Shire of Coolgardie

Mother of the Goldfields

# ATTACHMENTS

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## ORDINARY MEETING OF COUNCIL

## 25 February 2020

## 6.00pm

## Kambalda

Ordinary Council Meeting 25 February 2020 Attachments

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# UNCONFIRMED
# M I N U T E S

## OF THE

## ANNUAL ELECTORS MEETING

## 2018/2019

## 28 January 2020

## 6.30pm

## Kambalda

## SHIRE OF COOLGARDIE

## NOTICE OF ANNUAL ELECTORS MEETING

Dear Elected Member

The next Annual Electors Meeting of the Shire of Coolgardie will be held on Tuesday 28 January 2020 in the Kambalda Recreation Centre, Irish Mulga Drive Kambalda commencing at 6:30pm.

JAMES TRAIL
**CHIEF EXECUTIVE OFFICER**

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President, M Cullen declared the meeting open at 06:32 pm and welcome fellow Councillors, visitors and staff and thanked them for their attendance.

## 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

**PRESENT:**
Shire President, Malcolm Cullen
Councillor, Tracey Rathbone
Councillor, Sherryl Botting
Councillor, Kathie Lindup
Councillor, Tammee Keast

**MEMBERS OF STAFF:**
Chief Executive Officer, James Trail
Executive Assistant, Bree Crawley
Director Operations, Robert Hicks

**MEMBERS OF THE PUBLIC:**
Jan McLeod

**APOLOGIES:**
Councillor, Norm Karafilis
Councillor, Eugen Winter

**APPROVED LEAVE OF ABSENCE:**
Nil

## 3 MATTER ARISING OF MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS

### *3.1 Confirmation of Previous Minutes 29 January 2019*

**OFFICER RECOMMENDATION:**

That the minutes of the Annual General Meeting of Electors of Council 29 January 2019 be confirmed as a true and accurate record.

**COUNCIL RESOLUTION: # 01/20**

**Moved: Councillor, S Botting**
**Seconded: Councillor, T Rathbone**

**That the minutes of the Annual General Meeting of Electors of Council 29 January 2018 be confirmed as a true and accurate record with the amendments.**

**CARRIED ABSOLUTE MAJORITY 5/0**

## 4 RECEIVING OF ANNUAL REPORT

### *4.1 Receiving of Annual Report 2018 - 2019*

| | |
|---|---|
| **Location:** | Nil |
| **Applicant:** | Nil |
| **File Reference:** | |
| **Disclosure of Interest:** | Nil |
| **Date:** | 15 January 2020 |
| **Author:** | Chief Executive Officer, James Trail |

**Summary:**
The Annual Report provides an overview of the Shire's operations and compliance with policy and legislation as required by the Local Government Act 1995 and associated regulations.

**Background:**
Annual Reports provide an overview of the operations, activities and major projects undertaken by the Shire for the period.

The report includes major initiatives that are proposed to commence or to continue in the next financial year. The performance of the Council is assessed against the Vision, Objectives and Strategies.

**Comment:**
The following commentary is an overview of the Shire's financial position as per the audited financial statements for the year ended 30 June 2019.

Total revenue for the period was $12,744,103 with total operating expenditure of $13,618,303.
The Shire finished the financial year with cash and cash equivalents of $8,034,401. Unrestricted cash amounted to $1,942,481, an increase of $571,535. The last 2 years has seen an increase in unrestricted cash of in excess of 11% of total rate revenue. This is as a direct result of the service level review. Restricted cash and cash equivalents totalled $6,091,920 consisting of $3,267,089 in reserve funds and $2,697,101 in unspent loans.

The Shire continued to increase expenditure on its rural road network with maintenance expenditure of $947,562 in 2018/2019 compared to $793,420 in 2017/2018. Over the last three years this is an increase of 104%.
The financial year 2018/2019 also saw the Shire draw down on two new loans, $1,905,000 for the Kambalda Swimming Pool and $950,000 for Binneringie Road.

Rate collection for the 2018/2019 financial year saw a continued improvement in the % of rates collected for the year. Rates collection for 2016/2017 was 73%, 2017/2018 increased to 77% with 2018/2019 increasing to 96%. This has had an extremely positive impact on Shire cash flow.

For the 2018/2019 financial year, the second full year of the service review, an efficiency dividend of 3.2% was achieved. The full year Budget, inclusive of road construction, was $24,559,615 with full year expenditure for 2018/2019 of $18,170,387. A dividend of $503,905 was delivered. This contributed to the increase in the unrestricted enabled cash position of $1,835,571.

The year ended 30 June 2019 saw the Shire's operating result in a net operating surplus of $5,382,766.

**Attachments:**
{attachment-list-do-not-remove}

**Consultation:**
Council
Staff
Moore Stephens Chartered Accountants

**Statutory Environment:**
Local Government Act 1995

**Policy Implications:**
Nil

**Financial Implications:**
Nil

**Strategic Implications:**
**Accountable and Effective Leaders**
Advocating for services that support our community needs
Demonstrating sound financial management and plans for the Shire's long term financial sustainability
Demonstrating that decisions are developed through inclusive community engagement
Developing strategic partnerships with regional, State and Federal governments
Developing strong partnerships with stakeholders for the benefit of our community
Ensuring a well-informed Council makes good decisions for the community
Ensuring the Shire of Coolgardie is well positioned to meet future needs
High quality corporate governance, accountability and compliance
Maintain integrated strategic and operational plans

**Voting Requirement:** Absolute Majority

**Officer Recommendation:**

That the Annual Report for the Shire of Coolgardie for the period ending 30 June 2019 be endorsed.

**COUNCIL RESOLUTION: # 002/20**

**Moved: Councillor, T Keast**
**Seconded: Councillor, K Lindup**

**That the Annual Report for the Shire of Coolgardie for the period ending 30 June 2019 be endorsed.**

**CARRIED ABSOLUTE MAJORITY 5/0**

## 5 PUBLIC QUESTION TIME / OTHER BUSINESS

**Jan McLeod**
I only picked this up today and as I was referencing it against the one that was in the meeting attachments in the December meeting it differs. It has a lot more information, but the other one was adopted by council. There is a lot more information that council endorsed and passed at the December meeting.

**TAKEN ON NOTICE**

**Jan McLeod**
There is more information on transfer station, Coolgardie landfill, road works, roads to recovery. I cant find the information on the new one.
License is spelt with an S and not with a C in the old one. Cant find it in the new version.
Makes it awkward. I was looking at the old version

**TAKEN ON NOTICE**

**Jan Mcleod**
Can the tip be open earlier eg, 7am as the weather is so hot. If the hours get too much, can you open and close to get more trips in.

**Mal Cullen -Shire President**
The shire conducted a Community survey and current hours have been set on that survey. It gets reviewed yearly. If they want to access it after hours, that can be arranged. We did suggest other times, but didn't suit other people. We cant suit everyone.

**Jan McLeod**
With the weather so hot, it should be open earlier.

**Jan McLeod**
If arrangements can be made, do we call Rod the waste Coordinator?

**James Trail -Chief Executive Officer**
That is an operational question.
If there are any issues raised regarding this, we can take that on board but none have been raised.

**Jan McLeod**
With the bushfire meeting the other week, have Council arranged an evacuation plan on the salt lake? Id like council to consider the route around to the salt lake. Id like Widgiemooltha to have the option of their Evacuation plan to access the salt lake.

**Mal Cullen -Shire President**
If the request is put in writing, we can take this when we look at the final drafting of the evacuation plan.

**Jan McLeod**
People have commented to me that the middle pool is full of water, what is the status of the pool?

**Mal Cullen -Shire President**The whole facility is envisaged to be open on the 18th March. That's what the contractor is working towards.

**Jan McLeod**
There was some discussion last meeting about the length of time for some licenses.

**Mal Cullen -Shire President**
This is the estimated date by the contractors.

**Jan McLeod**
I have read here that the transfer station has been completed. So what license is being given to the Kambalda tip?

**Mal Cullen -Shire President**
The license is still being negotiated with options being considered.

**Jan McLeod**
Can it be devolved what these options are?

**Mal Cullen -Shire President**
Not as yet as Council haven't made a decision.

**Jan McLeod**
What is the decisions regarding the contaminated site?

**James Trail -Chief Executive Officer**
Still being negotiated.

**Jan McLeod**
When will this likely happen?

**Mal Cullen -Shire President**
Unable to give a time frame

**Jan McLeod**
Where are the works in regards to Coolgardie tip?

**James Trail -Chief Executive Officer**
Still under discussion with the Council for further consideration.

**Jan McLeod**
When will this likely happen?

**Mal Cullen -Shire President**
Unable to give a time frame as yet.

**Jan McLeod**
At the information session that was held in Coolgardie last year, regarding the waste management strategy, Strategen gave a presentation and Australian Venture gave a presentation. What is the progress with their report?

**Mal Cullen -Shire President**
They are still preparing their reports.

**Jan McLeod**
Is there a timeframe?

**Mal Cullen -Shire President**
No, when they get all the information they will finalise the report.

**Jan McLeod**
How much longer do you think it will take?

**Mal Cullen -Shire President**
Unfortunately these things take time.

**Jan McLeod**
Now that the financial statement for 2018-2019 is finalised, where is the 1.5 million always being asked by me, as transfers were endorsed. Its not in the annual report.

**James Trail -Chief Executive Officer**
This has been asked numerous times, There is split between asset renewal and unrestricted cash.

**Jan McLeod**
I have got the February 26th minutes that Council endorsed this.

**James Trail -Chief Executive Officer**
This is a budget review document, whereas you endorse the actual Annual Financial Statement.

**Jan McLeod**
If I have a complete lack of understanding, in front of all the people at the community pool forum it was said that 1.5 million was being transferred.

**James Trail -Chief Executive Officer**
The actuals are split between asset renewal and unrestricted cash. This enhances our ratio. Its proven financial accounting.

**Jan McLeod**
Why are we paying a consultant. I cannot go through every month and then at the end of the year Council don't want negative ratios.

**Mal Cullen -Shire President**
As the process and procedures are in place to make our ratio better, auditors have given us a great audit report.

**James Trail -Chief Executive Officer**
The audit report and adverse trend is because of our ratios. Hence why this council have addressed this. This council want to keep rates down, we had to improve our ratio otherways

**Mal Cullen -Shire President**
All our ratios have improved.

**Jan McLeod**
Considering you are saying the only way to improve is to increase rates, what about lessen expenditure.

**Mal Cullen -Shire President**
Every department is looking at this, CEO has a KPI of 2%. We are doing this.

**Jan McLeod**
Why did we have to have a new logo? And this is an expenditure. We need the pool open and other things, why have the expense.

**Mal Cullen -Shire President**
Council moved forward to improve the branding and we have received a lot of compliments on this.

**Jan McLeod**
I have to watch my household budget. It could have been put off until another financial year.

**Mal Cullen -Shire President**
We are still building pools, roads etc.

**Jan McLeod**
Council from the January meeting was considering increase revenue from the airport.

**Mal Cullen -Shire President**
We are still looking at the airport. We aren't looking at revenue.

**James Trail -Chief Executive Officer**
You have taken it out on context. It was one of the options.

**Jan McLeod**
How can the public have any input in proposals?

**Mal Cullen -Shire President**
The council are making decisions on behalf of the community.

**Jan McLeod**
There is 7 people on this council.

**Mal Cullen -Shire President**
The community voted us in and we have community consultations.

**Jan McLeod**
Isn't the role of Councillors to get out in the public and speak to the public?

**Jan McLeod**
When you said last meeting, the date from the surveys are confidential. How will I know that they are statistically correct when no information is relayed to the public. Statistics can not be statistical correct. It depends on the parameters used and a whole load of things.

**Mal Cullen -Shire President**
This is your opinion and we believe they are accurate.

**Jan McLeod**
Can I found out what the basis the statistics are on?

**James Trail -Chief Executive Officer**
I recommend to Council on my professional opinion.

**Jan McLeod**
I was also having a discussion with Steve Tweedie regarding public question time, public questions can be taken on the floor. There are various ways public question time can be utilized. Can council be more flexible regarding public question time?

**Mal Cullen -Shire President**
There is an endless amount of time for people to get their questions in. We get more of an idea what the public want and give answers.

**James Trail -Chief Executive Officer**
This is the most flexible council with public questions than majority of other councils.

**Jan McLeod**
Mr CEO and Mr President I pick up the agenda on Monday, gives me Monday night to get my questions. This is an Annual Electors Meeting which does take questions on the floor.

**James Trail -Chief Executive Officer**
I made a statement with terms of flexibility on Council meetings.

**Jan McLeod**
No wonder people aren't here. I think you treat me rather badly.

**Cr Lindup on behalf of Allan Lindup**
Is there a new contractor who does laneways in regards to Calthrop?

TAKEN ON NOTICE.

## 6 CLOSURE OF MEETING

Shire President, M Cullen declared the meeting closed at 07:23 pm and thanked all for their attendance.

**Goldfields Tourism Network Inc**

17 May 2019, Goldfields-Esperance Development Commission 377 Hannan Street Kalgoorlie

## 1. WELCOME

The Chair, Sherryl Botting, welcomed Kris and Pania to the meeting via teleconference and opened the meeting at 10:01am.

## 2. PRESENT

| | | | |
|---|---|---|---|
| 1 | Sherryl Botting | (Chair) | In person |
| 2 | Pam O'Donnell | City of Kalgoorlie-Boulder | In person |
| 3 | Malcom Cullen | Shire of Coolgardie | In person |
| 4 | Kris Starcevich | CEO, GEDC | Via teleconference |
| 5 | Pania Turner | Shire of Dundas | Via teleconference |
| 6 | Patrick Hill | Shire of Laverton | In person |
| 7 | Peter Craig | Shire of Leonora | In person |
| 8 | Greg Dwyer | Shire of Menzies | In person |
| 9 | Kim Hewson | Economic Transitions | In person |

**RECORDER:**

| | | |
|---|---|---|
| 1 | Jenelle Basten | Executive Assistant, GEDC |

## 3. APOLOGIES

| | | |
|---|---|---|
| 1 | Nigel Wessels | Department of Biodiversity, Conservation and Attractions |

## 4. ACCEPTANCE OF PREVIOUS MINUTES

The minutes of the previous meeting were accepted as a true and accurate representation of the meeting
**MOVED:** Peter Craig **SECONDED:** Pam O'Donnell **CARRIED**

## 5. GENERAL BUSINESS

### 5.1 REPORT FROM ECONOMIC TRANSITIONS

The Chair noted that the purpose of today's meeting was to decide on the future of the GTNA, and introduced Kim Hewson of Economic Transitions to provide her financial report. Kim presented the following:

- The draft cashflow position is $34,979.16 as at 15 May 2019. After Kim's fees and other incidental costs, it will remain around $20,000.
- The following 5 options for the future of the GTNA:
    1. Winding up with Assets
        - Requires an asset list and asset distribution list and plan. This includes the sea container at the Boulder Loopline, Toll stock of guidebooks in Perth, Royal Show displays and a roof rack
        - Cash would need to be distributed
        - Kim will visit showgrounds in Perth and assess what assets remain stored there
    2. Maintain current operations of GTNA:
        - Would entail keeping a full time office space or a home office space, or outsource to a consultant
        - Would allow GTNA to keep assets
    3. Relinquish GTNA to one of the Shires:
        - Through service agreements, a portion of funding would be attributed to the coordinating Shire to cover administration, employee expense and motor vehicle usage
    4. Wind up GTNA and establish Golden Quest Discovery Trail (GQDT) Inc
        - Develop a plan to manage the trail and associated promotions
        - Promotion of only the Golden Quest Discovery Trail
    5. Amalgamation with another association with similar objectives
        - Look for other associations like Our GEMS
        - Allow to cost-share resources and marketing
        - Would lose the amount of oversight the Board has now
    6. Establish Northern Goldfields Tourism Association
        - Transfer assets
        - HR would be managed by one of the participating Shires
        - This option is only suitable if Board is actively looking to promote other sites within the region
- Financial decisions that need to be made:
        - To write off the Evolution Mining Sponsorship
        - To write off the 2018/2019 invoices to the Shire of Menzies, the Shire of Wiluna, and the Shire of Dundas

**ACTIONS:**

- That Pam O'Donnell and Kris Starcevich will approach IC Touch and discuss the 5-year lease arrangement.
- That the Chair will write a letter to the Shires of Dunda, Menzies and Wiluna highlighting the outcomes of the 17 May 2019 GTNA meeting
- That Kim Hewson will visit Toll in Perth and the Showgrounds and complete a stocktake of GTNA assets at those locations
- The Pam O'Donnell and Sherryl Botting will compile an asset list of all GTNA assets, including approximate cost
- That the GEDC will arrange a suitable date for a Special General Meeting

**RESOLUTION**

That the Board gives approval for Business Precision to act on behalf of the Goldfields Tourism Network Inc to:

- Continue paying the subscription for Xero accounting software
- Action all accounts payable
- Investigate downgrading the Xero subscription now that GTNA no longer requires the payroll function
- To cancel all software and online subscriptions
- Write off the Evolution Mining debt
- Write off the Shire of Dundas 2018/2019 membership fee
- Write off the Shire of Wiluna 2018/2019 membership fee
- Write off the Shire of Menzies 2018/2019 Membership fee
- Submit outstanding superannuation to the clearing house
- Decline to renewal of the 'Drive Yourself Wild' business name

**MOVED:** Pam O'Donnell **SECONDED:** Peter Craig **CARRIED**

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**RESOLUTION**

That the Board makes a recommendation to all GTNA members that the pathway that Board wishes to take is:

1. To take steps to change the name of the GTNA and revert back to the Golden Quest Discovery Trail as it's main objective
2. For Economic Transitions to draft a new constitution for the Golden Quest Discovery Trail based on model rules and updated objects; and
3. Convene a Special General Meeting prior to 30 June 2019 with current membership

**MOVED:** Pam O'Donnell **SECONDED:** Malcom Cullen **CARRIED**

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**RESOLUTION**

That Pam O'Donnell rescind her original motion from 31 Januray 2019 which was laid on the table at the March meeting to wind up the GTNA

**MOVED:** Pam O'Donnell **SECONDED:** Peter Craig **CARRIED**

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## 5.2 AUSTRALIA'S GOLDEN OUTBACK

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Patrick attended the recent Australia's Golden Outback meeting. The AGO intends to wrote to all Shire's asking for them to keep the GTNA funding in their budgets; and the AGO will visit each Shire and outline the marketing options that the AGO has for them.

### 5.3 CASUAL EMPLOYEE

The Board will discuss this when a decision is made on how remaining GTNA funds will be used.

### 5.4 CAR

The Prado has been returned to Shire of Menzies. $700 was spent cleaning the car and removing the signage

### 5.5 SEA CONTAINER

Pam and Sherryl will visit the sea container as a part of their action to create a comprehensive asset register.

**MOVED:** Malcom Cullen **SECONDED:** Patrick Hill **CARRIED**

### 5.6 GENERAL BUSINESS

- Kris Starcevich noted that the GEDC will provide ongoing administrative support at this stage
- Kris Starcevich thanked Kim Hewson for her efforts in pulling all of the financial information together
- The new constitution should clarify objectives, but not subscribe set fees

**The meeting was closed at 12:18pm**

## GOLDFIELDS TOURISM NETWORK ASSOCIATION INC

### MINUTES OF SPECIAL GENERAL MEETING

### HELD AT GEDC OFFICES, 28th JUNE 2019 AT 1.30pm

**1. OPENING**

The Chairperson, Sheryl Botting opened the meeting at 1.30pm.

**2. PRESENT**

Sheryl Botting, Pam O'Donnell, Jill Dwyer, Peter Craig, Patrick Hill, Mal Cullen, Greg Dwyer, Jim Epis, Peter Naylor. Kris Starcevich and Pania Turner present via telephone.

**3. APOLOGIES**

Nigel Wessels, John Bowler.

**4. PURPOSE**

4.1 Change of name from Goldfields Tourism Network Association Inc to Golden Quest Discovery Trail Association Inc.

4.2 To adopt the updated constitution.

**5. SPECIAL RESOLUTIONS**

5.1 It was moved Peter Craig, seconded Jill Dwyer, that the Association's name be changed from Goldfields Tourism Network Association Inc. to Golden Quest Discovery Trail Association Inc."

**Carried Unanimously**

5.2 It was moved Pam O'Donnell, seconded Peter Craig, that the current Goldfields Tourism Network Association Inc. Constitution (2012; Amended October 2017), be revoked and that the Golden Quest Discovery Trail Association Inc. Constitution as distributed to members on 14 June 2019, be adopted.

**Carried Unanimously**

It was resolved that Kris Starcevich would contact Kim Hewson and advise her to lodge the necessary paperwork to get the Constitution approved by the Department of Mines, Industry Regulation and Safety (formerly Department of Commerce).

**6. CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 1.45pm.

## Funding Model Draft

It is proposed that two (2) streams be considered for funding the marketing and promotional activities, administration, employment and associated expenses of the business. In the 2019/20 financial year, the first stream, **Shire/City Service Agreements**, can be implemented, which will provide the funding of the business. In the 2020/21 financial year, a **Membership Programme** can be implemented which will provide additional income to support activities and encourage tourism businesses to become more aware of the economic benefit of tourism to the region. Each of the Shires/City will be encouraged to take a Membership with GQDTA.

### *1. Shire/City Service Agreements*

The Shire/City Service Agreements will provide the funding for operations, advertising and marketing the Trail in accordance with the Service Agreement, outlined below.

**MISSION -** On behalf of the community of the Western Australian Goldfields, the Golden Quest Discovery Trails Association Inc. (GQDTA) will manage the development and promotion of the Golden Quest Discovery Trail.

**1. PARTIES TO THIS AGREEMENT**

The Participants of the Golden Quest Discovery Trail include the City of Kalgoorlie-Boulder and the Shires of Coolgardie, Menzies, Leonora and Laverton representing Local Governments Authorities along the route of the Golden Quest Discovery Trail ('the Trail').

**2. AIM**

To manage the ongoing maintenance and use of the Trail ensuring its future viability as a tourist attraction for the region whilst supporting the operational cost associated with the Association.

**3. OBJECTIVES**

The 'Participants' agree to work together to achieve the aim by:

1. Developing a comprehensive program to maintain and manage the Trail in perpetuity with the local government authorities agreeing to:
   a. Accept ongoing maintenance responsibility for sites and road sections (excluding the Goldfields Highway, Leonora-Laverton Road, Great Eastern Highway and the Coolgardie-Esperance Highway) associated with the Trail.
   b. Local government authorities accept responsibility for continuing the regrading of roads and pathways as detailed in the initial Planning Study.
2. Ensuring the Trail is marketed to its full potential, in conjunction with key-stakeholders as identified by GQDTA.
3. Ensuring all stakeholders feel they have meaningful involvement in the project.
4. GQDTA will meet with Shires/Council's GQDTA Board representatives prior to their budget deliberations to report on the past twelve months on results achieved.

5. Ensuring, wherever possible, that subsequent trails within the boundaries of the Local Government Authorities, are marketed in association with the Trail and are consistent with the Golden Quest theme;.

**4. BENEFITS**

- The Golden Quest Discovery Trail will continue to be used as a catalyst to promote the Goldfields region in its entirety as a tourist destination.
- Each contributing agency will have equal representation and voting rights on the GQDTA Board.
- Each local government area will receive the ongoing economic benefits of additional visitors to the region through the ongoing Marketing activities of GQDTA.
- Continued involvement within the GQDTA. The Service Agreement demonstrates support for a regional collaborative project that was originally initiated by the GEDC to unite and strengthen the link between communities in the Goldfields and therefore support them socially and economically.

**5. PUBLIC LIABILITY**

The local government authorities accept public liability responsibilities as they relate to the Trail where it runs through their local government area, excluding site 25 – the Super Pit.

***2. Membership***

Propose to provide 2 levels of membership:

- Nickel (or something similar) – an introductory price of $99 including GST.
- Gold (or something similar) – regular price of $199 including GST.

Membership is a great way to motivate the local business community and encourage them to consider their business from a tourism perspective. So as not to complete with other tourism membership businesses/organisations in Kalgoorlie-Boulder and the region, it is suggested to liaise with the various Visitor Centres and tourism companies to provide collaborative membership activities:

- Listing on the GQDTA website,
- Regular features / sharing of content across social media,
- Discounted price at quarterly networking event,
- Be considered for familiarisation visits to the region.

The GQDT can provide an economic update for the region for tourism through regular newsletters and tourism ‘snapshots’.

# MODEL RULES AND GUIDANCE NOTES

This document includes additional summaries of the obligations arising from the *Associations Incorporation Act 201*5 and other explanatory material. These are presented in the form of 'Guidance Notes' and 'Act Requirements'. These summaries do not form part of the model rules. They have been included to assist associations adopting the model rules or modifying them to create a set of own rules to understand each of the various requirements.

Note for these rules:

If an association or incorporated association approves the adoption of these model rules as its own rules, section 7(4) or 29(5) of the Act, as appropriate, requires the association or incorporated association to notify the Commissioner of the following information —

(a) the name of the association;
(b) the objects or purposes of the association;
(c) the quorum for a general meeting of members of the association;
(d) the quorum for a meeting of the management committee of the association;
(e) if relevant, the period of the first financial year of the association.

**Guidance Note – Information provided to the Commissioner under section 29(5) –** This information is part of the rules of your association and must be attached to the copy of the rules provided to members.

The information provided to the Commissioner should be inserted here:

A. The name of the Association is: **GOLDEN QUEST DISCOVERY TRAIL ASSOCIATION INC.**

B. The objects of the Association are:

   **a. Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.**

   **b. Ensure Golden Quest Discovery Trail's ongoing maintenance and promotion.**

   **c. Ensure the Trail's attractions are marketed to their full potential to the widest possible audience.**

   **d. Contribute to the ongoing promotion of the regions through which the Trails and attractions of the partnering members pass.**

   **e. Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.**

   **f. Encourage a diverse range of members of the local community to be involved in the Association.**

C. Any **6** members personally present (being members entitled to vote under these rules at a general meeting) will constitute a quorum for the conduct of business at a general meeting.

D. Any **6** committee members constitute a quorum for the conduct of the business of a committee meeting.

*E.* The association's financial year will be the period of 12 months commencing on **1 JULY** and ending on **30 JUNE** of each year.

## PART 1 — PRELIMINARY

### 1. Terms used

In these rules, unless the contrary intention appears —

***Act*** means the *Associations Incorporation Act 2015*;

***associate member*** means a member with the rights referred to in rule 8(6);

***Association*** means the incorporated association to which these rules apply;

***books***, of the Association, includes the following —

(a) a register;
(b) financial records, financial statements or financial reports, however compiled, recorded or stored;
(c) a document;
(d) any other record of information;

***by laws*** means by-laws made by the Association under rule 64;

***chairperson*** means the Committee member holding office as the chairperson of the Association;

***Commissioner*** means the person for the time being designated as the Commissioner under section 153 of the Act;

***committee*** means the management committee of the Association;

***committee meeting*** means a meeting of the committee;

***committee member*** means a member of the committee;

***financial records*** includes —
(a) invoices, receipts, orders for the payment of money, bills of exchange, cheques, promissory notes and vouchers; and
(b) documents of prime entry; and
(c) working papers and other documents needed to explain —
    (i) the methods by which financial statements are prepared; and
    (ii) adjustments to be made in preparing financial statements;

***financial report***, of a tier 2 association or a tier 3 association, has the meaning given in section 63 of the Act;

***financial statements*** means the financial statements in relation to the Association required under Part 5 Division 3 of the Act;

***financial year***, of the Association, has the meaning given in rule 2;

***general meeting***, of the Association, means a meeting of the Association that all members are entitled to receive notice of and to attend;

***member*** means a person (including a body corporate) who is an ordinary member or an associate member of the Association;

***ordinary committee member*** means a committee member who is not an office holder of the Association under rule 27(3);

***ordinary member*** means a member with the rights referred to in rule 8(5);

***register of members*** means the register of members referred to in section 53 of the Act;

***rules*** means these rules of the Association, as in force for the time being;

***secretary*** means the committee member holding office as the secretary of the Association;

***special general meeting*** means a general meeting of the Association other than the annual general meeting;

***special resolution*** means a resolution passed by the members at a general meeting in accordance with section 51 of the Act;

***subcommittee*** means a subcommittee appointed by the committee under rule 48(1)(a);

***tier 1 association*** means an incorporated association to which section 64(1) of the Act applies;

***tier 2 association*** means an incorporated association to which section 64(2) of the Act applies;

***tier 3 association*** means an incorporated association to which section 64(3) of the Act applies;

***treasurer*** means the committee member holding office as the treasurer of the Association.

## 2. Financial year

(1) The first financial year of the Association is to be the period notified to the Commissioner under section 7(4)(e) or, if relevant, section 29(5)(e) of the Act.

(2) Each subsequent financial year of the Association is the period of 12 months commencing at the termination of the first financial year or the anniversary of that termination.

## PART 2 — ASSOCIATION TO BE NOT FOR PROFIT BODY

### 3. Not-for-profit body

(1) The property and income of the Association must be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member, except in good faith in the promotion of those objects or purposes.

(2) A payment may be made to a member out of the funds of the Association only if it is authorised under subrule (3).

(3) A payment to a member out of the funds of the Association is authorised if it is —

(a) the payment in good faith to the member as reasonable remuneration for any services provided to the Association, or for goods supplied to the Association, in the ordinary course of business; or
(b) the payment of interest, on money borrowed by the Association from the member, at a rate not greater than the cash rate published from time to time by the Reserve Bank of Australia; or
(c) the payment of reasonable rent to the member for premises leased by the member to the Association; or
(d) the reimbursement of reasonable expenses properly incurred by the member on behalf of the Association.

Note for this rule-

Section 5(1) of the Act provides that an association is not eligible to be incorporated under the Act if it is formed or carried on for the purpose of securing pecuniary profit for its members from its transactions, and section 5(3) of the Act provides details about when an association is not ineligible under section 5(1) of the Act.

***Act Requirements – Powers of Incorporated Association*** *- Under section 14 of the Act the Association may do all things necessary or convenient for carrying out its objects or purposes. Section 14(1)(a)-(g) provides particular examples.*

## PART 3 — MEMBERS

***Act Requirements - Membership -*** *Under sections 4 and 17 of the Act an association must always have at least 6 members with full voting rights.*

***Act Requirements – Liabilities of the association -*** *Under section 19 of the Act a member of the management committee, trustee or a member of the association is not liable in respect of the liabilities of the association. This does not apply to liabilities incurred by or on behalf of the association prior to incorporation.*

***Guidance Note – Liability of Members -*** *A member is only liable for their own outstanding membership fees (if any) payable under rule 12.*

## Division 1 — Membership

### 4. Eligibility for membership

(1) Any person who supports the objects or purposes of the Association is eligible to apply to become a member.

(2) An individual who has not reached the age of 15 years is not eligible to apply for a class of membership that confers full voting rights.

***Guidance Note – Eligibility for membership***

- *The by-laws may require members to hold specified educational, trade or professional qualifications.*
- *The association must comply with all legal and regulatory obligations that may apply to the association under any other law when assessing eligibility of an applicant for membership.*

### 5. Applying for membership

(1) A person who wants to become a member must apply in writing to the Association.

(2) The application must include a member's nomination of the applicant for membership.

(3) The application must be signed by the applicant and the member nominating the applicant.

(4) The applicant must specify in the application the class of membership, if there is more than one, to which the application relates.

### 6. Dealing with membership applications

(1) The committee must consider each application for membership of the Association and decide whether to accept or reject the application.

(2) Subject to subrule (3), the committee must consider applications in the order in which they are received by the Association.

(3) The committee may delay its consideration of an application if the committee considers that any matter relating to the application needs to be clarified by the applicant or that the applicant needs to provide further information in support of the application.

(4) The committee must not accept an application unless the applicant —
(a) is eligible under rule 4; and
(b) has applied under rule 5.

(5) The committee may reject an application even if the applicant —
   (a) is eligible under rule 4; and
   (b) has applied under rule 5.

(6) The committee must notify the applicant of the committee's decision to accept or reject the application as soon as practicable after making the decision.

(7) If the committee rejects the application, the committee is not required to give the applicant its reasons for doing so.

## 7. Becoming a member

An applicant for membership of the Association becomes a member when —
   (a) the committee accepts the application; and
   (b) the applicant pays any membership fees payable to the Association under rule 12.

***Guidance Note** – **Becoming a member** - The applicant immediately becomes a member, when rule 7 has been fulfilled, and is entitled to exercise all the rights and privileges of membership, including the right to vote (if applicable), and must comply with all of the obligations of membership under these rules.*

***Act requirement – Member to receive rules** – section 36(1)(b) of the Act provides that the association must give each person who become a member of the association of copy of the rules in force at the time their membership commences.*

***Guidance note – Format of rules provided** - It is acceptable for the association to provide a copy of the rules to new members by electronic transmission or providing the details for the website whether the rules may be downloaded. A hard copy must be provided if the member requests that the rules be provided in that manner.*

## 8. Classes of membership

(1) The Association consists of ordinary members and any associate members provided for under subrule (2).

(2) The Association may have any class of associate membership approved by resolution at a general meeting, including junior membership, senior membership, honorary membership and life membership.

(3) An individual who has not reached the age of 15 years is only eligible to be an associate member.

(4) A person can only be an ordinary member or belong to one class of associate membership.

(5) An ordinary member has full voting rights and any other rights conferred on members by these rules or approved by resolution at a general meeting or determined by the committee.

(6) An associate member has the rights referred to in subrule (5) other than full voting rights.

(7) The number of members of any class is not limited unless otherwise approved by resolution at a general meeting.

***Guidance Note - Voting rights of Members***

- *Each ordinary member of the Association has one vote at a general meeting of the Association.*
- *Each ordinary member of the Association that is a body corporate has one vote at a general meeting of the Association.*

### 9. When membership ceases

(1) A person ceases to be a member when any of the following takes place —
  (a) for a member who is an individual, the individual dies;
  (b) for a member who is a body corporate, the body corporate is wound up;
  (c) the person resigns from the Association under rule 10;
  (d) the person is expelled from the Association under rule 15;
  (e) the person ceases to be a member under rule 12(4).

(2) The secretary must keep a record, for at least one year after a person ceases to be a member, of —
  (a) the date on which the person ceased to be a member; and
  (b) the reason why the person ceased to be a member.

### 10. Resignation

(1) A member may resign from membership of the Association by giving written notice of the resignation to the secretary.

(2) The resignation takes effect —
  (a) when the secretary receives the notice; or
  (b) if a later time is stated in the notice, at that later time.

(3) A person who has resigned from membership of the Association remains liable for any fees that are owed to the Association (the ***owed amount***) at the time of resignation.

(4) The owed amount may be recovered by the Association in a court of competent jurisdiction as a debt due to the Association.

### 11. Rights not transferable

The rights of a member are not transferable and end when membership ceases.

## Division 2 — Membership fees

### 12. Membership fees

(1) The committee must determine the entrance fee (if any) and the annual membership fee (if any) to be paid for membership of the Association.

(2) The fees determined under subrule (1) may be different for different classes of membership.

(3) A member must pay the annual membership fee to the treasurer, or another person authorised by the committee to accept payments, by the date (the ***due date***) determined by the committee.

(4) If a member has not paid the annual membership fee within the period of 3 months after the due date, the member ceases to be a member on the expiry of that period.

(5) If a person who has ceased to be a member under subrule (4) offers to pay the annual membership fee after the period referred to in that subrule has expired —
  (a) the committee may, at its discretion, accept that payment; and
  (b) if the payment is accepted, the person's membership is reinstated from the date the payment is accepted.

## Division 3 — Register of members

### 13. Register of members

***Act Requirements – Register of members***

*Section 53 of the Act requires an incorporated association to maintain a register of its members and record in the register any change in the membership of the association. Any change to the register must be recorded within 28 days after the change occurs.*

*Under section 53(2) of the Act the register of members must include each member's name and a residential, postal or email address.*

*Under section 54 of the Act a member is entitled to inspect the register free of charge. The member may make a copy of, or take an extract from, the register but has no right to remove the register for that purpose.*

*Under section 56 of the Act the management committee is authorised by to determine a reasonable charge for providing a copy of the register.*

(1) The secretary, or another person authorised by the committee, is responsible for the requirements imposed on the Association under section 53 of the Act to maintain the register of members and record in that register any change in the membership of the Association.

(2) In addition to the matters referred to in section 53(2) of the Act, the register of members must include the class of membership (if applicable) to which each member belongs and the date on which each member becomes a member.

(3) The register of members must be kept at the secretary's place of residence, or at another place determined by the committee.

(4) A member who wishes to inspect the register of members must contact the secretary to make the necessary arrangements.

(5) If —

(a) a member inspecting the register of members wishes to make a copy of, or take an extract from, the register under section 54(2) of the Act; or

(b) a member makes a written request under section 56(1) of the Act to be provided with a copy of the register of members,

the committee may require the member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring that the purpose is connected with the affairs of the Association.

## PART 4 — DISCIPLINARY ACTION, DISPUTES AND MEDIATION

## Division 1 — Term used

### 14. Term used: member

In this Part —

***member,*** in relation to a member who is expelled from the Association, includes former member.

## Division 2 — Disciplinary action

### 15. Suspension or expulsion

(1) The committee may decide to suspend a member's membership or to expel a member from the Association if —
  (a) the member contravenes any of these rules; or
  (b) the member acts detrimentally to the interests of the Association.

(2) The secretary must give the member written notice of the proposed suspension or expulsion at least 28 days before the committee meeting at which the proposal is to be considered by the committee.

(3) The notice given to the member must state —
  (a) when and where the committee meeting is to be held; and
  (b) the grounds on which the proposed suspension or expulsion is based; and
  (c) that the member, or the member's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion;

(4) At the committee meeting, the committee must —
  (a) give the member, or the member's representative, a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion; and
  (b) give due consideration to any submissions so made; and
  (c) decide —
    (i) whether or not to suspend the member's membership and, if the decision is to suspend the membership, the period of suspension; or
    (ii) whether or not to expel the member from the Association.

(5) A decision of the committee to suspend the member's membership or to expel the member from the Association takes immediate effect.

(6) The committee must give the member written notice of the committee's decision, and the reasons for the decision, within 7 days after the committee meeting at which the decision is made.

(7) A member whose membership is suspended or who is expelled from the Association may, within 14 days after receiving notice of the Committee's decision under subrule (6), give written notice to the secretary requesting the appointment of a mediator under rule 23.

(8) If notice is given under subrule (7), the member who gives the notice and the committee are the parties to the mediation.

***Guidance Note – Suspension or expulsion of a Member*** *- Once the committee has decided to suspend or expel a member under rule 15(5) the member is immediately suspended or expelled.*

### 16. Consequences of suspension

(1) During the period a member's membership is suspended, the member —
  (a) loses any rights (including voting rights) arising as a result of membership; and
  (b) is not entitled to a refund, rebate, relief or credit for membership fees paid, or payable, to the Association.

(2) When a member's membership is suspended, the secretary must record in the register of members —
  (a) that the member's membership is suspended; and
  (b) the date on which the suspension takes effect; and
  (c) the period of the suspension.

(3) When the period of the suspension ends, the secretary must record in the register of members that the member's membership is no longer suspended.

## Division 3 — Resolving disputes

### 17. Terms used

In this Division —

***grievance procedure*** means the procedures set out in this Division;

***party to a dispute*** includes a person –
  (a) who is a party to the dispute; and
  (b) who ceases to be a member within 6 months before the dispute has come to the attention of each party to the dispute.

***Guidance Note - Resolving disputes***

- *For the purposes of rules 17 and 18, the term* ***this Division*** *relates to rules 19 – 21.*

### 18. Application of Division

The procedure set out in this Division (the grievance procedure) applies to disputes —
  (a) between members; or
  (b) between one or more members and the Association.

### 19. Parties to attempt to resolve dispute

The parties to a dispute must attempt to resolve the dispute between themselves within 14 days after the dispute has come to the attention of each party.

## 20. How grievance procedure is started

(1) If the parties to a dispute are unable to resolve the dispute between themselves within the time required by rule 19, any party to the dispute may start the grievance procedure by giving written notice to the secretary of —
  (a) the parties to the dispute; and
  (b) the matters that are the subject of the dispute.

(2) Within 28 days after the secretary is given the notice, a committee meeting must be convened to consider and determine the dispute.

(3) The secretary must give each party to the dispute written notice of the committee meeting at which the dispute is to be considered and determined at least 7 days before the meeting is held.

(4) The notice given to each party to the dispute must state —
  (a) when and where the committee meeting is to be held; and
  (b) that the party, or the party's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the dispute.

(5) If —
  (a) the dispute is between one or more members and the Association; and
  (b) any party to the dispute gives written notice to the secretary stating that the party —
    (i) does not agree to the dispute being determined by the committee; and
    (ii) requests the appointment of a mediator under rule 23,

the committee must not determine the dispute.

## 21. Determination of dispute by committee

(1) At the committee meeting at which a dispute is to be considered and determined, the committee must —
  (a) give each party to the dispute, or the party's representative, a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the dispute; and
  (b) give due consideration to any submissions so made; and
  (c) determine the dispute.

(2) The committee must give each party to the dispute written notice of the committee's determination, and the reasons for the determination, within 7 days after the committee meeting at which the determination is made.

(3) A party to the dispute may, within 14 days after receiving notice of the committee's determination under subrule (1)(c), give written notice to the secretary requesting the appointment of a mediator under rule 23.

(4) If notice is given under subrule (3), each party to the dispute is a party to the mediation.

## Division 4 — Mediation

***Guidance Note - Mediation***

- *For the purposes of rule 22, the term **this Division** relates to rules 22-25.*

### 22. Application of Division

(1) This Division applies if written notice has been given to the secretary requesting the appointment of a mediator —
  (a) by a member under rule 15(7); or
  (b) by a party to a dispute under rule 20(5)(b)(ii) or 21(3).

(2) If this Division applies, a mediator must be chosen or appointed under rule 23.

### 23. Appointment of mediator

(1) The mediator must be a person chosen —
  (a) if the appointment of a mediator was requested by a member under rule 15(7) — by agreement between the Member and the committee; or
  (b) if the appointment of a mediator was requested by a party to a dispute under rule 20(5)(b)(ii) or 21(3) — by agreement between the parties to the dispute.

(2) If there is no agreement for the purposes of subrule (1)(a) or (b), then, subject to subrules (3) and (4), the committee must appoint the mediator.

(3) The person appointed as mediator by the committee must be a person who acts as a mediator for another not-for-profit body, such as a community legal centre, if the appointment of a mediator was requested by —
  (a) a member under rule 15(7); or
  (b) a party to a dispute under rule 20(5)(b)(ii); or
  (c) a party to a dispute under rule 21(3) and the dispute is between one or more members and the Association.

(4) The person appointed as mediator by the committee may be a member or former member of the Association but must not —
  (a) have a personal interest in the matter that is the subject of the mediation; or
  (b) be biased in favour of or against any party to the mediation.

### 24. Mediation process

(1) The parties to the mediation must attempt in good faith to settle the matter that is the subject of the mediation.

(2) Each party to the mediation must give the mediator a written statement of the issues that need to be considered at the mediation at least 5 days before the mediation takes place.

(3) In conducting the mediation, the mediator must —
  (a) give each party to the mediation every opportunity to be heard; and
  (b) allow each party to the mediation to give due consideration to any written statement given by another party; and
  (c) ensure that natural justice is given to the parties to the mediation throughout the mediation process.

(4) The mediator cannot determine the matter that is the subject of the mediation.

(5) The mediation must be confidential, and any information given at the mediation cannot be used in any other proceedings that take place in relation to the matter that is the subject of the mediation.

(6) The costs of the mediation are to be paid by the party or parties to the mediation that requested the appointment of the mediator.

Note for this rule:

Section 182(1) of the Act provides that an application may be made to the State Administrative Tribunal to have a dispute determined if the dispute has not been resolved under the procedure provided for in the incorporated association's rules.

## 25. If mediation results in decision to suspend or expel being revoked

If —

(a) mediation takes place because a member whose membership is suspended or who is expelled from the Association gives notice under rule 15(7); and

(b) as the result of the mediation, the decision to suspend the member's membership or expel the member is revoked,

that revocation does not affect the validity of any decision made at a committee meeting or general meeting during the period of suspension or expulsion.

# PART 5 — COMMITTEE

## Division 1 — Powers of Committee

### 26. Committee

(1) The committee members are the persons who, as the management committee of the Association, have the power to manage the affairs of the Association.

(2) Subject to the Act, these rules, the by-laws (if any) and any resolution passed at a general meeting, the committee has power to do all things necessary or convenient to be done for the proper management of the affairs of the Association.

(3) The committee must take all reasonable steps to ensure that the Association complies with the Act, these rules and the by-laws (if any).

## Division 2 — Composition of Committee and duties of members

### 27. Committee members

(1) The committee members consist of —
- (a) the office holders of the Association; and
- (b) at least one ordinary committee member.

(2) The committee must determine the maximum number of members who may be ordinary committee members.

(3) The following are the office holders of the Association —
- (a) the chairperson;
- (b) the deputy chairperson;
- (c) the secretary;
- (d) the treasurer.

(4) A person may be a committee member if the person is —
- (a) an individual who has reached 18 years of age; and
- (b) an ordinary member.

(5) A person must not hold 2 or more of the offices mentioned in subrule (3) at the same time.

***Act Requirements – Persons who are not to be members of Committee***

- *Under section 39 of the Act the following persons must not, without leave of the Commissioner, accept an appointment or act as a member of a management committee of an association:*
  - *a person who is, according to the Interpretation Act 1984 section 13D, a bankrupt or person whose affairs are under insolvency laws;*
  - *a person who has been convicted, within our outside the State, of-*
    - *an indictable offence in relation to the promotion, formation or management of a body corporate; or*
    - *an offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three months; or*
    - *an offence under Part 4 Division 3 or section 127 of the Act*

  *Section 39 only applies to a person who has been convicted of the above offences only for a period of 5 years from the time of the person's conviction, or if the conviction results in a term of imprisonment, from the time of the person's release from custody.*

***Act Requirements - Duties of Committee Members and Officers***

*Section 3 of the Act provides a definition of "officer". The duties provisions will apply to committee members and to those persons who have the ability to influence the management committee but who do not hold a formal committee position*

- *Under section 44 of the Act an officer of an association must exercise his or her powers and discharge his or her duties with a degree of care and diligence that a reasonable person would exercise if that person-*

  *(a) were an officer of the association in the association's circumstances; and*

  *(b) occupied the office held by, and had the same responsibilities within the association as, the officer.*

- *Under section 45 of the Act an officer of an association must exercise his or her powers and discharge his or her duties-*

  *(a) in good faith in the best interests of the Association; and*

  *(b) for a proper purpose.*

- *Under section 46 an officer of an association must not improperly use his or her position to-*

  *(a) gain an advantage for the officer or another person; or*

  *(b) cause detriment to the Association.*

- *Under section 47 a person who obtains information because the person is, or has been, an officer of an association must not improperly use the information to-*

  *(a) gain an advantage for the person or another person; or*

  *(b) cause detriment to the Association.*

## 28. Chairperson

(1) It is the duty of the chairperson to consult with the secretary regarding the business to be conducted at each committee meeting and general meeting.

(2) The chairperson has the powers and duties relating to convening and presiding at committee meetings and presiding at general meetings provided for in these rules.

## 29. Secretary

The Secretary has the following duties —

(a) dealing with the Association's correspondence;
(b) consulting with the chairperson regarding the business to be conducted at each committee meeting and general meeting;
(c) preparing the notices required for meetings and for the business to be conducted at meetings;
(d) unless another member is authorised by the committee to do so, maintaining on behalf of the Association the register of members, and recording in the register any changes in the membership, as required under section 53(1) of the Act;
(e) maintaining on behalf of the Association an up-to-date copy of these rules, as required under section 35(1) of the Act;

(f) unless another member is authorised by the committee to do so, maintaining on behalf of the Association a record of committee members and other persons authorised to act on behalf of the Association, as required under section 58(2) of the Act;
(g) ensuring the safe custody of the books of the Association, other than the financial records, financial statements and financial reports, as applicable to the Association;
(h) maintaining full and accurate minutes of committee meetings and general meetings;
(i) carrying out any other duty given to the secretary under these rules or by the committee.

***Guidance note – Record of Office Holders*** *- detailed information about what must be included in the record of office holders is included under rule 68.*

## 30. Treasurer

The treasurer has the following duties —

(a) ensuring that any amounts payable to the Association are collected and issuing receipts for those amounts in the Association's name;
(b) ensuring that any amounts paid to the Association are credited to the appropriate account of the Association, as directed by the committee;
(c) ensuring that any payments to be made by the Association that have been authorised by the committee or at a general meeting are made on time;
(d) ensuring that the Association complies with the relevant requirements of Part 5 of the Act;
(e) ensuring the safe custody of the Association's financial records, financial statements and financial reports, as applicable to the Association;
(f) if the Association is a tier 1 association, coordinating the preparation of the Association's financial statements before their submission to the Association's annual general meeting;
(g) if the Association is a tier 2 association or tier 3 association, coordinating the preparation of the Association's financial report before its submission to the Association's annual general meeting;
(h) providing any assistance required by an auditor or reviewer conducting an audit or review of the Association's financial statements or financial report under Part 5 Division 5 of the Act;
(i) carrying out any other duty given to the treasurer under these rules or by the committee.

## Division 3 — Election of committee members and tenure of office

### 31. How members become Committee members

A member becomes a committee member if the member —

(a) is elected to the committee at a general meeting; or
(b) is appointed to the committee by the committee to fill a casual vacancy under rule 38.

### 32. Nomination of committee members

(1) At least 42 days before an annual general meeting, the secretary must send written notice to all the members —
   (a) calling for nominations for election to the committee; and
   (b) stating the date by which nominations must be received by the secretary to comply with subrule (2).

(2) A member who wishes to be considered for election to the committee at the annual general meeting must nominate for election by sending written notice of the nomination to the secretary at least 28 days before the annual general meeting.

(3) The written notice must include a statement by another member in support of the nomination.

(4) A member may nominate for one specified position of office holder of the Association or to be an ordinary committee member.

(5) A member whose nomination does not comply with this rule is not eligible for election to the committee unless the member is nominated under rule 33(2) or 34(2)(b).

### 33. Election of office holders

(1) At the annual general meeting, a separate election must be held for each position of office holder of the Association.

(2) If there is no nomination for a position, the chairperson of the meeting may call for nominations from the ordinary members at the meeting.

(3) If only one member has nominated for a position, the chairperson of the meeting must declare the Member elected to the position.

(4) If more than one member has nominated for a position, the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide who is to be elected to the position.

(5) Each ordinary member present at the meeting may vote for one member who has nominated for the position.

(6) A member who has nominated for the position may vote for himself or herself.

(7) On the member's election, the new chairperson of the Association may take over as the chairperson of the meeting.

## 34. Election of ordinary committee members

(1) At the annual general meeting, the Association must decide by resolution the number of ordinary committee members (if any) to hold office for the next year.

(2) If the number of members nominating for the position of ordinary committee member is not greater than the number to be elected, the chairperson of the meeting —
   (a) must declare each of those members to be elected to the position; and
   (b) may call for further nominations from the ordinary members at the meeting to fill any positions remaining unfilled after the elections under paragraph (a).

(3) If —
   (a) the number of members nominating for the position of ordinary committee member is greater than the number to be elected; or
   (b) the number of members nominating under subrule (2)(b) is greater than the number of positions remaining unfilled,

   the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide the members who are to be elected to the position of ordinary committee member.

(4) A member who has nominated for the position of ordinary committee member may vote in accordance with that nomination.

## 35. Term of office

(1) The term of office of a committee member begins when the member —
   (a) is elected at an annual general meeting or under subrule 36(3)(b); or
   (b) is appointed to fill a casual vacancy under rule 38.

(2) Subject to rule 37, a committee member holds office until the positions on the committee are declared vacant at the next annual general meeting.

(3) A committee member may be re-elected.

***Guidance Note – Committee members upon incorporation*** *- The committee members appointed on incorporation of the association will hold office until the conclusion of the first annual general meeting of the association and will be eligible for re-election.*

## 36. Resignation and removal from office

(1) A committee member may resign from the committee by written notice given to the secretary or, if the resigning member is the secretary, given to the chairperson.

(2) The resignation takes effect —
   (a) when the notice is received by the secretary or chairperson; or
   (b) if a later time is stated in the notice, at the later time.

(3) At a general meeting, the Association may by resolution —
   (a) remove a committee member from office; and
   (b) elect a member who is eligible under rule 27(4) to fill the vacant position.

(4) A committee member who is the subject of a proposed resolution under subrule (3)(a) may make written representations (of a reasonable length) to the secretary or chairperson and may ask that the representations be provided to the members.

(5) The secretary or chairperson may give a copy of the representations to each member or, if they are not so given, the committee member may require them to be read out at the general meeting at which the resolution is to be considered.

## 37. When membership of committee ceases

A person ceases to be a committee member if the person —

(a) dies or otherwise ceases to be a member; or
(b) resigns from the committee or is removed from office under rule 36; or
(c) becomes ineligible to accept an appointment or act as a committee member under section 39 of the Act;
(d) becomes permanently unable to act as a committee member because of a mental or physical disability; or
(e) fails to attend 3 consecutive Committee meetings, of which the person has been given notice, without having notified the Committee that the person will be unable to attend.

Note for this rule:

Section 41 of the Act imposes requirements, arising when a person ceases to be a member of the management committee of an incorporated association, that relate to returning documents and records.

***Act requirements – handing over documents and records*** *– where a person ceases to be a member of the association's committee section 41 of the Act requires that person to, as soon as practicable after their membership ceases, deliver to a member of the committee all of the relevant documents and records they hold pertaining to the management of the association's affairs.*

## 38. Filling casual vacancies

(1) The committee may appoint a member who is eligible under rule 27(4) to fill a position on the committee that —
    (a) has become vacant under rule 37; or
    (b) was not filled by election at the most recent annual general meeting or under rule 36(3)(b).

(2) If the position of secretary becomes vacant, the committee must appoint a member who is eligible under rule 27(4) to fill the position within 14 days after the vacancy arises.

(3) Subject to the requirement for a quorum under rule 45, the committee may continue to act despite any vacancy in its membership.

(4) If there are fewer committee members than required for a quorum under rule 45, the committee may act only for the purpose of —
    (a) appointing committee members under this rule; or
    (b) convening a general meeting.

## 39. Validity of acts

The acts of a committee or subcommittee, or of a committee member or member of a subcommittee, are valid despite any defect that may afterwards be discovered in the election, appointment or qualification of a committee member or member of a subcommittee.

### 40. Payments to committee members

(1) In this rule —
***committee member*** includes a member of a subcommittee;
***committee meeting*** includes a meeting of a subcommittee.

(2) A committee member is entitled to be paid out of the funds of the Association for any out-of-pocket expenses for travel and accommodation properly incurred —
(a) in attending a committee meeting or
(b) in attending a general meeting; or
(c) otherwise in connection with the Association's business.

## Division 4 — Committee meetings

### 41. Committee meetings

(1) The committee must meet at least 3 times in each year on the dates and at the times and places determined by the committee.

(2) The date, time and place of the first committee meeting must be determined by the committee members as soon as practicable after the annual general meeting at which the committee members are elected.

(3) Special committee meetings may be convened by the chairperson or any 2 committee members.

### 42. Notice of committee meetings

(1) Notice of each committee meeting must be given to each committee member at least 7 days before the time of the meeting.

(2) The notice must state the date, time and place of the meeting and must describe the general nature of the business to be conducted at the meeting.

(3) Unless subrule (4) applies, the only business that may be conducted at the meeting is the business described in the notice.

(4) Urgent business that has not been described in the notice may be conducted at the meeting if the committee members at the meeting unanimously agree to treat that business as urgent.

### 43. Procedure and order of business

(1) The chairperson or, in the chairperson's absence, the deputy-chairperson must preside as chairperson of each committee meeting.

(2) If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.

(3) The procedure to be followed at a committee meeting must be determined from time to time by the committee.

(4) The order of business at a committee meeting may be determined by the committee members at the meeting.

(5) A member or other person who is not a committee member may attend a committee meeting if invited to do so by the committee.

(6) A person invited under subrule (5) to attend a committee meeting —

(a) has no right to any agenda, minutes or other document circulated at the meeting; and
(b) must not comment about any matter discussed at the meeting unless invited by the committee to do so; and
(c) cannot vote on any matter that is to be decided at the meeting.

***Act Requirements -Material Personal Interests of Committee Members***

- *Under section 42 of the Act a member of the committee who has a material personal interest in a matter being considered at a committee meeting must:*
  - *as soon as he or she becomes aware of that interest, disclose the nature and extent of his or her interest to the Committee;*
  - *disclose the nature and extent of the interest at the next general meeting of the association*
- *Under section 42(3) of the Act this rule does not apply in respect of a material personal interest*
  - *(a) that exists only because the member-*
    - *is an employee of the incorporated association; or*
    - *is a member of a class of persons for whose benefit the association is established; or*
  - *(b) that the member has in common with all, or a substantial proportion of, the members of the Association.*
- *Under section 43 of the Act a member of the management committee who has a material personal interest in a matter being considered at a meeting of the management committee must not be present while the matter is being considered at the meeting or vote on the matter.*

*Under section 42(6) of the Act the association must record every disclosure made by a committee member of a material personal interest in the minutes of the committee meeting at which the disclosure is made.*

## 44. Use of technology to be present at committee meetings

(1) The presence of a committee member at a committee meeting need not be by attendance in person but may be by that committee member and each other committee member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.

(2) A member who participates in a committee meeting as allowed under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.

## 45. Quorum for committee meetings

(1) Subject to rule 38(4), no business is to be conducted at a committee meeting unless a quorum is present.

(2) If a quorum is not present within 30 minutes after the notified commencement time of a committee meeting —
    (a) in the case of a special meeting — the meeting lapses; or
    (b) otherwise, the meeting is adjourned to the same time, day and place in the following week.

(3) If —
    (a) a quorum is not present within 30 minutes after the commencement time of a committee meeting held under subrule (2)(b); and
    (b) at least 2 committee members are present at the meeting,

those members present are taken to constitute a quorum.

Note for this rule:

If these model rules are adopted, the quorum for a committee meeting is as notified to the Commissioner under section 7(4)(d) or 29(5)(d) of the Act.

## 46. Voting at committee meetings

(1) Each committee member present at a committee meeting has one vote on any question arising at the meeting.

(2) A motion is carried if a majority of the committee members present at the committee meeting vote in favour of the motion.

(3) If the votes are divided equally on a question, the chairperson of the meeting has a second or casting vote.

(4) A vote may take place by the committee members present indicating their agreement or disagreement or by a show of hands, unless the committee decides that a secret ballot is needed to determine a particular question.

(5) If a secret ballot is needed, the chairperson of the meeting must decide how the ballot is to be conducted.

## 47. Minutes of committee meetings

(1) The committee must ensure that minutes are taken and kept of each committee meeting.

(2) The minutes must record the following —
    (a) the names of the committee members present at the meeting;
    (b) the name of any person attending the meeting under rule 43(5);
    (c) the business considered at the meeting;
    (d) any motion on which a vote is taken at the meeting and the result of the vote.

(3) The minutes of a committee meeting must be entered in the Association's minute book within 30 days after the meeting is held.

(4) The chairperson must ensure that the minutes of a committee meeting are reviewed and signed as correct by —
    (a) the chairperson of the meeting; or
    (b) the chairperson of the next committee meeting.

(5) When the minutes of a committee meeting have been signed as correct they are, until the contrary is proved, evidence that —
    (a) the meeting to which the minutes relate was duly convened and held; and

(b) the matters recorded as having taken place at the meeting took place as recorded; and
(c) any appointment purportedly made at the meeting was validly made.

Note for this rule:

Section 42(6) of the Act requires details relating to the disclosure of a committee member's material personal interest in a matter being considered at a committee meeting to be recorded in the minutes of the meeting.

## Division 5 — Subcommittees and subsidiary offices

### 48. Subcommittees and subsidiary offices

(1) To help the committee in the conduct of the Association's business, the committee may, in writing, do either or both of the following —
(a) appoint one or more subcommittees;
(b) create one or more subsidiary offices and appoint people to those offices.

(2) A subcommittee may consist of the number of people, whether or not members, that the committee considers appropriate.

(3) A person may be appointed to a subsidiary office whether or not the person is a member.

(4) Subject to any directions given by the committee —
(a) a subcommittee may meet and conduct business as it considers appropriate; and
(b) the holder of a subsidiary office may carry out the functions given to the holder as the holder considers appropriate.

### 49. Delegation to subcommittees and holders of subsidiary offices

(1) In this rule —

***non-delegable duty*** means a duty imposed on the committee by the Act or another written law.

(2) The committee may, in writing, delegate to a subcommittee or the holder of a subsidiary office the exercise of any power or the performance of any duty of the committee other than —
(a) the power to delegate; and
(b) a non-delegable duty.

(3) A power or duty, the exercise or performance of which has been delegated to a subcommittee or the holder of a subsidiary office under this rule, may be exercised or performed by the subcommittee or holder in accordance with the terms of the delegation.

(4) The delegation may be made subject to any conditions, qualifications, limitations or exceptions that the committee specifies in the document by which the delegation is made.

(5) The delegation does not prevent the committee from exercising or performing at any time the power or duty delegated.

(6) Any act or thing done by a subcommittee or by the holder of a subsidiary office, under the delegation has the same force and effect as if it had been done by the committee.

(7) The committee may, in writing, amend or revoke the delegation.

## PART 6 — GENERAL MEETINGS OF ASSOCIATION

### 50. Annual general meeting

(1) The committee must determine the date, time and place of the annual general meeting.

(2) If it is proposed to hold the annual general meeting more than 6 months after the end of the Association's financial year, the secretary must apply to the Commissioner for permission under section 50(3)(b) of the Act within 4 months after the end of the financial year.

(3) The ordinary business of the annual general meeting is as follows —
- (a) to confirm the minutes of the previous annual general meeting and of any special general meeting held since then if the minutes of that meeting have not yet been confirmed;
- (b) to receive and consider —
  - (i) the committee's annual report on the Association's activities during the preceding financial year; and
  - (ii) if the Association is a tier 1 association, the financial statements of the Association for the preceding financial year presented under Part 5 of the Act; and
  - (iii) if the Association is a tier 2 association or a tier 3 association, the financial report of the Association for the preceding financial year presented under Part 5 of the Act;
  - (iv) if required to be presented for consideration under Part 5 of the Act, a copy of the report of the review or auditor's report on the financial statements or financial report;
- (c) to elect the office holders of the Association and other committee members;
- (d) if applicable, to appoint or remove a reviewer or auditor of the Association in accordance with the Act;
- (e) to confirm or vary the entrance fees, subscriptions and other amounts (if any) to be paid by members.

(4) Any other business of which notice has been given in accordance with these rules may be conducted at the annual general meeting.

Note for this rule:

Unless the Commissioner allows otherwise, under section 50(3) of the Act the annual general meeting must be held within 6 months after the end of the Association's financial year. If it is the first annual general meeting, section 50(2) of the Act provides that it may be held at any time within 18 months after incorporation.

### 51. Special general meetings

(1) The committee may convene a special general meeting.

(2) The committee must convene a special general meeting if at least 20% of the members require a special general meeting to be convened.

(3) The members requiring a special general meeting to be convened must —
- (a) make the requirement by written notice given to the secretary; and
- (b) state in the notice the business to be considered at the meeting; and
- (c) each sign the notice.

(4) The special general meeting must be convened within 28 days after notice is given under subrule (3)(a).

(5) If the committee does not convene a special general meeting within that 28 day period, the members making the requirement (or any of them) may convene the special general meeting.

(6) A special general meeting convened by members under subrule (5) —
  (a) must be held within 3 months after the date the original requirement was made; and
  (b) may only consider the business stated in the notice by which the requirement was made.

(7) The Association must reimburse any reasonable expenses incurred by the members convening a special general meeting under subrule (5).

## 52. Notice of general meetings

(1) The secretary or, in the case of a special general meeting convened under rule 51(5), the members convening the meeting, must give to each member —

  (a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or
  (b) at least 14 days' notice of a general meeting in any other case.

(2) The notice must —
  (a) specify the date, time and place of the meeting; and
  (b) indicate the general nature of each item of business to be considered at the meeting; and
  (c) if the meeting is the annual general meeting, include the names of the members who have nominated for election to the committee under rule 32(2); and
  (d) if a special resolution is proposed —
    (i) set out the wording of the proposed resolution as required by section 51(4) of the Act; and
    (ii) state that the resolution is intended to be proposed as a special resolution; and
    (iii) comply with rule 53(7).

Note for this paragraph:

Section 51(1) of the Act states that a resolution is a special resolution if it is passed —
  (a) at a general meeting of an incorporated association; and
  (b) by the votes of not less than three-fourths of the members of the association who cast a vote at the meeting.

***Act requirements – Notice to be given to reviewer or auditor*** *– For Tier 2 and 3 associations – under section 86 of the Act a reviewer or auditor of an incorporated association is entitled to receive all notices of and other communications relating to any general meetings of the association that a member is entitled to receive.*

## 53. Proxies

(1) Subject to subrule (2), an ordinary member may appoint an individual who is an ordinary member as his or her proxy to vote and speak on his or her behalf at a general meeting.

(2) An ordinary member may be appointed the proxy for not more than 5 other members.

