signs
29.900 to 30.740	Gravel surface in good condition
30.740 to 34.950	Road base surface in good condition
34.040 & 34.500	install Crest signs (+ posts)
34.950 to 35.700	Gravel surface in fair condition
34.700 & 36.00	Replace crest Signs / faded
35.700 to 37.900	Road base surface in fair condition requires water light grade and roll
37.000	Paris Gold operations access on the left side New Chevron sign to southern side intersection
37.720 & 37.800	Replace faded curve signs Requires guide posts to curve
37.900	Paris Gold operations access on the right, New Chevron sign required 37.880 SLK and a give-away sign for southern side road
37.900 to 38.650	Gravel surface in good condition
37.970 & 38.600	Replace 2 faded Curve signs
38.650 to 39.350	Road base surface in good condition
38.970	Culvert structure 14m wide double 375mm steel spiral pipes in good condition with stone pitching in place



L drive-tech services - Binneringie Road condition report 09/04/2022

- 39.090 Culvert structure 14m wide double 750mm steel spiral pipes in good condition with stone pitching in place



- 39.210 Culvert structure 14m wide double 750mm steel spiral pipes in good condition with stone pitching in place



- 39.350 to 40.600 Gravel surface in good condition
- 40.600 to 42.650 Road surface in good condition
- 40.860 Culvert structure 14m wide double 750mm steel spiral pipes in good condition with stone pitching in place. **Requires guideposts**
- 42.650 to 45.560 Gravel surface in good condition
- 45.560 to 47.100 Road surface in good condition
- 47.100 to 47.570 Gravel surface in good condition
- 47.570 to 47.740 Road base surface in good condition



L drive-tech services - Binneringie Road condition report 09/04/2022

47.630	Culvert structure 14m wide single 750mm steel spiral pipes in good condition with stone pitching in place
47.860	Curve sign required (+post)
47.740 to 50.830	Gravel surface in fair condition surface is loose recent work to sheet rock protrusions
50.650	Station homestead access on the right side Road is in good condition from the homestead to Bald hill
50.830 to 51.960	Road base surface in good condition
51.300	Large floodway in good condition, flood way built up 1.5m and may require a culvert in future / check with John Skillington
51.730	Grid sign and post on the ground, sign is reusable new post required
51.960 to 61.790	Gravel surface in good condition Grader /Roller /Water-cart, works various locations Currently
53.400	Floodway good condition. Requires flood depth marker, signs in place
53.650	Crest sign missing post in place replacement sign required
54.290	Replace crest sign (+post) Post is now missing ?
55.000 & 55.300	Requires new Curve signs (+posts)
60.940	Replace Curve sign missing, (+post as now missing)
61.790 to 63.850	Road base surface in good condition, / Watering surface



L drive-tech services - Binneringie Road condition report 09/04/2022

	62.360 Curve sign missing, post in place replacement sign required
62.820	Curve sign missing, post in place replacement sign required (+Post as old post used for a new 80kmph sign
63.840	End of inspection at mine access road Requires New Chevron at junction of mine road to Binneringie Rd Requires 2 curve signs / Mine road to Binneringie
64.000	Requires Stop sign for West bound traffic entering from Binneringie road east

END OF REPORT

L drive-tech services - Binneringie Road condition report 09/04/2022



PRIME MOVER EXPIRY DETAILS

- 1GLR659 05/06/2022
- 1GLR665 15/04/2022
- XQ17WI 28/11/2022
- XQ23TG 08/07/2022
- 1HJU908 04/05/2022
- XQ21WI 16/12/20.22
- 1DMW772 21/09/2022
- 1EEW207 17/06/2022
- 1DNF381 01/6/2022
- 1GDU491 24/11/2022

CONTACT

08 9022 7746
reception@mlgoz.com.au

HEAD OFFICE

10 Yindi Way,
Kalgoorlie WA 6430

POSTAL

PO Box 1484,
Kalgoorlie WA 6433

ONLINE

www.mlgoz.com.au



Location: Lot 2435 on Deposited Plan 107089 Reserve 8693 Coolgardie

Applicant: Nil

Disclosure of Interest: Nil

Date: 19 April 2022

Author: Francesca LeFante, Town Planning Consultant

To consider and accept the valuation for the freehold purchase of Reserve 8693 (Coolgardie Golf Course) – Lot 2435 on Deposited Plan 107089.



In 2012 the Shire commenced action to purchase the Coolgardie Golf Course - Reserve R8693 Lot 2435 on deposited plan 107089. The Department of Lands undertook research, survey investigations and land ownership details including clearance and comments from other agencies (ref 00146-18961 - Job121630)

In March 2014 the Shire was advised that, all referrals had been completed and no objections were raised and that a site valuation was obtained. The Department letter sought agreement from the Shire to proceed and payment of costs for the preparation of documents and registration fees, prior to proceeding to approval from the Minister.

In 2015, the Shire did not proceed with the sale, a search of the Shire records has not revealed the reasons for not finalising the actions. The valuation was valid until 15 February 2015.

On 28 July 2020 the Shire recommenced the process to freehold the land and resolved.

That Council SUPPORTS the request and initiation of actions to pursue the freehold ownership and land transfer of Reserve R 8693 to the Shire of Coolgardie.

COMMENT

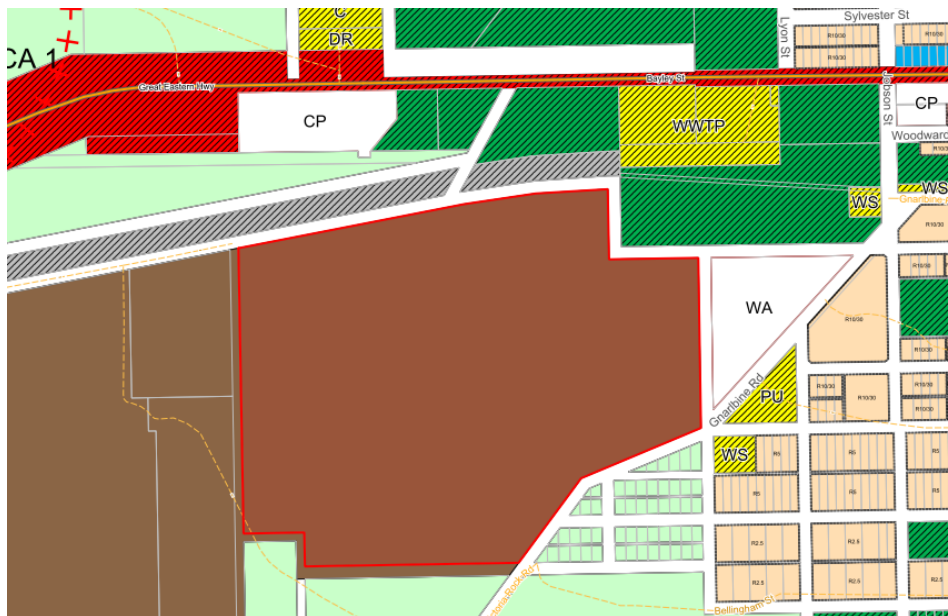
The Department Planning Lands and Heritage have advised: -

- All referrals had been completed
- The valuation was internally approved, and the valuation is \$65,000 (sixty-five thousand) plus GST.
- The next step required is for the Council to accept that valuation
- Following Council acceptance, the matter will be forwarded to the Delivery team to finalise.

To enable finalisation of the freehold of this land, the Shire acceptance of

- the site valuation of \$65,000 plus GST
- the associated costs for document preparation fee (\$1,356) and Registration fee (\$181). These fees are subject to change

The site is zone zoned rural residential under Local Planning Scheme No 5



The Reserve tenure change will provide residential and workforce accommodation opportunities within the townsite that create positive benefits to the community enhance the social, and lifestyle choices for those residing and working in the town and improve economic sustainability of Coolgardie townsite.

The Shire is continuing to progress the associated planning strategic documents including Structure Plan to facilitate development that enhances the Coolgardie townsite, accelerates community capacity building and leaves a sustainable legacy for the community.

From a strategic perspective the Shire's Local Planning Strategy encourages increases in residential development including workers accommodation within proximity of the townsite.

Options

Council has the following options

- Option 1 – Accept the Valuation and associated costs and finalise the land freehold process.
- Option 2 – Decline the valuation and abandon the current request.

It is recommended that the Shire support the valuation and finalise the freehold ownership and land purchase of the Coolgardie Golf Course to increase the opportunities for development within the townsite.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Land Administration Act 1997
Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Land Purchase - \$65,000
Document Preparation and Registration fee
It is proposed that the funding for the valuation be taken from the Shire Infrastructure Renewal Reserve Account.

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging the development of local business education and support
Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community
Ensuring a well-informed Council makes good decisions for the community

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council ACCEPTS the associated costs for the freeholding and purchase of Lot 2435 on Deposited Plan 107089 – Reserve 8693 comprising:-

1. Valuation of \$65,000 (sixty-five thousand) plus GST
2. Document preparation fee \$1,356 and Registration fee of \$181.00, and any associated fees changes.

RESOLUTION #80/2022

Moved: Cr Tracey Rathbone

Seconded: Cr Sherryl Botting

That Council ACCEPTS the associated costs for the freeholding and purchase of Lot 2435 on Deposited Plan 107089 – Reserve 8693 comprising:-

1. Valuation of \$65,000 (sixty-five thousand) plus GST
2. Document preparation fee \$1,356 and Registration fee of \$181.00, and any associated fees changes.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

13.2.7 PROPOSED INDUSTRIAL DEVELOPMENT WORKSHOP, SHEDS, SEA CONTAINER STORAGE, OFFICE AND CARE-TAKER DWELLING

Location: Lot 941 & 942 No 23 & 25 Solanum Street, Kambalda West

Applicant: Rock Reef Mining Pty Ltd

Disclosure of Interest: Nil

Date: 19 April 2022

Author: Francesca LeFante, Town Planning Consultant

SUMMARY

To consider an application for an industrial development over 2 sites comprising, new workshop/sheds, storage, office and caretaker facilities on lots 941 & 942 No 23 & 25 Solanum St, Kambalda West.

The matters for Council consideration relate to the following: -

- Reduced front setback from 7.5 metres to 2.0metres to the office and caretakers dwelling (transportable donga structures)
- The use of sea containers and canvas dome for storage purposes, at the rear of the site.

BACKGROUND

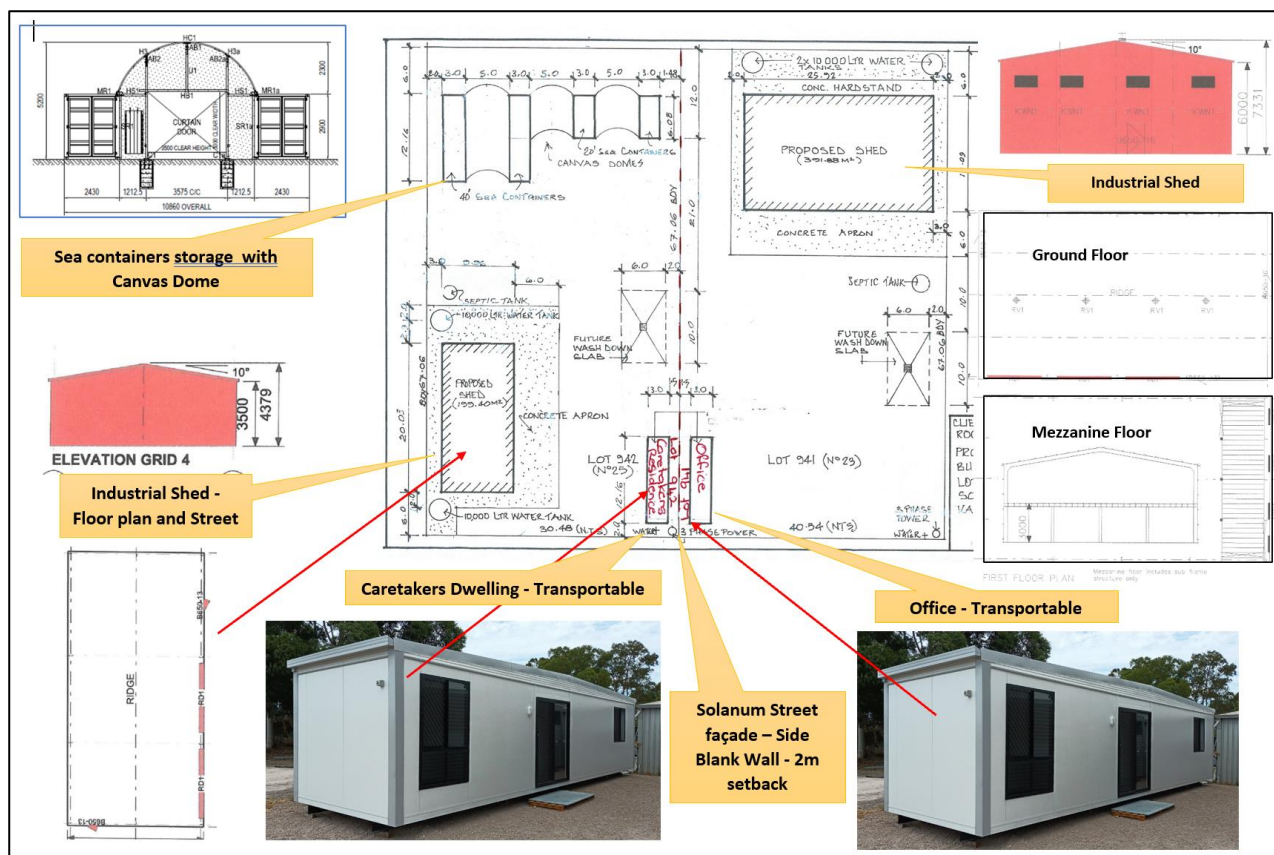
The lot is currently vacant and located within the Kambalda light industrial area. The sites adjoining and opposite are also zoned light industrial and comprise a variety of industrial uses and structures.



The proposal comprises the following:

- Workshop 1 - New workshop / shed with a mezzanine level 7.5 metres in height, with floor area of 391sqm located at the rear of the site 23 Solanum Street.
- Workshop 2 - New workshop / shed at front of the property – 25 Solanum Street with an area of 200sqm.
- Caretakers dwelling in a transportable donga (lot 942),
- Office in a transportable donga at the front of the property (Lot 941), approx. 2m from the street boundary.
- Storage area – secured within 4 sea containers with canvas domes at the rear of the site (Lot 942), comprising:-
 - 2 X 40 foot (13 m) sea containers
 - 2 x 20 foot (6.5m) sea containers

- In support the proposal the applicant has provided photos of the transportable and sea-container aspects of the proposal.



COMMENT

The site is zoned light industrial under the Shire Local Planning Scheme No 5.

The Shires Local Planning Scheme the scheme aims, zone objectives and the provisions of the Deemed Provisions of Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The objectives of the Commercial zone are: -

- To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.
- Seek to manage impacts such as noise, dust, and odour within the zone.

The proposal has been assessed against the Shires Local Planning Scheme provisions, Policies and Deemed Provisions of Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Industrial Workshops/storage sheds (2)

The proposed includes two (2) large workshop / sheds, one at the rear of the site and one at the front. Industrial workshop and storage sheds are classified as light industrial use – which means *that the use is permitted if it complies with any relevant development standards and requirements of the Scheme*.

Workshop one (located at the rear of Lot 941) is the larger shed with a maximum ridge height of 7.5 meters and an area of 391sqm, it is located at the rear of the site. This shed complies with the Scheme setback provisions

Workshop Two, is located on Lot 942 is located at the front of the site with an area of 200 sqm and setback 6.0 metre from Solanum, in lieu of the required street setback of 7.5m as indicated in Schedule 2. This building is orientated internally with a blank wall facing Solanum Street. The minor variation to setback provisions is consider appropriate given the mix of structures and setbacks in this section of the industrial area.

The proposed two workshops are consistent with the Scheme Industrial zoning.

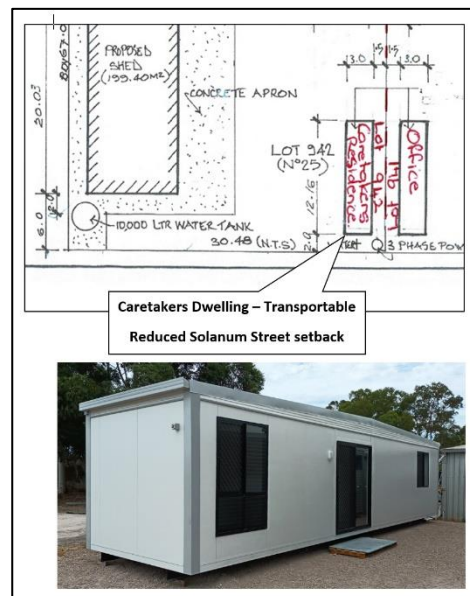
Caretakers Dwelling – Transportable building

The Caretakers dwelling is proposed to be located at the front of the site (lot 942), through the use of a transportable donga connected to services on concrete pads.

The proposed structure is orientated into the site with a total area of 48 sqm. With the blank side of the structure orientated to Solanum Street, with a setback 2.0 metres. The frontage to the street is 3.0metres

Under Clause the Scheme setback provisions in a light industrial area are 7.5m to the street. Council consideration is required for the reduced front setback of 2.0m.

A caretakers dwelling is an Í use (incidental) in a Industrial zone which means *that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme.*



Clause 32 Additional Site and development requirements, Table 6 provide the following requirements for caretaker's dwellings –

- (a) *only one caretakers' dwelling is permitted on a lot and that dwelling should be on the same lot as the associated industrial use;*
- (b) *a caretakers' dwelling is to have a total floor area that does not exceed 100m² measured from the external face of walls; and*
- (c) *open verandahs may be permitted but must not be enclosed by any means unless the total floor area remains within the 100m² referred to in paragraph (b).*

The proposed caretakers dwelling is consistent with the scheme area, and use provisions, in terms of the design and setback the following is provided. The facilitate forms part the site development, The reduced setback and building façade treatment to Solanum Street requires Council determination. The proposed structure is consistent with industrial type buildings, with a narrow frontage (3m wide) to the street, the reduced setback is considered appropriate only with landscaping being provided between the street and caretakers dwelling to enhance the street scape.

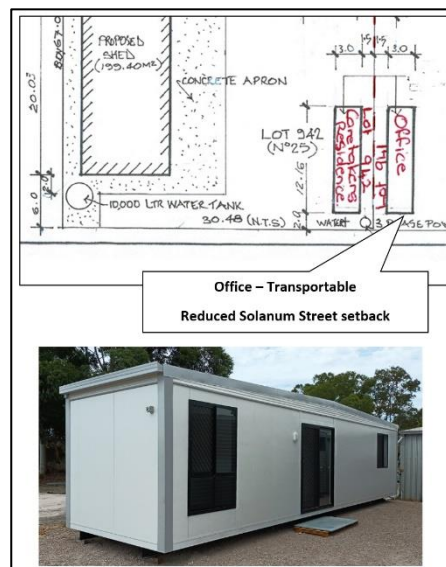
Office – Transportable building

The Caretakers dwelling is proposed to be located at the front of the site (Lot 941), through the use of a transportable donga connected to services on concrete pads.

