



AGENDA

Ordinary Council Meeting

24 August 2021

6:00pm

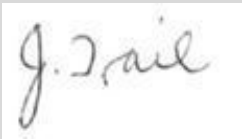
**Kambalda Recreation Centre, Barnes Drive,
Kambalda**

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 24 August 2021 commencing at 6:00pm.

A handwritten signature in black ink, appearing to read 'J. Trail', is displayed within a white rectangular box.

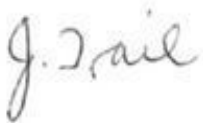
JAMES TRAIL
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING**24 August 2021**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2021 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	January 2021	NN/A	-
Tuesday	23 February 2021	6.00pm	Kambalda
Tuesday	23 March 2021	6.00pm	Coolgardie
Tuesday	27 April 2021	6.00pm	Kambalda
Tuesday	25 May 2021	6.00pm	Coolgardie
Tuesday	22 June 2021	6.00pm	Kambalda
Tuesday	27 July 2021	6.00pm	Coolgardie
Tuesday	24 August 2021	6.00pm	Kambalda
Tuesday	28 September 2021	6.00pm	Coolgardie
Tuesday	26 October 2021	6.00pm	Kambalda
Tuesday	23 November 2021	6.00pm	Coolgardie
Tuesday	21 December 2021	6.00pm	Kambalda



James Trail
Chief Executive Officer

DISCLAIMER

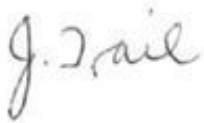
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.



James Trail
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer prior to 2:30pm on the day of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
 - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

2. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

QUESTION TIME FOR THE PUBLIC

(Please Write Clearly)

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTION TO THE PRESIDENT:-

- **GENERAL QUESTION / QUESTION RELATED TO THE AGENDA**
(Strike out unnecessary words)

ITEM NO: _____ PAGE NO: _____

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.30PM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA OR AT THE COOLGARDIE OFFICE, BAYLEY STREET, COOLGARDIE.

SHIRE OF COOLGARDIE

DISCLOSURE OF INTERESTS**TO THE CHIEF EXECUTIVE OFFICER:**

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

TUESDAY _____ **2021**

Where indicated by the word 'YES' in column 6, I will be seeking a determination (under Section 5.68) by the meeting, for reasons I will expand on.

(Print Name) _____ (Signature) _____ (Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9080 2111 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM	PAGE No.	TYPE	REASON

For inclusion for interest declaration

Interests Affecting Impartiality: Disclosing Statement

"With regard to....(the matter in item)... I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."



APPLICATION FOR LEAVE OF ABSENCE

I Cr, _____ hereby request leave of absence for the following

Dates, From _____ to _____

Signed Cr: _____

Date _____

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- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS
- 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE
- 3 DECLARATIONS OF INTEREST
 - 3.1 Declarations of Financial Interests – Local Government Act Section 5.60A
 - 3.2 Declarations of Proximity Interests – Local Government Act Section 5.60B
 - 3.3 Declarations of Impartiality Interests – Administration Regulation 34C
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil
- 5 PUBLIC QUESTION TIME
- 6 APPLICATIONS FOR LEAVE OF ABSENCE

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 JULY 2021

Date: 18 August 2021

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 27 July 2021 be confirmed as a true and accurate record.

8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**8.1 PRESIDENT'S REPORT - AUGUST 2021****Date:** 19 August 2021**Author:** Malcolm Cullen, President

President's Report

August 2021

With the month of September fast approaching, there is a sense of Spring in the air, with warmer sunny days over the past week and many of the trees and shrubs along the roadsides bursting out in a blaze of colours. I have also noticed quite a number of everlastings appearing, of which we have not seen for many years through the dry winter seasons of the past. This will be an added attraction for the increasing number of tourists and visitors travelling through our Shire during the spring months.

Our staff in Coolgardie have been in discussions with the production team from the ABC TV series of Mystery Road. They are looking at the possibility of filming the next series in Coolgardie-Kambalda and Kalgoorlie prior to Christmas this year. Should all the logistics add up, to have a big film crew and all the actors on our towns for up to three months will be a great economic boost for the Region, as well as putting our towns on National TV screens across Australia.