(3) The appointment of a proxy must be in writing and signed by the member making the appointment.

(4) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf.

(5) If no instructions are given to the proxy, the proxy may vote on behalf of the member in any matter as the proxy sees fit.

(6) If the committee has approved a form for the appointment of a proxy, the member may use that form or any other form —
  (a) that clearly identifies the person appointed as the member's proxy; and
  (b) that has been signed by the member.

(7) Notice of a general meeting given to an ordinary member under rule 52 must —
  (a) state that the member may appoint an individual who is an ordinary member as a proxy for the meeting; and
  (b) include a copy of any form that the committee has approved for the appointment of a proxy.

(8) A form appointing a proxy must be given to the secretary before the commencement of the general meeting for which the proxy is appointed.

(9) A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association not later than 24 hours before the commencement of the meeting.

## 54. Use of technology to be present at general meetings

(1) The presence of a member at a general meeting need not be by attendance in person but may be by that member and each other member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.

(2) A member who participates in a general meeting as allowed under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.

## 55. Presiding member and quorum for general meetings

(1) The chairperson or, in the chairperson's absence, the deputy chairperson must preside as chairperson of each general meeting.

(2) If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a general meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.

(3) No business is to be conducted at a general meeting unless a quorum is present.

(4) If a quorum is not present within 30 minutes after the notified commencement time of a general meeting —
  (a) in the case of a special general meeting — the meeting lapses; or
  (b) in the case of the annual general meeting — the meeting is adjourned to —
    (i) the same time and day in the following week; and
    (ii) the same place, unless the chairperson specifies another place at the time of the adjournment or written notice of another place is given to the members before the day to which the meeting is adjourned.

(5) If —
  (a) a quorum is not present within 30 minutes after the commencement time of an annual general meeting held under subrule (4)(b); and

  (b) at least 2 ordinary members are present at the meeting,

those members present are taken to constitute a quorum.

Note for this rule:

If these model rules are adopted, the quorum for a general meeting is as notified to the Commissioner under section 7(4)(c) or 29(5)(c) of the Act.

## 56. Adjournment of general meeting

(1) The chairperson of a general meeting at which a quorum is present may, with the consent of a majority of the ordinary members present at the meeting, adjourn the meeting to another time at the same place or at another place.

(2) Without limiting subrule (1), a meeting may be adjourned —
  (a) if there is insufficient time to deal with the business at hand; or
  (b) to give the members more time to consider an item of business.

(3) No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

(4) Notice of the adjournment of a meeting under this rule is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with rule 52.

## 57. Voting at general meeting

(1) On any question arising at a general meeting —
  (a) subject to subrule (6), each ordinary member has one vote unless the member may also vote on behalf of a body corporate under subrule (2); and
  (b) ordinary members may vote personally or by proxy.

(2) An ordinary member that is a body corporate may, in writing, appoint an individual, whether or not the individual is a member, to vote on behalf of the body corporate on any question at a particular general meeting or at any general meeting, as specified in the document by which the appointment is made.

(3) A copy of the document by which the appointment is made must be given to the secretary before any general meeting to which the appointment applies.

(4) The appointment has effect until —
  (a) the end of any general meeting to which the appointment applies; or
  (b) the appointment is revoked by the body corporate and written notice of the revocation is given to the secretary.

(5) Except in the case of a special resolution, a motion is carried if a majority of the ordinary members present at a general meeting vote in favour of the motion.

(6) If votes are divided equally on a question, the chairperson of the meeting has a second or casting vote.

(7) If the question is whether or not to confirm the minutes of a previous general meeting, only members who were present at that meeting may vote.

(8) For a person to be eligible to vote at a general meeting as an ordinary member, or on behalf of an ordinary member that is a body corporate under subrule (2), the ordinary member —
  (a) must have been an ordinary member at the time notice of the meeting was given under rule 52; and
  (b) must have paid any fee or other money payable to the Association by the member.

## 58. When special resolutions are required

(1) A special resolution is required if it is proposed at a general meeting —
  (a) to affiliate the Association with another body; or
  (b) to request the Commissioner to apply to the State Administrative Tribunal under section 109 of the Act for the appointment of a statutory manager.

(2) Subrule (1) does not limit the matters in relation to which a special resolution may be proposed.

Note for this rule:

Under the Act, a special resolution is required if an incorporated association proposes to do any of the following—
  (a) to adopt these model rules (section 29(1));
  (b) to alter its rules, including changing the name of the association (section 30(1));
  (c) to decide to apply for registration or incorporation as a prescribed body corporate (section 93(1));
  (d) to approve the terms of an amalgamation with one or more other incorporated associations (section 102(4);
  (e) to be wound up voluntarily (section 121(2)) or by the Supreme Court (section 124(a) and Schedule 4 item 9);
  (f) to cancel its incorporation (section 129).

## 59. Determining whether resolution carried

(1) In this rule —

***poll*** means the process of voting in relation to a matter that is conducted in writing.

(2) Subject to subrule (4), the chairperson of a general meeting may, on the basis of general agreement or disagreement or by a show of hands, declare that a resolution has been —
  (a) carried; or
  (b) carried unanimously; or
  (c) carried by a particular majority; or
  (d) lost.

(3) If the resolution is a special resolution, the declaration under subrule (2) must identify the resolution as a special resolution.

(4) If a poll is demanded on any question by the chairperson of the meeting or by at least 3 other ordinary members present in person or by proxy —
  (a) the poll must be taken at the meeting in the manner determined by the chairperson;
  (b) the chairperson must declare the determination of the resolution on the basis of the poll.

(5) If a poll is demanded on the election of the chairperson or on a question of an adjournment, the poll must be taken immediately.

(6) If a poll is demanded on any other question, the poll must be taken before the close of the meeting at a time determined by the chairperson.

(7) A declaration under subrule (2) or (4) must be entered in the minutes of the meeting, and the entry is, without proof of the voting in relation to the resolution, evidence of how the resolution was determined.

### 60. Minutes of general meeting

(1) The secretary, or a person authorised by the committee from time to time, must take and keep minutes of each general meeting.

(2) The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.

(3) In addition, the minutes of each annual general meeting must record —
   (a) the names of the ordinary members attending the meeting; and
   (b) any proxy forms given to the chairperson of the meeting under rule 53(8); and
   (c) the financial statements or financial report presented at the meeting, as referred to in rule 50(3)(b)(ii) or (iii); and
   (d) any report of the review or auditor's report on the financial statements or financial report presented at the meeting, as referred to in rule 50(3)(b)(iv).

(4) The minutes of a general meeting must be entered in the Association's minute book within 30 days after the meeting is held.

(5) The chairperson must ensure that the minutes of a general meeting are reviewed and signed as correct by —
   (a) the chairperson of the meeting; or
   (b) the chairperson of the next general meeting.

(6) When the minutes of a general meeting have been signed as correct they are, in the absence of evidence to the contrary, taken to be proof that —
   (a) the meeting to which the minutes relate was duly convened and held; and
   (b) the matters recorded as having taken place at the meeting took place as recorded; and
   (c) any election or appointment purportedly made at the meeting was validly made.

## PART 7 — FINANCIAL MATTERS

### 61. Source of funds

The funds of the Association may be derived from entrance fees, annual subscriptions, donations, fund-raising activities, grants, interest and any other sources approved by the committee.

### 62. Control of funds

(1) The Association must open an account in the name of the Association with a financial institution from which all expenditure of the Association is made and into which all funds received by the Association are deposited.

(2) Subject to any restrictions imposed at a general meeting, the committee may approve expenditure on behalf of the Association.

(3) The committee may authorise the treasurer to expend funds on behalf of the Association up to a specified limit without requiring approval from the committee for each item on which the funds are expended.

(4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by —
- (a) 2 committee members; or
- (b) one committee member and a person authorised by the committee.

(5) All funds of the Association must be deposited into the Association's account within 5 working days after their receipt.

### 63. Financial statements and financial reports

(1) For each financial year, the committee must ensure that the requirements imposed on the Association under Part 5 of the Act relating to the financial statements or financial report of the Association are met.

(2) Without limiting subrule (1), those requirements include —
- (a) if the Association is a tier 1 association, the preparation of the financial statements; and
- (b) if the Association is a tier 2 association or tier 3 association, the preparation of the financial report; and
- (c) if required, the review or auditing of the financial statements or financial report, as applicable; and
- (d) the presentation to the annual general meeting of the financial statements or financial report, as applicable; and
- (e) if required, the presentation to the annual general meeting of the copy of the report of the review or auditor's report, as applicable, on the financial statements or financial report.

Notes for this rule:

1. Under section 66 of the Act, an incorporated association must keep financial records that: -
   (a) correctly record and explain its transactions and financial position and performance; and
   (b) enable true and fair financial statements to be prepared in accordance with Part 5 Division 3 of the Act.
2. Under section 67 of the Act, an incorporated association must retain its financial records for at least 7 years after the transactions covered by the records are completed.

## PART 8 — GENERAL MATTERS

### 64. By-laws

***Guidance Note – Status of By-laws*** *- A by-law must be consistent with the Act, the regulations and these rules. The rules of an association bind the association and the members as an enforceable contract between them. By-laws may not have that status. Therefore, the use of by-laws should be reserved for more procedural or administrative matters.*

(1) The Association may, by resolution at a general meeting, make, amend or revoke by-laws.

(2) By-laws may —
- (a) provide for the rights and obligations that apply to any classes of associate membership approved under rule 8(2); and
- (b) impose restrictions on the committee's powers, including the power to dispose of the association's assets; and
- (c) impose requirements relating to the financial reporting and financial accountability of the association and the auditing of the association's accounts; and
- (d) provide for any other matter the association considers necessary or convenient to be dealt with in the by-laws.

(3) A by-law is of no effect to the extent that it is inconsistent with the Act, the regulations or these rules.

(4) Without limiting subrule (3), a by-law made for the purposes of subrule (2)(c) may only impose requirements on the Association that are additional to, and do not restrict, a requirement imposed on the Association under Part 5 of the Act.

(5) At the request of a member, the Association must make a copy of the by-laws available for inspection by the member.

### 65. Executing documents and common seal

(1) The Association may execute a document without using a common seal if the document is signed by —
- (a) 2 committee members; or
- (b) one committee member and a person authorised by the committee.

(2) If the Association has a common seal —
- (a) the name of the Association must appear in legible characters on the common seal; and
- (b) a document may only be sealed with the common seal by the authority of the committee and in the presence of —
  - (i) 2 committee members; or
  - (ii) one committee member and a person authorised by the committee,

and each of them is to sign the document to attest that the document was sealed in their presence.

(3) The secretary must make a written record of each use of the common seal.

(4) The common seal must be kept in the custody of the secretary or another committee member authorised by the committee.

## 66. Giving notices to members

(1) In this rule —

***recorded*** *means* recorded in the register of members.

(2) A notice or other document that is to be given to a member under these rules is taken not to have been given to the member unless it is in writing and —
   (a) delivered by hand to the recorded address of the member; or
   (b) sent by prepaid post to the recorded postal address of the member; or
   (c) sent by facsimile or electronic transmission to an appropriate recorded number or recorded electronic address of the member.

## 67. Custody of books and securities

(1) Subject to subrule (2), the books and any securities of the Association must be kept in the secretary's custody or under the secretary's control.

(2) The financial records and, as applicable, the financial statements or financial reports of the Association must be kept in the treasurer's custody or under the treasurer's control.

(3) Subrules (1) and (2) have effect except as otherwise decided by the committee.

(4) The books of the Association must be retained for at least 7 years.

## 68. Record of office holders

***Act Requirements – Record of office holders***
*Under section 58 of the Act an association must maintain a record of —*

- *the names and addresses of the persons who are members of its management committee; or hold other offices of the association provided for by its rules;*
- *the name and address of any person who is authorised to use the common seal of the association (if it has a common seal); and*
- *the name and address of any person who is appointed or acts as trustee on behalf of the association.*

*Under section 58 of the Act the association must, upon the request of a member of the association, make available the record for the inspection of the member. The member may make a copy of or take an extract from the record but does not have a right to remove the record for that purpose.*

The record of committee members and other persons authorised to act on behalf of the Association that is required to be maintained under section 58(2) of the Act must be kept in the secretary's custody or under the secretary's control.

Note for this rule

Section 58 of the Act —

(a) sets out the details of the record that an incorporated association must maintain of the committee members and certain others; and
(b) provides for members to inspect, make a copy of or take an extract from the record; and
(c) prohibits a person from disclosing information in the record except for authorised purposes.

## 69. Inspection of records and documents

(1) Subrule (2) applies to a member who wants to inspect —

(a) the register of members under section 54(1) of the Act; or
(b) the record of the names and addresses of committee members, and other persons authorised to act on behalf of the Association, under section 58(3) of the Act; or
(c) any other record or document of the association.

(2) The member must contact the secretary to make the necessary arrangements for the inspection.

(3) The inspection must be free of charge.

(4) If the member wants to inspect a document that records the minutes of a committee meeting, the right to inspect that document is subject to any decision the committee has made about minutes of committee meetings generally, or the minutes of a specific committee meeting, being available for inspection by members.

(5) The member may make a copy of or take an extract from a record or document referred to in subrule (1)(c) but does not have a right to remove the record or document for that purpose.

Note for this subrule:

Sections 54(2) and 58(4) of the Act provide for the making of copies of, or the taking of extracts from, the register referred to in subrule (1)(a) and the record referred to in subrule (1)(b).

(6) The member must not use or disclose information in a record or document referred to in subrule (1)(c) except for a purpose —
(a) that is directly connected with the affairs of the Association; or
(b) that is related to complying with a requirement of the Act.

Note for this subrule:

Sections 57(1) and 58(5) of the Act impose restrictions on the use or disclosure of information in the register referred to in subrule (1)(a) and the record referred to in subrule (1)(b).

## 70. Publication by committee members of statements about Association business prohibited

A committee member must not publish, or cause to be published, any statement about the business conducted by the Association at a general meeting or committee meeting unless —

(a) the committee member has been authorised to do so at a committee meeting; and
(b) the authority given to the committee member has been recorded in the minutes of the committee meeting at which it was given.

## 71. Distribution of surplus property on cancellation of incorporation or winding up

***Act Requirements – Distribution of surplus property***

*Under section 24(1) of the Act surplus property can only be distributed to one or more of the following —*

- *an incorporated association;*
- *a company limited by guarantee that is registered as mentioned in the Corporations Act section 150;*
- *a company holding a licence that continues in force under the Corporations Act section 151;*

- *a body corporate that at the time of the distribution is the holder of a licence under the Charitable Collections Act 1946;*
- *a body corporate that —*
    - *is a member or former member of the incorporated association; and*
    - *at the time of the distribution of surplus property, has rules that prevent the distribution of property to its members;*
- *a trustee for a body corporate referred to in paragraph (e);*
- *a co-operative registered under the Co-operatives Act 2009 that, at the time of the distribution of surplus property, is a non-distributing co-operative as defined in that Act.*

(1) In this rule —

***surplus property***, in relation to the Association, means property remaining after satisfaction of —
(a) the debts and liabilities of the Association; and
(b) the costs, charges and expenses of winding up or cancelling the incorporation of the Association,

but does not include books relating to the management of the Association.

(2) On the cancellation of the incorporation or the winding up of the Association, its surplus property must be distributed as determined by special resolution by reference to the persons mentioned in section 24(1) of the Act.

Note for this rule:

Section 24(1) of the Act sets out a provision that is implied in these rules describing the entities to which the surplus property of an incorporated association may be distributed on the cancellation of the incorporation or the winding up of the association. Part 9 of the Act deals with the winding up of incorporated associations, and Part 10 of the Act deals with the cancellation of the incorporation of incorporated associations.

## 72. Alteration of rules

If the Association wants to alter or rescind any of these rules, or to make additional rules, the Association may do so only by special resolution and by otherwise complying with Part 3 Division 2 of the Act.

Note for this rule:

Section 31 of the Act requires an incorporated association to obtain the Commissioner's approval if the alteration of its rules has effect to change the name of the association.
Section 33 of the Act requires an incorporated association to obtain the Commissioner's approval if the alteration of its rules has effect to alter the objects or purposes of the association or the manner in which surplus property of the association must be distributed or dealt with if the association is wound up or its incorporation is cancelled.

***Guidance Note – Alteration of Rules.*** *Amendments to the rules do not take effect until required documents are lodged with the Commissioner, even if the amendments do not require the approval of the Commissioner under section 31 or section 33. The required documents must be lodged within one month after the special resolution is passed.*

Shire of Coolgardie
GTNA report September 2019

The last few months has been a trying time for the Goldfields Tourism Network Association.
We have been going through the process of Changing the Name of the Association and updating the Constitution based on the Model Rules. The day to day operating has been on a basic 'needs only' basis and executed by the Executive Board members.

Maintaining the operations and ensuring financial stability has been ongoing. I still have all the emails for GTNA and GQ being redirected to my email address.
The continuing sales of the Golden Quest Discovery Trail guidebooks (wholesale and retail) have been a priority to monitor and implement.
The need for Admin support has become critical to ensure good continuity of the Association now and into the future and for due diligence in governance and financial matters.

Meetings attended:
Business Precision for payment of accounts..11th July, 1st August, 27th August
Executive 5th September
Online correspondence with various Entities
Board meeting 19th September

Along with actioning to Changing the Name and Constitution of the Association, Kim Hewson of Economic Transitions, also worked on options to consider for the Operating Model for the Golden Quest Discovery Trail Inc. These were presented to the Executive for acceptance and to forward to the Board. The issue of administration was again discussed. It was decided that some Admin Support was necessary to the ongoing operation of the Association

The board meeting was called for Thursday 19th September to discuss the 'operating model options' and confirm the AGM date.

The decision made by the executive to procure some Admin support was ratified and agreed to by the Board.
Further discussion resulted in a resolution made and approved - for an EOI for Admin Support for a 12 month contract will be drawn up and advertised.
The minutes of the meeting are not yet available so I'm unable to give the actual wording.

Of the 6 'operating model' options presented, all retain the GQDT funding of $11,500 from all Five Local Government members of the Trail.
The Board agreed to pursue the possibilities of the last 3 options which minimise expenses related to administration and marketing costs whilst not having a negative impact on actual operations…*as per attachments.*

The AGM and next board meeting have been set for Friday 22nd November.

Cheers
Cr Sherryl Botting
Shire of Coolgardie
*Chairperson*
*GTNA / GQDT Inc*

# GOLDFIELDS TOURISM NETWORK ASSOC INC

ABN 39 096 973 599

**Audited Financial Statements**

For the year ended 30 June 2019

CBSL Accountants Pty Ltd
36 TOWER STREET
LEONORA 6438

Phone: (08) 9037 6777
Email: admin@cbslaccountants.com

# GOLDFIELDS TOURISM NETWORK ASSOC INC

## ABN 39 096 973 599

## Statement by Members of the Committee

## For the year ended 30 June 2019

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of GOLDFIELDS TOURISM NETWORK ASSOC INC as at 30 June 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

Secretary

Dated:

**The accompanying notes form part of these financial statements.**

# GOLDFIELDS TOURISM NETWORK ASSOC INC

**ABN 39 096 973 599**

## Income and Expenditure Statement

**For the year ended 30 June 2019**

| | 2019<br>$ | 2018<br>$ |
|---|---|---|
| **Profit (loss) from ordinary activities before income tax** | **(55,752)** | **(28,166)** |
| Income tax revenue relating to ordinary activities | | |
| **Net profit (loss) attributable to the association** | **(55,752)** | **(28,166)** |
| **Total changes in equity of the association** | **(55,752)** | **(28,166)** |
| Opening retained profits | | |
| Net profit (loss) attributable to the association | (55,752) | (28,166) |
| **Closing retained profits** | **(55,752)** | **(28,166)** |

**The accompanying notes form part of these financial statements.**

## GOLDFIELDS TOURISM NETWORK ASSOC INC
### ABN 39 096 973 599
### Detailed Balance Sheet as at 30 June 2019

| | Note | 2019 $ | 2018 $ |
|---|---|---|---|
| **Current Liabilities** | | | |
| **Payables** | | | |
| **Unsecured:** | | | |
| Trade creditors | | 3,617 | 20,765 |
| | | 3,617 | 20,765 |
| **Financial Liabilities** | | | |
| **Unsecured:** | | | |
| Visa card | | 291 | 1,530 |
| Payroll clearing account | | | 1,062 |
| GST Adjustment account | | 1,899 | 1,899 |
| | | 2,190 | 4,491 |
| **Current Tax Liabilities** | | | |
| Amounts withheld from salary and wages | | 3,785 | 7,042 |
| | | 3,785 | 7,042 |
| **Provisions** | | | |
| Employee entitlements | | 653 | 3,502 |
| Accrued leave provisions | | | 18,404 |
| | | 653 | 21,906 |
| **Total Current Liabilities** | | **10,245** | **54,204** |
| **Non-Current Liabilities** | | | |
| **Provisions** | | | |
| Grant acquital - Guidebook stock | | 54,014 | 54,014 |
| | | 54,014 | 54,014 |
| **Total Non-Current Liabilities** | | **54,014** | **54,014** |
| **Total Liabilities** | | **64,259** | **108,217** |
| **Net Assets** | | **22,454** | **78,205** |

**The accompanying notes form part of these financial statements.**

# GOLDFIELDS TOURISM NETWORK ASSOC INC
## ABN 39 096 973 599
## Depreciation Schedule for the year ended 30 June, 2019

| | | | | | DISPOSAL | | ADDITION | | DEPRECIATION | | | | | | PROFIT | | LOSS | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Total | Priv | OWDV | Date | Consid | Date | Cost | Value | T | Rate | Deprec | Priv | CWDV | Upto + | Above | Total - | Priv |
| **OFFICE EQUIPMENT - AT COST** | | | | | | | | | | | | | | | | | | | |
| ACER LAPTOP AND PRINTER | 5,942.73 29/10/04 | 5,943 | 0.00 | 46 | | 0 | | 0 | 46 | D | 30.00 | 14 | 0 | 32 | 0 | 0 | 0 | 0 |
| OFFICE DESK | 454.55 06/07/11 | 455 | 0.00 | 147 | | 0 | | 0 | 147 | D | 15.00 | 22 | 0 | 125 | 0 | 0 | 0 | 0 |
| ASPIRE NOTEBOOK AND ACCESSORIES | 1,846.37 13/02/12 | 1,846 | 0.00 | 192 | | 0 | | 0 | 192 | D | 30.00 | 58 | 0 | 134 | 0 | 0 | 0 | 0 |
| SOFTWARE UPGRADE | 199.09 17/06/13 | 199 | 0.00 | 34 | | 0 | | 0 | 34 | D | 30.00 | 10 | 0 | 24 | 0 | 0 | 0 | 0 |
| | | 8,443 | | 419 | | 0 | | 0 | 419 | | | 104 | 0 | 315 | | | | |
| | | | | | | | | | | | Deduct Private Portion | 0 | | | | | | |
| | | | | | | | | | | | Net Depreciation | 104 | | | | | | |

**The accompanying notes form part of these financial statements.**

## GOLDFIELDS TOURISM NETWORK ASSOC INC

### ABN 39 096 973 599

### Independent Auditor's Report to the Members

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.

- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on :

Ross Norrie CPA,
CBSL ACCOUNTANTS
34 Tower Street, LEONORA WA 6438

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**(g) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

**(h) Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

# Profit & Loss - DRAFT

## Goldfields Tourism Network Association Inc.
## 1 July 2019 to 19 November 2019

| | 19 Nov 19 |
|---|---|
| **Income** | |
| **Golden Quest Funding** | |
| INC - Funding - Shire of Coolgardie - GQ | 288 |
| **Total Golden Quest Funding** | **288** |
| **GQDT Guidebooks** | |
| INC - GQDT - Retail | 340 |
| INC - GQDT - Wholesale | 2,890 |
| INC - Merchandise Sales | 1 |
| **Total GQDT Guidebooks** | **3,231** |
| **Other Income** | |
| INC - Interest Received | 7 |
| **Total Other Income** | **7** |
| **Total Income** | **3,526** |
| **Less Cost of Sales** | |
| Commissions Paid | - |
| COS - Online - E-Commerce Fees (Stripe/Send Owl) | 9 |
| **Total Cost of Sales** | **9** |
| **Gross Profit** | **3,517** |
| **Less Operating Expenses** | |
| **Administration & General Expenses** | |
| ADMEXP - Bank Charges | 54 |
| ADMEXP - Bookkeeping & Accounting | 1,110 |
| ADMEXP - External Consultants | 4,000 |
| ADMEXP - IC Touch Managed Services Contract | 3,613 |
| ADMEXP - Office Rent | 2,364 |
| ADMEXP - Stationary/Printing/Postage/Freight | 260 |
| ADMEXP - Subscriptions | 616 |
| ADMEXP - Telephone & Mobile | 302 |
| **Total Administration & General Expenses** | **12,318** |
| **Employment Expenses** | |
| EMPEXP - Staff Amenities | 91 |
| **Total Employment Expenses** | **91** |
| **Marketing & Promotional Expenses** | |
| MPEXP - Advertising | 30 |
| MPEXP - Merchandise Development | 83 |
| MPEXP - Social Media | 68 |
| MPEXP - Strategic Networks and Memberships | 944 |
| **Total Marketing & Promotional Expenses** | **1,125** |
| **Total Operating Expenses** | **13,534** |

# Profit & Loss

| | 19 Nov 19 |
|---|---|
| **Net Profit** | **(10,017)** |

# Balance Sheet - DRAFT

## Goldfields Tourism Network Association Inc.
## As at 30 November 2019

| | 30 Nov 2019 |
|---|---|
| **Assets** | |
| **Bank** | |
| BANK - Cash Maxmiser | 18,759 |
| BANK - Savings Account | 715 |
| BANK - Trading Account | 3,423 |
| Petty Cash | 50 |
| **Total Bank** | **22,948** |
| **Current Assets** | |
| Borrowing Costs | 60 |
| CA- Accounts Receivable | 1,424 |
| Debtor Adjustment | 81 |
| Employee Purchases | 293 |
| GST Clearing | 14,904 |
| GST Payable Control Account | (34,478) |
| Guide Book Stocks | 43,306 |
| Input Tax Credit Control Account | 21,717 |
| **Total Current Assets** | **47,306** |
| **Fixed Assets** | |
| FA - Less Accumulated Depreciation on Office Equipment | (8,024) |
| FA - Office Equipment | 8,443 |
| **Total Fixed Assets** | **419** |
| **Total Assets** | **70,673** |
| **Liabilities** | |
| **Current Liabilities** | |
| CCARD - Mandy | 105 |
| CL - Accounts Payable | 172 |
| CL - GST | 2,246 |
| CL - PAYG Withholdings Payable | 1 |
| CL - Superannuation Payable | 653 |
| GQ - Re-print Fund | 54,819 |
| GST Adjustment Account | 1,899 |
| Rounding | - |
| **Total Current Liabilities** | **59,895** |
| **Total Liabilities** | **59,895** |
| **Net Assets** | **10,777** |
| **Equity** | |
| Current Year Earnings | (10,017) |
| Retained Earnings | 20,794 |
| **Total Equity** | **10,777** |

## Marketing Plan – Draft

| Description | Option 1 (a) | Option 1 (b) | Option 2 (a) | Option 2 (b) | Option 3 | Option 4 | Option 5 | Option 6 |
|---|---|---|---|---|---|---|---|---|
| Staffing | Full – time x 1 | Full – time x 1 | Part-time x 1 | Part-time x 1 | Consultant – Full time | Shire co-ordinated – part time | Other organisation – part time | AGO fully supported |
| Office presence | Yes | No | Yes | No | No | At shire | No | No |
| Motor vehicle | No | No | No | No | No | Shire use | No | No |
| Mobile/phone/internet | Yes | Yes | Yes | Yes | No | Shire | No | Yes |
| Insurance | GQDT cost | GQDT cost | GQDT cost | GQDT cost | Consultant cost | Shire agreement cost | Other org cost | Some required |

| Description | Cost | Option 1 (a) | Option 1 (b) | Option 2 (a) | Option 2 (b) | Option 3 | Option 4 | Option 5 | Option 6 |
|---|---|---|---|---|---|---|---|---|---|
| **1. Marketing Material** | | | | | | | | | |
| *Brochure* | | | | | | | | | |
| Develop GQDT brochure from existing brochure/reprint | $2,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| Distribute brochure to database, VC's and travel trade, caravan parks, RAC centres and Information Centres in WA, QLD, VIC, DWN. | | √ | √ | | | √ | √ | √ | √ |
| Distribute brochure to market guidebook and app | | √ | √ | √ | | √ | √ | | |
| *Images and Video* | | | | | | | | | |
| Maintain digital high res images and videos that cover the Trail to use on social media, youtube and for distribution as required. | AGO imagery in dropbox | √ | √ | √ | √ | √ | √ | √ | √ |
| *Display Collateral* | | | | | | | | | |
| Distribute brochure displays | | √ | √ | | | √ | | | |
| Regional holiday planner | | √ | √ | | | √ | | | |
| **2. Digital Campaign** | | | | | | | | | |
| Continue to update website | $3,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| Use e-commerce facility to promote and sell guidebook, audio and app | $2,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| Search Engine Optimisation campaign to increase website profile | If required | √ | √ | √ | √ | √ | √ | √ | √ |
| GTNA website to be considered for completion and rebranding | $2,640 | √ | √ | √ | √ | √ | √ | √ | √ |
| GQDT app to go live | $2,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| GQDT app ongoing maintenance | $2,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| Campaign in 19/20 to reflect change of name/brand/direction etc | $2,500 | √ | √ | √ | √ | √ | √ | √ | √ |
| **3. Consumer Shows** | | | | | | | | | |
| Perth Royal Show – August/September | Not in 19/20FY | | | | | | | | |
| Perth Caravan and Camping Show - March | $2,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| **4. Advertising** | | | | | | | | | |
| AGO Planner – double page, annual planner | $3,200 (full pg ad + editorial) | √ | √ | √ | √ | √ | √ | √ | √ |
| KBVC Holiday Planner – back page, annual planner | $2,500 | √ | √ | √ | √ | √ | √ | √ | √ |
| Cooks Tours – Goldfields/Wildflowers, annual | | | | | | | | | |
| CIAWA Planner – back page, annual | | | | | | | | | |
| Caravanning Australia – winter and spring editions, quarterly | $4,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| Sunday Times Escape | | | | | | | | | |
| Hello Perth Map – April – June, quarterly | | | | | | | | | |
| Kalgoorlie Miner – as required with editorial | | | | | | | | | |
| Have a Go News – March, April, May, June, August | $4,500 | √ | √ | √ | √ | √ | √ | √ | √ |
| The Weekend West Wildflower Edition – August | Not in 2019/2020 | | | | | | | | |
| Seniors Magazine | $200 | √ | √ | √ | √ | √ | √ | √ | √ |
| Shire of Laverton – Sturt Pea Advertising | | | | | | | | | |
| Co-operative marketing with AGO | $20,000 | √ | √ | √ | √ | √ | √ | √ | √ |
| **5. Media and Trade** | | | | | | | | | |
| Collaborate with AGO on all initiatives | As per AGO | √ | √ | √ | √ | √ | √ | √ | √ |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **6. Social Media** | | | | | | | | | |
| Engage with social media influencers and create content for the region | | √ | √ | | | √ | | | √ |
| Collaborate with Shires/city for content | | √ | √ | √ | √ | √ | √ | √ | √ |
| Follow 'trending' sites | | √ | √ | √ | √ | √ | √ | √ | √ |
| Use of #goldenquestdiscoverytrail in all social media posting | $2,500 | √ | √ | √ | √ | √ | √ | √ | √ |
| Facebook, Instagram, Twitter | | √ | √ | √ | √ | √ | √ | √ | √ |
| Campaign in 19/20 to reflect change of name/brand/direction etc | | √ | √ | √ | √ | √ | √ | √ | √ |
| **7. Memberships** | | | | | | | | | |
| Australia's Golden Outback | $300.00 | √ | √ | √ | √ | √ | √ | √ | √ |
| Caravan Industry Association of WA | $500.00 | √ | √ | √ | √ | √ | √ | √ | √ |
| Kalgoorlie Boulder Pure Gold Visitor Centre | $500.00 | √ | √ | √ | √ | √ | √ | √ | √ |
| Tourism Council of WA | $488.00 | √ | √ | √ | √ | √ | √ | √ | √ |
| Kalgoorlie Boulder Chamber of Commerce | | | | | | | | | |
| **8. Networks** | | | | | | | | | |
| *Visitor Centres* | | | | | | | | | |
| Communication with Goldfields and 'perimeter' VC's | | √ | √ | √ | √ | √ | √ | √ | |
| Regular 'newsletters' on what's happening in the region and trail | | √ | √ | √ | √ | √ | √ | √ | √ |
| Visitor survey for advertising | | √ | √ | | | √ | | | |
| Ensure all information and links to GQDT are correct and linked | | √ | √ | √ | √ | √ | √ | √ | √ |
| Familiarise each VC /staff of GQDT ; training for new VC staff | | √ | √ | | | √ | | | |
| Ensure adequate brochure stock | | √ | √ | √ | √ | √ | √ | √ | √ |
| Update list of VC's for brochure distribution | | √ | √ | √ | √ | √ | √ | √ | √ |
| *Other* | | | | | | | | | |
| Brochure drops to caravan parks in the region | | √ | √ | | | √ | | | |
| Ensure surveys are collated from drop boxes around the Shires/City | | √ | √ | | | √ | | | |

| Pros/Cons | Option 1 (a) | Option 1 (b) | Option 2 (a) | Option 2 (b) | Option 3 | Option 4 | Option 5 | Option 6 |
|---|---|---|---|---|---|---|---|---|
| Pros | Business remains as per existing;<br>All activities are conducted;<br>Still ability to collaborate with AGO;<br>Ability to be proactive as well as reactive;<br>Take it all back to basics and prioritise – sale of guidebooks, marketing and advertising, stakeholder engagement, bought/owned/earned engagement for new name – GQDT. | As per Option 1 (a);<br>Relinquish office and associated costs. | Business operations reduced to .6FTE for Shire funding reduction;<br>Concentrate on priority activities - sale of guidebooks, marketing and advertising, stakeholder engagement, bought/owned/earned engagement for new name – GQDT. | As per Option 2 (a);<br>Relinquish office and associated costs. | Business operations reduced to .5FTE for Shire funding reduction;<br>Relinquish office and associated costs including reduction of insurance costs for GQDTA;<br>Concentrate on priority activities - sale of guidebooks, marketing and advertising, stakeholder engagement, bought/owned/earned engagement for new name – GQDT;<br>The 'right' person can add significant value; if not the 'right' person, can terminate contract with no consequences. | One of the Shires may have the ability to provide personnel/office space/vehicle use which allows the business operations to be kept 'in-house';<br>Oversight by Shire of activities;<br>Concentrate on priority activities - sale of guidebooks, marketing and advertising, stakeholder engagement, bought/owned/earned engagement for new name – GQDT; | Business operations reduced to .5FTE for Shire funding reduction;<br>Mixed use of office space at other organisation reducing GQDTA expenses;<br>Concentrate on priority activities - sale of guidebooks, marketing and advertising, stakeholder engagement, bought/owned/earned engagement for new name – GQDT; | All of the work associated with Marketing and Promotional (costs) are left to AGO to determine;<br>Limited hours, .2FTE, reducing Shire funding;<br>Only requirement will be to check emails, send guidebooks, governance and general administration duties. |
| Cons | Business remains as per existing – time to consider alternative options. | As per Option 1 (a). | Ability for reactive operations. | As per Option 2 (a). | Higher cost associated with a consultant and home based;<br>As per Option 2 (a). | May be difficult to find a Shire will adequate or available administrative personnel, skills/expertise in tourism, and office space. | Can sometimes be difficult to distinguish hours between 'other org' and 'my org' due to complimentary activities. | Still retains a considerable Admin & General Expense cost despite the limited employee hours. |

GOLDEN QUEST
DISCOVERY TRAIL

# DRAFT MEMORANDUM OF UNDERSTANDING

For the maintenance and marketing of the Golden Quest Discovery Trail

## 1.BACKGROUND

Since its launch in 2003, tens of thousands of adventurers from all parts of the globe have embarked upon the 965km Golden Quest Discovery Trail. The Trail provides a rewarding exploration of a region that has contributed significantly to the fortunes of Australia as a nation. Indeed, Western Australia's Goldfields is a region of surprisingly diverse landscapes, of remarkably rich history and heritage, and of memorable experiences for the contemporary traveller.
Since the Trails inception, the attraction is supported financially by the promotion and sale of the GQDT guidebook, merchandise and co-marketing opportunities and contributions from the participating shires and organisations.

## 2. THE PARTICIPANTS

Goldfields Esperance Development Commission (GEDC), Department of Biodiversity, Conservation and Attractions (DBCA), City of Kalgoorlie-Boulder and the Shires of Coolgardie, Menzies, Leonora and Laverton represent Local Governments Authorities along the route of the Golden Quest Discovery Trail ("the Trail").

## 3. AIM

To manage the ongoing maintenance and use of the Trail and ensure its future viability as a tourism attraction for the region.

## 4. OBJECTIVES

The 'Participants' agree to work together to achieve the aim and to;

1. Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.

    - The local government authorities accept ongoing maintenance responsibility for sites and road sections (excluding the Goldfields Highway, Leonora-Laverton Road, Great Eastern Highway and the Coolgardie-Esperance Highway) associated with the Trail. The local government authorities accept responsibility for installation of replacement on-site infrastructure and signage.
    - Prior to any work carried out on Golden Quest related signage located on the Goldfields Highway, Leonora – Laverton Road, Great Eastern Highway and the Coolgardie-Esperance Highway, the respective local government

authority is required to contact Main Roads WA (Goldfields-Esperance Region) Planning and Asset Manager to gain authorisation.
- The local government authorities accept responsibility for regrading roads and pathways.

2. Ensure Golden Quest Discovery Trail's ongoing maintenance and promotion.

3. Ensure the Trail's attractions are marketed to their full potential to the widest possible audience.

4. Contribute to the ongoing promotion of the regions through which the Trails and attractions of the partnering members pass.

5. Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.

6. Encourage a diverse range of members of the local community to be involved in the Association.

**5. BENEFITS**

- The Golden Quest Discovery Trail will continue to be used as a catalyst to promote the Goldfields region in its entirety as a tourist destination.

- Each participant will have equal representation and voting rights on the Golden Quest Discovery Trail Association Inc.

- Each local government area will receive the ongoing economic benefits of additional visitors to the region.

**6. PUBLIC LIABILITY**

The local government authorities accept public liability responsibilities as they relate to the Trail where it runs through their local government area, excluding site 25 – the Super Pit.

**7. REVIEW**

- The participants will consult on the operation of this Memorandum and progress in achieving its aim. The Memorandum will be reviewed annually.
- The participants agree that this reviewed (dated) Memorandum of Understanding shall have effect from the date of signing.
- The Memorandum of Understanding is an agreement between the Golden Quest Discovery Trail Association Inc. and each participant, being the organisation.

**Signed by**

…….
Golden Quest Trails Association Chairperson Dated:
**Signed on behalf of the Golden Quest Discovery Trail Association Inc.**
Incorporated body responsible for the day to day management of the Golden Quest Discovery Trail

…….
Mr James Trail - Chief Executive Officer Dated:
**Signed on behalf of the Shire of Coolgardie**
2 sites are located within the Shire of Coolgardie

…….
Mr John Walker – Chief Executive Officer Dated:
**Signed on behalf of the City of Kalgoorlie-Boulder**
4 sites are located within the City of Kalgoorlie-Boulder

…….
Mr Peter Money - Chief Executive Officer Dated:
**Signed on behalf of the Shire of Menzies**
9 sites are located within the Shire of Menzies

…….
Mr Jim Epis - Chief Executive Officer Dated:
**Signed on behalf of the Shire of Leonora**
4 sites are located within the Shire of Leonora

…….
Mr Peter Naylor - Chief Executive Officer Dated:
**Signed on behalf of the Shire of Laverton**
5 sites are located within the Shire of Laverton

…….
Mr Nigel Wessel – Regional Manager Dated:
**Signed on behalf of the Department of Biodiversity, Conservation and Attractions**
1 site located within Goldfields Region of the Department of Biodiversity, Conservation and Attractions

# Goldfields Tourism Network Association Inc

# Organisation Review

**Draft Report to**

**Goldfields Tourism Network Association Inc**

**May 2019**

| Document Control | | | | |
|---|---|---|---|---|
| Version | Description | Prepared By | Approved By | Date Approved |
| 1.0 | Organisation Review | Kim Hewson – Economic Transitions | | |
| | Board Financial Reports and Summary | Joselyn O'Dwyer – Business Precision | | |
| | | | | |

| Disclaimer |
|---|
| This report has been prepared for the Goldfields Tourism Network by Economic Transitions with assistance on financial obligations by Business Precision. The information contained in this document has been prepared with care by the author and includes information from secondary data sources considered reliable, which the author has included based on completeness and accuracy. The author does not guarantee the information nor is it intended to form part of any contract and does not constitute legal advice. All parties should make their own enquiries to verify the information. It is the responsibility of all interested parties to satisfy themselves in all respects.<br><br>This document is only for the use of the party to whom it is addressed. The author disclaims any responsibility to any third party acting upon or using the whole or part of its contents. |

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**Abbreviations**

| | |
|---|---|
| Act | Associations Incorporations Act 2015 |
| AGM | Annual General Meeting |
| AGO | Australia's Golden Outback |
| Association | Goldfields Tourism Network Association Incorporated |
| CEO | Chief Executive Officer |
| CPI | Consumer Price Index |
| GEDC | Goldfields Esperance Development Commission |
| GTNA | Goldfields Tourism Network Association Incorporated |
| GQDT | Golden Quest Discovery Trail |
| KPI | Key Performance Indicator |
| MOU | Memorandum of Understanding |
| Project | Organisational Review by Economic Transitions |
| REMPLAN | Regional Economic Modelling Plan |
| TRA | Tourism Research Australia |

## Executive Summary

The Golden Quest Discovery Trail (GQDT) was launched in 2003 and represented the culmination of two years of planning and development of a cultural and heritage trail for the Goldfields region. Its launch coincided with the creation of the Golden Quest Discovery Trail Association Inc, which was created to manage and support the development and promotion of the GQDT. Since its inception, the GQDT has been the catalyst for linking Goldfields regional tourism together though the GQDT. However, the emergence of great new attractions such as the Outback Way and Leonora Loop Trails provided a broader range of trails and attractions to market.

A gap was identified with the marketing of trails and attractions of the region and lead to the development of the (not for profit) Goldfields Tourism Network Association Inc in 2010 which consolidated partnerships with local governments including five shires/city, and a regional tourism body. It also established a business model providing long term profitability through growth and sustainability. GTNA has continued to provide overall marketing, promotion and maintenance of the GQDT.

The 2018/19 financial year has seen some discord amongst Association members, with the Shires of Wiluna, Menzies and Dundas withdrawing their support for the organisation. The Association members, led by the Executive Committee consisting of Cr Sherryl Botting – Shire of Coolgardie, Cr Pam O'Donnell – City of Kalgoorlie-Boulder, Cr Peter Craig – Shire of Leonora, and Mr Kris Starcevich – Goldfields Esperance Development Commission, deliberated on the winding up or continuation of the Association.

Following the 8 March 2019 Board meeting , Economic Transitions was engaged by the Executive Committee of the Board of Management of GTNA to provide consultancy services to support a review of the organisation's purpose and value proposition, strategic narrative, financial status and governance, operating and resource model, providing recommendations on the future options, processes and implications.

During the course of the Project and in discussions with the Executive Committee, a number of factors contributing to the current situation of the Association have been discussed. These have been included in the context of the report to improve operational oversight and governance accountability.

## Situational Analysis

### General Information

| | |
|---|---|
| **Office Location** | Suite 4, 171 Piccadilly Street, Kalgoorlie WA 6430 |
| **Postal Address** | PO Box 10416, Kalgoorlie WA 6432 |
| **Mobile** | 0408 511 969 |
| **Email** | info@goldfieldstourism.com.au and info@goldenquesttrail.com |
| **Websites** | www.goldfieldstourism.com.au and www.goldenquesttrail.com |

**Company Extract** from the public record of the Department of Mines, Industry Regulation and Safety (8 April 2019):

| | |
|---|---|
| **Name** | Goldfields Tourism Network Association Inc. |
| **Registration Number** | A1010784F |
| **Status** | Registered |
| **Date of Incorporation** | 14 January 2003 |
| **Date of Last AGM** | 19 October 2016 (reported through DMIRS) |
| **Financial Year End** | 30 June 2018 |
| **Governing Rules** | Own Rules |

### Constitution 2012 Brief

*Objects of the Association*, amended October 2017:

1. The Association is a **not-for-profit organisation** whose aims are (to):
   - 1.1. Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.
   - 1.2. (To) ensure the Golden Quest Discovery Trails ongoing maintenance and project promotion.
   - 1.3. *The property and income of the Association shall be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.*
   - 1.4. *The custody of records, books documents and securities of the Incorporated Association is the responsibility of the Board of Management and in the custody of an employee of the Association in the position of Manager.*

1.5. *All records and documents of the Association will be available on request for inspection by members of the Association.*

2. Ensure the Trails and attractions are marketed to their full potential to the widest possible audience.
3. Contribute to the ongoing promotion of the regions through which the Tails and attractions of the partnering members pass.
4. Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.
5. Encourage a diverse range of members of the local community to be actively involved in the Association.

***Note:*** *Objects 1.3 – 1.5 are automatically applied within the Rules of Association 2015.*

*Membership Classes*

1. *Prime members* being the following organisations:
   - Shire of Coolgardie,
   - Shire of Laverton,
   - Shire of Leonora,
   - Shire of Menzies,
   - City of Kalgoorlie-Boulder,
   - Shire of Wiluna,
   - Shire of Dundas,
   - Goldfields Esperance Development Commission,
   - Goldfields Land and Sea Council,
   - WA Department of Environment and Conservation.

*Individual members* being any natural person,

2. *Associate members* being anybody, incorporated or any individual who elects to be an Associate Member and not an Individual Member.

***Note:*** *It is not usual practice to name organisations as members as they should be kept on the Register of Members (below).*

***Note:*** *There does not appear to be any differentiation between Individual and Associate members being a 'natural person' or 'anybody', including voting rights.*

*Register of Members*

The organisation shall maintain a register of all Members, with the name and postal address of all the Members and shall make that register available for inspection by any person authorised in writing by a Member to do so at reasonable times at the registered office of the Organisation.

*Application*

Individual and Associate Members shall be those eligible persons or organisations who:

1. Apply in writing for membership and agree in writing that they support the Objects of the Association,
2. Are accepted by the Board as members. The Board may refer an application for membership to a General Meeting of the Board for determination. The decision of the General Meeting of the Board is final.
3. The members may from time to time at a General Meeting determine the amount of subscription to be paid by each member.

*Board of Management*

1. The business and affairs of the Association shall, subject to this Constitution, the Act and any Rules made under this Constitution, be conducted by a Board of Management.
2. The Board of Management may be made up of representatives from each of the following categories:
    a. One from each of the Prime member organisations,
    b. Individual members representing each of the following areas:
        i. Local indigenous community representative,
        ii. Business community,
        iii. Community representative,
        iv. Mining industry (up to 3).
    c. Co-opted individual if that person has particular knowledge of skills that may assist the Association. The person will be co-opted for a nominated time frame and may only be co-opted if a resolution to co-opt the new person is passed by a majority of three quarters of the Board members present and voting on that resolution.
    d. One other organisation only if a resolution to admit the new organisation is passed by a majority of three quarters of the Board members present and voting on that resolution. The Board member does not have voting rights.
    e. Each member of the organisation has one vote.

*Dissolution*

1. The Association shall only be voluntarily wound up pursuant to a Special Resolution to do so carried by 75% of the members present and voting at a Special General Meeting called for the purpose of considering the dissolution of the Association.
2. The Association shall notify the Deputy Commissioner of State Revenue of the date of winding up.

If, upon winding up or dissolution of the Association, there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or be distributed among the members of the Association, but shall be given or transferred to some Incorporate Association having similar objects to the objects of the Association and whose Memorandum of Understanding or Constitution shall prohibit the distribution of its or their income or property

among its or their members to an extent at least as great as is imposed on the Association under or by its Constitution and such Incorporate Association is to be determined by the members of the Association at or before the time of dissolution of this Association.

**Tourism Statistics**

Of the GEDC Region's total tourism output[1] of $17.714B for 2016/17, it is estimated that $322.855M is generated from tourism, of which $209.388M is from the Shires of Coolgardie, Menzies, Leonora, Laverton and the City of Kalgoorlie-Boulder. The Shire of Dundas, although not currently a member of GTNA, has an output of $14.665M (Table 1).

**Table 1. GEDC Region Tourism Output.**

| Shire | Output |
|---|---|
| Coolgardie | $13.912M |
| Dundas | $14.665M |
| Kalgoorlie/Boulder | $177.790M |
| Laverton | $4.688M |
| Leonora | $10.247M |
| Menzies | $2.745M |

**Source: Goldfields Esperance Development Commission, REMPLAN Data**

Tourism expenditure data is not available for some of the Shires due to limited data capture, deeming data statistically unreliable. Therefore data for the GEDC region is based on TRA's AGO regional tourism profile. Table 2 outlines the domestic day, domestic overnight and international visitor tourism expenditure[2] for 2015. The domestic day average spend per trip is $118, domestic overnight average spend per trip is $502 (5 nights at $94 per night), and international average spend per trip is $1129 (18 nights at $64 per night).

[1] Total tourism output represents the gross revenue generated by businesses/organisations in each of the industry sectors for the GEDC region. Gross revenue is also referred to as total sales or total income. Data is sourced from ABS 2016 / 2017 Tourism Satellite Accounts.

[2] The domestic day, domestic overnight and international visitor expenditure data presented is sourced from Tourism Research Australia (TRA). TRA compile their local government area and regional tourism profiles by applying base data from their International Visitor Survey (IVS) and National Visitor Survey (NVS). The profile data derived from the IVS and NVS is based on a sample, rather than a census of tourism visitors in Australia and so is subject to sample error. The TRA local government area profiles present survey data which has been averaged over four years with a view to minimising the impact of variability in estimates from year to year. Source: REMPLAN tourism estimates based on TRA 2015 Australia's Golden Outback Regional Tourism Profile.

**Table 2. GEDC Region Tourism Expenditure.**

| | Domestic Day | Domestic Overnight | International |
|---|---|---|---|
| Average Stay (Nights) | - | 5 nights | 18 nights |
| Average Spend per Trip | $118 | $502 | $1129 |
| Average Spend per Night | - | $94 | $64 |

**Source: Goldfields Esperance Development Commission, REMPLAN Data**

**Challenges**

When reviewing organisations, the internal and external environment should be addressed to determine whether 'turnaround' is possible (Slatter & Lovett, 1999). Relevant factors to GTNA in each environment have been addressed.

*Internal Environment:*

1. Management –
   a) Transition of Chairperson to Manager/CEO: The skill required in the capacity of Chairperson is to lead the management committee in the overall governance, management and strategic direction of the organisation and for delivering accountable corporate performance in accordance with the organisation's goals and objectives. A Manager/CEO is accountable to the board for the performance of his/her responsibilities with expectations of the Manager/CEO keeping the board informed of all events and circumstances which have, or may be likely to have, a material impact on the organisation.
   b) Committee members who do not or rarely participate: Without all members participating in meetings, organisation planning, resource allocation, setting strategic direction and controlling decisions becomes ineffective. It is critical that all members be involved in establishing the organisation strategy and continually reviewing.
   c) Manager versus administrator: This is the difference between dealing with problems as they arise and having the ability to make and implement decisions, or keeping the status quo.
   d) Diversifying from core business: The core business of GTNA (as per the Constitution) is based around marketing of the Goldfields region specifically through the Golden Quest Discovery Trail, and other associated trails such as the Green Trail. The core business of marketing of the trails through GTNA and managing the GQDT provides a substantial portion of the cashflow required to maintain the business. At times when diversification was implemented, the core business was impacted and affected.
2. Financial Control: Lack of financial control and inadequate:
   a) Cash flow forecasts,
   b) Costing systems,
   c) Budgetary control and oversight,

d) Monitoring of KPI's.

3. Poor Working Capital Management: Cash is critical for sustaining business.
   a) Delays in receiving payment from stakeholders can impact on the day to day business operations, such has been the case with GTNA. With a three year MOU in place with each of the City/Shires for both GTNA and GQDT, non-payment has forced the organisation to review its operations and sustainability.
   b) The financial payment from each of the City/Shires has not increased in more than 6 years of operations - $25,000 for GTNA and $11,500 for GQDT. As the average CPI over the past 5 years is 1.82%, an increase should have been considered and applied to assist with working capital.
4. High Costs:
   Cost associated with relocating office premise from Boulder Road to Piccadilly Road.
5. Marketing Effort:
   a) Websites :
      i. GQDT – it appears that no updates have been completed on the website since it went live in 2015. There was allowance made for guest posts on the 'Home' page which still states that latest updates were in 2015.
      ii. GTNA – some discord with the Shire of Dundas due to information not being included on the website (Kalgoorlie Miner, 2019).
   b) Media statements: Mixed messages being represented on the status of GTNA –
      i. Out of office stating that the business has closed,
      ii. Media stating that the business is potentially closing,
      iii. Facebook Media Statement 6 March stating that the organisation is looking at future operating models.
6. Organisational Inertia.

*External Environment:*

When considering the external environment affecting the business and consequent turnaround, three factors should be consider:

1. changes in market demand,
2. competition, and
3. adverse movements on commodity prices.

However, when considering each of these factors, market demand had remained steady or increased over the past 5 years in each of domestic day, domestic overnight and international markets, competition has remained unchanged with other destinations such as Coral Coast and South West remaining high priority marketing destinations, and commodity prices not affecting GTNA.

## Winding Up An Association

The Act enables associations to choose the process for the resolution of their affairs, whichever best suits their particular circumstances:

- voluntary cancellation (with or without assets);
- voluntary winding up, applying the relevant parts of the corporation law; or
- winding up by order of the Supreme Court.

### Voluntary cancellation

An incorporated association can only apply for voluntary cancellation if:

- it is solvent – having sufficient assets to pay all of its debts and liabilities; and
- it resolves by special resolution that it should be cancelled voluntarily.

*Voluntary cancellation without assets*

Table 3 provides the process, including timeframe and cost, to voluntarily cancel the incorporation of a solvent association *without assets:*

**Table 3. Process to voluntarily cancel the incorporation of a solvent association without assets**

| Step | Details | Timeframe | Cost |
|---|---|---|---|
| 1 | The management committee examines the affairs of the Association and declares by resolution that it is of the opinion that there are no outstanding debts or surplus property. | 14 days | Nil |
| 2 | Convene a Special General Meeting observing the period and manner of notice as defined in the Rules.<br>**IMPORTANT:** The Notice must contain the words 'Special Resolution'. | 21 days | Nil |
| 3 | Providing the quorum is achieved, hold the Special General Meeting and vote on the Special Resolution to cancel the Association. | | Nil |
| 4 | Special Resolution passed by 75% of members present and eligible to vote. | | Nil |
| 5 | Submit application to Consumer Protection including:<br>Copy of the Resolution passed by the management committee,<br>Copy of the Special Resolution passed by the members | Within 28 days following the Special Resolution | Nil |
| 6 | If the Commissioner considers it appropriate the Association's incorporation will be cancelled. | Up to 8 weeks | Nil |
| 7 | The cancellation will take effect from the date specified in writing by the Commissioner. | | Nil |

**Source: Department of Mines, Industry Regulation and Safety (2018)**

IF the Special Resolution is not passed at Step 4, the Association is not yet able to apply for cancellation and must return to Step 2 and proceed again through the steps.

*Voluntary cancellation with assets*

If the association has assets or surplus property there are additional steps that must be completed in order to be voluntarily cancelled. Surplus property refers to any assets of the association that remain after the payment of any debts or liabilities.

Again the management committee must pass a resolution before beginning the cancellation process. The committee must examine the affairs of the association and declare by resolution that it is of the opinion the association can meet its debts and liabilities. The committee should draft a plan detailing how the surplus property will be disposed of. This plan must include the name(s) of the intended beneficiary or beneficiaries for the surplus property and an estimate of the value of the property that will be received by the recipient(s) (Appendix 1).

An incorporated association's surplus property may only be distributed to organisations which fall into the following categories:

- an incorporated association,
- a company limited by guarantee registered under the *Corporations Act 2001*,
- an organisation that holds a current licence under the *Charitable Collections Act 1946*,
- an organisation that is a member or former member of the association and whose rules prevent the distribution of property to its members, or
- a non-distributing co-operative registered under the *Co-operatives Act 2009.*

***Note:*** *Organisations of similar interest and falling into one of the above categories include (but not limited to) ArtGold, Loopline Railway Society Inc, Golden Quest Discovery Trail Association Inc (not registered).*

The distribution plan must be approved by the Commissioner for Consumer Protection before it can be implemented by the association. When approving the plan the Commissioner will advise the association the time period within which the property distribution must be completed.

When the association has finished distributing its property it should notify the Commissioner. The cancellation of the association will then take effect from the date determined by the Commissioner and will be confirmed in writing to the applicant.

Process to voluntarily cancel the incorporation of a solvent association *with assets:*

**Table 4. Process to voluntarily cancel the incorporation of a solvent association with assets**

| Step | Details | Timeframe | Cost |
|---|---|---|---|
| 1 | The management committee examines the affairs of the Association and declares by resolution that it is of the opinion that the Association is able to meet its debts and liabilities. | 14 days | Nil |
| 2 | Convene a Special General Meeting observing the period and manner of notice as defined in the Rules.<br>**IMPORTANT:** The Notice must contain the words 'Special Resolution'. | 21 days | Nil |
| 3 | Providing the quorum is achieved, hold the Special General Meeting and vote on the Special Resolution to cancel the Association and approve the distribution plan (Appendix 2). | | Nil |
| 4 | Special Resolution passed by 75% of members present and eligible to vote. | | Nil |
| 5 | Submit application to Commissioner including:<br>• Copy of the Resolution passed by the management committee,<br>• Copy of the Special Resolution passed by the members,<br>• Copy of the distribution plan as passed by Special Resolution by the members,<br>• Statement by the committee that the Resolutions have been passed in accordance with the Act. | Within 28 days following the Special Resolution | $78.75 |
| 6 | Implement the distribution plan **ONLY WHEN** written confirmation has been received from Consumer Protection. The details of the commencement date and timeframe to complete the distribution will be included. | Up to 8 weeks | Nil |
| 7 | Provide Consumer Protection with confirmation confirming that the distribution has been completed. | As per the written timeframe from Consumer Protection | Nil |
| 8 | The cancellation will take effect from the date specified in writing by the Commissioner. | Up to 8 weeks | Nil |
| 9 | Consumer Protection will provide written confirmation of the date on which the Association was dissolved will be sent to the person nominated on the application. | | Nil |

**Source: Department of Mines, Industry Regulation and Safety (2018)**

**Cancellation of an incorporated association by the Commissioner**

In those instances where members simply walk away from an association without formally finalising its affairs, the Commissioner may direct that the incorporation of the association be cancelled. The Act provides this discretion where the Commissioner has reasonable cause to believe that the

incorporated association, among other things, has been inoperative for at least 12 months or has fewer than six members.

Where the incorporation of an association has been cancelled, any property of the association vests in the State. The Commissioner acting on behalf of the State has an obligation to distribute this property in accordance with the Act. This can be a time consuming process.

Depending on the circumstances, former members of the defunct association may have little say in how such property is distributed, although extensive efforts are made to find and consult them.

The voluntary cancellation of an association is the best way to ensure that its assets and property are distributed according to the wishes of the members.

**Winding up**

Where the financial affairs of an association are complex, winding up allows the association to appoint a liquidator to manage the process of finalising its financial affairs. It also provides a level of protection for the committee and members in the event of any subsequent claim against the association.

An association may also be wound up by order of the Supreme Court if:

- the association was not eligible for incorporation at the time of incorporation,
- incorporation of the association was obtained by fraud or mistake,
- the association has fewer than six members,
- the association has suspended its operations or has been dormant for a year or more,
- the association is unable to pay its debts,
- the association has engaged in activities outside the scope of its purposes, as specified in its rules or has ceased to pursue those purposes,
- the committee of the association has acted oppressively towards members,
- the association has refused or failed to remedy a breach of the Act or regulations within a reasonable period after notice of the contravention has been given to the association by the Commissioner,
- the association has itself or as trustee, traded or secured pecuniary profit for its members,
- the association by special resolution, resolved that it be wound up by the Supreme Court, or
- the Supreme Court is of the opinion that it is just and equitable that the association should be wound up.

An application to the Supreme Court to wind up an incorporated association can be brought by:

- the association;
- a member of the association;
- the Commissioner;
- the Minister; or
- in certain circumstances, a creditor.

Provisions of the Corporations Law apply to the process.  An incorporated association should always consider seeking legal advice.

**Amalgamation with Another Association**

To begin the amalgamation process, it is necessary for each of the merging associations to pass its own special resolutions confirming the:

- terms of the amalgamation,
- name and objects of the new group, and
- proposed rules for the new group.

Once the above process has been completed, an application to amalgamate the associations should be submitted to the Department of Commerce using AssociationsOnline along with the prescribed fee.

If the Commissioner is satisfied that the:

- required special resolutions have been passed in accordance with the Act,
- proposed new body is eligible for incorporation,
- rules of the new body comply with the requirements of the Act,

a certificate of incorporation will be issued for the new body and each of the amalgamating incorporated associations will be automatically cancelled.

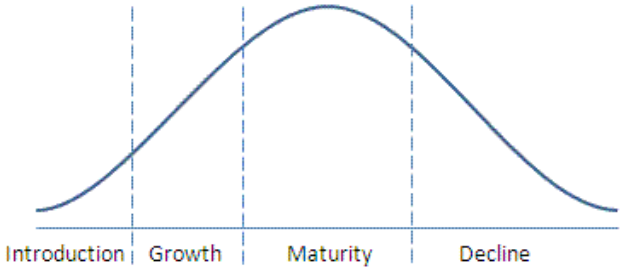
Once the new body has been incorporated:

- the property of all the former associations vest with the new incorporated association,
- the rights and liabilities of the former associations become the rights and liabilities of the new incorporated association,
- any proceedings by or against the former associations that existed immediately prior to the incorporation of the new association may be continued by or against the new body, and
- any pre-existing agreements of the former associations will apply to the new incorporated association (unless the agreements state otherwise).

## Options to Continue Operations

The launch of GQDT in 2003 coincided with the creation of the GQDT Association Inc. In 2010, with a number of new attractions and a broader range of trails and attractions, GTNA was developed providing a business model of long term profitability through growth and sustainability. The Association lifecycle is now at a position where options must be considered for future sustainability as the current business operations are in the stage of decline.

**Image 1. GTNA Lifecycle**




**Source: Changing Minds**

A number of options to continue operations have been considered:

1. Maintain the current operations of GTNA,
2. Relinquish to one of the Shires in the GQDT to co-ordinate,
3. Wind Up GTNA and establish Golden Quest Discovery Trail Association Inc,
4. Merge with another association with similar objects,
5. Establish Northern Goldfields Tourism Association.

Each of these options will be further evaluated and take into consideration GQDT, its purpose and 'value proposition', functions and activities, membership model, cost benefit analysis versus winding up, resourcing recommendations, revenue streams, strategic partnerships and relationships with external stakeholders.