The proposed structure is orientated into the site. With the blank side of the structure orientated to Solanum Street, with a setback 2.0 metres.

Under Clause the Scheme setback provisions in a light industrial area are 7.5m to the street. Council consideration is required for the reduced front setback of 2.0m.

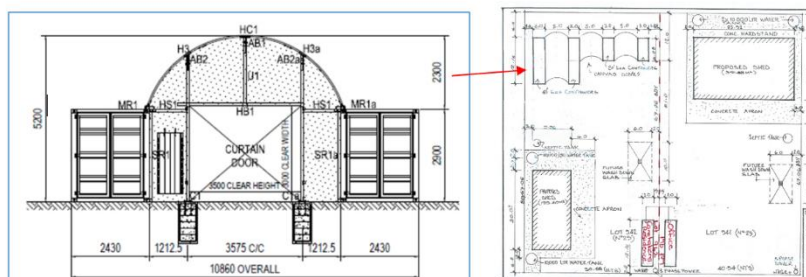
The proposed office is a suitable use in an industrial area, and forms part of the industrial activities on the site.



In terms of the design and setback the following is provided. The reduced setback and building façade treatment to Solanum Street requires Council determination. The proposed structure is consistent with industrial type buildings, with a narrow frontage (3m wide) to the street, the reduced setback is considered appropriate only with landscaping being provided between the street and office to enhance the street scape.

Sea-container Storage area

Proposed storage area comprising 4 sea containers with canvas domes at the rear of the site, being 2 X 40 foot (13 m) sea containers, and 2 x 20 foot (6.5m) sea containers



The aspects for Council consideration are: -

- Number and location of the sea containers on the site
- Visual impact of the proposed sea container storage structure within the industrial area.

The proposed sea-containers are for the purpose of equipment storage.

In support of the use of sea container the applicant has advised: -

- The containers will sit on top of concrete plinths to reduce the contact with the ground and moisture.
- A new concrete slab to be provide between the sea containers.
- The containers are proposed to be repainted to improve appearance

Sea containers can offer a sturdy, secure method of storage. They are readily available and often a less expensive option than a shed. Sea containers have become a popular form of storage facility. Due to their bulk, industrial nature, condition and appearance, sea containers can have a negative visual impact on the surrounding area.

The Shire has adopted a Sea-Container Policy which provides provisions to ensure that sea containers are appropriately located, screened and upgraded to ensure that they do not adversely impact on the amenity, streetscape, and character of the area. In Industrial sea contains should generally meet the following criteria: -

- Appropriate exterior treatments including cladding, external colouring and/or screening of the sea container from neighbouring properties and the public road.
- Setback (7.5 Street, 1 metre from boundary
- Maximum of 1 sea container on the site

Council has discretion is vary the policy provisions where it considers there are no adverse amenity impacts on neighbouring properties or when viewed from a public road.

The proposed sea container storage located at the rear of the site, more than 30 metres from the street is considered acceptable as they are in an industrial are screen from Solanum Street by the proposed workshop/ storage shed. It is recommended that condition be imposed requiring the sea containers to be refurbished and treated painted and installed on concrete pad, and the canvas dome exterior appearance to be maintained to Shire's satisfaction.

Summary

This proposed use comprising workshop, storage, office and caretakers dwelling are consistent with the scheme zoning. The applicant has provided details on the conditions and appearance of the transportable structures, which are consider acceptable in the context of the general industrial area.

Options

Council have the following options

- Option 1 – Approve the proposal – with various conditions.
- Option 2 – Refuse the proposal.
- Option 3 – Deferred pending further information regarding the proposal

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Planning Scheme.
Planning and Development Act and Regulations.
Deemed Provisions.
Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**A thriving local economy**

Encouraging the development of local business education and support
Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community
Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. Site Plan
2. Caretaker Dwelling
3. Sea Container & Dome Shelter
4. Industrial Workshop Storage/Sheds

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council APPROVES the proposed industrial workshops/sheds and caretakers dwelling on Lots 941 & Lot 942 No 23 & 25 Solanum Street, Kambalda West in accordance with the application dated 24 January 2022 as shown the attached plans, subject to the following conditions: -

1. The proposed caretakers dwelling and office transportable buildings to be screen landscaped to the street boundary to the satisfaction of the Shire of Coolgardie, prior to occupation.
2. The caretaker dwelling shall be limited to one dwelling on the site.
3. The Storage Sea Containers & Canvas Dome are: -
 - a. limited to the location and number as shown on the attached plans.
 - b. Exterior treatment to be refurbished and treated painted and maintained to the Shire satisfaction.
4. The premises being kept in a neat/tidy condition at all times by the owner/occupier to the satisfaction of the Shire of Coolgardie.
5. Stormwater drainage from roofed and paved areas being disposed of on site.

6. All vehicle parking to be accommodated within the boundaries of the subject lot.
7. Crossovers to be located and constructed to the specifications and satisfaction of the Shire of Coolgardie.
8. Earthworks over the site associated with the development must be stabilised to prevent sand or dust blowing off the site, and appropriate measures must be implemented within the time and in the manner directed by the Shire of Coolgardie in the event that sand or dust is blown from the site.
9. The loading and/or unloading of vehicles is to occur on-site or in designated loading areas.
10. Landscaping area of (square metres) of the subject site to be provided within the street setback area prior to occupying the proposed development and maintained thereafter by the owner/occupier to the satisfaction of the Shire of Coolgardie.
11. Connection of the facility to site services in compliance with legislative provisions.

Advice Notes

1. Should the applicant be aggrieved by the decision or any condition imposed, then an appeal should be lodged either with the State Administrative Tribunal within 28 days of the date of this decision.
2. The applicant is further advised that this is not a building permit. A building Permit is a separate requirement and construction cannot be commenced until a building Permit is obtained.

RESOLUTION #81/2022**Moved: Cr Tammee Keast****Seconded: Cr Sherryl Botting**

That Council APPROVES the proposed industrial workshops/sheds and caretakers dwelling on Lots 941 & Lot 942 No 23 & 25 Solanum Street, Kambalda West in accordance with the application dated 24 January 2022 as shown the attached plans, subject to the following conditions: -

1. The proposed caretakers dwelling and office transportable buildings to be screen landscaped to the street boundary to the satisfaction of the Shire of Coolgardie, prior to occupation.
2. The caretaker dwelling shall be limited to one dwelling on the site.
3. The Storage Sea Containers & Canvas Dome are: -
 - a. limited to the location and number as shown on the attached plans.
 - b. Exterior treatment to be refurbished and treated painted and maintained to the Shire satisfaction.
4. The premises being kept in a neat/tidy condition at all times by the owner/occupier to the satisfaction of the Shire of Coolgardie.
5. Stormwater drainage from roofed and paved areas being disposed of on site.
6. All vehicle parking to be accommodated within the boundaries of the subject lot.
7. Crossovers to be located and constructed to the specifications and satisfaction of the Shire of Coolgardie.
8. Earthworks over the site associated with the development must be stabilised to prevent sand or dust blowing off the site, and appropriate measures must be implemented within the time and in the manner directed by the Shire of Coolgardie in the event that sand or dust is blown from the site.
9. The loading and/or unloading of vehicles is to occur on-site or in designated loading areas.
10. Landscaping area of (square metres) of the subject site to be provided within the street setback area prior to occupying the proposed development and maintained thereafter by the owner/occupier to the satisfaction of the Shire of Coolgardie.
11. Connection of the facility to site services in compliance with legislative provisions.

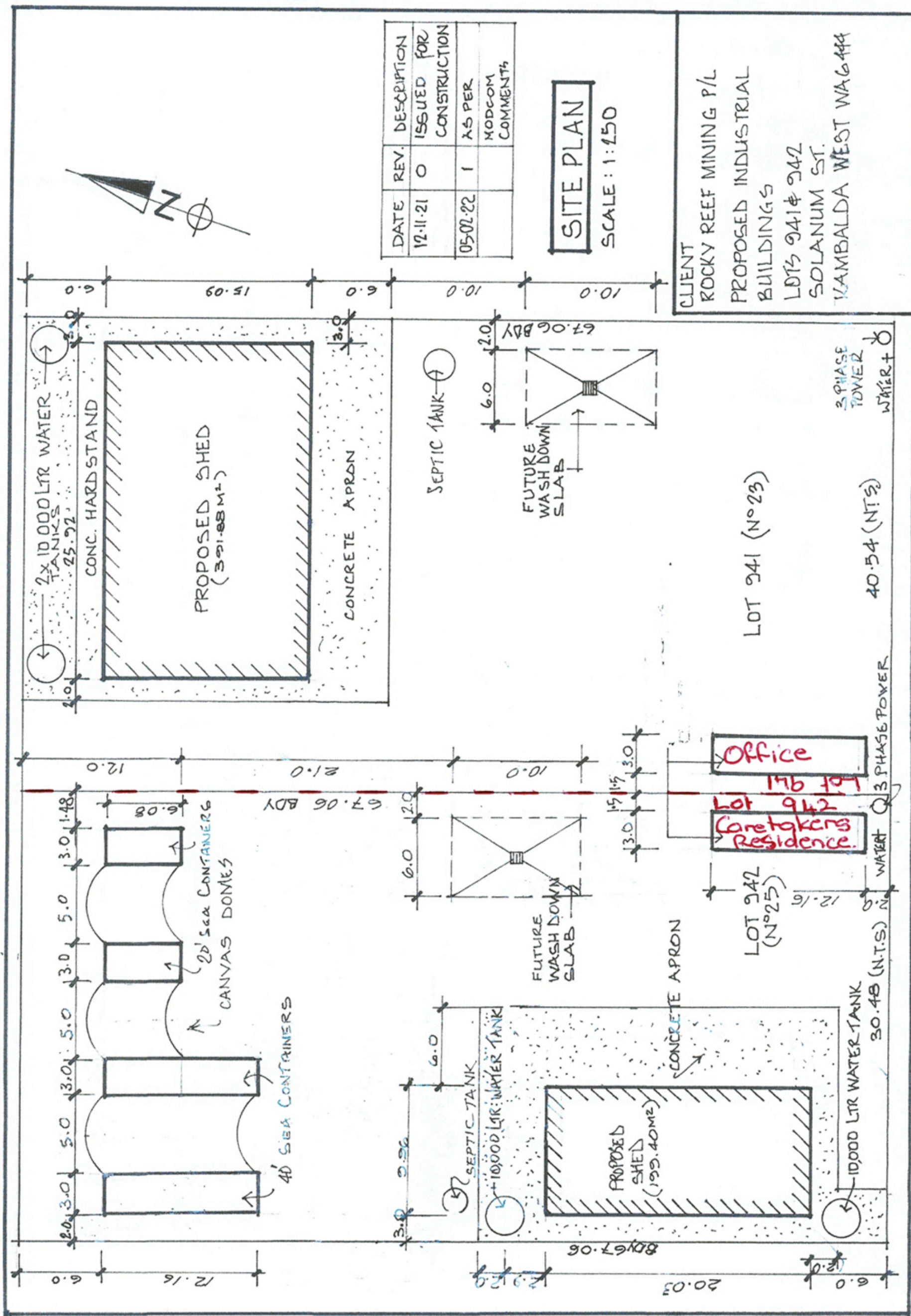
Advice Notes

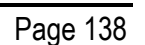
1. Should the applicant be aggrieved by the decision or any condition imposed, then an appeal should be lodged either with the State Administrative Tribunal within 28 days of the date of this decision.
2. The applicant is further advised that this is not a building permit. A building Permit is a separate requirement and construction cannot be commenced until a building Permit is obtained.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