The Shire Road Construction Team have commenced preliminary works on the Cave Hill Road realignment project at Widgiemooltha, working with contractors and in partnership with Highway Constructions to prepare the sub-base of the road and installation of two culverts. Once this work is completed, Highway will be transporting the gravel for the road pavement when they commence the intersection project at the junction of Kingswood Street and Coolgardie-Esperance Highway. It is anticipated these works will be completed prior to the Christmas break.

Building contractors McGinty and Co are steadily working through the Shire's storm damaged properties in Coolgardie under the stage 2 insurance claims. They have completed the Youth Club, Judumul Offices, Shire Carpark and Park Gazebo roofs and are currently progressing on the Town Hall and Roads Board buildings. These works have been held up through days off high winds, as well as difficulty in sourcing building materials for the various sections of the project.

Looking at the buildings that have been completed, it certainly lifts the amenity and appearance of these properties around the town.

Works on the Coolgardie Post Office Precinct have commenced as well, with contractors repairing and replacing sections of flooring throughout the complex and applying a render on the base of the interior walls to dry out the rising damp. Electrical contractors are also replacing sections of wiring and installing various electrical fittings and lighting.

The Shire's Project Manager Barry Donkin is overseeing these works and from reports so far indicates the project is progressing very well. Barry is also in discussion with the Shire Insurers, with regard to replacing the roof on the complex due to the previous damage caused by the 2018 hailstorm.

Meetings and Workshops attended this period:

* July 21st Councillors meet and greet with local Members of Parliament Ali Kent and Kyle McGinn.

Discuss funding opportunities for Shire Infrastructure projects.

Attended the welcome to town, Kambalda community event.

Meeting with staff and Highway Constructions Directors in Kambalda.

- * July 23rd Zoom virtual meeting with Goldfields Regional Council Executive Officer, discuss Kalgoorlie zone meeting agenda.
- * July 27th CEO and I met with community members in Coolgardie, discuss local matters.
- * 30th July Attended Regional Council meeting in Kalgoorlie.
- * August 4th attended meeting with Department of Local Government in Perth.
- * August 7th attended Kambalda Football Club annual Sponsor's event.
- * 10th August attend Council Briefing Forum with discussion on the draft Shire Long Term Financial Plan.
Councillor video recording.
- * August 11th attend Local Emergency Management committee meeting in Coolgardie.
- * August 12th attended presentation from FMR Investments regarding future mining operations in Coolgardie.
- * August 17th attended Council Strategic Forum in Kambalda discuss the draft Community Collaboration Document and Workforce Accommodation strategy.
- * August 20th Zoom Goldfields Regional Council meeting to discuss the WA Local Government State Council agenda.

Malcolm Cullen

Shire President.

9 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

11 REPORTS OF COMMITTEES

Nil

12 REPORTS OF OFFICERS**12.1 Executive Services****12.1.1 LONG TERM FINANCIAL PLAN 2021 - 2035**

Location: Shire Coolgardie
Applicant: N/A
Disclosure of Interest: None Required for this item
Date: 18 August 2021
Author: Martin Whitely, Consultant

SUMMARY

To consider the draft Long Term Financial Plan for the period 2019/20 to 2034/35

BACKGROUND

Section 5.56(1) of the Local Government Act 1995 requires a local government in Western Australia to plan for the future of the district. To assist local governments to meet the strategic planning responsibilities pursuant to this section, the Department of Local Government has developed an Integrated Planning and Reporting (IPR) Framework.

As part of the development of the Integrated Strategic Planning Framework, Council is required to adopt a Long-Term Financial Plan (LTFP). The LTFP is a ten-year rolling financial plan and is created on the basis of a series of assumptions that consider strategic direction, priorities and services identified throughout the Shire's Strategic Community Plan and Corporate Business Plan.

The LTFP integrates with other important strategic documents such as rating strategies (differential rating), the capital expenditure program, asset management plan and workforce plan. The LTFP identifies the Shire's long term financial sustainability, allows early identification of financial issues and their longer-term impacts, shows the linkages between specific plans and strategies, and enhances the transparency and accountability of the Council to the community.