**Maintain the Current Operations of GTNA**

| **Organisation Name** | **Goldfields Tourism Network Association Inc.** |
|---|---|
| **Purpose/Objects** | • Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.<br>• Ensure the GQDT's ongoing maintenance and promotion.<br>• Ensure the Trails attractions are marketed to their full |

| | |
|---|---|
| | potential to the widest possible audience.<br>• Contribute to the ongoing promotion of the regions through which the Trails and attractions of the partnering members pass.<br>• Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.<br>• Encourage a diverse range of members of the local community to be involved in the Association. |
| **Value Proposition** | To promote the GQDT and associated trails and attractions in the Shires of Menzies, Leonora, Laverton and Coolgardie, and City of Kalgoorlie-Boulder. |
| **Membership** | • Open to any organisations including (but not limited to) government (local, state, federal), organisations, associations and individuals.<br>• Members would receive an information pack including declarations for signing that they have not contravened the Act in any way, are not an undischarged bankrupt and do not have one of the current convictions specified by the Act. |
| **Resourcing** | Options include:<br>• Employ 1 x FTE operating from office space, or<br>• Employ 1 x FTE operating from home office, or<br>• Outsource to consultancy company |
| **Revenue** | Generated through:<br>• Funding Agreements with the City/Shires +<br>• Membership fees +<br>• Co-operative funding from AGO +<br>• Fee for service options. |
| **Strategic Partnerships** | • AGO,<br>• Shire and City housing the GQDT,<br>• GEDC,<br>• Goldfields Land and Sea Council,<br>• Department of Biodiversity, Conservation and Attractions,<br>• Major tourism related organisations in the Goldfields,<br>• Visitor Centres in the Goldfields,<br>• Other Shires in the Goldfields and Northern Goldfields wishing to become members. |
| **Cost Benefit** | • Business is currently financial with nett profit of $48,197.00 as of 15 May 2019 without taking in to account potential for Shires of Menzies, Dundas and Wiluna.<br>• Current guidebook stock value of $43,306.07. Potential for marketing campaign on guidebooks to reduce stock coming in to peak tourist season.<br>• Reduction of staff costs and increase of funds available for |

| | |
|---|---|
| | marketing the GTNA and GQDT.<br>• Four months from Royal Show with District Display (Sept/Oct19). Funding of $7,000 from RASWA for display + $773 (other) + $23,300 from GVROC for display expenses.<br>• The foundations of the business exist. Opportunity to implement governance process, and financial and operations policies and procedures.<br>• Can retain current intangible assets. |

**Maintain GTNA However Relinquish to One of the Shires to Co-ordinate**

| Organisation Name | Goldfields Tourism Network Association Inc. |
|---|---|
| Purpose/Objects | • Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members.<br>• Ensure the GQDT's ongoing maintenance and promotion.<br>• Ensure the Trails attractions are marketed to their full potential to the widest possible audience.<br>• Contribute to the ongoing promotion of the regions through which the Trails and attractions of the partnering members pass.<br>• Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.<br>• Encourage a diverse range of members of the local community to be involved in the Association. |
| Value Proposition | To promote the GQDT and associated trails and attractions in the Shires of Menzies, Leonora, Laverton and Coolgardie, and City of Kalgoorlie-Boulder. |
| Membership | • Open to any organisations including (but not limited to) government (local, state, federal), organisations, associations and individuals.<br>• Members would receive an information pack including declarations for signing that they have not contravened the Act in any way, are not an undischarged bankrupt and do not have one of the current convictions specified by the Act. |
| Resourcing | Through the Shire service agreements, a portion of the funding would be attributed to the co-ordinating Shire to cover administration and general expenses, employment expenses, and motor vehicle leasing/usage. |
| Revenue | Generated through:<br>• Funding Agreements with the City/Shires +<br>• Membership fees +<br>• Co-operative funding from AGO +<br>• Fee for service options. |
| Strategic Partnerships | • AGO,<br>• Shire and City housing the GQDT,<br>• GEDC,<br>• Goldfields Land and Sea Council,<br>• Department of Biodiversity, Conservation and Attractions,<br>• Major tourism related organisations in the Goldfields,<br>• Visitor Centres in the Goldfields, |

| | |
|---|---|
| | • Other Shires in the Goldfields and Northern Goldfields wishing to become members. |
| **Cost Benefit** | • Business is currently financial with nett profit of $48,197.00 as of 15 May 2019 without taking in to account potential for Shires of Menzies, Dundas and Wiluna.<br>• Current guidebook stock value of $43,306.07. Potential for marketing campaign on guidebooks to reduce stock coming in to peak tourist season.<br>• Reduction of staff costs and increase of funds available for marketing the GTNA and GQDT.<br>• Four months from Royal Show with District Display (Sept/Oct19). Funding of $7,000 from RASWA for display + $773 (other) + $23,300 from GVROC for display expenses.<br>• The foundations of the business exist. Opportunity to implement governance process, and financial and operations policies and procedures.<br>• Can retain current intangible assets. |

**Wind Up GTNA and Establish Golden Quest Discovery Trail Association Inc**

| Organisation Name | Golden Quest Discovery Trail Inc |
|---|---|
| Purpose/Objects | • Develop and implement a comprehensive plan to manage and maintain the Trail of the partnering members.<br>• Ensure the GQDT's ongoing maintenance and promotion.<br>• Ensure the Trails attractions are marketed to their full potential to the widest possible audience.<br>• Encourage all stakeholders to have an active and meaningful involvement with the Trail. |
| Value Proposition | To promote the GQDT in the Shires of Menzies, Leonora, Laverton and Coolgardie, and City of Kalgoorlie-Boulder. |
| Membership | Open only to the Shires of Coolgardie, Menzies, Leonora, Laverton and the City of Kalgoorlie-Boulder. |
| Resourcing | Options include:<br>• Employ 1 x PTE operating from office space, or<br>• Employ 1 x PTE operating from home office, or<br>• Outsource to consultancy company |
| Revenue | Generated through:<br>• Service Agreements with the City/Shires +<br>• Membership fees +<br>• Co-operative funding from AGO +<br>• Fee for service options. |
| Strategic Partnerships | • AGO,<br>• Shire and City housing the GQDT,<br>• GEDC,<br>• Goldfields Land and Sea Council,<br>• Department of Biodiversity, Conservation and Attractions,<br>• Major tourism related organisations in the Goldfields,<br>• Visitor Centres in the Goldfields,<br>• Other Shires in the Goldfields and Northern Goldfields wishing to become members. |
| Cost Benefit | • Wind up costs of $78.75 for GTNA, registration cost of $189.00 for GQDTInc.<br>• Can transfer all funds and tangible assets to the GTNA Inc balance sheet - no physical relocation required.<br>• Intangible assets would become in the most part redundant ie GTNA branding. GQDT branding and 'Drive Yourself Wild' branding/business could remain under GQDTInc. |

**Amalgamation with an Association with Similar Objects**

| Organisation Name | tba |
|---|---|
| **Purpose/Objects** | The purpose and objects would need to be aligned with another not-for-profit association in the Goldfields region and would not be specific to GTNA or GQDTInc. The amalgamating associations would each be required to pass their own special resolution confirming the terms of the amalgamation, name and objects, and proposed rules for the new group. |
| **Value Proposition** | The promotion of the Shires' tourism assets, trails and attractions would be part of a greater value proposition of the merged Association, and would possibly be one part of a greater value proposition. |
| **Membership** | The membership would be decided upon through the new rules for the amalgamated association. |
| **Resourcing** | Potential for cost sharing on resourcing, allowing for a greater output through human resources scale economies. |
| **Revenue** | Generated through:<br>• Service Agreements with the City/Shires +<br>• Membership fees +<br>• Co-operative funding from AGO +<br>• Fee for service options. |
| **Strategic Partnerships** | • AGO,<br>• Shire and City housing the GQDT,<br>• GEDC,<br>• Goldfields Land and Sea Council,<br>• Department of Biodiversity, Conservation and Attractions,<br>• Major tourism related organisations in the Goldfields,<br>• Visitor Centres in the Goldfields,<br>• Other Shires in the Goldfields and Northern Goldfields wishing to become members. |
| **Cost Benefit** | • Amalgamation costs of $189.00 + $67.00.<br>• Cost sharing on human resources.<br>• Cost sharing on administration and general expenses.<br>• Additional funds available for marketing of the shires' tourism assets, trails and attractions. |

**Establish Northern Goldfields Tourism Association**

| Organisation Name | Northern Goldfields Tourism Association |
|---|---|
| Purpose/Objects | • Develop and implement a comprehensive plan to manage and maintain the Trails and attractions of the partnering members including Leonora, Laverton and Wiluna.<br>• Contribute to the ongoing promotion of the regions through which the Trails and attractions of the partnering members pass.<br>• Encourage all stakeholders to have an active and meaningful involvement with the Trails and attractions.<br>• Encourage a diverse range of members of the local community to be involved in the Association. |
| Value Proposition | To promote the trails and attractions in the Shires of Leonora, Laverton and Wiluna. |
| Membership | • Open to any organisations including (but not limited to) government (local, state, federal), organisations, associations and individuals.<br>• Members would receive an information pack including declarations for signing that they have not contravened the Act in any way, are not an undischarged bankrupt and do not have one of the current convictions specified by the Act. |
| Resourcing | Through the Shire service agreements, a portion of the funding would be attributed to the co-ordinating Shire to cover administration and general expenses, employment expenses, and motor vehicle leasing/usage. |
| Revenue | Generated through:<br>• Funding Agreements with the City/Shires +<br>• Membership fees +<br>• Co-operative funding from AGO +<br>• Fee for service options. |
| Strategic Partnerships | • AGO,<br>• Shire and City housing the GQDT,<br>• GEDC,<br>• Goldfields Land and Sea Council,<br>• Department of Biodiversity, Conservation and Attractions,<br>• Major tourism related organisations in the Goldfields,<br>• Visitor Centres in the Goldfields,<br>• Other Shires in the Goldfields and Northern Goldfields wishing to become members. |

| | |
|---|---|
| **Cost Benefit** | • Should GTNA wind up, potential for the northern Goldfields towns to establish a tourism association to market and promote tourism in their region. Registration costs of $189.00.<br>• Northern Goldfields tourism brochure being reprinted (April 2019).<br>• Human resource management through a co-ordinating Shire to reduce cost and increase funds available for marketing the region. |

**Draft Constitution of GTNA**

Review of the draft constitution of the GTNA against the model rules has identified the following:

- The objects of the Association as outlined on page 5 are considered strategies to promote tourism in the region, rather than objects of the Association. Consideration should be given to the current objects which highlight the GQDT, trails and attractions in the region.
- The Geographical Area limits the Shires which can become members to only the local government municipalities of:
    - Shire of Dundas,
    - Shire of Coolgardie,
    - City of Kalgoorlie-Boulder,
    - Shire of Leonora,
    - Shire of Laverton,
    - Shire of Menzies.

  As highlighted on Page 9, Membership Classes, it is recommended to not include stated local government municipalities due to the limiting of members.
- Item 3.3(c) – the payment of reasonable rent to the Member for premises leased by the Member of the Association – would be considered Commercial Tenancy and be covered under common law.
- Item 4, Eligibility of Membership, stipulates individual applicants must live within the Local Government Region which is limiting on membership.
- Item 8, Classes of Membership, does not adequately identify the membership classes as per the current Constitution which includes Prime, Individual and Associate.
- As per the Draft Constitution, the CEO has been included as a member of the Board. It is recommended that the CEO maintain independence from the Board as the roles of the Board are to:
    - Provide strategic guidance to the company,
    - Provide effective oversight of management,
    - Facilitate board and management accountability to the company and its members and/or stakeholders.
- The draft does not include duty identification for:
    - Chairperson,
    - Secretary,
    - Treasurer.
- There is no inclusion for Special General Meetings as from 48.4, although specifically identifying Special General Meetings, it is identified under Annual General Meetings.
- Financial management has been included in the constitution however this inclusion would be considered in a role description for the CEO.
- As the position of Manager changed to CEO, recommend changing to 'employed delegate' or Manager.

As the new constitution is currently drafted, it does not meet the rules test and would not be deemed satisfactory by the Department of Commerce.

**Recommendations**

1. Review Board Financial Reports and Summary May 2019 as outlined by Business Precision.
2. Address key actions as requested by Business Precision.
3. Review options for consideration.
4. If GTNA to remain in some format, consider increase in funding to sustain operations and marketing.
5. Consider resourcing for future operations.
6. Address key governance challenges by introducing policies for:
    a. Media and public relations,
    b. Social media,
    c. Leasing of items,
    d. Banking authorisations,
    e. Signatories on contracts.
7. Redraft constitution.
8. Send to Board for comment.
9. Once all in agreeance, call for Special General Meeting providing 21 days' notice.
10. Hold Special General Meeting to accept and adopt the new constitution, and rescind the current constitution.
11. Lodge new constitution with the Department of Commerce.

## References


Department of Justice, 2016, *Associations Incorporation Act 2015*, Perth, Western Australia.

Department of Mines, Industry Regulation and Safety, 2018, *Inc: A Guide for Associations Inc in Western Australia,* Perth, Western Australia.

Goldfields Esperance Development Commission, Our Region, Economic and Community Profile, www.gedc.wa.gov.au/our-region/economic-and-community-profile

Slatter, S. & Lovett, D., 1999, *Corporate Turnaround: Managing Companies in Distress*, London, England.

Kalgoorlie Miner, 2019, *Peak Tourism Body on the Brink*, Kalgoorlie, Western Australia.

**Appendix 1 – Surplus Property Plan**

| Name of Intended Beneficiary | Asset | Value of Asset |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**
**Consumer Protection**

FORM 6

# Application for voluntary cancellation of incorporation

*Associations Incorporation Act 2015 s130 and 141*

## Purpose

For use when an incorporated association passes a special resolution in accordance with the *Associations Incorporation Act 2015* (the Act) to voluntarily cancel its incorporation.

The incorporation of an association can only be voluntarily cancelled if it is solvent.

## Instructions

- Type directly into this form electronically before printing and signing it or hand print neatly using an ink pen in block letters.
- Tick ☑ where appropriate and attach additional pages if space in this form is insufficient.
- An incomplete application cannot be processed
- Please do not staple the documents
- Keep a copy of the application (including attachments) for your own records.

**OFFICE USE ONLY**

## SECTION A: PROPOSED INCORPORATED ASSOCIATION PARTICULARS

1. What is the name of the association?
   *The association's name as shown on the certificate of incorporation.*

2. What is the incorporated association's registration number (IARN):

## SECTION B: TERMS OF THE SPECIAL RESOLUTION TO VOLUNTARILY CANCEL

3. At a meeting of members, the association resolved by special resolution to:

*Select all that apply*

☐ Apply for the voluntary cancellation of the association's incorporation

☐ Approve the distribution plan set out in **Section C** for the transfer of the association's surplus property

*(A fee applies.)*

4. What is the date of the general meeting where members passed the required special resolutions?

| *Day* | *Month* | *Year* |
|---|---|---|
| | | |

5. Provide the terms (wording) of the special resolution to voluntarily cancel below:

| |
|---|
| |
| |
| |
| |

***If there is insufficient space, please attach an annexure labelled "Special Resolution"***

## SECTION C: DISTRIBUTION PLAN

*Only complete this section if the association has any surplus property after the satisfaction of all debts and liabilities. If there is no surplus property proceed directly to **Section D**.*

**IMPORTANT: Consumer Protection will provide written advice of when the distribution plan is approved for implementation. The association must not distribute the surplus property before receiving this advice.**

6. Provide the details of the association's property remaining after the satisfaction of all debts and liabilities.

| | |
|---|---|
| **Funds** | |
| **Other property or assets:** | |
| | |
| | |
| | |

***If there is insufficient space, please attach an annexure labelled "Surplus Assets"***

1. The members agreed by special resolution to that the surplus assets to be distributed to:

*Select all that apply*

☐ An association incorporated under the Act

☐ A company limited by guarantee under the *Corporations Act 2001*

☐ A company under the *Corporations Act 2001* that is registered under the *Australian Charities and Not-for-profits Commission Act 2012*

☐ A body corporate which holds a licence under the *Charitable Collections Act 1946*

☐ A body corporate whose rules prevent the distribution of property to members and is a former member of the incorporated association that is applying for cancellation

☐ A non-distributing Co-operative registered under the *Co-operatives Act 2009*

☐ A trustee for a body corporate that is a member or former member of the incorporated association which at the time of the distribution has rules that prevent the distribution of property to members

7. Provide the name of the entity or entities that the assets are to be distributed to, and the estimated value of assets being transferred:

| Entity name | Estimated value of assets |
|---|---|
| | |
| | |
| | |
| | |
| | |

*If there is insufficient space, please attach an annexure labelled "Distribution"*

8. Do the terms of the distribution plan comply with the association's rules?

☐ Yes ☐ No

## SECTION D: AUTHORISED PERSONS PARTICULARS & DECLARATION

*Tick only **one (1)** option. If you do not hold a position on the committee, select the Agents declaration and provide a signed copy of the **Certificate and statement of a management committee member***

☐ **Committee Member's declaration**

*I hereby certify that:*

- *I am a duly elected committee member of the association who is authorised to lodge this application along with any accompanying documents under the Act;*

- *before the special resolution to voluntarily cancel the incorporation of the association was passed by members, the management committee examined the association's affairs and by resolution declared the association has met, or is able to meet its debts and liabilities;*
- *the special resolution to cancel the incorporation of the association was duly passed by special resolution of the members at a general meeting called in accordance with the rules and the requirements of the Associations Incorporation Act 2015;*
- *the distribution plan, if any, set out in this application for voluntary cancellation was approved by special resolution of the association's members; and*
- *I understand that it is an offence under section 177 of the Act to make a false and misleading declaration in relation to this application.*

☐ **Agent's declaration**

*I certify that:*

- *I am authorised by the association's committee to lodge this application any accompanying documents under the Act;*
- *I have prepared this application in accordance with the information supplied by the association's committee;*
- *I have attached a Certificate and Statement of a Committee Member form signed by a member of the association's management committee; and*
- *I understand that it is an offence under section 177 of the Act to make a false and misleading declaration in relation to this application.*

| | | | |
|---|---|---|---|
| Signed | | Date | |
| Title | ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other ▶ _____ | | |
| Name | | Surname | |
| Street or PO | | | |
| Suburb | | | |
| State | | Postcode | |
| Telephone | | Mobile | |
| Email | | | |

IMPORTANT: Before you submit this form, check that you have provided true and correct information.

**Privacy Statement – please read.** The Department of Mines, Industry Regulation and Safety, Consumer Protection Division is collecting and holding information supplied for the purposes of the Act. In accordance with this legislation, a copy of this form and the information it contains will be available for purchase by the public upon payment of a prescribed fee.

## LODGING THE APPLICATION FORM

You may lodge the application and pay the fee:

**By post:**

Department of Mines, Industry Regulation and Safety

Consumer Protection Division

Associations and Charities Branch

Locked Bag 14

CLOISTERS SQUARE WA 6850

**In person: (8.30 am to 4.30pm weekdays)**

Department of Mines, Industry Regulation and Safety

Consumer Protection Division

Level 1, Mason Bird Building

303 Sevenoaks Street

CANNINGTON WA

**Email submissions cannot be accepted**

*Our online portal AssociationsOnline can be used to submit this application electronically. For more information please visit www.dmirs.wa.gov.au/associationsonline*

For assistance call our information line on 1300 30 40 74 or (08) 6552 9300 (8.30 am to 5.00pm weekdays)

## PAYMENT

**The applicable fee for this form is available on the Consumer Protections website at www.dmirs.wa.gov.au/associations. No GST is payable on fees.**

**Cheques and money orders are to be made payable to Department of Mines, Industry Regulation and Safety, Consumer Protection Division**

**CREDIT CARD PAYMENT DETAILS (only Visa and Mastercard accepted)**

**Amount Authorised:** $_____

Card Type ☐ VISA ☐ MASTERCARD

| | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Card Number | | | | | | | | | | | | | | | |
| Expiry | | | / | | | CSV | | | | | | | | | |
| Card holder Name: | | | | | | | | | | | | | | | |
| Signature | | | | | | Date | | | | | | | | | |

business precision

taxation • accounting • bookkeeping

# Goldfields Tourism Network Association Inc.

## Board Financial Reports & Summary

## May 2019

p • 08 9022 9726 e • admin@businessprecision.com.au
Unit 6, 58 Egan Street, Kalgoorlie WA 6430 • PO Box 10710, Kalgoorlie WA 6430
www.businessprecision.com.au

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www.businessprecision.com.au

## 1. Disclaimer

This review of Goldfields Tourism Network Association Inc. has been undertaken by Business Precision and its officers, based on the understanding that the information supplied by the client is accurate and complete.

Using information, the client has supplied, the purpose of this report is to present the board of management with key financial reports to enable them to review and assess the current performance and position of the organisation.

Business Precision and its officers do not accept any liability for a clients' reliance on this report or any actions taken independently by the client in addressing the issues or implementing recommendations in this report provided by Business Precision.

*Liability limited by a scheme under Professional Standards Legislation.*

***ACTIONABLE ITEMS NOTED IN RED.***

## 2. Refer to Attachments

- DRAFT Profit & Loss July 2018 to 15th May 2019
- DRAFT Balance Sheet as at 15th May 2019 (with and without notation).
- Account Transactions 01/07/2018 to 15/05/2019.

## 3. Overall Summary & Actions

## 3.1 DRAFT Profit & Loss July 2018 to 15th May 2019

- Although the Net Profit is showing as $48,197.00, this includes debtors unpaid of $108,400.05. Some debtors are pre 30/06/2018.
  - ***Action:*** Noted also below in 3.2 Balance Sheet, confirm debtor action.

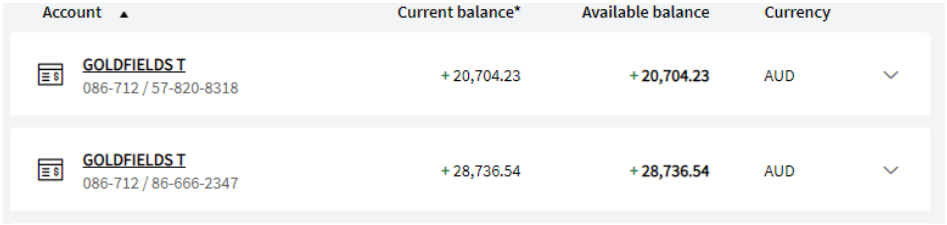
- Suspense items of $146.00 are Stripe incoming funds. Require login for Stripe.
  - ***Action:*** Please provide logins for Stripe.

- Wages and Salaries and Superannuation do not include an overpayment to Amanda Reidy on the 15/05/2019 of net $1,144.00, due to non-cancellation of automated direct debit.
  - ***Action:*** Please confirm if there is any action you would like to take for the overpayment. If no action, please confirm if processing in payroll is ok to do which will accrue further superannuation and wages on the Profit & Loss expenditure.

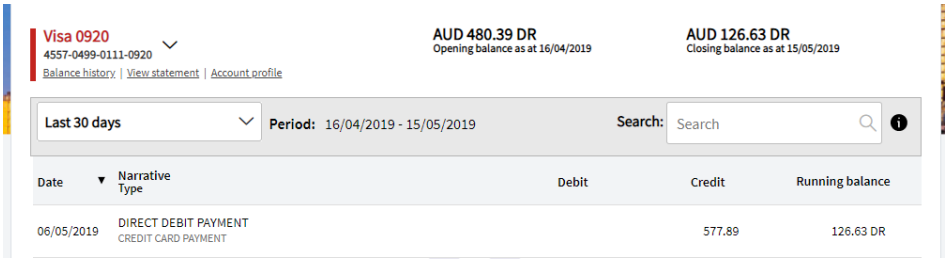
## 3.2 DRAFT Balance Sheet as at 15/05/2019

### Cash at Bank

- Screenshots below to confirm balances in NAB Connect as at 15/05/2019.



| Account | Current balance* | Available balance | Currency |
|---|---|---|---|
| GOLDFIELDS T 086-712 / 57-820-8318 | +20,704.23 | +20,704.23 | AUD |
| GOLDFIELDS T 086-712 / 86-666-2347 | +28,736.54 | +28,736.54 | AUD |



Visa 0920
4557-0499-0111-0920
Balance history | View statement | Account profile

AUD 480.39 DR
Opening balance as at 16/04/2019

AUD 126.63 DR
Closing balance as at 15/05/2019

Last 30 days | Period: 16/04/2019 - 15/05/2019 | Search: Search

| Date | Narrative / Type | Debit | Credit | Running balance |
|---|---|---|---|---|
| 06/05/2019 | DIRECT DEBIT PAYMENT CREDIT CARD PAYMENT | | 577.89 | 126.63 DR |

- Account BSB: 086712 ACC: 842238696 has a balance of $714.95 in Xero, but this account is not coming up in NAB Connect.
  - ***Action:*** Please confirm if this is correct.

- Petty Cash in Xero is $50.
  - ***Action:*** Please confirm this is correct.

## Accounts Receivable as at 15/05/2019

| | Invoice Number | Reference | March | February | Older | Total |
|---|---|---|---|---|---|---|
| **Best of WA Visitors Centre** | | | | | | |
| 30 Jun 2018 | 1535 (MYOB) | 09/06/2017 | | | $239.69 | |
| **Total Best of WA Visitors Centre** | | | **$0.00** | **$0.00** | **$239.69** | **$239.69** |
| **Charles Thomas** | | | | | | |
| 26 Oct 2018 | INV-1635 | | | | $292.88 | |
| **Total Charles Thomas** | | | **$0.00** | **$0.00** | **$292.88** | **$292.88** |
| **Evolution Mining (Mungari) Pty Ltd** | | | | | | |
| 30 Jun 2018 | 1608 (MYOB) | 11/05/2018 | | | $11,000.00 | |
| **Total Evolution Mining (Mungari) Pty Ltd** | | | **$0.00** | **$0.00** | **$11,000.00** | **$11,000.00** |
| **Kalgoorlie Boulder Visitor Centre** | | | | | | |
| 30 Jun 2018 | 1584 (MYOB) | 07/11/2017 | | | $28.35 | |
| 30 Jun 2018 | 1592 (MYOB) | 19/12/2017 | | | $16.10 | |
| 30 Jun 2018 | 1571 (MYOB) | 10/10/2017 | | | $431.44 | |
| 4 Dec 2018 | INV-1637 | | | | $474.58 | |
| **Total Kalgoorlie Boulder Visitor Centre** | | | **$0.00** | **$0.00** | **$950.47** | **$950.47** |
| **Shire of Dundas** | | | | | | |
| 5 Jul 2018 | INV-1620 | | | | $27,500.00 | |
| **Total Shire of Dundas** | | | **$0.00** | **$0.00** | **$27,500.00** | **$27,500.00** |
| **Shire of Leonora** | | | | | | |
| 8 Mar 2019 | INV-1641 | POLS22621 | $527.32 | | | |
| **Total Shire of Leonora** | | | **$527.32** | **$0.00** | **$0.00** | **$527.32** |
| **Shire of Menzies** | | | | | | |
| 5 Jul 2018 | INV-1616 | | | | $27,500.00 | |
| 5 Jul 2018 | INV-1624 | | | | $12,650.00 | |
| **Total Shire of Menzies** | | | **$0.00** | **$0.00** | **$40,150.00** | **$40,150.00** |
| **Shire of Wiluna** | | | | | | |
| 5 Jul 2018 | INV-1619 | | | | $27,500.00 | |
| **Total Shire of Wiluna** | | | **$0.00** | **$0.00** | **$27,500.00** | **$27,500.00** |
| **The Chart And Map Shop** | | | | | | |
| 30 Jun 2018 | 1532 (MYOB) | 28/04/2017 | | | $239.69 | |
| **Total The Chart And Map Shop** | | | **$0.00** | **$0.00** | **$239.69** | **$239.69** |
| **Total Receivables** | | | **$527.32** | **$0.00** | **$107,872.73** | **$108,400.05** |

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- ***Action:*** Please confirm required action for each outstanding debtor, either one of the following:
  1. Chase
  2. Confirm
  3. Write off as bad debt.

## Accounts Payable as at 15/05/2019

| Aged Payables | | | | | | |
|---|---|---|---|---|---|---|
| Goldfields Tourism Network Association Inc. | | | | | | |
| May 2019 | | | | | | |
| | Current | April | March | February | Older | Total |
| **Australia Post** | | | | | | |
| 6 Feb 2019 - 40000006739557 | | | | $319.00 | | |
| 3 Apr 2019 - 1008408762 | | -$146.65 | | | | |
| **Total Australia Post** | **$0.00** | **-$146.65** | **$0.00** | **$319.00** | **$0.00** | **$172.35** |
| **Business Precision** | | | | | | |
| 30 Apr 2019 - 10293 | | $561.00 | | | | |
| **Total Business Precision** | **$0.00** | **$561.00** | **$0.00** | **$0.00** | **$0.00** | **$561.00** |
| **BusinessWise Tax Invoice** | | | | | | |
| 31 Mar 2019 - 304016 | | | $196.00 | | | |
| **Total BusinessWise Tax Invoice** | **$0.00** | **$0.00** | **$196.00** | **$0.00** | **$0.00** | **$196.00** |
| **Gibson Soak Water** | | | | | | |
| 30 Jun 2018 - Over payment | | | | | -$2.00 | |
| **Total Gibson Soak Water** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **-$2.00** | **-$2.00** |
| **Grime to Shine** | | | | | | |
| 8 May 2019 - 001549 | $715.00 | | | | | |
| **Total Grime to Shine** | **$715.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$715.00** |
| **Pam O'Donnell** | | | | | | |
| 15 May 2019 - Reimburse Costs | $231.00 | | | | | |
| **Total Pam O'Donnell** | **$231.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$231.00** |
| **RDAGE** | | | | | | |
| 12 Dec 2018 - 133.2 | | | | | $119.70 | |
| 28 Jan 2019 - 135.2 | | | | | $650.00 | |
| 12 Apr 2019 - Rent April 2019 | | $650.00 | | | | |
| **Total RDAGE** | **$0.00** | **$650.00** | **$0.00** | **$0.00** | **$769.70** | **$1,419.70** |
| **Shire of Laverton** | | | | | | |
| 31 Mar 2019 - 476 | | | $40.00 | | | |
| **Total Shire of Laverton** | **$0.00** | **$0.00** | **$40.00** | **$0.00** | **$0.00** | **$40.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Toll Customised Solutions** | | | | | | |
| **31 Mar 2019 - 810002** | | | **$297.44** | | | |
| **Total Toll Customised Solutions** | **$0.00** | **$0.00** | **$297.44** | **$0.00** | **$0.00** | **$297.44** |
| | | | | | | |
| | | | | | | |
| **Total Payables** | **$946.00** | **$1,064.35** | **$533.44** | **$319.00** | **$767.70** | **$3,630.49** |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | **Current** | **April** | **March** | **February** | **Older** | **Total** |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| **Total Expense Claims** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** |
| | | | | | | |
| | | | | | | |
| **Total** | **$946.00** | **$1,064.35** | **$533.44** | **$319.00** | **$767.70** | **$3,630.49** |
| | 26.0571% | 29.317% | 14.6933% | 8.7867% | 21.1459% | |

- ***Action:*** Please confirm required action for each outstanding payable, either one of the following:
    1. Confirm correct.
    2. Pay as required.

## Current Monthly Direct Debits

### From General Trading Account

- Telstra $60.00 (around 13th of each month)
- Credit Card – Transfer to balance (around 06th of each month)
- IC Touch – $470.75 (around 01st of each month)
- IC Touch - $526.26 (around 01st of each month)
- Premium Funded Insurance – EBM - $370.92 (around 29th of each month)
- Looks like Prado lease stopped 25/03/2019 – last payment - $1099.07 (Shire of Menzies)

### From Credit Card – consistent monthly transactions – last three months

- Google varies between $22.00 and $32.89 (around 01st of each month)
- Adobe Creative Cloud $72.59 (around 01st of each month)
- Canva Pty Ltd varies but around $18.00 per month (around 01st of each month)
- Xero $65.00 (around 15th of each month) – can probably downgrade subscription now.

- ***Action:*** Arrange required cancellations of direct debit agreements. Xero subscription is still required, but it does require a credit card for payment. Business Precision can get charged directly and re-charge to GTNA if required.

## Draft Direct Cashflow Position as at 15/05/2019

- **Assumptions**
  - Assuming no further income
  - No debtors amount to be recovered
  - Amanda Reidy overpayment not be recovered
  - No re-print fund required
  - Assuming no hidden or unaware costs.

| ***Item*** | ***Balance*** |
|---|---|
| ***Cash at Bank (Inc. Petty Cash)*** | ***$50,205.72*** |
| ***Plus, GST Refunds (01/01/2019 to current)*** | ***$2,366.00*** |
| ***Less Creditors*** | ***-$3,630.49*** |
| ***Less Credit Card – Mandy*** | ***-$126.63*** |
| ***Less PAYG Withholding Owing to current*** | ***-8,180.52*** |
| ***Less Superannuation Owing to current*** | ***-$3,058.48*** |
| ***Less Premium Funded Insurance (approx.) – require paperwork.*** | ***-$2,596.44*** |
| ***Equals Draft Current Cashflow Position*** | ***$34,979.16*** |

- ***Other Actionable Items***
  - Business Precision to complete Statement of Salaries & Wages 28/02/2019 to 28/02/2020 and provide for signing to authorised person at GTNA. Pending confirmation of final overpayment for Amanda Reidy to complete.
  - 'Drive Yourself Wild' Business Name through the Australian Securities & Investments Commission has expired on 29/04/2019. Does this require renewal?
  - Does the Kalgoorlie Visitor Centre still hold stock on behalf of GTNA on consignment? Currently charging 65% commission on sales and remitting payment monthly directly to bank account.
  - What will happen with stock? I believe stock is currently being held in storage with Toll and there is a monthly fee associated. A full stocktake will be required to confirm levels.

- Possibly seek legal advice in relation to IC Touch contract cancellation.
- Assets – Roof Rack from vehicle and other assets of the association, what is to happen with these and their disposal process?
- We have requested funded insurance documents from EBM Insurance in relation to monthly direct debit payments for insurance. Requested 15/05/2019.
- Once Stripe and Insurance information are collated, the BAS for January to March 2019 can be finalised and sent for signing. Latest due date for lodgement and payment 28/05/2019.
- Can the board please provide authorisation for Business Precision to lodge outstanding superannuation into the ATO Small Business Superannuation Clearing House and upload for payment approval in NAB Connect. Overdue for items up to 31/03/2019.

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# Balance Sheet

## Goldfields Tourism Network Association Inc.
## As at 31 May 2019

| | 31 May 2019 |
|---|---|
| **Assets** | |
| **Bank** | |
| BANK - Cash Maxmiser | 28,737 |
| BANK - Savings Account | 715 |
| BANK - Trading Account | 20,704 |
| Petty Cash | 50 |
| **Total Bank** | **50,206** |
| **Current Assets** | |
| CA- Accounts Receivable | 108,400 |
| Debtor Adjustment | 81 |
| GST Clearing | 14,904 |
| GST Payable Control Account | (33,156) |
| Guide Book Stocks | 43,306 |
| Input Tax Credit Control Account | 21,717 |
| **Total Current Assets** | **155,252** |
| **Fixed Assets** | |
| FA - Less Accumulated Depreciation on Office Equipment | (8,024) |
| FA - Office Equipment | 8,443 |
| **Total Fixed Assets** | **419** |
| **Total Assets** | **205,876** |
| **Liabilities** | |
| **Current Liabilities** | |
| CCARD - Mandy | 127 |
| CL - Accounts Payable | 3,630 |
| CL - GST | 10,882 |
| CL - PAYG Withholdings Payable | 8,181 |
| CL - Superannuation Payable | 3,058 |
| CL - Wages Payable - Payroll | (1,144) |
| CL- Premium Funded Insurance | (1,173) |
| GQ - Re-print Fund | 54,819 |
| GST Adjustment Account | 1,899 |
| Rounding | - |
| **Total Current Liabilities** | **80,279** |
| **Total Liabilities** | **80,279** |
| **Net Assets** | **125,597** |
| **Equity** | |
| Current Year Earnings | 48,197 |
| Retained Earnings | 77,400 |
| **Total Equity** | **125,597** |

# Balance Sheet

**31 May 2019**

**DRAFT Balance Sheet**
**Goldfields Tourism Network Association Inc.**
**As at 15 May 2019**

| | 31 May 2019 | Notes |
|---|---|---|
| **Assets** | | |
| **Bank** | | |
| BANK - Cash Maxmiser | $28,736.54 | *Correct* |
| BANK - Savings Account | $714.95 | *Correct* |
| BANK - Trading Account | $20,704.23 | *Correct* |
| Petty Cash | $50.00 | *Require confirmation this is correct.* |
| **Total Bank** | **$50,205.72** | |
| **Current Assets** | | |
| CA- Accounts Receivable | $108,400.05 | *Correct* |
| Debtor Adjustment | $80.53 | *As per Auditor Adjustment* |
| GST Clearing | $14,904.00 | *As per Auditor Balance 30/06/2018* |
| GST Payable Control Account | -$33,156.00 | *As per Auditor Balance 30/06/2018* |
| Guide Book Stocks | $43,306.07 | *As per Auditor Balance 30/06/2018, require stocktake and current valuation.* |
| Input Tax Credit Control Account | $21,717.00 | *As per Auditor Balance 30/06/201* |
| **Total Current Assets** | **$155,251.65** | |
| **Fixed Assets** | | |
| FA - Less Accumulated Depreciation on Office Equipment | -$8,024.00 | *As per Auditor Balance 30/06/2018* |
| FA - Office Equipment | $8,442.73 | *As per Auditor Balance 30/06/2018* |
| **Total Fixed Assets** | **$418.73** | |
| **Total Assets** | **$205,876.10** | |
| **Liabilities** | | |
| **Current Liabilities** | | |
| CCARD - Mandy | $126.63 | *$109.45 out to bank balance. Investigating. Fairly certain it relates to international transaction fees.* |
| CL - Accounts Payable | $3,630.49 | *As per list.* |
| CL - GST | $10,881.79 | *GST January to March 2019 - CASH BASIS approx. $2131.00 (refund). GST 01/04/2019 to current -CASH BASIS - approx. $235 (refund)* |
| CL - PAYG Withholdings Payable | $8,180.52 | *Correct - owing* |
| CL - Superannuation Payable | $3,058.48 | *Correct - owing* |
| CL - Wages Payable - Payroll | -$1,144.00 | *Overpayment to Amanda Reidy* |
| CL- Premium Funded Insurance | -$1,172.76 | *Require EBM Insurance Documents to enter insurance into Profit & Loss and bring to account loan fees and interest for insurance premium funding.* |
| GQ - Re-print Fund | $54,819.00 | *Is this an ongoing requirement? No journals to bring re-print to account since 30/09/2018.* |
| GST Adjustment Account | $1,899.00 | *As per Auditor Balance 30/06/2018* |
| Rounding | -$0.06 | *N/A* |
| **Total Current Liabilities** | **$80,279.09** | |
| **Total Liabilities** | **$80,279.09** | |
| **Net Assets** | **$125,597.01** | |
| **Equity** | | |
| Current Year Earnings | $48,197.41 | |
| Retained Earnings | $77,399.60 | |
| **Total Equity** | **$125,597.01** | |

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# Profit & Loss

## Goldfields Tourism Network Association Inc.
## 1 July 2018 to 15 May 2019

| | 15 May 19 |
|---|---|
| **Income** | |
| **Golden Quest Funding** | |
| INC - Funding - City of Kalgoorlie Boulder - GQ | 11,500 |
| INC - Funding - Shire of Coolgardie - GQ | 11,500 |
| INC - Funding - Shire of Laverton - GQ | 11,500 |
| INC - Funding - Shire of Leonora - GQ | 11,500 |
| INC - Funding - Shire of Menzies - GQ | 11,500 |
| **Total Golden Quest Funding** | **57,500** |
| **GQDT Guidebooks** | |
| INC - GQDT - Book sales | 82 |
| INC - GQDT - e-books | 82 |
| INC - GQDT - Retail | 1,062 |
| INC - GQDT - Wholesale | 5,173 |
| INC - Merchandise Sales | 84 |
| **Total GQDT Guidebooks** | **6,482** |
| **GTN Funding** | |
| INC - Funding - Royal Show - Other | 773 |
| INC - GTN - Funding - Shire of Menzies | 25,000 |
| INC - GTN - Funding - Shire of Coolgardie | 25,000 |
| INC - GTN - Funding - Shire of Dundas | 25,000 |
| INC - GTN - Funding - Shire of Laverton | 25,000 |
| INC - GTN - Funding - Shire of Leonora | 25,000 |
| INC - GTN - Funding - Shire of Wiluna | 25,000 |
| INC - GTN Funding - City of Kalgoorlie Boulder | 25,000 |
| **Total GTN Funding** | **175,773** |
| **Other Income** | |
| INC - Interest Received | 99 |
| **Total Other Income** | **99** |
| **Royal Show Funding** | |
| INC - Funding - Royal Show - GVROC | 23,300 |
| NC - Funding - Royal Show - RASWA | 7,000 |
| **Total Royal Show Funding** | **30,300** |
| **Total Income** | **270,154** |
| **Less Cost of Sales** | |
| Commissions Paid | 51 |
| COS - Brochure Storage | 1,455 |
| COS - Online - E-Commerce Fees (Stripe/Send Owl) | 31 |
| **Total Cost of Sales** | **1,537** |
| **Gross Profit** | **268,617** |
| **Less Operating Expenses** | |

# Profit & Loss

| | 15 May 19 |
|---|---|
| **Administration & General Expenses** | |
| ADMEXP - Auditing | 1,350 |
| ADMEXP - Bank Charges | 358 |
| ADMEXP - Bookkeeping & Accounting | 4,400 |
| ADMEXP - Electricity | 562 |
| ADMEXP - IC Touch Managed Services Contract | 11,035 |
| ADMEXP - Meeting/Stakeholder Networking | 5,012 |
| ADMEXP - Office Rent | 5,909 |
| ADMEXP - Stationary/Printing/Postage/Freight | 2,059 |
| ADMEXP - Subscriptions | 1,796 |
| ADMEXP - Telephone & Mobile | 1,941 |
| **Total Administration & General Expenses** | **34,420** |
| **Employment Expenses** | |
| EMPEXP - Admin & Finance Wages & Salary | 20,688 |
| EMPEXP - Allowance | 3,840 |
| EMPEXP - CEO Wages & Salary | 73,696 |
| EMPEXP - Employment Entitlement Provision | (18,404) |
| EMPEXP - Marketing - Wages & Salary | 13,250 |
| EMPEXP - Staff Amenities | 210 |
| EMPEXP - Staff Training | 1,331 |
| EMPEXP - Superannuation on Salary & Wages | 9,503 |
| **Total Employment Expenses** | **104,113** |
| **Marketing & Promotional Expenses** | |
| MPEXP - Advertising | 8,700 |
| MPEXP - Conferences | 2,173 |
| MPEXP - Consumer Shows | 2,487 |
| MPEXP - Coop marketing - AGO | 13,182 |
| MPEXP - Marketing Material | 5,306 |
| MPEXP - Merchandise Development | 840 |
| MPEXP - Phone App Maintenance | 3,000 |
| MPEXP - Promotional Merchandise | 426 |
| MPEXP - Social Media | 723 |
| MPEXP - Strategic Networks and Memberships | 2,245 |
| MPEXP - Web Development | 10,860 |
| MPEXP - Web Maintenance | 750 |
| **Total Marketing & Promotional Expenses** | **50,693** |
| **Royal Show District Display Expenses** | |
| RSEXP - Accommodation | 1,501 |
| RSEXP - Contract and Wages | 2,081 |
| RSEXP - Design Concept/Set Up/Dism | 2,913 |
| RSEXP - Display Materials | 9,284 |
| RSEXP - Freight and Insurance | 794 |
| RSEXP - Meals etc | 1,206 |
| RSEXP - Travel/Transportation | 2,356 |
| **Total Royal Show District Display Expenses** | **20,135** |
| **Vehicle Expenses** | |
| MVEXP - Fuel and Oil | 1,095 |

# Profit & Loss

| | 15 May 19 |
|---|---|
| MVEXP - Lease Costs | 8,992 |
| MVEXP - Repairs and Maintenance | 850 |
| MVEXP - Trailer Insuranceand Registration | 90 |
| MVEXP Insurance | 178 |
| **Total Vehicle Expenses** | **11,205** |
| **Total Operating Expenses** | **220,566** |
| **Operating Profit** | **48,051** |
| **Non-operating Expenses** | |
| Suspense Account | (146) |
| **Total Non-operating Expenses** | **(146)** |
| **Net Profit** | **48,197** |

# Account Transactions

Goldfields Tourism Network Association Inc.

For the period 1 July 2018 to 15 May 2019

| Date | Source | Description | Reference | Debit | Credit | Running Balance | Gross | GST |
|---|---|---|---|---|---|---|---|---|
| **ADMEXP - Auditing** | | | | | | | | |
| 31 Oct 2018 | Payable Invoice | CBSL Accountants - AFR Financial Review 2018 | 3250 | 1,350.00 | 0.00 | 1,350.00 | 1,485.00 | 135.00 |
| **Total ADMEXP - Auditing** | | | | **1,350.00** | **0.00** | **1,350.00** | **1,485.00** | **135.00** |
| **ADMEXP - Bank Charges** | | | | | | | | |
| 02 Jul 2018 | Spend Money | NAB - Transaction Fee | | 0.53 | 0.00 | 0.53 | 0.53 | 0.00 |
| 06 Jul 2018 | Spend Money | NAB - Transaction Fees | | 0.82 | 0.00 | 1.35 | 0.82 | 0.00 |
| 06 Jul 2018 | Spend Money | NAB - Transaction Fees | | 0.08 | 0.00 | 1.43 | 0.08 | 0.00 |
| 16 Jul 2018 | Spend Money | NAB - Transaction Fee | | 0.11 | 0.00 | 1.54 | 0.11 | 0.00 |
| 16 Jul 2018 | Spend Money | NAB - Transaction Fees | | 1.69 | 0.00 | 3.23 | 1.69 | 0.00 |
| 19 Jul 2018 | Spend Money | NAB - Transaction Fee | | 0.61 | 0.00 | 3.84 | 0.61 | 0.00 |
| 20 Jul 2018 | Spend Money | NAB - Transaction Fees | | 6.07 | 0.00 | 9.91 | 6.07 | 0.00 |
| 26 Jul 2018 | Spend Money | Kalgoorlie Boulder Visitor Centre - Bank Charge | Tourism Breakfast | 0.20 | 0.00 | 10.11 | 0.20 | 0.00 |
| 27 Jul 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 19.11 | 9.00 | 0.00 |
| 30 Jul 2018 | Spend Money | NAB - Transaction Fees | | 3.52 | 0.00 | 22.63 | 3.52 | 0.00 |
| 30 Jul 2018 | Spend Money | NAB - Transaction Fees | | 0.25 | 0.00 | 22.88 | 0.25 | 0.00 |
| 31 Jul 2018 | Spend Money | NAB - Transaction Fee | | 0.53 | 0.00 | 23.41 | 0.53 | 0.00 |
| 31 Jul 2018 | Spend Money | National Australia Bank - NAB Connect Fee June 2018 | | 12.75 | 0.00 | 36.16 | 12.75 | 0.00 |
| 01 Aug 2018 | Receive Money | National Australia Bank - International Transaction Fee Reverse | | 0.00 | 5.52 | 30.64 | (6.07) | (0.55) |
| 02 Aug 2018 | Spend Money | NAB - Transaction Fees | | 28.20 | 0.00 | 58.84 | 28.20 | 0.00 |
| 02 Aug 2018 | Spend Money | NAB - Transaction Fees | | 2.18 | 0.00 | 61.02 | 2.18 | 0.00 |
| 21 Aug 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 4.20 | 0.00 | 65.22 | 4.20 | 0.00 |
| 27 Aug 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 7.86 | 0.00 | 73.08 | 7.86 | 0.00 |
| 28 Aug 2018 | Spend Money | National Australia Bank - NAB Connect Fees | | 11.75 | 0.00 | 84.83 | 11.75 | 0.00 |
| 28 Aug 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 93.83 | 9.00 | 0.00 |
| 30 Aug 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 0.53 | 0.00 | 94.36 | 0.53 | 0.00 |
| 31 Aug 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.62 | 0.00 | 94.98 | 0.62 | 0.00 |
| 03 Sep 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 2.18 | 0.00 | 97.16 | 2.18 | 0.00 |
| 17 Sep 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.63 | 0.00 | 97.79 | 0.63 | 0.00 |
| 28 Sep 2018 | Spend Money | National Australia Bank - NAB Connect Fees | | 14.25 | 0.00 | 112.04 | 14.25 | 0.00 |
| 28 Sep 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 121.04 | 9.00 | 0.00 |
| 01 Oct 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.54 | 0.00 | 121.58 | 0.54 | 0.00 |
| 01 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 2.57 | 0.00 | 124.15 | 2.57 | 0.00 |
| 01 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 0.46 | 0.00 | 124.61 | 0.46 | 0.00 |
| 02 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 2.18 | 0.00 | 126.79 | 2.18 | 0.00 |
| 05 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 3.60 | 0.00 | 130.39 | 3.60 | 0.00 |
| 15 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 9.11 | 0.00 | 139.50 | 9.11 | 0.00 |
| 17 Oct 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.63 | 0.00 | 140.13 | 0.63 | 0.00 |
| 29 Oct 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 149.13 | 9.00 | 0.00 |
| 29 Oct 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 0.65 | 0.00 | 149.78 | 0.65 | 0.00 |
| 30 Oct 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.55 | 0.00 | 150.33 | 0.55 | 0.00 |
| 02 Nov 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 2.18 | 0.00 | 152.51 | 2.18 | 0.00 |
| 09 Nov 2018 | Spend Money | National Australia Bank - NAB Connect Fee September | | 18.09 | 0.00 | 170.60 | 19.90 | 1.81 |
| 14 Nov 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 2.37 | 0.00 | 172.97 | 2.37 | 0.00 |
| 19 Nov 2018 | Spend Money | National Australia Bank - International Bank Fees | | 0.62 | 0.00 | 173.59 | 0.62 | 0.00 |
| 20 Nov 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 1.06 | 0.00 | 174.65 | 1.06 | 0.00 |
| 22 Nov 2018 | Spend Money | National Australia Bank - International Transaction Fee | | 1.95 | 0.00 | 176.60 | 1.95 | 0.00 |
| 28 Nov 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 185.60 | 9.00 | 0.00 |
| 30 Nov 2018 | Spend Money | NAB - Bank Fees | Bank fee charges | 15.00 | 0.00 | 200.60 | 16.50 | 1.50 |
| 30 Nov 2018 | Spend Money | National Australia Bank | International Transaction Fee | 0.53 | 0.00 | 201.13 | 0.53 | 0.00 |
| 03 Dec 2018 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 203.31 | 2.18 | 0.00 |
| 17 Dec 2018 | Spend Money | National Australia Bank | International Transaction Fee | 0.63 | 0.00 | 203.94 | 0.63 | 0.00 |
| 20 Dec 2018 | Spend Money | National Australia Bank | International Transaction Fee | 1.95 | 0.00 | 205.89 | 1.95 | 0.00 |
| 28 Dec 2018 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 214.89 | 9.00 | 0.00 |
| 31 Dec 2018 | Spend Money | National Australia Bank - NAB Connect Fees | | 15.50 | 0.00 | 230.39 | 15.50 | 0.00 |
| 31 Dec 2018 | Spend Money | National Australia Bank | International Transaction Fee | 0.55 | 0.00 | 230.94 | 0.55 | 0.00 |
| 31 Dec 2018 | Spend Money | National Australia Bank | International Transaction Fee | 0.33 | 0.00 | 231.27 | 0.33 | 0.00 |
| 02 Jan 2019 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 233.45 | 2.18 | 0.00 |
| 17 Jan 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.63 | 0.00 | 234.08 | 0.63 | 0.00 |
| 21 Jan 2019 | Spend Money | National Australia Bank | International Transaction Fee | 1.95 | 0.00 | 236.03 | 1.95 | 0.00 |
| 29 Jan 2019 | Spend Money | National Australia Bank - NAB Connect Fees | | 12.30 | 0.00 | 248.33 | 12.30 | 0.00 |
| 29 Jan 2019 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 257.33 | 9.00 | 0.00 |
| 30 Jan 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.54 | 0.00 | 257.87 | 0.54 | 0.00 |
| 04 Feb 2019 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 260.05 | 2.18 | 0.00 |
| 18 Feb 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.64 | 0.00 | 260.69 | 0.64 | 0.00 |
| 20 Feb 2019 | Spend Money | National Australia Bank | International Transaction Fee | 1.95 | 0.00 | 262.64 | 1.95 | 0.00 |
| 27 Feb 2019 | Spend Money | National Australia Bank | International Transaction Fee | 10.44 | 0.00 | 273.08 | 10.44 | 0.00 |
| 28 Feb 2019 | Spend Money | National Australia Bank - NAB Connect Fees | | 12.00 | 0.00 | 285.08 | 12.00 | 0.00 |
| 28 Feb 2019 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 294.08 | 9.00 | 0.00 |
| 28 Feb 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.55 | 0.00 | 294.63 | 0.55 | 0.00 |
| 04 Mar 2019 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 296.81 | 2.18 | 0.00 |
| 18 Mar 2019 | Spend Money | National Australia Bank | International Transaction Fee | 4.62 | 0.00 | 301.43 | 4.62 | 0.00 |
| 18 Mar 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.64 | 0.00 | 302.07 | 0.64 | 0.00 |
| 20 Mar 2019 | Spend Money | National Australia Bank | International Transaction Fee | 1.95 | 0.00 | 304.02 | 1.95 | 0.00 |
| 28 Mar 2019 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 313.02 | 9.00 | 0.00 |
| 01 Apr 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.55 | 0.00 | 313.57 | 0.55 | 0.00 |
| 02 Apr 2019 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 315.75 | 2.18 | 0.00 |
| 04 Apr 2019 | Spend Money | NAB - Bank Fee Charges | | 12.50 | 0.00 | 328.25 | 13.75 | 1.25 |
| 17 Apr 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.63 | 0.00 | 328.88 | 0.63 | 0.00 |
| 23 Apr 2019 | Spend Money | National Australia Bank | International Transaction Fee | 1.95 | 0.00 | 330.83 | 1.95 | 0.00 |
| 29 Apr 2019 | Spend Money | National Australia Bank - Card Fee | | 9.00 | 0.00 | 339.83 | 9.00 | 0.00 |
| 29 Apr 2019 | Spend Money | National Australia Bank - NAB Connect Fees | | 15.00 | 0.00 | 354.83 | 15.00 | 0.00 |
| 30 Apr 2019 | Spend Money | National Australia Bank | International Transaction Fee | 0.55 | 0.00 | 355.38 | 0.55 | 0.00 |
| 02 May 2019 | Spend Money | National Australia Bank | International Transaction Fee | 2.18 | 0.00 | 357.56 | 2.18 | 0.00 |
| **Total ADMEXP - Bank Charges** | | | | **363.08** | **5.52** | **357.56** | **361.57** | **4.01** |
| **ADMEXP - Bookkeeping & Accounting** | | | | | | | | |
| 16 Jul 2018 | Payable Invoice | Business Precision - Bookkeeping | 9250 | 570.00 | 0.00 | 570.00 | 627.00 | 57.00 |
| 09 Aug 2018 | Payable Invoice | Business Precision - Book Keeping | 00009359 | 210.00 | 0.00 | 780.00 | 231.00 | 21.00 |
| 29 Aug 2018 | Payable Invoice | Business Precision - Bookkeeping | 00009446 | 180.00 | 0.00 | 960.00 | 198.00 | 18.00 |
| 18 Sep 2018 | Payable Invoice | Business Precision - Bookkeeping Services | 00009581 | 900.00 | 0.00 | 1,860.00 | 990.00 | 90.00 |
| 31 Oct 2018 | Payable Invoice | Business Precision - JulySep BAS reporting, Superannuation, payroll run etc | 00009734 | 630.00 | 0.00 | 2,490.00 | 693.00 | 63.00 |
| 29 Nov 2018 | Payable Invoice | Business Precision - Accountant - end of year documentation preparation | 00009505 | 1,020.00 | 0.00 | 3,510.00 | 1,122.00 | 102.00 |
| 30 Nov 2018 | Payable Invoice | Business Precision - Bookkeeping | 00009879 | 60.00 | 0.00 | 3,570.00 | 66.00 | 6.00 |
| 28 Feb 2019 | Payable Invoice | Business Precision - Review Xero October to December<br>Lodge Fee Oct - Dec BAS<br>Lodge Super Oct - Dec Super | 00010127 | 320.00 | 0.00 | 3,890.00 | 352.00 | 32.00 |
| 30 Apr 2019 | Payable Invoice | Business Precision - Account Management Services | 10293 | 510.00 | 0.00 | 4,400.00 | 561.00 | 51.00 |
| **Total ADMEXP - Bookkeeping & Accounting** | | | | **4,400.00** | **0.00** | **4,400.00** | **4,840.00** | **440.00** |
| **ADMEXP - Electricity** | | | | | | | | |
| 14 Sep 2018 | Payable Invoice | RDAGE - March, June, July, Electricity Usage | 00000126 | 330.77 | 0.00 | 330.77 | 363.85 | 33.08 |
| 30 Sep 2018 | Payable Invoice | RDAGE - Electricity charges RDAGE | 00000128 | 122.07 | 0.00 | 452.84 | 134.28 | 12.21 |
| 12 Dec 2018 | Payable Invoice | RDAGE - Electricity Portion | 133.2 | 108.82 | 0.00 | 561.66 | 119.70 | 10.88 |
| **Total ADMEXP - Electricity** | | | | **561.66** | **0.00** | **561.66** | **617.83** | **56.17** |
| **ADMEXP - IC Touch Managed Services Contract** | | | | | | | | |
| 02 Jul 2018 | Payable Invoice | IC Touch Manged ICT - Managed ICT Services | 128668 | 427.95 | 0.00 | 427.95 | 470.75 | 42.80 |
| 02 Jul 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | Monthly | 478.42 | 0.00 | 906.37 | 526.26 | 47.84 |
| 01 Aug 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 1,384.79 | 526.26 | 47.84 |
| 01 Aug 2018 | Spend Money | IC Touch Manged ICT | | 427.95 | 0.00 | 1,812.74 | 470.75 | 42.80 |
| 06 Aug 2018 | Spend Money | IC Touch Manged ICT | | 30.00 | 0.00 | 1,842.74 | 33.00 | 3.00 |
| 03 Sep 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 2,321.16 | 526.26 | 47.84 |
| 03 Sep 2018 | Payable Invoice | IC Touch Manged ICT - IC Touch - IT Services | 128953 | 517.95 | 0.00 | 2,839.11 | 569.75 | 51.80 |
| 01 Oct 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 3,317.53 | 526.26 | 47.84 |
| 02 Oct 2018 | Spend Money | IC Touch Manged ICT | | 427.95 | 0.00 | 3,745.48 | 470.75 | 42.80 |
| 08 Oct 2018 | Spend Money | IC Touch Manged ICT - Updates computer maintenance | | 60.00 | 0.00 | 3,805.48 | 66.00 | 6.00 |
| 01 Nov 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 4,283.90 | 526.26 | 47.84 |
| 02 Nov 2018 | Spend Money | IC Touch Manged ICT - Lease Computer Equipment, Printer etc | | 427.95 | 0.00 | 4,711.85 | 470.75 | 42.80 |
| 03 Dec 2018 | Spend Money | IC Touch Manged ICT - ICTOUCH PTY 96204 ICTOUCH GOLDFIELDS TOURI | Service Contract | 427.95 | 0.00 | 5,139.80 | 470.75 | 42.80 |
| 03 Dec 2018 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 5,618.22 | 526.26 | 47.84 |
| 17 Dec 2018 | Spend Money | IC Touch Manged ICT - IT Support | 96726 | 60.00 | 0.00 | 5,678.22 | 66.00 | 6.00 |
| 02 Jan 2019 | Spend Money | IC Touch Manged ICT - ICTOUCH PTY 97184 ICTOUCH GOLDFIELDS TOURI | 130779 | 90.00 | 0.00 | 5,768.22 | 99.00 | 9.00 |
| 02 Jan 2019 | Spend Money | IC Touch Manged ICT - ICTOUCH PTY 97076 ICTOUCH GOLDFIELDS TOURI | 130743 | 427.95 | 0.00 | 6,196.17 | 470.75 | 42.80 |
| 02 Jan 2019 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 6,674.59 | 526.26 | 47.84 |
| 29 Jan 2019 | Spend Money | IC Touch Manged ICT - Resolved printer issue - CEO | 131008 | 30.00 | 0.00 | 6,704.59 | 33.00 | 3.00 |
| 01 Feb 2019 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 7,183.01 | 526.26 | 47.84 |
| 05 Feb 2019 | Spend Money | IC Touch Manged ICT - ICTOUCH PTY 97748IT Services | 131076 | 427.95 | 0.00 | 7,610.96 | 470.75 | 42.80 |
| 01 Mar 2019 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 8,089.38 | 526.26 | 47.84 |
| 04 Mar 2019 | Spend Money | IC Touch Manged ICT - IT Support | 98486 | 427.95 | 0.00 | 8,517.33 | 470.75 | 42.80 |
| 22 Mar 2019 | Spend Money | IC Touch Manged ICT - ICTOUCH PTY 98838 ICTOUCH GOLDFIELDS TOURI | | 704.55 | 0.00 | 9,221.88 | 775.00 | 70.45 |
| 01 Apr 2019 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 9,700.30 | 526.26 | 47.84 |
| 02 Apr 2019 | Spend Money | IC Touch Manged ICT - IT Support | | 427.95 | 0.00 | 10,128.25 | 470.75 | 42.80 |
| 01 May 2019 | Spend Money | IC Touch Manged ICT - 46436 MULTIPLI/TEAM GOLDFIELDS TOURI | | 478.42 | 0.00 | 10,606.67 | 526.26 | 47.84 |
| 02 May 2019 | Spend Money | IC Touch Manged ICT | | 427.95 | 0.00 | 11,034.62 | 470.75 | 42.80 |
| **Total ADMEXP - IC Touch Managed Services Contract** | | | | **11,034.62** | **0.00** | **11,034.62** | **12,138.11** | **1,103.49** |
| **ADMEXP - Meeting/Stakeholder Networking** | | | | | | | | |
| 26 Jul 2018 | Spend Money | Kalgoorlie Boulder Visitor Centre - KALGOORLIE BOULDER TOU KALGOORLIE CREDIT CARD PURCHASE | Tourism Breakfast | 18.18 | 0.00 | 18.18 | 20.00 | 1.82 |
| 16 Aug 2018 | Spend Money | Palace Hotel - PALACE HOTEL KALGOORLIE | Meeting with Sherryl - Board Member | 38.00 | 0.00 | 56.18 | 41.80 | 3.80 |
| 27 Aug 2018 | Spend Money | Achievable Outback Cafe Menzies | | 5.27 | 0.00 | 61.45 | 5.80 | 0.53 |
| 27 Aug 2018 | Spend Money | Josephine Taylor Leonora | | 7.90 | 0.00 | 69.35 | 7.90 | 0.00 |
| 27 Aug 2018 | Spend Money | Josephine Taylor Leonora | | 67.00 | 0.00 | 136.35 | 67.00 | 0.00 |
| 30 Aug 2018 | Spend Money | Monty's Restaurant - SBS Meeting | | 13.64 | 0.00 | 149.99 | 15.00 | 1.36 |
| 30 Aug 2018 | Spend Money | Woolworths | | 6.55 | 0.00 | 156.54 | 7.21 | 0.66 |
| 14 Sep 2018 | Spend Money | Woolworths - Board Meeting Catering | | 19.17 | 0.00 | 175.71 | 21.09 | 1.92 |
| 01 Nov 2018 | Spend Money | Woolworths - Gold Industry Famil | | 21.23 | 0.00 | 196.94 | 23.35 | 2.12 |
| 06 Dec 2018 | Payable Invoice | Kalgoorlie Consultancy Service - Consultancy Service - Stephanie Fletcher | 900 | 2,406.16 | 0.00 | 2,603.10 | 2,646.78 | 240.62 |
| 12 Dec 2018 | Spend Money | Just a Little Cafe - JUST A LITTLE CAFE PICCADILLY - AGO Meeting | | 15.00 | 0.00 | 2,618.10 | 16.50 | 1.50 |
| 17 Dec 2018 | Spend Money | The Food Van Leonora - THE FOOD VAN LEONORA, Catering for December GTNA Board Meeting | | 272.73 | 0.00 | 2,890.83 | 300.00 | 27.27 |
| 11 Jan 2019 | Spend Money | Way Out West - WOW WAY OUT WEST CAFE COOLGARDIE | | 68.18 | 0.00 | 2,959.01 | 75.00 | 6.82 |
| 14 Jan 2019 | Spend Money | Qantas - QANTAS AIRW MASCOT | OXDIBV | 474.80 | 0.00 | 3,433.81 | 522.28 | 47.48 |
| 14 Jan 2019 | Spend Money | Qantas - Accomodation Mandy Reidy | | 319.09 | 0.00 | 3,752.90 | 351.00 | 31.91 |
| 21 Jan 2019 | Spend Money | CDMNP - Meal AGO Meeting | | 14.50 | 0.00 | 3,767.40 | 15.95 | 1.45 |
| 22 Jan 2019 | Spend Money | The Melbourne Hotel - The Melbourne Hotel FBS Perth - Beverage | | 9.09 | 0.00 | 3,776.49 | 10.00 | 0.91 |
| 22 Jan 2019 | Spend Money | The Melbourne Hotel - The Melbourne Hotel FBS Perth - Beverage | | 22.73 | 0.00 | 3,799.22 | 25.00 | 2.27 |
| 23 Jan 2019 | Spend Money | Express Lane Cafe - EXPRESS LANE CAFE FREMANTLE | | 13.64 | 0.00 | 3,812.86 | 15.00 | 1.36 |
| 24 Jan 2019 | Spend Money | The Melbourne Hotel - The Melbourne Hotel FBS Perth - Beverage | | 68.18 | 0.00 | 3,881.04 | 75.00 | 6.82 |
| 24 Jan 2019 | Spend Money | The Melbourne Hotel - The Melbourne Hotel FDS Perth Meal / Beverage | | 33.22 | 0.00 | 3,914.26 | 36.54 | 3.32 |
| 25 Jan 2019 | Spend Money | Puma Burswood - PUMA BURSWOOD BURSWOOD | | 32.20 | 0.00 | 3,946.46 | 35.42 | 3.22 |
| 25 Jan 2019 | Spend Money | Wilson Parking - WILSON PARKING PER031 PERTH | | 16.56 | 0.00 | 3,963.02 | 18.22 | 1.66 |
| 25 Jan 2019 | Spend Money | Queen of Leeds - QUEEN OF LEEDS LEEDERVILLE | | 12.09 | 0.00 | 3,975.11 | 13.30 | 1.21 |
| 25 Jan 2019 | Spend Money | City of Vincent - Parking | | 2.64 | 0.00 | 3,977.75 | 2.90 | 0.26 |
| 29 Jan 2019 | Spend Money | Wilson Parking - WILSON PARKING PER031 PERTH | | 16.56 | 0.00 | 3,994.31 | 18.22 | 1.66 |
| 30 Jan 2019 | Spend Money | Budget - BUDGET RENT A CAR MASCOT | | 313.42 | 0.00 | 4,307.73 | 344.76 | 31.34 |
| 01 Feb 2019 | Spend Money | Full Moon Cafe - FULL MOON CAFE NORSEMAN | | 14.55 | 0.00 | 4,322.28 | 16.00 | 1.45 |
| 04 Feb 2019 | Spend Money | Caltex - CALTEX NORSEMAN Food / Beverage / GTNA Meeting | | 9.64 | 0.00 | 4,331.92 | 10.60 | 0.96 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 18 Feb 2019 | Spend Money | Uber - AGO Meeting | AGO | 20.85 | 0.00 | 4,352.77 | 22.94 | 2.09 |
| 19 Feb 2019 | Spend Money | Uber - AGO Meeting | AGO | 7.41 | 0.00 | 4,360.18 | 8.15 | 0.74 |
| 19 Feb 2019 | Spend Money | Hyatt Regency - HYATT REGENCY PERTH PERTH - ACC AGO meeting | | 72.86 | 0.00 | 4,433.04 | 80.15 | 7.29 |
| 21 Feb 2019 | Spend Money | Hyatt Regency - HYATT REGENCY PERTH PERTH - ACC AGO meeting | | 16.36 | 0.00 | 4,449.40 | 18.00 | 1.64 |
| 22 Feb 2019 | Spend Money | Palace Hotel - no tax invoice provided | | 30.00 | 0.00 | 4,479.40 | 30.00 | 0.00 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Monty"s Breakfast - Develop and Promote Tourism Meeting | Reimbursement Exp | 22.73 | 0.00 | 4,502.13 | 25.00 | 2.27 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Delware | Reimbursement Exp | 9.09 | 0.00 | 4,511.22 | 10.00 | 0.91 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Uber | Reimbursement Exp | 23.72 | 0.00 | 4,534.94 | 26.09 | 2.37 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Uber | Reimbursement Exp | 7.27 | 0.00 | 4,542.21 | 8.00 | 0.73 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Uber | Reimbursement Exp | 17.19 | 0.00 | 4,559.40 | 18.91 | 1.72 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Uber | Reimbursement Exp | 21.26 | 0.00 | 4,580.66 | 23.39 | 2.13 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Saigon Vietnamese | Reimbursement Exp | 53.64 | 0.00 | 4,634.30 | 59.00 | 5.36 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - The Melbourne | Reimbursement Exp | 24.55 | 0.00 | 4,658.85 | 27.00 | 2.45 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Wilson Parking | Reimbursement Exp | 6.45 | 0.00 | 4,665.30 | 7.09 | 0.64 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Westfield | Reimbursement Exp | 5.45 | 0.00 | 4,670.75 | 6.00 | 0.55 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - BShed | Reimbursement Exp | 13.64 | 0.00 | 4,684.39 | 15.00 | 1.36 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Salsa | Reimbursement Exp | 16.14 | 0.00 | 4,700.53 | 17.75 | 1.61 |
| 27 Feb 2019 | Payable Invoice | Amanda Reidy - Watertown | Reimbursement Exp | 4.55 | 0.00 | 4,705.08 | 5.00 | 0.45 |
| 08 Mar 2019 | Payable Invoice | Lemmon and Lime - Catering for Board Meeting | 06853389 | 170.00 | 0.00 | 4,875.08 | 187.00 | 17.00 |
| 05 Apr 2019 | Spend Money | Kalgoorlie Hotel - no invoice provided | | 136.45 | 0.00 | 5,011.53 | 136.45 | 0.00 |
| **Total ADMEXP - Meeting/Stakeholder Networking** | | | | **5,011.53** | **0.00** | **5,011.53** | **5,488.54** | **477.01** |

