



AGENDA

Ordinary Council Meeting

23 May 2023

2:30pm

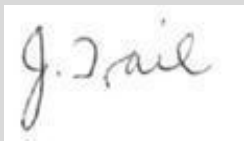
**Kambalda Recreation Centre, Barnes Drive,
Kambalda**

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 23 May 2023 commencing at 2:30pm.

A rectangular box containing a handwritten signature in black ink that reads "J. Trail".

JAMES TRAIL
CHIEF EXECUTIVE OFFICER


ORDINARY COUNCIL MEETING

23 May 2023

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2023 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	January 2023	N/A	-
Tuesday	28 February 2023	6.00pm	Coolgardie
Tuesday	28 March 2023	6.00pm	Kambalda
Wednesday	26 April 2023	2.00pm	Coolgardie
Tuesday	23 May 2023	2.30pm	Kambalda
Tuesday	27 June 2023	6.00pm	Coolgardie
Tuesday	25 July 2023	6.00pm	Kambalda
Tuesday	22 August 2023	6.00pm	Coolgardie
Tuesday	26 September 2023	6.00pm	Kambalda
Tuesday	24 October 2023	6.00pm	Coolgardie
Tuesday	28 November 2023	6.00pm	Kambalda
Tuesday	19 December 2023	6.00pm	Coolgardie



James Trail
Chief Executive Officer

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer prior to 10:30am on the day of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
 - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

2. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

QUESTION TIME FOR THE PUBLIC

(Please Write Clearly)

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTION TO THE PRESIDENT:-

- **GENERAL QUESTION / QUESTION RELATED TO THE AGENDA**
(Strike out unnecessary words)

ITEM NO: _____ PAGE NO: _____

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 10.30AM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA OR AT THE COOLGARDIE OFFICE, BAYLEY STREET, COOLGARDIE.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 WELCOME TO COUNTRY ANNOUNCEMENT**

"The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elder's past, present and emerging"

2 DECLARATION OF COUNCIL MEMBERS

The Shire President to invite Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**4 DECLARATIONS OF INTEREST****4.1 Declarations of Financial Interests – Local Government Act Section 5.60A****4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B****4.3 Declarations of Impartiality Interests –Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidate for Election, Code of Conduct for Employees****5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

6 PUBLIC QUESTION TIME**7 APPLICATIONS FOR LEAVE OF ABSENCE**

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 26 APRIL 2023

Date: 11 May 2023

Author: Kasey Turner, Executive Assistant

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 26 April 2023 be confirmed as a true and accurate record.

9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**9.1 PRESIDENT'S REPORT - MAY 2023****Date:** 11 May 2023**Author:** Malcolm Cullen, Shire President

The Shire's Annual Verge Collection project conducted by Shire Staff with assistance from the Meedac Team this year, was successfully completed with over 200 properties in Kambalda and 60 in Coolgardie placing their unwanted goods on the verges for collection.

Along with the newly implemented household waste disposal program, both these initiatives demonstrate the commitment by the Shire to improve services and liveability for the benefit of residents in our towns.

The Coolgardie Post Office project is moving forward, with all compliance works being completed on Stage One and the handover from the architects to the Shire by the end of May.

The roof on the fire damaged section of the building has been fully restored and works to replace the hail damaged sections are currently underway.

Works are also underway inside the fire damaged section of the building, with walls being rendered, electrical and plumbing services installed over the coming weeks.

Our staff are continuing to engage with prospective tenants to take up space in the new building in an endeavour to attract people, new business and events to Coolgardie.

Bluebush Accommodation Village in Kambalda is now fully operational, with the sealing of the parking area, kerbing and entrance point completed, and the fencing and gates all installed.

It is intended to construct a pedestrian pathway along Bluebush Road and install shrubs and landscaping along the street to improve the amenity of the area.

Works have commenced on the village expansion with services and earthworks currently underway. It is anticipated these rooms will be ready for occupancy in August with ongoing demand for accommodation in the mining sector continuing to be strong with several new projects being proposed in our shire in the near future.

Installation of the first Electric Vehicle charging station will commence towards the end of May in Coolgardie adjacent to the Shire Offices on Bayley Street. This is part of the WA EV Network project being undertaken by Synergy and the WA State Government to build an EV Network linking WA with the Eastern States. This project is also funded by the Shire through site works and provision of the land and is linked to the Shire's ESG Strategy to reduce the carbon footprint in our region.

Shire staff have commenced preparations for the installation of the new under 6-year-olds playground at Lions Park in Kambalda with equipment and other materials ordered, it is hoped the project will be completed and ready for use by the end of July. This project is another initiative by the Shire to improve and enhance our facilities for the benefit of our communities through the additional income streams from the new commercial activities undertaken by the Shire of Coolgardie.

Our Visitor Centre staff attended the 2023 WA Tourism Regional Conference in Kalgoorlie/Boulder over the 15-17th May, with over three hundred delegates from all over WA travelling to the region.