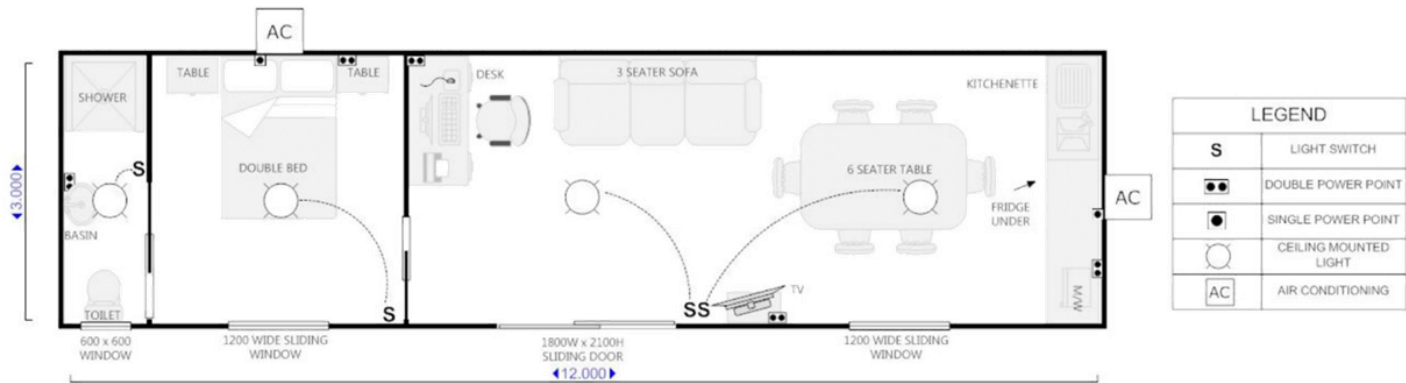
Against: Nil

CARRIED 5/0





GRANNY FLAT – CARETAKERS DWELLING FLOOR LAYOUT

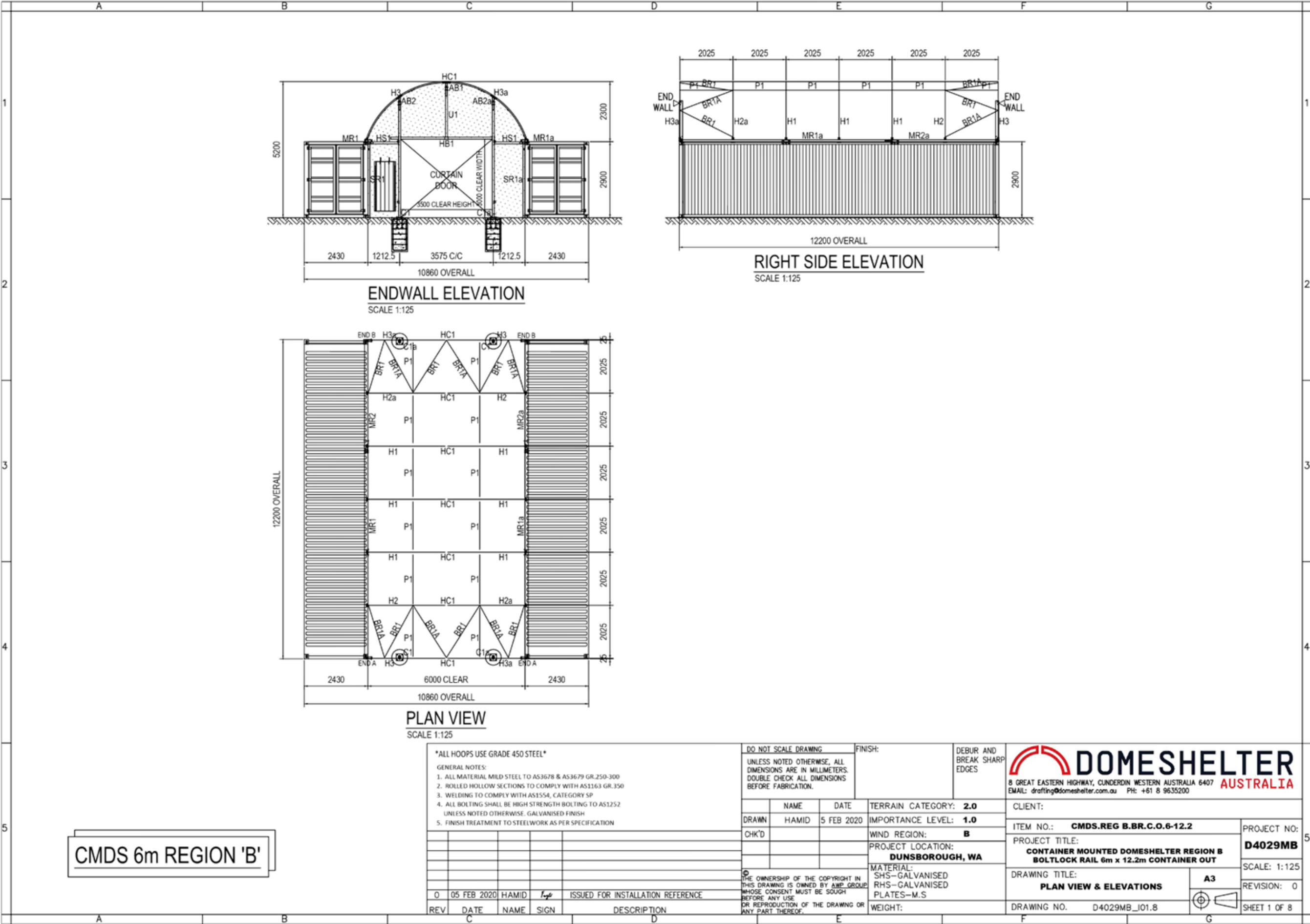


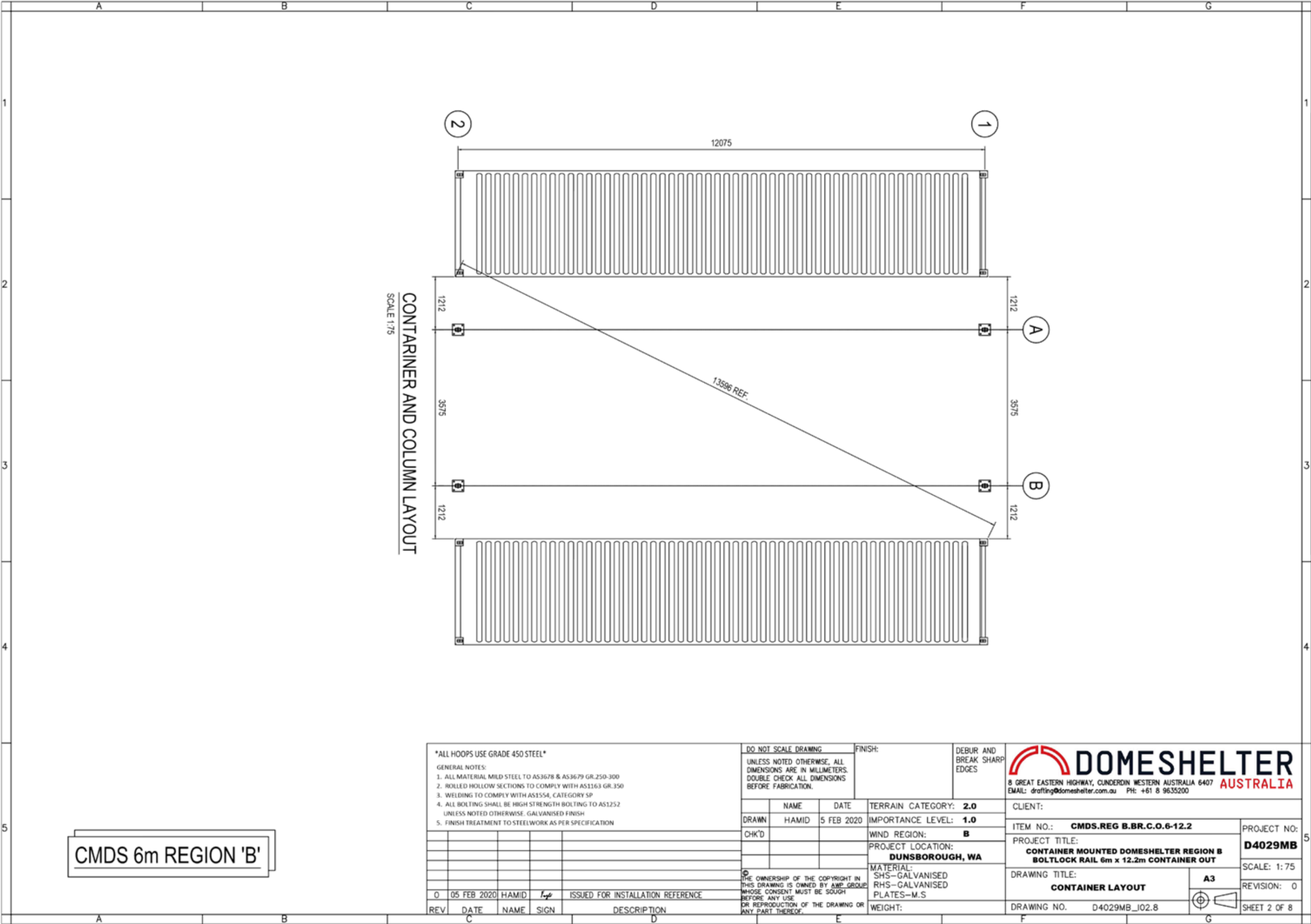
23 & 25 Solanum Street, Kambalda West

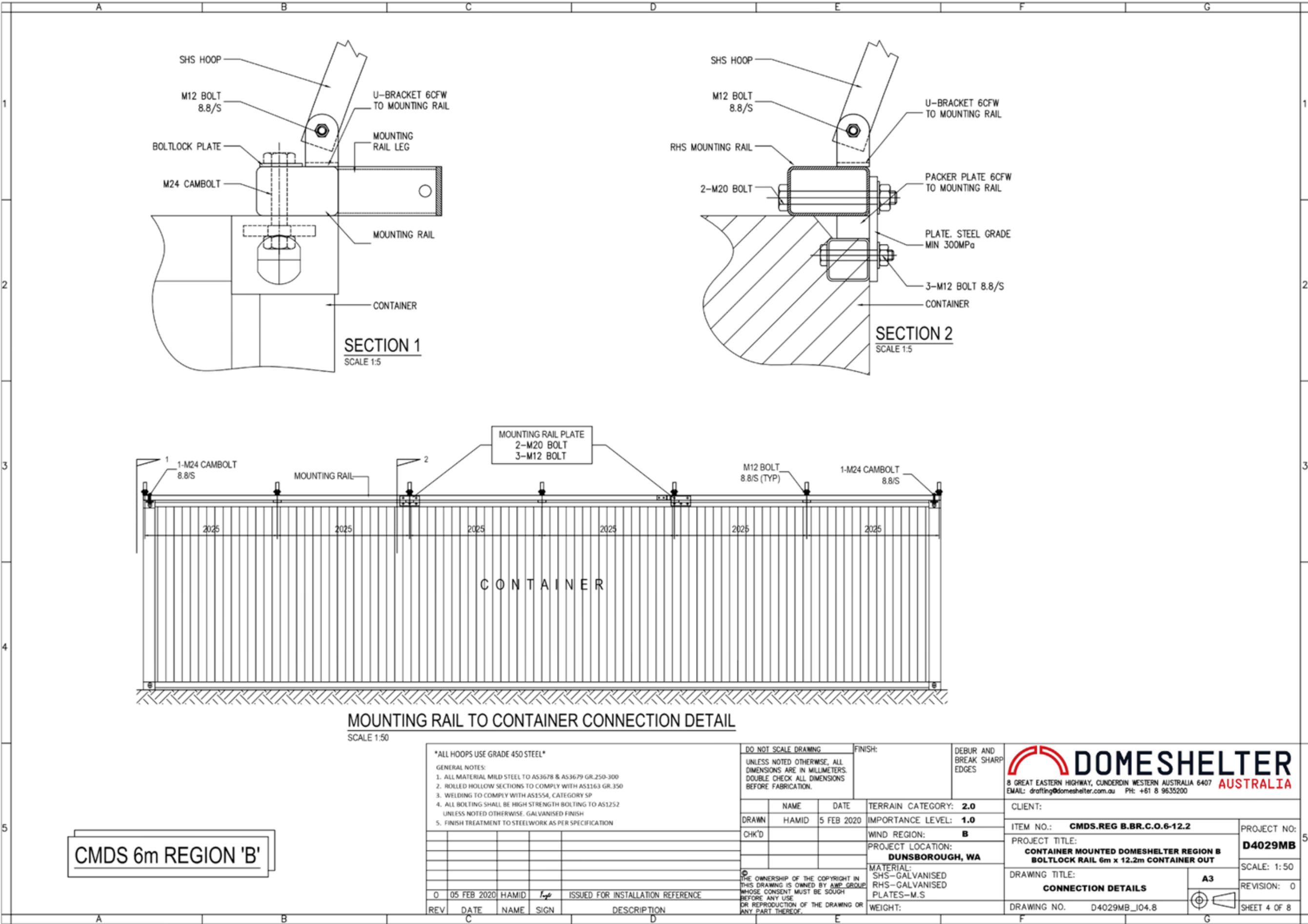
Proposed

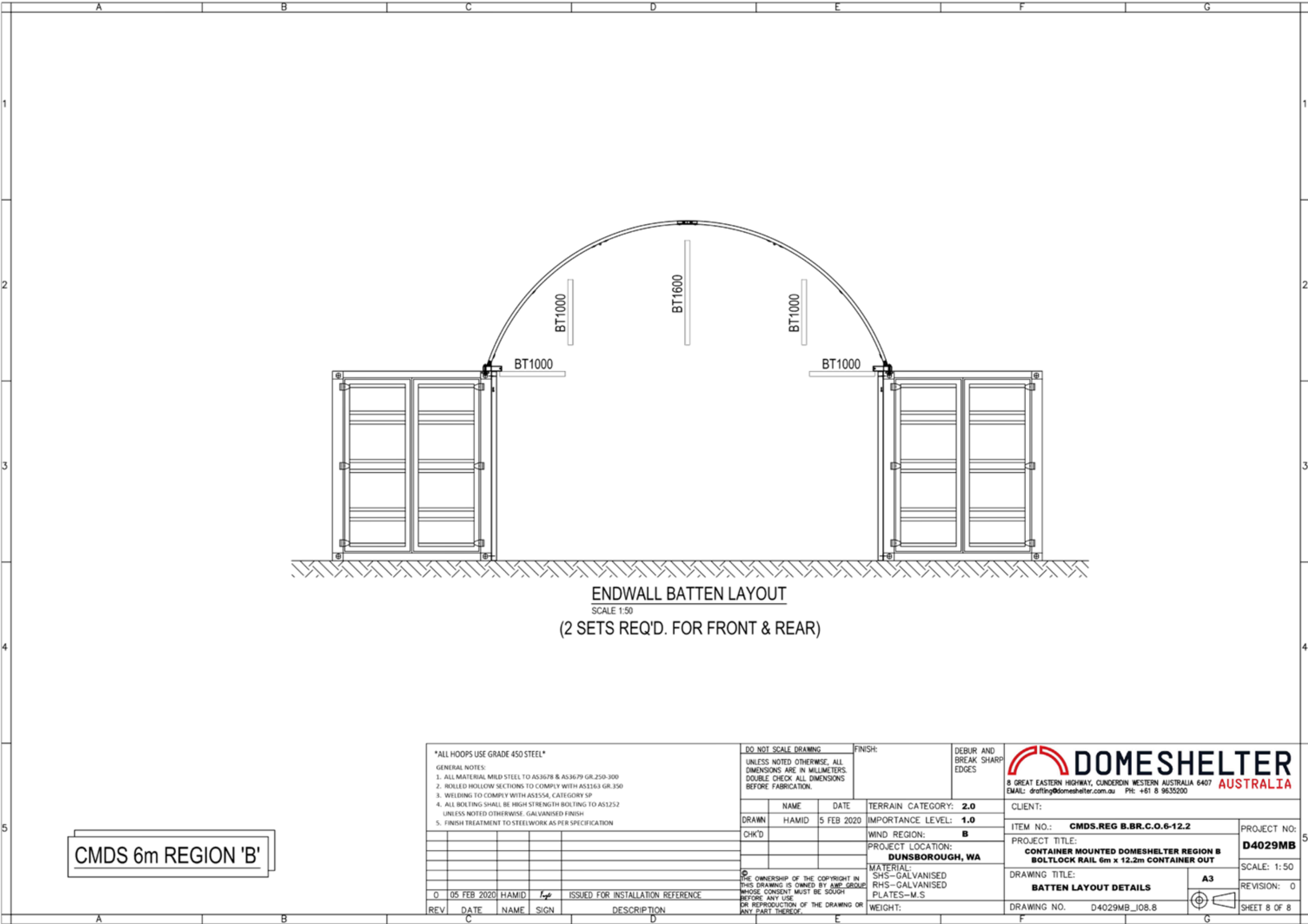
- 12m x 3m one-bedroom unit.
- Care takers accommodation / Office.

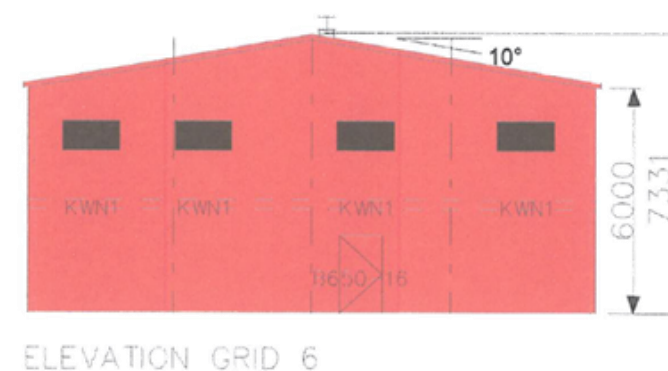
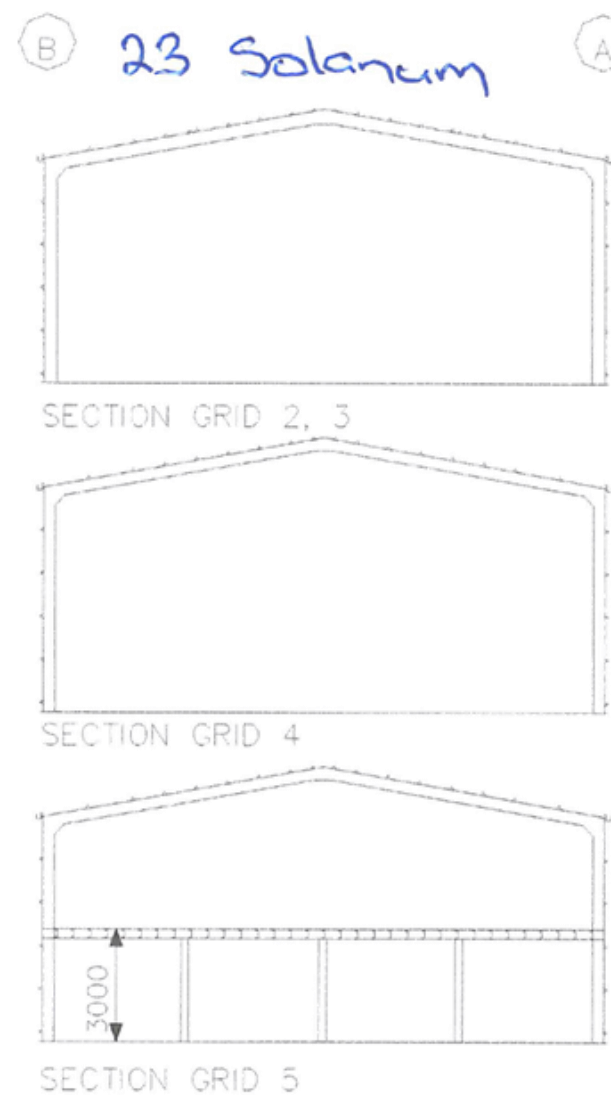
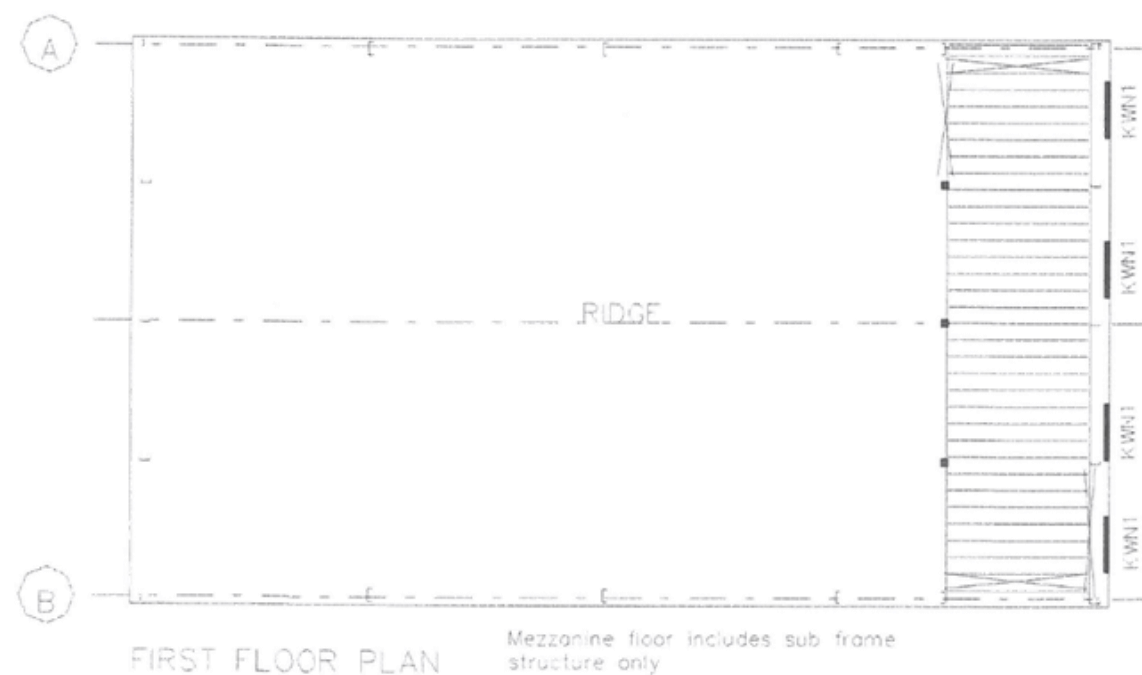
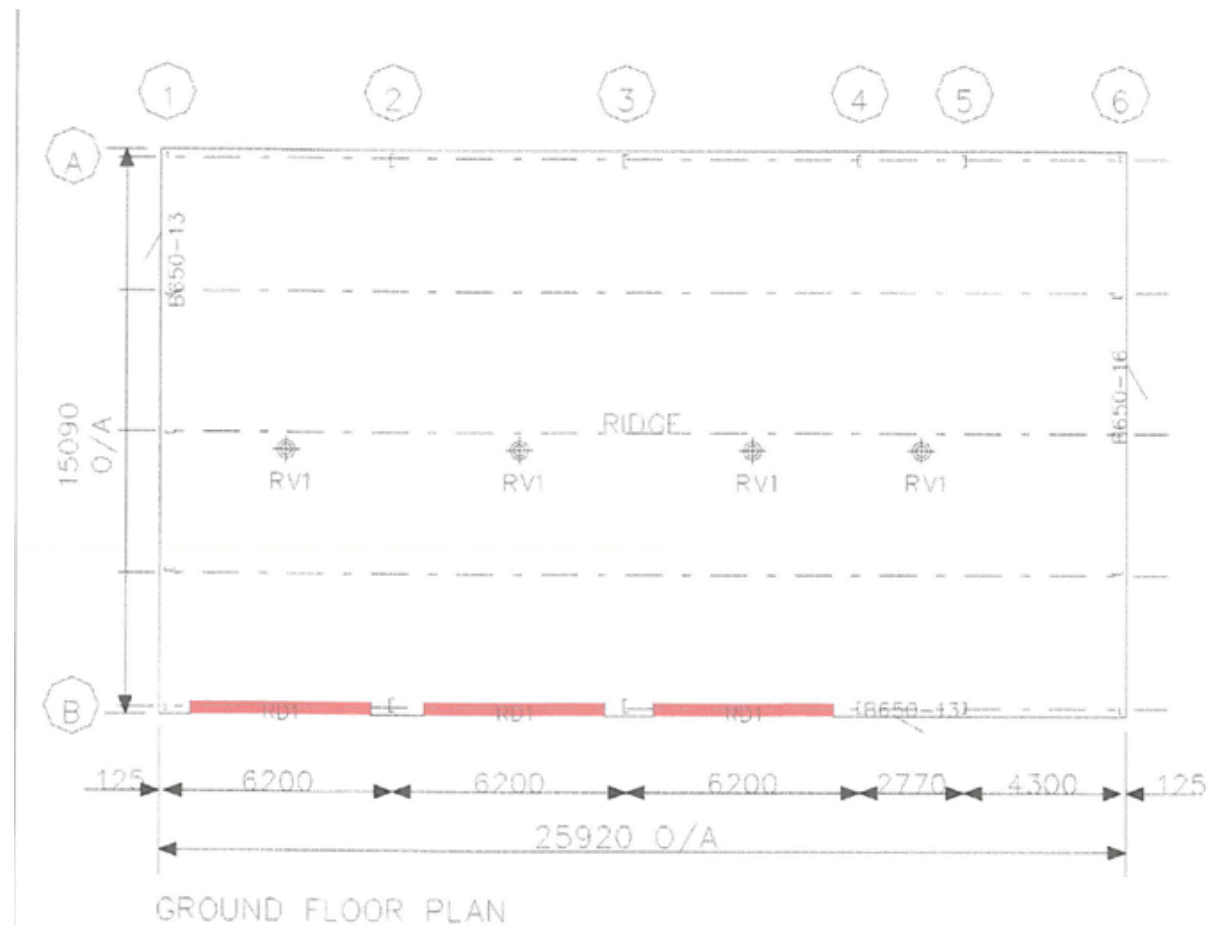