COMMENT

Financial sustainability is a key challenge facing local governments due to a number of factors including increased demand for services beyond those traditionally provided, anticipated population growth, cost shifting from other levels of government, ageing infrastructure, and constraints on revenue growth

The financial challenges identified in the previous LTFP have emerged over a number of years and can be attributed to:

- the need to remain financially sustainable and generate sufficient funding to renew and expand essential community assets.
- Local Government costs continually increasing at a higher rate than CPI which combined with additional costs associated with the remoteness of the region provides a funding challenge for ensuring sustainability and meeting increasing community expectations and environmental standards.
- Population growth forecasts vary significantly making it difficult to calculate market demand for facilities and services.
- Reduction in State and Federal Grants as they are based on population and capacity to generate rates and revenues.
- Impact of demand for additional facilities and services identified through the Strategic Community Plan.

The Shire has been exploring a number of revenue raising opportunities over the past 12 months to assist in improving the financial strength of the Shire. In doing so it would address the need to improve the Current and Operating Surplus Ratio's.

- Expansion of the Coolgardie Tip Site to a Class 3 Facility
- Workers Accommodation

- Achieve long term community objectives in a financially sustainable manner
- Establishing a 15-year rolling plan that aligns with the Corporate Business Plan
- Provide guidance in the preparation of the Annual Budget
- Provide a means of assessing financial performance
- Aiming to achieve standard (or greater) financial ratios in line with the Department of Local Government, Sport and Cultural Industries Advisory Standard Guidelines

- Road Infrastructure Renewal Program
- Coolgardie Swimming Pool Refurbishment
- Coolgardie Community, Cultural & Business Hub
- Coolgardie Class 3 Waste Facility
- Plastics Facility
- Staff & Workers Accommodation
- Residential Land Development
- Industrial Land Development

A significant impact on the FHI score is the Shire's poor Operating Surplus Ratio result. This ratio is impacted significantly by the Shire's reliance on obtaining grants for Capital Works, however it should be noted that this ratio steadily improves throughout the duration of the plan.

The LTFP is based on the Shire operating a balanced budget for all years up to 2034/35, where an operating surplus is forecast. The LTFP shows Unrestricted Cash of (\$1,100,000) - \$3,800,000 over the period of the plan. Council acknowledge that the Shire's optimum Unrestricted Cash target is in the vicinity of \$1,500,000 - \$2,000,000. From an annual cash flow perspective, this target amount allows the Shire to have the capacity to comfortably meet all financial commitments in the months leading up to the collection of rates each financial year. As such, Council have identified as a priority the importance of striving to achieve this optimum level of unrestricted cash.

The table below shows the forecast FHI score for the Shire over the 15 year period of this plan.														
The Shire's ability to maintain and improve the FHI score is a result of the financial strategies on which this LT FP is based.														
				2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2035
Financial Health Indicator (FHI) Results				70	55	32	49	76	100	98	97	98	71	90

CONSULTATION

No community consultation is required however the LTFP reflects community feedback obtained through the Community Survey and incorporated in the Strategic Community Plan.

Consultation has taken place with relevant Officer's in reviewing the detail contained within the LTFP. Councillors have been consulted regarding the ten year Capital Program and the key revenue and expenditure assumptions used to inform the LTFP.