Coolgardie was once again a finalist in the Tiny Towns Category of the tourist towns awards, and although we were not successful in taking out a prize, it is worthy to note and acknowledge the work and effort our staff have put in to upgrading our facilities and displays of various collections to enhance the tourist experience for the increasing numbers of travellers and visitors to our towns.

In finishing, the staff hosted a bus of 35 delegates from the conference on a tour of Coolgardie which included the museum, Ben Prior Park, the art galleries and the Bluff Cultural Trail then travelling up to Warden Finnerty's for the famous tea and scones morning tea and tour of the house.

Myself, Cr Tracey Rathbone and Cr Tammee Keast attended the Awards event on Tuesday evening to support our Team, and also joined in with the group for the morning tea at Warden Finnerty's, and it was most enjoyable to engage with the delegates from other regions to hear their stories on how they are all working together to improve the tourist facilities, trails and events in their towns.

Overall, they passed on many positive and complementary comments on their visitor experience and hospitality in Coolgardie and the region in general during their five days in the Goldfields.

Cr Malcolm Cullen
Shire President.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11 REPORTS OF COMMITTEES

Nil

12 REPORTS OF OFFICERS**12.1 Executive Services****12.1.1 LOCAL GOVERNMENT REFORM - RECORDING OF COUNCIL MEETINGS**

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 15th May 2023
Author: Rebecca Horan, Manager of Executive Services

SUMMARY

For Council to approve the proposal received by Redfish Technologies for the supply and installation of a Recording, Video Conferencing and full discussion system for both the Coolgardie and Kambalda Council Chambers and approve the allocation of \$52,278.20 including GST (unbudgeted) in the 2022/2023 financial year.

BACKGROUND

The Local Government Reform bill was passed through Parliament this month with tranche one focusing on electoral reforms to strengthen transparency and accountability. The reform will enable the delivery of the most significant changes to the local government sector in more than 25 years.

COMMENT

The changes including the requirement for mandating live streaming and recording of council meetings will deliver a range of major benefits for rate payers, strengthen local democracy and provide greater transparency and accountability.

Note that smaller local governments that sit under Band 3 or 4 are only required to record and publish audio recordings.

To ensure that we have the recording system up and running in an appropriate timeframe we cannot wait for the adoption of the 2023/2024 budget.

Section 6.8 of the Local Government Act 1995 requires that any expenditure incurred outside of the adopted budget be authorised in advance by absolute majority.

CONSULTATION

Redfish Technologies
Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Reform
Section 6.8 Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$52,278.20 including GST is currently unbudgeted for. The recommendation proposes to allocate the expenditure as below:-

\$15,000 to A0443 – Software Support

\$40,000 to A04221 – Annual Licence fees.

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. **Redfish Technologies - Proposal - Recording System**

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. **By Simple Majority SUPPORT the proposal from Redfish Technologies for the supply and installation of a Recording, Video Conferencing and full discussion system for both the Coolgardie and Kambalda Council Chambers.**
2. **By Absolute Majority APPROVE the allocation of \$52,278.20 including GST (unbudgeted) in the 2022/2023 financial year to A0443 (\$15,000.00) and A04221 (\$40,000.00).**

12.1.2 RFT 03/2023 - LOCAL GOVERNMENT SERVICES

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 16th May 2023
Author: Rebecca Horan, Manager of Executive Services

SUMMARY

The purpose of this report is to recommend to Council to accept the tender in response to Request for Tender (RFT) 03/2023 – Local Government Services.

BACKGROUND

The Shire of Coolgardie called for Tender 03/2023 – Local Government Services on the 29th April 2023. The tender process was managed by the Shire of Coolgardie which included preparation of the tender documentation, lodgement of advertisements, electronic receipts of tenders (utilising the Shire of Coolgardie's secure Tenderlink Tender Portal) and assessment of submitted tenders.

The tender closed at 2pm on Monday 15th May 2023. One tender was received via www.tenderlink.com.shireofcoolgardie and publicly opened electronically at the Kambalda Administration Office by Manager Executive Services, Bec Horan and EA Kasey Turner. The submitted tender was compliant.

COMMENT

The following weighting criteria were used to assess the tenders:

Criteria	Weighting
Relevant Local Government Experience in the Goldfields-Esperance and/or Pilbara Region	50%
Proposed Resources – Key Personnel	10%
Tendered Pricing	40%

The tender received is recommended to provide Local Government Services for the following reasons:-

- The scores for each of the weighting criteria for Relevant Local Government Experience in the Goldfields-Esperance and/or Pilbara Region, Proposed Resources and value for money was excellent.
- Received a score of 92% or above based on the weighting criteria demonstrates that they are considered value for money.

CONSULTATION

Robert Hicks, Deputy Chief Executive Officer

STATUTORY ENVIRONMENT

Regulation 16 (3) (a) (ii) of the Local Government (Functions and General) Regulation 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Costings for these services will be included in the Shire of Coolgardie's 2022/2023 financial year budget and will also be requested as part of the 2023/2024 budget.