Copyright 2021
Lysohgt Building
Solutions Pty Ltd
trading as RANBUILD

CLADDING			
ITEM	PROFILE (min)	FINISH	COLOUR
ROOF	CUSTOM ORB 0.42 BMT	CB	AA
WALLS	TRIMDEK 0.35 BMT	CB	AA
CORNERS	-	CB	AA
BARGE	-	CB	AA
GUTTER	SHEFRINE	CB	AA
DOWNPIPE	100x75	CB	AA

0.35bmt=0.40tct; 0.42bmt=0.47tct;
0.48bmt=0.53tct

ACCESSORY SCHEDULE & LEGEND		
QTY	MARK	DESCRIPTION
3	RD1	"R2F".W/Lock . 5025 high x 4800 wide Clr. Open. C/B
4	KWN1	AMI -- Reg A & B. 790x1505 CLR + FG Barrier Screen, Window Kit (BG)
1	B650-16	Larnec Door & Frame Kit, 650/37W, Std. 2040 x 1100 C/Bond
2	B650-13	Lysaght PA Door & Pre-Hung Frame 180 Deg, Std. 2040 x 820 C/Bond (G)
4	RV1	Rotary vent, 300 DIA Throat

ARCHITECTURAL DRAWING ONLY. NOT FOR CONSTRUCTION USE

WIND DESIGN			
IMPORTANCE LEVEL	REGION	TERRAIN	Ms
2	A	2.5	1.0

ELEVATED FLOOR LIVE LOAD = 5.0 kPa

CLIENT
Rocky Reef Mining Pty Ltd

SITE
23 - 25 Solonum Street
KAMBALDA WEST WA 6444

BUILDING
15090 SPAN x 6000 EAVE x 25920
LONG

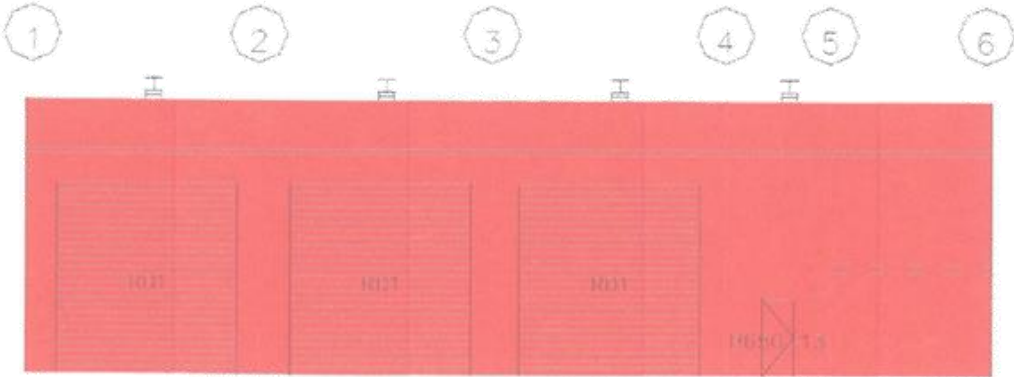
TITLE	GENERAL ARRANGEMENT
-------	---------------------

SCALE A4 SHEET 1:250	DRAWING NUMBER KALG01-0698	REV B	PAGE 1/2
-------------------------	-------------------------------	----------	-------------

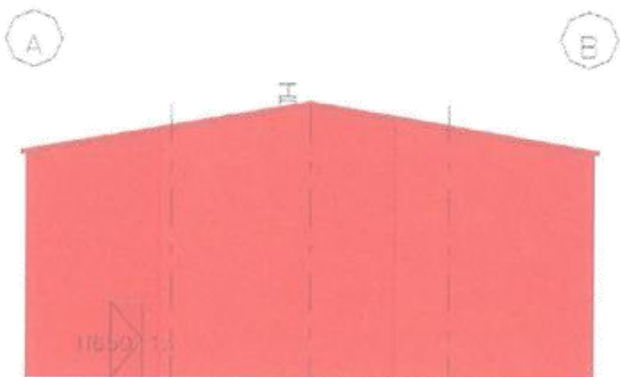
23 Solanum St



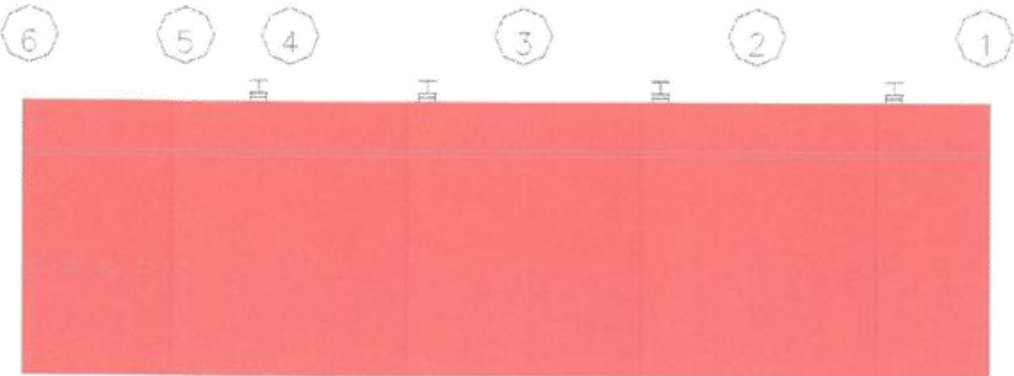
Copyright 2021
Lysaght Building
Solutions Pty Ltd
trading as RANBUILD



ELEVATION GRID B



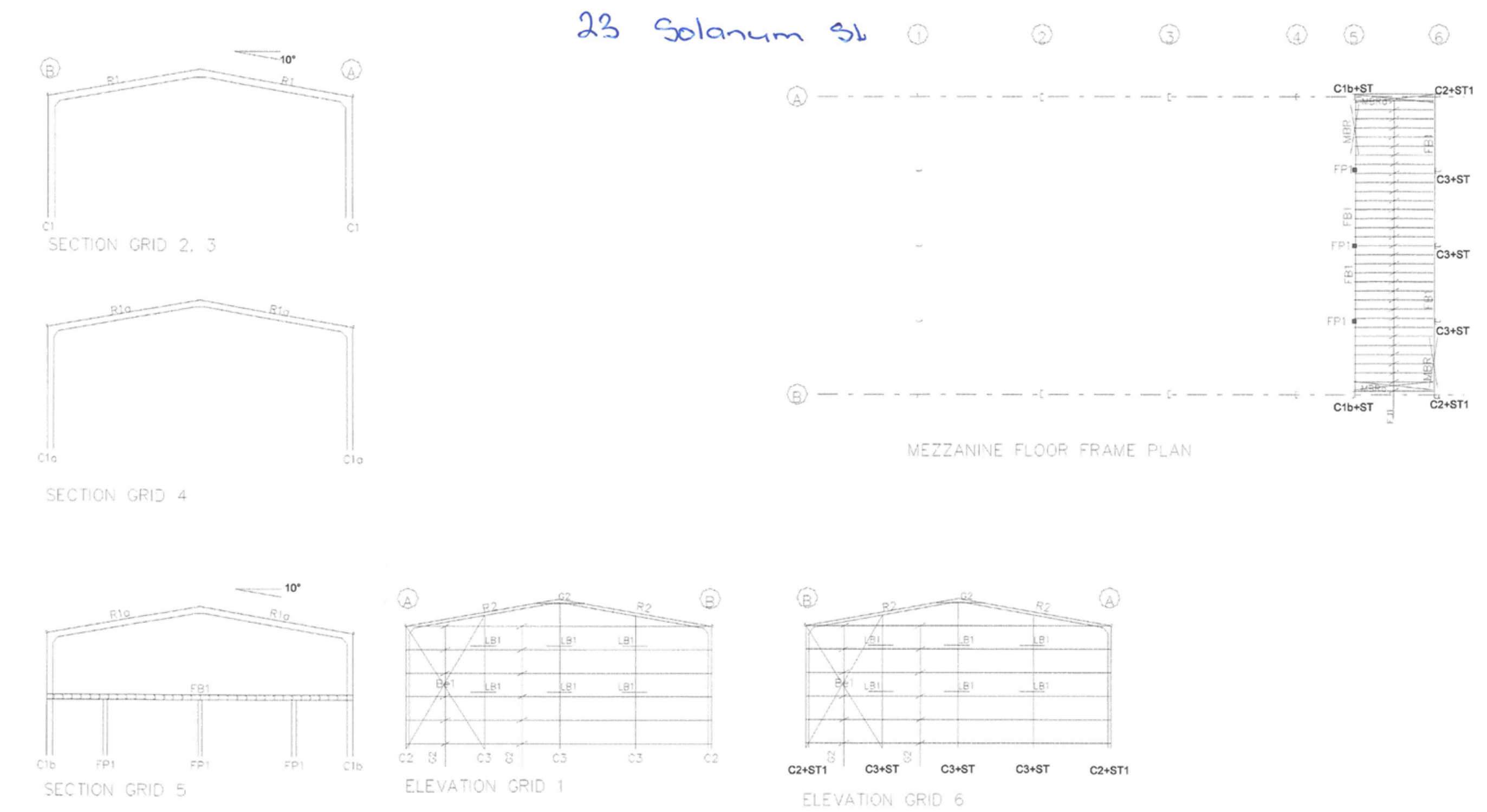
ELEVATION GRID 1




ELEVATION GRID A

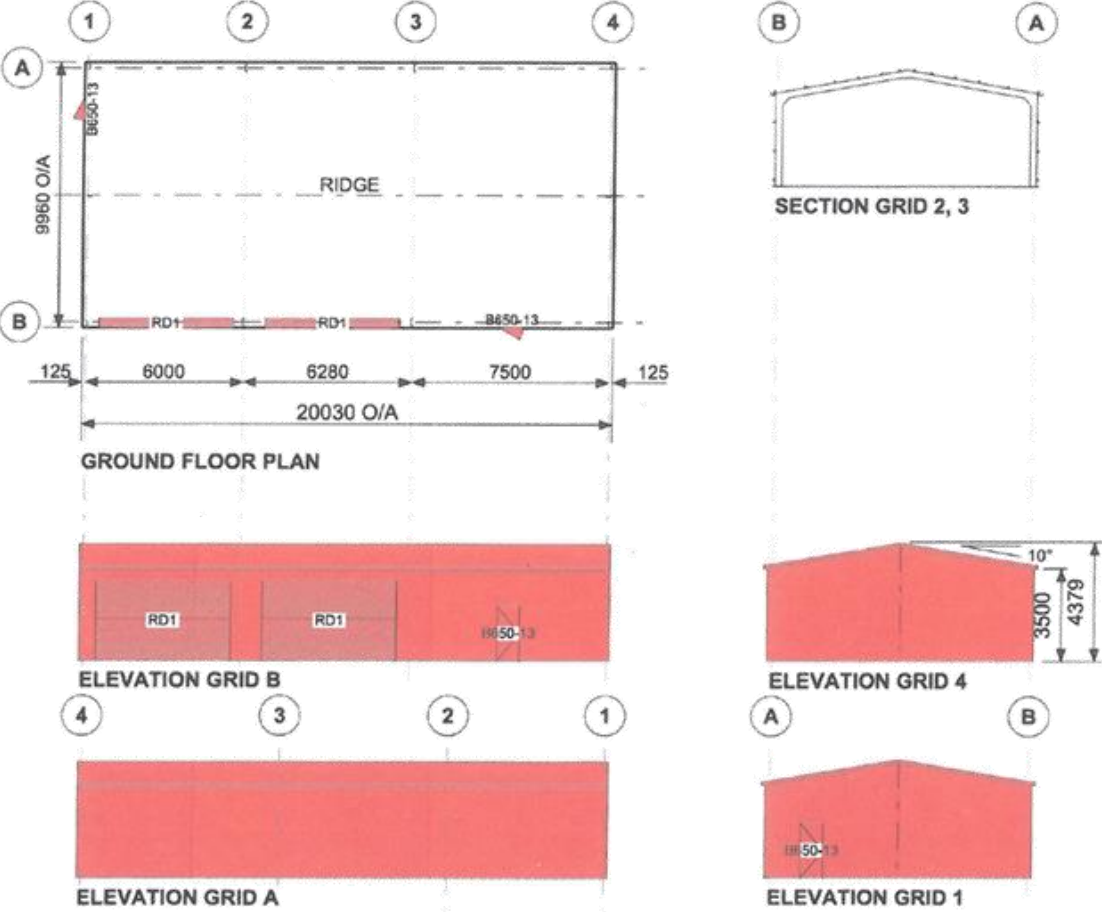
WARNING: ACCESSORY LOCATION AS SELECTED MAY VIOLATE SOME MEZZANINE FLOOR FRAMING AND/OR BRACING. IN THIS INSTANCE, RE-LOCATE THESE ACCESSORIES TO A SUITABLE LOCATION ON THE BUILDING ON-SITE.

SCALE A4 SHEET 1:250	REV B
DRAWING NUMBER KALG01-0698	PAGE 2/2



 <div>Copyright 2021 Lysaght Building Solutions Pty Ltd trading as RANBUILD</div>	REFERENCE DRAWINGS STEEL FRAME DIAGRAMSGEN1-0698 STEEL FRAME SCHEDULEGEN2-0698 FRAME CONNECTIONSGEN3-0698 RC FLOOR & BORED PIERGEN4-0698 ISOLATED BORED PIERGEN5-0698 RC FLOOR & INTEGRAL PADSGEN6-0698 RC SLAB DET'S, CONC. SPEC. & SITE NOTESGEN7-0698	CLIENT Rocky Reef Mining Pty Ltd	BUILDING TYPE Big G	BUILDING DIMENSION 15090S x 6000E x 25920L	Alexander Filonov MIEAust, CPEng, NPER 1296608 (Structural) RPEQ 8094, CC4719p, EC27759, 24332ES
SITE 23 - 25 Solanum Street KAMBALDA WEST WA 6444	TITLE STEEL FRAME DIAGRAMS	DRAWN RDS	REV B	SCALE 1:250	DRAWING NUMBER ENG1/2-2412-000698

25 Solanum



RANBUILD
Copyright 2021
Lysaght Building
Solutions Pty Ltd
trading as RANBUILD

CLADDING			
ITEM	PROFILE (min)	FINISH	COLC
ROOF	CUSTOM ORB 0.42 BMT	CB	AA
WALLS	TRIMDEK 0.35 BMT	CB	AA
CORNERS	-	CB	AA
BARGE	-	CB	AA
GUTTER	SHEERLINE	CB	AA
DOWNPIPE	100x75	CB	AA

0.35bmt=0.40tct; 0.42bmt=0.47tct; 0.48bmt=0.53tct

ACCESSORY SCHEDULE & LEGEND

QTY	MARK	DESCRIPTION
2	RD1	B&D, Firmadour, R.D. Indust. "R2P". Wilock, 29 high x 5000 wide Cir. Open. C/B
2	B650-13	Lysaght PA Door & Pre-Hung Frame 180 Deg. S 2040 x 820 C/Bond (G)

ARCHITECTURAL DRAWING ONLY, NOT FOR CONSTRUCTION USE

WIND DESIGN			
IMPORTANCE LEVEL	REGION	TERRAIN	Ms
2	A	2.5	1.6

CLIENT
Rocky Reef Mining Pty Ltd

SITE
23 - 25 Solanum Street
KAMBALDA WEST WA 6444

BUILDING
BIG G
9960 SPAN x 3500 EAVE x 20030 LONG

TITLE
GENERAL ARRANGEMENT

SCALE	DRAWING NUMBER	REV	PAGE
A3 SHEET 1:250	411500-GA	A	1/1

13.2.8 RFT 04/2022 - CARINS ROAD - ROAD CONSTRUCTION AND DRAINAGE

Location: Shire of Coolgardie
Applicant: NIL
Disclosure of Interest: NIL
Date: 20 April 2022
Author: Barry Donkin, Projects Manager

SUMMARY

The purpose of this report is to recommend Council to Accept the tender submitted by Gencon Civil Pty Ltd ABN 92 164 068 535 as the most advantageous tender to form a contract, based on assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 04/2022 – Carins Road – Road Construction & Drainage SLK 400 to SLK 2630.

BACKGROUND

The Shire of Coolgardie called for Tender 04/2022 – Carins Road – Road Construction on the 2nd April 2022. The tender process was managed by the Shire of Coolgardie which included preparations of the tender documentation, lodgement of advertisements, electronic receipts (utilising the Shire of Coolgardie's Tenderlink Tender Portal) and assessment of submitted tenders.

The tender closed on Tuesday 19th April 2022 at 4pm. One submission was received via www.tenderlink.com/shireofcoolgardie and publicly opened electronically at the Kambalda Administration Building by Bec Horan – Projects, Bree Crawley - Community Development and Corina Morgan – Finance.

COMMENT

The following weighting criteria were used to assess the tender:-

Criteria	Weighting
Construction Program: Works must be completed, inspected and handed over to the Principal by 30 th June 2022	35%
Relevant Experience	20%
Key Personnel Skills and Experience	10%
Tendered Price	35%

The evaluation panel comprised two members being Shire Project Manager and Projects Co-Ordinator. Declarations were collected from all evaluators for confidentiality and procedural fairness including conflict of interest. Panel members undertook individual assessments of the tender submissions.

The tender from Gencon Civil was scored against each of the weighting criteria for value for money, relevant experience, key personnel skills and experience and to have the work completed by 30th June 2022. The tender's submission was considered sound or excellent

Whilst the preferred tenderer for Carins Road Project, on the basis's of being the most advantageous for the Shire is Gencon Civil the tendered price (\$571,757.74 excluding GST) exceeds the current budget allocation. Savings will be identified by year end 30th June 2022 to offset the variation in costs. Furthermore the proposed

shortfall between the budget for the project and the price for Tender RFT 04/2022 will be covered by the funds received for haulage campaigns on Coolgardie North and Carins Roads during the 2021/2022 Financial Year.