STATUTORY ENVIRONMENT

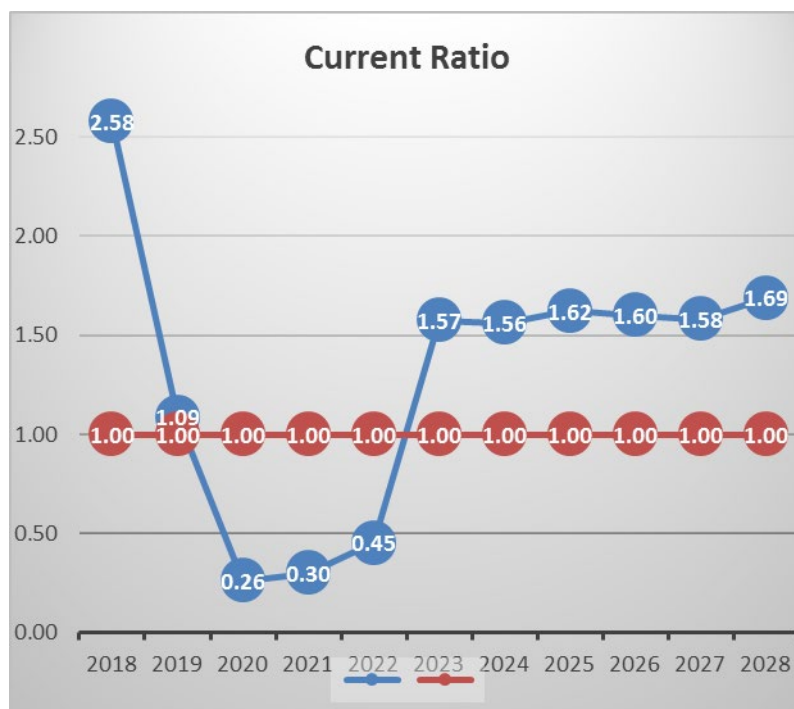
Section 5.56 Local Government Act 1995 provides that a local government is to plan for the future of the district.

POLICY IMPLICATIONS

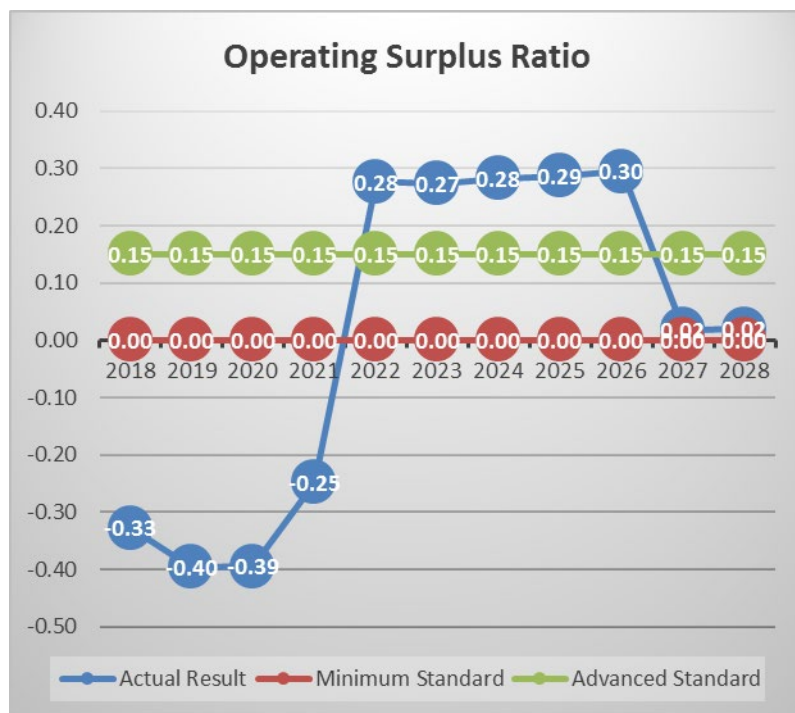
There are no policy implications

FINANCIAL IMPLICATIONS

The following graphs provide a snapshot of the Shire's consistent improvement in financial sustainability measures over the life of the LTFP based on the base case scenario:

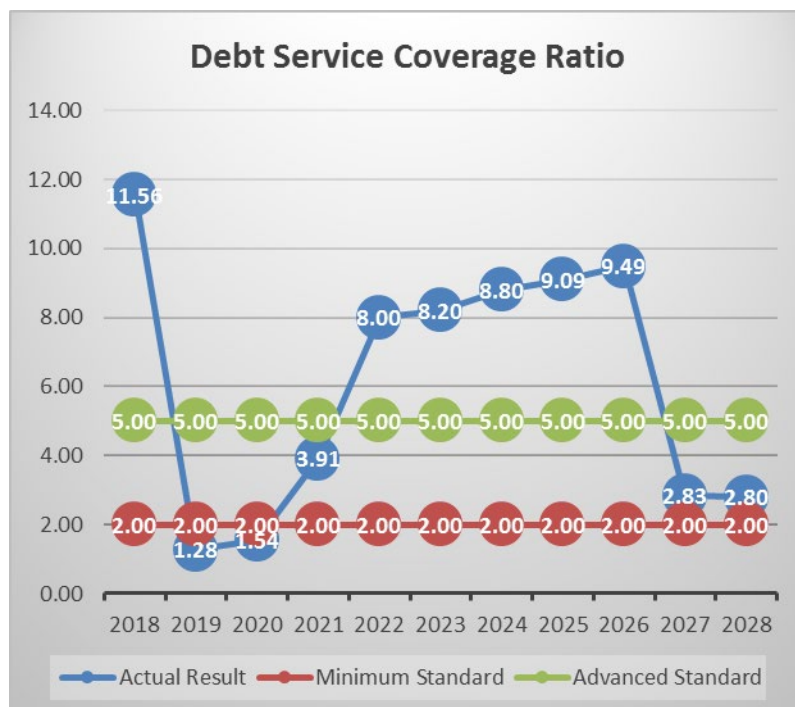


The Current Ratio measures the capacity of Council to meet its short term financial obligations from available funds. Council will retain a Current Ratio of greater than 1.0 for the life of the LTFP



A measure of the local governments ability to cover its operating costs and have money left for capital projects and other purposes.

This is the Shire's most difficult ratio to try and meet by simple virtue of the capacity to raise the amount of rates and/or generate other revenue streams. There is a very positive upward trend over the 15 year period resulting in ratio standard being obtained in the 2022/23 financial year.



A measure of the local governments ability to repay its debt based on how much cash it can access compared to total amount of its debt obligations.

The Basic standard for this ratio is 2.00 or greater, while the Advance Standard is 5.00 or greater. The Shire meets the basic standard for all 15 years. Importantly, these standards are still met with the Shire borrowing funds for major projects in the LTFP.

STRATEGIC IMPLICATIONS

A thriving local economy

Supporting and encouraging mining and processing industries

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Ensuring the Shire of Coolgardie is well positioned to meet future needs

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Long Term Financial Plan 2019/20 to 2034/35

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council pursuant to Section 5.56 of the Local Government Act 1995 **RESOLVES** to **ADOPT** the Long Term Financial Plan 2019/20 – 2034/35 (as attached).

12.2 Operation Services**12.2.1 LIST OF PAYMENTS - JULY 2021**

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 17 August 2021
Author: Robert Hicks, Director of Operations

SUMMARY

For council to receive the list of accounts for July 2021

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of July 2021 are:

1. St John Medical Kambalda – Apollo Health quarterly contribution
2. Outback Rodeos event sponsorship – Coolgardie Rodeo & Ute Muster
3. Department of Fire & Emergency Services – Quarter 4 ESL contribution

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

Strategic Implications Accountable and effective leaders

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. List of Payments July 2021

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council receive listing (attached) of accounts paid during the month of July 2021 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$840,721.74 on Municipal vouchers EFT20979 – EFT21131, cheques 52449 - 52455, and direct payments made during the month of July 2021.
2. Credit card payments totalling \$7,907.11 for the month of July 2021.

12.2.2 DRAFT FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 JULY 2021

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 18 August 2021
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 July 2021 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995 requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Draft Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 July 2021, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year-to-date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

CONSULTATION

James Trail, Chief Executive Officer
Nav Kaur, Senior Finance Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Management Report - July 2021
2. Monthly Financial Report for the period ended 31 July 2021

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council receive the Monthly Financial Activity Statement for the period 1 July 2021 to 31 July 2021.

12.2.3 CASHLESS DEBIT CARD SUPPORT HUB CONTRACT

Location: Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 11 August 2021
Author: Robert Hicks, Director of Operations

SUMMARY

For Council to endorse the contract between the Shire of Coolgardie and the Department of Social Services for the provision of a Cashless Debit Card Support Hub in Coolgardie.

BACKGROUND

The Cashless Debit Card (CDC) commenced on 1 February 2016 and currently operates in the regional areas of the East Kimberley and the Goldfields in Western Australia, Ceduna in South Australia, Bundaberg and Hervey Bay and the Cape York in Queensland.