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. RFT 03/2023 - Local Government Services Tender Assessment Workbook - Confidential
2. Tender Assessment Sheet - Bec Horan - Confidential
3. Tender Assessment - Robert Hicks - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. Authorise the Chief Executive Officer to award Strategic Corporate Services under Tender 03/2023 to New Harmony Trading 779 Great Northern Highway Herne Hill 6056 for a period of 3 years;
2. Authorise a contract for New Harmony Trading 779 Great Northern Highway Herne Hill 6056 for Strategic Corporate Services.
3. Authorise the Shire President and the Chief Executive Officer to sign and affix the Common Seal in accordance with Part 19.1(2) of the Standing Orders Local Law to any required documentation.

12.1.3 RFT 12/2022 - KAMBALDA VILLAGE EXPANSION PROJECT VARIATION

Location: Kambalda
Applicant: NIL
Disclosure of Interest: NIL
Date: 17th May 2023
Author: Barry Donkin, Director of Projects and Technical Services

SUMMARY

That Council award a variation to the contract between the Shire and JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture with respect to Tender 12/2022 – Kambalda Village Expansion Project (“Awarded Contract”) for the supply, delivery and installation of an additional 20 rooms at the Kambalda Extension project on a direct purchase and capital works basis.

BACKGROUND

The Shire of Coolgardie previously issued a Request for Tender for the supply and installation of an additional 100 camp rooms and 2 laundries to expand its existing Bluebush Accommodation Village in Kambalda on the separable portions as set out in the RFT Scope of Works. The RFT was awarded to JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture (“the Contractor”) on 14 February 2023.

A quotation was provided by the Contractor to the Shire on the same commercial basis and similar pricing structure as per the Awarded Contract (“Variation Offer”) to supply, deliver and install an additional 20 rooms and ancillaries.

COMMENT

The Variation Offer was assessed against the pricing provided and will be added to the Awarded Contract on materially the same terms and conditions as contained in the Awarded Contract. The variation is necessary and does not change the scope of the Awarded Contract as it is for the supply, delivery and installation of an additional 20 rooms based on the increased demand on workers accommodation village stay options.

As Tender 12/2022 – Kambalda Village Expansion Project was awarded within a period of six months, the assessment of the variation offer was assessed for value for money on the same basis as per the Awarded Contract. The Contractor has been meeting its progress milestones, has been working well with both the Shire and the electrical and plumbing contractors and is in compliance with the requirements of the Awarded Contract.

The offered pricing was assessed comparatively against the pricing offered under the Awarded Contract. The Variation Offer pricing is comparative to what has been provided under the Awarded Contract with no material variation or increase in pricing.

The variation offers will be funded in the 2023/2024 Annual Budget.

Council’s intent is to allocate \$2.75 m in its 2023/2024 budget to complete the project works

CONSULTATION

Barry Donkin, Director Projects and Technical Services

Bec Horan, Manager Executive Services

Celia Jordaan

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The funds for installation of the accommodation village in Kambalda are included in the 2022/2023 Budget totalling \$1.75 million. Council intends to allocate \$2.75 million in the 2023/2024 budget for the project. It is anticipated \$1.584 million will be included in the 2023/2024 budget as annual revenue.

STRATEGIC IMPLICATIONS**A thriving local economy**

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Pricing - JMAC - Confidential
2. Variation Assessment Report - Confidential
3. Dry Area Expansion - Confidential
4. Ancillary Expansion - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:-

1. **ACCEPT** the variation offer submitted by JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture ABN 28 816 315 596 for the supply, delivery and installation of the Kambalda Village Expansion Project for 20 additional rooms to the total fixed lump sum value of \$876,885.80 excluding GST.
2. **DELEGATE** to the Chief Executive Officer to enter into negotiations with JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture ABN 28 816 315 596 for the supply, delivery and installation of the Kambalda Village Expansion Project to enter into negotiations and finalise the variation with JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture for the supply, delivery and installation of the Kambalda Village Expansion Project for the direct purchase and capital works of the 20 additional rooms to the total fixed lump sum value of \$876,885.80 excluding GST.
3. Authorise the commitment of \$876,885.80 ex GST to be included in the 2023/2024 Annual Budget
4. **ACCEPT** the variation offer submitted by JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture ABN 28 816 315 596 for the supply, delivery and installation of the Kambalda Village Expansion Project ancillaries to the total fixed lump sum value of \$171,122 excluding GST.
5. **DELEGATE** to the Chief Executive Officer to enter into negotiations with JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture ABN 28 816 315 596 for the supply, delivery and installation of the Kambalda Village Expansion Project to enter into negotiations and finalise the variation with JMAC Civil Pty Ltd and Accenture Group Pty in partnership as the A&M Joint Venture for the supply, delivery and installation of the Kambalda Village Expansion Project

for the direct purchase and capital works of ancillaries to the total fixed lump sum value of \$171,122 excluding GST