CONSULTATION

Barry Donkin, Project Manager

STATUTORY ENVIRONMENT

Regulation 16 (3) (a) (ii) of the Local Government (Functions and General) Regulation 1996.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The project has received funding from Regional Road Group of \$318,153.00 with the Shire contributing \$193,151.00 excluding GST. The Shire budgeted \$511,304 for the Carin Roads Project

The total cost of the submission received from Gencon Civil is \$571,757.35 excluding GST. The proposed shortfall between the budget for the project and the price for Tender RFT 04/2022 will be covered by the funds received for haulage campaigns on Coolgardie North and Carins Roads during the 2021/2022 Financial Year.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. RFT 04/2022 - Carins Road - Tender Submission - Confidential
2. RFT 04/2022 - Carins Road - Scope of Works

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

1. Accept the tender submitted by Gencon Civil Pty Ltd ABN 92 164 068 535 as the most advantageous tender to form a contract, based on assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 04/2022 - Carins Road - Road Construction & Drainage SLK 400 to SLK 2630
2. Delegate authority to the Chief Executive Officer to EXECUTE a contract with Gencon Civil Pty for the delivery of RFT 04/2022 - Carins Road - Road Construction & Drainage SLK 400 to SLK 2630
3. AUTHORISE the Shire President and Chief Executive are authorised to sign and affix the Common Seal to any required documentation.

RESOLUTION #82/2022**Moved: Cr Tracey Rathbone****Seconded: Cr Sherryl Botting****That Council:**

- 1. Accept the tender submitted by Gencon Civil Pty Ltd ABN 92 164 068 535 as the most advantageous tender to form a contract, based on assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 04/2022 - Carins Road - Road Construction & Drainage SLK 400 to SLK 2630**
- 2. Delegate authority to the Chief Executive Officer to EXECUTE a contract with Gencon Civil Pty for the delivery of RFT 04/2022 - Carins Road - Road Construction & Drainage SLK 400 to SLK 2630**
- 3. AUTHORISE the Shire President and Chief Executive are authorised to sign and affix the Common Seal to any required documentation.**

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0



Request for Tender

[To be used for general goods and services]

Request for Tender:	<i>Carins Road - Road Construction & Drainage SLK 400 to SLK 2630</i>
Deadline:	<i>Tuesday 19th April 2022 at 4.00pm (WST)</i>
Address for Delivery:	Electronically at https://portal.tenderlink.com/shireofcoolgardie No other method of delivery will be accepted.
RFT Number:	<i>04/2022</i>

Table of Contents

Contents

1	Conditions of Tendering.....	5
1.1	Definitions.....	5
1.2	Tender Documents.....	5
1.3	How to Prepare Your Tender.....	6
1.4	Contact Persons.....	6
1.5	Requests for Clarification.....	6
1.6	Tender Briefing/Site Inspection.....	7
1.7	Lodgement of Tenders and Delivery Method.....	7
1.8	Rejection of Tenders.....	7
1.9	Late Tenders.....	7
1.10	Acceptance of Tenders.....	8
1.11	Disclosure of Contract Information.....	8
1.12	Tender Validity Period.....	8
1.13	Precedence of Documents.....	8
1.14	Alternative Tenders.....	8
1.15	Tenderers to Inform Themselves.....	8
1.16	Alterations.....	9
1.17	Risk Assessment.....	9
1.18	Evaluation Process.....	10
1.19	Selection Criteria.....	10
1.20	Compliance Criteria.....	11
1.21	Qualitative Criteria.....	11
1.22	Value Considerations.....	11
1.23	Regional Price Reference (<i>optional</i>).....	12
1.24	Price Basis.....	12
1.24.1	Fixed Prices.....	12
1.25	Ownership of Tenders.....	12
1.26	Canvassing of Officials.....	13
1.27	Identity of the Tenderer.....	13
1.28	Costs of Tendering.....	13
1.29	Tender Opening.....	13
1.30	In House Tenders.....	13
2	Specification.....	14
2.1	Contract Requirements.....	14
2.2	Introduction.....	14

Table of Contents

2.3	Principal Supplied Materials	15
2.3.1	Embankment fill / subgrade material	15
2.3.2	Water	15
2.3.3	Design set out:	15
2.4	Definitions	16
2.5	Utilities and Fixtures	16
2.6	Site Access	16
2.7	Entry to Land	16
2.8	Contractor's Site Facilities	17
2.9	Protection of Public and Property	17
2.10	Protection of Work	17
2.11	Contractor's Programs	17
2.12	Provision for Traffic	17
2.13	Clearing, Topsoiling, Rehabilitation & Related Work	18
2.13.1	Clearing	18
2.13.2	Topsoiling	18
2.13.3	Rehabilitation of Old Road and Tracks	19
2.14	Earthworks	19
2.14.1	General	19
2.14.2	Embankment Foundation	19
2.14.3	Cut to Fill	19
2.14.4	Unsuitable Material	20
2.14.5	Fill Material & Embankment Preparation	20
2.14.6	Subgrade Preparation	21
2.15	Drainage Construction	22
2.15.1	Materials	22
2.15.2	Trench Excavations	22
2.15.3	Protection of Foundation Surfaces	22
2.15.4	Bedding	22
2.15.5	Sacrificial Sand Layer	23
2.15.6	Temporary Drainage Pipes	23
2.15.7	Backfill and Compaction	23
2.15.8	Outlet Channel Drains	23
2.15.9	Off Shoot Drains	23
2.15.10	Culvert End Treatments	24
2.16	Testing & Measurement	24
2.16.1	General	24

Table of Contents

2.16.2	Hold Points	24
2.17	Implementation Timetable.....	24
3	General Conditions of Contract	25
3.1	Insurances	25
3.2	Date for Practical Completion.....	25
4	Tenderer's Offer	26
4.1	Form of Tender	26
4.2	Selection Criteria	27
4.2.1	Compliance Criteria.....	27
4.2.2	Qualitative Criteria.....	29
4.3	Price Information	31
4.3.1	Price Basis.....	31
4.3.2	Price Schedule.....	32
5	Contractor's Occupational Safety and Health Management System Questionnaire	36
6	Tenderer's Safety Record.....	40
7	Tenderer's Resource Schedule.....	41
7.1	Tenderer's Current Commitment Schedule.....	41
7.2	Tenderer's Human Resources Schedule.....	41

Part 1 READ AND KEEP THIS PART
--

1 Conditions of Tendering

1.1 Definitions

Below is a summary of some of the important defined terms used in this Request:

Attachments:	The documents you attach as part of your Tender.
Contractor:	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline:	The deadline for lodgement of your Tender as detailed on the front cover of this Request.
General Conditions of Contract:	Means the Contract terms and conditions provided or nominated in Part 3.
Offer:	Your offer to supply the Requirements.
Principal:	Shire of Coolgardie
Request OR RTF OR Request for Tender	This document.
Requirement:	The Works requested by the Principal as set out in Part 2.
Selection Criteria:	The Criteria used by the Principal in evaluating your Tender.
Special Conditions:	The additional contractual terms.
Specification:	The Statement of Requirements that the Principal requests you to provide if selected.
Tender:	Completed Offer form, Response to the Selection Criteria and Attachments.
Tenderer:	Someone who has or intends to submit an Offer to the Principal.
Tenderlink:	Means the web-based portal to be used for downloading Tender documents and raising queries in the online forum during the Tender Open Period. This medium operates through the website https://portal.tenderlink.com/shireofcoolgardie Where required, the portal will be used for the lodgement of Tenders.
Tender Open Period:	The time between advertising the Request and the Deadline.

1.2 Tender Documents

This Request for Tender is comprised of the following parts:

Part 1 READ AND KEEP THIS PART**Read and Keep this Part:**

Part 1 – Conditions of Tendering (*read and keep this part*).

Part 2 – Specification and/or plans/drawings (*read and keep this part*).

Part 3 – Formal Instrument of Agreement – Works Contract and AS4000-1997 General Conditions of Contract (including the Annexures) (*read and keep this part*).

Including any other associated documentation provided with the Request for Tender.

Complete and Return this Part:

Part 4 – Tenderer's Offer and Schedules to be returned (*complete and return this part*).

Part 5 – Tenderer's Occupational Safety and Health Management System Questionnaire (*complete and return this part*).

Part 6 – Tenderer's Safety Record (*complete and return this part*).

Part 7 – Tenderer's Resources Schedule (*complete and return this part*).

Separate Documents

- a) Addenda and any other special correspondence issued to Tenderers by the Principal.
- b) Any other policy or document referred to but not attached to the Request.

1.3 How to Prepare Your Tender

Tenderers must:

- a) Carefully read all parts of this document;
- b) Ensure you understand the Requirements;
- c) Complete and return the Offer (Part 5) in all respects and include all Attachments;
- d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria; and
- e) Lodge your Tender before the Deadline.

1.4 Contact Persons

Tenderers should not rely on any information provided by any person other than the person listed below:

ALL questions relating to the RFT should be requested online using Tenderlink only. All enquiries are to be made through the Shire of Coolgardie's E-Tendering Portal's Q & A Forum - <https://portal.tenderlink.com/shireofcoolgardie>

1.5 Requests for Clarification

Tenderers may submit a written request for clarification on any part of the RFT documents prior to lodgement of their Tender. Written clarifications must be made

Part 1 READ AND KEEP THIS PART

using the online forum on the tender details page of Tenderlink and may be subject of an addendum to this Request.

No requests for information or clarification to the RFT Documents will be accepted later than three (3) days prior to the Deadline of this Request.

1.6 Tender Briefing/Site Inspection

At this stage a tender briefing / site inspection is not planned. Tenderers will be advised should that situation change.

1.7 Lodgement of Tenders and Delivery Method

The tender must be lodged by the Deadline. The Deadline for this request is Tuesday 19th April 2022 at 4.00pm (WST).

The Tender is to be uploaded to the Tenderlink portal.

Respondents will receive a Successful Submission Receipt timed and dated upon completion. Should you need assistance with Tenderlink please call the support team on 1800 233 533 or email support@tenderlink.com.

Please note that all enquiries are to be made through the Shire of Coolgardie's E-Tendering Portal's Q & A Forum - <https://portal.tenderlink.com/shireofcoolgardie>

Hand delivered tenders, electronic mail Tenders and Tenders submitted by Facsimile will not be accepted.

1.8 Rejection of Tenders

A Tender will be rejected without consideration of its merits in the event that:

- a) It is not submitted before the Deadline; or
- b) It is not submitted at the place specified in the Request; or
- c) It may be rejected if it fails to comply with any other requirements of the Request.

1.9 Late Tenders

Tenders received:

- a) After the Deadline; or
- b) In a place other than that stipulated in this Request;

will not be accepted for evaluation.

Part 1 READ AND KEEP THIS PART**1.10 Acceptance of Tenders**

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

1.11 Disclosure of Contract Information

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a Court order.

All Tenderers will be given particulars of the successful Tenderer(s) be advised that no Tender was accepted.

1.12 Tender Validity Period

All Tenders will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline or forty-five (45) days from the Principal's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

1.13 Precedence of Documents

In the event of there being any conflict or inconsistency between the terms and conditions in this Request and those in the General Conditions of Contract, the terms and conditions appearing in this Request will have precedence.

1.14 Alternative Tenders

Alternative Tenders may be considered if accompanied by a conforming Tender.

Tenders submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract must in all cases be clearly marked "**Alternative Tender**".

The Principal may in its absolute discretion reject any Alternative Tender as invalid.

Any printed "General Conditions of Contract" shown on the reverse of a Tenderer's letter or quotation form will not be binding on the Principal in the event of a Contract being awarded unless the Tender is marked as an Alternative Tender.

1.15 Tenderers to Inform Themselves

Tenderers will be deemed to have:

- a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;

Part 1 READ AND KEEP THIS PART

- b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer and that negotiations are to be carried out in good faith; and
- e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

1.16 Alterations

The Tenderer must not alter or add to the Request documents unless required by these Conditions of Tendering.

The Principal will issue an addendum to all registered Tenderers where matters of significance make it necessary to amend or supplement the issued Request documents before the Deadline.

1.17 Risk Assessment

The Principal may have access to and give consideration to:

- a) any risk assessment undertaken by any credit rating agency;
- b) any financial analytical assessment undertaken by any agency; and
- c) any information produced by the Bank, financial institution, or accountant of a Tenderer;

so as to assess that Tender and may consider such materials as tools in the Tender assessment process.

Tenderers may be required to undertake to provide to the Principal (or its nominated agent) upon request all such information as the Principal reasonably requires to satisfy itself that Tenderers are financially viable and have the financial capability to provide the Services for which they are submitting and meet their obligations under any proposed Contract. The Principal reserves the right to engage (at its own cost) an independent financial assessor as a nominated agent to conduct financial assessments under conditions of strict confidentiality. For this assessment to be completed, a representative from the nominated agent may contact you concerning the financial information that you are required to provide.

Part 1 READ AND KEEP THIS PART

The financial assessment is specifically for use by the Principal for the purpose of assessing Tenderers and will be treated as strictly confidential.

1.18 Evaluation Process

This is a Request for Tender.

Your Tender will be evaluated using information provided in your Tender.

The following evaluation methodology will be used in respect of this Request:

- a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (eg completed Offer form and Attachments) may be excluded from evaluation.
- b) Tenders are assessed against the Selection Criteria. Contract costs are evaluated (eg tendered prices) and other relevant whole of life costs are considered.
- c) The most suitable Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous Tender to the Principal.

1.19 Selection Criteria

The Contract may be awarded to a Tenderer who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request. This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Tender that provides all the information requested will be assessed as satisfactory. The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

Part 1 READ AND KEEP THIS PART
--

1.20 Compliance Criteria

These criteria are detailed within Part 5 of this document and will not be point scored. Each Tenderer will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of "No" against any criterion may eliminate the Tenderer from consideration.

1.21 Qualitative Criteria

In determining the most advantageous Tenderer, the Evaluation Panel will score each Tenderer against the qualitative criteria as detailed within Part 5 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

It is essential that Tenderers address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel. Failure to provide the specified information may result in elimination from the tender evaluation process or a low score.

1.22 Value Considerations

The non-weighted cost method is used where functional considerations such as capacity, quality and adaptability are seen to be crucial to the outcome of the contract.

Criteria	Weighting
Construction Program: Works must be completed, inspected and handed over to the Principal by 30 th June 2022	35%
Relevant Experience	20%
Key Personnel Skills and Resources	10%
Tendered Price	35%

The evaluation panel will make a series of value judgements based on the capability of the Tenderers to complete the Requirements and a number of factors will be considered including:

- a) the qualitative ranking of each Tenderer;
- b) the pricing submitted by each Tenderer;
- c) insert any applicable policies that may affect selection (eg Regional Price Preference Policy, DAIP Plan considerations). Detail from where a copy is available; and

Part 1 READ AND KEEP THIS PART

- d) insert any other criteria that may affect the value for money

Once the tenders have been ranked, the evaluation panel will make a value judgement as to the cost affordability, qualitative ranking and risk of each Tender, in order to determine the Tender which is most advantageous to the Principal.

The tendered price will be considered along with related factors affecting the total cost to the Principal (eg the lifetime operating costs of goods or the Principal's contract management costs may also be considered in assessing the best value for money outcome).

1.23 Regional Price Reference *(optional)*

Tenderers for the contract will be afforded a preference in accordance with Regulation 24(A-G) of the Local Government (Functions and General) Regulations and the Policy Number 1.06 Regional Price Preference adopted 22 September 2020 which can be found here:

<https://www.coolgardie.wa.gov.au/documents/1915/policy-106-regional-price-preference>

Tenderers are encouraged to use local businesses, for assistance with listings, please contact the Local Content Adviser - Goldfields-Esperance Development Commission - Peter Rampellini. Email: peter.rampellini@gcdc.wa.gov.au

The Regional Pricing Policy stipulates that:

In order to promote sub-regional development and encourage the use of local suppliers and / or materials, the Shire of Coolgardie will provide a price preference to regional suppliers (located within the stipulated areas) when evaluating and awarding contracts via the Tendering Process. Note that this policy does not apply to quotations. Any price preference provided will comply with Part 4A of the Local Government (Functions and General) Regulations 1996 as amended.

1.24 Price Basis

1.24.1 Fixed Prices

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Tendered prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.25 Ownership of Tenders

All documents, materials, articles and information submitted by the Tenderer as part of or in support of the Tender will become upon submission the absolute property of the Principal

Part 1 READ AND KEEP THIS PART

and will not be returned to the Tenderer at the conclusion of the Tender process PROVIDED that the Tenderer be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.26 Canvassing of Officials

If the Tenderer, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors Officers (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

1.27 Identity of the Tenderer

The identity of the Tenderer and the Contractor is fundamental to the Principal. The Tenderer will be the person, persons, corporation or corporations named as the Tenderer in Part 5 and whose execution appears on the Offer Form in Part 5 of this Request. Upon acceptance of the Tender, the Tenderer will become the Contractor.

1.28 Costs of Tendering

The Principal will not be liable for payment to the Tenderer for any costs, losses or expenses incurred by the Tenderer in preparing their Offer.

1.29 Tender Opening

Tenders will be opened in the Principal's offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted the Tender by the due Deadline will be read out at the Tender Opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender Opening will be held on or as soon as practicable after the Deadline at Principal's Offices at Irish Mulga Drive, Kambalda WA 6442.

1.30 In House Tenders

The Principal does not intend to submit an In House Tender.

Part 2 READ AND KEEP THIS PART

2 Specification

2.1 Contract Requirements

Carins Road falls under the jurisdiction of the Shire of Coolgardie and is located approximately 6.5 km north-east of the town of Coolgardie in Western Australia. The road, which is predominantly of an unsealed standard, provides connection between two sealed roads i.e. Great Eastern Highway to the east and Coolgardie North Road to the west.

The Works included under this Contract broadly comprises upgrades to the unsealed section of Carins Road SLK 400 to SLK 2630 (approx. 2,230m) including:

- Constructing the road embankment up to subgrade design level.
- Drainage works including temporary poly-pipe drainage and reinstating existing off-shoot drains.

The work under the Contract comprises the supply of all labour, materials and plant for the construction of all work necessary for the proper completion and operation of the Works.

Final pavement, seal and culvert installation would follow under a separate contract in future.

2.2 Introduction

The Objectives of the Contract include the following:

- To complete the works within the required contract completion and handover date of **on/before 30 June 2022** and in compliance with the specifications, drawings and associated tender documents.
- To undertake the Works in a safe, cost effective and efficient manner with minimal nuisance and disturbance to the surrounding local environment in order to achieve an acceptable standard of performance in accordance with industry standards and standards required by the specifications and drawings.
- To maintain regular and effective communication between Contractor, Superintendent, Superintendent's Representatives, and the Principal to ensure compliant delivery of the works required under the contract.