### ADMEXP - Office Rent

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 03 Jul 2018 | Payable Invoice | RDAGE - RDAGE Sub Lease Rent, Suite 4<br>171 Piccadilly Street Kalgoorlie - July 2018 | 00000133 | 590.91 | 0.00 | 590.91 | 650.00 | 59.09 |
| 09 Aug 2018 | Payable Invoice | RDAGE - Sub - Lease Suite 4 / Piccadilly | 00000135 | 590.91 | 0.00 | 1,181.82 | 650.00 | 59.09 |
| 03 Sep 2018 | Payable Invoice | RDAGE - Sub Lease, 171 Piccadilly Street - September 2018 | 00000125 | 590.91 | 0.00 | 1,772.73 | 650.00 | 59.09 |
| 30 Sep 2018 | Payable Invoice | RDAGE - Sub- Lease Rent Suite 4, 171 Piccadilly Street, Kalgoorlie - October 2018 | 00000127 | 590.91 | 0.00 | 2,363.64 | 650.00 | 59.09 |
| 31 Oct 2018 | Payable Invoice | RDAGE - Sub Lease, 171 Piccadilly Street -<br>November 2018 | 00000130 | 590.91 | 0.00 | 2,954.55 | 650.00 | 59.09 |
| 30 Nov 2018 | Payable Invoice | RDAGE - Sub Lease, 171 Piccadilly Street -<br>December 2018 | 00000131 | 590.91 | 0.00 | 3,545.46 | 650.00 | 59.09 |
| 31 Dec 2018 | Payable Invoice | RDAGE - Sub- Lease Rent Suite 4, 171 Piccadilly Street, Kalgoorlie - January 2019 | 00000134 | 590.91 | 0.00 | 4,136.37 | 650.00 | 59.09 |
| 28 Jan 2019 | Payable Invoice | RDAGE - Rent February 2019 | 135.2 | 590.91 | 0.00 | 4,727.28 | 650.00 | 59.09 |
| 11 Mar 2019 | Payable Invoice | RDAGE - Sub-LeaseRentSuite4,171PiccadillyStreet,KalgoorlieMarch2019 | 136 | 590.91 | 0.00 | 5,318.19 | 650.00 | 59.09 |
| 12 Apr 2019 | Payable Invoice | RDAGE - Rent April 2019 | Rent April 2019 | 590.91 | 0.00 | 5,909.10 | 650.00 | 59.09 |
| **Total ADMEXP - Office Rent** | | | | **5,909.10** | **0.00** | **5,909.10** | **6,500.00** | **590.90** |

### ADMEXP - Stationary/Printing/Postage/Freight

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 03 Jul 2018 | Payable Invoice | Australia Post - Postage | 9516642 | 192.46 | 0.00 | 192.46 | 211.71 | 19.25 |
| 26 Jul 2018 | Payable Invoice | Charles Thomas - Reject Shop - Frames for Thank You Certificates | | 32.73 | 0.00 | 225.19 | 36.00 | 3.27 |
| 26 Jul 2018 | Payable Invoice | Charles Thomas - Australia Post - Thank Yous | | 15.16 | 0.00 | 240.35 | 16.68 | 1.52 |
| 21 Aug 2018 | Spend Money | The Reject Shop - Assorted Items | Office Expenses | 50.00 | 0.00 | 290.35 | 55.00 | 5.00 |
| 29 Aug 2018 | Payable Invoice | Australia Post - Postage | 1007704362 | 161.55 | 0.00 | 451.90 | 177.71 | 16.16 |
| 29 Aug 2018 | Payable Invoice | Kalgoorlie Boulder Business Development Centre - Directory Signs | 00002005 | 128.00 | 0.00 | 579.90 | 140.80 | 12.80 |
| 03 Sep 2018 | Payable Invoice | Office National - Office Supplies | 837082 | 52.73 | 0.00 | 632.63 | 58.00 | 5.27 |
| 03 Sep 2018 | Payable Invoice | Australia Post - Postage August period 2018 | 1007792572 | 252.36 | 0.00 | 884.99 | 277.60 | 25.24 |
| 04 Sep 2018 | Payable Invoice | Office National - Staples | 837747 | 9.91 | 0.00 | 894.90 | 10.90 | 0.99 |
| 20 Sep 2018 | Payable Invoice | Office National - Office Supplies | 839615 | 82.32 | 0.00 | 977.22 | 90.55 | 8.23 |
| 03 Oct 2018 | Payable Invoice | Australia Post - Postage | 1007877214 | 95.54 | 0.00 | 1,072.76 | 105.09 | 9.55 |
| 09 Oct 2018 | Spend Money | Department of Mines - Application to extend AGM | | 41.60 | 0.00 | 1,114.36 | 41.60 | 0.00 |
| 01 Nov 2018 | Payable Invoice | Office National - Office National | 844086 | 51.50 | 0.00 | 1,165.86 | 56.65 | 5.15 |
| 05 Nov 2018 | Spend Money | KMART - KMART 1115 KALGOORLIE | | 154.55 | 0.00 | 1,320.41 | 170.00 | 15.45 |
| 20 Nov 2018 | Spend Money | Coles Kalgoorlie - Batteries COLES 0331 KALGOORLIE | | 17.27 | 0.00 | 1,337.68 | 19.00 | 1.73 |
| 22 Nov 2018 | Payable Invoice | Office National - Stationary and Office supplies | 846337 | 110.77 | 0.00 | 1,448.45 | 121.85 | 11.08 |
| 22 Nov 2018 | Spend Money | Harvey Normans - Hard Drive HARVEY NORMAN AV/IT KALGOORLIE | | 141.82 | 0.00 | 1,590.27 | 156.00 | 14.18 |
| 28 Nov 2018 | Spend Money | The Reject Shop - THE REJECT SHOP KALGOORLIE | | 14.09 | 0.00 | 1,604.36 | 15.50 | 1.41 |
| 10 Dec 2018 | Payable Invoice | Office National - Office Stationary Supplies | 848601 | 84.95 | 0.00 | 1,689.31 | 93.45 | 8.50 |
| 12 Dec 2018 | Spend Money | Red Dot - RED DOT STORES KALGOORLIE | | 41.80 | 0.00 | 1,731.11 | 45.98 | 4.18 |
| 06 Feb 2019 | Payable Invoice | Australia Post - PO Box Renewal | 40000006739557 | 290.00 | 0.00 | 2,021.11 | 319.00 | 29.00 |
| 27 Feb 2019 | Spend Money | Harvey Normans - HARVEY NORMAN ONLINE Hard Drive | | 170.91 | 0.00 | 2,192.02 | 188.00 | 17.09 |
| 03 Apr 2019 | Payable Credit Note | Australia Post - Credit on account | 1008408762 | 0.00 | 133.32 | 2,058.70 | (146.65) | (13.33) |
| **Total ADMEXP - Stationary/Printing/Postage/Freight** | | | | **2,192.02** | **133.32** | **2,058.70** | **2,260.42** | **201.72** |

### ADMEXP - Subscriptions

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 03 Jul 2018 | Spend Money | MYOB - Monthly subscription | | 90.91 | 0.00 | 90.91 | 100.00 | 9.09 |
| 16 Jul 2018 | Spend Money | Xero - Subscription | | 54.55 | 0.00 | 145.46 | 60.00 | 5.45 |
| 19 Jul 2018 | Spend Money | Sendowl | | 18.57 | 0.00 | 164.03 | 20.43 | 1.86 |
| 08 Aug 2018 | Spend Money | MYOB - MYOB Subscription | | 90.91 | 0.00 | 254.94 | 100.00 | 9.09 |
| 15 Aug 2018 | Spend Money | Xero - XERO AU INV-6798954 HAWTHORN | Xero | 54.55 | 0.00 | 309.49 | 60.00 | 5.45 |
| 31 Aug 2018 | Spend Money | Sendowl | | 18.82 | 0.00 | 328.31 | 20.70 | 1.88 |
| 04 Sep 2018 | Spend Money | Google - G Suite | | 40.00 | 0.00 | 368.31 | 44.00 | 4.00 |
| 05 Sep 2018 | Spend Money | MYOB - Subscription | | 90.91 | 0.00 | 459.22 | 100.00 | 9.09 |
| 16 Sep 2018 | Spend Money | Sendowl | Sendowl Monthly fee | 19.07 | 0.00 | 478.29 | 20.98 | 1.91 |
| 02 Oct 2018 | Spend Money | MYOB | | 90.91 | 0.00 | 569.20 | 100.00 | 9.09 |
| 02 Oct 2018 | Spend Money | Google - G Suite | Google | 20.00 | 0.00 | 589.20 | 22.00 | 2.00 |
| 04 Oct 2018 | Spend Money | Dropbox - Large file storage | Dropbox | 109.00 | 0.00 | 698.20 | 119.90 | 10.90 |
| 15 Oct 2018 | Spend Money | Xero - Subscription | Xero | 59.09 | 0.00 | 757.29 | 65.00 | 5.91 |
| 17 Oct 2018 | Spend Money | Sendowl - Send Owl Monthly Fee | Sendowl Monthly Fee | 19.17 | 0.00 | 776.46 | 21.09 | 1.92 |
| 17 Oct 2018 | Spend Money | Media Cloud - Domain Name 2 Year Subscription | | 36.27 | 0.00 | 812.73 | 39.90 | 3.63 |
| 02 Nov 2018 | Spend Money | Google - G Suite | | 20.00 | 0.00 | 832.73 | 22.00 | 2.00 |
| 15 Nov 2018 | Spend Money | Xero - XERO AU INV-7478875 HAWTHORN<br>Accounts software subscription | | 59.09 | 0.00 | 891.82 | 65.00 | 5.91 |
| 19 Nov 2018 | Spend Money | Sendowl - Send Owl Monthly Fee | | 18.82 | 0.00 | 910.64 | 20.70 | 1.88 |
| 17 Dec 2018 | Spend Money | Xero - XERO AU INV-7711495 HAWTHORN | | 59.09 | 0.00 | 969.73 | 65.00 | 5.91 |
| 17 Dec 2018 | Spend Money | Sendowl - WWW.SENDOWL.COM LONDON Monthly Fee | | 19.07 | 0.00 | 988.80 | 20.98 | 1.91 |
| 15 Jan 2019 | Spend Money | Xero - Accounts | | 59.09 | 0.00 | 1,047.89 | 65.00 | 5.91 |
| 17 Jan 2019 | Spend Money | Sendowl - WWW.SENDOWL.COM LONDON - monthly fee | | 20.95 | 0.00 | 1,068.84 | 20.95 | 0.00 |
| 15 Feb 2019 | Spend Money | Xero - XERO AU INV-8181951 HAWTHORN | 8181951 | 59.09 | 0.00 | 1,127.93 | 65.00 | 5.91 |
| 18 Feb 2019 | Spend Money | Sendowl - WWW.SENDOWL.COM LONDON - monthly fee | | 21.19 | 0.00 | 1,149.12 | 21.19 | 0.00 |
| 27 Feb 2019 | Spend Money | Survey Monkey - Refer- Annual Subscription Fee - no invoice provided | | 348.00 | 0.00 | 1,497.12 | 348.00 | 0.00 |
| 15 Mar 2019 | Spend Money | Xero - Xero Subscription | 8422712 | 59.09 | 0.00 | 1,556.21 | 65.00 | 5.91 |
| 18 Mar 2019 | Spend Money | Norton - Antivirus - no invoice provided | | 139.99 | 0.00 | 1,696.20 | 153.99 | 14.00 |
| 18 Mar 2019 | Spend Money | Sendowl - WWW.SENDOWL.COM LONDON - monthly fee | | 21.25 | 0.00 | 1,717.45 | 21.25 | 0.00 |
| 15 Apr 2019 | Spend Money | Xero | | 59.09 | 0.00 | 1,776.54 | 65.00 | 5.91 |
| 17 Apr 2019 | Spend Money | Sendowl - WWW.SENDOWL.COM LONDON - monthly fee | | 19.11 | 0.00 | 1,795.65 | 21.02 | 1.91 |
| **Total ADMEXP - Subscriptions** | | | | **1,795.65** | **0.00** | **1,795.65** | **1,934.08** | **138.43** |

### ADMEXP - Telephone & Mobile

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 11 Jul 2018 | Spend Money | Telstra - Mobile Telephone | | 54.55 | 0.00 | 54.55 | 60.00 | 5.45 |
| 22 Jul 2018 | Payable Invoice | Telstra - Mobile 0408 511 969 | T311 | 54.55 | 0.00 | 109.10 | 60.00 | 5.45 |
| 30 Jul 2018 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | Telstra Broadbank | 113.64 | 0.00 | 222.74 | 125.00 | 11.36 |
| 10 Aug 2018 | Spend Money | Telstra - Mobile Telephone | | 54.55 | 0.00 | 277.29 | 60.00 | 5.45 |
| 28 Aug 2018 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | Telstra | 140.91 | 0.00 | 418.20 | 155.00 | 14.09 |
| 07 Sep 2018 | Payable Invoice | Amanda Reidy - Phone reimbursement as per contract agreement $500.00<br>Financial 18/19 | | 500.00 | 0.00 | 918.20 | 500.00 | 0.00 |
| 10 Sep 2018 | Spend Money | Telstra - Internet Dongle | | 54.55 | 0.00 | 972.75 | 60.00 | 5.45 |
| 02 Oct 2018 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | | 95.45 | 0.00 | 1,068.20 | 105.00 | 9.55 |
| 11 Oct 2018 | Spend Money | Telstra - Mobile | Telstra | 54.55 | 0.00 | 1,122.75 | 60.00 | 5.45 |
| 29 Oct 2018 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | | 95.45 | 0.00 | 1,218.20 | 105.00 | 9.55 |
| 12 Nov 2018 | Spend Money | Telstra - Business Mobile Charge | | 54.55 | 0.00 | 1,272.75 | 60.00 | 5.45 |
| 28 Nov 2018 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | Telstra | 95.45 | 0.00 | 1,368.20 | 105.00 | 9.55 |
| 11 Dec 2018 | Spend Money | Telstra - Mobile | | 54.55 | 0.00 | 1,422.75 | 60.00 | 5.45 |
| 03 Jan 2019 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | | 95.45 | 0.00 | 1,518.20 | 105.00 | 9.55 |
| 10 Jan 2019 | Spend Money | Telstra - Mobile | | 54.55 | 0.00 | 1,572.75 | 60.00 | 5.45 |
| 29 Jan 2019 | Spend Money | Telstra - 2000576710139 Telstra DDebit Tourism. Goldfie | | 150.00 | 0.00 | 1,722.75 | 165.00 | 15.00 |
| 11 Feb 2019 | Spend Money | Telstra - 317353165220190210 TELSTRA GOLDFIELDS TOURI | | 54.55 | 0.00 | 1,777.30 | 60.00 | 5.45 |
| 13 Mar 2019 | Spend Money | Telstra - Mobile Phone | | 54.55 | 0.00 | 1,831.85 | 60.00 | 5.45 |
| 10 Apr 2019 | Spend Money | Telstra | | 54.55 | 0.00 | 1,886.40 | 60.00 | 5.45 |
| 13 May 2019 | Spend Money | Telstra | | 54.55 | 0.00 | 1,940.95 | 60.00 | 5.45 |
| **Total ADMEXP - Telephone & Mobile** | | | | **1,940.95** | **0.00** | **1,940.95** | **2,085.00** | **144.05** |

### BANK - Cash Maxmiser

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Opening Balance** | | | | **28,637.51** | **0.00** | **28,637.51** | **0.00** | **0.00** |
| 31 Jul 2018 | Receive Money | National Australia Bank | | 12.55 | 0.00 | 28,650.06 | 12.55 | 0.00 |
| 31 Aug 2018 | Receive Money | National Australia Bank | | 10.44 | 0.00 | 28,660.50 | 10.44 | 0.00 |
| 28 Sep 2018 | Receive Money | National Australia Bank | | 8.79 | 0.00 | 28,669.29 | 8.79 | 0.00 |
| 31 Oct 2018 | Receive Money | National Australia Bank | | 10.36 | 0.00 | 28,679.65 | 10.36 | 0.00 |
| 30 Nov 2018 | Receive Money | National Australia Bank | | 9.42 | 0.00 | 28,689.07 | 9.42 | 0.00 |
| 31 Dec 2018 | Receive Money | National Australia Bank | | 9.74 | 0.00 | 28,698.81 | 9.74 | 0.00 |
| 31 Jan 2019 | Receive Money | National Australia Bank | | 9.74 | 0.00 | 28,708.55 | 9.74 | 0.00 |
| 28 Feb 2019 | Receive Money | National Australia Bank | | 8.80 | 0.00 | 28,717.35 | 8.80 | 0.00 |
| 29 Mar 2019 | Receive Money | National Australia Bank | | 9.12 | 0.00 | 28,726.47 | 9.12 | 0.00 |
| 30 Apr 2019 | Receive Money | National Australia Bank | | 10.07 | 0.00 | 28,736.54 | 10.07 | 0.00 |
| **Total BANK - Cash Maxmiser** | | | | **99.03** | **0.00** | **28,736.54** | **99.03** | **0.00** |
| **Closing Balance** | | | | **28,736.54** | **0.00** | **28,736.54** | **0.00** | **0.00** |

### BANK - Trading Account

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Opening Balance** | | | | **95,042.96** | **0.00** | **95,042.96** | **0.00** | **0.00** |
| 02 Jul 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 94,633.96 | (409.00) | 0.00 |
| 02 Jul 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 93,940.96 | (693.00) | 0.00 |
| 02 Jul 2018 | Spend Money | Charles Thomas | | 0.00 | 369.00 | 93,571.96 | (369.00) | 0.00 |
| 02 Jul 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 92,878.96 | (693.00) | 0.00 |
| 02 Jul 2018 | Payable Payment | Payment: IC Touch Manged ICT | 128668 | 0.00 | 470.75 | 92,408.21 | (470.75) | 0.00 |
| 02 Jul 2018 | Spend Money | IC Touch Manged ICT | Monthly | 0.00 | 526.26 | 91,881.95 | (526.26) | 0.00 |
| 03 Jul 2018 | Spend Money | MYOB | | 0.00 | 100.00 | 91,781.95 | (100.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Tourism Council WA | 00008590 | 0.00 | 488.00 | 91,293.95 | (488.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Office National | 8657478 | 0.00 | 35.10 | 91,258.85 | (35.10) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Australia Post | 1007526333 | 0.00 | 206.30 | 91,052.55 | (206.30) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Shire of Laverton | 5712 | 0.00 | 40.00 | 91,012.55 | (40.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Shire of Leonora | 7469 | 0.00 | 20.00 | 90,992.55 | (20.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: EBM Insurance Services Pty Ltd | I3233231 | 0.00 | 852.50 | 90,140.05 | (852.50) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Business Precision | 00009117 | 0.00 | 891.00 | 89,249.05 | (891.00) | 0.00 |
| 03 Jul 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 1,472.59 | 87,776.46 | (1,472.59) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Executive Media | 159740 | 0.00 | 2,200.00 | 85,576.46 | (2,200.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Guru Productions | 00006922 | 0.00 | 9,625.00 | 75,951.46 | (9,625.00) | 0.00 |
| 03 Jul 2018 | Payable Payment | Payment: Australian Taxation Office BAS | 003007896429941921 | 0.00 | 2,892.87 | 73,058.59 | (2,892.87) | 0.00 |
| 05 Jul 2018 | Receivable Payment | Payment: Bp Norseman | 1610 (MYOB) | 119.85 | 0.00 | 73,178.44 | 119.85 | 0.00 |
| 05 Jul 2018 | Receivable Payment | Payment: Shire of Leonora | 1599 (MYOB) | 2,200.00 | 0.00 | 75,378.44 | 2,200.00 | 0.00 |
| 06 Jul 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 74,234.44 | (1,144.00) | 0.00 |
| 09 Jul 2018 | Receive Money | Stripe Online Payments | | 43.86 | 0.00 | 74,278.30 | 43.86 | 0.00 |
| 10 Jul 2018 | Receive Money | ATO Superannuation Clearing House | | 2,892.87 | 0.00 | 77,171.17 | 2,892.87 | 0.00 |
| 10 Jul 2018 | Receive Money | Stripe Online Payments | | 87.72 | 0.00 | 77,258.89 | 87.72 | 0.00 |
| 11 Jul 2018 | Spend Money | Telstra | | 0.00 | 60.00 | 77,198.89 | (60.00) | 0.00 |
| 12 Jul 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 76,505.89 | (693.00) | 0.00 |
| 12 Jul 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 76,096.89 | (409.00) | 0.00 |
| 13 Jul 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 74,952.89 | (1,144.00) | 0.00 |
| 16 Jul 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 74,259.89 | (693.00) | 0.00 |
| 16 Jul 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 73,850.89 | (409.00) | 0.00 |
| 16 Jul 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 5,000.00 | 68,850.89 | (5,000.00) | 0.00 |
| 16 Jul 2018 | Receive Money | Stripe Online Payments | | 87.72 | 0.00 | 68,938.61 | 87.72 | 0.00 |
| 20 Jul 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 67,794.61 | (1,144.00) | 0.00 |
| 20 Jul 2018 | Receivable Payment | Payment: City of Kalgoorlie-Boulder | INV-1614 | 27,500.00 | 0.00 | 95,294.61 | 27,500.00 | 0.00 |
| 20 Jul 2018 | Receivable Payment | Payment: City of Kalgoorlie-Boulder | INV-1621 | 12,650.00 | 0.00 | 107,944.61 | 12,650.00 | 0.00 |
| 23 Jul 2018 | Receive Money | Kalgoorlie Boulder Visitor Centre | | 5.50 | 0.00 | 107,950.11 | 5.50 | 0.00 |
| 23 Jul 2018 | Receive Money | Stripe Online Payments | | 43.86 | 0.00 | 107,993.97 | 43.86 | 0.00 |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 23 Jul 2018 | Receive Money | Stripe Online Payments | | 29.14 | 0.00 | 108,023.11 | 29.14 | 0.00 |
| 25 Jul 2018 | Spend Money | Shire of Menzies | | 0.00 | 1,099.07 | 106,924.04 | (1,099.07) | 0.00 |
| 25 Jul 2018 | Receive Money | Stripe Online Payments | | 43.86 | 0.00 | 106,967.90 | 43.86 | 0.00 |
| 27 Jul 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 105,823.90 | (1,144.00) | 0.00 |
| 30 Jul 2018 | Spend Money | Telstra | Telstra Broadbank | 0.00 | 125.00 | 105,698.90 | (125.00) | 0.00 |
| 31 Jul 2018 | Spend Money | National Australia Bank | | 0.00 | 12.75 | 105,686.15 | (12.75) | 0.00 |
| 01 Aug 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 188.53 | 105,497.62 | (188.53) | 0.00 |
| 01 Aug 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 526.26 | 104,971.36 | (526.26) | 0.00 |
| 01 Aug 2018 | Receivable Payment | Payment: Kalgoorlie Boulder Visitor Centre | INV-1628 | 431.44 | 0.00 | 105,402.80 | 431.44 | 0.00 |
| 01 Aug 2018 | Receivable Payment | Payment: Kalgoorlie Boulder Visitor Centre | 1611 (MYOB) | 431.44 | 0.00 | 105,834.24 | 431.44 | 0.00 |
| 01 Aug 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 470.75 | 105,363.49 | (470.75) | 0.00 |
| 03 Aug 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 104,219.49 | (1,144.00) | 0.00 |
| 06 Aug 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 33.00 | 104,186.49 | (33.00) | 0.00 |
| 07 Aug 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 103,777.49 | (409.00) | 0.00 |
| 07 Aug 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 103,084.49 | (693.00) | 0.00 |
| 08 Aug 2018 | Spend Money | MYOB | | 0.00 | 100.00 | 102,984.49 | (100.00) | 0.00 |
| 08 Aug 2018 | Receive Money | Stripe Online Payments | | 43.86 | 0.00 | 103,028.35 | 43.86 | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Australia's Golden Outback | | 0.00 | 295.00 | 102,733.35 | (295.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Australia Post | 9516642 | 0.00 | 211.71 | 102,521.64 | (211.71) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: RDAGE | 00000135 | 0.00 | 650.00 | 101,871.64 | (650.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: RDAGE | 00000133 | 0.00 | 650.00 | 101,221.64 | (650.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Office National | 829949 | 0.00 | 35.10 | 101,186.54 | (35.10) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Caravan Industry Association Western Australia | 8898 | 0.00 | 550.00 | 100,636.54 | (550.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Caravan Industry Association Western Australia | 9055 | 0.00 | 1,320.00 | 99,316.54 | (1,320.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Executive Media | 159899 | 0.00 | 2,200.00 | 97,116.54 | (2,200.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Shire of Laverton | 5747 | 0.00 | 40.00 | 97,076.54 | (40.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Toll Customised Solutions | 810001 964 | 0.00 | 1,787.21 | 95,289.33 | (1,787.21) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Toll Customised Solutions | 810001 | 0.00 | 1,732.86 | 93,556.47 | (1,732.86) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Business Precision | 00009164 | 0.00 | 363.00 | 93,193.47 | (363.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Business Precision | 00009359 | 0.00 | 231.00 | 92,962.47 | (231.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Business Precision | 9250 | 0.00 | 627.00 | 92,335.47 | (627.00) | 0.00 |
| 09 Aug 2018 | Payable Payment | Payment: Charles Thomas | | 0.00 | 429.60 | 91,905.87 | (429.60) | 0.00 |
| 10 Aug 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 90,761.87 | (1,144.00) | 0.00 |
| 10 Aug 2018 | Spend Money | Telstra | | 0.00 | 60.00 | 90,701.87 | (60.00) | 0.00 |
| 13 Aug 2018 | Receive Money | Stripe Online Payments | | 43.86 | 0.00 | 90,745.73 | 43.86 | 0.00 |
| 17 Aug 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 89,601.73 | (1,144.00) | 0.00 |
| 17 Aug 2018 | Receive Money | Kalgoorlie Boulder Visitor Centre | | 8.15 | 0.00 | 89,609.88 | 8.15 | 0.00 |
| 22 Aug 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 88,916.88 | (693.00) | 0.00 |
| 22 Aug 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 88,223.88 | (693.00) | 0.00 |
| 22 Aug 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 87,814.88 | (409.00) | 0.00 |
| 22 Aug 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 87,405.88 | (409.00) | 0.00 |
| 23 Aug 2018 | Receivable Payment | Payment: Shire of Leonora | INV-1625 | 12,650.00 | 0.00 | 100,055.88 | 12,650.00 | 0.00 |
| 23 Aug 2018 | Receivable Payment | Payment: Shire of Leonora | INV-1615 | 27,500.00 | 0.00 | 127,555.88 | 27,500.00 | 0.00 |
| 24 Aug 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 126,411.88 | (1,144.00) | 0.00 |
| 24 Aug 2018 | Receive Money | Stripe Online Payments | | 87.72 | 0.00 | 126,499.60 | 87.72 | 0.00 |
| 27 Aug 2018 | Spend Money | Shire of Menzies | | 0.00 | 1,099.07 | 125,400.53 | (1,099.07) | 0.00 |
| 28 Aug 2018 | Spend Money | Sandra Donkin | | 0.00 | 472.00 | 124,928.53 | (472.00) | 0.00 |
| 28 Aug 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 124,519.53 | (409.00) | 0.00 |
| 28 Aug 2018 | Spend Money | National Australia Bank | | 0.00 | 11.75 | 124,507.78 | (11.75) | 0.00 |
| 28 Aug 2018 | Spend Money | Telstra | Telstra | 0.00 | 155.00 | 124,352.78 | (155.00) | 0.00 |
| 29 Aug 2018 | Spend Money | Australian Taxation Office | BAS April to June 2018 | 0.00 | 3,577.00 | 120,775.78 | (3,577.00) | 0.00 |
| 31 Aug 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 119,631.78 | (1,144.00) | 0.00 |
| 03 Sep 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 118,938.78 | (693.00) | 0.00 |
| 03 Sep 2018 | Spend Money | Wages | | 0.00 | 409.00 | 118,529.78 | (409.00) | 0.00 |
| 03 Sep 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 2,179.52 | 116,350.26 | (2,179.52) | 0.00 |
| 03 Sep 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 526.26 | 115,824.00 | (526.26) | 0.00 |
| 03 Sep 2018 | Payable Payment | Payment: IC Touch Manged ICT | 128953 | 0.00 | 569.75 | 115,254.25 | (569.75) | 0.00 |
| 05 Sep 2018 | Spend Money | MYOB | | 0.00 | 100.00 | 115,154.25 | (100.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Amanda Reidy | Reimbursements | 0.00 | 330.10 | 114,824.15 | (330.10) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Arts and Culture Goldfields Association TA ArtGold | 00000638 | 0.00 | 25.00 | 114,799.15 | (25.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Australia Post | 1007704362 | 0.00 | 177.71 | 114,621.44 | (177.71) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Business Precision | 00009446 | 0.00 | 198.00 | 114,423.44 | (198.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Camping4wd Pty Ltd | 8969 | 0.00 | 350.00 | 114,073.44 | (350.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Charles Thomas | Reimbursements | 0.00 | 283.97 | 113,789.47 | (283.97) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Charles Thomas | | 0.00 | 423.34 | 113,366.13 | (423.34) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Goldfields Printing | 00027547 | 0.00 | 2,062.50 | 111,303.63 | (2,062.50) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: IGA | 231597 | 0.00 | 24.78 | 111,278.85 | (24.78) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Kalgoorlie Boulder Business Development Centre | 00002005 | 0.00 | 140.80 | 111,138.05 | (140.80) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Office National | 837082 | 0.00 | 58.00 | 111,080.05 | (58.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: RDAGE | 00000125 | 0.00 | 650.00 | 110,430.05 | (650.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Shire of Coolgardie | 6217 | 0.00 | 2,204.00 | 108,226.05 | (2,204.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Shire of Laverton | 203 | 0.00 | 80.00 | 108,146.05 | (80.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Snap Printing | | 0.00 | 497.99 | 107,648.06 | (497.99) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Stitching Bee Embroidery & Sewing | 30781 | 0.00 | 359.70 | 107,288.36 | (359.70) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Toll Customised Solutions | 810002 034 | 0.00 | 251.80 | 107,036.56 | (251.80) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: West Australian Newspapers Limited | 1019685020180818 | 0.00 | 770.00 | 106,266.56 | (770.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Amanda Reidy | | 0.00 | 500.00 | 105,766.56 | (500.00) | 0.00 |
| 07 Sep 2018 | Payable Payment | Payment: Publik | QU-0089 | 0.00 | 3,203.75 | 102,562.81 | (3,203.75) | 0.00 |
| 07 Sep 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 101,418.81 | (1,144.00) | 0.00 |
| 07 Sep 2018 | Receivable Payment | Payment: Shire of Coolgardie | INV-1626 | 12,650.00 | 0.00 | 114,068.81 | 12,650.00 | 0.00 |
| 07 Sep 2018 | Receivable Payment | Payment: Shire of Coolgardie | INV-1617 | 27,500.00 | 0.00 | 141,568.81 | 27,500.00 | 0.00 |
| 10 Sep 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 5,000.00 | 136,568.81 | (5,000.00) | 0.00 |
| 10 Sep 2018 | Spend Money | Wages | | 0.00 | 693.00 | 135,875.81 | (693.00) | 0.00 |
| 10 Sep 2018 | Spend Money | Wages | | 0.00 | 409.00 | 135,466.81 | (409.00) | 0.00 |
| 10 Sep 2018 | Spend Money | Telstra | | 0.00 | 60.00 | 135,406.81 | (60.00) | 0.00 |
| 11 Sep 2018 | Receive Money | Stripe Online Payments | | 43.35 | 0.00 | 135,450.16 | 43.35 | 0.00 |
| 13 Sep 2018 | Receivable Payment | Payment: Kalgoorlie Boulder Visitor Centre | INV-1631 | 431.44 | 0.00 | 135,881.60 | 431.44 | 0.00 |
| 14 Sep 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 134,737.60 | (1,144.00) | 0.00 |
| 17 Sep 2018 | Payable Payment | Payment: Charles Thomas | 45815 | 0.00 | 500.00 | 134,237.60 | (500.00) | 0.00 |
| 17 Sep 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 133,544.60 | (693.00) | 0.00 |
| 17 Sep 2018 | Spend Money | Charles Thomas | | 0.00 | 409.00 | 133,135.60 | (409.00) | 0.00 |
| 17 Sep 2018 | Payable Payment | Payment: Jones | 1 | 0.00 | 300.00 | 132,835.60 | (300.00) | 0.00 |
| 17 Sep 2018 | Payable Payment | Payment: Oricom International Pty Ltd | SY6461 | 0.00 | 148.49 | 132,687.11 | (148.49) | 0.00 |
| 17 Sep 2018 | Receive Money | Kalgoorlie Boulder Visitor Centre | Consignment | 8.75 | 0.00 | 132,695.86 | 8.75 | 0.00 |
| 18 Sep 2018 | Spend Money | Australian Taxation Office | | 0.00 | 2,679.12 | 130,016.74 | (2,679.12) | 0.00 |
| 18 Sep 2018 | Payable Payment | Payment: Academy of Taxidermy | 48 | 0.00 | 440.00 | 129,576.74 | (440.00) | 0.00 |
| 21 Sep 2018 | Receivable Payment | Payment: Shire of Laverton | INV-1618 | 27,500.00 | 0.00 | 157,076.74 | 27,500.00 | 0.00 |
| 21 Sep 2018 | Receivable Payment | Payment: Shire of Laverton | INV-1627 | 12,650.00 | 0.00 | 169,726.74 | 12,650.00 | 0.00 |
| 21 Sep 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 168,582.74 | (1,144.00) | 0.00 |
| 24 Sep 2018 | Spend Money | Charles Thomas | | 0.00 | 867.00 | 167,715.74 | (867.00) | 0.00 |
| 24 Sep 2018 | Spend Money | Sandra Donkin | | 0.00 | 693.00 | 167,022.74 | (693.00) | 0.00 |
| 25 Sep 2018 | Spend Money | Shire of Menzies | | 0.00 | 1,099.07 | 165,923.67 | (1,099.07) | 0.00 |
| 28 Sep 2018 | Spend Money | National Australia Bank | | 0.00 | 14.25 | 165,909.42 | (14.25) | 0.00 |
| 28 Sep 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 164,765.42 | (1,144.00) | 0.00 |
| 28 Sep 2018 | Receivable Payment | Payment: Goldfields Voluntary Region Org of Councils | INV-1629 | 25,630.00 | 0.00 | 190,395.42 | 25,630.00 | 0.00 |
| 01 Oct 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 526.26 | 189,869.16 | (526.26) | 0.00 |
| 02 Oct 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 470.75 | 189,398.41 | (470.75) | 0.00 |
| 02 Oct 2018 | Spend Money | Telstra | | 0.00 | 105.00 | 189,293.41 | (105.00) | 0.00 |
| 02 Oct 2018 | Spend Money | MYOB | | 0.00 | 100.00 | 189,193.41 | (100.00) | 0.00 |
| 02 Oct 2018 | Receive Money | Stripe Online Payments | Peter Wankerl | 28.78 | 0.00 | 189,222.19 | 28.78 | 0.00 |
| 03 Oct 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy - Credit Card | | 0.00 | 106.67 | 189,115.52 | (106.67) | 0.00 |
| 03 Oct 2018 | Spend Money | Charles Thomas | | 0.00 | 867.00 | 188,248.52 | (867.00) | 0.00 |
| 05 Oct 2018 | Receivable Payment | Payment: Arts and Culture Goldfields Association TA ArtGold | INV-1632 | 850.00 | 0.00 | 189,098.52 | 850.00 | 0.00 |
| 05 Oct 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 187,954.52 | (1,144.00) | 0.00 |
| 08 Oct 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 66.00 | 187,888.52 | (66.00) | 0.00 |
| 09 Oct 2018 | Receive Money | Stripe | Stripe | 87.72 | 0.00 | 187,976.24 | 87.72 | 0.00 |
| 11 Oct 2018 | Spend Money | Telstra | Telstra | 0.00 | 60.00 | 187,916.24 | (60.00) | 0.00 |
| 12 Oct 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 186,772.24 | (1,144.00) | 0.00 |
| 16 Oct 2018 | Spend Money | Sandra Donkin | | 0.00 | 1,386.00 | 185,386.24 | (1,386.00) | 0.00 |
| 16 Oct 2018 | Spend Money | Charles Thomas | Charles Wages | 0.00 | 818.00 | 184,568.24 | (818.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Mediacloud | GTNA | 0.00 | 121.00 | 184,447.24 | (121.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: RDAGE | Goldfields Tourism | 0.00 | 650.00 | 183,797.24 | (650.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Toll Customised Solutions | Goldfields Tourism | 0.00 | 213.75 | 183,583.49 | (213.75) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Office National | Goldfields Tourism | 0.00 | 90.55 | 183,492.94 | (90.55) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Auscoinwest | GTNA | 0.00 | 1,980.00 | 181,512.94 | (1,980.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Caravan Industry Association Western Australia | 9055GTN | 0.00 | 5,500.00 | 176,012.94 | (5,500.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Executive Media Pty. Ltd. | GTNA | 0.00 | 95.00 | 175,917.94 | (95.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: RDAGE | Goldfields Tourism | 0.00 | 363.85 | 175,554.09 | (363.85) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Australia Post | GQDTrail | 0.00 | 277.60 | 175,276.49 | (277.60) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: RDAGE | Goldfields Tourism | 0.00 | 134.28 | 175,142.21 | (134.28) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: watson | GTNA | 0.00 | 660.00 | 174,482.21 | (660.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Shire of Laverton | GTNA | 0.00 | 40.00 | 174,442.21 | (40.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Prime media group | GTNA | 0.00 | 440.00 | 174,002.21 | (440.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Shire of Laverton | GTNA | 0.00 | 40.00 | 173,962.21 | (40.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Office National | Goldfields Tourism | 0.00 | 10.90 | 173,951.31 | (10.90) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Business Precision | Goldfields Tourism | 0.00 | 990.00 | 172,961.31 | (990.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Publik | GTNA | 0.00 | 3,203.75 | 169,757.56 | (3,203.75) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Australia Post | GQDTrail | 0.00 | 105.09 | 169,652.47 | (105.09) | 0.00 |
| 19 Oct 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 168,508.47 | (1,144.00) | 0.00 |
| 19 Oct 2018 | Payable Payment | Payment: Australia's Golden Outback | Goldfields Tourism | 0.00 | 3,500.00 | 165,008.47 | (3,500.00) | 0.00 |
| 23 Oct 2018 | Receivable Payment | Payment: Shire of Coolgardie | INV-1633 | 395.49 | 0.00 | 165,403.96 | 395.49 | 0.00 |
| 23 Oct 2018 | Receive Money | Kalgoorlie Boulder Visitor Centre | | 4.55 | 0.00 | 165,408.51 | 4.55 | 0.00 |
| 24 Oct 2018 | Receivable Payment | Payment: Kalgoorlie Boulder Visitor Centre | INV-1634 | 474.58 | 0.00 | 165,883.09 | 474.58 | 0.00 |
| 25 Oct 2018 | Spend Money | Lease Vehicle Prado | | 0.00 | 1,099.07 | 164,784.02 | (1,099.07) | 0.00 |
| 26 Oct 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 163,640.02 | (1,144.00) | 0.00 |
| 29 Oct 2018 | Spend Money | Telstra | | 0.00 | 105.00 | 163,535.02 | (105.00) | 0.00 |
| 30 Oct 2018 | Payable Payment | Payment: Amanda Reidy | Reimbursements 1018 | 0.00 | 69.40 | 163,465.62 | (69.40) | 0.00 |
| 30 Oct 2018 | Payable Payment | Payment: Charles Thomas | Reimbursement | 0.00 | 316.55 | 163,149.07 | (316.55) | 0.00 |
| 30 Oct 2018 | Spend Money | Sandra Donkin | | 0.00 | 1,386.00 | 161,763.07 | (1,386.00) | 0.00 |
| 30 Oct 2018 | Spend Money | Charles Thomas | | 0.00 | 818.00 | 160,945.07 | (818.00) | 0.00 |
| 01 Nov 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 526.26 | 160,418.81 | (526.26) | 0.00 |
| 02 Nov 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 159,274.81 | (1,144.00) | 0.00 |
| 02 Nov 2018 | Spend Money | Australia Taxation Office | | 0.00 | 6,787.76 | 152,487.05 | (6,787.76) | 0.00 |
| 02 Nov 2018 | Spend Money | IC Touch Manged ICT | | 0.00 | 470.75 | 152,016.30 | (470.75) | 0.00 |
| 02 Nov 2018 | Payable Payment | Payment: Australian Taxation Office | July to Sept BAS ATO | 0.00 | 10,000.00 | 142,016.30 | (10,000.00) | 0.00 |
| 05 Nov 2018 | Receive Money | Stripe Online Payments | Stripe | 43.86 | 0.00 | 142,060.16 | 43.86 | 0.00 |
| 05 Nov 2018 | Bank Transfer | Bank Transfer from BANK - Trading Account to CCARD - Mandy | | 0.00 | 1,754.00 | 140,306.16 | (1,754.00) | 0.00 |
| 06 Nov 2018 | Receive Money | Stripe Online Payments | Stripe | 43.86 | 0.00 | 140,350.02 | 43.86 | 0.00 |
| 06 Nov 2018 | Payable Payment | Payment: Australian Taxation Office | July to Sept BAS ATO | 0.00 | 10,000.00 | 130,350.02 | (10,000.00) | 0.00 |
| 08 Nov 2018 | Payable Payment | Payment: Australian Taxation Office | July to Sept BAS ATO | 0.00 | 717.00 | 129,633.02 | (717.00) | 0.00 |
| 09 Nov 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 128,489.02 | (1,144.00) | 0.00 |
| 09 Nov 2018 | Spend Money | National Australia Bank | | 0.00 | 19.90 | 128,469.12 | (19.90) | 0.00 |
| 09 Nov 2018 | Receive Money | Stripe Online Payments | Stripe | 43.86 | 0.00 | 128,512.98 | 43.86 | 0.00 |
| 12 Nov 2018 | Spend Money | Telstra | | 0.00 | 60.00 | 128,452.98 | (60.00) | 0.00 |
| 13 Nov 2018 | Spend Money | Sandra Donkin | | 0.00 | 1,386.00 | 127,066.98 | (1,386.00) | 0.00 |
| 13 Nov 2018 | Spend Money | Charles Thomas | | 0.00 | 818.00 | 126,248.98 | (818.00) | 0.00 |
| 14 Nov 2018 | Receive Money | Stripe Online Payments | Stripe | 29.14 | 0.00 | 126,278.12 | 29.14 | 0.00 |
| 16 Nov 2018 | Spend Money | Amanda Reidy | WAGES181118 | 0.00 | 1,144.00 | 125,134.12 | (1,144.00) | 0.00 |
| 22 Nov 2018 | Receive Money | Stripe Online Payments | Stripe | 43.86 | 0.00 | 125,177.98 | 43.86 | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Business Precision | Goldfields Tourism | 0.00 | 693.00 | 124,484.98 | (693.00) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Toll Customised Solutions | Goldfields Tourism | 0.00 | 297.44 | 124,187.54 | (297.44) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Office National | Goldfields Tourism | 0.00 | 56.65 | 124,130.89 | (56.65) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: CBSL Accountants | Goldfields Tourism | 0.00 | 1,485.00 | 122,645.89 | (1,485.00) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Shire of Laverton | Goldfields Tourism | 0.00 | 40.00 | 122,605.89 | (40.00) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Tangelo | Goldfields Tourism | 0.00 | 11,946.00 | 110,659.89 | (11,946.00) | 0.00 |
| 23 Nov 2018 | Spend Money | Amanda Reidy | | 0.00 | 1,144.00 | 109,515.89 | (1,144.00) | 0.00 |
| 23 Nov 2018 | Payable Payment | Payment: Australia's Golden Outback | Goldfields Tourism | 0.00 | 11,000.00 | 98,515.89 | (11,000.00) | 0.00 |
| 26 Nov 2018 | Spend Money | Lease Vehicle Prado | PRADO Lease | 0.00 | 1,099.07 | 97,416.82 | (1,099.07) | 0.00 |
| 26 Nov 2018 | Receive Money | Kalgoorlie Boulder Visitor Centre | Consignment | 4.90 | 0.00 | 97,421.72 | 4.90 | 0.00 |
| 26 Nov 2018 | Spend Money | Department of Transport | Trailer Rego | 0.00 | 89.60 | 97,332.12 | (89.60) | 0.00 |

PLANNING POLICY – SEA CONTAINER

**POLICY NAME – Local Planning Policy – Sea Containers**

**Purpose**: To provide guidance for proposals for sea containers

**Statutory:** Shire of Coolgardie Local Planning Scheme No 5
Planning and Development Act

**Policy Objectives:**
The objectives of Local Planning Policy: Sea Containers are;

- To provide clear guidelines for the placement and use of sea containers
- To ensure there are no adverse impacts on the streetscape and overall amenity of the area and neighbouring properties
- To eliminate the unauthorised use of sea containers
- To set out minimum standards and requirements

**Definitions**

**Sea Container:** Large metal container originally intended to carry goods on a sea vessel

**Outbuilding:** a detached enclosed, non-habitable structure, including garages, storage sheds, studios, games rooms and patios, but not carports, pergolas or structures that are connected to or form part of the main building

**R Codes:** Residential Design Codes, provide a basis for planning and approval of residential and ancillary development

**Policy Provisions:**

1. Development approval is required for **all** sea containers which are to be used as an outbuilding.
2. Sea containers will only be granted approval if there is acceptable cladding, external colouring and/or screening of the sea container from neighbouring properties and the public road.
3. Where an outbuilding is proposed for storage purposes while building a single house, the Local Government will only grant temporary approval for a period of two years.
4. Sea containers should generally comply with the criteria set out in table below

| **Zoning** | **Setback requirements** | | | **Maximum number** |
|---|---|---|---|---|
| | Front | Rear | Side | |
| Residential | 6m | 1m | 1m | One (1) |
| Commercial | 6m | 1m | 1m | One (1) |
| Industrial | 7.5m | 1m | 1m | One (1) |
| Rural | 7.5m | 5m | 5m | One (1) |

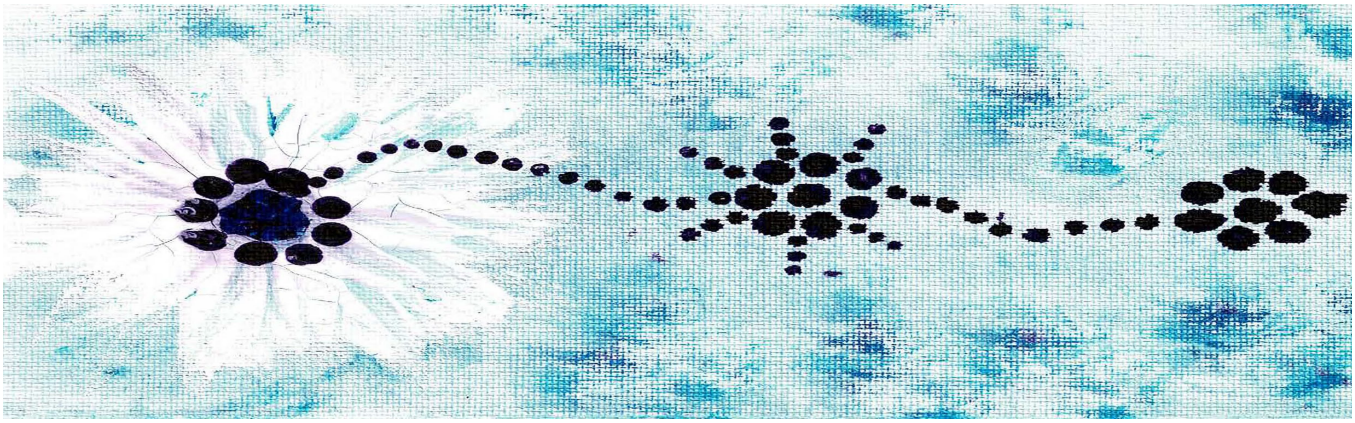
5. In **Commercial** zones sea containers cannot impact on any approved development, such as parking and landscaping requirements.
6. Sea containers cannot adversely affect the amenity of neighbouring properties, or streetscape from public roads.
7. Sea containers **must not**;
    a. Obstruct vehicle or pedestrian sightlines;
    b. Be placed on verges or road reserves, or other public places;
    c. Be used for human habitation; and
    d. Be located over septic tanks, leach drains or other effluent disposal utilities, or within;
        i. 1.8m from drains; and
        ii. 1.2m from tanks
8. Sea containers must be located on a flat, compacted area
9. The Local Government reserves the right to instruct a landowner to remove a sea container from the land if any, or all, of the approval conditions are not carried out to the satisfaction of the Local Government.

**Variations of Provisions:**
Variations to the above policy provisions can be considered acceptable where there are no adverse amenity impacts on neighbouring properties or when viewed from a public road. When assessing variations, the Local Government may refer the application to neighbours for comment. Variations shall be determined in accordance with the purpose, objectives and other relevant provisions of this policy.

**Application Requirements:**
When applying for Development Approval, the following information must be submitted;

1. A copy of the;
    a. Site plan,
    b. Floor plan, and
    c. Elevations
2. A written statement outlining the intended use of the sea container.
3. Photographs of the sea container
4. A signed development application form
5. Payment of the appropriate fee

A building permit may be required for sea containers.



Chief Executive Officer
Shire of Coolgardie
Irish Mulga Drive
KAMBALDA WA 6442

Dear James

**Request for Accommodation – Coolgardie Bowling Club Building**

The Judumul Advisory Aboriginal Corporation (Judumul) is seeking accommodation to base it's operations, and to store some artwork. Following discussions with Leanne Shilton from your staff, we are now requesting approval to occupy the Coolgardie Bowling Club building on Lefroy Street Coolgardie.

We will be seeking initial approval for six months tenancy, and request details of costs and conditions to be met should our request be approved.

Judumul is actively seeking funding to undertake programs. The aim being to provide employment for the local indigenous community. Employment benefits not only the individuals employed, but by association, their families and the whole community shown in improved self esteem and mental health, and increased income levels.

Please do not hesitate to contact me should you require further information.

Regards,

Rhonda Evans.

Rhonda Evans
Executive Officer

10 October 2019

Judumul Advisory Aboriginal Corporation – judumul_aac@yahoo.com – 0484 900 481 – Rhonda Evans CEO

**JUDAMOL - COOLGARDIE BOWLING CLUB**
**SITE AND FLOOR PLANS - USER AGREEMENT / LEASE**

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**SITE PLAN**

BUILDING FLOOR PLAN

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

**The Club in relation to any Building or Structures on the Premises shall:**

1. Maintain the interior of the building of the premises including any fittings in a clean and tidy condition at all times and be responsible for general day-to-day maintenance.

2. Reinstate any damage to the premises to the satisfaction of Council where the damage has been caused a Club Member or a person associated with the Club or the club hiring out the premises to a third party.

3. Pay all services relating to the premises including electricity, gas, water, telephone and the like. In relation to public security lighting, where it cannot be metered separately, the Council after consultation with the Club will determine the proportion, if any, to be paid by the Club.

4. Be responsible for the security of any building during the term of this agreement including maintenance of a key register, key allocation to club members and the cost of the security.

5. Remove or arrange to have removed all waste/rubbish within the building and ground.

6. Ensure no signs shall be erected without first obtaining the Councils consent in writing. If required by the Council, the Club must remove all advertising/sponsorship signs at the end of the term of this agreement and make good any damage.

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

| MAINTENANCE ITEM | CLUB'S RESPONSIBILITY | COUNCIL'S RESPONSIBILITY |
|---|---|---|
| 1. Heating Fixtures | Pay all gas and electricity bills, service, replacement & repair as required. | No responsibility. |
| 2. Building Alterations | For determining and documenting the specific needs of the building relating to any requests to Council for building alterations. | For assessing all requests submitted and if approved by Council, ensuring satisfactory completion of work by the responsible parties. |
| 3. Curtains & Blinds | Regular cleaning and repair. | No responsibility. |
| 4. Ceilings | Repairs due to foreseeable misuse. | Major repair and/or replacement due to structural faults, age etc. |
| 5. Doors (inc. cupboard doors & door fittings) | Regular cleaning and repair of internal doors due to foreseeable misuse. | Replacement due to age or structural fault. Repairs on all external doors. |
| 5. Electrical wiring and fittings in building | Repair and replacement due to foreseeable misuse. | All building wiring from main supply to and including switchboard, power points, switches and light fittings. |
| 6. Fire Extinguishers | To fill when discharged. | For annual maintenance and replacement due to age. |
| 7. Floor Surfaces & coverings | All regular cleaning and maintenance. | No responsibility. |
| 8. Glass | To keep clean and replace internal breakages. | Replace externally if breakage occurs due to vandalism. |
| 9. Vandalism | No external responsibility. | Removal of graffiti from external areas and other associated grounds work - as determined by Council. |
| 10. Keys, Locks | Responsible for keys issued by Council. | Purchase, install and maintain all locks. |
| 12. Training Lights | Total responsibility for purchase, installation, utility costs, repairs and maintenance. | No responsibility. |
| 13. Security System | Purchase, installation, service and maintenance. To be compatible to Council's requirements. | No responsibility. |
| 14. Light Globes & Fittings (External) | No responsibility. | For replacement and maintenance when required. |
| 15. Light Globes (Internal) | Replacement | Repair faulty fittings. |
| 16. Plumbing & Fixtures | Cost of internal repairs due to foreseeable misuse, and any add-on fixtures not standard in the building. | Repair and renewal of all plumbing fixtures. |

| | | |
|---|---|---|
| 17. Plumbing waste pipes & drains. | Keep clear of foreign objects, mud etc and clear if blocked by these materials. | General maintenance. |
| 18. Other Permanent Fixtures | Regular cleaning of all fixtures and repair/or replace if due to foreseeable misuse. | No responsibility. |
| 19. Hygiene | To keep all areas in a clean and hygienic state. | No responsibility. |
| 20. Painting | Internal painting if damaged through foreseeable misuse. | Internal and external painting on as needed basis. |
| 21. Roofs | No responsibility. | All maintenance and repair as required. |
| 22. Skylights | No responsibility. | All maintenance and repair as required. |
| 23. Walls | Regular cleaning and repair if damaged through foreseeable misuse of internal walls. | Structural maintenance. |
| 24. Building External | No responsibility | General maintenance. |
| 25. Food Handling areas & equipment | To comply with the relevant Health Acts and maintain such equipment required under the Health Act. | No responsibility. |

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

**COOLGARDIE MENS SHED – OLD RAILWAY STATION GOODS STORE**
**SITE PLANS - USER AGREEMENT / LEASE**

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**SITE PLAN**

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

**The Club in relation to any Building or Structures on the Premises shall:**

1. Maintain the interior of the building of the premises including any fittings in a clean and tidy condition at all times and be responsible for general day-to-day maintenance.

2. Reinstate any damage to the premises to the satisfaction of Council where the damage has been caused a Club Member or a person associated with the Club or the club hiring out the premises to a third party.

3. Pay all services relating to the premises including electricity, gas, water, telephone and the like. In relation to public security lighting, where it cannot be metered separately, the Council after consultation with the Club will determine the proportion, if any, to be paid by the Club.

4. Be responsible for the security of any building during the term of this agreement including maintenance of a key register, key allocation to club members and the cost of the security.

5. Remove or arrange to have removed all waste/rubbish within the building and ground.

6. Ensure no signs shall be erected without first obtaining the Councils consent in writing. If required by the Council, the Club must remove all advertising/sponsorship signs at the end of the term of this agreement and make good any damage.

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

| MAINTENANCE ITEM | CLUB'S RESPONSIBILITY | COUNCIL'S RESPONSIBILITY |
|---|---|---|
| 1. Heating Fixtures | Pay all gas and electricity bills, service, replacement & repair as required. | No responsibility. |
| 2. Building Alterations | For determining and documenting the specific needs of the building relating to any requests to Council for building alterations. | For assessing all requests submitted and if approved by Council, ensuring satisfactory completion of work by the responsible parties. |
| 3. Curtains & Blinds | Regular cleaning and repair. | No responsibility. |
| 4. Ceilings | Repairs due to foreseeable misuse. | Major repair and/or replacement due to structural faults, age etc. |
| 5. Doors (inc. cupboard doors & door fittings) | Regular cleaning and repair of internal doors due to foreseeable misuse. | Replacement due to age or structural fault. Repairs on all external doors. |
| 5. Electrical wiring and fittings in building | Repair and replacement due to foreseeable misuse. | All building wiring from main supply to and including switchboard, power points, switches and light fittings. |
| 6. Fire Extinguishers | To fill when discharged. | For annual maintenance and replacement due to age. |
| 7. Floor Surfaces & coverings | All regular cleaning and maintenance. | No responsibility. |
| 8. Glass | To keep clean and replace internal breakages. | Replace externally if breakage occurs due to vandalism. |
| 9. Vandalism | No external responsibility. | Removal of graffiti from external areas and other associated grounds work - as determined by Council. |
| 10. Keys, Locks | Responsible for keys issued by Council. | Purchase, install and maintain all locks. |
| 12. Training Lights | Total responsibility for purchase, installation, utility costs, repairs and maintenance. | No responsibility. |
| 13. Security System | Purchase, installation, service and maintenance. To be compatible to Council's requirements. | No responsibility. |
| 14. Light Globes & Fittings (External) | No responsibility. | For replacement and maintenance when required. |
| 15. Light Globes (Internal) | Replacement | Repair faulty fittings. |
| 16. Plumbing & Fixtures | Cost of internal repairs due to foreseeable misuse, and any add-on fixtures not standard in the building. | Repair and renewal of all plumbing fixtures. |

| | | |
|---|---|---|
| 17. Plumbing waste pipes & drains. | Keep clear of foreign objects, mud etc and clear if blocked by these materials. | General maintenance. |
| 18. Other Permanent Fixtures | Regular cleaning of all fixtures and repair/or replace if due to foreseeable misuse. | No responsibility. |
| 19. Hygiene | To keep all areas in a clean and hygienic state. | No responsibility. |
| 20. Painting | Internal painting if damaged through foreseeable misuse. | Internal and external painting on as needed basis. |
| 21. Roofs | No responsibility. | All maintenance and repair as required. |
| 22. Skylights | No responsibility. | All maintenance and repair as required. |
| 23. Walls | Regular cleaning and repair if damaged through foreseeable misuse of internal walls. | Structural maintenance. |
| 24. Building External | No responsibility | General maintenance. |
| 25. Food Handling areas & equipment | To comply with the relevant Health Acts and maintain such equipment required under the Health Act. | No responsibility. |

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

**Barefoot Bands Coolgardie Railway Station Expression of Interest**

To James Trail and the Shire of Coolgardie and Wider Community

Drew Goddard and Brenton Meynell from Barefoot Bands would like to Submit our interest in taking over the Coolgardie Railway Station, for the Purpose of Community Music Development not only in Coolgardie but the wider Goldfields.

As you know we have been conducting recordings and workshops in the Goldfields for over 4 years including a number of successful projects in Coolgardie, including providing Music for the past two Coolgardie Day Celebration. We feel if we were able to have a permanent facility in the Goldfields we could deliver even more with our programs benefiting Coolgardie, helping add more business and culture to your already great town.

**Our Idea**

Our Idea is to be able to give the Coolgardie Musicians Either free or heavily discounted recordings. Our Recordings don't just end with the recording, we then continue to Mentor and train the musicians in Live performance and becoming a sustainable Musician.
We will also release the recordings we have made and use the Train Station and sites of Coolgardie in the musicians Photography giving the town some great exposure.
We will also offer recordings to traveling bands and Famous acts as their will be big interest in this interesting idea. (these will deliver back to the community as follows)

**What the Community will receive**

We will be keen to show off our work and this will benefit the community in the following ways

- Free or cheap recordings for Coolgardie residents (to get the free recordings we need to apply for funding through the contemporary music fund, this can take some time, however we are starting with some funds so we can kick off rather fast)
- Public Showing of work with a community BBQ (Sometimes the musicians won't be ready to perform so instead we will do a public play and BBQ at the Train Station with a meet and greet.
- When bands, producers, Photographers or any other guest come in from out of town to work on a project. We will give them a couple of options of community delivering and work in with the Shire and Community Resource Centre
    1. Live Performance
    2. Meet and Greet BBQ
    3. Community Workshops
    4. Own Option (they may have other talents)
- Ability to have a free copy of any of the music we record for the community
- Continued Workshops and Guitar Lessons either through the CRC or another funding source at the Train Station in Kambalda and at the schools.
- Work in with local and Federal agencies including CDP, Health Professionals especially Mental Health, Western Australia Music, Apra & Amcos, Possibly Perth Concert Hall School of Audio Engineering (who can offer a scholarship) and we are in talks with The Music District in the USA to do a band exchange and recording s plus live shows in the outback.

- Tours of the Recording Studio and ability for keen locals to have some audio training and some local participation in some songs and Photos will be required (tours will have to work around the recordings as sometimes you can't be disturbed)
- Ability to help the Coolgardie Day Committee with funding grants to cover the entertainment for the day.
- Showing tourists through the Train Station when we aren't busy (maybe a history lesson from Vic will help us Chat to the tourists, Also a lot of grey nomads are musicians and as it is were the free rv site is this may bring more tourists to town)

What we would like from the Shire

Maybe sometimes if the Shire town crew can come through and blow off the station or if a blower could be left at the station we could do this? And a couple of bins at the Station.

Drew is looking to live half his time in Coolgardie and the rest of our team will come out through the year.

Drew is keen to get out mid December and Brenton will be traveling through on or around December 18th.