6. Authorise the commitment of \$171,122 ex GST to be included in the 2023/2024 Budget
7. AUTHORISE the Shire President and Chief Executive are authorised to sign and affix the Common Seal to any required documentation

12.1.4 RFT 01/2023 - BLUEBUSH VILLAGE EXPANSION PLUMBING AND ELECTRICAL INSTALLATION WORKS VARIATION

Location: Kambalda
Applicant: NIL
Disclosure of Interest: NIL
Date: 17 May 2023
Author: Barry Donkin, Director of Projects and Technical Services

SUMMARY

That Council award a variation to the contract with respect to Tender 01/2023 - Bluebush Village Expansion Plumbing and Electrical Installation Works to:

- a. Pryce Mining Services for Separable Portion 1 - Electrical : Supply and Install Power (“Awarded Electrical Contract”); and
- b. Ruka Industries Pty Ltd t/a PGE Services for Separable Portion 2 - Plumbing: Supply and Install Water and Sewerage (“Awarded Plumbing Contract”).

for the supply, delivery and installation of the electrical and plumbing works required to install an additional 20 rooms at the Kambalda Extension project on a direct purchase and capital works basis (fixed lump sum and provisional sums).

BACKGROUND

The Shire of Coolgardie previously issued a Request for Tender for the electrical and plumbing installation requirements for an additional 100 camp rooms and 2 laundries to expand its existing Bluebush Accommodation Village in Kambalda on the separable portions as set out in the RFT Scope of Works. The RFT was awarded to Pryce Mining Services (“Electrical Contractor”) and Ruka Industries (“Plumbing Contractor”) respectively on 7th March 2023.

Quotations were provided by the Electrical Contractor and the Plumbing Contractor to the Shire on the same commercial basis and similar pricing structure as per the Awarded Electrical Contract and the Awarded Plumbing Contract (“Variation Offers”) for the supply, delivery and installation of the electrical and plumbing works required to install an additional 20 rooms.

COMMENT

The Variation Offers were assessed against the pricing provided and will be added to the Awarded Electrical Contract and the Awarded Plumbing Contract respectively on materially the same terms and conditions as contained in the Awarded Electrical Contract and the Awarded Plumbing Contract respectively. The variation is necessary and does not change the scope of the Awarded Electrical Contract and the Awarded Plumbing Contract respectively as it is for the supply, delivery and installation of the electrical and plumbing works required to install an additional 20 rooms based on the increased demand on workers accommodation village stay options.

As Tender 01/2023 – Bluebush Village Expansion Plumbing And Electrical Installation Works Variations were awarded within a period of six months of the original tender, the assessment of the variation offers were assessed for value for money on the same basis as per the Awarded Electrical Contract and the Awarded Plumbing Contract respectively. The Contractors have been meeting their progress milestones, has been working well with both the Shire and the project contractors and are in compliance with the requirements of the Awarded Electrical Contract and the Awarded Plumbing Contract respectively.

The offered pricing was assessed comparatively against the pricing offered under the Awarded Electrical Contract and the Awarded Plumbing Contract respectively. The Variation Offer pricing is comparative to what has been provided under the Awarded Electrical Contract and the Awarded Plumbing Contract respectively with no material variation or increase in pricing.

The variations for electrical and plumbing installation will be offset by an increase in revenue from the village expansion estimated at \$930,000.

Council has allocated \$1,750,000 in 2022/2023 budget review to commence the project works.

CONSULTATION

Barry Donkin, Director Projects and Technical Services

Bec Horan, Manager Executive Services

Celia Jordaan, Uniqco

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Funds for the installation works extension of the Bluebush accommodation village in Kambalda are included in the 2022/2023 Budget totalling \$1,750,000. Additional funding has been included in the Draft 2023/2024 Budget.

STRATEGIC IMPLICATIONS

A thriving local economy

Initiating training opportunities that will lead to long term employment

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Variation Offer Assessment - Confidential
2. Pricing - Pryce Mining - Confidential
3. Pricing - PGE - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

1. That Council:
 - a. **ACCEPT** the variation offer submitted by Pryce Mining Services Pty Ltd ABN 22 120 999 359 for the supply, delivery and installation of the electrical works at the Kambalda Village Expansion Project for 20 additional rooms to the total fixed lump sum value of \$106,131.85 excluding GST.
 - b. **APPROVES** a provisional variation amount to the value of \$64,402.00 excluding GST to cover minor scope changes, items listed as provisional in the pricing offer, contingencies and design

finalisation in addition to the tendered fixed lump sum pricing received from Pryce Mining Services Pty Ltd as part of its variation offer;