Part 2 READ AND KEEP THIS PART**2.3 Principal Supplied Materials**

The Principal will provide access to the following materials for use by the Contractor at no cost:

2.3.1 Embankment fill / subgrade material

The earthworks design is primarily based on the assumption that all material from cuttings on site will be suitable for use as fill. Due to the design having an excess of fill over cut the Principal has made available a source from which fill material can be loaded and carted to site for embankment construction purposes.

The location of that borrow source is a recently widened cutting located at a lead of 7.5km from centre point of Carins Road, north east along Coolgardie Nth road where the Shire has left excavated material stockpiled. Typical photos of that material are available upon request however it is recommended that Tenderers visit the site to inspect for themselves. The material is accessible to maximum semi size trucks from the north end of the cutting via existing track/s.

2.3.2 Water

Previous road construction works in the area recently have utilized a water source from a stand pipe in the Town of Coolgardie located approximately 10km from the centre point of Carins Road.

Arrangements for using this water source, including conditions, should be made by contacting the Principal. Whilst the water will be made available free of charge from the Principal the Contractor is responsible for loading and transport to site.

2.3.3 Design set out:

The Superintendent will supply the Contractor with a Drawing model in AutoCAD format from which the set out can be derived by a surveyor. The Drawing model shall take precedence over the typical cross-sections Drawing. Set-out information for drainage elements is detailed in the Drawings, where applicable.

Part 2	READ AND KEEP THIS PART
---------------	--------------------------------

2.4 Definitions

Below is a summary of some of the important defined terms used in this Part:

Contractor's Representative:	Means any Officer or person duly authorised by the Contractor, in writing, to act on their behalf for the purpose of the Contract;
Principal's Representative	Means any Officer of person duly authorised by the Principal, in writing, to act on their behalf for the purpose of the Contract;
Works or Services:	Means the Services, which the Contractor is required to provide to the Principal and the Contractor under the Contract;

2.5 Utilities and Fixtures

The Contractor must ascertain the exact location of the utilities from the respective utility, Department or Authority, using the DBYD facility as appropriate, prior to commencing works in the area. No utility, private or public, may be moved to accommodate the Contractor's equipment or its method of operation when the utility does not interfere with the Works, unless such removal is at the expense of the Contractor, and in each case subject to the approval of the utility authority concerned.

Some approximate locations of existing services are indicated on the Drawings; however, the exact locations of all services are to be confirmed on site by the Contractor using DBYD and potholing etc.

The Contractor shall take all precautions necessary to prevent damage to existing fencing, cattle grids, drainage structures, telephone and power lines, water mains and services and other improvements during the construction period. The Superintendent may arrange for the repair of damage not made good by the Contractor and the cost of such repair shall be deducted from payments due to the Contractor.

2.6 Site Access

The Contractor shall take into consideration and conform to any site access requirements including site specific inductions.

2.7 Entry to Land

The Contractor shall not enter upon any land outside the designated clearing areas unless authorised in writing by the Superintendent. No new tracks shall be formed or existing tracks altered, camps erected, fencing cut or non-Works related clearing performed unless specifically provided for in the Contract. Unauthorised clearing and/or cutting of access tracks will not be permitted without prior written approval from the Superintendent.

Part 2 READ AND KEEP THIS PART**2.8 Contractor's Site Facilities**

The Contractor will provide all onsite facilities to manage the Works and such facilities shall comply with the requirement of all relevant legislation and regulations.

2.9 Protection of Public and Property

The Contractor shall avoid interference with or damage to property on or adjacent to the site and shall provide temporary protection for and shall repair and reinstate all damage caused thereto by him, his employees, agents or sub-contractors or the employees of any such agents or sub-contractors, either directly or indirectly.

The Contractor shall prevent nuisance to the owners, tenants or occupiers of properties adjacent to the site and to the public generally.

2.10 Protection of Work

The Contractor shall protect the work and traffic from all manageable effects including wind and water. Protection measures shall include but are not limited to:

- The provision of temporary and permanent measures to deal with and minimize the effects of erosion, deposition, and inundation;
- The diversion and control of stormwater;
- The efficient dewatering of low points or trenches (by pumping if necessary);
- The construction of shoring or other slope retaining measures;
- The management of construction and public traffic, including traffic management planning.

2.11 Contractor's Programs

To ensure completion of the Contract by the specified date, Tenderers are required to provide a Construction Program with the tender submission. The Contractor shall provide a final Construction Program within 7 days of acceptance of the tender and contract award. The Contractor will not materially deviate from the Construction Program provided as part of the Contractor's tender submission and shall ensure that the Construction Program meets the reviewed weekly by the Contractor and all proposed revisions referred to the Superintendent for consideration prior to approval.

2.12 Provision for Traffic**2.12.1 Traffic Control Devices and Traffic Management**

The Contractor shall design, implement and maintain a Traffic Management Plan (TMP) in accordance with the requirements of AS 1742.3- "Traffic Control Devices for Works on Roads" and Main Roads WA "Traffic Management Requirements for Works on Roads".

Part 2 READ AND KEEP THIS PART

The TMP shall be prepared and certified by an accredited person. The Contractor shall obtain approval for the TMP from the Shire of Coolgardie (and Main Roads WA should it impact on Great Eastern Hwy traffic) prior to works commencing on site including modifications to the submitted plan as required.

The Contractor shall supply all signs, lights, cones and barricades and erect and maintain all devices in good condition and ultimately remove all devices at completion of the Works.

Works such as trenches or windrows and other hazards shall be individually signed and barricaded at all times and equipped with warning lamps at night notwithstanding that the area in question may not be open to traffic or the public at the time. All sections being excavated shall have, at all times, the edge of the excavation clearly indicated by delineators and steady or flashing amber lights as applicable.

The Contractor shall be permitted to construct, maintain and rehabilitate (upon completion of use) side tracks, as required provided they are confined within the authorised clearing area and delineated in accordance with the approved TMP.

2.13 Clearing, Topsoiling, Rehabilitation & Related Work

2.13.1 Clearing

Clearing shall be the minimum required to accommodate construction Works. Clearing of vegetation shall be kept to an absolute minimum and be reviewed with and approved by the Superintendent prior to any such clearing commencing. Designated areas of clearing extend to 4 m beyond the toe of fill batter or top of cut back slope. Any clearing shall be undertaken in a manner which is consistent with industry standards and subject to written approval of the Superintendent.

Cleared material shall be windrowed or stockpiled within the extremities of the designated cleared areas and preserved for later respread.

2.13.2 Topsoiling

Topsoil to a nominal depth of 100mm shall be removed from designated areas following clearing. The topsoil material shall be windrowed to and within the extremities of the designated cleared areas and preserved for later respread.

Following the completion of road construction works including final shaping of batters, topsoil material shall be evenly respread to a minimum depth of 70mm over all areas outside of the constructed earthworks as indicated on the Drawings. Excess topsoil shall be disposed of and spread (prior to spreading of cleared material) within existing disturbed areas in the vicinity of the site at locations nominated by the contractor and approved by the Superintendent.

Part 2 READ AND KEEP THIS PART**2.13.3 Rehabilitation of Old Road and Tracks**

All sections of existing road and tracks which are made redundant by the new Works shall be rehabilitated by ripping the surface using grader mounted tines and spreading of previously removed and stockpiled topsoil and cleared material.

2.14 Earthworks**2.14.1 General**

Earthworks shall include all excavation, filling, compaction, shaping and trimming required to complete the construction of embankment up to subgrade level. Excavation shall include all areas.

2.14.2 Embankment Foundation

Following the removal of topsoil, the foundation upon which the embankment fill is to be constructed shall be proof rolled with a pad foot roller of at least 15t operating weight whilst being maintained at optimum moisture content.

The entire foundation area shall be given a minimum of 6 passes with the roller operating in the low frequency high amplitude mode. A pass should include a minimum overlap of 20%. The site should be given an additional minimum of 4 passes with the roller operating in the high frequency/low amplitude mode.

All weak areas that deform excessively under rolling, should be removed and replaced with suitable fill material from the nominated sources in accordance with the earthworks specification. On completion of vibratory rolling, 2 passes of the site should be made with the roller operating in static mode, to compact the upper 300mm disturbed during vibratory rolling.

For any areas where the Superintendent deems the in-situ foundation material to be unsuitable that material shall be excavated (to a depth determined by the Superintendent) and disposed of in nominated and approved spoil sites. The excavation shall be backfilled to natural surface level with suitable fill material from nominated sources, watered and rolled as for embankment foundation preparation.

2.14.3 Cut to Fill

Suitable material sourced from excavations shall be utilised as fill material. The Superintendent will determine the suitability of material using the specification in clause 2.14.5 below as a guide.

Part 2 READ AND KEEP THIS PART
--

2.14.4 Unsuitable Material

Material which the Superintendent may deem to be unsuitable for use in embankment construction or as sub-grade or embankment foundation shall be excavated, carted, and disposed of in nominated and approved spoil locations.

Unsuitable material excavated from below the sub-grade surface in cuttings shall be replaced with sand or any granular material with a linear shrinkage less than 1.0%.

2.14.5 Fill Material & Embankment Preparation

Fill material shall be sourced from cuttings and the Principal nominated borrow source subject to approval of suitable quality by the Superintendent. The material to be used in the top 150 mm of embankment / subgrade shall be free from boulders and cobbles greater than 75.0 mm and free from clods, stumps, roots, sticks, vegetable matter or other deleterious material. The material shall generally conform to the following requirements which will be used by the Superintendent as a guide.

2.14.5.1 Particle Size Distribution WA 115.1

The grading of the portion passing a 37.5mm AS sieve shall conform to the following:

AS SIEVE SIZE (mm)	% PASSING BY MASS
75.0	100
37.5	70-100
19.0	50-100
9.5	36-100
4.75	25-100
2.36	18-100
1.18	13-100
0.425	8-100
0.075	0-19
0.0135	0-10

2.14.5.2 Consistency Limits WA 123.1

The portion of sample passing the 0.425 mm sieve shall have a Linear Shrinkage not exceeding 1.0%.

Part 2 READ AND KEEP THIS PART**2.14.5.3 Embankment Construction**

Subject to the written approval of the Superintendent it will be permitted to use sourced fill material containing boulders and cobbles greater than 75mm in size (but less than 150mm) in the lower lifts of embankment construction.

Embankment shall be constructed to the shape and levels as shown in the Drawings and to specified tolerances. The embankment material shall be constructed in lifts not exceeding 300mm and compacted to a Characteristic Dry Density Ratio of 92% or greater to a depth of 150mm.

It will be permissible for the Contractor to develop a method specification in lieu of density testing all sections of work, subject to agreement and approval by the Superintendent.

2.14.6 Subgrade Preparation**2.14.6.1 Subgrade material**

Material used for the subgrade layer should comply with the specification for fill and embankment per Clause 2.14.5

2.14.6.2 Construction

Sub-grade preparation shall be completed in all areas where a pavement is to be constructed in future. The sub-grade surface shall be constructed to the shape and levels as shown in the Drawings and to specified tolerances.

The completed sub-grade surface shall be maintained to the specified standards of finish until accepted for shape and compaction by the Superintendent and shall be watered and rolled as necessary to prevent shrinkage cracking, dusting or loosening of its surface.

The sub-grade material shall be compacted to a Characteristic Dry Density Ratio of 95% or greater to a depth of 150mm. It will be permissible for the contractor to develop a method specification in lieu of density testing all sections of work, subject to agreement and approval by the Superintendent.

2.14.6.3 Surface Width

The outer top edge of the sub-grade shall be no closer to the road centreline and no more than 100mm further from the road centreline than the position shown in the Drawings.

2.14.6.4 Surface Shape

The shape of the sub-grade surface shall be deemed to be conforming when the maximum deviation from a 3 metre straight edge placed in any position on the surface does not exceed 15mm. This requirement applies to gradual changes in surface shape and not to defects

Part 2 READ AND KEEP THIS PART

such as rutting which would be otherwise deemed non-compliant under other specified provisions.

2.14.6.5 Surface Levels

The level of the completed sub-grade surface shall be deemed to be conforming when the level measured at any point on the surface is within -35mm, + 5mm of the sub-grade level at that point as determined from the Drawings.

2.15 Drainage Construction**2.15.1 Materials****2.15.1.1 Bedding Material**

Bedding material shall consist of MRWA base-course quality gravel or a sandy gravel material, or other suitable granular material (as approved by the superintendent).

2.15.2 Trench Excavations

The trenches for the installation of the culverts shall be excavated to the width and levels as shown in the Drawing with vertical sides throughout where the excavation is up to 1.5m deep.

Where the excavation is greater than 1.5m deep, the trench shall be excavated in accordance with the relevant requirements of the Occupational Safety and Health Regulations 1996. Any loose or disturbed material shall be removed from the walls of the trench. Unsuitable material from excavations shall be disposed of in accordance with Clause 2.14.4. Excavations shall be kept free from water until work below ground level is sufficiently set or protected.

2.15.3 Protection of Foundation Surfaces

The exposed surface at the bottom of each excavation shall be adequately protected from disturbance by operations or by the action of storm water or ground water.

2.15.4 Bedding

Drainage pipe bedding material shall comprise MRWA basecourse quality gravel or a sandy gravel. Bedding shall be installed in the locations and to extent and specifications as detailed in the Drawings. Excavation for future box culverts and apron slabs shall extend to the underside of the box barrel or apron slab including provision for bedding material thickness.

Should the in-situ foundation material be deemed unsuitable by the Superintendent, it shall be removed to the depth directed by the Superintendent and replaced with select embankment quality material from designated sources. The replacement material shall be placed in layers not exceeding 100 mm in depth and compacted to the specified

Page 22 of 41

Part 2 READ AND KEEP THIS PART

requirements for bedding. Unsuitable material shall be disposed of in nominated and approved spoil locations.

2.15.5 Sacrificial Sand Layer

The culvert bedding shall be covered by a 100mm thick sacrificial layer of compacted sand to protect the bedding.

2.15.6 Temporary Drainage Pipes

At the location of the future culverts, the Contractor shall install temporary drainage infrastructure in the form of DN 400mm diameter PN10 / SDR17 HDPE pipes. The pipes shall be laid on the compacted sacrificial sand layer, to the full length and width (based on the nearest multiple of the pipe outside diameter) of the sand / bedding layer.

2.15.7 Backfill and Compaction

Prior to backfilling over the temporary drainage pipes, the Contractor shall certify to the Superintendent that compliance has been achieved with all specified installation requirements. All sheeting, struts, braces, and similar temporary supports shall be entirely removed from the trench after installation of the drainage pipe. Removal shall be effected in such a way so as not to disturb or displace the pipe.

Backfill material in the form of embankment quality fill material (to the requirements of Clause 2.14.5 but passing the 0.425 mm sieve) shall then be placed and compacted around and over these temporary drainage pipes to 200mm over the pipe obvert as detailed on the Drawings. The balance of backfill should be placed and compacted as per the specified requirements in Clause 2.14.5.

2.15.8 Outlet Channel Drains

Drainage outlet channels shall be constructed where required and as shown on the Drawings. Drains and channels shall be excavated to provide an even grade with no obstructions or hollows which would impede the flow of water and shall be neatly finished to a standard obtainable with blade grader operations. Suitable material excavated from drains may be utilised as embankment fill material. Unsuitable material shall be disposed of to the nominated and approved spoil areas.

2.15.9 Off Shoot Drains

The Contractor shall re-grade the existing off-shoot drains from the new road table drain invert levels to daylight, ensuring that the slope is such that it allows water to drain away from the road.

Part 2 READ AND KEEP THIS PART
--

2.15.10 Culvert End Treatments

Aprons, headwalls, wingwalls and associated bedding for drainage structures are excluded from this Contract.

2.16 Testing & Measurement

2.16.1 General

Density and materials testing and measurement of levels and dimensions for assessment of compliance with this specification and the Drawings shall be arranged by the contractor with extent to be agreed with the Superintendent. . Any such testing is to be in accordance with relevant Main Roads WA test methods and any test authorities used are to be NATA registered.

2.16.2 Hold Points

The Principal has specified the following hold points for the road works whereby the Works are to be inspected and approved by the Superintendent prior to covering up or proceeding to the next stage. The Contractor is to allow for these hold points as part of the Works and the Contractor's Construction Program:

- First "Hold Point" when the road is pegged and vegetation cleared.
- Second "Hold Point" when drainage pipes are installed and prior to trench backfill.
- Third "Hold Point" when road is built to subgrade level.

2.17 Implementation Timetable

Milestone	Time and Date
Issue of Request for Tender to bidders	4 th April 2022
Date and time of Tender briefing / mandatory site briefing	N/A
Last date for receipt of request for clarifications to be addressed by the Principal	12 th April 2022
Last date for receipt of Tenders and opening of the bids	19 th April 2022
Completion of evaluation	20 th April 2022
Council resolution	26 th April 2022
Indicative Tender Award Date	30 th April 2022
Indicative Commencement of the Works	Subject to Council Approval Anticipated for mobilisation/works to commence in April/early May 2022
Completion, inspection and handover of the Works	On/before and no later than 30 th June 2022

Part 4 COMPLETE AND RETURN THIS PART**3 General Conditions of Contract**

The Works Contract (as included in the tender response) comprises of the following formal instrument of agreement and appendices:

- a) Formal Instrument of Agreement;
- b) Appendix A1: Part A – Annexure to the AS4000-1997 General Conditions of Contract;
- c) Appendix A2: The AS4000-1997 General Conditions of Contract (including the Annexures) ("**General Conditions**")
- d) Appendix B: WUC as per the Scope of Work;
- e) Appendix C: Contract Sum;
- f) Appendix D: Schedule and Contract Milestones;
- g) Appendix E: Documentation;
- h) Appendix F: Contract Deliverables and Contract Management.

Tenders shall be deemed to have been made on the basis of and to incorporate the Terms and Conditions of Contract as per AS4000-1997 and Annexure Part A and B of the General Conditions of Contract.

The Principal is not publishing the AS4000-1997 with this Tender because of copyright requirements however this document is available from SAI Global <http://www.saiglobal.com>.

3.1 Insurances

The insurance requirements for the Contract is set out in the Design, Procurement and Construction Contract (as included in the tender response) and more specifically:

- a) Appendix A1: Part A – Annexure to the AS4000-1997 General Conditions of Contract;
- b) Appendix A2: The AS4000-1997 General Conditions of Contract (including the Annexures) ("**General Conditions**")

3.2 Date for Practical Completion

The required Date for Practical Completion is on/before **30th June 2022**.