We can see a gradual process as we what to secure funding however we can start working straight away with Vic Dale and other community members.

As you know we have all our gear insured and have our public liability in place.

We look forward to working with you in the future either at the station or in the community and we thank you for your continued support

Brenton Meynell

Barefoot Bands

0423 114 290

**BAREFOOT BANDS – COOLGARDIE RAILWAY STATION**
**SITE AND FLOOR PLANS – USER AGREEMENT / LEASE**

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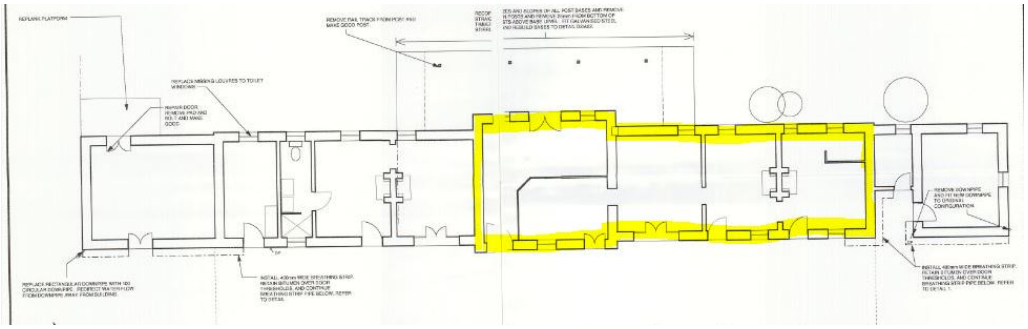
**SITE PLAN**

**FLOOR PLAN**



## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

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## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

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| 24. Building External | No responsibility | General maintenance. |
| 25. Food Handling areas & equipment | To comply with the relevant Health Acts and maintain such equipment required under the Health Act. | No responsibility. |

## MAINTENANCE SCHEDULE

## Club User Agreement – Community facility

## SHIRE OF COOLGARDIE

# MONTHLY FINANCIAL REPORT
**(Containing the Statement of Financial Activity)**
**For the Period Ended 31 December 2019**

**LOCAL GOVERNMENT ACT 1995**
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 February 2020
Prepared by: Martin Whitely
Reviewed by: Nav Kaur

## BASIS OF PREPARATION

**REPORT PURPOSE**
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**
This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**
All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

## SIGNIFICANT ACCOUNTING POLICES

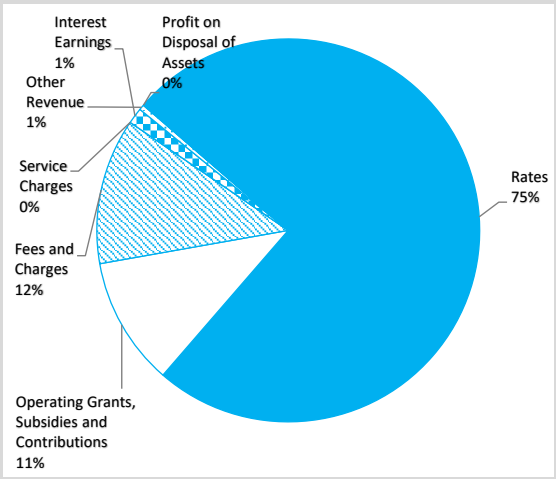
**GOODS AND SERVICES TAX**
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

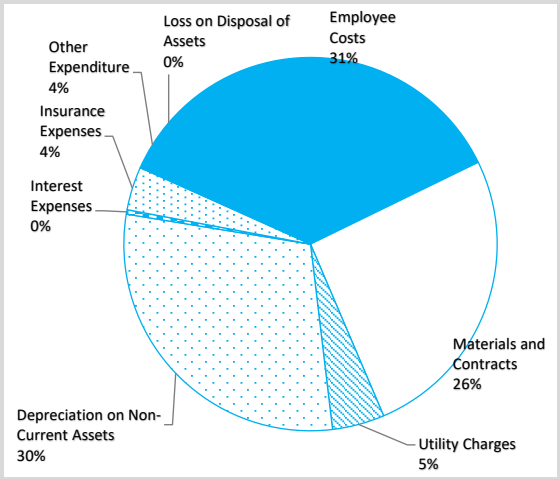
**ROUNDING OFF FIGURES**
All figures shown in this statement are rounded to the nearest dollar.

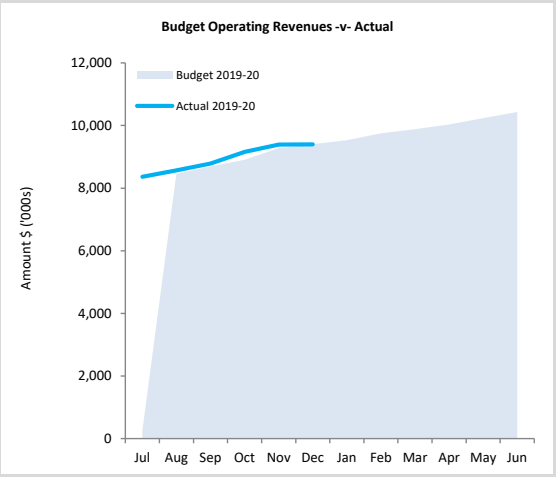
## SUMMARY GRAPHS

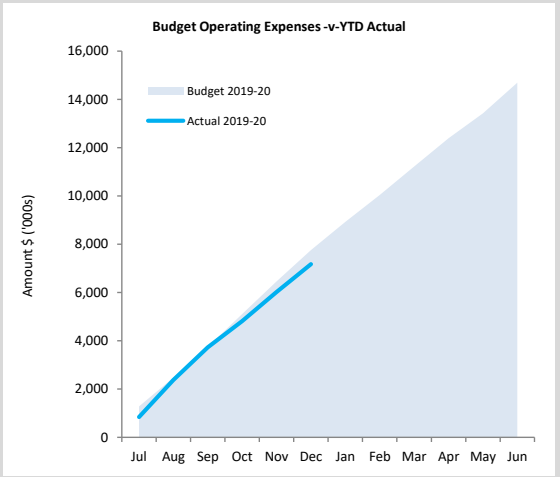
### OPERATING REVENUE



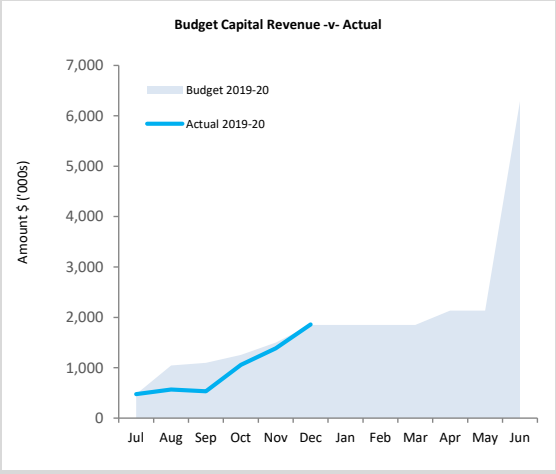

### OPERATING EXPENSES



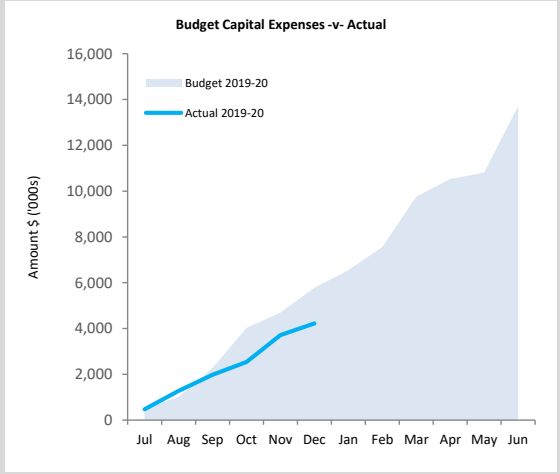




### CAPITAL REVENUE




### CAPITAL EXPENSES




This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

| | |
|---|---|
| **GOVERNANCE** | **ACTIVITIES** |
| To provide a decision making process for the efficient allocation of scarce resources. | Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services |
| **GENERAL PURPOSE FUNDING** | |
| To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| **LAW, ORDER, PUBLIC SAFETY** | |
| To provide services to help ensure a safer community. | Fire prevention, animal control and safety. |
| **HEALTH** | |
| To provide services to help ensure a safer community. | Food quality, pest control and meat inspections. |
| **EDUCATION AND WELFARE** | |
| To meet the needs of the community in these areas. | Includes education programs, youth based activities and resources centres. Care of families and the aged and disabled activities and resources centres. |
| **HOUSING** | |
| Provide housing services required by the community | Maintenance of staff, aged and rental housing. |
| **COMMUNITY AMENITIES** | |
| Provide services required by the community. | Rubbish collection services, landfill maintenance, effluent disposal, town site storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries. |
| **RECREATION AND CULTURE** | |
| To establish and manage efficiently, infrastructure and resources which will help the social well being of the community. | Maintenance of halls, the aquatic centres, recreation centres and various reserves, operation of library, support of arts and community festivals. Also matters relating to heritage. |
| **TRANSPORT** | |
| To provide effective and efficient transport services to the community. | Construction and maintenance of streets, road and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance. |
| **ECONOMIC SERVICES** | |
| To help promote the Shire and improve its economic wellbeing. | The regulation and provision of tourism, area promotion, building control, noxious weeds. |
| **OTHER PROPERTY AND SERVICES** | |
| To provide effective and efficient administration, works operations and plant and fleet services. | Private works operations, plant repairs and operational costs. Administration overheads. |

**STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

## STATUTORY REPORTING PROGRAMS

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | % | |
| **Opening Funding Surplus / (Deficit)** | 1(c) | 5,767,510 | 5,767,510 | **5,505,340** | (262,170) | (4.55%) | |
| **Revenue from operating activities** | | | | | | | |
| Governance | | 22,000 | 21,000 | **7,863** | (13,137) | (62.56%) | ▼ |
| General Purpose Funding - Rates | 6 | 7,150,490 | 7,104,240 | **7,045,968** | (58,272) | (0.82%) | |
| General Purpose Funding - Other | | 630,121 | 325,509 | **336,778** | 11,269 | 3.46% | |
| Law, Order and Public Safety | | 34,300 | 19,650 | **46,179** | 26,529 | 135.01% | ▲ |
| Health | | 3,000 | 1,500 | **1,310** | (190) | (12.67%) | |
| Education and Welfare | | 222,304 | 113,704 | **116,491** | 2,787 | 2.45% | |
| Housing | | 113,681 | 56,841 | **50,059** | (6,782) | (11.93%) | |
| Community Amenities | | 1,042,665 | 976,295 | **981,874** | 5,579 | 0.57% | |
| Recreation and Culture | | 298,000 | 228,750 | **67,259** | (161,491) | (70.60%) | ▼ |
| Transport | | 524,996 | 337,498 | **567,797** | 230,299 | 68.24% | ▲ |
| Economic Services | | 331,742 | 166,276 | **172,689** | 6,413 | 3.86% | |
| Other Property and Services | | 58,710 | 51,855 | **3,803** | (48,052) | (92.67%) | ▼ |
| | | **10,432,009** | **9,403,118** | **9,398,070** | (5,048) | | |
| **Expenditure from operating activities** | | | | | | | |
| Governance | | (1,833,407) | (1,038,633) | **(917,411)** | 121,222 | 11.67% | ▲ |
| General Purpose Funding | | (384,767) | (171,884) | **(191,135)** | (19,251) | (11.20%) | ▼ |
| Law, Order and Public Safety | | (429,626) | (220,979) | **(251,703)** | (30,724) | (13.90%) | ▼ |
| Health | | (480,198) | (323,941) | **(178,924)** | 145,017 | 44.77% | ▲ |
| Education and Welfare | | (366,561) | (184,660) | **(179,167)** | 5,493 | 2.97% | |
| Housing | | (360,485) | (145,534) | **(135,862)** | 9,672 | 6.65% | |
| Community Amenities | | (1,680,482) | (860,848) | **(864,518)** | (3,670) | (0.43%) | |
| Recreation and Culture | | (3,320,481) | (1,745,670) | **(1,521,826)** | 223,844 | 12.82% | ▲ |
| Transport | | (4,612,011) | (2,402,204) | **(2,197,138)** | 205,066 | 8.54% | |
| Economic Services | | (1,178,807) | (617,426) | **(659,336)** | (41,910) | (6.79%) | |
| Other Property and Services | | (45,000) | (45,000) | **(77,214)** | (32,214) | (71.59%) | ▼ |
| | | **(14,691,825)** | **(7,756,779)** | **(7,174,234)** | 582,545 | | |
| Non-cash amounts excluded from operating activities | 1(a) | 4,235,461 | 2,060,981 | **1,910,815** | (150,166) | (7.29%) | |
| **Amount attributable to operating activities** | | **(24,355)** | **3,707,320** | **4,134,651** | 427,331 | | |
| **Investing Activities** | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | 12(b) | 6,288,074 | 1,850,969 | **1,859,128** | 8,159 | 0.44% | |
| Proceeds from disposal of assets | 7 | 291,364 | 25,130 | **25,130** | 0 | 0.00% | |
| Purchase of property, plant and equipment | 8 | (13,710,113) | (5,782,692) | **(4,222,495)** | 1,560,197 | 26.98% | ▲ |
| **Amount attributable to investing activities** | | **(7,130,675)** | **(3,906,593)** | **(2,338,237)** | 1,568,356 | | |
| **Financing Activities** | | | | | | | |
| Proceeds from self supporting loans | | 484,453 | 234,381 | **0** | (234,381) | (100.00%) | ▼ |
| Transfer from Reserves | 10 | 1,942,863 | 0 | **0** | 0 | 0.00% | |
| Repayment of Debentures | 9 | (700,151) | (348,251) | **(348,251)** | 0 | 0.00% | |
| Transfer to Reserves | 10 | (339,645) | 0 | **0** | 0 | 0.00% | |
| **Amount attributable to financing activities** | | **1,387,520** | **(113,870)** | **(348,251)** | (234,381) | | |
| **Closing Funding Surplus / (Deficit)** | 1(c) | **0** | **5,454,367** | **6,953,502** | | | |

**KEY INFORMATION**
▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019-20 year is $10,000 or 10.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

# NATURE OR TYPE DESCRIPTIONS

## REVENUE

**RATES**
All rates levied under the *Local Government Act 1995.* Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

## EXPENSES

**EMPLOYEE COSTS**
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**
Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**
Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

## BY NATURE OR TYPE

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | % | |
| **Opening Funding Surplus / (Deficit)** | 1(c) | 5,767,510 | 5,767,510 | **5,505,340** | (262,170) | (4.55%) | |
| **Revenue from operating activities** | | | | | | | |
| Rates | 6 | 7,150,490 | 7,104,240 | **7,045,968** | (58,272) | (0.82%) | |
| Operating grants, subsidies and contributions | 12(a) | 1,377,027 | 761,565 | **1,019,917** | 258,352 | 33.92% | ▲ |
| Fees and charges | | 1,583,651 | 1,337,391 | **1,158,480** | (178,911) | (13.38%) | |
| Interest earnings | | 228,841 | 114,171 | **127,002** | 12,831 | 11.24% | ▲ |
| Other revenue | | 57,500 | 51,250 | **41,674** | (9,576) | (18.68%) | |
| Profit on disposal of assets | 7 | 34,500 | 34,500 | **5,028** | (29,472) | (85.43%) | |
| | | **10,432,009** | **9,403,117** | **9,398,069** | (5,048) | | |
| **Expenditure from operating activities** | | | | | | | |
| Employee costs | | (4,575,660) | (2,277,788) | **(2,252,007)** | 25,781 | 1.13% | ▲ |
| Materials and contracts | | (4,292,923) | (2,315,972) | **(1,851,777)** | 464,195 | 20.04% | ▲ |
| Utility charges | | (586,840) | (294,070) | **(324,350)** | (30,280) | (10.30%) | |
| Depreciation on non-current assets | | (4,182,961) | (2,091,481) | **(2,113,496)** | (22,015) | (1.05%) | |
| Interest expenses | | (100,519) | (52,484) | **(27,529)** | 24,955 | 47.55% | ▲ |
| Insurance expenses | | (274,653) | (272,153) | **(269,766)** | 2,387 | 0.88% | |
| Other expenditure | | (591,269) | (448,831) | **(317,342)** | 131,489 | 29.30% | ▲ |
| Loss on disposal of assets | 7 | (87,000) | (4,000) | **(17,968)** | (13,968) | (349.20%) | |
| | | **(14,691,825)** | **(7,756,779)** | **(7,174,235)** | 582,544 | | ▲ |
| Non-cash amounts excluded from operating activities | 1(a) | 4,235,461 | 2,060,981 | **1,910,815** | (150,166) | (7.29%) | |
| **Amount attributable to operating activities** | | **(24,355)** | **3,707,319** | **4,134,649** | 427,330 | | ▲ |
| **Investing activities** | | | | | | | |
| Non-operating grants, subsidies and contributions | 12(b) | 6,288,074 | 1,850,969 | **1,859,128** | 8,159 | 0.44% | |
| Proceeds from disposal of assets | 7 | 291,364 | 25,130 | **25,130** | 0 | 0.00% | |
| Payments for property, plant and equipment | 8 | (13,710,113) | (5,782,692) | **(4,222,495)** | 1,560,197 | (26.98%) | ▲ |
| **Amount attributable to investing activities** | | **(7,130,675)** | **(3,906,593)** | **(2,338,237)** | 1,568,356 | | ▲ |
| **Financing Activities** | | | | | | | |
| Transfer from reserves | 10 | 1,942,863 | 0 | **0** | 0 | 0.00% | |
| Proceeds from self-supporting loans | | 484,453 | 234,381 | **0** | (234,381) | (100.00%) | |
| Repayment of debentures | 9 | (700,151) | (348,251) | **(348,251)** | 0 | 0.00% | |
| Transfer to reserves | 10 | (339,645) | 0 | **0** | 0 | 0.00% | |
| **Amount attributable to financing activities** | | **1,387,520** | **(113,870)** | **(348,251)** | (234,381) | | |
| **Closing Funding Surplus / (Deficit)** | 1(c) | **0** | **5,454,367** | **6,953,502** | | | |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## NOTE 1
## STATEMENT OF FINANCIAL ACTIVITY INFORMATION

### (b) Adjustments to net current assets in the Statement of Financial Activity

| The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates. | | Last Year Closing 30 Jun 2019 | This Year Opening 01 Jul 2019 | This Time Last Year 31 Dec 2018 | Year to Date 31 Dec 2019 |
|---|---|---|---|---|---|
| **Adjustments to net current assets** | | | | | |
| Less: Reserves - restricted cash | 10 | (3,267,088) | (3,267,088) | (3,913,273) | (3,267,088) |
| Less: Accrued Interest on Long Term Borrowings | | 21,073 | 21,073 | | 9,423 |
| Less: Accrued Salaries & Wages | | 19,742 | 113,673 | | 0 |
| Add: Borrowings | 9 | 700,151 | 700,151 | 32,178 | 351,900 |
| Add: Provisions - employee | 11 | 232,379 | 232,379 | 238,493 | 142,081 |
| **Total adjustments to net current assets** | | (2,293,743) | (2,199,812) | (3,642,602) | (2,763,684) |

### (c) Net current assets used in the Statement of Financial Activity

| | | | | | |
|---|---|---|---|---|---|
| **Current assets** | | | | | |
| Cash and cash equivalents | 2 | 8,034,399 | 8,034,399 | 7,472,301 | 7,831,345 |
| Rates receivables | 3 | 1,330,210 | 1,330,210 | 2,608,010 | 2,859,194 |
| Receivables | 3 | 530,785 | 530,785 | 519,570 | (82,059) |
| Other current assets | 4 | 9,298 | 9,298 | 127,306 | 9,298 |
| **Less: Current liabilities** | | | | | |
| Payables | 5 | (1,381,885) | (1,259,310) | (337,519) | (406,610) |
| Borrowings | 9 | (700,151) | (700,151) | (32,178) | (351,900) |
| Contract liabilities | 11 | (7,700) | (7,700) | 0 | 0 |
| Provisions | 11 | (232,379) | (232,379) | (238,493) | (142,081) |
| **Less: Total adjustments to net current assets** | 1(c) | (2,293,743) | (2,199,812) | (3,642,602) | (2,763,684) |
| **Closing Funding Surplus / (Deficit)** | | 5,288,834 | 5,505,340 | 6,476,395 | 6,953,502 |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

## OPERATING ACTIVITIES
## NOTE 2
## CASH AND FINANCIAL ASSETS

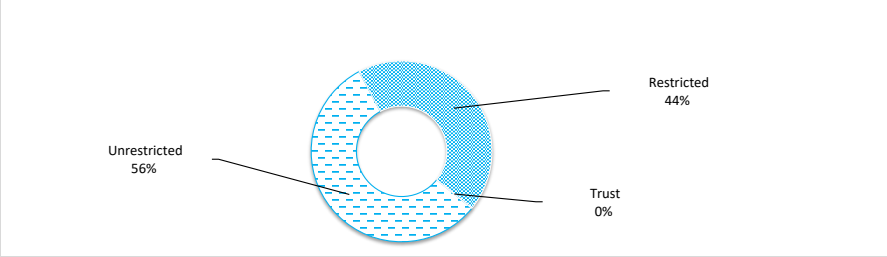
| Description | Classification | Unrestricted | Restricted | Trust | Total YTD Actual | Institution | Interest Rate | Maturity Date |
|---|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | | | |
| **Cash on hand** | | | | | | | | |
| Municipal Bank Account | Cash and cash equivalents | 691,183 | | | 691,183 | ANZ | 0.05% | N/A |
| Kambalda Administration Office Petty Cash | Cash and cash equivalents | 1,212 | | | 1,212 | N/A | 0.00% | N/A |
| ANZ Term Deposit | Cash and cash equivalents | 0 | 3,293,413 | | 3,293,413 | ANZ | 0.75% | 11/01/2020 |
| Bankwest Term Deposit 1 | Cash and cash equivalents | 1,014,561 | | | 1,014,561 | Bankwest | 0.75% | 20/01/2020 |
| Bankwest Term Deposit 2 | Cash and cash equivalents | 2,708,400 | | | 2,708,400 | Bankwest | 1.46% | 30/01/2020 |
| Bonds & Deposits | Cash and cash equivalents | 0 | 122,575 | | 122,575 | ANZ | 0.05% | N/A |
| **Total** | | **4,415,357** | **3,415,988** | **0** | **7,831,345** | | | |
| **Comprising** | | | | | | | | |
| Cash and cash equivalents | | 4,415,357 | 3,415,988 | 0 | 7,831,345 | | | |
| Financial assets at amortised cost | | 0 | 0 | 0 | 0 | | | |
| | | **4,415,357** | **3,415,988** | **0** | **7,831,345** | | | |

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.




| Total Cash | Unrestricted |
|---|---|
| $7.83 M | $4.42 M |

## OPERATING ACTIVITIES
## NOTE 3
## RECEIVABLES

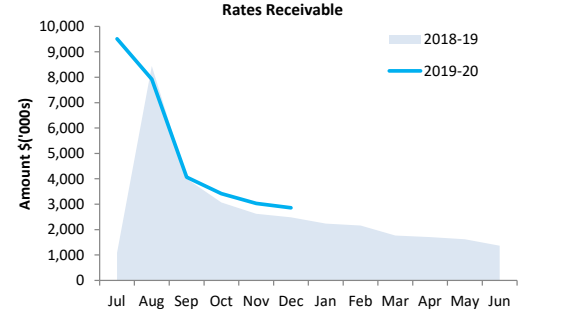
| Rates Receivable | 30 Jun 2019 | 31 Dec 19 |
|---|---|---|
| | $ | $ |
| Opening Arrears Previous Years | 1,362,392 | 1,330,210 |
| Levied this year | 6,682,397 | 7,045,968 |
| Less - Collections to date | (6,714,579) | (5,516,984) |
| Equals Current Outstanding | **1,330,210** | **2,859,194** |
| **Net Rates Collectable** | **1,330,210** | **2,859,194** |
| % Collected | 83.5% | 65.9% |

| Receivables - General | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Receivables - General | (26,516) | 55,270 | 2,282 | 5,185 | 293,384 | 329,605 |
| Percentage | -8% | 16.8% | 0.7% | 1.6% | 89% | |
| **Balance per Trial Balance** | | | | | | |
| Sundry receivable | | | | | | 329,605 |
| GST receivable | | | | | | 89,181 |
| Allowance for impairment of receivables | | | | | | (153,077) |
| Prepayments | | | | | | (259,688) |
| Emergency Services Levy | | | | | | (90,195) |
| Pensioner Rebates | | | | | | 2,115 |
| **Total Receivables General Outstanding** | | | | | | **(82,059)** |

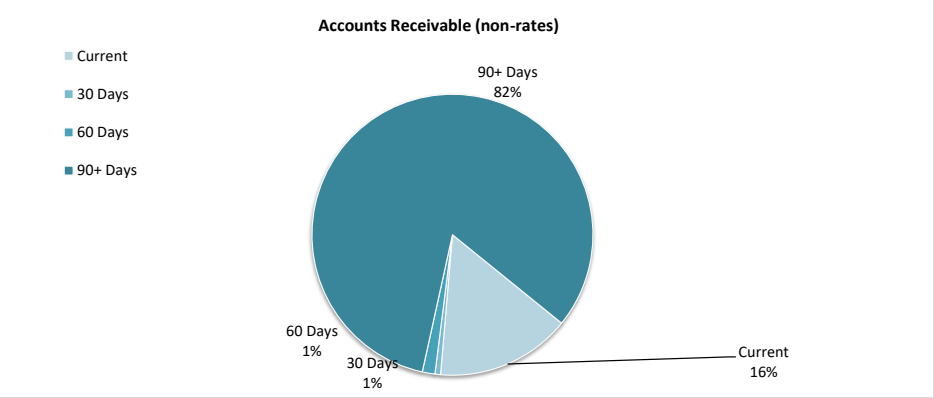
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.




| Collected | Rates Due |
|---|---|
| 65.9% | $2,859,194 |




| Debtors Due |
|---|
| ($82,059) |

| Over 30 Days |
|---|
| 91% |

| Over 90 Days |
|---|
| 89% |

## OPERATING ACTIVITIES
## NOTE 4
## OTHER CURRENT ASSETS

| Other Current Assets | Opening Balance 1 July 2019 | Asset Increase | Asset Reduction | Closing Balance 31 December 2019 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| **Inventory** | | | | |
| Museum Memorabilia & Giftware | 9,298 | | | 9,298 |
| **Total Other Current assets** | | | | **9,298** |
| **Amounts shown above include GST (where applicable)** | | | | |

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**CONTRACT ASSETS**

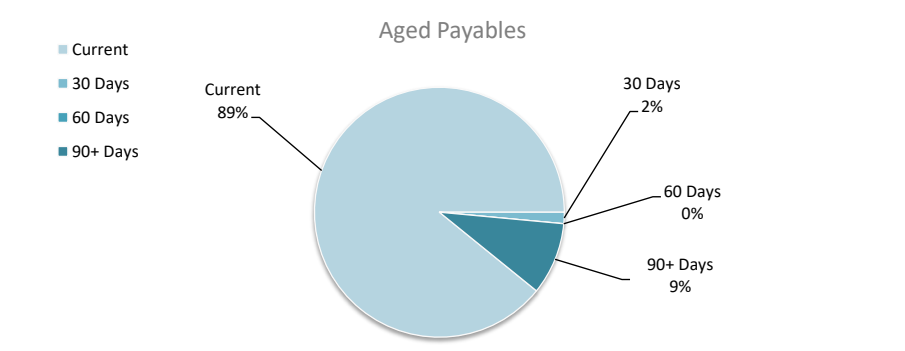
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

## OPERATING ACTIVITIES
## NOTE 5
## Payables

| Payables - General | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Payables - General | 0 | 17,285 | 285 | 0 | 1,815 | 19,385 |
| Percentage | 0% | 89.2% | 1.5% | 0% | 9.4% | |
| **Balance per Trial Balance** | | | | | | |
| Sundry creditors | | | | | | 217,848 |
| Accrued salaries and wages | | | | | | 9,423 |
| ATO liabilities | | | | | | 106,252 |
| Trust Liability | | | | | | (49,488) |
| Bonds & Deposits | | | | | | 122,575 |
| **Total Payables General Outstanding** | | | | | | **406,610** |
| **Amounts shown above include GST (where applicable)** | | | | | | |

**KEY INFORMATION**

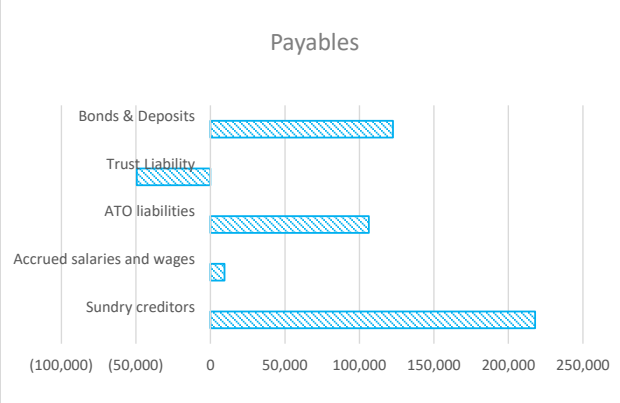
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

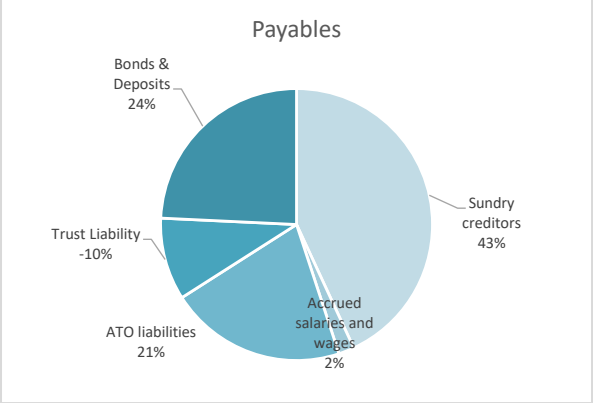



**Creditors Due**
**$406,610**

**Over 30 Days**
**11%**

**Over 90 Days**
**9.4%**

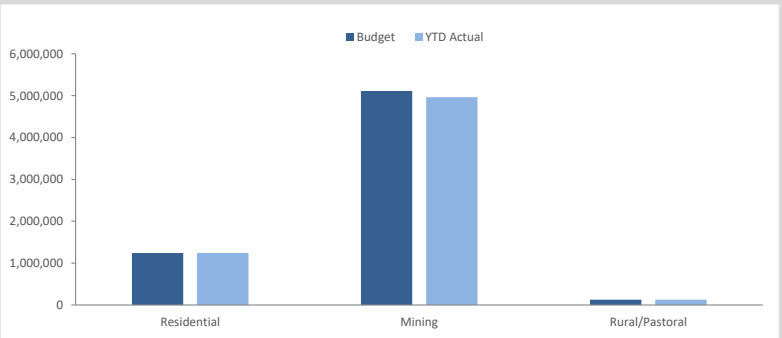


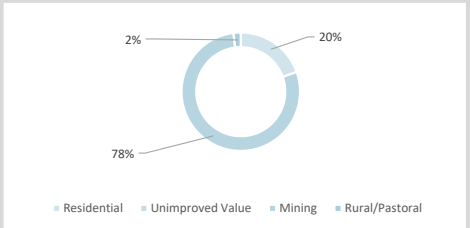
## OPERATING ACTIVITIES
## NOTE 6
## RATE REVENUE

| General Rate Revenue | | | | Budget | | | | YTD Actual | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Rate in $ (cents) | Number of Properties | Rateable Value | Rate Revenue | Interim Rate | Back Rate | Total Revenue | Rate Revenue | Interim Rates | Back Rates | Total Revenue |
| **RATE TYPE** | | | | $ | $ | $ | $ | $ | $ | $ | $ |
| **Differential General Rate** | | | | | | | | | | | |
| **Gross Rental Value** | | | | | | | | | | | |
| Residential | 0.076107 | 1,135 | 16,317,541 | 1,241,879 | 0 | 0 | 1,241,879 | 1,241,879 | 0 | 0 | 1,241,879 |
| **Unimproved Value** | | | | | | | | | | | |
| Mining | 0.22044 | 1,159 | 22,636,584 | 4,989,895 | 120,000 | 0 | 5,109,896 | 4,989,895 | (29,571) | 2,840 | 4,963,165 |
| Rural/Pastoral | 0.11051 | 29 | 1,134,784 | 125,408 | 0 | 0 | 125,408 | 125,408 | 0 | 0 | 125,408 |
| **Sub-Total** | | 2,323 | 40,088,910 | 6,357,183 | 120,000 | 0 | 6,477,183 | 6,357,183 | (29,571) | 2,840 | 6,330,452 |
| **Minimum Payment** | **Minimum $** | | | | | | | | | | |
| **Gross Rental Value** | | | | | | | | | | | |
| Residential | 708 | 656 | 4,185,895 | 464,448 | | | 464,448 | 464,448 | | | 464,448 |
| **Unimproved Value** | | | | | | | | | | | |
| Mining | 437 | 559 | 598,076 | 244,283 | | | 244,283 | 244,283 | | | 244,283 |
| Rural/Pastoral | 684 | 14 | 13,500 | 9,576 | | | 9,576 | 9,576 | | | 9,576 |
| **Sub-Total** | | **1,229** | **4,797,470** | **718,307** | **0** | **0** | **718,307** | **718,307** | **0** | **0** | **718,307** |
| Concession | | | | | | | (45,000) | | | | (2,791) |
| **Amount from General Rates** | | | | | | | **7,150,490** | | | | **7,045,968** |
| **Total General Rates** | | | | | | | **7,150,490** | | | | **7,045,968** |

**KEY INFORMATION**
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



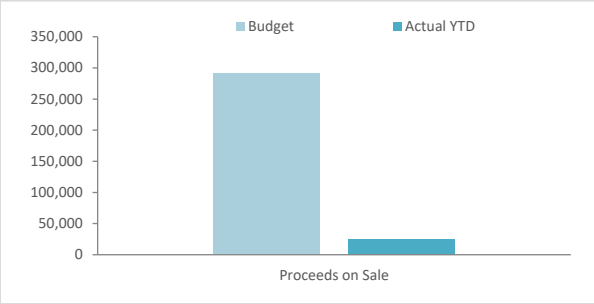

| General Rates | | |
|---|---|---|
| **Budget** | **YTD Actual** | **%** |
| **$7.15 M** | **$7.05 M** | **0.9854** |



## OPERATING ACTIVITIES
## NOTE 7
## DISPOSAL OF ASSETS

| | | Budget | | | | YTD Actual | | | |
|---|---|---|---|---|---|---|---|---|---|
| Asset Ref. | Asset Description | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | $ | $ | $ | $ | $ | $ | $ | $ |
| | **Buildings** | | | | | | | | |
| LB167 | 3 Spinifex Street, Kambalda | 129,000 | 90,000 | 0 | (39,000) | 0 | 0 | 0 | 0 |
| LB172 | 11 Sturt Pea Crescent, Kambalda | 134,000 | 90,000 | 0 | (44,000) | 0 | 0 | 0 | 0 |
| | **Plant and equipment** | | | | | | | | |
| | **Transport** | | | | | | | | |
| HV021 | P216 - Cat 930H Loader | 37,091 | 59,091 | 22,000 | 0 | 0 | 0 | 0 | 0 |
| LV038 | P306 - Holden Cruze | 2,909 | 5,909 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| LV041 | P323 - Holden Evoke | 8,000 | 10,000 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| LV042 | P324 - Holden Evoke | 7,500 | 10,000 | 2,500 | 0 | 0 | 0 | 0 | 0 |
| LV043 | P327 - Holden Evoke | 8,000 | 10,000 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| LV047 | P337 - Ford Ranger | 12,000 | 15,000 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| LV036 | P301 - Mitsubishi Utility | 5,364 | 1,364 | 0 | (4,000) | 0 | 0 | 0 | 0 |
| HV007 | P214 - Mitsubishi Tip Truck | 0 | 0 | 0 | 0 | 6,045 | 7,800 | 1,755 | 0 |
| PE205 | P332 - Self Levelling Planner | 0 | 0 | 0 | 0 | 20,888 | 4,655 | 0 | (16,233) |
| HV015 | P230 - Hino Dutro 6500 | 0 | 0 | 0 | 0 | 11,136 | 12,675 | 1,539 | 0 |
| | | **343,864** | **291,364** | **34,500** | **(87,000)** | **38,070** | **25,130** | **3,294** | **(16,233)** |

**KEY INFORMATION**




| Proceeds on Sale | | |
|---|---|---|
| Annual Budget | YTD Actual | % |
| $291,364 | $25,130 | 9% |

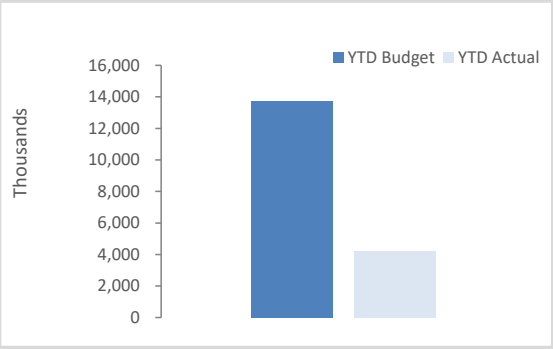
# INVESTING ACTIVITIES
# NOTE 8
# CAPITAL ACQUISITIONS

| Capital Acquisitions | Adopted Budget | YTD Budget | YTD Actual | YTD Actual Variance |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Land & Buildings | **4,108,209** | **936,709** | **98,881** | 837,828 |
| Furniture and equipment | **42,500** | **42,500** | **9,211** | 33,289 |
| Plant and equipment | **458,636** | **208,181** | **142,320** | 65,861 |
| Infrastructure - Roads | **2,778,768** | **1,233,302** | **829,947** | 403,354 |
| Infrastructure - Footpaths | **100,000** | **0** | **249** | (249) |
| Infrastructure - Drainage | **91,000** | **11,000** | **35,337** | (24,337) |
| Infrastructure - Parks & Ovals | **460,000** | **150,000** | **26,671** | 123,329 |
| Infrastructure - Sewerage | **55,000** | **55,000** | **0** | 55,000 |
| Infrastructure - Other Infrastructure | **5,616,000** | **3,146,000** | **3,079,879** | 66,121 |
| **Capital Expenditure Totals** | **13,710,113** | **5,782,692** | **4,222,495** | **1,560,197** |
| **Capital Acquisitions Funded By:** | | | | |
| | $ | $ | $ | $ |
| Capital grants and contributions | **6,288,074** | **1,850,969** | **1,859,128** | 8,159 |
| Other (Disposals & C/Fwd) | **291,364** | **25,130** | **25,130** | 0 |
| Cash Backed Reserves | | | | |
| Road Reserve | **118,499** | **0** | **0** | 0 |
| Infrastructure Reserve | **500,000** | **0** | **0** | 0 |
| Recreation Reserve | **250,000** | **0** | **0** | 0 |
| Plant Reserve | **377,364** | **0** | **0** | 0 |
| Landfill Reserve | **268,000** | **0** | **0** | 0 |
| Environmental Reserve | **300,000** | **0** | **0** | 0 |
| Aerodrome Reserve | **129,000** | **0** | **0** | 0 |
| Contribution - operations | **5,187,812** | **3,906,593** | **2,338,237** | (1,568,356) |
| **Capital Funding Total** | **13,710,113** | **5,782,692** | **4,222,495** | **(1,560,197)** |

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**

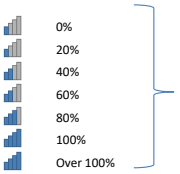



| Acquisitions | Annual Budget | YTD Actual | % Spent |
|---|---|---|---|
| | **$13.71 M** | **$4.22 M** | **31%** |

| Capital Grant | Annual Budget | YTD Actual | % Received |
|---|---|---|---|
| | **$6.29 M** | **$1.86 M** | **30%** |

## INVESTING ACTIVITIES
## NOTE 8
## CAPITAL ACQUISITIONS (CONTINUED)

**Capital Expenditure Total**
**Level of Completion Indicators**

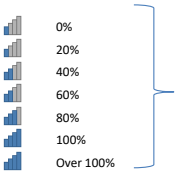



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

| % of Completion | | *Level of completion indicator, please see table at the end of this note for further detail.* | Account Description | Adopted Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|---|
| | | **Land & Buildings** | | | | | |
| | | C13056 | St John's Primary Health Alliance | 1,000,000 | 0 | 0 | 0 |
| | | C11154 | Kcrf - Court Lighting | 10,000 | 10,000 | 0 | 10,000 |
| | | C11032 | Coolgardie Recreation Centre | 15,500 | 0 | 0 | 0 |
| | | C11152 | Ccrf - Security Cameras | 6,000 | 0 | 0 | 0 |
| 63% | | C12044 | Kambalda Depot Upgrade | 14,284 | 14,284 | 9,045 | 5,239 |
| 97% | | C12045 | Coolgardie Depot Upgrade | 62,425 | 62,425 | 60,502 | 1,923 |
| | | C11040 | Kambalda Pool Kiosk | 0 | 0 | 5,200 | (5,200) |
| | | C08009 | Coolgardie Montana Seniors Village | 1,200,000 | 0 | 0 | 0 |
| 2% | | C13039 | Coolgardie Cultural & Community Hub | 1,700,000 | 850,000 | 13,514 | 836,486 |
| | | C13015 | Horse Blocks Subdivision | 0 | 0 | 525 | (525) |
| | | C13051 | Industrial Subdivision | 100,000 | 0 | 10,094 | (10,094) |
| **11%** | | **Total Land & Buildings** | | **4,108,209** | **936,709** | **98,881** | **837,828** |
| | | **Furniture & Equipment** | | | | | |
| | | C04003 | IT Upgrades And Replacements | 20,000 | 20,000 | 0 | 20,000 |
| 44% | | C11033 | Gym Equipment Coolgardie | 10,000 | 10,000 | 4,419 | 5,581 |
| 96% | | C13043 | Visitor Centre Air Conditioning | 5,000 | 5,000 | 4,792 | 208 |
| | | C13054 | Block Mount Story Boards | 7,500 | 7,500 | 0 | 7,500 |
| **22%** | | **Total Furniture & Equipment** | | **42,500** | **42,500** | **9,211** | **33,289** |
| | | **Plant & Equipment** | | | | | |
| 88% | | C12013 | P301 - Mitsubishi Utility | 40,909 | 40,909 | 36,063 | 4,846 |
| 90% | | C12026 | P337 - Ford Ranger | 46,818 | 46,818 | 42,364 | 4,454 |
| 100% | | C12033 | P323 - Holden Evoke | 31,818 | 31,818 | 31,947 | (129) |
| | | C12035 | P324 - Holden Evoke | 31,818 | 31,818 | 0 | 31,818 |
| | | C12069 | P327 - Holden Evoke | 34,091 | 34,091 | 0 | 34,091 |
| | | C12056 | P216 - Loader | 250,455 | 0 | 0 | 0 |
| 141% | | C13052 | P306 - Holden Cruze | 22,727 | 22,727 | 31,947 | (9,220) |
| **68%** | | **Total Plant & Equipment** | | **458,636** | **208,181** | **142,320** | **65,861** |
| | | **Infrastructure - Roads** | | | | | |
| | | R000 | Renewal - Various Roads | 66,172 | 0 | 0 | 0 |
| 84% | | R002 | Coolgardie North Road Construction | 700,000 | 700,000 | 585,045 | 114,955 |
| | | R011 | Binneringie Road Construction | 169,836 | 169,836 | 0 | 169,836 |
| | | R011A | Binneringie Road Intersection | 950,000 | 0 | 44,923 | (44,923) |
| | | R017 | Melaleuca Street | 12,332 | 0 | 0 | 0 |
| | | R024 | Sylvester Street | 150,000 | 0 | 10,428 | (10,428) |
| 1% | | R026 | Shaw Street | 28,990 | 28,990 | 350 | 28,640 |
| 96% | | R036 | Jobson Street | 101,935 | 101,935 | 97,747 | 4,188 |
| | | R039 | Jobson Street | 0 | 0 | 14,451 | (14,451) |
| | | R052 | Jaurdi Hills Road | 169,836 | 169,836 | 0 | 169,836 |
| 25% | | R068 | Jasper Road | 33,750 | 33,750 | 8,424 | 25,326 |
| | | R071 | Melaleuca Road | 0 | 0 | 350 | (350) |
| 1% | | R073 | Solanum Street | 28,955 | 28,955 | 350 | 28,605 |
| | | R081 | Pittosporum Street | 29,900 | 0 | 350 | (350) |
| | | R092 | Spinifex Street | 39,573 | 0 | 38,992 | (38,992) |
| | | R097 | Myoporum Street | 11,280 | 0 | 350 | (350) |
| | | R107 | Goodenia Court | 31,260 | 0 | 350 | (350) |
| | | R155 | Cave Hill Road | 250,000 | 0 | 27,838 | (27,838) |
| | | R053 | Ladyloch Road Construction | 4,950 | 0 | 0 | 0 |
| **67%** | | **Total Infrastructure - Roads** | | **2,778,768** | **1,233,302** | **829,947** | **403,354** |
| | | **Infrastructure - Footpaths** | | | | | |
| | | RF001 | Footpath Construction - Renewal | 100,000 | 0 | 249 | (249) |
| | | **Total Infrastructure - Footpaths** | | **100,000** | **0** | **249** | **(249)** |

## INVESTING ACTIVITIES
## NOTE 8
## CAPITAL ACQUISITIONS (CONTINUED)

**Capital Expenditure Total**
**Level of Completion Indicators**




Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

| % of Completion | | *Level of completion indicator, please see table at the end of this note for further detail.* | Account Description | Adopted Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|---|
| | | **Infrastructure - Drainage** | | | | | |
| | | C13055 | Coolgardie Recreation Centre Box Drainage | 11,000 | 11,000 | 0 | 11,000 |
| | | RD001 | Drainage Construction - Renewal | 80,000 | 0 | 35,337 | (35,337) |
| 321% | | **Total Infrastructure - Drainage** | | **91,000** | **11,000** | **35,337** | **(24,337)** |
| | | **Infrastructure - Sewerage** | | | | | |
| | | C10007 | Coolgardie Sewerage - Water Re-Use System | 35,000 | 35,000 | 0 | 35,000 |
| | | C10015 | Sewerage Fencing | 20,000 | 20,000 | 0 | 20,000 |
| | | **Total Infrastructure - Sewerage** | | **55,000** | **55,000** | **0** | **55,000** |
| | | **Infrastructure - Parks & Ovals** | | | | | |
| | | C11130 | Kambalda Entry Statement | 10,000 | 0 | 0 | 0 |
| | | C11131 | Playground Renewal | 80,000 | 0 | 26,220 | (26,220) |
| | | C11134 | Coolgardie Water Park | 20,000 | 0 | 451 | (451) |
| | | C11135 | Ben Prior Park | 200,000 | 0 | 0 | 0 |
| | | C1204 | West Oval Reticulation | 150,000 | 150,000 | 0 | 150,000 |
| 18% | | **Total Infrastructure - Parks & Ovals** | | **460,000** | **150,000** | **26,671** | **123,329** |
| | | **Infrastructure - Other Infrastructure** | | | | | |
| | | C05004 | Kambalda Dog Pound | 20,000 | 20,000 | 0 | 20,000 |
| | | C10009 | Coolgardie Cemetery Project | 20,000 | 0 | 0 | 0 |
| 85% | | C11014 | Kambalda Pool Refurbishment | 3,500,000 | 2,625,000 | 2,242,203 | 382,797 |
| 10% | | C11018 | Kambalda Pool - Remedial Works | 100,000 | 100,000 | (9,954) | 109,954 |
| | | C12901 | Kambalda Airport Development | 81,000 | 81,000 | 0 | 81,000 |
| | | C13028 | Coolgardie Transit Park | 1,200,000 | 0 | 664,936 | (664,936) |
| | | C13030 | Coolgardie Gorge Surrounds | 0 | 0 | 169 | (169) |
| | | C13053 | Christmas Decorations | 20,000 | 20,000 | 0 | 20,000 |
| 68% | | RS004 | Kambalda Refuse Site - Siteworks | 300,000 | 75,000 | 50,974 | 24,026 |
| | | RS005 | Coolgardie Refuse Site | 150,000 | 0 | 8,893 | (8,893) |
| | | RS007 | Refuse Site Surveillance Cameras | 25,000 | 25,000 | 0 | 25,000 |
| 61% | | TS01 | Kambalda Transfer Station | 200,000 | 200,000 | 122,658 | 77,342 |
| **98%** | | **Total Infrastructure - Other Infrastructure** | | **5,616,000** | **3,146,000** | **3,079,879** | **66,121** |
| 73% | | **Grand Total** | | **13,710,113** | **5,782,692** | **4,222,495** | **1,560,197** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

**FINANCING ACTIVITIES**
**NOTE 9**
**BORROWINGS**

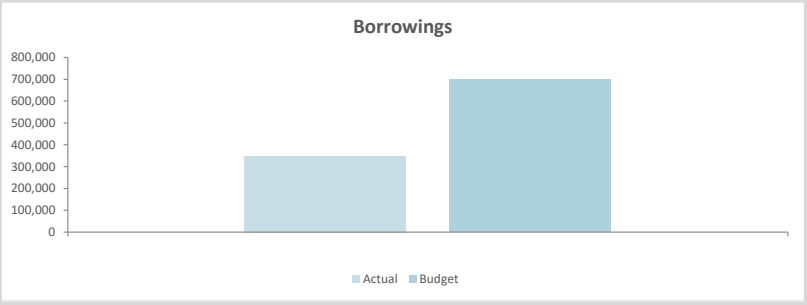
## Repayments - Borrowings

| Information on Borrowings | | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|---|---|---|---|---|---|---|---|---|
| **Particulars** | **1 July 2019** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Recreation and culture** | | | | | | | | | |
| Loan 112 - Coolgardie Aquatic Facilities | 205,643 | 0 | 0 | 9,384 | 19,011 | 196,260 | 186,632 | 5,280 | 9,354 |
| Loan 114 - Kambalda Aquatic Facilities | 1,905,000 | 0 | 0 | 85,778 | 172,489 | 1,819,222 | 1,732,511 | 27,105 | 53,276 |
| **Economic services** | | | | | | | | | |
| Loan 113 - Coolgardie Post Office | 416,817 | 0 | 0 | 18,708 | 37,821 | 398,109 | 378,996 | 12,254 | 24,265 |
| | 2,527,460 | 0 | 0 | 113,870 | 229,322 | 2,413,591 | 2,298,139 | 44,639 | 86,895 |
| **Self Supporting Loans** | | | | | | | | | |
| **Transport** | | | | | | | | | |
| Loan 115 - Binneringie Road | 950,000 | 0 | 0 | 234,381 | 470,829 | 715,619 | 479,171 | 7,845 | 13,624 |
| | 950,000 | 0 | 0 | 234,381 | 470,829 | 715,619 | 479,171 | 7,845 | 13,624 |
| **Total** | 3,477,460 | 0 | 0 | 348,251 | 700,151 | 3,129,210 | 2,777,310 | 52,484 | 100,519 |
| Current borrowings | 700,151 | | | | | 351,900 | | | |
| Non-current borrowings | 2,777,309 | | | | | 2,777,310 | | | |
| | 3,477,460 | | | | | 3,129,210 | | | |

All debenture repayments were financed by general purpose revenue.

Self Supporting Loans are financed by repayments from third parties.

**KEY INFORMATION**
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

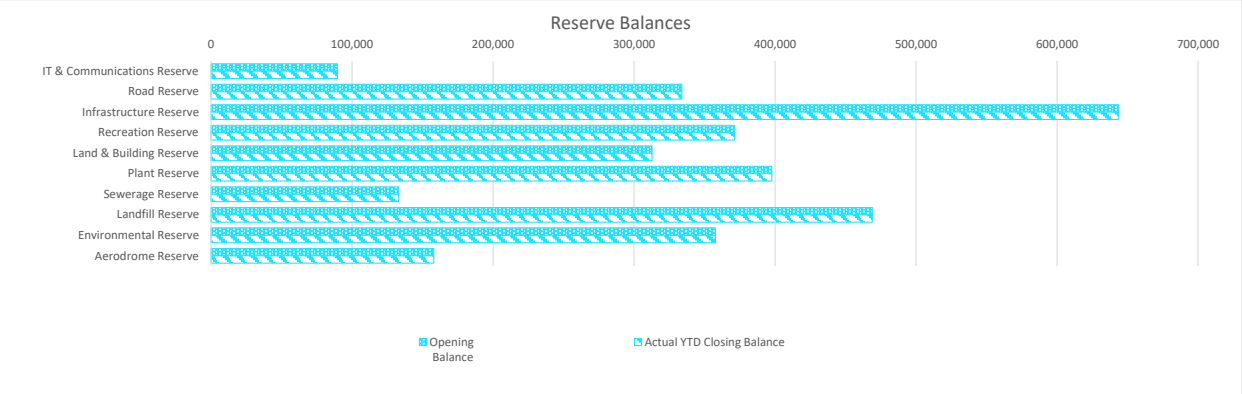



| Principal Repayments | |
|---|---|
| $348,251 | |
| **Interest Earned** | **Interest Expense** |
| $127,002 | $52,484 |
| **Reserves Bal** | **Loans Due** |
| $3.27 M | $3.13 M |

**Cash Backed Reserve**

| Reserve Name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---|---|---|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| IT & Communications Reserve | 89,654 | 0 | 0 | 0 | 0 | 0 | 0 | 89,654 | 89,654 |
| Road Reserve | 333,857 | 0 | 0 | 0 | 0 | (118,499) | 0 | 215,358 | 333,857 |
| Infrastructure Reserve | 643,861 | 0 | 0 | 188,281 | 0 | (500,000) | 0 | 332,142 | 643,861 |
| Recreation Reserve | 371,418 | 0 | 0 | 0 | 0 | (250,000) | 0 | 121,418 | 371,418 |
| Land & Building Reserve | 312,769 | 0 | 0 | 0 | 0 | 0 | 0 | 312,769 | 312,769 |
| Plant Reserve | 397,697 | 0 | 0 | 111,364 | 0 | (377,364) | 0 | 131,697 | 397,697 |
| Sewerage Reserve | 133,125 | 0 | 0 | 40,000 | 0 | 0 | 0 | 173,125 | 133,125 |
| Landfill Reserve | 468,981 | 0 | 0 | 0 | 0 | (268,000) | 0 | 200,981 | 468,981 |
| Environmental Reserve | 357,726 | 0 | 0 | 0 | 0 | (300,000) | 0 | 57,726 | 357,726 |
| Aerodrome Reserve | 158,000 | 0 | 0 | 0 | 0 | (129,000) | 0 | 29,000 | 158,000 |
| | **3,267,088** | **0** | **0** | **339,645** | **0** | **(1,942,863)** | **0** | **1,663,870** | **3,267,088** |

**KEY INFORMATION**



## OPERATING ACTIVITIES
## NOTE 11
## OTHER CURRENT LIABILITIES

| Other Current Liabilities | Note | Opening Balance 1 July 2019 | Liability Increase | Liability Reduction | Closing Balance 31 December 2019 |
|---|---|---|---|---|---|
| | | $ | $ | $ | $ |
| **Provisions** | | | | | |
| Annual leave | | 155,308 | 0 | 0 | 109,440 |
| **Contract Liabilities** | | | | | |
| Lease liability | | 0 | 0 | 0 | 0 |

**Amounts shown above include GST (where applicable)**

**A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)**

**KEY INFORMATION**

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 12(a)**
**OPERATING GRANTS AND CONTRIBUTIONS**

| | Unspent Operating Grant, Subsidies and Contributions Liability | | | | | Unspent Operating Grants, Subsidies and Contributions Revenue | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Provider | Liability 1-Jul | Increase in Liability | Liability Reduction (As revenue) | Liability 30-Jun | Current Liability 30-Jun | Adopted Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | YTD Revenue Actual |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Operating Grants and Subsidies** | | | | | | | | | | | |
| **Governance** | | | | | | | | | | | |
| Donations & Contributions | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,315 |
| Donations & Contributions | | | | | | | | | | 0 | 1,075 |
| **General purpose funding** | | | | | | | | | | | |
| Grants Commission - General Purpose | 0 | 0 | 0 | | 0 | 266,277 | 133,139 | 266,277 | 0 | 266,277 | 130,935 |
| **Law, order, public safety** | | | | | | | | | | | |
| DFES Operating Grants | 0 | 0 | 0 | | 0 | 16,500 | 10,250 | 16,500 | 0 | 16,500 | 22,795 |
| **Education and welfare** | | | | | | | | | | | |
| Kambalda CRC | 0 | 0 | 0 | | 0 | 106,200 | 53,100 | 106,200 | 0 | 106,200 | 53,848 |
| Kambalda Centrelink | 0 | 0 | 0 | | 0 | 5,104 | 5,104 | 5,104 | 0 | 5,104 | 5,104 |
| Coolgardie CRC | 0 | 0 | 0 | | 0 | 102,000 | 51,000 | 102,000 | 0 | 102,000 | 51,622 |
| Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 418 |
| **Transport** | | | | | | | | | | | |
| Regional Road Group | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 124,511 |
| Main Roads Direct Grant | 0 | 0 | 0 | | 0 | 120,000 | 120,000 | 120,000 | 0 | 120,000 | 124,511 |
| Grants Commission - Road Component | 0 | 0 | 0 | | 0 | 245,996 | 122,998 | 245,996 | 0 | 245,996 | 118,825 |
| **Economic services** | | | | | | | | | | | |
| Cashless Card Scheme | 0 | 0 | 0 | | 0 | 240,000 | 120,000 | 240,000 | 0 | 240,000 | 122,438 |
| | **0** | **0** | **0** | **0** | **0** | **1,102,077** | **615,591** | **1,102,077** | **0** | **1,102,077** | **758,397** |
| **Operating Contributions** | | | | | | | | | | | |
| Community Chest | 0 | 0 | 0 | | 0 | 20,000 | 20,000 | 20,000 | 0 | 20,000 | 0 |
| Various Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 300 |
| Donations Received | 0 | 0 | 0 | | 0 | 2,000 | 1,000 | 2,000 | 0 | 2,000 | 0 |
| Reimbursements - Rates Recovery | 0 | 0 | 0 | | 0 | 80,000 | 40,000 | 80,000 | 0 | 80,000 | 30,557 |
| Various funding | 0 | 0 | 0 | | 0 | 3,000 | 1,500 | 3,000 | 0 | 3,000 | 15,000 |
| Various reimbursements | 0 | 0 | 0 | | 0 | 1,800 | 900 | 1,800 | 0 | 1,800 | 416 |
| Diesel Rebates | 0 | 0 | 0 | | 0 | 18,000 | 9,000 | 18,000 | 0 | 18,000 | 10,561 |
| Kambalda CRC - Various Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 1,024 |
| Staff Vehicle Contributions | 0 | 0 | 0 | | 0 | 6,240 | 3,120 | 6,240 | 0 | 6,240 | 2,160 |
| **Recreation and culture** | | | | | | | | | | | |
| Various Club Reimbursements | 0 | 0 | 0 | | 0 | 3,000 | 1,500 | 3,000 | 0 | 3,000 | 1,006 |
| Kambalda Recreations Centre Reimbursements | 0 | 0 | 0 | | 0 | 1,500 | 1,500 | 1,500 | 0 | 1,500 | 0 |
| Coolgardie Pool - Activities Grant | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 |
| Coolgardie Pool - Other Income | 0 | 0 | 0 | | 1 | 0 | 0 | 0 | 0 | 0 | 82 |
| Kambalda Pool - Donations | 0 | 0 | 0 | | 2 | 0 | 0 | 0 | 0 | 0 | 455 |
| Haulage Campaign Funds | 0 | 0 | 0 | | 0 | 120,000 | 60,000 | 120,000 | 0 | 120,000 | 194,650 |
| Street Lighting Subsidy | 0 | 0 | 0 | | 0 | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| Donations Received | 0 | 0 | 0 | | 0 | 1,200 | 600 | 1,200 | 0 | 1,200 | 582 |
| **Other property and services** | | | | | | | | | | | |
| Staff Vehicle Contributions | 0 | 0 | 0 | | 0 | 6,240 | 3,120 | 6,240 | 0 | 6,240 | 2,618 |
| GVROC Reimbursements | 0 | 0 | 0 | | 0 | 7,470 | 3,735 | 7,470 | 0 | 7,470 | 0 |
| Workers Compensation Reimbursements | 0 | 0 | 0 | | 1 | 0 | 0 | 0 | 0 | 0 | 110 |
| | **0** | **0** | **0** | **0** | **4** | **274,950** | **145,975** | **274,950** | **0** | **274,950** | **261,520** |
| **TOTALS** | **0** | **0** | **0** | **0** | **4** | **1,377,027** | **761,565** | **1,377,027** | **0** | **1,377,027** | **1,019,917** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 12(b)**
**NON-OPERATING GRANTS AND CONTRIBUTIONS**

| | Unspent Non Operating Grants, Subsidies and Contributions Liability | | | | | Non Operating Grants, Subsidies and Contributions Revenue | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Provider | Liability 1-Jul | Increase in Liability | Liability Reduction (As revenue) | Liability 30-Jun | Current Liability 30-Jun | Adopted Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | YTD Revenue Actual (b) |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Non-Operating Grants and Subsidies** | | | | | | | | | | | |
| **Health** | | | | | | | | | | | |
| St John's Primary Health Alliance | 0 | 0 | 0 | | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 |
| **Housing** | | | | | | | | | | | |
| Coolgardie Montana Seniors Village | 0 | 0 | 0 | | 0 | 1,200,000 | 0 | 1,200,000 | 0 | 1,200,000 | 0 |
| **Recreation and culture** | | | | | | | | | | | |
| CSRFF - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 525,000 | 350,000 | 525,000 | 0 | 525,000 | 350,000 |
| AusSport - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 287,823 | 230,258 | 287,823 | 0 | 287,823 | 287,823 |
| Goldfields - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 200,000 | 0 | 200,000 | 0 | 200,000 | 181,818 |
| Community Event | 0 | 0 | 0 | | 0 | 50,000 | 50,000 | 50,000 | 0 | 50,000 | 0 |
| **Transport** | | | | | | | | | | | |
| Regional Road Group | 0 | 0 | 0 | | 0 | 614,115 | 491,292 | 614,115 | 0 | 614,115 | 399,025 |
| Roads to Recovery | 0 | 0 | 0 | | 0 | 317,975 | 158,988 | 317,975 | 0 | 317,975 | 327,184 |
| National Black Spot | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 558 |
| **Economic services** | | | | | | | | | | | |
| Lotterywest - Post Office Complex | 0 | 0 | 0 | | 0 | 233,500 | 0 | 233,500 | 0 | 233,500 | 104,320 |
| Building Better Regions - Post Office Complex | 0 | 0 | 0 | | 0 | 912,491 | 570,431 | 912,491 | 0 | 912,491 | 208,400 |
| HSVPP Department of Transport - Coolgardie Truck Stop | 0 | 0 | 0 | | 0 | 510,000 | 0 | 510,000 | 0 | 510,000 | 0 |
| Department of Transport (State) - Coolgardie Truck Stop | 0 | 0 | 0 | | 0 | 260,000 | 0 | 260,000 | 0 | 260,000 | 0 |
| Evolution - Ben Prior Park | 0 | 0 | 0 | | 0 | 177,170 | 0 | 177,170 | 0 | 177,170 | 0 |
| | **0** | **0** | **0** | **0** | **0** | **6,288,074** | **1,850,969** | **6,288,074** | **0** | **6,288,074** | **1,859,128** |
| **Total Non-operating grants, subsidies and contributions** | **0** | **0** | **0** | **0** | **0** | **6,288,074** | **1,850,969** | **6,288,074** | **0** | **6,288,074** | **1,859,128** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 13**
**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 July 2019 | Amount Received | Amount Paid | Closing Balance 31 Dec 2019 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Nomination Deposits | 80 | 0 | (80) | **0** |
| | **80** | **0** | **(80)** | **0** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 DECEMBER 2019**

**NOTE 14**
**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---|---|---|---|---|---|---|---|
| | | | | $ | $ | $ | $ |
| | **Budget Adoption** | | Opening Surplus | | | | 0 |
| | Nil | | | 0 | 0 | 0 | 0 |
| | | | | **0** | **0** | **0** | |

# NOTE 15
# EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2019-20 year is $10,000 or 10.00% whichever is the greater.

| Reporting Program | Var. $ | Var. % | | Timing/ Permanent | Explanation of Variance |
|---|---|---|---|---|---|
| | $ | % | | | |
| **Revenue from operating activities** | | | | | |
| Governance | (13,137) | (62.56%) | ▼ | Timing | Community Chest Contributions |
| Law, Order and Public Safety | 26,529 | 135.01% | ▲ | Permanent | Fire Reimbursements |
| Recreation and Culture | (161,491) | (70.60%) | ▼ | Timing | Kambalda Pool Funding |
| Transport | 230,299 | 68.24% | ▲ | Timing | Heavy Haulage Campaign Funds / RTR Grants |
| Other Property and Services | (48,052) | (92.67%) | ▼ | Timing | Miscellaneous Non Cash Income |
| **Expenditure from operating activities** | | | | | |
| Governance | 121,222 | 11.67% | ▲ | Timing | Elected Member & Consultancy Costs |
| General Purpose Funding | (19,251) | (11.20%) | ▼ | Timing | Debt Recovery Costs |
| Law, Order and Public Safety | (30,724) | (13.90%) | ▼ | Permanent | Additional costs relating to fire fighting |
| Health | 145,017 | 44.77% | ▲ | Timing | St Johns Ambulance MOU |
| Recreation and Culture | 223,844 | 12.82% | ▲ | Timing | Community Development / Parks & Gardens / Other Recreational Services |
| Other Property and Services | (32,214) | (71.59%) | ▼ | Timing | Plant & Overhead Allocations |
| **Investing Activities** | | | | | |
| Capital Acquisitions | 1,560,197 | 26.98% | ▲ | Timing | Road Projects / Swimming Pool / Cultural Hub |
| **Financing Activities** | | | | | |
| Self-Supporting Loan Principal | (234,381) | (100.00%) | ▼ | Permanent | No Repayment received from Alita Resources |

Date: 22nd November 2019

SHIRE OF COOLGARDIE
RECORD No.....
OFFICER.....
0 3 DEC 2019
FILE No.....
ACTION DATE.....