The Australian Government has committed \$30 million for a Jobs Fund and job ready initiative as part of the 2021-22 Budget. The initiative forms part of the new Economic and Employment Services Package to support CDC participants, and only applies to the CDC sites of East Kimberley, Goldfields, Ceduna, and the Bundaberg and Hervey Bay region.

The aim of the initiative is to create employment opportunities for participants residing in the four CDC sites by supporting employment initiatives and providing training, education, or support for participants. Funding will be focused on targeted, practical supports that may take the form of training, work skills development and work experience to capitalise on employment opportunities that exist within the community or other initiatives that can generate and sustain employment readiness or employment outcomes.

As a result of several meetings with the Department of Social Services (DSS), the Shire was invited to submit an "Approach to Market" Request for Quotation (RFQ) valued at \$475,000 (includes GST) for a project that will run over 18 months. A draft contract has been received (attached) which is subject to Council decision.

COMMENT

Resulting from the Shire's meeting with Senator Matt O'Sullivan, a subsequent letter, dated 18 June 2021, was received from Senator the Hon Anne Rushton, Minister for Families and Social Services, requesting the Shire engaged in dialogue with DSS staff to discuss the potential for the Shire to establish a Job Support Hub for CDC participants culminating in the invitation to submit the RFQ.

CONSULTATION

Shire of Coolgardie President and Councillors

Shire of Coolgardie Chief Executive Officer

Relevant Shire of Coolgardie staff

Department of Social Services

Mr Rick Wilson MP

Various GVROC local governments

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Contract price is \$475,000 (inclusive of GST), payable to the Shire of Coolgardie, as agreed in contract.

Under the contract the Shire will be obliged to:

1. coordinate service delivery in the five local government areas of Kalgoorlie-Boulder, Laverton, Leonora, Coolgardie, and Menzies
2. engage a Hub Coordinator, provide a workplace and access to transport
3. provide a support Hub
4. provide financial and governance support
5. provide regular performance reports, progress reports, financial acquittals, data exchanges reports, project updates and a Final Report

In addition, the Shire will have access to a Training Fund, from which the Shire will make arrangement for:

1. paying for pre-employment activities for CDC participants, such as obtaining identification documents, drivers licences etc; or formal training courses such as short courses, TAFE courses.
2. paying for costs associated with transport for CDC participants to attend these activities and courses. This could include bus vouchers or charter bus services.
3. paying for training opportunities for Hub Coordinator to support professional development that aligns with the purpose of this initiative. This could include:
 - (a) Certificates in community service and financial literacy
 - (b) Business administration qualifications
 - (c) Mental health qualifications
4. hiring training facilitators to deliver short courses to CDC participants directly from the Support Hub location. Courses could include:
5. financial counselling,
6. computational skills, or
7. driver's and forklift licences.

STRATEGIC IMPLICATIONS**A thriving local economy**

Advocating for training and employment opportunities delivered in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

ATTACHMENTS

1. **Support Hub contract - draft - Confidential**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council

- (a) Approve entering a contract between the Shire of Coolgardie and the Australian Government, Commonwealth Contract - Services reference ID: 90013646 to deliver services to Cashless Debit Card participants in the Goldfields region via a Support Hub.
- (b) Authorise the Shire President and Chief Executive Officer to sign the Commonwealth Contract reference ID: 90013646 and affix the Common Seal thereof, if required
- (c) Authorise the Shire President to release a media statement outlining the Councils commitment to the Project, and its implications to the Shire.

12.2.4 PROPOSED SEA CONTAINER - OFFICE AND STORAGE TO WORKSHOP

Location: Lot 2240, No.2 Arizona Street, Coolgardie
Applicant: Caroline and Glenn Pallett
Disclosure of Interest: Nil
Date: 18 August 2021
Author: Francesca LeFante, Town Planning Consultant

SUMMARY

To consider an application for an office and storage additions by way of 2 expandable sea containers on property at No 2 Arizona Street, Coolgardie boundary.

In support of the proposal the applicant has advised that

- They have applied to do the Motor Vehicle Inspections and need an office for clients to wait while their vehicle is being seen.
- They would like to put them at the front of the shed facing Arizona Street.

Council consideration is required due to the use of sea containers and setback.