Part 4 COMPLETE AND RETURN THIS PART**4 Tenderer's Offer****4.1 Form of Tender**

The Chief Executive Officer

Shire of Coolgardie

PO Box 138

Kambalda WA 6442

I/We (Registered Entity Name): _____
(BLOCK LETTERS)

of: _____
(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail: _____

In response to RFT 04/2022 - Carins Road - Road Construction & Drainage SLK 400 to SLK 2630

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the Tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this _____ day of _____ 20____

Signature of authorised signatory of Tenderer: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Telephone Number: _____

Authorised signatory Postal address: _____

Email Address: _____

Part 4 COMPLETE AND RETURN THIS PART

4.2 Selection Criteria

4.2.1 Compliance Criteria

Please select with a "Yes" or "No" whether you have complied with the following compliance criteria:

Description of Compliance Criteria								
a)	Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No						
b)	Do you agree to the proposed Terms and Conditions of Contract as set out in Part 3. If the Tenderer answered "No" to the above, please provide proposed changes / amendments.	Yes / No						
c)	Tenderers are to provide their applicable licences/registrations/certifications.	Yes / No						
d)	Compliance with the Specification contained in the Request.	Yes / No						
e)	Compliance with attendance at any mandatory tender briefing or site inspection.	Yes / No						
f)	Compliance with the Quality Assurance requirement for this Request.	Yes / No						
g)	Compliance with the Delivery Date.	Yes / No						
h)	Risk Assessment Tenderers must address the following information in an attachment and label it " Risk Assessment ": <table border="1"> <thead> <tr> <th>No</th> <th>Requirement</th> <th>Information provided Yes / No</th> </tr> </thead> <tbody> <tr> <td>i)</td> <td>An outline of your organisational structure inclusive of any branches and number of personnel.</td> <td>Yes / No</td> </tr> </tbody> </table>	No	Requirement	Information provided Yes / No	i)	An outline of your organisational structure inclusive of any branches and number of personnel.	Yes / No	Yes / No
No	Requirement	Information provided Yes / No						
i)	An outline of your organisational structure inclusive of any branches and number of personnel.	Yes / No						

Page 27 of 41

Part 4	COMPLETE AND RETURN THIS PART
---------------	--------------------------------------

ii)	<i>If companies are involved, attach their current ASC company extracts search including latest annual return</i>	Yes / No	
iii)	<i>Provide the organisation's directors/company owners and any other positions held with other organisations</i>	Yes / No	
iv)	<i>Provide a summary of the number of years your organisation has been in business.</i>	Yes / No	
v)	<i>Attach details of your referees. You should give examples of work provided for your referees where possible.</i>	Yes / No	
vi)	<i>Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.</i>	Yes / No	
vii)	<i>Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries.</i>	Yes / No	
viii)	<i>Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the Requirements that will be subcontracted. Clearly indicate any local/regional subcontractors and/or suppliers to be used.</i>	Yes / No	
ix)	<i>Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</i>	Yes / No	
x)	<i>Are you presently able to pay all your debts in</i>	Yes / No	

Part 4	COMPLETE AND RETURN THIS PART
---------------	--------------------------------------

	<i>full as and when they fall due?</i>		
x i)	<i>Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</i>	Yes / No	
x ii)	<i>In order to demonstrate your financial ability to undertake this contract, if successful, will you be able to provide a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a referee report from your bank and/or accountant.</i>	Yes / No	
x iii)	<i>The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If Tenderer holds "umbrella Insurance" please ensure a breakdown of the required insurances are provided. A copy of the Certificate of Currency is to be provided to the Principal within 7 days of acceptance.</i>	Yes / No	
x iv)	Attachment labelled as "Risk Assessment" attached.	Yes / No	

4.2.2 Qualitative Criteria

Before responding to the following qualitative criteria, Tenderers must note the following:

- All information relevant to your answers to each criterion are to be contained within your Tender;
- Tenderers are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- Tenderers are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- Tenderers are to address each issue outlined within a qualitative criterion.

Part 4 COMPLETE AND RETURN THIS PART
--

A. Construction Program Tenderers must address the following information in an attachment and label it “Construction Program” :	Weighting <35%>	
a) <i>Please provide a Construction Program showing the Hold Points, demonstrating how the Works will be completed, inspected and handed over to the Principal on/before the 30th June 2022 and in any event not later than this date.</i>	“Relevant Experience”	Tick if attached <input type="checkbox"/>

B. Relevant Experience Tenderers must address the following information in an attachment and label it “Relevant Experience” : <i>(Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)</i>	Weighting <20%>	
Tenderers must address the following: Relevant Experience a) Provide details of similar services provided for three similar clients/projects b) Demonstrate competency and proven track record of achieving outcomes Tenderers must complete and return Annexure A, Similar Experience Table as provided in the RFT to meet this qualitative requirement.	“Relevant Experience”	Tick if attached <input type="checkbox"/>

C. Key Personnel Skills and Experience Tenderers must address the following information in an attachment and label it “Key Personnel Skills and Experience” : <i>(Below are some suggested criteria only. These should be reviewed for relevance to the Goods and/or Services being sought)</i>	Weighting <10%>	
D. Key Personnel Tenderers must address the following: a) Please provide a brief written overview of your proposed	“Key Personnel”	Tick if attached

Part 4 COMPLETE AND RETURN THIS PART
--

<p>personnel/labour you intend to utilise and label the overview – Proposed resources</p> <p>Tenderers must complete and return Annexure B, Key Personnel Table as provided in the RFT to meet this qualitative requirement.</p>		<input type="checkbox"/>
<p>Supply any other relevant details in an attachment and label it “Key Personnel Skills and Experience”.</p>		

E. Tendered Price Tenderers must complete the Pricing Schedule as included in section 4.3 below. The tendered prices are provided on a fixed price lump sum basis.	Weighting 35%
--	------------------------------------

4.3 Price Information

Tenderers must complete the following “Price Schedule”. Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

4.3.1 Price Basis

Are you prepared to offer a fixed price?	Yes / No	
If No, please indicate how your proposed Price Variation Mechanism differs from the one outlined above. Supply details and label it “Price Variation Mechanism”.	“Price Variation Mechanism”	Tick if attached <input type="checkbox"/>

Part 4 COMPLETE AND RETURN THIS PART

4.3.2 Price Schedule

**CARINS ROAD - ROAD CONSTRUCTION & DRAINAGE
SLK 400 TO SLK 2630
CONTRACT No.**

SUMMARY OF SCHEDULES

SCHEDULE No. 1 - GENERAL ITEMS		_____
SCHEDULE No. 2 - ROADWORKS		_____
<i>SERIES 300 - EARTHWORKS</i>	_____	
<i>SERIES 400 - DRAINAGE</i>	_____	
SUB-TOTAL		_____
SUB-TOTAL (GST EXCLUSIVE AMOUNT)		_____
GST PAYABLE	10%	_____
TOTAL (GST INCLUSIVE AMOUNT)		_____

Part 4 COMPLETE AND RETURN THIS PART

SCHEDULE No. 1 - GENERAL ITEMS

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>SERIES 100 - GENERAL REQUIREMENTS</u>				
	101 - MOBILISATION, SITE ESTABLISHMENT & DEMOBILISATION				
101.01	All charges, costs and obligations relating to mobilisation, site establishment & facilities, clean up and demobilisation	item	1	-	-
	102 - SURVEY				
102.01	All charges, costs and obligations relating to survey information, control and setting out of the works	item	1	-	-
	103 - WATER SUPPLY				
103.01	All charges, costs and obligations relating to the supply and delivery of water	item	1	-	-
	<u>SERIES 200 - MANAGEMENT REQUIREMENTS</u>				
	201 - TRAFFIC MANAGEMENT & CONTROL				
201.01	All charges, costs and obligations relating to traffic management	item	1	-	-
	202 - ACCOMODATION AND MESSING				
202.01	All charges, costs and obligations relating to accomodation and messing	item	1	-	-
	203 - OHS & ENVIRONMENT				
203.01	All charges, costs and obligations relating to OHS and environment	item	1	-	-
	<i>To Summary</i>				

Part 4 COMPLETE AND RETURN THIS PART

SCHEDULE No. 2 - ROADWORKS

Item	Description	Unit	Qty	Rate	Amount (\$)
	<u>SERIES 300 - EARTHWORKS</u>				
	<u>301 - CLEARING</u>				
301.01	Site clearing including disposal of nominated material to approved spoil locations	m ²	4,000	-	-
	<u>302 - EARTHWORKS</u>				
302.01	Topsoil removal, 100 mm deep	m ²	2,000	-	-
302.03	Rehabilitate old road & tracks	Item	1	-	-
	<u>305 - CUT AND FILL / EMBANKMENT CONSTRUCTION</u>				
305.01	Embankment foundation - water, roll and compact embankment foundation	m ²	24,811	-	-
305.02	Cut to fill including levelling, shaping and compaction of embankment	m ³	13,576	-	-
305.04	Cut to spoil (unsuitable), load and cart to nominated and approved spoil location(s)	m ³	635	-	-
	NOTE: All m3 quantities are based on solid volumes with no allowance for bulking, compaction factors or wastage.				
	<u>SUBGRADE</u>				
305.05	Subgrade area	m ²	30,328	-	-
	<i>To Summary</i>				
	<u>SERIES 400 - DRAINAGE</u>				
	<u>402 - SURFACE DRAINS AND LEVEES</u>				
	<u>TABLE DRAINS</u>				
402.01	Table drains to be allowed for in earthworks cut/fill (excavated volume included in cut to fill quantity)	N/A	-	-	-
	<u>OFF SHOOT DRAINS</u>				
402.02	Re-grade the existing off-shoot drains from the new road table drain invert levels to daylight	lin.m	200	-	-
	<u>404 - TEMPORARY DRAINAGE INFRASTRUCTURE</u>				
	<u>R/F Concrete Pipe Class 4</u>				
404.01	DN 400mm PN10 / SDR17 HDPE	m	106	-	-
404.02	Selected bedding material to bases of culverts	m ³	25	-	-
404.03	Sacrificial Sand Layer	m ³	25	-	-
	<i>To Summary</i>				

Part 4 COMPLETE AND RETURN THIS PART

Discounts

Are you prepared to allow discount for prompt settlement of accounts?	Yes / No	
If you are offering discounts for different periods, or other discounts such as volume discounts, detail them in an attachment labelled "Discounts" .	"Discounts"	Tick if attached <input type="checkbox"/>

Part 5 COMPLETE AND RETURN THIS PART

5 Contractor's Occupational Safety and Health Management System Questionnaire

This questionnaire forms part of the Principal's Tender evaluation process and is to be completed by tenderers and submitted with their Tenders and labelled as "**Contractor's Safety & Health Questionnaire**". The objective of the questionnaire is to provide an overview of the status of Contractor's safety management system. Contractors may be required to verify their responses noted in their questionnaire by providing evidence of their ability and capacity in relevant matters.

OSH Policy and Management	Yes	No
Is there a written company Health and Safety Policy? If Yes, provide a copy of the policy.	<input type="checkbox"/>	<input type="checkbox"/>
Does the company have an OSH Management System? If Yes, provide a copy.	<input type="checkbox"/>	<input type="checkbox"/>
Is the OSH Management System audited or reviewed on a regular basis?	<input type="checkbox"/>	<input type="checkbox"/>
Are Line Managers and supervisors held accountable for Health and Safety performances? If Yes, provide details _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
Safe Workplace Practices and Procedures	Yes	No
Has the company prepared Safe Operating Procedures or specific safety instructions relevant to its operations?	<input type="checkbox"/>	<input type="checkbox"/>
Are safe operating procedures or specific safety instructions issued to employees?	<input type="checkbox"/>	<input type="checkbox"/>
Does the company have any processes and procedures in place for	<input type="checkbox"/>	<input type="checkbox"/>

Page 36 of 41

Part 5 COMPLETE AND RETURN THIS PART		
managing incidents? If Yes, provide a copy of a standard Incident Report form.		
Do Incident Reports contain prevention recommendations?	<input type="checkbox"/>	<input type="checkbox"/>
Occupational Safety and Health		
Is a record maintained of all training and inductions programmes undertaken for employees in your company? If Yes, provide examples of Safety Training records. 		
Provide details of any company safety induction programmes for company employees and or subcontractors. 		
Safety and Health Workplace Inspection	Yes	No
Are regular Health and Safety Inspections at work Sites undertaken? If Yes, provide details. 	<input type="checkbox"/>	<input type="checkbox"/>
Are standard workplace inspection checklists used to conduct Health and Safety Inspections? If Yes, provide details or examples. 	<input type="checkbox"/>	<input type="checkbox"/>

Part 5 COMPLETE AND RETURN THIS PART		
<hr/>		
Who normally completes workplace Safety and Health Inspections?		
<hr/> <hr/>		
How are workplace Safety and Health Inspection reports dealt with?		
<hr/> <hr/> <hr/>		
Is there a procedure by which employees can report hazards at workplaces?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, provide details		
<hr/> <hr/> <hr/>		
Safety and Health Consultation	Yes	No
Is there a workplace Safety Committee?	<input type="checkbox"/>	<input type="checkbox"/>
Are there guidelines on procedures governing the Safety Committee operation?	<input type="checkbox"/>	<input type="checkbox"/>
Are there employee elected Health and Safety Representatives?	<input type="checkbox"/>	<input type="checkbox"/>
Safety and Health Performance Monitoring	Yes	No
Is there a system for recording and analysing Safety Performance Statistics?	<input type="checkbox"/>	<input type="checkbox"/>
Is Safety Performance on the agenda of management meetings?	<input type="checkbox"/>	<input type="checkbox"/>
Is senior management involved in analysis of Safety Performance	<input type="checkbox"/>	<input type="checkbox"/>

Part 5 COMPLETE AND RETURN THIS PART

Statistics?		
Has the company ever been convicted of an Occupation Health and Safety offence? If Yes, provide details. _____ _____ _____	<input type="checkbox"/>	<input type="checkbox"/>

Part 6 COMPLETE AND RETURN THIS PART

6 Tenderer's Safety Record

Complete the following details and submit with your Tender labelled as "Tenderer's Safety Record".

Project	Date of Accident/Notice	Accident or Infringement Notice	Reason	Time Lost

Part 7 COMPLETE AND RETURN THIS PART

7 Tenderer's Resource Schedule

7.1 Tenderer's Current Commitment Schedule

Project	Description	Value as Let	Date Started	Referees Name Telephone Number

7.2 Tenderer's Human Resources Schedule

Staff name	Title	Time in Role	Availability in Project

13.2.9 KAMBALDA AIRPORT WORKS - APRON UPGRADE

Location: Kambalda
Applicant: NIL
Disclosure of Interest: NIL
Date: 20 April 2022
Author: James Trail, Chief Executive Officer

SUMMARY

The purpose of this report is to recommend to Council to endorse the budget increase and transfers for the Kambalda Airport Works – Apron Upgrade.

BACKGROUND

It has been deemed necessary to bring forward the upgrade of the Kambalda Airport to 2021/2022 to cater for an imminent increase in passenger numbers.

COMMENT

Airport Consultancy Group (ACG) have been engaged to provide technical expertise and recommendations for an upgrade to the runway and ancillary components of the airport to cater for larger and more frequent aircraft with less restrictions, such as wet weather access, or operations outside of daylight hours.

It was noted that to immediately improve the capacity of the airport, the first stage of works would be an upgrade to the taxi way and apron (the parking area for the planes). This requires doubling the current apron size (from 3800m² to 8400m²) and sealing with a specific 3 coat bitumen surface, facilitating concurrent parking of two Q400 or equivalent aircraft with capacities of about 80 seats (currently we cater for a single, 30 seater Aircraft). It also allows for an overlay of Asphalt in the future to accommodate even larger aircraft to assist with the significant increase in demand.

The timing of the project has been driven by the need to secure the services of a bitumen sealing contractor for the project. Enquiries were made to a number of contractors, with "Bitutek" being the only contractor available to book in for the works. This booking was made in early February 2022 and the Shire secured the earliest date of the 9th of May 2022 for the sealing works to commence, These works will take the Shire about 5 days.

The work includes stringent compliance and extensive earthworks to ensure the area is able to support the weight of the larger aircraft and as the area is made-up of a number of differing materials, detailed works are required for specific areas. These earthworks have been estimated to require about 4 weeks work prior to the seal. The Shire received enough of the construction drawings on Friday the 8th of April to commence the works on the 11th of April and to note there are a number of public holidays during the 11th of April to the 9th of May, adding complexity to the project.

ACG provided the Shire with plans and quantities etc as they were developed, and so the Shire has been able to secure the services of various key contractors as it became aware of the requirements.

Gencon Civil made themselves available and are the lead contractor, with ACG being able to provide a "Works Safety Officer" (WSO) and suitable experienced Civil Engineer, both of which needed to be flown in for the duration of the project. There are many other contractors that have been employed to assist with the project, companies such as Littles Industries (Supply of specific Road base materials), Spectrum Surveys, SGS

(Geotech support), Indigo Solutions (for Laser guided grader), Brooks Hire, Coats Hire etc and of course, the Shire fleet and road crew is also supporting the works.

Gencon and some Shire staff have worked through the Easter long weekend and have made good headway with the survey, excavation of levels and definition of the various areas, we are about to begin the construction of the Sub-Base and then the Base-Course.

CONSULTATION

James Trail, Chief Executive Officer

Robert Hicks, Deputy CEO

Airport Consultancy Group

Martin Whitely, LG Corporate Solutions

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

6.20. Power to borrow

- (1) Subject to this Act, a local government may —
 - (a) borrow or re-borrow money; or
 - (b) obtain credit; or
 - (c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit,to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.
- (2) Where, in any financial year, a local government proposes to exercise a power under subsection (1) (**power to borrow**) and details of that proposal have not been included in the annual budget for that financial year —
 - (a) unless the proposal is of a prescribed kind, the local government must give one month's local public notice of the proposal; and
 - (b) the resolution to exercise that power is to be by absolute majority.

6.21. Restrictions on borrowing

- (1) Where, under section 6.20(1), a regional local government borrows money, obtains credit or arranges for financial accommodation to be extended to the regional local government that money, credit or financial accommodation is to be secured only —
 - (a) by the regional local government giving security over the financial contributions of the participants to the regional local government's funds as set out or provided for in the establishment agreement for the regional local government; or
 - (b) by the regional local government giving security over Government grants which were not given to the regional local government for a specific purpose; or
 - (c) by a participant giving security over its general funds to the extent agreed by the participant.
- (1a) Despite subsection (1)(a) and (c), security cannot be given over —
 - (a) the financial contributions of a particular participant to the regional local government's funds; or
 - (b) the general funds of a particular participant,if the participant is not a party to the activity or transaction for which the money is to be borrowed by, the credit is to be obtained for, or the financial accommodation is to be extended to, the regional local government.
- (2) Where, under section 6.20(1), a local government borrows money, obtains credit or arranges for financial accommodation to be extended to the local government that money, credit or financial accommodation is only to be secured by giving security over the general funds of the local government.
- (3) The Treasurer or a person authorised in that behalf by the Treasurer may give a direction in writing to a local government with respect to the exercise of its power under section 6.20(1) either generally or in relation to a particular proposed borrowing and the local government is to give effect to any such direction.
- (4) In this section and in section 6.23 —

general funds means the revenue or income from —

 - (a) general rates; and
 - (b) Government grants which were not given to the local government for a specific purpose; and
 - (c) such other sources as are prescribed.