053 / 08742
SHIRE OF COOLGARDIE
SHIRE OF COOLGARDIE
1 IRISH MULGA DR
KAMBALDA WEST WA 6442

327CAP1H50X001M01/087[illegible]/017483

**ANZ Business Notice Term Deposit Maturity Advice**

Account Name: Shire Of Coolgardie

Dear Customer,

**Your ANZ Business Notice Term Deposit will soon mature**

Below are the current and proposed details of your ANZ Business Notice Term Deposit, Number 9101-97877, plus the interest due at maturity.

| ANZ Business Notice Term Deposit | | | |
|---|---|---|---|
| **Current Details** | | **Instructions on Maturity** | |
| **Amount Invested** | $3,290,140.69 | **Principal To Be** | RE-INVESTED |
| **Current Interest Rate** | 1.21% p.a. | | |
| **Date Lodged** | 12th November 2019 | **Interest To Be** | RE-INVESTED |
| **Term** | 30 days | | |
| **Maturing On** | 12th December 2019 | **Interest Frequency** | AT MATURITY |
| **Interest Frequency** | AT MATURITY | **Amount To Be Reinvested** | $3,293,412.80 |
| **Gross Interest** | $3,272.11 | **Term** | 30 days |
| **Less Withholding Tax at 0.00%** | $0.00 | **New Maturity Date** | 11th January 2020 |
| **Net Interest** | $3,272.11 | **Indicative Interest Rate** | 0.75% p.a. * |
| * This **indicative** rate is subject to change. The advertised rate on the date of maturity (applicable to your term) will be applied to your new Term Deposit and you should confirm this on the date of maturity by visiting an ANZ branch, calling 131314 or at anz.com. | | | |

**What this means for your investment**

At maturity we will reinvest your ANZ Business Notice Term Deposit based on the reinvestment consent you have given us and in accordance with the instructions above. The interest rate advertised on the maturity date of your ANZ Business Notice Term Deposit for the same investment term as above, will apply to your new ANZ Business Notice Term Deposit. This interest rate may be lower or higher than the interest rate on your maturing ANZ Business Notice Term Deposit and better interest rates may be available for other investment terms or for a different deposit with a comparable term.

The information contained in this letter is accurate as of the date of issue of the letter.

**Do you wish to change the proposed instructions?**

You can maintain your term deposit term, interest disbursement and balance instructions via the following channels;

- Visiting an ANZ branch
- Call your relationship manager or small business service line on 1800 801 485

You have a seven calendar day grace period from 12th December 2019 to change any of your above instructions or withdraw all or part of your investment. The grace period will end on 19th December 2019.

XPRCAP0008

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522, AFSL and Australian Credit Licence No. 234527.

bankwest

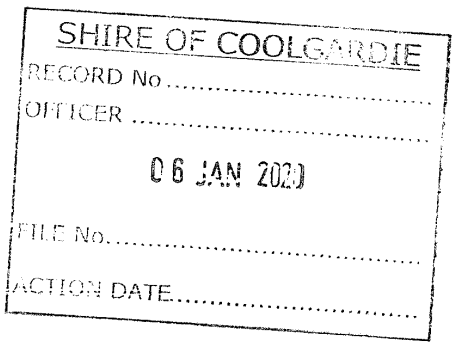
*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

18 December 2019

| | |
|---|---|
| Account Number | **039-067794-3** |
| Period | **5 Dec 19 - 18 Dec 19** |
| *Page 1 of 2* | *Statement Number 9* |

BT3523A 000977 (053D)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442




Account of: **SHIRE OF COOLGARDIE**

Hi SHIRE OF COOLGARDIE,

Your term deposit has matured.

**What do you need to do?**

If you withdrew your funds, reinvested them or closed your account before you got this letter, you don't have to do anything. You'll get a confirmation letter soon.

If you haven't, we'll automatically reinvest the full balance for you with the info below on 24 December 2019.

| | |
|---|---|
| Account number | 039-067794-3 |
| Account type | SPECIAL TERM DEPOSIT |
| Deposit Amount | 2,710,069.94 |
| Term | 1 month |
| Interest rate | 1.46% per annum |
| Start of term (commencement date) | 18 December 2019 |
| End of term (maturity date) | 20 January 2020 |
| Next interest payment date | 20 January 2020 |
| Interest payment method | Add to Term Deposit |

**Do you still have time to manage your term deposit?**

Yes, the seven calendar day grace period ends on 24 December 2019. Contact us to get started.

**Important info**
If you want to withdraw funds before the end of your next term, you'll need to give us 31 days' notice.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

BT3523A / 000977 / 0002713

TD15

bankwest

*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

30 December 2019

| | |
|---|---|
| Account Number | **039-067202-4** |
| Period | **13 Dec 19 - 30 Dec 19** |
| *Page 1 of 2* | *Statement Number 31* |

BT3643A 000206 (053D)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442

SHIRE OF COOLGARDIE
RECORD No .....
OFFICER .....
06 JAN 2020
FILE No .....
ACTION DATE .....

Account of: **SHIRE OF COOLGARDIE**

Hi SHIRE OF COOLGARDIE,

Your term deposit has matured.

**What do you need to do?**

If you withdrew your funds, reinvested them or closed your account before you got this letter, you don't have to do anything. You'll get a confirmation letter soon.

If you haven't, we'll automatically reinvest the full balance for you with the info below on 5 January 2020.

| | |
|---|---|
| Account number | 039-067202-4 |
| Account type | SPECIAL TERM DEPOSIT |
| Deposit Amount | 1,012,891.78 |
| Term | 1 month |
| Interest rate | 0.75% per annum |
| Start of term (commencement date) | 30 December 2019 |
| End of term (maturity date) | 30 January 2020 |
| Next interest payment date | 30 January 2020 |
| Interest payment method | Add to Term Deposit |

**Do you still have time to manage your term deposit?**

Yes, the seven calendar day grace period ends on 5 January 2020. Contact us to get started.

**Important info**
If you want to withdraw funds before the end of your next term, you'll need to give us 31 days' notice.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

BT3643A / 000206 / 0000463

TD15

**Shire of Coolgardie**
**Management Report for the period ended 31 December 2019**

## PENDING / OUTSTANDING ITEMS

| Topic | Matter Raised | Date Identified | Explanation | Action Required | Priority | Status | Comment | Projected Completion |
|---|---|---|---|---|---|---|---|---|
| **GRS Facility** | Transactions held in Trust | **August 2019** | All transactions are being maintained as part of the trust module. Refer to recent paper released from OAG on the treatment for accounting for trust funds | Separate accounting module to be maintained for GRS facility transactions | **HIGH** | **Pending** | Reconciliation in the process of being completed. | **March 2020** |
| **Debtors** | Negative Balances | **August 2019** | There are still some negative debtors balances | Investigate the existing negative balances | **MEDIUM** | **Pending** | Debtor balances being reviewed regularly and variances are currently being worked through. | **March 2020** |
| **Trust** | Funds held in trust | **June 2019** | Position paper released by OAG on the treatment of accounting for trust funds | Remove any items not required to be held in trust | **HIGH** | **Pending** | Fund transfers to Municipal Bank account to be complete once Annual Financial Statements have been signed off. | **March 2020** |

## ITEMS COMPLETED / CLOSED

| Topic | Matter Raised | Date Identified | Explanation | Action Required | Priority | Status | Comment | Projected Completion |
|---|---|---|---|---|---|---|---|---|
| **Assets** | Capitalisation | **June 2019** | FM Reg 17A(5) requires the capitalisation of assets under $5,000 | All assets under $5,000 now require to be capitalised | **HIGH** | **Closed / Ongoing** | A table of assets by class will be completed and sent to auditors prior to finalisation of write off required. Transactions required to be completed for 18/19 Annual Financial Statements | **Oct 2019** |
| **Balance Sheet Reconciliations** | Various | **May 2019** | Not all balance sheet accounts are being regularly reconciled | All balance sheet accounts to be reconciled monthly | **MEDIUM** | **Closed / Ongoing** | Balance sheet reconciliations will be completed every month as part of the normal month end process as part of the Shire's continued monthly reporting practises | **Oct 2019** |
| **Asset Reconciliations** | Disposals & Acquisitions | **August 2019** | Disposals and Acquisitions not processed in Synergy | Process asset transactions in Synergy & reconcile back to GL | **MEDIUM** | **Pending / Ongoing** | Assets purchased and disposed during the month have not been processed in Synergy. | **Oct 2019** |
| **Financial Management Review** | Various | **May 2019** | The recently completed FMR highlighted some areas that will require to be addressed. | Implement an Action Plan for addressing the matters raised in the FMR. | **HIGH** | **Pending** | Implemented as part of the month end checklist | **Dec 2019** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| Chq | Date | Name | Description | Amount |
|---|---|---|---|---|
| 52290 | 18/12/2019 | Bristol Contracting Pty Ltd | Rates refund for assessment A17428 LOT P15/06106 PROSPECTING LICENCE | $920.82 |
| 52291 | 18/12/2019 | MLC Navigator Retirement Plan | December 2019 Payment | $5,700.00 |
| 52292 | 18/12/2019 | Synergy | Street Lighting Electricity Charges 1 Nov 2 Dec 2019 | $24,809.69 |
| 52293 | 18/12/2019 | Telstra | Satelite Plan 2 Dec to 1 Jan | $45.00 |
| 52294 | 18/12/2019 | Water Corporation | Sports Complex Irish Mulga Drive Water Charges 3 Oct to 4 Dec | $46,890.78 |
| | | | | **$78,366.29** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT17900 | 04/12/2019 | GRS Cleanaway | Monthly rental of 1 x 1.5m BIN & Enviromental fee | $14.19 |
| EFT17901 | 04/12/2019 | GRS Goldfields Pest Control Services | Supply and placement of mice baits and treatment to the internal areas to assist in the control of spiders | $242.00 |
| EFT17902 | 04/12/2019 | GRS Kobra Shredders Australia Pty Ltd | New Motor for Shredding machine | $1,815.00 |
| EFT17903 | 04/12/2019 | GRS Office National Kalgoorlie | Cumberland Tissue paper 17GSM | $43.25 |
| EFT17904 | 11/12/2019 | Acorp Construction Pty Ltd | Kambalda Swimming Pool Upgrade, Progress Claim 7 | $419,590.87 |
| EFT17905 | 11/12/2019 | Roadtech Constructions | Construction of Road Train Parking Bay at GEH & Ladyloch Rd | $254,363.00 |
| EFT17906 | 17/12/2019 | Kathryn Ann Lindup | December 2019 Councillor Payments | $4,926.25 |
| EFT17907 | 17/12/2019 | Malcolm Raymond Cullen | DECEMBER 2019 PAYMENT | $9,647.75 |
| EFT17908 | 17/12/2019 | Marion Eugen Winter | December 2019 Councillor Payments | $4,926.25 |
| EFT17909 | 17/12/2019 | Norman John Karafilis | December 2019 Councillor Payments | $4,926.25 |
| EFT17910 | 17/12/2019 | Sherryl Leanne Botting | December 2019 Councillor Payments | $4,926.25 |
| EFT17911 | 17/12/2019 | Tammee Louise Keast | December 2019 Councillor Payments | $4,926.25 |
| EFT17912 | 17/12/2019 | Tracey Rathbone | December 2019 Councillor Payments | $6,976.25 |
| EFT17913 | 17/12/2019 | Zion Real Estate (Rental) | Bond and Rent for 2/35 Sylvester Street | $4,542.88 |
| EFT17914 | 19/12/2019 | 3E Advantage Pty Ltd | Printer Services, November 2019 | $5,316.69 |
| EFT17915 | 19/12/2019 | Air Liquide | Monthly gas bottle hire and usage - Kambalda Depot, Rec Centre and Pool November 2019 | $73.94 |
| EFT17916 | 19/12/2019 | Airey Taylor Consulting | Professional Services for Design Kambalda Pool Site Drainage. | $2,775.00 |
| EFT17917 | 19/12/2019 | Ampac Debt Recovery (WA) Pty Ltd | Cost of November Debt Recovery | $5,957.18 |
| EFT17918 | 19/12/2019 | Australia Post | Australia Post Charges November 2019 | $344.03 |
| EFT17919 | 19/12/2019 | Australian Services Union | Payroll deductions | $51.80 |
| EFT17920 | 19/12/2019 | Ann-Marie Mia Hicks | Reimbursement Telstra Communication 16 December | $1,036.61 |
| EFT17921 | 19/12/2019 | Bellini Bulk Haulage Pty Ltd | 20t yellow sand delivery to Coolgardie Works Depot | $2,371.71 |
| EFT17922 | 19/12/2019 | Boc Limited | BOC - Oxygen, Acetylene, Argoshield & medical Oxygen bottles November Bill | $216.99 |
| EFT17923 | 19/12/2019 | BP Australia Limited | Monthly Fuel Bill November 2019 | $7,513.19 |
| EFT17924 | 19/12/2019 | Bree Crawley | Reimbursement Christmas Party | $160.00 |
| EFT17925 | 19/12/2019 | Bunnings Buildings Supplies | Coolgardie Pool Repairs Materials | $197.45 |
| EFT17926 | 19/12/2019 | Boothey Family Morans Store | Food for truckies | $404.16 |
| EFT17927 | 19/12/2019 | Bright Minds Therapy Pty Ltd | OT Therapy Sessions December 2019 | $660.00 |
| EFT17928 | 19/12/2019 | C H Jones Electrical Service Boulder | Replacement of Nelfisk Vacum Cleaner Head | $20.00 |
| EFT17929 | 19/12/2019 | Cabcharge | Cabcharge Fares and Monthly Service Fees November 2019 | $103.06 |
| EFT17930 | 19/12/2019 | Caltex Australia | Monthly Fuel Bill November 2019 | $12,031.05 |
| EFT17931 | 19/12/2019 | Cardajam Pty Ltd (Kalgoorlie Mitre 10) | Reticulation - sprinklers, connectors & joiners coolgardie Office | $1,537.32 |
| EFT17932 | 19/12/2019 | Chemcentre | Sample cwwtp waste water as per license | $290.40 |
| EFT17933 | 19/12/2019 | Child Support Agency | Payroll deductions | $586.44 |
| EFT17934 | 19/12/2019 | Coastal Midwest Transport Pty Ltd | 1000ltr sodium hypochlorite pod from Agent Sales | $308.88 |
| EFT17935 | 19/12/2019 | Complete Occ Health | Pre-Employment Medical | $470.00 |
| EFT17936 | 19/12/2019 | Coolgardie Youth Club Inc | Lolly bags Seniors Christmas | $275.00 |
| EFT17937 | 19/12/2019 | Core Business Australia | Provision of Project Management Services for Kambalda | $26,232.86 |
| EFT17938 | 19/12/2019 | Covs Parts Pty Ltd Trading As Gpc Asia Pacific Pty Ltd | Bottle Jacks | $1,672.87 |
| EFT17939 | 19/12/2019 | Cleanaway Pty Ltd | Household waste 240 ltrs for end of Oct 2019 | $24,488.43 |
| EFT17940 | 19/12/2019 | Dormakaba Australia Pty Ltd | Periodic Inspections to Automatic Doors Kambalda Rec Centre | $126.50 |
| EFT17941 | 19/12/2019 | Delron Cleaning Pty Ltd | Carpet Cleaning of both function rooms and stairs in stadium at kambalda recreation facility | $891.00 |
| EFT17942 | 19/12/2019 | Eagle Petroleum (WA) Pty Ltd | Monthly Fuel Bill November | $37.80 |
| EFT17943 | 19/12/2019 | Ellery Brookman Barristers & Solicitors | Advise Re Infrastructure Rates | $1,718.92 |
| EFT17944 | 19/12/2019 | Ess Kambalda Village | Catering for Seniors Christmas Luncheon 2019 | $3,178.81 |
| EFT17945 | 19/12/2019 | Falconet Pty Ltd T/A Wa Hino | Hino Parts and Consumables | $768.36 |
| EFT17946 | 19/12/2019 | Forpark Australia T/A Hansen Family Trust | Byron Shelters x 4 | $28,842.00 |
| EFT17947 | 19/12/2019 | Francesca Lefante, Milbridge | Site Visits and Associated Work | $14,946.25 |
| EFT17948 | 19/12/2019 | Gecko Environmental | Quarterly Groundwater Monitoring Kambalda Landfill | $3,363.25 |
| EFT17949 | 19/12/2019 | Goldfields Dean'S Auto Glass | Replace Holden RG Colorado windscreen at Coolgardie depot yard on Ladyloch Road | $521.40 |
| EFT17950 | 19/12/2019 | Goldfields Valuation Services Pty Ltd | Undertake a valuation on Lot 443, 7c The Crossing, Kambalda East | $2,860.00 |
| EFT17951 | 19/12/2019 | Goldline | Cleaning supplies for Recreation Facility | $602.34 |
| EFT17952 | 19/12/2019 | Goldrush Tours | Bus Hire for Shire Christmas Party | $1,610.40 |
| EFT17953 | 19/12/2019 | Goodnews Newsagency | Monthly newspapers for Kambalda Office November | $162.60 |
| EFT17954 | 19/12/2019 | Ground Masters | Assistance to prepare burial plot | $600.00 |
| EFT17955 | 19/12/2019 | Goldfields Nullarbor Rangelands Biosecurity Assoc. Inc | Cactus Control Program | $10,000.00 |
| EFT17956 | 19/12/2019 | Harbour Software Pty Ltd | Doc Assembler Annual Subsription Fee 2020 2021 | $13,867.70 |
| EFT17957 | 19/12/2019 | Heatley Industrial,Safety&Packaging - Heatley Sales Pty Ltd | Uniforms, work boots | $1,047.66 |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT17958 | 19/12/2019 | Hersey Jr & A | Coolgardie Workshop Consumables | $79.31 |
| EFT17959 | 19/12/2019 | High Standard Systems | Supply Door Striker Day Care Centre | $847.94 |
| EFT17960 | 19/12/2019 | Harvey Norman Av/It Superstore Kalgoorlie White Goods And Electronic Items | IPad Pro, Cover and Apple Pencil | $8,644.00 |
| EFT17961 | 19/12/2019 | It Vision | New Shire Template work | $2,062.50 |
| EFT17962 | 19/12/2019 | It Vision User Group Inc. | Members Subscription | $748.00 |
| EFT17963 | 19/12/2019 | J. Blackwood & Son Limited | P228 Air Fittings | $178.52 |
| EFT17964 | 19/12/2019 | Jason William Cleeland | Inspect and repair outside tap, near the football club canteen, annual clean of commercial kitchen. Inspect and repair men's east public toilets | $577.50 |
| EFT17965 | 19/12/2019 | Kal Engineering Consultants | Simon de Been - Project Management Coolgardie Truckstop | $12,463.00 |
| EFT17966 | 19/12/2019 | Kalgoorlie -Boulder Chamber Of Commerce & Industry Inc | Membership of the Chamber, November 19 - October 2020 | $355.00 |
| EFT17967 | 19/12/2019 | Kalgoorlie-Boulder Cemetery Board | Assistance to prepare & graveside burial duties | $500.00 |
| EFT17968 | 19/12/2019 | Karl Wolzak | Coolgardie Visitors Centre Stock Books | $40.00 |
| EFT17969 | 19/12/2019 | Kleenheat Gas Pty Ltd | Kambalda Rec Centre Refill LPG Bulk November 2019 | $2,653.45 |
| EFT17970 | 19/12/2019 | Kmart Australia | Christmas Pingo Prizes | $108.80 |
| EFT17971 | 19/12/2019 | Kalgoorlie Tyrepower | P335 Supply and fit new Tyres | $983.00 |
| EFT17972 | 19/12/2019 | Kambalda Tilt Tray & Transport | Removal of abandoned vehicle (white commodore s/wagon) on Salmon Gums | $120.00 |
| EFT17973 | 19/12/2019 | Landgate | Mining Tenements Chargable Schedule No. M2019/11 | $456.80 |
| EFT17974 | 19/12/2019 | Lg Corporate Solutions Pty Ltd | REIM Flights and Accomdation | $17,327.32 |
| EFT17975 | 19/12/2019 | Lo-Go Appointments | Temporary Rates Officer, Labour Hire | $1,738.53 |
| EFT17976 | 19/12/2019 | Local Health Authorities Analytical Committee | Analytical Services 2019 | $888.36 |
| EFT17977 | 19/12/2019 | Lucy Karafilis | X Mas Party Reimbursement | $188.50 |
| EFT17978 | 19/12/2019 | Lily Money | Reimbursement Working with Children Check | $87.00 |
| EFT17979 | 19/12/2019 | Market Creations | Blade Solution with Premise Disaster Recovery November 2019 | $31,300.23 |
| EFT17980 | 19/12/2019 | Mining Supplies Kambalda | Supply Paint Line Marking | $807.84 |
| EFT17981 | 19/12/2019 | MJB Industries | Supply of box culverts, slabs and head walls | $9,378.60 |
| EFT17982 | 19/12/2019 | Momar Australia | 24 cans Blister & 24 cans Mark Off, plus delivery fee | $1,958.00 |
| EFT17983 | 19/12/2019 | NDY Management Pty Ltd T/A Norman Disney & Young | Kambalda Swimming Pool Refurbish Heating | $2,629.00 |
| EFT17984 | 19/12/2019 | Netsight Pty Ltd | Myosh Monthly Suscription December | $326.70 |
| EFT17985 | 19/12/2019 | Neverfail Springwater Ltd | Springwater for the Kambalda Office | $83.45 |
| EFT17986 | 19/12/2019 | Northstar Asset Pl T/A Artistralia Pl | Coolgardie Community Movie Night | $385.00 |
| EFT17987 | 19/12/2019 | Office National Kalgoorlie | Cleaning and office supplies | $517.04 |
| EFT17988 | 19/12/2019 | Protector Pest Control | Mosquito fogging programme Coolgardie | $13,200.00 |
| EFT17989 | 19/12/2019 | Peter Withers T/A Petes Carpet Cleaning | Steam Clean Carpets Function Room | $240.00 |
| EFT17990 | 19/12/2019 | Quality Publishing Australia | zcoolgardie Visitors Centre Stock, Books | $258.15 |
| EFT17991 | 19/12/2019 | Ravim RBC | Organisational Reviews, design and reports | $17,260.00 |
| EFT17992 | 19/12/2019 | Ray White Kambalda | Rent of 3/6 Myoporum Street 5/12 to 4/2 2019 | $3,650.00 |
| EFT17993 | 19/12/2019 | Red Dot | Blue Light Disco Prizes | $168.00 |
| EFT17994 | 19/12/2019 | Resources Trading Hub | MW M18 Battery (High Output 8Ah) x 10 | $9,189.35 |
| EFT17995 | 19/12/2019 | Roadtech Constructions | Variation #V01 relocate water main | $49,025.93 |
| EFT17996 | 19/12/2019 | Robert Hicks | Robert hicks Reimbursement Stationery | $172.95 |
| EFT17997 | 19/12/2019 | Rodney Michael Franklin | Utillities Reimbursement November 2019 | $1,831.77 |
| EFT17998 | 19/12/2019 | Royal Life Saving Society Of Western Australia Inc | Pool Lifeguard Requalification | $757.00 |
| EFT17999 | 19/12/2019 | RSA Works | Site visits and associated work as per tender December | $5,626.50 |
| EFT18000 | 19/12/2019 | Red Desert Cooling Pty Ltd | Remove existing evaporative air conditioner and dispose of from Oil & Spice Cafe and to supply and install new evaporative air conditioner | $4,775.54 |
| EFT18001 | 19/12/2019 | Ryco Hydraulics Pty Ltd | Make hydraulic hose as per sample supplied & supply | $248.41 |
| EFT18002 | 19/12/2019 | Sigma Chemicals | Coolgardie Pool test tablets and freight costs | $290.40 |
| EFT18003 | 19/12/2019 | Solomons Flooring | Supply and install commercial vinyl flooring to kitchen at Warden Finnerty's Residence | $2,592.00 |
| EFT18004 | 19/12/2019 | Southern River Services | Power lines trim out & clean up & removal of 2 x extra trees Blackbutt St | $5,132.00 |
| EFT18005 | 19/12/2019 | Sports Power Kalgoorlie | Purchase of Air Compressor for Kambalda Recreation Facility | $640.00 |
| EFT18006 | 19/12/2019 | Steven Tweedie | Governance and Related Advice | $1,375.00 |
| EFT18007 | 19/12/2019 | Studio Mok Up | Design Work November 2019 | $1,820.00 |
| EFT18008 | 19/12/2019 | Taps Industries Pty Ltd | Attend site, remove & replace irrigation control valve. Supply spare valve for emergency use. | $23,562.61 |
| EFT18009 | 19/12/2019 | Tquip | Hako Sweeper Service Parts | $486.70 |
| EFT18010 | 19/12/2019 | Toll Transport Pty Ltd | Freight 19 August 2019 | $551.52 |
| EFT18011 | 19/12/2019 | Uniqco International Pty Ltd | Plant & Vehicle Asset Management Service for month of December 2019 | $7,194.00 |
| EFT18012 | 19/12/2019 | WA Country Health Service | Kambalda Health Centre Lease December 2019 | $737.50 |
| EFT18013 | 19/12/2019 | Wattleup Tractors | Mower Parts | $754.10 |
| EFT18014 | 19/12/2019 | Western Australian Electoral Commission | Local Government Election Costs 2019 | $15,759.49 |
| EFT18015 | 19/12/2019 | Westland Auto'S No 1 Pty Ltd | Hyundai iLoad 55 000KM Service | $313.50 |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT18016 | 19/12/2019 | Westrac Pty Ltd | Grader, Loader, Service and Parts | $2,189.44 |
| EFT18017 | 19/12/2019 | Woolworths Group Limited | 70 $50 Gift Cards - Shire Staff Christmas Dinner | $7,902.34 |
| EFT18018 | 19/12/2019 | Workpac Pty Ltd | Goldfields Record Storage, Casual Worker 18 November 24 November | $2,140.60 |
| EFT18019 | 19/12/2019 | Winc Staples | Stationary Order, all departments | $1,477.00 |
| EFT18020 | 19/12/2019 | Yeti's Records Management Consultancy | Records Management, Goldfields Record Storage 25 29 November | $3,300.00 |
| EFT18021 | 19/12/2019 | Betty Logan | Gift for acknowledge of Councillor Service | $800.00 |
| EFT18022 | 19/12/2019 | Lash N Blinq | Coolgardie Pool Contract Pool Operator | $11,100.93 |
| EFT18023 | 19/12/2019 | Mary Mills- Photobymary | Photography service | $630.00 |
| | | | | **$1,197,692.61** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| Chq/EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| 2259 | 19/12/2019 | Building Commission | BSL November 2019 | $562.06 |
| 2260 | 19/12/2019 | Public Transport Authority Of Western Australia | Transwa Tickets November 2019 | $838.65 |
| 2261 | 19/12/2019 | Shire Of Coolgardie | Transwa Tickets November 2019 | $207.00 |
| | | | | **$1,607.71** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 December 2019 to 31 December 2019**

| Chq/EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| DD6657.1 | 03/12/2019 | WA Local Government Superannuation | Payroll deductions | $13,043.78 |
| DD6657.2 | 03/12/2019 | Hostplus | Superannuation contributions | $212.84 |
| DD6657.3 | 03/12/2019 | MLC Masterkey Super Fundamentals | Superannuation contributions | $201.87 |
| DD6657.4 | 03/12/2019 | BT Super For Life - Savings Account | Superannuation contributions | $831.28 |
| DD6657.5 | 03/12/2019 | Nowlan Superannuation Fund Pty Ltd | Superannuation contributions | $355.57 |
| DD6657.6 | 03/12/2019 | AMP Signaturesuper | Superannuation contributions | $222.05 |
| DD6657.7 | 03/12/2019 | Tasplan Super | Superannuation contributions | $253.03 |
| DD6657.8 | 03/12/2019 | Australian Super | Superannuation contributions | $1,248.80 |
| DD6657.9 | 03/12/2019 | First Choice Employer Super | Superannuation contributions | $222.23 |
| DD6682.1 | 17/12/2019 | WA Local Government Superannuation | Payroll deductions | $13,033.41 |
| DD6682.2 | 17/12/2019 | Hostplus | Superannuation contributions | $201.47 |
| DD6682.3 | 17/12/2019 | MLC Masterkey Super Fundamentals | Superannuation contributions | $201.87 |
| DD6682.4 | 17/12/2019 | North Superannuation | Superannuation contributions | $446.06 |
| DD6682.5 | 17/12/2019 | BT Super For Life - Savings Account | Superannuation contributions | $829.01 |
| DD6682.6 | 17/12/2019 | Nowlan Superannuation Fund Pty Ltd | Superannuation contributions | $440.78 |
| DD6682.7 | 17/12/2019 | AMP Signaturesuper | Superannuation contributions | $222.13 |
| DD6682.8 | 17/12/2019 | Tasplan Super | Superannuation contributions | $251.71 |
| DD6682.9 | 17/12/2019 | Australian Super | Superannuation contributions | $1,232.47 |
| DD6697.1 | 31/12/2019 | WA Local Government Superannuation | Payroll deductions | $11,670.89 |
| DD6697.2 | 31/12/2019 | Hostplus | Superannuation contributions | $136.48 |
| DD6697.3 | 31/12/2019 | MLC Masterkey Super Fundamentals | Superannuation contributions | $58.44 |
| DD6697.4 | 31/12/2019 | North Superannuation | Superannuation contributions | $148.69 |
| DD6697.5 | 31/12/2019 | BT Super For Life - Savings Account | Superannuation contributions | $763.51 |
| DD6697.6 | 31/12/2019 | Nowlan Superannuation Fund Pty Ltd | Superannuation contributions | $379.70 |
| DD6697.7 | 31/12/2019 | AMP Signaturesuper | Superannuation contributions | $221.44 |
| DD6697.8 | 31/12/2019 | Tasplan Super | Superannuation contributions | $262.11 |
| DD6697.9 | 31/12/2019 | Australian Super | Superannuation contributions | $1,258.60 |
| DD6705.1 | 03/12/2019 | WA Local Government Superannuation | Superannuation contributions | $1,068.78 |
| DD6707.1 | 31/12/2019 | WA Local Government Superannuation | Superannuation contributions | $7,125.16 |
| DD6657.10 | 03/12/2019 | Rest Superannuation | Superannuation contributions | $243.03 |
| DD6657.11 | 03/12/2019 | MLC Super Fund (Plum Super) | Superannuation contributions | $217.99 |
| DD6682.10 | 17/12/2019 | First Choice Employer Super | Superannuation contributions | $221.63 |
| DD6682.11 | 17/12/2019 | Rest Superannuation | Superannuation contributions | $169.55 |
| DD6682.12 | 17/12/2019 | MLC Super Fund (Plum Super) | Superannuation contributions | $217.91 |
| DD6697.10 | 31/12/2019 | First Choice Employer Super | Superannuation contributions | $232.28 |
| DD6697.11 | 31/12/2019 | Rest Superannuation | Superannuation contributions | $180.50 |
| DD6697.12 | 31/12/2019 | MLC Super Fund (Plum Super) | Superannuation contributions | $227.71 |
| | | | | **$58,254.76** |

## Shire of Coolgardie
## Payments by Delegated Authority
## 1 December 2019 - 31 December 2019

| Reference | Date | Description | | Value | Card |
|---|---|---|---|---|---|
| | 24-Dec-19 | Yvette Joan Kerr Kambalda West | $ | 282.50 | 855 |
| | 23-Dec-19 | Global Micro Rosebery | $ | 205.00 | 855 |
| | 20-Dec-19 | Goldfields Engraving Kalgoorlie | $ | 17.60 | 855 |
| | 20-Dec-19 | Dropbox*5P6M3K7T5Kkm Dublin | $ | 19.25 | 855 |
| | 20-Dec-19 | Railway Motel Pl Kalgoorlie | $ | 160.59 | 855 |
| | 16-Dec-19 | 503399Flightcentre.Com Brisbane | $ | 848.91 | 855 |
| | 12-Dec-19 | Ibis Styles Kalgoorlie Kalgoorlie | $ | 200.57 | 855 |
| | 11-Dec-19 | Yvette Joan Kerr Kambalda West | $ | 173.10 | 855 |
| | 10-Dec-19 | Xero Au Inv-10775956 Hawthorn | $ | 50.00 | 855 |
| | 09-Dec-19 | Adobe Acropro Subs 1800614863 | $ | 128.71 | 855 |
| | 09-Dec-19 | Adobe Acropro Subs 1800614863 | $ | 205.94 | 855 |
| | 09-Dec-19 | Live Taxi Australia West Melbourn | $ | 31.56 | 855 |
| | 06-Dec-19 | The Royal On The Water East Perth | $ | 21.84 | 855 |
| | 06-Dec-19 | Ingot Hotel Perth Belmont | $ | 199.47 | 855 |
| | 06-Dec-19 | Ingot Hotel Perth Belmont | $ | 199.47 | 855 |
| | 06-Dec-19 | Ingot Hotel Belmont | $ | 68.50 | 855 |
| | 06-Dec-19 | Toast Bistro East Perth | $ | 8.00 | 855 |
| | 05-Dec-19 | Md Lutfur Rahman Tal Stratton | $ | 29.90 | 855 |
| | 05-Dec-19 | Virgin Aust 7952161022119 Spring Hill | $ | 1,788.00 | 855 |
| | 05-Dec-19 | Virgin Aust 7951509215701 Spring Hill | $ | 18.31 | 855 |
| | 05-Dec-19 | Virgin Aust 7951509211854 Spring Hill | $ | 5.41 | 855 |
| | 05-Dec-19 | Virgin Aust 7952161011972 Spring Hill | $ | 528.00 | 855 |
| | 05-Dec-19 | Dome Kalgoorlie Kalgoorlie | $ | 19.20 | 855 |
| | 04-Dec-19 | Post Kambalda Lpo Ka Kambalda West | $ | 1,267.85 | 855 |
| | 02-Dec-19 | Facebk 9Px6Tpnpr2 Fb.Me/Ads | $ | 4.82 | 855 |
| | 02-Dec-19 | Rose & Crown Hotel Guildford | $ | 346.00 | 855 |
| | 30-Dec-19 | Moran S Iga Xpress Coolgardie | $ | 111.98 | 6798 |
| | 24-Dec-19 | Tyrepower Kal Kalgoorile | $ | 289.00 | 6798 |
| | 20-Dec-19 | Bunnings 435000 Kalgoorlie | $ | 629.85 | 6798 |
| | 13-Dec-19 | Bp Kambalda 6233 Kambalda | $ | 31.20 | 6798 |
| | 12-Dec-19 | Woolworths 4329 Kambalda East | $ | 36.00 | 6798 |
| | 03-Dec-19 | Online Safety System Thornton | $ | 49.50 | 6806 |
| | 20-Dec-19 | Prepress Skills Cent West Perth | $ | 874.50 | 9332 |
| | 16-Dec-19 | Perth Expo Hire Belmont | -$ | 1,070.30 | 9332 |
| | 16-Dec-19 | Twobros Nominees P/L Coolgardie | $ | 20.00 | 9332 |
| | 16-Dec-19 | Twobros Nominees P/L Coolgardie | $ | 151.00 | 9332 |
| | 13-Dec-19 | Telstra Melbourne | $ | 90.00 | 9332 |
| | 11-Dec-19 | Yvette Joan Kerr Kambalda West | $ | 10.00 | 9332 |
| | 09-Dec-19 | Subway Kalgoorlie Kalgoorlie | $ | 533.00 | 9332 |
| | 06-Dec-19 | Ingot Hotel Belmont | $ | 32.00 | 9332 |
| | 16-Dec-19 | Crown Towers Perth Burswood | $ | 332.95 | 9340 |
| | 13-Dec-19 | Swan Taxis 13 13 30 Victoria Park | $ | 37.07 | 9340 |
| | 13-Dec-19 | Gm Cabs Pty Ltd Mascot | $ | 26.25 | 9340 |
| | 13-Dec-19 | Gm Cabs Pty Ltd Mascot | $ | 49.25 | 9340 |
| | 12-Dec-19 | Swan Taxis 13 13 30 Victoria Park | $ | 28.14 | 9340 |
| | 12-Dec-19 | City Of Kalgoorlie - B Kalgoorlie | $ | 10.00 | 9340 |
| | 09-Dec-19 | Global Communication Kalgoorlie | $ | 1,461.48 | 9340 |
| | 03-Dec-19 | Batteries N More Kalgoorlie | $ | 631.00 | 9340 |
| | | | **$** | **11,192.37** | |
| | 27-Dec-19 | Payment - Thank You | | $9,665.07 | 576 |

**Dec-19**

| | |
|---|---|
| Payments directly to Shire of Coolgardie | |
| Payments to AMPAC debt recovery | $ 200.00 |
| **Total Received** | $ 200.00 |

| | |
|---|---|
| Commissions | |
| Costs | $ 5,957.18 |
| **Total Paid to Ampac** | **$ 5,957.18** |

MINING

| | |
|---|---|
| Payments directly to Shire of Coolgardie | |
| Payments to AMPAC debt recovery | |
| **Total Received** | |

| | |
|---|---|
| Costs | $ 5,957.18 |
| **Total Paid to Ampac** | **$ 5,957.18** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| Chq | Date | Name | Description | Amount |
|---|---|---|---|---|
| 52295 | 10/01/2020 | Coolgardie Mens Shed | Community Assistance Fund Approval | $ 2,000.00 |
| 52296 | 10/01/2020 | Synergy | Groupled Electricity Account 29/11 - 27/12 | $ 37,904.70 |
| 52297 | 10/01/2020 | Telstra | Telstra Grouped Mobile Charges December 2019 | $ 1,793.79 |
| 52298 | 10/01/2020 | Water Corporation | Well Aged Homes Road Water Charges Jan Feb | $ 409.42 |
| 52299 | 23/01/2020 | Coolgardie St John Ambulance Centre | Winner Australia Day Community Group Or Event 2020 | $ 200.00 |
| 52300 | 23/01/2020 | Darcy Muldoon | Winner Australia Day Youth Award 2020 | $ 100.00 |
| 52301 | 23/01/2020 | Evolution Mining | 6429 | $ 1,240.44 |
| 52302 | 23/01/2020 | Jayden Forward | Winner Australia Day Youth Award 2020 | $ 100.00 |
| 52303 | 23/01/2020 | Kambalda Volunteer Fire Brigade | Winner Australia Day Community Group Or Event Award 2020 | $ 200.00 |
| 52304 | 23/01/2020 | Leanne And Stan Ward | 2019 Christmas Lights Competition 1St Prize Kambalda | $ 250.00 |
| 52305 | 23/01/2020 | Mary Caroline Pallett | 2019 Christmas Lights Competition 1St Prize Coolgardie | $ 250.00 |
| 52306 | 23/01/2020 | Robyn Ann Brown | 2019 Christmas Lights Competition 1St Prize Coolgardie | $ 100.00 |
| 52307 | 23/01/2020 | Sheree Forward | Winner Australia Day Citizen Award 2020 | $ 100.00 |
| 52308 | 23/01/2020 | Shirley Hourigan | 2019 Christmas Lights Competition 2Nd Prize Coolgardie | $ 150.00 |
| 52309 | 23/01/2020 | Shondell Marie Perkins | 2019 Christmas Lights Competition 2Nd Prize Kambalda | $ 150.00 |
| 52310 | 23/01/2020 | Synergy | Ben Prior Park Electricity 16 Dec - 17 Jan | $ 186.51 |
| 52311 | 23/01/2020 | Tammy Lee Mckinlay | 2019 Christmas Lights Competition 3Rd Prize Kambalda | $ 100.00 |
| 52312 | 23/01/2020 | Telstra | Grouped Telstra Landline Bill Decemeber 2019 | $ 7,256.44 |
| 52313 | 23/01/2020 | Vicki Lee Watson | Winner Australia Day Citizen Award 2020 | $ 100.00 |
| 52314 | 30/01/2020 | Target Kalgoorlie | Supplies For Housing | $ 589.50 |
| 52315 | 30/01/2020 | Water Corporation | Trade Waste Permit For Kambalda Pool Project | $ 587.60 |
| | | | | **$53,768.40** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT18024 | 07/01/2020 | Roadtech Constructions | Tender 06/19 Construction of Road Train Parking Bay at GEH & Lady Loch Road Progess Claim #3 | $ 183,460.98 |
| EFT18025 | 07/01/2020 | Zion Real Estate (Rental) | January rent on 2/35 Sylvester @42.86 a day | $ 2,657.32 |
| EFT18026 | 16/01/2020 | 3E Advantage Pty Ltd | Printer Services December 2019 | $ 4,751.46 |
| EFT18027 | 16/01/2020 | Air Liquide | Order 1 x size G bottle Acetylene for Kambalda Depot | $ 536.37 |
| EFT18028 | 16/01/2020 | Ampac Debt Recovery (Wa) Pty Ltd | Cost of December Debt Recovery 2019 | $ 3,335.94 |
| EFT18029 | 16/01/2020 | Amw Projects | Kam Rec Pingo Supplies | $ 389.70 |
| EFT18030 | 16/01/2020 | Amy Grazziadelli | Reimbursement Claim Accomadation Travel Course | $ 949.62 |
| EFT18031 | 16/01/2020 | Arrowmiss Couriers | Freight (Byron Shelters) from Perth to Kambalda | $ 1,089.00 |
| EFT18032 | 16/01/2020 | Australia Post | Australia Post Charges December 2019 | $ 498.39 |
| EFT18033 | 16/01/2020 | Australian Services Union | Payroll deductions | $ 51.80 |
| EFT18034 | 16/01/2020 | Bell Fire Equipment Company Pty Ltd | 2 x fire control units | $ 15,070.00 |
| EFT18035 | 16/01/2020 | Boc Limited | BOC - Oxygen, Acetylene, Argoshield & medical Oxygen bottles | $ 299.27 |
| EFT18036 | 16/01/2020 | Bp Australia Limited | Monthly Fuel Bill December 2019 | $ 5,864.58 |
| EFT18037 | 16/01/2020 | Bryan And Cynthia Parsissons Transport | Hire of truck & float to move loader & drop it to fire front and return. Supply operator for 3 days to operate Shire loader | $ 6,633.00 |
| EFT18038 | 16/01/2020 | Bunnings Buildings Supplies | Coolgardie pound equipment | $ 418.66 |
| EFT18039 | 16/01/2020 | Boothey Family Morans Store | 1 x gas bottle, delivered to Warden Finnerty's | $ 844.32 |
| EFT18040 | 16/01/2020 | Cabcharge | Cabcharge Account Keeping fee December | $ 6.00 |
| EFT18041 | 16/01/2020 | Caltex Australia | Monthly Fuel Bill December 2019 | $ 8,036.94 |
| EFT18042 | 16/01/2020 | Central Regional Tafe | Room hire and catering for GVROC | $ 456.60 |
| EFT18043 | 16/01/2020 | Chemcentre | Sample cwwtp waste water as per our licence conditions | $ 290.40 |
| EFT18044 | 16/01/2020 | Coates Hire Operations | Hire of 4 lighting plants (Kambalda Christmas Tree event) | $ 651.28 |
| EFT18045 | 16/01/2020 | Xxx Do Not Use Complete Occ Health Xxx | Pre-Employment Medical | $ 235.00 |
| EFT18046 | 16/01/2020 | Core Business Australia | Building Asset Management and Condition Review Claim 1 Dec | $ 61,416.14 |
| EFT18047 | 16/01/2020 | Coyles Mower & Chainsaw Centre | Mowers, Brushcutters, Chainsaws Various Parts | $ 791.60 |
| EFT18048 | 16/01/2020 | Catherine Brooking | Reimbursement Replace Tyre | $ 231.00 |
| EFT18049 | 16/01/2020 | Childrens Book Council Of Australia (Wa Branch) | Subscription 2020 | $ 75.00 |
| EFT18050 | 16/01/2020 | Collective Culture Consultancy | Leadership Coaching | $ 150.00 |
| EFT18051 | 16/01/2020 | E Fire And Safety | Fire Extinguisher Service and replacements | $ 1,611.50 |
| EFT18052 | 16/01/2020 | Elite Gym Hire | Service to Gym Cardio Equipment | $ 189.20 |
| EFT18053 | 16/01/2020 | Ellery Brookman Barristers & Solicitors | Professional Fees Legal Work | $ 896.12 |
| EFT18054 | 16/01/2020 | Ess Kambalda Village | Shire Staff Christmas Dinner | $ 4,210.80 |
| EFT18055 | 16/01/2020 | Foxtel Management Pty Ltd Foxtel | Foxtel at Kambalda Gym December 2019 | $ 105.00 |
| EFT18056 | 16/01/2020 | Global Communication Services | P341 - install radio | $ 57.75 |
| EFT18057 | 16/01/2020 | Goldfields Dean'S Auto Glass | Supply and Fit Windscreen to P361 Rego CG6183 | $ 319.00 |
| EFT18058 | 16/01/2020 | Goldfields Oka | Investigate genset not working @ Coolgardie Tip | $ 876.70 |
| EFT18059 | 16/01/2020 | Goldfields Printing Company Pty Ltd | Business Cards Printed | $ 1,199.00 |
| EFT18060 | 16/01/2020 | Goldfields Record Storage | GRS Service Charges November | $ 296.24 |
| EFT18061 | 16/01/2020 | Goldfields Tourism Network Assoc Inc | GQDT guidebooks | $ 316.39 |
| EFT18062 | 16/01/2020 | Goldfields Truck Power | P293 - engine mount stay, rear mount, freight, spare tyre carrier | $ 3,311.30 |
| EFT18063 | 16/01/2020 | Goldline | Cleaning products for depot and public toilets | $ 1,447.01 |
| EFT18064 | 16/01/2020 | Gtt Towing, Transport & Emergency Services Pty Ltd | Quote for transport & set-up (14/12/19) of 4 x lighting plants to Kambalda | $ 3,277.12 |
| EFT18065 | 16/01/2020 | Goldfields Pest Control | Residual treatment to internal and external areas for the control of cockroaches | $ 440.00 |
| EFT18066 | 16/01/2020 | Heatley Industrial,Safety&Packaging - Heatley Sales Pty Ltd | Uniforms | $ 773.20 |
| EFT18067 | 16/01/2020 | It Vision | CPM Financial Reporting Suite Capsule - Monthly Data December 2019 | $ 550.00 |
| EFT18068 | 16/01/2020 | J. Blackwood & Son Limited | P321 Fuel Treatment | $ 591.21 |
| EFT18069 | 16/01/2020 | Jason William Cleeland | Inspect and repair Kambalda East Public Toilet toilet not flushing | $ 506.00 |
| EFT18070 | 16/01/2020 | Jbs & G Australia Pty Ltd | Coolgardie Landfill License Approval December 2019 | $ 7,843.55 |
| EFT18071 | 16/01/2020 | Jump4Us | Bouncy Castle Hire Shire Staff Christmas Party | $ 600.00 |
| EFT18072 | 16/01/2020 | Kalaire Pty Ltd | Replacement of aircon Kambalda admin | $ 3,278.00 |
| EFT18073 | 16/01/2020 | Kambalda East Deli | Sandwiches and Hot Food | $ 330.00 |
| EFT18074 | 16/01/2020 | Kleenheat Gas Pty Ltd | Facility fee service charge Coolgardie Rec Centre | $ 457.60 |
| EFT18075 | 16/01/2020 | Kmart Australia | Supplies for housing | $ 741.90 |
| EFT18076 | 16/01/2020 | Landgate | Mining Tenements Chargable | $ 200.00 |
| EFT18077 | 16/01/2020 | Lg Corporate Solutions Pty Ltd | Preperation 2018/19 Financial Statements | $ 31,988.00 |
| EFT18078 | 16/01/2020 | Lo-Go Appointments | Temporary Rates Officer, 22.8168 Hrs week ending 14th Dec Labour Hire | $ 3,924.52 |
| EFT18079 | 16/01/2020 | Lash N Blinq | Coolgardie Pool Contract Pool Operator 3rd Jan to 14th Jan 2020 | $ 10,300.13 |
| EFT18080 | 16/01/2020 | Lily Money | Reimbursement St Johns First aid | $ 128.00 |
| EFT18081 | 16/01/2020 | Market Creations | Blade Solution with Premise Disaster Recovery December 2019 | $ 18,044.36 |
| EFT18082 | 16/01/2020 | Market Force | Fitness Instructor - Kalgoorlie 2nd November | $ 152.70 |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT18083 | 16/01/2020 | Michael James Aslin | Seniors Christmas Luncheon PA Equipment for the day | $ 230.00 |
| EFT18084 | 16/01/2020 | Modus Compliance Pty Ltd | Building certification services Sandy Ridge Building permits | $ 668.25 |
| EFT18085 | 16/01/2020 | Mine Ag Fleet Hire | Hamm Roller Hire, December 2019 | $ 1,842.50 |
| EFT18086 | 16/01/2020 | Mobile Pest And Weed Control | Quarterly rodent treatments at Coolgardie Depot | $ 250.00 |
| EFT18087 | 16/01/2020 | Netsight Pty Ltd | Myosh Monthly Suscription January | $ 326.70 |
| EFT18088 | 16/01/2020 | Neverfail Springwater Ltd | Springwater for the Kambalda Office | $ 153.20 |
| EFT18089 | 16/01/2020 | Office National Kalgoorlie | Coolgardie pool cleaning supplies | $ 313.63 |
| EFT18090 | 16/01/2020 | On Hold On Line | Re Recording of 2x Phone Messages | $ 200.00 |
| EFT18091 | 16/01/2020 | Pmh Electrical Contracting Services Pty Ltd | Fix ladies toilets sensor and lights | $ 424.60 |
| EFT18092 | 16/01/2020 | Poolshop Online Pty Ltd | Coolgardie Pool cleaning supplies | $ 1,040.16 |
| EFT18093 | 16/01/2020 | Paywise | Payroll deductions | $ 994.10 |
| EFT18094 | 16/01/2020 | Platters By Rose | Catering for Councillor dinner | $ 350.00 |
| EFT18095 | 16/01/2020 | Pryce Mining Services Pty Ltd | Check & repair electrical cable @ East Kambalda Park | $ 957.00 |
| EFT18096 | 16/01/2020 | Red Dot | Christmas Craft supplies | $ 38.50 |
| EFT18097 | 16/01/2020 | Resources Trading Hub | Danger & Caution tape | $ 19.36 |
| EFT18098 | 16/01/2020 | Rmm Carpet Cleaning | Supply of cleaning products for public toilets | $ 187.94 |
| EFT18099 | 16/01/2020 | Romine Holdings Pty Ltd - Wren Oil | Collect used oils from Coolgardie Tip | $ 33.00 |
| EFT18100 | 16/01/2020 | Royal Life Saving Society Of Western Australia Inc | Bronze medallion Re-qualification course | $ 39.60 |
| EFT18101 | 16/01/2020 | Red Desert Cooling Pty Ltd | Supply and Replace Innotec Controller | $ 976.18 |
| EFT18102 | 16/01/2020 | Steven Tweedie | Governance and Related Advice December | $ 4,346.69 |
| EFT18103 | 16/01/2020 | Taps Industries Pty Ltd | Peform Sewer camera Inspection Between Manholes | $ 56,493.90 |
| EFT18104 | 16/01/2020 | The Lions Club Kalgoorlie | Christmas Cakes Seniors Function | $ 195.28 |
| EFT18105 | 16/01/2020 | The National Trust Of Australia (Wa) { Perth | Rent Warden Finnerty's Jan to June 2019 | $ 2,251.39 |
| EFT18106 | 16/01/2020 | Threat Protect | Alarm Monitoring Community Centre & Gym | $ 798.69 |
| EFT18107 | 16/01/2020 | Tquip | P350 Pipe Diffuser | $ 113.75 |
| EFT18108 | 16/01/2020 | Toll Transport Pty Ltd | Feight | $ 133.57 |
| EFT18109 | 16/01/2020 | Uniqco International Pty Ltd | Plant & Vehicle Asset Management Service for month of January 2020 | $ 7,194.00 |
| EFT18110 | 16/01/2020 | Visit Group, Visit Merchandise | Coolgardie Visiter Centre Stock | $ 1,147.96 |
| EFT18111 | 16/01/2020 | West Australian Newspapers Ltd | What's Down the Track Advertising 15.3 Notice | $ 613.00 |
| EFT18112 | 16/01/2020 | Westrac Pty Ltd | Inspection of Plant P216 | $ 1,892.55 |
| EFT18113 | 16/01/2020 | Woolworths Group Limited | Gift Cards Christmas | $ 2,650.09 |
| EFT18114 | 16/01/2020 | Workpac Pty Ltd | Workpac Labour Hire, Outside Crew 16th Dec 22nd Dec 35.5 Hours | $ 6,873.83 |
| EFT18115 | 16/01/2020 | Wormald Fire Systems | Routine Inspection & Maintenance November Kam Rec | $ 390.64 |
| EFT18116 | 16/01/2020 | Wurth Australia | Mowers, Brush Cutters, Mowers Variouer Parts and Consumables | $ 499.42 |
| EFT18117 | 16/01/2020 | Winc Staples | Stationary Order for Shire of Coolgardie | $ 17.67 |
| EFT18118 | 16/01/2020 | Yeti'S Records Management Consultancy | Records Management, Goldfields Record Storage 9th and 13th December | $ 3,300.00 |
| EFT18119 | 21/01/2020 | Australian Taxation Office | BAS January 2020 Payment | $ 92,199.00 |
| EFT18120 | 23/01/2020 | Acorp Construction Pty Ltd | Kambalda Swimming Pool Upgrade, as per Tender 01/19 Resolution # 039/19 Progress Claim 8 | $ 528,777.54 |
| EFT18121 | 29/01/2020 | Grs - Kalaire Pty Ltd | Goldfields Record Storage, call out to assess Air Conditioner | $ 99.00 |
| EFT18122 | 29/01/2020 | Grs Eco Springs | Eco spings Cooler Annual Fee | $ 600.00 |
| EFT18123 | 29/01/2020 | Grs Johns Bins | November Monthly Bin Empty ,Bin Hire and tip charges | $ 3,132.95 |
| EFT18124 | 29/01/2020 | Grs Maroni Electrical | Replace blades on shredder | $ 550.00 |
| EFT18125 | 29/01/2020 | Grs Mcm Protection | Patrol response - call out to Goldfields Record Storage | $ 55.00 |
| EFT18126 | 29/01/2020 | Grs Neve'S Locksmith | Call out to Goldfields Record Storage to unlock hyundai and cut spare key | $ 170.00 |
| EFT18127 | 30/01/2020 | Agent Sales And Service Pty Ltd | 1000 litre Sodium Hypochlorite pod to be delivered to Coolgardie Oval | $ 863.50 |
| EFT18128 | 30/01/2020 | Airey Taylor Consulting | Norman Disney and Young Design professional services (see Invoice) | $ 1,336.50 |
| EFT18129 | 30/01/2020 | Arrowmiss Couriers | Transport Coolgardie pool chemical supplies | $ 126.50 |
| EFT18130 | 30/01/2020 | Australian Services Union | Payroll deductions | $ 25.90 |
| EFT18131 | 30/01/2020 | Brs Construction And Carpentry | Repairs to Old Fire Station (Coolgardie). Screw down all the existing sheets of iron , ridge capping & flashings on the roof. | $ 1,788.60 |
| EFT18132 | 30/01/2020 | Bunnings Buildings Supplies | Plumbing Work Coolgardie Oval/Gymkana Ground | $ 384.89 |
| EFT18133 | 30/01/2020 | Cardajam Pty Ltd (Kalgoorlie Mitre 10) | Supply 15 x 12.5kg bags Dynamic Lifter | $ 480.00 |
| EFT18134 | 30/01/2020 | Centurion Transport | Coolgardie pool chemical delivery | $ 25.55 |
| EFT18135 | 30/01/2020 | Coastal Midwest Transport Pty Ltd | Deliver 1 x 1000 litre Sodium Hypochlorite pod to Coolgardie Oval | $ 449.85 |
| EFT18136 | 30/01/2020 | Coolgardie Horse And Pony Association | Community Assistance Funding Assist Purchse Ablution Blocks | $ 2,000.00 |
| EFT18137 | 30/01/2020 | Core Business Australia | Coolgardie Townsite repairs project management - Claim 2 November 2019 | $ 3,927.00 |
| EFT18138 | 30/01/2020 | Covs Parts Pty Ltd Trading As Gpc Asia Pacific Pty Ltd | Various machines Parts and Consumables | $ 853.67 |
| EFT18139 | 30/01/2020 | Cleanaway Pty Ltd | Cleanaway Inv# 21561066 - (household waste - 240ltr bins - December 2020) | $ 10,883.74 |
| EFT18140 | 30/01/2020 | Ess Kambalda Village | Contractor Accomadation 06.01.2020 - 08.01.2020 | $ 112.20 |
| EFT18141 | 30/01/2020 | Freerange Supplies | PPE Broad Brimmed Hat | $ 39.99 |
| EFT18142 | 30/01/2020 | Focus Operations Pty Ltd | Rates refund for assessment A16552 LOT P15/00626 PROSPECTING LICENCE COOLGARDIE 6429 | $ 613.02 |
| EFT18143 | 30/01/2020 | Foxtel Management Pty Ltd Foxtel | Foxtel at Kambalda Gym January | $ 105.00 |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| EFT18144 | 30/01/2020 | Goldfields Printing Company Pty Ltd | Printing Work | $ 2,189.00 |
| EFT18145 | 30/01/2020 | Goldline | Australia Day Breakfast Food and Kitchen Items | $ 306.01 |
| EFT18146 | 30/01/2020 | Goodnews Newsagency | Monthly newspapers for Kambalda Office January 2020 | $ 125.60 |
| EFT18147 | 30/01/2020 | High Standard Systems | Installation of new electric strike for access control | $ 378.40 |
| EFT18148 | 30/01/2020 | Jason William Cleeland | Attend and fix East Kambalda exo loo | $ 563.75 |
| EFT18149 | 30/01/2020 | Jbs & G Australia Pty Ltd | Kambalda Landfill Management Work Completed July November 2019 | $ 11,550.00 |
| EFT18150 | 30/01/2020 | Kalaire Pty Ltd | Remove old Sanyo air con units & supply & fit 1 x Fujitsu AST18L inverter (wall mounted split system) in Pool Office" of Bayley Street Admin building" | $ 3,201.00 |
| EFT18151 | 30/01/2020 | Kleenheat Gas Pty Ltd | Gas bottle - 1 Gimlet court, Kambalda West | $ 135.63 |
| EFT18152 | 30/01/2020 | Kmart Australia | Staff Christmas Dinner Supplies - 20th Dec 2019 | $ 246.80 |
| EFT18153 | 30/01/2020 | Kalgoorlie Tyrepower | Remove tyres from rims & fit the new tyre to the old rim | $ 188.00 |
| EFT18154 | 30/01/2020 | Lo-Go Appointments | Temporary Rates Officer 27 hours ending 18th Jan | $ 1,977.48 |
| EFT18155 | 30/01/2020 | Logic Enterprises Pty Ltd T/A Logic Health | Pre - Employment | $ 200.00 |
| EFT18156 | 30/01/2020 | Lash N Blinq | Coolgardie Pool Contract Pool Operator 15th to 28th Jan 109.5 Hours | $ 8,158.07 |
| EFT18157 | 30/01/2020 | Lily Money | Reimbursement Royal Life Saving Pool Guard Course | $ 299.00 |
| EFT18158 | 30/01/2020 | Market Creations | Rebrand and Stationary Add-Ons | $ 858.00 |
| EFT18159 | 30/01/2020 | Market Force | Public Notice, Wednesday 6th November 2019 - Kalgoorlie Miner | $ 801.70 |
| EFT18160 | 30/01/2020 | Modus Compliance Pty Ltd | Building certification services 41 48 Bayley Street | $ 148.50 |
| EFT18161 | 30/01/2020 | Mine Ag Fleet Hire | Hamm Roller Hire January 2020 | $ 1,842.50 |
| EFT18162 | 30/01/2020 | Nancy Mcculloch | Reimbursement Australia Day Sprinkles | $ 45.00 |
| EFT18163 | 30/01/2020 | Office National Kalgoorlie | Cleaning products Cool Rec | $ 751.16 |
| EFT18164 | 30/01/2020 | Orliavit Pty Ltd Trading As Harvey Norman Av/It Superstore Kalgoorlie | Purchase Total of 3 x MSS Surface Laptops 13.5 I5/8/128PLT. 2 x Silver and 1 x Platinum. | $ 4,071.00 |
| EFT18165 | 30/01/2020 | Poolshop Online Pty Ltd | Coolgardie pool Chemical supplies chlorine | $ 858.00 |
| EFT18166 | 30/01/2020 | Paige Fox | Reimbursement Royal Life Saving Pool Guard Course | $ 299.00 |
| EFT18167 | 30/01/2020 | Paywise | Payroll deductions | $ 994.10 |
| EFT18168 | 30/01/2020 | Pirtek Kalgoorlie | Mowers, brushcutters, chainsaws; Parts and Service | $ 213.59 |
| EFT18169 | 30/01/2020 | Pryce Mining Services Pty Ltd | Replace 1 Batten Light, Purchase 25 Globes | $ 2,874.02 |
| EFT18170 | 30/01/2020 | Ray White Kambalda | Rent of 3/6 Myoporum Street Febuary 2020 | $ 1,825.00 |
| EFT18171 | 30/01/2020 | Receptive Security | Bayley Street alarm Maint and Testing | $ 3,850.00 |
| EFT18172 | 30/01/2020 | Red Dot | Shelving units | $ 59.98 |
| EFT18173 | 30/01/2020 | Red Edge Events | Preliminary Event Planning, sponsorship package development | $ 1,936.00 |
| EFT18174 | 30/01/2020 | Resources Trading Hub | Pressure Washer Diesel 11 HP | $ 2,189.00 |
| EFT18175 | 30/01/2020 | Robert Abraham Yare | Rental of 22 Everlasting Cres 1st Nov to 28th Nov 2019 | $ 3,040.00 |
| EFT18176 | 30/01/2020 | Red Desert Cooling Pty Ltd | Library Air con Repairs | $ 3,495.98 |
| EFT18177 | 30/01/2020 | Shop For Shops | Coolgardie Visitors Center Furniture Expenses | $ 361.35 |
| EFT18178 | 30/01/2020 | Snap Kalgoorlie | A3 double sided colour brochures folded into A4 for the Telethon Gala Proposal. | $ 74.80 |
| EFT18179 | 30/01/2020 | Sw Bellin Fencing Pty Ltd | Wrapping & removal of asbestos, a couch & general refuse. | $ 1,815.00 |
| EFT18180 | 30/01/2020 | Sarah Jane Betts T/A Super Sarah & Friends | Facepainting & Plastercraft Australia Day Celebrations 2020 | $ 369.00 |
| EFT18181 | 30/01/2020 | St John Medical Kambalda | First payment for the provision of integrated medical services for Kambalda as per section 3.1 of the MOU between the Shire of Coolgardie and St John Medical executed December 2019. Council resolution 236/18. | $ 87,000.00 |
| EFT18182 | 30/01/2020 | Supalux Linemarking Pty Ltd | Road line marking | $ 9,853.92 |
| EFT18183 | 30/01/2020 | T&S Contracting | Installation of defibrillator (includes onsite welding) @ Warden Finnerty's | $ 150.00 |
| EFT18184 | 30/01/2020 | Taps Industries Pty Ltd | Replace kitchen taps with flick mixers | $ 3,932.99 |
| EFT18185 | 30/01/2020 | The Animal Hospital | Dog Euth x 2 - surrendered from Kurrawang Community | $ 66.00 |
| EFT18186 | 30/01/2020 | Total Asphalt & Total Traffic Management Pty Ltd | Seal & Asphalt correction work in Kambalda & Coolgardie | $ 92,592.98 |
| EFT18187 | 30/01/2020 | Toll Transport Pty Ltd | Freight 22nd Dec | $ 153.94 |
| EFT18188 | 30/01/2020 | Valerie Christine Whittaker | Reimbursement Claim Australia Day Merch | $ 194.10 |
| EFT18189 | 30/01/2020 | Westrac Pty Ltd | Travel to grader, diagnose warning lights and event codes & order parts for repairs. | $ 4,697.85 |
| EFT18190 | 30/01/2020 | Woolworths Group Limited | Groceries and supplies for cooking and other activities - January 2020 School Holiday Program | $ 305.00 |
| EFT18191 | 30/01/2020 | Workpac Pty Ltd | Goldfields Record Storage, Casual Worker 25 hours 6th to 12th Jan 2020 | $ 1,761.42 |
| EFT18192 | 30/01/2020 | Wormald Fire Systems | Supply and install 2 x 12v batteries to Fire Panel | $ 1,492.84 |
| EFT18193 | 30/01/2020 | Yeti'S Records Management Consultancy | Records Management, Goldfields Record Storage 6th and 10th Jan 2020 | $ 4,950.00 |
| | | | | **$1,415,151.68** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| Chq/EFT | Date | Name | Description | Amount | |
|---|---|---|---|---|---|
| 2262 | 06/01/2020 | Building Commission | Bsl January 2020 | $ | 113.30 |
| 2263 | 30/01/2020 | Public Transport Authority Of Western Australia | Transwa Ticket December 2019 | $ | 1,438.96 |
| 2264 | 30/01/2020 | Shire Of Coolgardie | Transwa Ticket December 2019 | $ | 277.99 |
| | | | | | **$1,830.25** |