- c. PROVIDE delegation of authority to the Chief Executive Officer to enter into negotiations and finalise the variation with Pryce Mining Services Pty Ltd for the capital works included in supply, delivery and installation of the electrical works at the Kambalda Village Expansion Project for 20 additional rooms including the provisional items.
2. That Council:
- a. ACCEPT the variation offer submitted by Ruka Industries Pty Ltd t/a PGE Services ABN 17 629 226 062 for the supply, delivery and installation of the plumbing works at the Kambalda Village Expansion Project for 20 additional rooms to the total fixed lump sum value of \$91,780.60 excluding GST.
 - b. APPROVES a provisional variation amount to the value of \$26,152.72 excluding GST to cover minor scope changes, items listed as provisional in the pricing offer, contingencies and design finalisation in addition to the tendered fixed lump sum pricing received from Ruka Industries Pty Ltd t/a PGE Services as part of its variation offer;
 - c. PROVIDE delegation of authority to the Chief Executive Officer to enter into negotiations and finalise the variation with Ruka Industries Pty Ltd t/a PGE Services for the capital works included in supply, delivery and installation of the plumbing works at the Kambalda Village Expansion Project for 20 additional rooms including the provisional items.

12.1.5 RFT 04-2023 - BLUEBUSH VILLAGE EXPANSION ACCOMMODATION MANAGEMENT

Location: Kambalda
Applicant: Nil
Disclosure of Interest: Nil
Date: 18th May 2023
Author: Celia Jordaan, Consultant

SUMMARY

That Council award Tender 04/2023 – Bluebush Village Expansion Accommodation Management to Northern Rise Village Services Pty Ltd on the basis as set out in the tender with respect to person-day rates, an additional charges (e.g additional meals) and set up and onboarding the additional 120 rooms and laundries. The cost for contract equipment is included within the person day rates quoted.

BACKGROUND

The Shire of Coolgardie issued a Request for Tender for the Bluebush Village Expansion Project Accommodation Management.

The RFT was advertised on 3 May 2023 via Tenderlink, Shire website, Kalgoorlie Miner and West Australian with submissions closing at 12pm Wednesday 17 May 2023.

COMMENT

The scope of works was broken down into the following elements:-

- a. Provision of a complete catering and cleaning service to all residents of the 120 room expansion and to all other persons which the Shire Coolgardie may expressly direct.
- b. Management and administration of the 120 room expansion and laundry facilities,
- c. Proper storage and handling together with all other services necessary to provide serviced accommodation
- d. Management, catering and cleaning integration services.

Only one tender was received for the RFT

No	Tenderer	Comments
1	Northern Rise Village Services Pty Ltd	Detailed and well completed tender response, demonstrating a deep knowledge and understanding of all aspects of village and accommodation management. In addition, Northern Rise Villages does not only manage the existing Bluebush Village but is also service provider for the Evolution camp in Coolgardie.

The tender was assessed against meeting the requirements with respect to compliance, qualitative criteria and pricing criteria. The detailed outcome of the assessment completed, is set out below and included in the related documentation as provided with the Tender Assessment Workbook.

In addition to submitting a compliant tender offer, Northern Rise also submitted an alternative tender proposal whereby:

- a. the expansion becomes a variation to Northern Rises existing contract;

- b. the current incremental rates are extended with the additional 120 rooms up to 320, rather than having two separate incremental rates schedules.

The process and outcome of the tender assessment completed including review of the alternative tender, is as detailed in the Tender Assessment Workbook.

In terms of the evaluation of the RFT, the RFT evaluation was broken down into the following main stages, including the progression of the assessment:

- a. Stage 1: Non-compliance with stage 1 – no option to proceed (not applicable in this RFT)
- b. Stage 2: Compliance criteria – no material deficiencies
- c. Stage 3: In order for a tenderer to be taken through to stage 4, tenderers needed to demonstrate that it had the experience, capability and resources to complete the requirements of the RFT.
- d. Stage 4: Evaluation of pricing based on the elements included in the RFT.

The selection criteria and weighting for the RFT was as follows:

CRITERIA	WEIGHTING
Relevant Experience in Coolgardie Shire	50%
Key Personnel	10%
Pricing	40%

The outcome of the assessment demonstrated that Northern Rise Village Services has the required skills, experience, capability and capacity to deliver the tendered scope:

- a. Northern Rise Village Services Pty Ltd (85%).

Equipment supply and camp set up include capital costs of \$47,112.61 – included in the person day rates quoted and subject to final negotiations and agreement on the expansion set up.

As Northern Rise Village Services are already delivering services to the Shire, no additional mobilisation and demobilisation costs are required to be approved.

It is noted that the contract is set on an occupancy rate and at full additional 120 rooms complement, the additional cost to the Shire would be approximately \$214,255.00 excluding GST per month and assuming a full complement would be approximately \$2,571,060.00 excluding GST additionally per year.