Local Government (Financial Management) Regulations 1996**20. When local public notice not required for exercise of power to borrow (Act s. 6.20(2)(a))**

- (1) A local government is not required to give local public notice of a proposal to exercise a power to borrow when the power is to be exercised to re-finance a loan or to continue other financial accommodation (whether with the same or another bank or financial institution) except where the re-financing or continuation is a major variation.

- (2) In this regulation —

major variation means a variation in the terms of a loan or other financial accommodation which is —

- (a) a capitalisation of interest accruals; or
- (b) an increase in the term of the loan or other financial accommodation;

re-finance in relation to a loan or other financial accommodation (the **existing loan**), means to borrow an amount (the **new loan**) which is, at the date of the new loan —

- (a) equal to the principal amount owing on the existing loan; or
- (b) not more than \$5 000 more or less than the principal amount owing on the existing loan,

for the principal purpose of paying out the existing loan or preserving the credit originally provided by the existing loan.

21. When local public notice not required for change of use of borrowed money (Act s. 6.20(4)(b))

A local government is not required to give local public notice of a proposed change of use of money borrowed where the amount to be used for a purpose other than the purpose for which it was borrowed —

- (a) does not exceed \$5 000 in a financial year; or
- (b) where the money proposed to be borrowed by the local government is to be used to meet expenditure authorised by the mayor or president under section 6.8(1)(c).

POLICY IMPLICATIONS**Policy Number 2.9 Loans**Legislative Reference:

Relates to: Delegation NA

Sub Delegation NA

Policy Objective:

This policy provides guidelines in respect of the utilisation of loan facilities to fund the acquisition, construction or renewal of assets. Recognition of this policy will ensure that a consistent methodology is adopted when considering loans as a potential funding source

Policy Scope:

As part of its strategic planning and Long Term Financial Planning processes, the Council will consider how significant projects are to be funded.

The use of loan facilities may be an appropriate, or even a preferred option, in respect of specific capital projects. However, in order to ensure that financial prudence is demonstrated when deliberating the utilisation of loan facilities in preference to other funding options, consideration of the guidelines as

detailed in this policy must form part of any associated decision making process.

Policy Statement

The Council is committed to demonstrating financial responsibility in its utilisation of loan facilities to fund specific capital projects. It is also acknowledged that the funding of identified projects via loan facilities can assist in addressing intergenerational equity issues.

Additionally, any proposal to utilise loan facilities as a funding source should always be considered against several predetermined criteria. This policy provides an overview of the associated criteria to be considered as part of any decision making process to utilise loan facilities.

Self-Supporting Loans

The policy content does not apply to self-supporting loan facilities as the purpose of such facilities is distinct from the Shire's own funding requirements - see Policy 61.

Guidelines

The following guidelines are to be considered as part of any proposal to utilise loan facilities:

- Loans are not to be utilised to fund operating expenditure
- Loans are not to be utilised to fund capital expenditure of a recurrent nature (e.g., road resurfacing and associated works or plant replacement unless funding becomes available via Federal / State or other additional grants that enables the Shire to bridge gaps in Asset Management Plans that could maximise leveraging opportunities.
- A demonstrable economic benefit must be evident to support the use of loan facilities, as opposed to saving for the asset acquisition, construction or renewal. Priority for loan funding will be given to projects that will deliver greater community benefit and secondly generate revenue to offset associated loan repayments or can be funded from contributing revenue streams other than General Rates. These revenue streams may include specified area rates, service charges and fees and charges.
- The term of any loan facility is not to exceed the economic life of the asset.
- The repayment method for a loan facility will be via principal and interest repayments. Interest only payments or capitalisation can be considered where a financial benefit can be demonstrated; and the nature of the asset being funded is consistent with this methodology. As an example, a property acquisition / subdivision where the impact on the rate base is lesser during the initial phases and the full debt can be acquitted from the disposal of the land under development.
- In considering the utilisation of loan facilities, the Shire's capacity to repay must be assessed, with regard given to associated debt service coverage ratio which is to result in the Shire having a ratio above 3.0.

FINANCIAL IMPLICATIONS

The Kambalda Airport Works, Apron Upgrade is expected to cost \$1,337,887.47.

The Shire intends to borrow \$1,000,000 to help fund the project.

A portion (\$62,887) of the 2022/2023 Financial Assistance Grant advance payment of \$923,536 received in April 2022 will be allocated towards the project given the project has been brought forward.

Council approved an allocation of \$275,000 towards the airport refurbishment in the recent 2021/2022 budget review that was endorsed at the February 2022 Ordinary Council meeting.

STRATEGIC IMPLICATIONS

A thriving local economy

Supporting and encouraging mining and processing industries

Accountable and effective leaders

High quality corporate governance, accountability and compliance

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS**1. Kambalda Airport Upgrade - Costings - Confidential****VOTING REQUIREMENT**

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. Approve the budget increase from budgeted \$275,000 (exc GST) to \$1,337,887 (exc GST) in account C12901 Kambalda Airport Development, and
2. Endorse an application made with the Australian and New Zealand Banking Group Limited to borrow \$1,000,000, with these funds to be allocated towards the cost of the project, and
3. Authorise the CEO to negotiate the terms of the \$1,000,000 loan with the Australian and New Zealand Banking Group Limited, and
4. In accordance with section 6.20 of the Local Government Act 1995, public notice of at least one month is given of the intention to borrow new funds with the Australian and New Zealand Banking Group Limited, and
5. APPROVE a portion of the 2022/2023 Financial Assistance Grant advance payment totalling \$923,536 (exc GST) received in April 2022 to be allocated to cover the cost of the current budget shortfall of \$62,887 (exc GST).

RESOLUTION #83/2022**Moved: Cr Tammee Keast****Seconded: Cr Sherryl Botting****That Council**

1. Approve the budget increase from budgeted \$275,000 (exc GST) to \$1,337,887 (exc GST) in account C12901 Kambalda Airport Development, and
2. Endorse an application made with the Australian and New Zealand Banking Group Limited to borrow \$1,000,000, with these funds to be allocated towards the cost of the project, and
3. Authorise the CEO to negotiate the terms of the \$1,000,000 loan with the Australian and New Zealand Banking Group Limited, and
4. In accordance with section 6.20 of the Local Government Act 1995, public notice of at least one month is given of the intention to borrow new funds with the Australian and New Zealand Banking Group Limited, and
5. **APPROVE** a portion of the 2022/2023 Financial Assistance Grant advance payment totalling \$923,536 (exc GST) received in April 2022 to be allocated to cover the cost of the current budget shortfall of \$62,887 (exc GST).

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0

13.2.10 PROPOSAL TO REFINANCE BORROWINGS

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 21 April 2022
Author: Martin Whitely, Consultant

SUMMARY

The purpose of this report is to make a recommendation to Council to refinance the Shire's existing loans with the Western Australian Treasury Corporation ("WATC") with the Australian and New Zealand Banking Group Limited ("ANZ").

BACKGROUND

Historically all lending for the Shire has gone through WATC. At the commencement of the 2021/22 financial year the Shire had 4 loans with the WATC totally a balance of \$2,609,813 in principal outstanding.

In December 2021 the Shire entered into an agreement with the ANZ to borrow up to \$10m.

The Shire have been in correspondence with the WATC with regards to the current borrowings and WATC are supportive of the Shire paying out the existing loans with WATC and refinancing these loans with ANZ.

When paying out existing loans the borrower (the Shire) must pay either a premium or discount on the loan being paid out. This premium or discount is calculated based on the original terms of the lending. That is, if interest rates entered into at the time of lending were higher than current market values, then a premium will be applied when the loan is paid out. Conversely, if interest rates entered into at the time of lending were lower than current market values then a discount will be applied when the loan is paid out.

COMMENT

Below is a schedule of the current borrowings held with WATC. The indicative valuations are based on the loans being paid out on 2 May 2022.

Loan No.	Maturity Date	Principal Outstanding	Accrued Interest	Current Valuation	Premium / (Discount)
113	17/04/2034	\$358,188.05	\$863.47	\$396,357.16	\$37,305.64
112	19/02/2024	\$87,928.26	\$760.08	\$90,989.47	\$2,281.13
114	10/05/2029	\$1,421,524.81	\$7,010.58	\$1,389,624.74	(\$38,918.65)
116	13/05/2030	\$502,009.11	\$1,387.58	\$468,503.38	(\$34,893.31)
		\$2,369,650.23	\$10,049.71	\$2,345,474.75	(\$34,225.19)

Based on the current market conditions the Shire will receive an indicative discount of \$34,225.19 in paying out the existing WATC loans. This figure will fluctuate slightly depending on when the loans are paid out.

If Council decide to refinance with ANZ then it would be necessary to advertise publicly since the newly negotiated loan terms will differ to those to the loans originally entered into.

CONSULTATION

James Trail, Chief Executive Officer

Kaylene Gulich, Western Australian Treasury Corporation

Tamara Marsh, Western Australian Treasury Corporation

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

6.20. Power to borrow

- (1) Subject to this Act, a local government may —
 - (a) borrow or re-borrow money; or
 - (b) obtain credit; or
 - (c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit,to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.
- (2) Where, in any financial year, a local government proposes to exercise a power under subsection (1) (**power to borrow**) and details of that proposal have not been included in the annual budget for that financial year —
 - (a) unless the proposal is of a prescribed kind, the local government must give one month's local public notice of the proposal; and
 - (b) the resolution to exercise that power is to be by absolute majority.

6.21. Restrictions on borrowing

- (1) Where, under section 6.20(1), a regional local government borrows money, obtains credit or arranges for financial accommodation to be extended to the regional local government that money, credit or financial accommodation is to be secured only —
 - (a) by the regional local government giving security over the financial contributions of the participants to the regional local government's funds as set out or provided for in the establishment agreement for the regional local government; or
 - (b) by the regional local government giving security over Government grants which were not given to the regional local government for a specific purpose; or
 - (c) by a participant giving security over its general funds to the extent agreed by the participant.

- (1a) Despite subsection (1)(a) and (c), security cannot be given over —

- (a) the financial contributions of a particular participant to the regional local government's funds; or
- (b) the general funds of a particular participant,

if the participant is not a party to the activity or transaction for which the money is to be borrowed by, the credit is to be obtained for, or the financial accommodation is to be extended to, the regional local government.

- (2) Where, under section 6.20(1), a local government borrows money, obtains credit or arranges for financial accommodation to be extended to the local government that money, credit or financial accommodation is only to be secured by giving security over the general funds of the local government.
- (3) The Treasurer or a person authorised in that behalf by the Treasurer may give a direction in writing to a local government with respect to the exercise of its power under section 6.20(1) either generally or in relation to a particular proposed borrowing and the local government is to give effect to any such direction.
- (4) In this section and in section 6.23 —

1. **general funds** means the revenue or income from —

- 1. (a) general rates; and
- 2. (b) Government grants which were not given to the local government for a specific purpose; and
- 3. (c) such other sources as are prescribed.

Local Government (Financial Management) Regulations 1996

20. When local public notice not required for exercise of power to borrow (Act s. 6.20(2)(a))

- (1) A local government is not required to give local public notice of a proposal to exercise a power to borrow when the power is to be exercised to re-finance a loan or to continue other financial accommodation (whether with the same or another bank or financial institution) except where the re-financing or continuation is a major variation.

- (2) In this regulation —

2. **major variation** means a variation in the terms of a loan or other financial accommodation which is —

- 4. (a) a capitalisation of interest accruals; or
- 5. (b) an increase in the term of the loan or other financial accommodation;

3. **re-finance** in relation to a loan or other financial accommodation (the **existing loan**), means to borrow an amount (the **new loan**) which is, at the date of the new loan —

- 6. (a) equal to the principal amount owing on the existing loan; or
- 7. (b) not more than \$5 000 more or less than the principal amount owing on the existing loan,

4. for the principal purpose of paying out the existing loan or preserving the credit originally provided by the existing loan.

21. When local public notice not required for change of use of borrowed money (Act s. 6.20(4)(b))

A local government is not required to give local public notice of a proposed change of use of money borrowed where the amount to be used for a purpose other than the purpose for which it was borrowed —

- (a) does not exceed \$5 000 in a financial year; or
- (b) where the money proposed to be borrowed by the local government is to be used to meet expenditure authorised by the mayor or president under section 6.8(1)(c).

POLICY IMPLICATIONS

Policy Number 2.9 Loans

- Legislative Reference:

- Relates to: Delegation NA Sub

Delegation NA

- Policy Objective:

- This policy provides guidelines in respect of the utilisation of loan facilities to fund the acquisition, construction or renewal of assets. Recognition of this policy will ensure that a consistent methodology is adopted when considering loans as a potential funding source

- Policy Scope:

- As part of its strategic planning and Long Term Financial Planning processes, the Council will consider how significant projects are to be funded.

- The use of loan facilities may be an appropriate, or even a preferred option, in respect of specific capital projects. However, in order to ensure that financial prudence is demonstrated when deliberating the utilisation of loan facilities in preference to other funding options, consideration of the guidelines as detailed in this policy must form part of any associated decision making process.

- Policy Statement

- The Council is committed to demonstrating financial responsibility in its utilisation of loan facilities to fund specific capital projects. It is also acknowledged that the funding of identified projects via loan facilities can assist in addressing intergenerational equity issues.

- Additionally, any proposal to utilise loan facilities as a funding source should always be considered against several predetermined criteria. This policy provides an overview of the associated criteria to be considered as part of any decision making process to utilise loan facilities.

- Self Supporting Loans

- The policy content does not apply to self-supporting loan facilities as the purpose of such facilities is distinct from the Shire's own funding requirements - see Policy 61.

- Guidelines

- The following guidelines are to be considered as part of any proposal to utilise loan facilities:
 - Loans are not to be utilised to fund operating expenditure
 - Loans are not to be utilised to fund capital expenditure of a recurrent nature (e.g. road resurfacing and associated works or plant replacement unless funding becomes available via Federal / State or other additional grants that enables the Shire to bridge gaps in Asset Management Plans that could maximise leveraging opportunities.
 - A demonstrable economic benefit must be evident to support the use of loan facilities,

as opposed to saving for the asset acquisition, construction or renewal. Priority for loan funding will be given to projects that will deliver greater community benefit and secondly generate revenue to offset associated loan repayments or can be funded from contributing revenue streams other than General Rates. These revenue streams may include specified area rates, service charges and fees and charges.

- The term of any loan facility is not to exceed the economic life of the asset.
- The repayment method for a loan facility will be via principal and interest repayments. Interest only payments or capitalisation can be considered where a financial benefit can be demonstrated; and the nature of the asset being funded is consistent with this methodology. As an example, a property acquisition / subdivision where the impact on the rate base is lesser during the initial phases and the full debt can be acquitted from the disposal of the land under development.
- In considering the utilisation of loan facilities, the Shire's capacity to repay must be assessed, with regard given to associated debt service coverage ratio which is to result in the Shire having a ratio above 3.0.

FINANCIAL IMPLICATIONS

There is the potential for significant cost savings with all loans being refinanced with ANZ given that the current interest rate secured will be lower than the existing interest rates being charged by WATC. The Shire will also receive a small discount of around \$34,000 in paying out the existing WATC loans.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Consent WATC - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council;

1. Approve the refinancing of all Western Australia Treasury Corporation borrowings with the Australian and New Zealand Banking Group Limited, and
2. Authorise the CEO to negotiate the timing and terms of the refinancing with the Western Australia Treasury Corporation and Australian and New Zealand Banking Group Limited, and
3. In accordance with section 6.20 of the Local Government Act 1995, public notice of at least one month is given of the intention to refinance borrowings with the Australian and New Zealand Banking Group Limited.

RESOLUTION #84/2022**Moved:** Cr Tracey Rathbone**Seconded:** Cr Tammee Keast**That Council;**

1. Approve the refinancing of all Western Australia Treasury Corporation borrowings with the Australian and New Zealand Banking Group Limited, and
2. Authorise the CEO to negotiate the timing and terms of the refinancing with the Western Australia Treasury Corporation and Australian and New Zealand Banking Group Limited, and
3. In accordance with section 6.20 of the Local Government Act 1995, public notice of at least one month is given of the intention to refinance borrowings with the Australian and New Zealand Banking Group Limited.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0

13.3 Economic Development

Nil

13.4 Commercial Services

Nil

14 ITEMS FOR INFORMATION ONLY

Nil

15 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**16.1 Elected Members**

Nil

16.2 Council Officers

17 MATTERS BEHIND CLOSED DOORS**OFFICER RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 CEO Performance Review

This matter is considered to be confidential under Section 5.23(2) - a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

17.2 Debtor Write Off - Pindan Contracting Pty Ltd

This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

RESOLUTION #85/2022

Moved: Cr Rose Mitchell

Seconded: Cr Tammee Keast

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 CEO Performance Review

This matter is considered to be confidential under Section 5.23(2) - a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

17.2 Debtor Write Off - Pindan Contracting Pty Ltd

This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

Meeting closed to the public at 6:47 pm

The Chief Executive Officer, James Trail left the meeting at 6:47 pm

17.1 CEO PERFORMANCE REVIEW**OFFICER RECOMMENDATION**

That Council approve the CEO's 2022/2023 KPI's.

RESOLUTION #86/2022

Moved: Cr Sherryl Botting

Seconded: Cr Tracey Rathbone

That Council approve the CEO's 2022/2023 KPI's.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0

The Chief Executive Officer, James Trail returned to the meeting at 6:53 pm

17.2 DEBTOR WRITE OFF - PINDAN CONTRACTING PTY LTD**OFFICER RECOMMENDATION**

That Council APPROVE the outstanding balance of \$79,637.64 for Pindan Contracting Pty Ltd to be written off.

RESOLUTION #87/2022

Moved: Cr Tracey Rathbone

Seconded: Cr Rose Mitchell

That Council APPROVE the outstanding balance of \$79,637.64 for Pindan Contracting Pty Ltd to be written off.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 5/0

OFFICER RECOMMENDATION

That Council moves out of Closed Council into Open Council.

RESOLUTION #88/2022

Moved: Cr Tracey Rathbone

Seconded: Cr Tammee Keast

That Council moves out of Closed Council into Open Council.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Rose Mitchell

Against: Nil

CARRIED 5/0

The meeting re-opened to the public at 6:55 pm

18 CLOSURE OF MEETING

The Shire President, Malcolm Cullen declared the meeting closed at 6:57 pm.