**Shire of Coolgardie**
**Payments by Delegated Authority**
**1 January 2020 to 31 January 2020**

| Chq/EFT | Date | Name | Description | Amount |
|---|---|---|---|---|
| DD6720.1 | 14/01/2020 | Wa Local Government Superannuation | Payroll deductions | $ 11,990.43 |
| DD6720.2 | 14/01/2020 | Hostplus | Superannuation contributions | $ 227.47 |
| DD6720.3 | 14/01/2020 | Mlc Masterkey Super Fundamentals | Superannuation contributions | $ 176.64 |
| DD6720.4 | 14/01/2020 | North Superannuation | Superannuation contributions | $ 297.38 |
| DD6720.5 | 14/01/2020 | Bt Super For Life - Savings Account | Superannuation contributions | $ 915.03 |
| DD6720.6 | 14/01/2020 | Nowlan Superannuation Fund Pty Ltd | Superannuation contributions | $ 402.52 |
| DD6720.7 | 14/01/2020 | Amp Signaturesuper | Superannuation contributions | $ 221.48 |
| DD6720.8 | 14/01/2020 | Tasplan Super | Superannuation contributions | $ 267.34 |
| DD6720.9 | 14/01/2020 | Australian Super | Superannuation contributions | $ 1,260.86 |
| DD6743.1 | 28/01/2020 | Wa Local Government Superannuation | Payroll deductions | $ 12,029.23 |
| DD6743.2 | 28/01/2020 | Hostplus | Superannuation contributions | $ 185.22 |
| DD6743.3 | 28/01/2020 | Mlc Masterkey Super Fundamentals | Superannuation contributions | $ 175.31 |
| DD6743.4 | 28/01/2020 | North Superannuation | Superannuation contributions | $ 297.38 |
| DD6743.5 | 28/01/2020 | Bt Super For Life - Savings Account | Superannuation contributions | $ 913.51 |
| DD6743.6 | 28/01/2020 | Nowlan Superannuation Fund Pty Ltd | Superannuation contributions | $ 430.21 |
| DD6743.7 | 28/01/2020 | Amp Signaturesuper | Superannuation contributions | $ 221.48 |
| DD6743.8 | 28/01/2020 | Tasplan Super | Superannuation contributions | $ 256.94 |
| DD6743.9 | 28/01/2020 | Australian Super | Superannuation contributions | $ 1,287.15 |
| DD6756.1 | 28/01/2020 | Wa Local Government Superannuation | Superannuation contributions | $ 291.47 |
| DD6720.10 | 14/01/2020 | First Choice Employer Super | Superannuation contributions | $ 223.32 |
| DD6720.11 | 14/01/2020 | Rest Superannuation | Superannuation contributions | $ 161.08 |
| DD6720.12 | 14/01/2020 | Mlc Super Fund (Plum Super) | Superannuation contributions | $ 232.81 |
| DD6743.10 | 28/01/2020 | First Choice Employer Super | Superannuation contributions | $ 221.17 |
| DD6743.11 | 28/01/2020 | Rest Superannuation | Superannuation contributions | $ 180.86 |
| DD6743.12 | 28/01/2020 | Mlc Super Fund (Plum Super) | Superannuation contributions | $ 222.69 |
| | | | | **$33,088.98** |

# Shire of Coolgardie
## Payments by Delegated Authority
## 1 January 2020 to 31 January 2020

| Reference | Date | Description | | Value | Card |
|---|---|---|---|---|---|
| | 31-Jan-20 | Virgin Austr7952162284316 Brisbane | $ | 210.00 | 855 |
| | 31-Jan-20 | City Of Subiaco Subiaco | $ | 2.00 | 855 |
| | 31-Jan-20 | Airportrentals.Com Melbourne | $ | 31.45 | 855 |
| | 28-Jan-20 | Tribe Perth West Perth | $ | 311.85 | 855 |
| | 28-Jan-20 | Tribe Perth West Perth | $ | 311.00 | 855 |
| | 22-Jan-20 | Goldfields Engraving Kalgoorlie | $ | 15.40 | 855 |
| | 22-Jan-20 | Goldfields Engraving Kalgoorlie | $ | 92.40 | 855 |
| | 22-Jan-20 | Virgin Aust 7952162024099 Spring Hill | $ | 1,256.00 | 855 |
| | 22-Jan-20 | Virgin Aust 7951509757455 Spring Hill | $ | 12.86 | 855 |
| | 21-Jan-20 | Dropbox*Tjjg3X8Jj1Nw Dublin | $ | 19.25 | 855 |
| | 20-Jan-20 | Virgin Aust 7951509724017 Spring Hill | $ | 4.89 | 855 |
| | 20-Jan-20 | Virgin Aust 7952161959720 Spring Hill | $ | 477.99 | 855 |
| | 20-Jan-20 | Virgin Aust 7952161960116 Spring Hill | $ | 587.99 | 855 |
| | 20-Jan-20 | Virgin Aust 7951509724129 Spring Hill | $ | 6.02 | 855 |
| | 20-Jan-20 | Virgin Aust 7952161959413 Spring Hill | $ | 428.01 | 855 |
| | 20-Jan-20 | Virgin Aust 7951509723775 Spring Hill | $ | 4.38 | 855 |
| | 20-Jan-20 | Yvette Joan Kerr Kambalda West | $ | 37.50 | 855 |
| | 10-Jan-20 | Xero Au Inv-11064841 Hawthorn | $ | 50.00 | 855 |
| | 10-Jan-20 | Virgin Aust 7952161734799 Spring Hill | $ | 658.00 | 855 |
| | 10-Jan-20 | Virgin Aust 7951509601456 Spring Hill | $ | 6.74 | 855 |
| | 08-Jan-20 | Adobe Acropro Subs 1800614863 | $ | 128.71 | 855 |
| | 08-Jan-20 | Regional Express Dir Wagga Wagga | $ | 504.58 | 855 |
| | 08-Jan-20 | Virgin Aust 7952161646261 Spring Hill | $ | 448.00 | 855 |
| | 08-Jan-20 | Virgin Aust 7951509551469 Spring Hill | $ | 4.59 | 855 |
| | 08-Jan-20 | Virgin Aust 7951509540405 Spring Hill | $ | 4.49 | 855 |
| | 08-Jan-20 | Virgin Aust 7952161625337 Spring Hill | $ | 438.00 | 855 |
| | 07-Jan-20 | Adobe Acropro Subs 1800614863 | $ | 205.94 | 855 |
| | 06-Jan-20 | Qantas Airways Ltd (Ec Mascot | $ | 1,025.86 | 855 |
| | 28-Jan-20 | Kalgoorlie Retravisi South Kalgoor | $ | 595.00 | 6798 |
| | 09-Jan-20 | Kalgoorli Case Drill Boulder | $ | 133.40 | 6798 |
| | 03-Jan-20 | Tyrepower Kal Kalgoorile | $ | 221.00 | 6798 |
| | 03-Jan-20 | Bp Kambalda 6233 Kambalda | $ | 31.50 | 6798 |
| | 03-Jan-20 | Bp Kambalda 6233 Kambalda | $ | 310.10 | 6798 |
| | 02-Jan-20 | Bp Kambalda 6233 Kambalda | $ | 280.00 | 6798 |
| | 02-Jan-20 | Tyrepower Kal Kalgoorile | $ | 1,840.00 | 6798 |
| | 23-Jan-20 | Kmart 1115 Kalgoorlie | $ | 140.00 | 6806 |
| | 07-Jan-20 | Online Safety System Thornton | $ | 49.50 | 6806 |
| | 28-Jan-20 | Corey James Matthews Coolgardie | $ | 500.00 | 9332 |
| | 09-Jan-20 | Telstra Melbourne | $ | 90.00 | 9332 |
| | 31-Jan-20 | Woolworths 4329 Kambalda East | $ | 54.00 | 9340 |
| | 23-Jan-20 | Westland Autos No1 Pty Kalgoorlie | $ | 702.50 | 9340 |
| | 22-Jan-20 | Freerange Supplies Kalgoorlie | $ | 49.50 | 9340 |
| | 20-Jan-20 | Dwer - Water Perth | $ | 1,088.00 | 9340 |
| | 20-Jan-20 | Cardajam Pty Ltd Boulder | $ | 21.98 | 9340 |
| | 08-Jan-20 | Woolworths 4329 Kambalda East | $ | 27.70 | 9340 |
| | | | **$** | **13,418.08** | |
| | 28-Jan-20 | Payment - Thank you | | $14,061.49 | 576 |

**Jan-20**

| | |
|---|---|
| Payments directly to Shire of Coolgardie | $ 12,633.91 |
| Payments to AMPAC debt recovery | |
| **Total Received** | $ 12,633.91 |

| | |
|---|---|
| Commissions | |
| Costs | $ 3,335.94 |
| **Total Paid to Ampac** | **$ 3,335.94** |

MINING

| | |
|---|---|
| Payments directly to Shire of Coolgardie | $ - |
| Payments to AMPAC debt recovery | $ - |
| **Total Received** | |

| | |
|---|---|
| Costs | $ 3,335.94 |
| **Total Paid to Ampac** | **$ 3,335.94** |

## SHIRE OF COOLGARDIE

# MONTHLY FINANCIAL REPORT
**(Containing the Statement of Financial Activity)**
## For the Period Ended 31 January 2020

**LOCAL GOVERNMENT ACT 1995**
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 February 2020
Prepared by: Martin Whitely
Reviewed by: Nav Kaur

## BASIS OF PREPARATION

**REPORT PURPOSE**
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**
This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**
All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

## SIGNIFICANT ACCOUNTING POLICES

**GOODS AND SERVICES TAX**
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

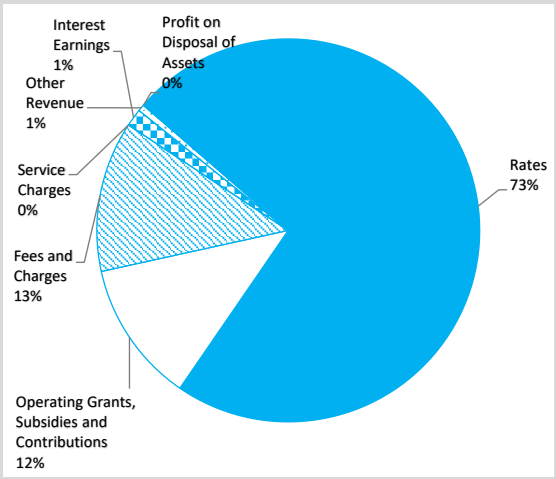
**CRITICAL ACCOUNTING ESTIMATES**
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**
All figures shown in this statement are rounded to the nearest dollar.

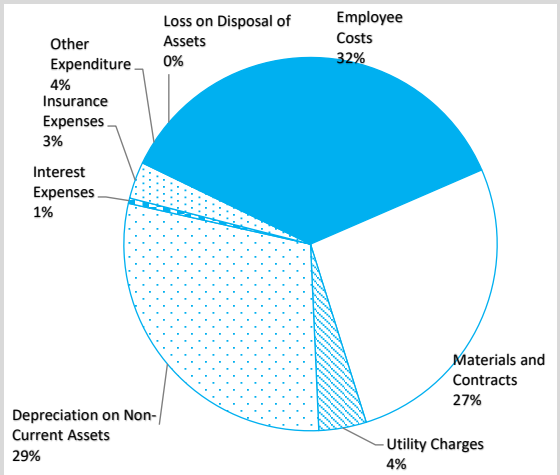
**MONTHLY FINANCIAL REPORT**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

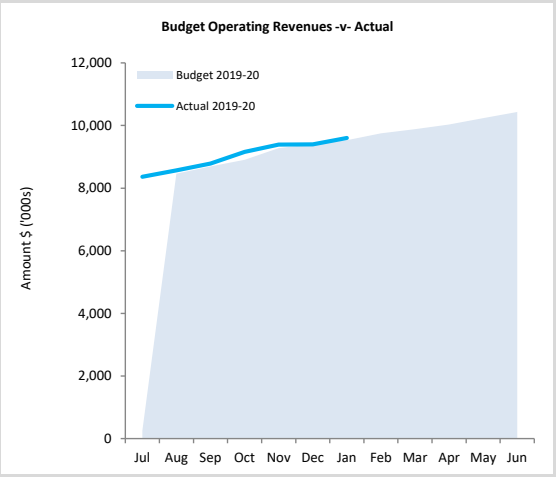
## SUMMARY GRAPHS

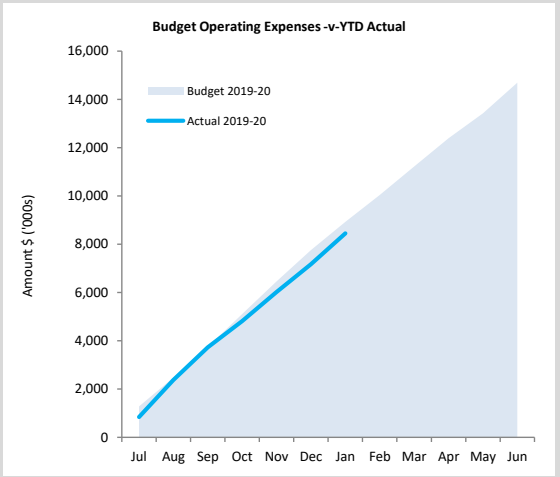
### OPERATING REVENUE



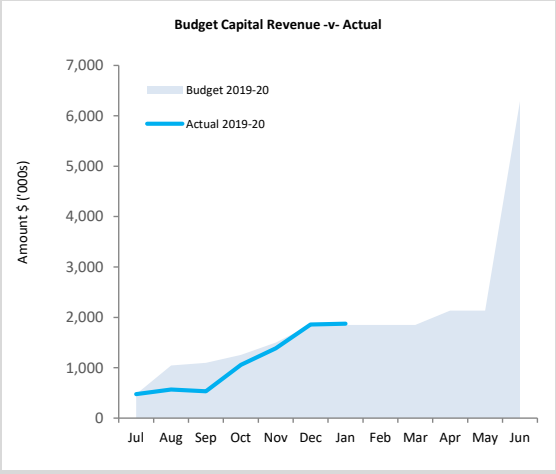

### OPERATING EXPENSES



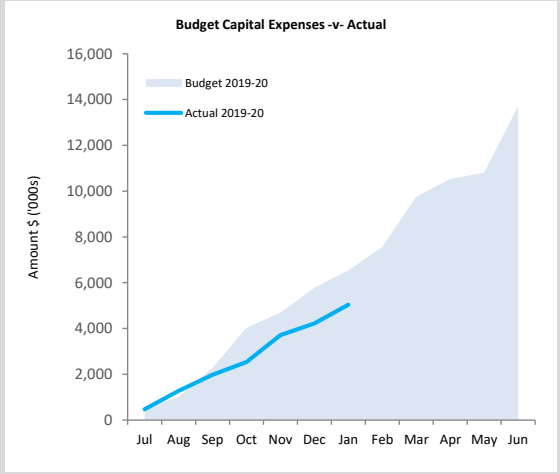




### CAPITAL REVENUE




### CAPITAL EXPENSES




This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

| | |
|---|---|
| **GOVERNANCE** | **ACTIVITIES** |
| To provide a decision making process for the efficient allocation of scarce resources. | Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services |
| **GENERAL PURPOSE FUNDING** | |
| To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| **LAW, ORDER, PUBLIC SAFETY** | |
| To provide services to help ensure a safer community. | Fire prevention, animal control and safety. |
| **HEALTH** | |
| To provide services to help ensure a safer community. | Food quality, pest control and meat inspections. |
| **EDUCATION AND WELFARE** | |
| To meet the needs of the community in these areas. | Includes education programs, youth based activities and resources centres. Care of families and the aged and disabled activities and resources centres. |
| **HOUSING** | |
| Provide housing services required by the community | Maintenance of staff, aged and rental housing. |
| **COMMUNITY AMENITIES** | |
| Provide services required by the community. | Rubbish collection services, landfill maintenance, effluent disposal, town site storm water drainage control and maintenance, administration of the Town Planning Scheme and maintenance of cemeteries. |
| **RECREATION AND CULTURE** | |
| To establish and manage efficiently, infrastructure and resources which will help the social well being of the community. | Maintenance of halls, the aquatic centres, recreation centres and various reserves, operation of library, support of arts and community festivals. Also matters relating to heritage. |
| **TRANSPORT** | |
| To provide effective and efficient transport services to the community. | Construction and maintenance of streets, road and footpaths, cleaning and lighting of streets, roads and footpaths, traffic signs and depot maintenance. |
| **ECONOMIC SERVICES** | |
| To help promote the Shire and improve its economic wellbeing. | The regulation and provision of tourism, area promotion, building control, noxious weeds. |
| **OTHER PROPERTY AND SERVICES** | |
| To provide effective and efficient administration, works operations and plant and fleet services. | Private works operations, plant repairs and operational costs. Administration overheads. |

**STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

## STATUTORY REPORTING PROGRAMS

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | % | |
| **Opening Funding Surplus / (Deficit)** | 1(c) | 5,767,510 | 5,767,510 | **5,505,340** | (262,170) | (4.55%) | |
| **Revenue from operating activities** | | | | | | | |
| Governance | | 22,000 | 21,000 | **7,863** | (13,137) | (62.56%) | ▼ |
| General Purpose Funding - Rates | 6 | 7,150,490 | 7,101,615 | **7,028,581** | (73,034) | (1.03%) | |
| General Purpose Funding - Other | | 630,121 | 347,421 | **357,266** | 9,845 | 2.83% | |
| Law, Order and Public Safety | | 34,300 | 24,175 | **81,364** | 57,189 | 236.56% | ▲ |
| Health | | 3,000 | 1,750 | **1,537** | (213) | (12.17%) | |
| Education and Welfare | | 222,304 | 166,504 | **170,198** | 3,694 | 2.22% | |
| Housing | | 113,681 | 66,314 | **59,004** | (7,310) | (11.02%) | |
| Community Amenities | | 1,042,665 | 987,182 | **991,563** | 4,381 | 0.44% | |
| Recreation and Culture | | 298,000 | 240,042 | **85,196** | (154,846) | (64.51%) | ▼ |
| Transport | | 524,996 | 347,498 | **576,176** | 228,678 | 65.81% | ▲ |
| Economic Services | | 331,742 | 173,103 | **240,424** | 67,321 | 38.89% | ▲ |
| Other Property and Services | | 58,710 | 53,197 | **3,812** | (49,385) | (92.83%) | ▼ |
| | | **10,432,009** | **9,529,801** | **9,602,984** | 73,183 | | |
| **Expenditure from operating activities** | | | | | | | |
| Governance | | (1,833,407) | (1,159,747) | **(1,133,214)** | 26,533 | 2.29% | |
| General Purpose Funding | | (384,767) | (215,648) | **(214,014)** | 1,634 | 0.76% | |
| Law, Order and Public Safety | | (429,626) | (266,478) | **(315,763)** | (49,285) | (18.49%) | ▼ |
| Health | | (480,198) | (354,424) | **(278,791)** | 75,633 | 21.34% | ▲ |
| Education and Welfare | | (366,561) | (221,376) | **(202,171)** | 19,205 | 8.68% | |
| Housing | | (360,485) | (163,954) | **(149,643)** | 14,311 | 8.73% | |
| Community Amenities | | (1,680,482) | (1,006,031) | **(1,012,977)** | (6,946) | (0.69%) | |
| Recreation and Culture | | (3,320,481) | (2,012,164) | **(1,753,889)** | 258,275 | 12.84% | ▲ |
| Transport | | (4,612,011) | (2,751,791) | **(2,521,432)** | 230,359 | 8.37% | |
| Economic Services | | (1,178,807) | (723,102) | **(750,712)** | (27,610) | (3.82%) | |
| Other Property and Services | | (45,000) | (45,000) | **(120,006)** | (75,006) | (166.68%) | ▼ |
| | | **(14,691,825)** | **(8,919,715)** | **(8,452,612)** | 467,103 | | |
| Non-cash amounts excluded from operating activities | 1(a) | 4,235,461 | 2,409,561 | **2,267,492** | (142,069) | (5.90%) | |
| **Amount attributable to operating activities** | | **(24,355)** | **3,019,647** | **3,417,864** | 398,217 | | |
| **Investing Activities** | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | 12(b) | 6,288,074 | 1,850,969 | **1,873,943** | 22,974 | 1.24% | |
| Proceeds from disposal of assets | 7 | 291,364 | 25,130 | **25,130** | 0 | 0.00% | |
| Purchase of property, plant and equipment | 8 | (13,710,113) | (6,540,858) | **(5,039,704)** | 1,501,154 | 22.95% | ▲ |
| **Amount attributable to investing activities** | | **(7,130,675)** | **(4,664,759)** | **(3,140,631)** | 1,524,128 | | |
| **Financing Activities** | | | | | | | |
| Proceeds from self supporting loans | | 484,453 | 234,381 | **0** | (234,381) | (100.00%) | ▼ |
| Transfer from Reserves | 10 | 1,942,863 | 0 | **0** | 0 | 0.00% | |
| Repayment of Debentures | 9 | (700,151) | (348,251) | **(348,251)** | 0 | 0.00% | |
| Transfer to Reserves | 10 | (339,645) | 0 | **0** | 0 | 0.00% | |
| **Amount attributable to financing activities** | | **1,387,520** | **(113,870)** | **(348,251)** | (234,381) | | |
| **Closing Funding Surplus / (Deficit)** | 1(c) | **0** | **4,008,528** | **5,434,324** | | | |

**KEY INFORMATION**
▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2019-20 year is $10,000 or 10.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

# NATURE OR TYPE DESCRIPTIONS

## REVENUE

**RATES**
All rates levied under the *Local Government Act 1995.* Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGES**
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

## EXPENSES

**EMPLOYEE COSTS**
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**
Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**
Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

## BY NATURE OR TYPE

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | % | |
| **Opening Funding Surplus / (Deficit)** | 1(c) | 5,767,510 | 5,767,510 | **5,505,340** | (262,170) | (4.55%) | |
| **Revenue from operating activities** | | | | | | | |
| Rates | 6 | 7,150,490 | 7,101,615 | **7,028,581** | (73,034) | (1.03%) | |
| Operating grants, subsidies and contributions | 12(a) | 1,377,027 | 830,803 | **1,150,377** | 319,574 | 38.47% | ▲ |
| Fees and charges | | 1,583,651 | 1,377,309 | **1,221,653** | (155,656) | (11.30%) | |
| Interest earnings | | 228,841 | 133,282 | **143,308** | 10,026 | 7.52% | ▲ |
| Other revenue | | 57,500 | 52,292 | **54,038** | 1,746 | 3.34% | |
| Profit on disposal of assets | 7 | 34,500 | 34,500 | **5,028** | (29,472) | (85.43%) | |
| | | **10,432,009** | **9,529,801** | **9,602,985** | 73,184 | | ▲ |
| **Expenditure from operating activities** | | | | | | | |
| Employee costs | | (4,575,660) | (2,778,306) | **(2,713,583)** | 64,723 | 2.33% | ▲ |
| Materials and contracts | | (4,292,923) | (2,603,611) | **(2,255,481)** | 348,130 | 13.37% | ▲ |
| Utility charges | | (586,840) | (312,669) | **(347,901)** | (35,232) | (11.27%) | |
| Depreciation on non-current assets | | (4,182,961) | (2,440,061) | **(2,469,704)** | (29,643) | (1.21%) | |
| Interest expenses | | (100,519) | (52,484) | **(39,101)** | 13,383 | 25.50% | ▲ |
| Insurance expenses | | (274,653) | (272,153) | **(269,766)** | 2,387 | 0.88% | |
| Other expenditure | | (591,269) | (456,431) | **(339,108)** | 117,323 | 25.70% | ▲ |
| Loss on disposal of assets | 7 | (87,000) | (4,000) | **(17,968)** | (13,968) | (349.20%) | |
| | | **(14,691,825)** | **(8,919,715)** | **(8,452,612)** | 467,103 | | ▲ |
| Non-cash amounts excluded from operating activities | 1(a) | 4,235,461 | 2,409,561 | **2,267,492** | (142,069) | (5.90%) | |
| **Amount attributable to operating activities** | | **(24,355)** | **3,019,647** | **3,417,865** | 398,218 | | ▲ |
| **Investing activities** | | | | | | | |
| Non-operating grants, subsidies and contributions | 12(b) | 6,288,074 | 1,850,969 | **1,873,943** | 22,974 | 1.24% | ▲ |
| Proceeds from disposal of assets | 7 | 291,364 | 25,130 | **25,130** | 0 | 0.00% | |
| Payments for property, plant and equipment | 8 | (13,710,113) | (6,540,858) | **(5,039,704)** | 1,501,154 | (22.95%) | ▲ |
| **Amount attributable to investing activities** | | **(7,130,675)** | **(4,664,759)** | **(3,140,631)** | 1,524,128 | | ▲ |
| **Financing Activities** | | | | | | | |
| Transfer from reserves | 10 | 1,942,863 | 0 | **0** | 0 | 0.00% | |
| Proceeds from self-supporting loans | | 484,453 | 234,381 | **0** | (234,381) | (100.00%) | |
| Repayment of debentures | 9 | (700,151) | (348,251) | **(348,251)** | 0 | 0.00% | |
| Transfer to reserves | 10 | (339,645) | 0 | **0** | 0 | 0.00% | |
| **Amount attributable to financing activities** | | **1,387,520** | **(113,870)** | **(348,251)** | (234,381) | | |
| **Closing Funding Surplus / (Deficit)** | 1(c) | **0** | **4,008,528** | **5,434,324** | | | |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## NOTE 1
## STATEMENT OF FINANCIAL ACTIVITY INFORMATION

### (b) Adjustments to net current assets in the Statement of Financial Activity

| The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates. | | Last Year Closing 30 Jun 2019 | This Year Opening 01 Jul 2019 | This Time Last Year 31 Jan 2019 | Year to Date 31 Jan 2020 |
|---|---|---|---|---|---|
| **Adjustments to net current assets** | | | | | |
| Less: Reserves - restricted cash | 10 | (3,267,088) | (3,267,088) | (3,913,273) | (3,267,088) |
| Less: Accrued Interest on Long Term Borrowings | | 21,073 | 21,073 | | 9,891 |
| Less: Accrued Salaries & Wages | | 19,742 | 113,673 | | 0 |
| Add: Borrowings | 9 | 700,151 | 700,151 | 25,177 | 351,900 |
| Add: Provisions - employee | 11 | 232,379 | 232,379 | 238,493 | 142,081 |
| **Total adjustments to net current assets** | | (2,293,743) | (2,199,812) | (3,649,603) | (2,763,216) |

### (c) Net current assets used in the Statement of Financial Activity

| | | | | | |
|---|---|---|---|---|---|
| **Current assets** | | | | | |
| Cash and cash equivalents | 2 | 8,034,399 | 8,034,399 | 7,183,355 | 6,614,187 |
| Rates receivables | 3 | 1,330,210 | 1,330,210 | 2,236,939 | 2,361,951 |
| Receivables | 3 | 530,785 | 530,785 | 355,738 | (84,821) |
| Other current assets | 4 | 9,298 | 9,298 | 124,532 | 9,298 |
| **Less: Current liabilities** | | | | | |
| Payables | 5 | (1,381,885) | (1,259,310) | (300,376) | (209,094) |
| Borrowings | 9 | (700,151) | (700,151) | (25,177) | (351,900) |
| Contract liabilities | 11 | (7,700) | (7,700) | 0 | 0 |
| Provisions | 11 | (232,379) | (232,379) | (238,493) | (142,081) |
| **Less: Total adjustments to net current assets** | 1(c) | (2,293,743) | (2,199,812) | (3,649,603) | (2,763,216) |
| **Closing Funding Surplus / (Deficit)** | | 5,288,834 | 5,505,340 | 5,686,915 | 5,434,324 |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

## OPERATING ACTIVITIES
## NOTE 2
## CASH AND FINANCIAL ASSETS

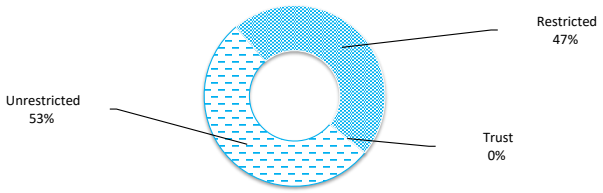
| Description | Classification | Unrestricted | Restricted | Trust | Total YTD Actual | Institution | Interest Rate | Maturity Date |
|---|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | | | |
| **Cash on hand** | | | | | | | | |
| Municipal Bank Account | Cash and cash equivalents | 2,488,816 | | | 2,488,816 | ANZ | 0.05% | N/A |
| Kambalda Administration Office Petty Cash | Cash and cash equivalents | 1,212 | | | 1,212 | N/A | 0.00% | N/A |
| ANZ Term Deposit | Cash and cash equivalents | 0 | 2,987,413 | | 2,987,413 | ANZ | 1.44% | 11/03/2020 |
| Bankwest Term Deposit 1 | Cash and cash equivalents | 1,014,170 | | | 1,014,170 | Bankwest | 1.00% | 2/03/2020 |
| Bonds & Deposits | Cash and cash equivalents | 0 | 122,575 | | 122,575 | ANZ | 0.05% | N/A |
| **Total** | | **3,504,199** | **3,109,988** | **0** | **6,614,187** | | | |
| **Comprising** | | | | | | | | |
| Cash and cash equivalents | | 3,504,199 | 3,109,988 | 0 | 6,614,187 | | | |
| Financial assets at amortised cost | | 0 | 0 | 0 | 0 | | | |
| | | **3,504,199** | **3,109,988** | **0** | **6,614,187** | | | |

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.




| Total Cash | Unrestricted |
|---|---|
| $6.61 M | $3.5 M |

## OPERATING ACTIVITIES
## NOTE 3
## RECEIVABLES

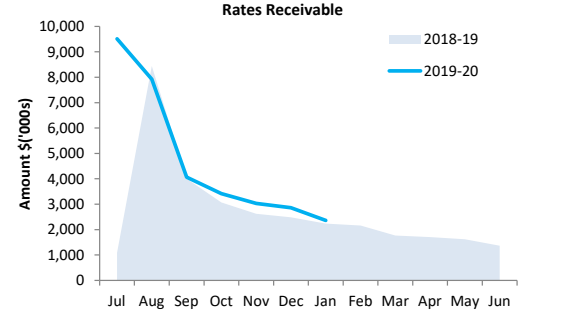
| Rates Receivable | 30 June 2019 | 31 Jan 20 |
|---|---|---|
| | $ | $ |
| Opening Arrears Previous Years | 1,362,392 | 1,330,210 |
| Levied this year | 6,682,397 | 7,028,581 |
| Less - Collections to date | (6,714,579) | (5,996,840) |
| Equals Current Outstanding | **1,330,210** | **2,361,951** |
| **Net Rates Collectable** | **1,330,210** | **2,361,951** |
| % Collected | 83.5% | 71.7% |

| Receivables - General | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Receivables - General | (20,622) | 100,112 | 71,286 | 11,650 | 125,804 | 288,230 |
| Percentage | -7.2% | 34.7% | 24.7% | 4% | 43.6% | |
| **Balance per Trial Balance** | | | | | | |
| Sundry receivable | | | | | | 288,230 |
| GST receivable | | | | | | 125,169 |
| Allowance for impairment of receivables | | | | | | (153,077) |
| Prepayments | | | | | | (258,100) |
| Emergency Services Levy | | | | | | (90,195) |
| Pensioner Rebates | | | | | | 3,152 |
| **Total Receivables General Outstanding** | | | | | | **(84,821)** |

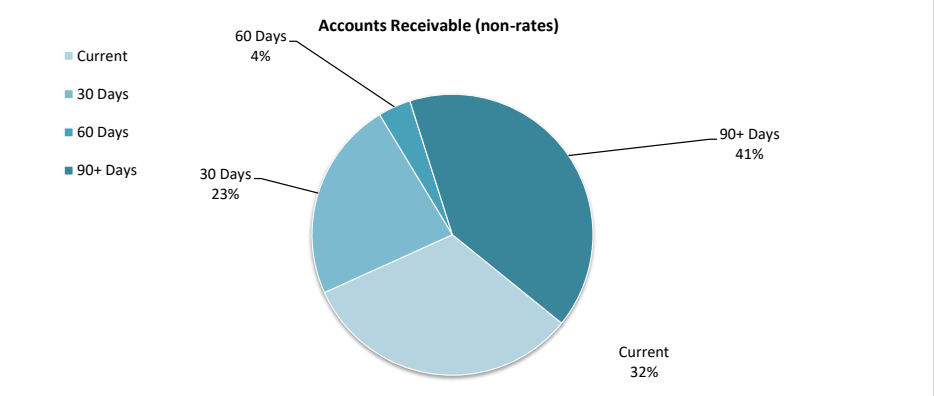
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.




| Collected | Rates Due |
|---|---|
| 71.7% | $2,361,951 |




| Debtors Due |
|---|
| ($84,821) |

| Over 30 Days |
|---|
| 72% |

| Over 90 Days |
|---|
| 43.6% |

## OPERATING ACTIVITIES
## NOTE 4
## OTHER CURRENT ASSETS

| Other Current Assets | Opening Balance 1 July 2019 | Asset Increase | Asset Reduction | Closing Balance 31 January 2020 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| **Inventory** | | | | |
| Museum Memorabilia & Giftware | 9,298 | | | 9,298 |
| **Total Other Current assets** | | | | **9,298** |
| **Amounts shown above include GST (where applicable)** | | | | |

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**CONTRACT ASSETS**

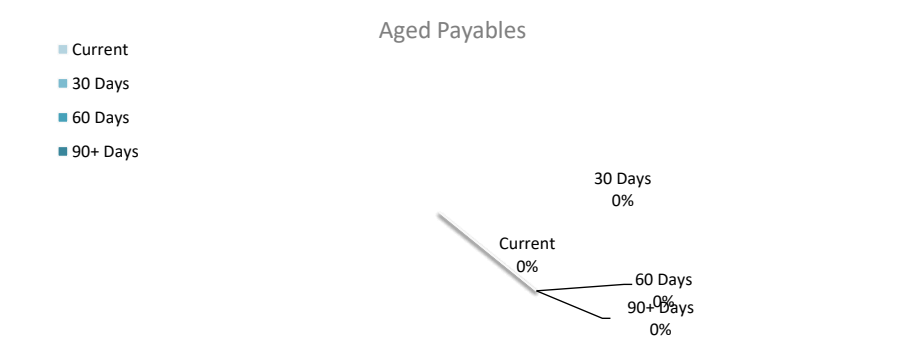
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

## OPERATING ACTIVITIES
## NOTE 5
## Payables

| Payables - General | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Payables - General | 0 | 0 | 0 | 0 | 0 | 0 |
| Percentage | 0% | 0% | 0% | 0% | 0% | |
| **Balance per Trial Balance** | | | | | | |
| Sundry creditors | | | | | | (5,919) |
| Accrued salaries and wages | | | | | | 9,891 |
| ATO liabilities | | | | | | 140,681 |
| Trust Liability | | | | | | (58,134) |
| Bonds & Deposits | | | | | | 122,575 |
| **Total Payables General Outstanding** | | | | | | **209,094** |
| **Amounts shown above include GST (where applicable)** | | | | | | |

**KEY INFORMATION**

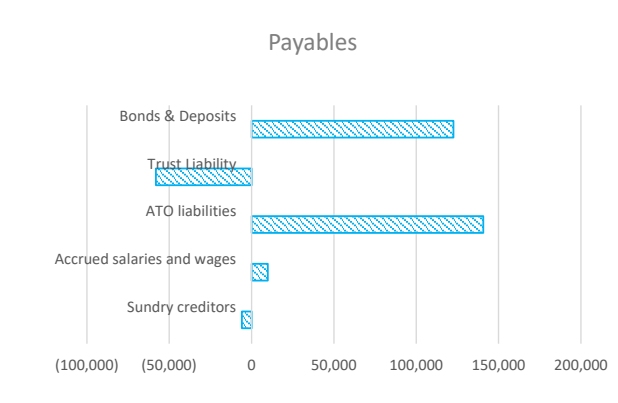
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

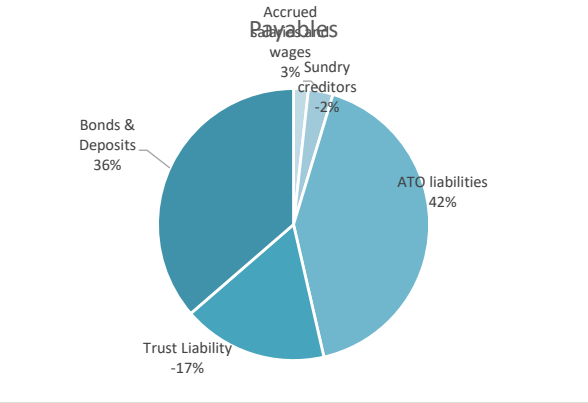



| Creditors Due |
|---|
| $209,094 |

| Over 30 Days |
|---|
| 0% |

| Over 90 Days |
|---|
| 0% |

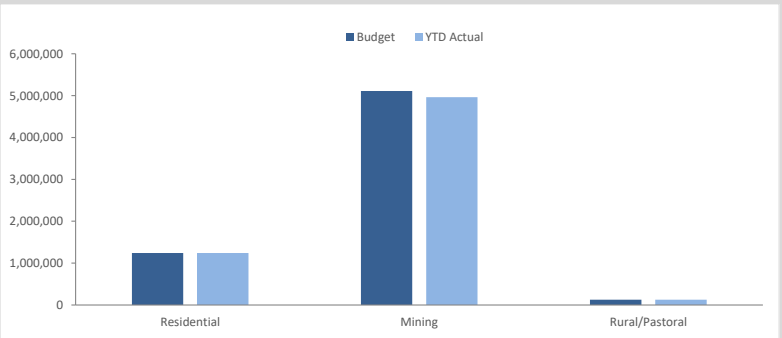


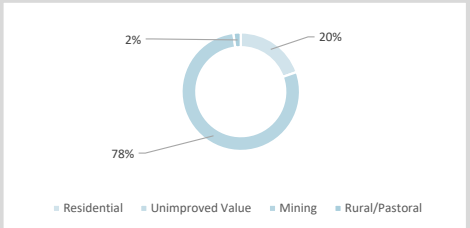
## OPERATING ACTIVITIES
## NOTE 6
## RATE REVENUE

| General Rate Revenue | | Budget | | | | | | YTD Actual | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Rate in $ (cents) | Number of Properties | Rateable Value | Rate Revenue | Interim Rate | Back Rate | Total Revenue | Rate Revenue | Interim Rates | Back Rates | Total Revenue |
| **RATE TYPE** | | | | $ | $ | $ | $ | $ | $ | $ | $ |
| **Differential General Rate** | | | | | | | | | | | |
| **Gross Rental Value** | | | | | | | | | | | |
| Residential | 0.076107 | 1,135 | 16,317,541 | 1,241,879 | 0 | 0 | 1,241,879 | 1,241,879 | 0 | 0 | 1,241,879 |
| **Unimproved Value** | | | | | | | | | | | |
| Mining | 0.22044 | 1,159 | 22,636,584 | 4,989,895 | 120,000 | 0 | 5,109,896 | 4,989,895 | (30,098) | 2,840 | 4,962,637 |
| Rural/Pastoral | 0.11051 | 29 | 1,134,784 | 125,408 | 0 | 0 | 125,408 | 125,408 | 0 | 0 | 125,408 |
| **Sub-Total** | | 2,323 | 40,088,910 | 6,357,183 | 120,000 | 0 | 6,477,183 | 6,357,183 | (30,098) | 2,840 | 6,329,924 |
| **Minimum Payment** | **Minimum $** | | | | | | | | | | |
| **Gross Rental Value** | | | | | | | | | | | |
| Residential | 708 | 656 | 4,185,895 | 464,448 | | | 464,448 | 464,448 | | | 464,448 |
| **Unimproved Value** | | | | | | | | | | | |
| Mining | 437 | 559 | 598,076 | 244,283 | | | 244,283 | 244,283 | | | 244,283 |
| Rural/Pastoral | 684 | 14 | 13,500 | 9,576 | | | 9,576 | 9,576 | | | 9,576 |
| **Sub-Total** | | **1,229** | **4,797,470** | **718,307** | **0** | **0** | **718,307** | **718,307** | **0** | **0** | **718,307** |
| Concession | | | | | | | (45,000) | | | | (19,650) |
| **Amount from General Rates** | | | | | | | **7,150,490** | | | | **7,028,581** |
| **Total General Rates** | | | | | | | **7,150,490** | | | | **7,028,581** |

**KEY INFORMATION**
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



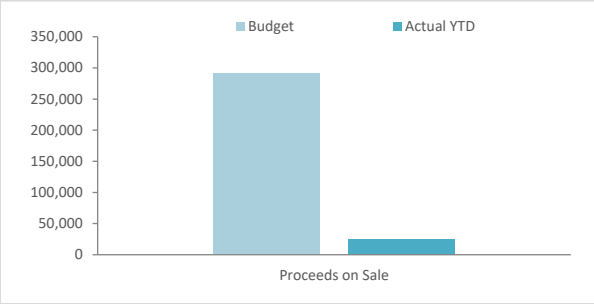

| General Rates | | |
|---|---|---|
| **Budget** | **YTD Actual** | **%** |
| **$7.15 M** | **$7.03 M** | **0.983** |



## OPERATING ACTIVITIES
## NOTE 7
## DISPOSAL OF ASSETS

| | | Budget | | | | YTD Actual | | | |
|---|---|---|---|---|---|---|---|---|---|
| Asset Ref. | Asset Description | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | $ | $ | $ | $ | $ | $ | $ | $ |
| | **Buildings** | | | | | | | | |
| LB167 | 3 Spinifex Street, Kambalda | 129,000 | 90,000 | 0 | (39,000) | 0 | 0 | 0 | 0 |
| LB172 | 11 Sturt Pea Crescent, Kambalda | 134,000 | 90,000 | 0 | (44,000) | 0 | 0 | 0 | 0 |
| | **Plant and equipment** | | | | | | | | |
| | **Transport** | | | | | | | | |
| HV021 | P216 - Cat 930H Loader | 37,091 | 59,091 | 22,000 | 0 | 0 | 0 | 0 | 0 |
| LV038 | P306 - Holden Cruze | 2,909 | 5,909 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| LV041 | P323 - Holden Evoke | 8,000 | 10,000 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| LV042 | P324 - Holden Evoke | 7,500 | 10,000 | 2,500 | 0 | 0 | 0 | 0 | 0 |
| LV043 | P327 - Holden Evoke | 8,000 | 10,000 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| LV047 | P337 - Ford Ranger | 12,000 | 15,000 | 3,000 | 0 | 0 | 0 | 0 | 0 |
| LV036 | P301 - Mitsubishi Utility | 5,364 | 1,364 | 0 | (4,000) | 0 | 0 | 0 | 0 |
| HV007 | P214 - Mitsubishi Tip Truck | 0 | 0 | 0 | 0 | 6,045 | 7,800 | 1,755 | 0 |
| PE205 | P332 - Self Levelling Planner | 0 | 0 | 0 | 0 | 20,888 | 4,655 | 0 | (16,233) |
| HV015 | P230 - Hino Dutro 6500 | 0 | 0 | 0 | 0 | 11,136 | 12,675 | 1,539 | 0 |
| | | **343,864** | **291,364** | **34,500** | **(87,000)** | **38,070** | **25,130** | **3,294** | **(16,233)** |

**KEY INFORMATION**




| Proceeds on Sale | | |
|---|---|---|
| Annual Budget | YTD Actual | % |
| $291,364 | $25,130 | 9% |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

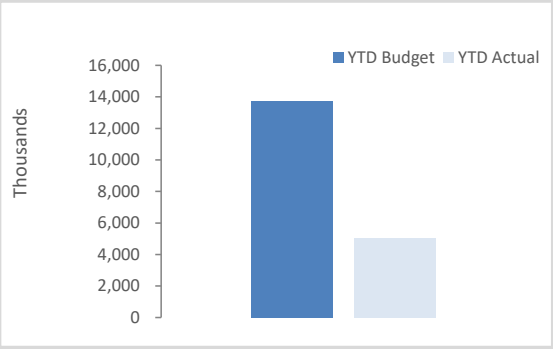
## INVESTING ACTIVITIES
## NOTE 8
## CAPITAL ACQUISITIONS

| Capital Acquisitions | Adopted Budget | YTD Budget | YTD Actual | YTD Actual Variance |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Land & Buildings | **4,108,209** | **974,876** | **100,852** | 874,024 |
| Furniture and equipment | **42,500** | **42,500** | **9,211** | 33,289 |
| Plant and equipment | **458,636** | **208,181** | **142,320** | 65,861 |
| Infrastructure - Roads | **2,778,768** | **1,233,302** | **914,123** | 319,179 |
| Infrastructure - Footpaths | **100,000** | **0** | **249** | (249) |
| Infrastructure - Drainage | **91,000** | **11,000** | **35,337** | (24,337) |
| Infrastructure - Parks & Ovals | **460,000** | **150,000** | **27,546** | 122,454 |
| Infrastructure - Sewerage | **55,000** | **55,000** | **0** | 55,000 |
| Infrastructure - Other Infrastructure | **5,616,000** | **3,866,000** | **3,810,067** | 55,933 |
| **Capital Expenditure Totals** | **13,710,113** | **6,540,858** | **5,039,704** | **1,501,154** |
| | | | | |
| **Capital Acquisitions Funded By:** | | | | |
| | $ | $ | $ | $ |
| Capital grants and contributions | **6,288,074** | **1,850,969** | **1,873,943** | 22,974 |
| Other (Disposals & C/Fwd) | **291,364** | **25,130** | **25,130** | 0 |
| Cash Backed Reserves | | | | |
| Road Reserve | **118,499** | **0** | **0** | 0 |
| Infrastructure Reserve | **500,000** | **0** | **0** | 0 |
| Recreation Reserve | **250,000** | **0** | **0** | 0 |
| Plant Reserve | **377,364** | **0** | **0** | 0 |
| Landfill Reserve | **268,000** | **0** | **0** | 0 |
| Environmental Reserve | **300,000** | **0** | **0** | 0 |
| Aerodrome Reserve | **129,000** | **0** | **0** | 0 |
| Contribution - operations | **5,187,812** | **4,664,759** | **3,140,631** | (1,524,128) |
| **Capital Funding Total** | **13,710,113** | **6,540,858** | **5,039,704** | **(1,501,154)** |

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**

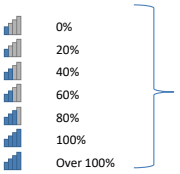



| Acquisitions | Annual Budget | YTD Actual | % Spent |
|---|---|---|---|
| | **$13.71 M** | **$5.04 M** | **37%** |

| Capital Grant | Annual Budget | YTD Actual | % Received |
|---|---|---|---|
| | **$6.29 M** | **$1.87 M** | **30%** |

## INVESTING ACTIVITIES
## NOTE 8
## CAPITAL ACQUISITIONS (CONTINUED)

**Capital Expenditure Total**
**Level of Completion Indicators**



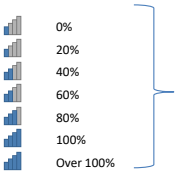
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

| % of Completion | | *Level of completion indicator, please see table at the end of this note for further detail.* | Account Description | Adopted Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|---|
| | | **Land & Buildings** | | | | | |
| | | C13056 | St John's Primary Health Alliance | 1,000,000 | 0 | 0 | 0 |
| | | C11154 | Kcrf - Court Lighting | 10,000 | 10,000 | 0 | 10,000 |
| | | C11032 | Coolgardie Recreation Centre | 15,500 | 15,500 | 0 | 15,500 |
| | | C11152 | Ccrf - Security Cameras | 6,000 | 6,000 | 0 | 6,000 |
| 63% | | C12044 | Kambalda Depot Upgrade | 14,284 | 14,284 | 9,045 | 5,239 |
| 97% | | C12045 | Coolgardie Depot Upgrade | 62,425 | 62,425 | 60,502 | 1,923 |
| | | C11040 | Kambalda Pool Kiosk | 0 | 0 | 5,200 | (5,200) |
| | | C08009 | Coolgardie Montana Seniors Village | 1,200,000 | 0 | 0 | 0 |
| 2% | | C13039 | Coolgardie Cultural & Community Hub | 1,700,000 | 850,000 | 15,485 | 834,515 |
| | | C13015 | Horse Blocks Subdivision | 0 | 0 | 525 | (525) |
| 61% | | C13051 | Industrial Subdivision | 100,000 | 16,667 | 10,094 | 6,573 |
| **10%** | | **Total Land & Buildings** | | **4,108,209** | **974,876** | **100,852** | **874,024** |
| | | **Furniture & Equipment** | | | | | |
| | | C04003 | IT Upgrades And Replacements | 20,000 | 20,000 | 0 | 20,000 |
| 44% | | C11033 | Gym Equipment Coolgardie | 10,000 | 10,000 | 4,419 | 5,581 |
| 96% | | C13043 | Visitor Centre Air Conditioning | 5,000 | 5,000 | 4,792 | 208 |
| | | C13054 | Block Mount Story Boards | 7,500 | 7,500 | 0 | 7,500 |
| **22%** | | **Total Furniture & Equipment** | | **42,500** | **42,500** | **9,211** | **33,289** |
| | | **Plant & Equipment** | | | | | |
| 88% | | C12013 | P301 - Mitsubishi Utility | 40,909 | 40,909 | 36,063 | 4,846 |
| 90% | | C12026 | P337 - Ford Ranger | 46,818 | 46,818 | 42,364 | 4,454 |
| 100% | | C12033 | P323 - Holden Evoke | 31,818 | 31,818 | 31,947 | (129) |
| | | C12035 | P324 - Holden Evoke | 31,818 | 31,818 | 0 | 31,818 |
| | | C12069 | P327 - Holden Evoke | 34,091 | 34,091 | 0 | 34,091 |
| | | C12056 | P216 - Loader | 250,455 | 0 | 0 | 0 |
| 141% | | C13052 | P306 - Holden Cruze | 22,727 | 22,727 | 31,947 | (9,220) |
| **68%** | | **Total Plant & Equipment** | | **458,636** | **208,181** | **142,320** | **65,861** |
| | | **Infrastructure - Roads** | | | | | |
| | | R000 | Renewal - Various Roads | 66,172 | 0 | 67,500 | (67,500) |
| 84% | | R002 | Coolgardie North Road Construction | 700,000 | 700,000 | 585,045 | 114,955 |
| | | R011 | Binneringie Road Construction | 169,836 | 169,836 | 0 | 169,836 |
| | | R011A | Binneringie Road Intersection | 950,000 | 0 | 44,923 | (44,923) |
| | | R017 | Melaleuca Street | 12,332 | 0 | 0 | 0 |
| | | R024 | Sylvester Street | 150,000 | 0 | 10,428 | (10,428) |
| 1% | | R026 | Shaw Street | 28,990 | 28,990 | 350 | 28,640 |
| 96% | | R036 | Jobson Street | 101,935 | 101,935 | 97,747 | 4,188 |
| | | R039 | Jobson Street | 0 | 0 | 14,451 | (14,451) |
| | | R052 | Jaurdi Hills Road | 169,836 | 169,836 | 0 | 169,836 |
| 25% | | R068 | Jasper Road | 33,750 | 33,750 | 8,424 | 25,326 |
| | | R071 | Melaleuca Road | 0 | 0 | 350 | (350) |
| 1% | | R073 | Solanum Street | 28,955 | 28,955 | 350 | 28,605 |
| | | R081 | Pittosporum Street | 29,900 | 0 | 350 | (350) |
| | | R092 | Spinifex Street | 39,573 | 0 | 38,992 | (38,992) |
| | | R097 | Myoporum Street | 11,280 | 0 | 350 | (350) |
| | | R107 | Goodenia Court | 31,260 | 0 | 17,026 | (17,026) |
| | | R155 | Cave Hill Road | 250,000 | 0 | 27,838 | (27,838) |
| | | R053 | Ladyloch Road Construction | 4,950 | 0 | 0 | 0 |
| **74%** | | **Total Infrastructure - Roads** | | **2,778,768** | **1,233,302** | **914,123** | **319,179** |
| | | **Infrastructure - Footpaths** | | | | | |
| | | RF001 | Footpath Construction - Renewal | 100,000 | 0 | 249 | (249) |
| | | **Total Infrastructure - Footpaths** | | **100,000** | **0** | **249** | **(249)** |

## INVESTING ACTIVITIES
## NOTE 8
## CAPITAL ACQUISITIONS (CONTINUED)

**Capital Expenditure Total**
**Level of Completion Indicators**




Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

| % of Completion | | *Level of completion indicator, please see table at the end of this note for further detail.* | Account Description | Adopted Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|---|
| | | **Infrastructure - Drainage** | | | | | |
| | | C13055 | Coolgardie Recreation Centre Box Drainage | 11,000 | 11,000 | 0 | 11,000 |
| | | RD001 | Drainage Construction - Renewal | 80,000 | 0 | 35,337 | (35,337) |
| 321% | | **Total Infrastructure - Drainage** | | **91,000** | **11,000** | **35,337** | **(24,337)** |
| | | **Infrastructure - Sewerage** | | | | | |
| | | C10007 | Coolgardie Sewerage - Water Re-Use System | 35,000 | 35,000 | 0 | 35,000 |
| | | C10015 | Sewerage Fencing | 20,000 | 20,000 | 0 | 20,000 |
| | | **Total Infrastructure - Sewerage** | | **55,000** | **55,000** | **0** | **55,000** |
| | | **Infrastructure - Parks & Ovals** | | | | | |
| | | C11130 | Kambalda Entry Statement | 10,000 | 0 | 0 | 0 |
| | | C11131 | Playground Renewal | 80,000 | 0 | 27,095 | (27,095) |
| | | C11134 | Coolgardie Water Park | 20,000 | 0 | 451 | (451) |
| | | C11135 | Ben Prior Park | 200,000 | 0 | 0 | 0 |
| | | C1204 | West Oval Reticulation | 150,000 | 150,000 | 0 | 150,000 |
| 18% | | **Total Infrastructure - Parks & Ovals** | | **460,000** | **150,000** | **27,546** | **122,454** |
| | | **Infrastructure - Other Infrastructure** | | | | | |
| | | C05004 | Kambalda Dog Pound | 20,000 | 20,000 | 0 | 20,000 |
| | | C10009 | Coolgardie Cemetery Project | 20,000 | 20,000 | 0 | 20,000 |
| 89% | | C11014 | Kambalda Pool Refurbishment | 3,500,000 | 3,062,500 | 2,722,910 | 339,590 |
| | | C11018 | Kambalda Pool - Remedial Works | 100,000 | 100,000 | 0 | 100,000 |
| | | C12901 | Kambalda Airport Development | 81,000 | 81,000 | 0 | 81,000 |
| 443% | | C13028 | Coolgardie Transit Park | 1,200,000 | 200,000 | 886,833 | (686,833) |
| | | C13030 | Coolgardie Gorge Surrounds | 0 | 0 | 169 | (169) |
| | | C13053 | Christmas Decorations | 20,000 | 20,000 | 0 | 20,000 |
| 55% | | RS004 | Kambalda Refuse Site - Siteworks | 300,000 | 112,500 | 61,474 | 51,026 |
| 64% | | RS005 | Coolgardie Refuse Site | 150,000 | 25,000 | 16,023 | 8,977 |
| | | RS007 | Refuse Site Surveillance Cameras | 25,000 | 25,000 | 0 | 25,000 |
| 61% | | TS01 | Kambalda Transfer Station | 200,000 | 200,000 | 122,658 | 77,342 |
| **99%** | | **Total Infrastructure - Other Infrastructure** | | **5,616,000** | **3,866,000** | **3,810,067** | **55,933** |
| 77% | | **Grand Total** | | **13,710,113** | **6,540,858** | **5,039,704** | **1,501,154** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**FINANCING ACTIVITIES**
**NOTE 9**
**BORROWINGS**

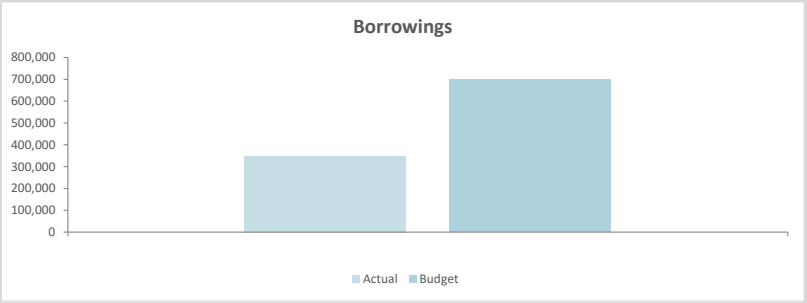
## Repayments - Borrowings

| Information on Borrowings | | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|---|---|---|---|---|---|---|---|---|
| **Particulars** | **1 July 2019** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Recreation and culture** | | | | | | | | | |
| Loan 112 - Coolgardie Aquatic Facilities | 205,643 | 0 | 0 | 9,384 | 19,011 | 196,260 | 186,632 | 5,280 | 9,354 |
| Loan 114 - Kambalda Aquatic Facilities | 1,905,000 | 0 | 0 | 85,778 | 172,489 | 1,819,222 | 1,732,511 | 27,105 | 53,276 |
| **Economic services** | | | | | | | | | |
| Loan 113 - Coolgardie Post Office | 416,817 | 0 | 0 | 18,708 | 37,821 | 398,109 | 378,996 | 12,254 | 24,265 |
| | 2,527,460 | 0 | 0 | 113,870 | 229,322 | 2,413,591 | 2,298,139 | 44,639 | 86,895 |
| **Self Supporting Loans** | | | | | | | | | |
| **Transport** | | | | | | | | | |
| Loan 115 - Binneringie Road | 950,000 | 0 | 0 | 234,381 | 470,829 | 715,619 | 479,171 | 7,845 | 13,624 |
| | 950,000 | 0 | 0 | 234,381 | 470,829 | 715,619 | 479,171 | 7,845 | 13,624 |
| **Total** | 3,477,460 | 0 | 0 | 348,251 | 700,151 | 3,129,210 | 2,777,310 | 52,484 | 100,519 |
| Current borrowings | 700,151 | | | | | 351,900 | | | |
| Non-current borrowings | 2,777,309 | | | | | 2,777,310 | | | |
| | 3,477,460 | | | | | 3,129,210 | | | |

All debenture repayments were financed by general purpose revenue.

Self Supporting Loans are financed by repayments from third parties.