In addition to the assessment of the conforming tender, the panel assessed that it delivers value for money for the Shire to consider the alternative tender and combine the tendered scope with the existing contract by way of a variation. The benefit of the alternate proposal includes:

- a. Simplified contract structure (one, rather than two, contracts)
- b. Reduced administration through one contract invoice, rather than separate invoicing for the expansion vs the main village.
- c. Consideration of total rooms occupied in the village, rather than occupied by expansion rooms vs main village rooms, which also provides additional financial benefits for the Shire as per example outlined below (depending on where in the banding the numbers fall).
- d. Minimal staff increase required as it allows for integration with the current service provision.
- e. One schedule of rates with increased incremental banding from 200 rooms to 320 rooms.

It is noted that at full occupancy rate of 320 rooms per day, the total cost to the Shire would be approximately \$571,346.67 excluding GST per month and assuming a full complement of 320 rooms would be approximately \$6,856,160.00 excluding GST per year.

Consolidation of the two service delivery scopes result at a potential annual saving of approx.. \$260,000 per year at a full complement of 320 persons.

CONSULTATION

Barry Donkin, Director Projects and Technical Services

Bec Horan, Manager Executive Services

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The funds for the management of Bluebush Village are included in the 2023/2024 Budget. Council may be required to increase 2023/2024 budget allocations for the project for both expenditure and revenue.

STRATEGIC IMPLICATIONS**A thriving local economy**

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. RFT 04-2023 - Bluebush Village Expansion Accommodation Management - Tender Assessment Workbook - Confidential
2. RFT 04-2023 - Qualitative Assessment - Confidential
3. RFT 04-2023 - Compliance Review - Confidential

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:-

1. **ACCEPT** the tender submitted by Northern Rise Village Services Pty Ltd ABN 90 165 392 450 as the most advantageous tender to form a contract, based on the compliance criteria, qualitative criteria and pricing structures offered under Tender 04/2023 Bluebush Village Expansion Accommodation Management :
 - a. Provision of a complete catering and cleaning service to all residents of the 120 room expansion and to all other persons which the Shire Coolgardie may expressly direct.
 - b. Management and administration of the 120 room expansion and laundry facilities,

- c. Proper storage and handling together with all other services necessary to provide serviced accommodation
 - d. Management, catering and cleaning integration services
2. **ACCEPT** the alternative tender proposal submitted by Northern Rise Village Services Pty Ltd ABN 90 165 392 450 to incorporate its tender offer into the existing contract awarded under Tender 03/2022 Kambalda Village Accommodation Management on materially the same terms, conditions and duration as the existing contract on the basis that:
 - a. The expansion becomes a variation to the existing Tender 03/2022 Kambalda Village Accommodation Management contract;
 - b. The current incremental rates are extended with the additional 120 rooms up to 320 rooms, rather than operate to separate contracts and incremental rate schedules.
3. **DELEGATE** authority to the Chief Executive Officer to execute a contract variation with Northern Rise Village Services Pty Ltd for the Bluebush Village Expansion Project Accommodation Management on a person-day rate basis subject to:
 - a. finalisation of capital items for the expansion set up and operation included in the person-day rate and to incorporate this into the existing contract as a variation;
 - b. Clarifications being satisfied associated with any cost savings with its tender submission and;
 - c. Any further variations of a minor nature.
4. **AUTHORISE** the Shire President and Chief Executive Officer to sign and affix the Common Seal to any required documentation.

12.2 Operation Services

12.2.1 LITTLE INDUSTRIES - DURKIN ROAD, KAMBALDA HAULAGE CAMPAIGN

Location:	Kambalda
Applicant:	Little Industries – Durkin Road, Kambalda haulage campaign
Disclosure of Interest:	Nil
Date:	2 May 2023
Author:	Robert Hicks, Deputy Chief Executive Officer

SUMMARY

For Council to consider a CA07 renewal application (IRD42817) from Little Industries to utilise 1.5kms of Durkin Road, Kambalda (from corner of Silver Lake Road and Durkin Road to intersection at Goldfields Highway). Haulage campaign - from 01 July 2023 to 30 June 2024.

BACKGROUND

At Ordinary Council meeting held 28 June 2022, Council resolved -

That Council,

- 1. APPROVES, in accordance with Policy 3.11 Haulage Campaigns, the proposal from Little Industries (Principal) to use 1.5 kms of Durkin Road for a campaign comprising of 85,000 tonnes from 1 July 2022 to 30 June 2023 for the following contribution;*
 - (a) Capital Contribution (at \$0.07 p/tonne p/km; at 85,000 tonnes over 1.5 kms) = \$9,817.50 (inc GST) to Account/Job #11202750 (Limited Cartage Campaign).*
 - (b) 50% payment prior to campaign start date & 50% and final/remaining balance to be paid by 30 January 2023.*
- 2. AUTHORISE the CEO to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.*

As per Council Policy Number 3.11 (Haulage Campaigns) Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle (Little Industries) needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network.

The Main Roads Mapping Tool confirms the appropriateness of the requested network ie Tandem Drive 10.3.