BACKGROUNDSite:

The site is Lot 2240 No 2 Arizona Street, corner Lady Loch Road, Coolgardie, and zoned General Industry under Local Planning Scheme No 5.

The subject site is identified in red on the maps below



Figure 1: Location Map



Figure 2: Zoning Map

The site is used for general industrial purposes. The sites to the east and south along Lady Loch Road are vacant crown land.

Proposal:

The proposed office and storage additions are to be located in two (2) expandable sea containers: -

- each sea container –being 6.28m length and 5.85m width (37 sqm) each and high up to 2.9m and a total area of 72 sqm for the additional building area.
- the sea containers adjoining the existing shed are to be used office and storage purposes
- the facilities are setback 1.0 metre from the Arizona Street boundary.

The proposed Motor Vehicle Inspection office and storage uses are consistent with the zoning of the area

COMMENT

The existing on site activities are classified as general industrial. Under the Scheme the uses are classified as follows: -

- office – incidental
- warehouse/storage – permitted

The objectives of the General Industrial zone

- To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses
- To accommodate industry that would not otherwise comply with the performance standards of light industry
- Seek to manage impacts such as noise, dust, and odour within the zone.

Both are considered suitable and appropriate in the general industrial zone.

The key consideration for the Council on this proposal is the use of sea-containers and setback. The site is located at the end of the industrial activities.

The site adjoins vacant crown land to the west and south along Ladyloch, with Arizona Road a gravel compacted surface. Arizona Street is considered the secondary street. Minimal landscaping is provided on the industrial sites



Figure 3: Arizona Street view



Figure 4: Lady Road View

The area is surrounded by a mix of industrial activities the majority using light framed materials. The proposed material (sea containers) and setbacks are considered acceptable in this location and is not consider to impact on the streetscape of Arizona Street and accordingly on balance the proposal is supported.

The proposed is considered appropriate in design and setback in this location

Notwithstanding the above, the Council has the discretion to determine the proposal is appropriate under the following options.

Options

Council have the following options

- Option 1 – Approve the proposal – with various conditions.
- Option 2 – Refuse the proposal.

CONSULTATION

Caroline and Glenn Pallett

STATUTORY ENVIRONMENT

Local Planning Scheme

Planning and Development Act and Regulations

Deemed Provisions

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**A thriving local economy**

Encouraging the development of local business education and support

ATTACHMENTS

1. Site Aerial - Plan with Photo
2. Plans - 2 Arizona Street, Coolgardie

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council **APPROVES** the proposal for Office and Storage additions to an industrial site by two (2) Expandable Sea Containers on Lot 2240, No.2 Arizona Street, Coolgardie subject to the following conditions: -

1. All development must be carried out in accordance with the approved plans as attached.
2. The applicant is to obtain all relevant statutory approvals.
3. The applicant is to make payment of all relevant application fees.

12.3 Economic Development

Nil

12.4 Commercial Services

Nil

13 ITEMS FOR INFORMATION ONLY

13.1 MONTHLY ACTIVITY REPORT JULY 2021

Location: Shire of Coolgardie

Applicant: Nil

Disclosure of Interest: Nil

Date: 18 August 2021

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

- 1. Monthly Activity Report - July 2021**

13.2 OUTSTANDING RESOLUTIONS

Date: 19 August 2021

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

- 1. Outstanding Resolutions prior to July 2020**
- 2. Outstanding Resolutions after July 2020**

- 14 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
- 15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
 - 15.1 Elected Members**
 - 15.2 Council Officers**

16 MATTERS BEHIND CLOSED DOORS**OFFICER RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

16.1 Land Acquisition - Lot 1290 - 5 Dundas Court, Kambalda

This matter is considered to be confidential under Section 5.23(2) - c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

16.2 Tender 04/2021 - Provision of Plumbing Services

This matter is considered to be confidential under Section 5.23(2) - c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

16.3 Rates Debt Collection and Disposal of Property for Non-Payment of Rates

This matter is considered to be confidential under Section 5.23(2) - b), d) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person, legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

16.4 Workers Accommodation Proposal

This matter is considered to be confidential under Section 5.23(2) - e(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government.

17 CLOSURE OF MEETING