**KEY INFORMATION**
All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.




| Principal Repayments |
|---|
| $348,251 |

| Interest Earned | Interest Expense |
|---|---|
| $143,308 | $52,484 |

| Reserves Bal | Loans Due |
|---|---|
| $3.27 M | $3.13 M |

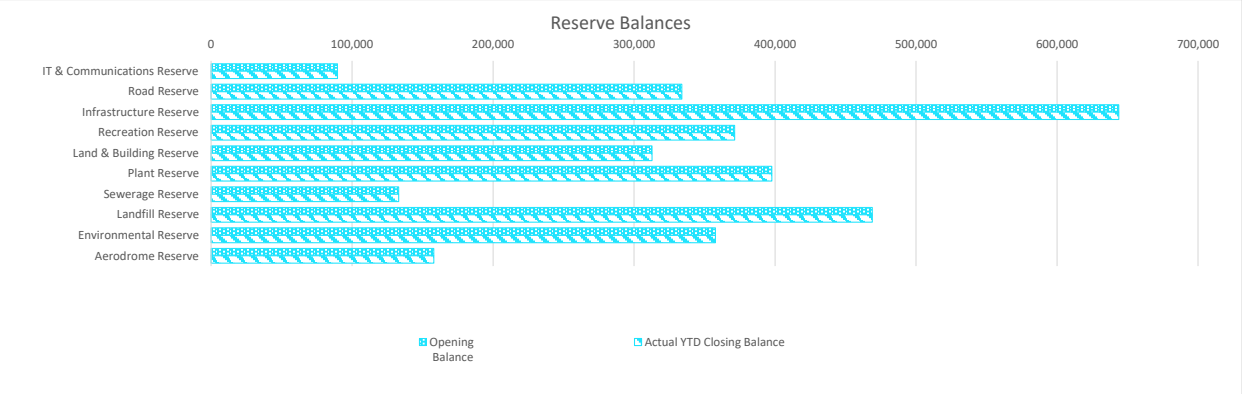
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**OPERATING ACTIVITIES**
**NOTE 10**
**CASH RESERVES**

**Cash Backed Reserve**

| Reserve Name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---|---|---|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| IT & Communications Reserve | 89,654 | 0 | 0 | 0 | 0 | 0 | 0 | 89,654 | 89,654 |
| Road Reserve | 333,857 | 0 | 0 | 0 | 0 | (118,499) | 0 | 215,358 | 333,857 |
| Infrastructure Reserve | 643,861 | 0 | 0 | 188,281 | 0 | (500,000) | 0 | 332,142 | 643,861 |
| Recreation Reserve | 371,418 | 0 | 0 | 0 | 0 | (250,000) | 0 | 121,418 | 371,418 |
| Land & Building Reserve | 312,769 | 0 | 0 | 0 | 0 | 0 | 0 | 312,769 | 312,769 |
| Plant Reserve | 397,697 | 0 | 0 | 111,364 | 0 | (377,364) | 0 | 131,697 | 397,697 |
| Sewerage Reserve | 133,125 | 0 | 0 | 40,000 | 0 | 0 | 0 | 173,125 | 133,125 |
| Landfill Reserve | 468,981 | 0 | 0 | 0 | 0 | (268,000) | 0 | 200,981 | 468,981 |
| Environmental Reserve | 357,726 | 0 | 0 | 0 | 0 | (300,000) | 0 | 57,726 | 357,726 |
| Aerodrome Reserve | 158,000 | 0 | 0 | 0 | 0 | (129,000) | 0 | 29,000 | 158,000 |
| | **3,267,088** | **0** | **0** | **339,645** | **0** | **(1,942,863)** | **0** | **1,663,870** | **3,267,088** |

**KEY INFORMATION**



## OPERATING ACTIVITIES
## NOTE 11
## OTHER CURRENT LIABILITIES

| Other Current Liabilities | Note | Opening Balance 1 July 2019 | Liability Increase | Liability Reduction | Closing Balance 31 January 2020 |
|---|---|---|---|---|---|
| | | $ | $ | $ | $ |
| **Provisions** | | | | | |
| Annual leave | | 155,308 | 0 | 0 | 109,440 |
| **Contract Liabilities** | | | | | |
| Lease liability | | 0 | 0 | 0 | 0 |

**Amounts shown above include GST (where applicable)**

**A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)**

**KEY INFORMATION**

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 12(a)**

## OPERATING GRANTS AND CONTRIBUTIONS

| | Unspent Operating Grant, Subsidies and Contributions Liability | | | | | Unspent Operating Grants, Subsidies and Contributions Revenue | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Provider | Liability 1-Jul | Increase in Liability | Liability Reduction (As revenue) | Liability 30-Jun | Current Liability 30-Jun | Adopted Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | YTD Revenue Actual |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Operating Grants and Subsidies** | | | | | | | | | | | |
| **Governance** | | | | | | | | | | | |
| Donations & Contributions | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,315 |
| Donations & Contributions | | | | | | | | | | 0 | 1,075 |
| **General purpose funding** | | | | | | | | | | | |
| Grants Commission - General Purpose | 0 | 0 | 0 | | 0 | 266,277 | 133,139 | 266,277 | 0 | 266,277 | 130,935 |
| **Law, order, public safety** | | | | | | | | | | | |
| DFES Operating Grants | 0 | 0 | 0 | | 0 | 16,500 | 13,375 | 16,500 | 0 | 16,500 | 25,795 |
| **Education and welfare** | | | | | | | | | | | |
| Kambalda CRC | 0 | 0 | 0 | | 0 | 106,200 | 79,650 | 106,200 | 0 | 106,200 | 80,772 |
| Kambalda Centrelink | 0 | 0 | 0 | | 0 | 5,104 | 5,104 | 5,104 | 0 | 5,104 | 5,104 |
| Coolgardie CRC | 0 | 0 | 0 | | 0 | 102,000 | 76,500 | 102,000 | 0 | 102,000 | 77,433 |
| Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 418 |
| **Transport** | | | | | | | | | | | |
| Regional Road Group | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 124,511 |
| Main Roads Direct Grant | 0 | 0 | 0 | | 0 | 120,000 | 120,000 | 120,000 | 0 | 120,000 | 124,511 |
| Grants Commission - Road Component | 0 | 0 | 0 | | 0 | 245,996 | 122,998 | 245,996 | 0 | 245,996 | 118,825 |
| **Economic services** | | | | | | | | | | | |
| Cashless Card Scheme | 0 | 0 | 0 | | 0 | 240,000 | 120,000 | 240,000 | 0 | 240,000 | 183,657 |
| | **0** | **0** | **0** | **0** | **0** | **1,102,077** | **670,766** | **1,102,077** | **0** | **1,102,077** | **875,351** |
| **Operating Contributions** | | | | | | | | | | | |
| Community Chest | 0 | 0 | 0 | | 0 | 20,000 | 20,000 | 20,000 | 0 | 20,000 | 0 |
| Various Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 300 |
| Donations Received | 0 | 0 | 0 | | 0 | 2,000 | 1,000 | 2,000 | 0 | 2,000 | 0 |
| Reimbursements - Rates Recovery | 0 | 0 | 0 | | 0 | 80,000 | 40,000 | 80,000 | 0 | 80,000 | 33,397 |
| Various funding | 0 | 0 | 0 | | 0 | 3,000 | 1,750 | 3,000 | 0 | 3,000 | 15,000 |
| Various reimbursements | 0 | 0 | 0 | | 0 | 1,800 | 1,050 | 1,800 | 0 | 1,800 | 416 |
| Diesel Rebates | 0 | 0 | 0 | | 0 | 18,000 | 10,500 | 18,000 | 0 | 18,000 | 12,002 |
| Kambalda CRC - Various Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 1,267 |
| Staff Vehicle Contributions | 0 | 0 | 0 | | 0 | 6,240 | 3,840 | 6,240 | 0 | 6,240 | 2,640 |
| **Recreation and culture** | | | | | | | | | | | |
| Various Club Reimbursements | 0 | 0 | 0 | | 0 | 3,000 | 1,500 | 3,000 | 0 | 3,000 | 1,128 |
| Kambalda Recreations Centre Reimbursements | 0 | 0 | 0 | | 0 | 1,500 | 1,500 | 1,500 | 0 | 1,500 | 0 |
| Coolgardie Pool - Activities Grant | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 |
| Coolgardie Pool - Other Income | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 82 |
| Kambalda Pool - Donations | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 455 |
| Haulage Campaign Funds | 0 | 0 | 0 | | 0 | 120,000 | 70,000 | 120,000 | 0 | 120,000 | 203,029 |
| Street Lighting Subsidy | 0 | 0 | 0 | | 0 | 4,500 | 0 | 4,500 | 0 | 4,500 | 0 |
| Donations Received | 0 | 0 | 0 | | 0 | 1,200 | 700 | 1,200 | 0 | 1,200 | 582 |
| **Other property and services** | | | | | | | | | | | |
| Staff Vehicle Contributions | 0 | 0 | 0 | | 0 | 6,240 | 3,840 | 6,240 | 0 | 6,240 | 2,618 |
| GVROC Reimbursements | 0 | 0 | 0 | | 0 | 7,470 | 4,357 | 7,470 | 0 | 7,470 | 0 |
| Workers Compensation Reimbursements | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 110 |
| | **0** | **0** | **0** | **0** | **0** | **274,950** | **160,037** | **274,950** | **0** | **274,950** | **275,025** |
| **TOTALS** | **0** | **0** | **0** | **0** | **0** | **1,377,027** | **830,803** | **1,377,027** | **0** | **1,377,027** | **1,150,377** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 12(b)**
**NON-OPERATING GRANTS AND CONTRIBUTIONS**

| | Unspent Non Operating Grants, Subsidies and Contributions Liability | | | | | Non Operating Grants, Subsidies and Contributions Revenue | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Provider | Liability 1-Jul | Increase in Liability | Liability Reduction (As revenue) | Liability 30-Jun | Current Liability 30-Jun | Adopted Budget Revenue | YTD Budget | Annual Budget | Budget Variations | Expected | YTD Revenue Actual (b) |
| | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Non-Operating Grants and Subsidies** | | | | | | | | | | | |
| **Health** | | | | | | | | | | | |
| St John's Primary Health Alliance | 0 | 0 | 0 | | 0 | 1,000,000 | 0 | 1,000,000 | 0 | 1,000,000 | 0 |
| **Housing** | | | | | | | | | | | |
| Coolgardie Montana Seniors Village | 0 | 0 | 0 | | 0 | 1,200,000 | 0 | 1,200,000 | 0 | 1,200,000 | 0 |
| **Recreation and culture** | | | | | | | | | | | |
| CSRFF - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 525,000 | 350,000 | 525,000 | 0 | 525,000 | 350,000 |
| AusSport - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 287,823 | 230,258 | 287,823 | 0 | 287,823 | 296,461 |
| Goldfields - Kambalda Swimming Pool | 0 | 0 | 0 | | 0 | 200,000 | 0 | 200,000 | 0 | 200,000 | 181,818 |
| Community Event | 0 | 0 | 0 | | 0 | 50,000 | 50,000 | 50,000 | 0 | 50,000 | 0 |
| **Transport** | | | | | | | | | | | |
| Regional Road Group | 0 | 0 | 0 | | 0 | 614,115 | 491,292 | 614,115 | 0 | 614,115 | 399,025 |
| Roads to Recovery | 0 | 0 | 0 | | 0 | 317,975 | 158,988 | 317,975 | 0 | 317,975 | 327,184 |
| National Black Spot | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 6,735 |
| **Economic services** | | | | | | | | | | | |
| Lotterywest - Post Office Complex | 0 | 0 | 0 | | 0 | 233,500 | 0 | 233,500 | 0 | 233,500 | 104,320 |
| Building Better Regions - Post Office Complex | 0 | 0 | 0 | | 0 | 912,491 | 570,431 | 912,491 | 0 | 912,491 | 208,400 |
| HSVPP Department of Transport - Coolgardie Truck Stop | 0 | 0 | 0 | | 0 | 510,000 | 0 | 510,000 | 0 | 510,000 | 0 |
| Department of Transport (State) - Coolgardie Truck Stop | 0 | 0 | 0 | | 0 | 260,000 | 0 | 260,000 | 0 | 260,000 | 0 |
| Evolution - Ben Prior Park | 0 | 0 | 0 | | 0 | 177,170 | 0 | 177,170 | 0 | 177,170 | 0 |
| | **0** | **0** | **0** | **0** | **0** | **6,288,074** | **1,850,969** | **6,288,074** | **0** | **6,288,074** | **1,873,943** |
| **Total Non-operating grants, subsidies and contributions** | **0** | **0** | **0** | **0** | **0** | **6,288,074** | **1,850,969** | **6,288,074** | **0** | **6,288,074** | **1,873,943** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 13**
**TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 July 2019 | Amount Received | Amount Paid | Closing Balance 31 Jan 2020 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Nomination Deposits | 80 | 0 | (80) | **0** |
| | **80** | **0** | **(80)** | **0** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 JANUARY 2020**

**NOTE 14**
**BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---|---|---|---|---|---|---|---|
| | | | | $ | $ | $ | $ |
| | **Budget Adoption** | | Opening Surplus | | | | 0 |
| | Nil | | | 0 | 0 | 0 | 0 |
| | | | | **0** | **0** | **0** | |

# NOTE 15
# EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2019-20 year is $10,000 or 10.00% whichever is the greater.

| Reporting Program | Var. $ | Var. % | | Timing/ Permanent | Explanation of Variance |
|---|---|---|---|---|---|
| | $ | % | | | |
| **Revenue from operating activities** | | | | | |
| Governance | (13,137) | (62.56%) | ▼ | Timing | Community Chest Contributions |
| Law, Order and Public Safety | 57,189 | 236.56% | ▲ | Permanent | Fire Reimbursements |
| Recreation and Culture | (154,846) | (64.51%) | ▼ | Timing | Kambalda Pool Funding |
| Transport | 228,678 | 65.81% | ▲ | Timing | Heavy Haulage Campaign Funds / RTR Grants |
| Economic Services | 67,321 | 38.89% | ▲ | Timing | Cashless Card Scheme |
| Other Property and Services | (49,385) | (92.83%) | ▼ | Timing | Miscellaneous Non Cash Income |
| **Expenditure from operating activities** | | | | | |
| Law, Order and Public Safety | (49,285) | (18.49%) | ▼ | Permanent | Additional costs relating to fire fighting |
| Health | 75,633 | 21.34% | ▲ | Timing | St Johns Ambulance MOU |
| Recreation and Culture | 258,275 | 12.84% | ▲ | Timing | Community Development / Parks & Gardens / Other Recreational Services |
| Other Property and Services | (75,006) | (166.68%) | ▼ | Timing | Plant & Overhead Allocations |
| **Investing Activities** | | | | | |
| Capital Acquisitions | 1,501,154 | 22.95% | ▲ | Timing | Road Projects / Swimming Pool / Cultural Hub |
| **Financing Activities** | | | | | |
| Self-Supporting Loan Principal | (234,381) | (100.00%) | ▼ | Permanent | No Repayment received from Alita Resources |

Can we help?
Call: 1800 801 485
Fax: 08 9054 7099
Visit: www.anz.com

ANZ | KALGOORLIE

Shire Of Coolgardie
Shire Of Coolgardie
1 Irish Mulga DR
Kambalda West WA 6442

# *ANZ Business Notice Term Deposit Record of Reinvestment*

Date 14 Jan 2020

Dear Shire Of Coolgardie

Thank you for investing with Australia and New Zealand Banking Group Limited (ANZ). This record outlines your investment details.

| | |
|---|---|
| **Deposit type:** | **ANZ Business Notice Term Deposit** |
| Account number: | 9101-97877 |
| Amount invested: | $3,296,579.89 |
| Interest paid to date: | $29,489.71 |
| Amount of principal prepaid: | $309,167.00 |
| Prepayment interest: | $0.00 |
| Amount invested less amount of principal prepaid: | $2,987,412.89 |
| Less interest adjustment*: | $0.00 |
| Less prepayment administration fee: | $0.00 |
| Less bank cheque fee: | $0.00 |
| Remaining balance invested: | $2,987,412.89 |
| At interest rate of: | 1.44%p.a. |
| **Maturing on:** | **11 Mar 2020** |

*Difference between the lodgement and prepayment interest rates.

**Your funds have been Credited to account number 2015-87602**

**Instruction for disbursement of principal and interest for remaining amount:**

| | |
|---|---|
| Principal to be: | Credited to this account |
| Interest to be: | Credited to this account |
| Interest frequency: | At maturity |

Please note:

- Interest is calculated based on the opening balance of your account. Interest is not compounded.
- If you request the early withdrawal or transfer of all or part of your funds in an ANZ Business Notice Term Deposit, ANZ does not have to disburse your funds for 31 calendar days. If the 31st day falls on a non-business day, your funds will be disbursed the next business day. If the maturity date falls due prior to the expiry of the 31 day notice period, your funds will be disbursed on the maturity date if this is a business day or the next business day if the maturity date is a non-business day. An administration fee and interest rate reduction may apply. Please refer to the ANZ Business Transaction Accounts Terms and Conditions.
- If you have previously told us you require reinvestment and you no longer require this or you wish to vary the investment amount or term, you must advise ANZ prior to or within seven days of maturity starting on 11 Mar 2020. The interest rate applied upon reinvestment may be lower or higher than the interest rate on your maturing ANZ Business Notice Term Deposit. Please contact us upon maturity to obtain details of current interest rates and any special offers.
- Government duties, taxes and charges (where applicable) will be deducted from interest payments.
- The information contained in this letter is accurate as of the date of issue of the letter.

For further information, please visit an ANZ branch, call us on 1800 801 485 or contact your Relationship Manager.

***Please keep this notice for taxation purposes.***

SHIRE OF COOLGARDIE
RECORD No.....
OFFICER.....
17 JAN 2020
FILE No.....
ACTION DATE.....



189 Hannan Street, Kalgoorlie, WA 6430
T. +61 8 6001 8300 | F. +61 8 6001 8399 | E. branchkalgoorlie@anz.com

R02042 09/14
Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522.

bankwest

*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

23 January 2020

| | |
|---|---|
| Account Number | **039-067794-3** |
| Period | **21 Jan 20 - 23 Jan 20** |
| *Page 1 of 2* | *Statement Number 12* |

BT0233A 000547 (053D)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442

Account of: **SHIRE OF COOLGARDIE**

We've closed your Bankwest term deposit.

The transaction details from your account are on the next page.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

SHIRE OF COOLGARDIE
RECORD No .....
OFFICER .....
29 JAN 2020
FILE No.....
ACTION DATE.....

BT0233A / 000547 / 0001093

TD06

Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945

| TRANSACTION DETAILS FOR ACCOUNT NUMBER: 039-067794-3 | | | | |
|---|---|---|---|---|
| **Date** | **Particulars** | **Debit** | **Credit** | **Balance** |
| 21JAN20 | **OPENING BALANCE** | | | **2,713,641.61** |
| 23JAN20 | FULL PREPAYMENT | 2,713,641.61 | | |
| | PAID TO OTHER FINANCIAL INSTITUTION | | | |
| | $55.60 GROSS CREDIT INTEREST REDIRECTED | | | |
| | TO OTHER FINANCIAL INSTITUTION | | | 0.00 |
| 23JAN20 | **CLOSING BALANCE** | | | **0.00** |

BT0233A / 000547 / 0001094

bankwest

*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

20 January 2020

| | |
|---|---|
| Account Number | **039-067794-3** |
| Period | **7 Jan 20 - 20 Jan 20** |
| *Page 1 of 2* | *Statement Number 11* |

BT0203A 001233 (053R)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442

Account of: **SHIRE OF COOLGARDIE**

Your term deposit has matured.

**What do you need to do?**

If you withdrew your funds, reinvested them or closed your account before you got this letter, you don't have to do anything. You'll get a confirmation letter soon.

If you haven't, we'll automatically reinvest the full balance for you with the info below on 26 January 2020.

| | |
|---|---|
| Account number | 039-067794-3 |
| Account type | SPECIAL TERM DEPOSIT |
| Deposit Amount | 2,713,641.61 |
| Term | 1 month |
| Interest rate | 0.75% per annum |
| Start of term (commencement date) | 20 January 2020 |
| End of term (maturity date) | 20 February 2020 |
| Next interest payment date | 20 February 2020 |
| Interest payment method | Add to Term Deposit |

**Do you still have time to manage your term deposit?**

Yes, the seven calendar day grace period ends on 26 January 2020. Contact us to get started.

**Important info**
If you want to withdraw funds before the end of your next term, you'll need to give us 31 days' notice.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

SHIRE OF COOLGARDIE
RECORD No .....
OFFICER .....
23 JAN 2020
FILE No. .....
ACTION DATE .....

BT0203A / 001233 / 0002465

TD15

Bankwest, a division of Commonwealth Bank of Australia ABN 48 123 123 124 AFSL / Australian credit licence 234945

| TRANSACTION DETAILS FOR ACCOUNT NUMBER: 039-067794-3 | | | | |
|---|---|---|---|---|
| **Date** | **Particulars** | **Debit** | **Credit** | **Balance** |
| 07JAN20 | **OPENING BALANCE** | | | **2,710,069.94** |
| 20JAN20 | CREDIT INTEREST | | 3,571.67 | 2,713,641.61 |
| 20JAN20 | **CLOSING BALANCE** | | | **2,713,641.61** |

BT0203A / 001233 / 0002466

bankwest

*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

4 February 2020

| | |
|---|---|
| Account Number | **039-067202-4** |
| Period | **31 Jan 20 - 4 Feb 20** |
| *Page 1 of 2* | *Statement Number 35* |

BT0353A 000536 (053R)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442

Account of: **SHIRE OF COOLGARDIE**

We've closed your Bankwest term deposit.

The transaction details from your account are on the next page.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

SHIRE OF COOLGARDIE
RECORD No .....
OFFICER .....
07 FEB 2020
FILE No. .....
ACTION DATE .....

D06

| TRANSACTION DETAILS FOR ACCOUNT NUMBER: 039-067202-4 | | | | |
|---|---|---|---|---|
| **Date** | **Particulars** | **Debit** | **Credit** | **Balance** |
| 31JAN20 | **OPENING BALANCE** | | | **1,014,170.07** |
| 04FEB20 | FULL PREPAYMENT | 1,014,170.07 | | |
| | PAID TO OTHER FINANCIAL INSTITUTION | | | |
| | $34.63 GROSS CREDIT INTEREST REDIRECTED | | | |
| | TO OTHER FINANCIAL INSTITUTION | | | 0.00 |
| 04FEB20 | **CLOSING BALANCE** | | | **0.00** |

BT0353A / 000536 / 0001072

bankwest

*For enquiries, message us on the Bankwest App or Bankwest Online Banking, or call on 13 17 19*
*If you're a business customer, call 13 7000*

**SPECIAL TERM DEPOSIT STATEMENT**

30 January 2020

Account Number 039-067202-4
Period 16 Jan 20 - 30 Jan 20
Page 1 of 2 Statement Number 34

SHIRE OF COOLGARDIE
RECORD No .....
OFFICER .....
04 FEB 2020
FILE No.....
ACTION DATE.....

BT0303A 000571 (053D)
THE CEO
SHIRE OF COOLGARDIE
PO BOX 138
KAMBALDA WA 6442

Account of: **SHIRE OF COOLGARDIE**

Your term deposit has matured.

**What do you need to do?**

If you withdrew your funds, reinvested them or closed your account before you got this letter, you don't have to do anything. You'll get a confirmation letter soon.

If you haven't, we'll automatically reinvest the full balance for you with the info below on 5 February 2020.

| | |
|---|---|
| Account number | 039-067202-4 |
| Account type | SPECIAL TERM DEPOSIT |
| Deposit Amount | 1,014,170.07 |
| Term | 1 month |
| Interest rate | 1.00% per annum |
| Start of term (commencement date) | 30 January 2020 |
| End of term (maturity date) | 2 March 2020 |
| Next interest payment date | 2 March 2020 |
| Interest payment method | Add to Term Deposit |

**Do you still have time to manage your term deposit?**

Yes, the seven calendar day grace period ends on 5 February 2020. Contact us to get started.

**Important info**
If you want to withdraw funds before the end of your next term, you'll need to give us 31 days' notice.

If you have any questions, you can message us 24/7 in our app or Bankwest Online Banking, or call us.

Thanks,

Bankwest

BT0303A / 000571 / 0001141

TD15

| TRANSACTION DETAILS FOR ACCOUNT NUMBER: 039-067202-4 | | | | |
|---|---|---|---|---|
| **Date** | **Particulars** | **Debit** | **Credit** | **Balance** |
| 16JAN20 | **OPENING BALANCE** | | | **1,012,891.78** |
| 30JAN20 | CREDIT INTEREST | | 1,278.29 | 1,014,170.07 |
| 30JAN20 | **CLOSING BALANCE** | | | **1,014,170.07** |

BT0303A / 000571 / 0001142

**Shire of Coolgardie**
**Management Report for the period ended 31 January 2020**

## PENDING / OUTSTANDING ITEMS

| Topic | Matter Raised | Date Identified | Explanation | Action Required | Priority | Status | Comment | Projected Completion |
|---|---|---|---|---|---|---|---|---|
| **GRS Facility** | Transactions held in Trust | **August 2019** | All transactions are being maintained as part of the trust module. Refer to recent paper released from OAG on the treatment for accounting for trust funds | Separate accounting module to be maintained for GRS facility transactions | **HIGH** | **Pending** | Reconciliation still in the process of being completed. Reconciliation impacts on debtors & trust reconciliations as well. | **March 2020** |
| **Debtors** | Negative Balances | **August 2019** | There are still some negative debtors balances | Investigate the existing negative balances | **MEDIUM** | **Pending** | Debtor balances being reviewed regularly and variances being worked through. Most balances will be cleared once GRS Reconciliation is finalised. | **March 2020** |
| **Trust** | Funds held in trust | **June 2019** | Position paper released by OAG on the treatment of accounting for trust funds | Remove any items not required to be held in trust | **HIGH** | **Pending** | Funds transferred to Municipal Bank account once 2019/20 transactions reconciled. | **March 2020** |

## ITEMS COMPLETED / CLOSED

| Topic | Matter Raised | Date Identified | Explanation | Action Required | Priority | Status | Comment | Projected Completion |
|---|---|---|---|---|---|---|---|---|
| **Assets** | Capitalisation | **June 2019** | FM Reg 17A(5) requires the capitalisation of assets under $5,000 | All assets under $5,000 now require to be capitalised | **HIGH** | **Closed / Ongoing** | A table of assets by class will be completed and sent to auditors prior to finalisation of write off required. Transactions required to be completed for 18/19 Annual Financial Statements | **Oct 2019** |
| **Balance Sheet Reconciliations** | Various | **May 2019** | Not all balance sheet accounts are being regularly reconciled | All balance sheet accounts to be reconciled monthly | **MEDIUM** | **Closed / Ongoing** | Balance sheet reconciliations will be completed every month as part of the normal month end process as part of the Shire's continued monthly reporting practises | **Oct 2019** |
| **Asset Reconciliations** | Disposals & Acquisitions | **August 2019** | Disposals and Acquisitions not processed in Synergy | Process asset transactions in Synergy & reconcile back to GL | **MEDIUM** | **Pending / Ongoing** | Assets purchased and disposed during the month have not been processed in Synergy. | **Oct 2019** |
| **Financial Management Review** | Various | **May 2019** | The recently completed FMR highlighted some areas that will require to be addressed. | Implement an Action Plan for addressing the matters raised in the FMR. | **HIGH** | **Pending** | Implemented as part of the month end checklist | **Dec 2019** |

GOVERNMENT OF WESTERN AUSTRALIA

Environmental Protection Authority

Mr James Trail
Chief Executive Officer
Shire of Coolgardie
PO Box 138
**KAMBALDA WA 6442**

*Our Ref:* *CMS17629*
*Enquiries:* *Stephen Pavey, 6364 7600*
*Email:* *Steve.Pavey@dwer.wa.gov.au*

Dear Mr Trail

**DECISION UNDER SECTION 48A(1)(a)**
***Environmental Protection Act 1986***

| | |
|---|---|
| **SCHEME:** | **Shire of Coolgardie Local Planning Scheme 5 Amendment 2** |
| **LOCATION:** | **Unallocated Crown Land (pin 1020798) located south-west of the Coolgardie town site.** |
| **RESPONSIBLE AUTHORITY:** | **Shire of Coolgardie** |
| **DECISION:** | **Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of EP Act. Advice Given. (Not Appealable)** |

Thank you for referring the above scheme to the Environmental Protection Authority (EPA).

After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* (EP Act) but nevertheless provides the attached advice and recommendations.

Please note the following:

- For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.

Prime House, 8 Davidson Terrace, Joondalup, Western Australia 6027
Telephone 08 6364 7600 I Email info.epa@dwer.wa.gov.au

Locked Bag 10, Joondalup DC WA 6919

www.epa.wa.gov.au

- There is no appeal right in respect of the EPA's decision to not assess the scheme.

A copy of this letter and the attached advice and recommendations will be made available to the public via the EPA website.

Yours sincerely

**Anthony Sutton**
**Delegate of the Environmental Protection Authority**
Executive Director
EPA Services

11 July 2019

Encl. Scheme Advice and Recommendations

**ADVICE UNDER SECTION 48A(1)(a)**
**ENVIRONMENTAL PROTECTION ACT 1986**

**Shire of Coolgardie Local Planning Scheme 5 Amendment 2**

**Location:** Unallocated Crown Land (pin 1020798) located south-west of the Coolgardie town site.

**Determination:** Scheme Not Assessed – Advice Given (not appealable)

**Determination Published:** 15 July 2019

## Summary

The Shire of Coolgardie proposes to zone approximately 197 hectares of undeveloped land south-west of the Coolgardie town site from Rural to Industrial. The zoning will facilitate future industrial development following structure planning and subdivision approval.

The Environmental Protection Authority (EPA) has considered the scheme amendment in accordance with the requirements of the *Environmental Protection Act 1986* (EP Act). The EPA considers that the scheme amendment is unlikely to have a significant effect on the environment and does not warrant formal assessment under Part IV of the EP Act. The EPA has based its decision on the documentation provided by the Shire of Coolgardie (the Shire). Having considered this matter, the following advice is provided.

## Environmental Factors

Having regard for the EPA's Statement of Environmental Principles, Factors and Objectives the EPA has identified the following preliminary environmental factors relevant to this scheme amendment:

- Flora and Vegetation;
- Terrestrial Fauna
- Inland Waters;
- Social Surroundings.

## Advice and Recommendations regarding Environmental Factors

The EPA notes the size of the amendment area at 197 hectares and understands the land will be subdivided and used by industries supporting the Coolgardie townsite and mining industry. A structure plan will be required to be approved by the Western Australian Planning Commission (WAPC) prior to development. Structure plans are required to set out development requirements including the natural environment and topography of the area. Structure plans provide for development control in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## Flora and Vegetation and Terrestrial Fauna

The amendment area is adjacent to the Kangaroo Hills Timber Reserve which is managed by the Department of Biodiversity, Conservation and Attractions (DBCA). The EPA understands there is concern that future development may aid the spread of

Opuntioid Cacti, weeds of National Significance, which are known to be growing within the amendment area. DBCA should be consulted regarding structure planning and future development proposals to address any potential impacts on the timber reserve.

The amendment area may also contain significant flora, vegetation and fauna values. Therefore, prior to future development, flora and vegetation and fauna surveys should be undertaken where required to determine potential environmental impacts and inform areas to be retained, protected and managed. Proposals raising environmental issues which are likely to have a significant impact on the environment should be referred to the EPA pursuant to Part IV s38 of the EP Act. Clearing permits may also be required for future development pursuant to Part V of the EP Act.

**Inland Waters**

The amendment area contains denser areas of vegetation which indicate potential drainage lines. The future structure plan will require the preparation of a local water management strategy which will detail drainage lines and consequent setbacks for development.

**Social Surroundings**

The Goldfields Residential Policy Boundary extends into the amendment area and land to the north is zoned for residential development. The EPA notes both the scheme objectives for Industrial Development zones and structure plan requirements require industrial land uses to be appropriately separated from residential land uses.

**Recommendation**

The EPA concludes that Amendment 2 can be managed to meet the EPA's environmental objectives for the above factors through structure planning, the local planning scheme provisions and/or future proposals which identify, manage and protect the above environmental values and factors. Proposals raising environmental issues which are likely to have a significant effect on the environment should be referred to the EPA pursuant to Part IV s38 of the EP Act. Clearing permits may also be required for future development pursuant to Part V of the EP Act.

**SCHEDULE OF SUBMISSION**
**SHIRE OF COOLGARDIE LOCAL PLANNING SCHEME No 5 - AMENDMENT 2**

| SUB. NO | SUBMITTER (Name and Address) | SUMMARY OF COMMENTS | OFFICERS COMMENTS | RECOMMENDATION |
|---|---|---|---|---|
| 1 | DWER (Department of Water and Environment Regulation) | That a Local Water Management Strategy (LWMS) is prepared or the site | The Scheme amendment to be modified to include the requirement to prepare a Local Planning Strategy which will include the provision of a Local Water management Strategy. | Modify Amendment |
| 2 | DFES (Department of Fire and Emergency Services) | The DBCA recommends modifications to the amendment to include scheme text to ensure that the impacts to the environment from the proposed development are appropriately managed.<br><br>1. to the commencement of earthworks, a week management plan for Hudson Prior pear cactus is prepared and approved to the satisfaction of the Department of Biodiversity, Conservation and Attractions with appropriate resources allocated for implementation of the plan.<br>2. A targeted flora survey is undertaken prior to development planning with appropriate measures identified to mitigate impacts.<br>A fence is constructed on the boundary of the Kangaroo Hills Nature Reserve to the specifications of the Department of Biodiversity, Conservation and Attractions. | The Scheme amendment to be modified to include the requirement to prepare a Local Planning Strategy which will include the provision of a Local Environmental strategy that addresses the identification, management and mitigation of protect and/or invasive flora as identified by the Department of Biodiversity, Conservation and Attractions<br>. | Modify Amendment |
| 3 | DBCA (Department of Biodiversity, Conservation and Attractions | DFES have advised that<br>• It is unclear if the Shire has applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7).<br>• Exemptions from SPP3.7 should be applied pragmatically by the decision maker.<br>Should you apply SPP3.7 we request the relevant information pursuant to the policy to allow a review and bespoke comment provided prior to endorsement of the LDP (Local development Plan) | The Scheme amendment to be modified to include the requirement to prepare a Local Planning Strategy which will include the provision of a Bushfire Management Strategy and<br>subdivision layout include appropriate mitigation and access measures. | Modify Amendment |

Government of **Western Australia**
Department of **Water and Environmental Regulation**

| | |
|---|---|
| Your ref: | OPA13185 |
| File ref: | RF7447 |
| PA ref: | 029601 |
| Enquiries: | Bree Lyons |
| Tel: | 6250 8035 |

Shire of Coolgardie
PO Box 138
KAMBALDA WA 6442

Via email – mail@coolgardie.wa.gov.au

Attention: James Trail – Chief Executive Officer

Dear Sir/madam,

**Re: Shire of Coolgardie Local Planning Scheme No. 5 – Amendment 2**

Thank you for the above referral dated 17 September 2019. The Department of Water and Environmental Regulation (DWER) has assessed the proposal and has the following comments to provide:

There are a number of tributaries of Kopai Lake that traverse the site of the proposed industrial land use. No information on these waterways or water management of the site has been included in the document. As such, the DWER recommends that a Local Water Management Strategy (LWMS) is prepared for the site.

The LWMS should contain a level of information that reflects the site constraints and risk to water resources and a commitment to prepare an Urban Water Management Plan at subdivision. The principles identified in the LWMS should be consistent with the *Better Urban Water Management (WAPC, 2008)* document, *Liveable Neighbourhoods (WAPC, 2008)* document, the *Stormwater Management Manual for Western Australia (DWER 2004-2007)* and the *Interim: Developing a Local Water Management Strategy (DWER 2008).*

Swan Avon Region
7 Ellam Street Victoria Park WA 6100
Telephone: 08 6250 8000 Facsimile: 08 6250 8050
www.dwer.wa.gov.au

If you wish to discuss the matter further, please contact Bree Lyons on 6250 8035 or bree.lyons@dwer.wa.gov.au.

Yours sincerely,

**Bree Lyons**
**A/Senior Natural Resource Management Officer**
**Land Use Planning**
**Swan Avon Region**

4 October 2019

GOVERNMENT OF WESTERN AUSTRALIA

Department of **Biodiversity, Conservation and Attractions**

PARKS AND WILDLIFE SERVICE


Your ref: OPA13185
Our ref: 44571
Enquiries: Katherine Hope
Phone: (08) 9080 5555
Email: katherine.hope@dbca.wa.gov.au


James Trail
Chief Executive Officer
Shire of Coolgardie
PO Box 138
KAMBALDA WA 6442

Dear Mr Trail,

**SHIRE OF COOLGARDE LOCAL PLANNING SCHEME NO 5 – AMENDMENT NO 5**

Thank you for your correspondence dated 20 September 2019 providing the Department of Biodiversity, Conservation and Attractions (DBCA) with the opportunity to comment on the Shire of Coolgardie Local Planning Scheme No 5 – Amendment No 2.

The proposed rezoning of approximately 250 hectares of Unallocated Crown Land (pin 1020798) from 'Rural' to 'Industrial' borders the northern boundary of the Kangaroo Hills Timber Reserve (O 198/25), managed by DBCA.

The area proposed for rezoning has known populations of two priority flora species, *Acacia websteri* (Priority 1) and *Eremophila veronica* (Priority 3) and an infestation of Hudson pear cactus (*Cylindropuntia tunicate*), a declared weed in Western Australia..

DBCA recommends the following requirements are included within the Scheme text to ensure that impacts to the environment from the proposed development are appropriately managed:

1. Prior to the commencement of earthworks, a weed management plan for Hudson pear cactus is prepared and approved to the satisfaction of the Department of Biodiversity, Conservation and Attractions with appropriate resources allocated for implementation of the plan.
2. A targeted flora survey is undertaken prior to development planning with appropriate measures identified to mitigate impacts.
3. A fence is constructed on the boundary of the Kangaroo Hills Nature Reserve to the specifications of the Department of Bidoiversity, Conservation and Attractions.

**Hudson pear cactus**

Hudson pear (*Cylindropuntia tunicate*) is a declared weed species in Western Australia. Hudson pear is a low, spreading cactus species, growing up to one metre high and three metres wide. This species is readily spread as segments easily detach and attach to shoes, vehicle tyres and tracks, animals and other vectors, which facilitates unintentional dispersal, and the subsequent establishment of new populations. DBCA has been controlling Hudson pear in the proposal area since 2015.

**Conservation significant flora**

Priority species are possibly threatened species that do not meet survey criteria, or are otherwise data deficient.

*Acacia websteri* is a shrub, growing to 1.2 – 5 meters high with fibrous bark. *A. websteri* is known currently, from only approximately five locations, with populations of less than 20 plants to more than 600 plants.

*Eremophila veronica* is a spreading, erect shrub, growing to 0.5 – 1 metre high. *E. veronica* is known from only approximately five locations, with populations greater than 1000 mature plants.

**Reserve boundary**

It is recommended that a fence of appropriate specifications, should be constructed along the boundary between the proposed industrial zone and the Kangaroo Hills Timber Reserve, to mitigate potential impacts from industrial activities. Consideration should also be given to providing a hard track along the boundary to facilitate appropriate fire management. It is recommended that a fire management plan is developed for the proposed industrial area.

Should you have any further queries please contact Katherine Hope in the first instance on (08) 9080 5537 or via email to katherine.hope@dbca.wa.gov.au.

Yours sincerely,

Nigel Wessels

REGIONAL MANAGER - GOLDFIELDS REGION
PARKS AND WILDLIFE SERVICE
DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS

13 NOVEMBER 2019

## Amy Tregoweth

**From:** DFES Land Use Planning <advice@dfes.wa.gov.au>
**Sent:** Monday, 23 September 2019 9:42 AM
**To:** Amy Tregoweth
**Cc:** mail
**Subject:** Shire of Coolgardie Local Planning Scheme No 5 - Amendment No 2 - DFES Response
**Attachments:** REFERRAL TO DFES CHECKLIST.pdf

DFES Ref: D11724

Dear Sir/Madam,

I refer to your letter dated 20 September 2019 in relation to the referral of for Shire of Coolgardie Local Planning Scheme No 5 - Amendment No 2

It is unclear from the documentation provided if the Shire of Coolgardie has applied *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7) to this proposal.

Exemptions from the requirements of SPP 3.7 should be applied pragmatically by the decision maker and are identified in Planning Bulletin 111/2016.

Should you apply SPP 3.7 then, we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide bespoke comment prior to the Shire of Coolgardie endorsement of the LDP.

If there is some other reason which has given you cause to consider a referral to DFES, could you please provide detail on the attached 'Referral to DFES Checklist'.

Many thanks

**Emma Darcey**
Administration Officer | Land Use Planning

Albert Facey House | 469 Wellington St, Perth WA 6000 (Mon-Wed)
T: 08 6551 4077 | E: advice@dfes.wa.gov.au | W: dfes.wa.gov.au

DFES FOR A SAFER STATE

| SUBMISSION | SUBMISSION | SHIRE RESPONSE |
|---|---|---|
| DWER (Department of Water and Environment Regulation) | A Local Water Management Strategy (LWMS) is prepared or the site. | Scheme Amendment modification<br><br>Inclusion of a textual provision relating to General Industrial zones requiring the preparation of a Local Structure Plan which will include the provision of a Local Water management Strategy |
| DFES (Department of Fire and Emergency Services) | The DBCA recommends modifications to the amendment to include scheme text to ensure that the impacts to the environment from the proposed development are appropriately managed.<br>1. to the commencement of earthworks, a week management plan for Hudson Prior pear cactus is prepared and approved to the satisfaction of the Department of Biodiversity, Conservation and Attractions with appropriate resources allocated for implementation of the plan.<br>2. A targeted flora survey is undertaken prior to development planning with appropriate measures identified to mitigate impacts.<br>3. A fence is constructed on the boundary of the Kangaroo Hills Nature Reserve to the specifications of the Department of Biodiversity, Conservation and Attractions. | Scheme Amendment modification<br><br>Inclusion of a textual provision relating to the whole scheme requiring environmental matters to be addressed in any Local Structure Plan or subdivision plan addressing the matters raised in the submission.<br><br>. |
| DBCA (Department of Biodiversity, Conservation and Attractions | DFES have advised that<br>• It is unclear if the Shire has applied State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7).<br>• Exemptions from SPP3.7 should be applied pragmatically by the decision maker.<br>• Should you apply SPP3.7 we request the relevant information pursuant to the policy to allow a review and bespoke comment provided prior to endorsement of the LDP (Local development Plan) | Scheme Amendment modification<br><br>Inclusion of a textual provision relating to the whole scheme requiring environmental matters to be addressed in any Local Structure Plan or subdivision plan addressing the matters raised in the submission |

**TABLE A** **Attachment A**

| Aspirations | Goals | Measures of Success |
|---|---|---|
| Accountable and Effective Leaders | • Engagement and consultation<br>• Transparent accountable and effective governance<br>• Advocate for the community | • Biannual community satisfaction survey<br>• Delivery of an efficiency dividend<br>• Adherence to compliance calendar and statutory requirements<br>• Current ratio meets required standard<br>• Operating surplus ratio meets required standard<br>• Number of partnerships established |
| An inclusive safe and vibrant community | • Build a sense of place of belonging<br>• A safe and healthy community<br>• Celebrate our culturally diverse community | • Biannual community satisfaction survey<br>• Community Chest Fund |
| A thriving local economy | • Build economic capacity<br>• Facilitate local business development and retention<br>• Provides support for traineeship development | • Value across domestic product<br>• Value of mining industry rates<br>• Biennial community satisfaction survey<br>• Number of businesses in the Shire<br>• Number of education and industry partnership supporting trainees and youth |
| Effective management of infrastructure, heritage and environment | • Value local culture and heritage<br>• Sustainable management of resources<br>• Enhance our built environment | • Biannual community satisfaction survey<br>• Cultural and historical activities delivered<br>• Visitors to the Shire<br>• Number of re-use water initiatives<br>• Compliance with licence conditions<br>• Asset renewal funding ratio meets required standard<br>• Asset sustainability ratio meets required standard<br>• Asset consumption ratio meets required standard<br>• Number of planning approvals<br>• Adherence to local planning scheme and strategy |

**TABLE B** **Attachment B**

| Aspirations | Goals | Measures of Success |
|---|---|---|
| Accountable and Effective Leaders | • Engagement and consultation<br>• Transparent accountable and effective governance<br>• Advocate for the community | • Compliance with Statutory requirements<br>• Financial Health Indicator 60-70<br>• Community Wellbeing<br>• Establish and maintain partnerships |
| An inclusive safe and vibrant community | • Build a sense of place of belonging<br>• A safe and healthy community<br>• Support our culturally diverse community | • 200 Surveys received<br>• Social Media – Facebook and website<br>• Monthly Activity Reporting<br>○ Community Crime<br>○ Graffiti |
| A resilient local economy | • Build economic capacity<br>• Facilitate local business development and retention<br>• Provides support for traineeship development | • A collaborative approach<br>○ Promote Partnerships<br>• Value of Mining Industry Rates<br>• Value of Gross Domestic Product |
| Effective management of infrastructure, heritage and environment | • Value local culture and heritage<br>• Sustainable management of resources<br>• Enhance our built environment | • Compliance with licence conditions<br>• Activate and Maintain Heritage Buildings<br>• Maintain the natural environment<br>• Level of resources to sustainable environment<br>• Community Survey – Facility & Services |

GOVERNMENT OF WESTERN AUSTRALIA

# Environmental Protection Authority

S48A Referrals

**Title:** Shire of Coolgardie Local Planning Scheme 5 Amendment 3

**Location:** Lots 6 & 37 Great Eastern Highway Coolgardie

**Description:** Amendment 3 proposes the additional uses of office, bulky goods showroom, motor vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown.

**Ref ID:** CMS17658

**Date Received:** 24/7/2019 **Date Sufficient Information Received:** 24/7/2019

**Responsible Authority:** Shire of Coolgardie

**Contact:** Ms Francesca Lefante

**Preliminary Environmental Factors:** None.

**Potential Significant Effects:** None.

**Management:** None.

**Determination:** **Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of EP Act. No Advice Given. (Not Appealable)**

The EPA has carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally assess schemes, the EPA has determined that no further assessment is required by the EPA.

This Determination is not appealable.

Deputy Chairman's Initials: AM

Date: 31.7.2019

GOVERNMENT OF WESTERN AUSTRALIA

Environmental Protection Authority

Mr James Trail
Chief Executive Officer
Shire of Coolgardie
PO Box 138
**KAMBALDA WA 6442**

*Our Ref:* *CMS17658*
*Enquiries:* *Angela Coletti, 6364 7600*
*Email:* *Angela.Colettit@dwer.wa.gov.au*

SHIRE OF COOLGARDIE
RECORD No.....
OFFICER.....
12 AUG 2019
FILE No. ICR 29847.
ACTION DATE.....

Dear Mr Trail

**DECISION UNDER SECTION 48A(1)(a)**
***Environmental Protection Act 1986***

| | |
|---|---|
| **SCHEME:** | **Shire of Coolgardie Local Planning Scheme 5 Amendment 3** |
| **LOCATION:** | **Lots 6 & 37 Great Eastern Highway Coolgardie** |
| **RESPONSIBLE AUTHORITY:** | **Shire of Coolgardie** |
| **DECISION:** | **Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of EP Act. No Advice Given. (Not Appealable)** |

Thank you for referring the above scheme to the Environmental Protection Authority (EPA).

After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* (EP Act) and that it is not necessary to provide any advice or recommendations.

Please note the following:

- For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.

Prime House, 8 Davidson Terrace, Joondalup, Western Australia 6027
Telephone 08 6364 7600 I Email info.epa@dwer.wa.gov.au

Locked Bag 10, Joondalup DC WA 6919

www.epa.wa.gov.au

- There is no appeal right in respect of the EPA's decision to not assess the scheme.

Yours sincerely

**Anthony Sutton**
**Delegate of the Environmental Protection Authority**
Executive Director
EPA Services

1 August 2019

**SCHEDULE OF SUBMISSION**
**SHIRE OF COOLGARDIE LOCAL PLANNING SCHEME No 5 - AMENDMENT 3**

| SUB. NO | SUBMITTER (Name and Address) | SUMMARY OF COMMENTS | OFFICERS COMMENTS | RECOMMENDATION |
|---|---|---|---|---|
| 1 | DWER (Department of Water and Environment Regulation) | DWER has assessed the amendment and has no comments to provide. | Noted | Support final approval |
| 2 | DFES (Department of Fire and Emergency Services) | Given the proposal seeks to rationalise permitted uses within the existing zoning, which may not be considered an intensification of land use, the application of SPP 3.7- Planning in Bushfire Prone Areas may not be required in this instance. | Noted | Support final approval |
| 3 | DBCA (Department of Biodiversity, Conservation and Attractions | DBCA has reviewed the proposal and have no comments | Noted | Support final approval |
| 4 | Department of Primary Industries and Regional Development | Does not object to the proposed amendment | Noted | Support final approval |
| 5 | Main Roads | Main Roads have reviewed the proposal and have no comments | Noted | Support final approval |

# SUBMISSION FORM - SCHEME AMENDMENT NO 3

| | |
|---|---|
| **Name** | Cherie Wallace, Network Operations Manager |
| **Email** | cherie.wallace@mainroads.wa.gov.au |
| **Address** | Main Roads WA<br>Goldfields Esperance Region<br>83 Piesse Street, Boulder |

[X] Do not object

[ ] Object

**Comments**

Thank you for the opportunity to comment on the proposed Scheme Amendment No. 3 in relation to including additional uses into the Special Use zones for Lot 6 and Lot 37 Great Eastern Highway, Coolgardie.

Main Roads WA Goldfields Esperance Region has review the proposal and can advise that we have no objections to the Scheme Amendment.

We understand that any subdivision or development application in the future that may be submitted as a result of the Scheme Amendment, will be forwarded to Main Roads WA for review and comment prior to any decision being made.

If you have any questions in relation to this response, please contact me.

C Wallace

Cherie Wallace
Network Operations Manager
Main Roads WA
Goldfields Esperance Region

Our Ref: D12137
Your Ref: OPA13274

Francesca Lefante
Shire of Coolgardie
mail@coolgardie.wa.gov.au

Dear Ms Lefante

**RE: SHIRE OF COOLGARDIE – LOCAL PLANNING SCHEME NO. 5 – AMENDMENT NO. 3**

I refer to an email received by the Department of Fire and Emergency Services (DFES) dated 24 October 2019, regarding the above Scheme Amendment.

Given the proposal seeks to rationalise permitted uses within the existing zoning as per your correspondence, which may not be considered an intensification of land use, the application of *State of Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) may not be required, in this instance.

Please note that the application of SPP 3.7 is ultimately at the discretion of the decision maker.

Thank you for providing us with the opportunity to make a submission, DFES has no further comments.

Should you require further information, please contact me on telephone number 6551 4031.

Yours sincerely

**Richard Trinh**
**SENIOR LAND USE PLANNING OFFICER**

23 December 2019

DFES Land Use Planning | L1, Albert Facey House, 469 Wellington Street WA 6000 | PO Box P1174 Perth WA 6844
Tel (08) 6551 4075 | advice@dfes.wa.gov.au | www.dfes.wa.gov.au
ABN 39 563 851 304

## Amy Tregoweth

**From:** Bree Lyons <bree.lyons@dwer.wa.gov.au>
**Sent:** Thursday, 14 November 2019 8:43 AM
**To:** mail
**Subject:** IGV31453 - Shire of Coolgardie Local Planning Scheme 5 - Amendment 3

To whom it may concern,

The Department of Water and Environmental Regulation has assessed the above Local Planning Scheme Amendment and has no comments to provide.

Kind regards,

Bree Lyons
A/ Senior Natural Resource Management Officer
Swan Avon Planning Advice

Department of Water and Environmental Regulation
Swan Avon Region
7 Ellam St, Victoria Park, WA 6100
T: (08) 6250 8035| F: (08) 6250 8050
E: bree.lyons@dwer.wa.gov.au | www.dwer.wa.gov.au
Twitter: @DWER_WA

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## Amy Tregoweth

**From:** Katherine Hope <katherine.hope@dbca.wa.gov.au>
**Sent:** Tuesday, 17 December 2019 10:30 AM
**To:** mail
**Subject:** IGV31794 - RE: Shire of Coolgardie Local Planning Scheme No 5 - Amendment No 3

**Follow Up Flag:** Follow up
**Flag Status:** Flagged

Dear Mr James Trail,

Thank you for providing Department of Biodiversity, Conservation and Attractions (DBCA) with the opportunity to provide comment on Amendment No 3 to Local Planning Scheme No 5.

DBCA have reviewed the proposal and have no comment.

If you have any queries please do not hesitate to contact me.

Kind regards,
Katherine Hope
Conservation Officer Development Management – Goldfields Region
Parks and Wildlife Service
Department of Biodiversity, Conservation and Attractions
PO Box 10173, Kalgoorlie 6433
Office - 32 Brookman Street, Kalgoorlie
Ph 9080 5555 Fax 9021 7831
Email: Katherine.Hope@dbca.wa.gov.au

Department of Biodiversity, Conservation and Attractions
PARKS AND WILDLIFE SERVICE
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Wildcare HELPLINE 9474 9055
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**Amy Tregoweth**

**From:** Greg Doncon <greg.doncon@dpird.wa.gov.au>
**Sent:** Tuesday, 5 November 2019 2:41 PM
**To:** mail
**Subject:** IGV31371 - Shire of Coolgardie Local Planning Scheme No. 5 – Amendment No 3 (No Objection)

Att: James Trail
Chief Executive Officer
Shire of Coolgardie

Hi James

Thank you for the opportunity to comment on the proposed Shire of Coolgardie Local Planning Scheme No. 5 – Amendment No 3.

The Department of Primary Industries and Regional Development (DPIRD) does not object to the proposed Amendment.

I trust these comments inform your decision on this matter. If you have any queries regarding these comments, please feel free to contact me.

Regards

**Greg Doncon** | Research Officer (Land Use Planning)
Land & Water Assessment
Fisheries & Agriculture Resource Management
Department of Primary Industries and Regional Development
Great Eastern Highway | Merredin WA 6415
PO Box 432 Merredin WA 6415
**t** +61 (0)8 9081 3117 | **m** 0427 983 055 | **w** dpird.wa.gov.au

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# SHIRE OF COOLGARDIE

# LOCAL PLANNING SCHEME NO 5

# AMENDMENT NO 3

## JULY 2019

**FORM 2A**

**PLANNING AND DEVELOPMENT ACT 2005**
**RESOLUTION TO ADOPT AMENDMENT**
**TO LOCAL PLANNING SCHEME**

**SHIRE OF COOLGARDIE**
**LOCAL PLANNING SCHEME NO 5**
**AMENDMENT NO 3**

That Council: -

1. INITATES Amendment No 3 to Local Planning Scheme No 5 to add the following additional uses to Special Use zones are follows: -

| Site | Current Uses | Additional Uses |
|---|---|---|
| Lot 37 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods showroom<br>Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |
| Lot 6 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods, showroom, Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |

2. CONSIDERS Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

3. PREPARES the Scheme Amendment report and documentation.

4. REFERS to Scheme Amendment to the EPA in accordance for assessment in accordance with Regulation Section 81 of the Planning and Development Act 2005.

5. AUTHORISES the public advertising of the proposal upon receipt of EPA advice regarding environmental assessment being received, and the incorporation.

Dated the ……. Day
of …….. 2019

……..
CHIEF EXECUTIVE OFFICER

# 1 CLASSIFICATION OF AMENDMENT

The Shire of Coolgardie Town Planning Scheme was gazetted on 8 March 2017.

This amendment is considered to be a "standard amendment" as defined under Regulation 34 of the Planning and Development (Local Planning Scheme) Regulations 2015 because it is consistent with the local planning strategy for the Scheme that had been endorsed by the Commission and us not classified as a complex or basic amendment.

# 2 SCHEME AMENDMENT REPORT

This amendment seeks to include additional uses into the following Special Use zones.

| Site | Current Uses | Additional Uses |
|---|---|---|
| Lot 37 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods showroom<br>Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |
| Lot 6 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods, showroom, Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |

This report: _

- examines the surrounding site characteristics, suitability of the additional uses, strategic vision and sustainability of the townsite, and
- provides justification for the proposed Scheme Amendment.

# 3 JUSTIFICATION FOR PROPOSED SCHEME AMENDMENT

The amendment seeks to include additional uses of Office, bulky goods, showroom, Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown to 2 special use zones that are located within the Coolgardie Townsite.

The current zoning provides a restricted range of land uses that hinders development on land that is suitability located to advance social and economic sustainability of the townsites and provide modern and efficient services that meet the district service centre role.

The suitability and capability of the subject land for development has been identified following discussions with various State Government agencies.

## 3.1 Location

The subject site comprises Lot 37 and Lot 6 Great Eastern Highway, Coolgardie, as shown on the plan below.

*Map 1 – Location Map - Special Use lots Coolgardie*

## 3.2 Existing Land Use and Development

Both sites have been developed for caravan sites with various structures and activities.

*Map 2: Lot 37 Great Eastern Highway*

*Map 3: Lot 6 Great Eastern Highway*

## 3.3 Existing Zoning

*Map 5 – LPS Zoning map*

## 3.4 Surrounding Land use

The land surrounding the subject site comprise a wide range of uses including: -

- Commercial
- Public infrastructure – Wastewater treatment plant sewerage ponds, cemetery.
- Public recreation oval
- Vacant crown land.
- Rural Residential

Both sites have frontage to Great Eastern Highway which is a major east west transport network.

*Map 4 - Surrounding uses*

### 3.5 Summary of issues and opportunities

Under the Scheme both sites are limited to caravan park activities.

The Shire has received a number of enquiries regarding redevelopment of the sites, however the restrictive provisions of the special use zone to single use limit development on these strategically located sites within the Coolgardie townsite.

Development limitations are detrimental to the economic and social growth and sustainability of the townsite. The sites are appropriately located within a mix of uses and on a major transport route.

Broadening the range of uses on these sites is therefore a priority to facilitate appropriate and compatible development within the townsite.

## 4 PLANNING CONTEXT

The Shire of Coolgardie is experiencing a significant challenge in addressing the availability of suitably zoned industrial land that supports business and employment. The subject land has been identified through the Shire local planning strategy as a suitable alternative area that can support industrial development creating investment and economic growth in the area.

Historically the growth of the industrial activities has been influenced heavily on mining supportive industries. The diversification of activities and investment, support population growth and the development of Coolgardie townsite.

## 4.1 Goldfields–Esperance Regional Planning Strategy (WAPC, 2000)

This strategy recognised that the mining industry is the principal economic base for much of the region and the distribution of existing mines, future mines and downstream processing projects has a significant influence on the region's infrastructure requirements.

Many towns in the region are dependent on the mining industry for employment. The growth and development of the region and the major regional centres is dependent on the availability of land and infrastructure to facilitate and channel growth. The strategy that all settlements in the region will have access to essential services.

To achieve this the strategy promotes the provision of services in major or sub-regional centres and the improvement of regional infrastructure to assist in creating regional wealth and to provide community stability.

An overall vision statement and broad principles provide the foundation of the strategy. The vision statement for the strategy is: The region will be based upon a diverse and vibrant economy, offering an attractive lifestyle with a range of services and recreational opportunities, while embracing environmental principles.

## 4.2 Goldfield – Esperance Regional Planning and Industrial Framework 2015

This framework recognised the significance of future growth in the Goldfields–Esperance region, and the broader state economy. Planning for land assembly and infrastructure to meet the needs of the economic drivers, needs to be done in such a way so that land is available and affordable.

Growth in the region's economy and providing for the additional workers is necessary for continued economic success. The Framework recognises the importance that towns throughout the Goldfields– Esperance region have sufficient land to cater for ancillary service industries that support primary industries, including mining and agriculture, and that this issue is most appropriately dealt with through local planning processes, in particular local planning strategies.

# 5 SHIRE OF COOLGARDIE LOCAL PLANNING STRATEGY

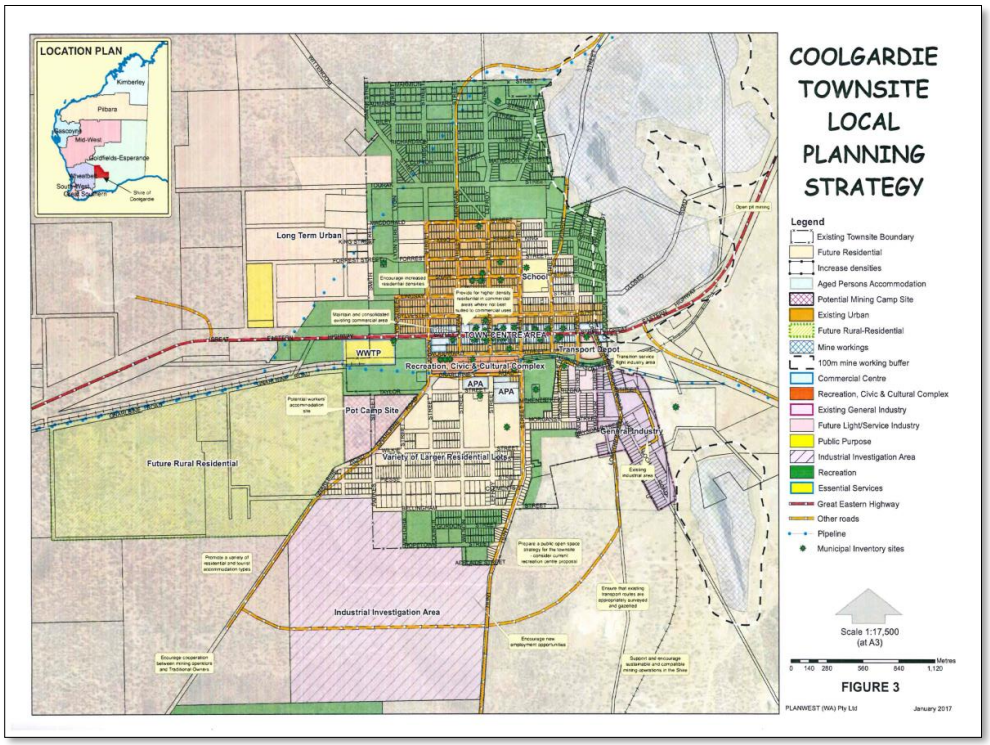
The Shire's is committed to facilitate appropriately zoned land that delivers economic, employment, lifestyle, social, and environmental benefits and sustainability to the community and businesses.

The objectives contained within the Scheme and Local Planning Strategies, aim to develop and enhance the amenity and economic prosperity of the Shire and facilitate the release of suitably zoned and unconstrained land for development

In October 2016 the Local Planning Strategy was endorsed by the WAPC. This plan provides a guide for the Council over the next 10-15 years and includes setting out the future path for growth and development.

The aim of this strategy is to provide for an adequate land supply in key townsites and around the district for a variety of land use types.

The Local Planning Strategy (as shown on the plan below) identifies a opportunities for future land uses.



# 6 DEVELOPMEMT

## 6.1 Bushfire Prone Area

The land is classified within a Bush Fire Prone Area and will be subject to planning and building requirements. The subject sites are currently in Bush Fire Prone Area and will be subject to appropriate controls as part of the planning and building requirements.

## 6.2 Access

The sites have existing frontage and access to Great Eastern Highway. No changes to the access arrangements are proposed as a result of the additional uses.

## 6.3 Servicing

The sites are currently serviced via water and sewerage services and electricity.

# 7 Summary and Conclusion

This scheme amendment proposes to increase the range of uses to include transport and showroom activities which reflect the location of the sites on major transport route and complement the mix of uses in the townsites.

Investigations have identified that the single uses identified in the special uses zone unreasonably restrict compatible development surrounding the townsites of Coolgardie. Such development restrictions are considered to negatively impact on the subject sites and surrounding area.

The opportunity to increase flexibility within the Scheme has been discussed with officers from Planning Section of Department Planning Lands and Heritage (DPLH), during these discussions it was identified that increasing uses within the special uses zones consistent with the Local Planning Strategy should be further explores through a scheme amendment.

The Shire of Coolgardie Local Planning Strategy identifies land in close proximity of the town as having potential for development of a non-residential nature that enhances the growth and sustainability of the townsites.

It is therefore recommended that the WAPC support this amendment to Local Planning Scheme No 5 to include a range of additional commercial uses to the Special Use zone to reflect its town-centre location,

**PLANNING AND DEVELOPMENT ACT, 2005 (AS AMENDED)**
**SHIRE OF COOLGARDIE**
**LOCAL PLANNING SCHEME NO 5 – AMENDMENT NO 3**

Council of the Shire of Coolgardie, under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act, 2005 (as amended), hereby amends the above Local Planning Scheme by:

1. Adding the following additional uses to Special Use zones are follows: -

| Site | Current Uses | Additional Uses |
|---|---|---|
| Lot 37 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods showroom<br>Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |
| Lot 6 Great Eastern Highway, Coolgardie | Caravan Park | Office, bulky goods, showroom, Motor Vehicle, boat or caravan sales, motor vehicle repair and motor vehicle washdown |

2. CONSIDERS Amendment No1 to Local Planning Scheme No 5 to be 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

3. PREPARES the Scheme Amendment report and documentation.

4. REFERS to Scheme Amendment to the EPA in accordance for assessment in accordance with Regulation Section 81 of the Planning and Development Act 2005.

5. AUTHORISES the public advertising of the proposal upon receipt of EPA advice regarding environmental assessment being received, and the

**RESOLUTION TO AMEND SCHEME**

Adopted by resolution of the Council of the Shire of Coolgardie at the Ordinary Meeting of the Council held on the 28 day of May 2019

_____
CHIEF EXECUTIVE OFFICER

_____
SHIRE PRESIDENT

**RESOLUTION TO ADOPT AMENDMENT TO SCHEME**

Adopted by resolutions of the Council of the Shire of Coolgardie at the Ordinary Meeting of the Council held on the _____ day of _____ 20

(a) That the amendment to the Scheme by adopted with or without modifications.
(b) That it does not wish to proceed with the amendment to the Scheme

The Common Seal of the Shire of Coolgardie was hereunto affixed by authority of a resolution of the council in the presence of:

_____
CHIEF EXECUTIVE OFFICER

_____
SHIRE PRESIDENT

**RECOMMENDED / SUBMITTED FOR FINAL APPROVAL**

_____
DELEGATED UNDER s.16 OF
THE PLANNING AND
DEVELOPMENT AT (2005)

**FINAL APPROVAL GRANTED**

_____
MINISTER FOR PLANNING

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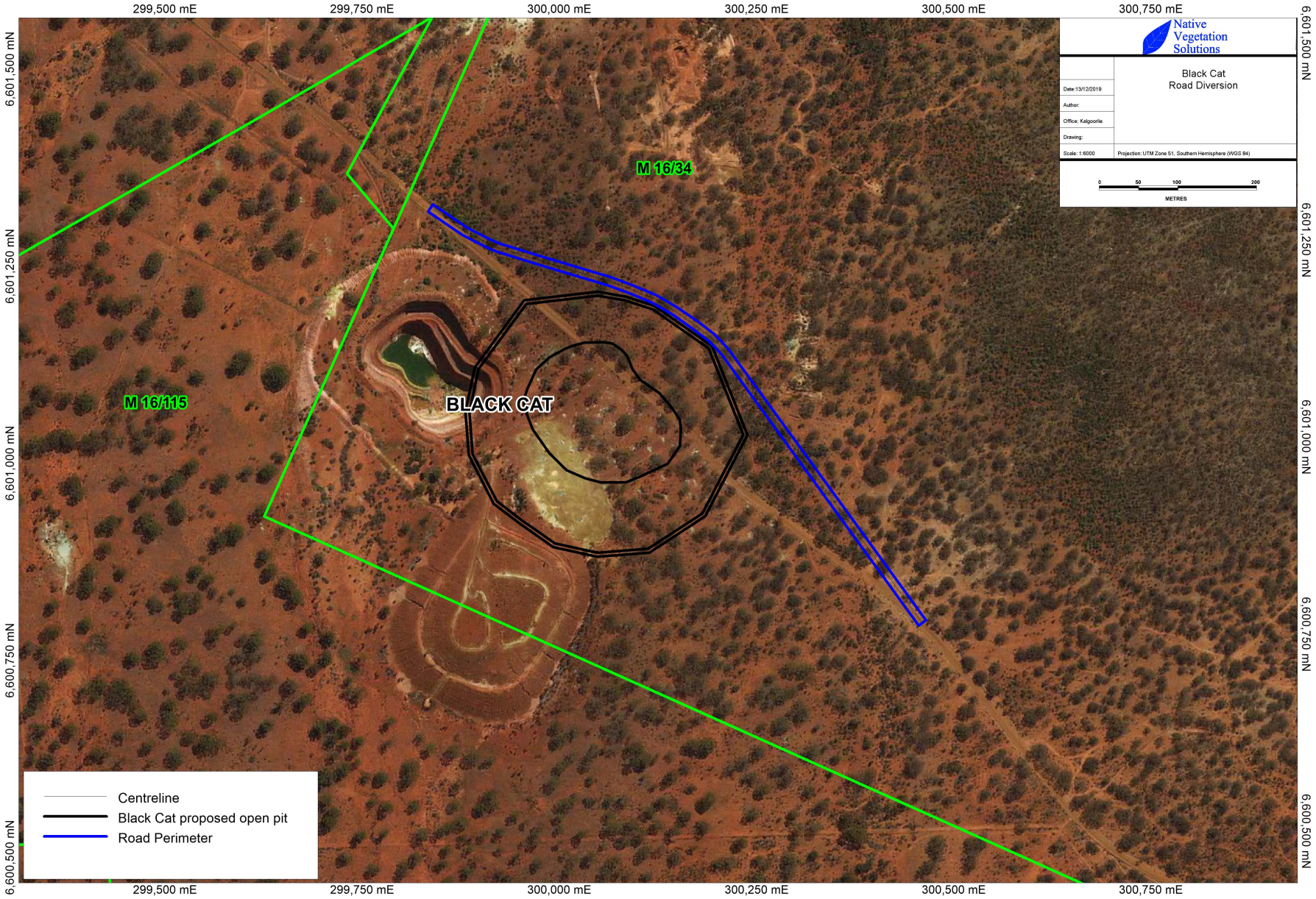
M 16/529
Native Vegetation Solutions
Lost Dog Road Diversion
Date:13/12/2019
Author:
Office: Kalgoorlie
Drawing:
Scale: 1:10000
Projection: UTM Zone 51, Southern Hemisphere (WGS 84)
0
100
200
400
METRES
Diversion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6,600,500 mN
M 16/34
M 16/115
BLACK CAT
Native Vegetation Solutions
Black Cat Road Diversion
Date:13/12/2019
Author:
Office: Kalgoorlie
Drawing:
Scale: 1:6000
Projection: UTM Zone 51, Southern Hemisphere (WGS 84)
0 50 100 200
METRES
Centreline
Black Cat proposed open pit
Road Perimeter