	Durkin Road, Kambalda	Durkin Road, Kambalda
SLK 0.00 – 1.5	SLK 0.00 – 1.5	SLK 0.00 – 1.5
Total Haulage	100,000	100,000
Road length	1.5km	1.5km
Contribution Type	Maintenance	Capital
Contribution Rate	\$0.04	\$0.07
Contribution Cost	\$6,000	\$10,500
GST	\$600	\$1,050
TOTAL	\$6,600	\$11,550

COMMENTDurkin Road

Maintenance Contribution at \$0.04 per tonne per km at 100,000 tonnes over 1.5 kms \$6,600 (inc GST)

Capital Contribution of \$0.07 per tonne per km at 100,000 tonnes over 1.5 kms \$11,550 (inc GST)

CONSULTATION

GE (Joe) Little – Director, Little Industries

STATUTORY ENVIRONMENT

Road Traffic (Administration) Act 2008 Section 132(4)

POLICY IMPLICATIONS

Policy #3.11 – Haulage Campaigns

Policy #3.12 – Heavy Vehicles Conditions for use on Shire Roads

FINANCIAL IMPLICATIONS

Any contribution received will be placed in the road construction reserve account for use on the relevant road infrastructure.

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting and encouraging mining and processing industries

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Little Industries - CA07 Application Durkin Rd, Kambalda
2. Little Industries - Durkin Rd_haulage map

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council,

1. **APPROVE**, in accordance with Policy 3.11 Haulage Campaigns, the proposal from Little Industries (Principle) to use 1.5 kms of Durkin Road for a campaign comprising of 100,000 tonnes from 1 July 2023 to 30 June 2024 for the following contribution;
 - (a) Capital Contribution (at \$0.07 p/tonne p/km; at 100,000 tonnes over 1.5 kms) = \$11,550 (inc GST) to Account/Job #11202750 (Limited Cartage Campaign).
 - (b) 100% payment prior to campaign start date.
2. **AUTHORISE** the CEO to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.

12.2.2 PROPOSED DIFFERENTIAL RATES 2023-24

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 18 May 2023
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that Council commence the process for differential rating and provide public notice of a proposed specified area rate to be applied during the 2023/24 financial year.

BACKGROUND

The rating system imposed under the Local Government Act 1995 (the "Act") is primarily based on two types of property valuations, Unimproved Value (UV) and Gross Rental Value (GRV).

The Unimproved Value of land is its market value under normal sales conditions assuming that no structural improvements have been made. Land within the Perth Metropolitan Region and town sites through Western Australia is assessed on the "site value" basis which included merged improvements with examples including draining, filling, excavation, grading and retaining walls. Each year, the Valuer General determines the unimproved values of all land in the State.

GRV means the gross annual rental that the land might reasonably be expected to realise if let on a tenancy from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land.

As a rule of thumb in non-metropolitan Councils, properties located within a town site, whether developed or not, are rated on a GRV basis while rural properties are rated on a UV Basis. Mining Tenements generally fall under the UV valuation system.

Differential Rating is when different classes of land within the same valuation methodology are rated at different levels, i.e., as in this proposal, when mining tenements and rural agricultural lands are both rated within the UV Methodology but at differing cents in the dollar. It is a requirement under section 6.36 of the Act that a local government is to give local public notice of its intention to apply a differential rate category before the differential rate is imposed.

It should be noted that if the highest cent in the dollar rate imposed is **more than double** the lowest, there is a requirement that Ministerial approval is sought.

COMMENT

Differential Rating

It is intended to recommend again differentially rating assessments within both the UV categories as was the case in 2022/23

Current differential rates are detailed in Table 1 below:

Differential Rates 2022/23			
GRV/UV	Differential Rate Categories	Minimum Rate	Rate in \$
GRV	Residential	\$743	0.079883
GRV	Commercial	\$743	0.079883
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$743	0.079883
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$2,229	0.239648
UV	Pastoral/Rural	\$718	0.115988
UV	Mining/Other	\$458	0.227925

In 2022/23 the differential rates model above raised \$9,771,017.

The proposed differential rates for 2023/24 are listed in table 2 below:

Table 2

Proposed Differential Rates 2023/24			
Rate Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Change in Average Rate
Gross Rental Value	\$	\$	%
Residential	\$757	0.081401	1.90%
Commercial	\$757	0.081401	1.90%
General Industry, Light Industry, Industrial Area, Light Industrial Area	\$757	0.081401	1.90%
Strategic Industry	\$757	0.122151	N/A
Transient Workforce Accommodation / Workforce Accommodation	\$2,271	0.244202	1.90%
Unimproved Value			
Pastoral/Rural	\$732	0.118190	1.90%
Mining/Other	\$467	0.232260	1.90%

Based on current rating information, the proposed differential rates model would raise \$10,625,023 million in rates in the 2023/24 financial year.

Council must consider the services it has historically provided and determine whether the services and the level of service should continue into the next financial year.

The differential between mining and rural/pastoral recognised an anomaly in valuations that occurred some

time ago. The valuation of rural values is set at a state-wide level, and it is believed is not a true reflection of the value of rural properties in this Shire. The adoption of a lesser rate for the rural/pastoral properties is aimed at addressing this inequity.

A concession for 'Bona fide' prospectors has been offered previously for those holding a Department of Transport certificate and has been afforded on mining leases rated as UV Mining. The concession was introduced following consultation with the community at a series of stakeholder meetings. Council has the ability to grant this, or other concessions when adopting the Annual Budget (or should they choose to at a later date) by way of absolute majority as per section 6.47 of the Local Government Act 1995.

The statement of **Rates Objectives and Reasons 2023/24** details Council's rationale for the setting of rates and is an attachment to this report.

CONSULTATION

Shire Staff

Industry

Council

STATUTORY ENVIRONMENT

Local Government Act 1995

6.32. Rates and service charges

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially;and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment;and
 - (c) may impose* a service charge on land within its district.

* *Absolute majority required.*

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may —
 - (a) specify the characteristics under subsection (1) which a local government is to use; or

(b) limit the characteristics under subsection (1) which a local government is permitted to use.

- (3) In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

(2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).

- (3) A notice referred to in subsection (1) —

(a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and

(b) is to contain —

(i) details of each rate or minimum payment the local government intends to impose; and

(ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and

(iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;

and

(c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.

(4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

In addition to giving public notice and inviting submissions regarding the proposed differential rates, s6.33 of the *Local Government Act 1995* provides that a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential rate.

6.47. Concessions

Subject to the *Rates and Charges (Rebates and Deferrals) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.

* *Absolute majority required.*

POLICY IMPLICATIONS

In accordance with the Department of Local Government Rating Policy – Differential Rates, Council must demonstrate that consideration has been given to the key values of Objectivity, Fairness and Equity, Consistency, Transparency and Administrative Efficiency.

The following indicates how these values are satisfied by the proposed differential rates:

Objectivity:

- The land on which differential general rates is proposed has been rated according to Zoning and Land Use. No land is proposed for differential general rates based on being vacant land.
- There has been no change to the boundaries of the District in the past five years.

Fairness and Equity:

- The objects of imposing differential rates and reasons for each rate are set out in the attached document that will be publicly available from 25 May 2023.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
- All submissions from ratepayers will be presented to Council for consideration at a later meeting and the minutes of this meeting, including the responses to ratepayer submissions, will be provided to the Department and the Minister.

Consistency:

- All properties with the same land use characteristics have been rated in the same way, with the exception of vacant land which has been rated based on zoning.
- The proposed differential rates align with the principles of the rating strategy in the Corporate Business Plan and Long Term Financial Plan.
- Average rates per property across all differential rating categories are estimated to increase by 1.90%.

Transparency and Administrative Efficiency:

- A document has been prepared clearly describing the object of and reason for each differential general rate. This will be made publicly available from 25 May 2023.
- Public notice will be exhibited on a notice board at Council's offices and at each recreation centre (where possible) within the district from 25 May 2023. This public notice will also be published in statewide and local newspapers from 25 May 2023.
- The public notice will detail each differential general rate to be imposed, advise ratepayers where to obtain a copy of the objects and reasons, invite submissions from ratepayers on the proposed differential general rates and advise the closing date for submissions of 19 June 2023.
- After the closing date for submissions, each submission received will be presented to Council for consideration prior to resolving to make application to the Minister for approval of the proposed differential general rates.

FINANCIAL IMPLICATIONS

The decision to impose differential and specified area rating will have a direct impact on the rates revenue generated in any financial year.

Table 3 provides a comparison of the proposed rates yield compared to 2022/23:

Proposed Differential Rates 2023/24				
Table 3 Rate Type	Differential Rates Categories	Proposed 2023/24 Rate Yield \$	Proposed 2023/24 Rate Yield %	Increase / Decrease Rate in \$ %
GRV	Residential	\$1,392,291	13.1%	1.90%
GRV	Commercial	\$188,540	1.77%	1.90%
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$91,046	0.86%	1.90%
GRV	Strategic Industry	\$0	N/A	N/A
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$705,917	6.6%	1.90%
UV	Pastoral/Rural	\$998,289	9.39%	1.90%
UV	Mining/Other	\$7,248,940	68.28%	1.90%
Total		\$10,625,023	100%	

GRV Workforce Accommodation shows an increase in yield of 109%. This is due to 6 extra workforce accommodation facilities now being captured with GRV Valuations.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

1. Statement of Objectives & Reasons 2023/24

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council pursuant to Section 6.36 of the Local Government Act 1995 RESOLVES to

1. Endorse the Rates Objectives and Reasons for Differential Rates, and

2. In accordance with section 6.33(3) of the Local Government Act 1995, seek Ministerial approval for the imposition of Transient Workforce rate in the dollar at three times the ordinary GRV rate in the dollar for the reasons outlined in the Rates Objectives and Reasons, and

3. Advertise and Invite submissions regarding the following proposed differential rates in 2023/2024, and

Proposed Differential Rates 2023/24			
GRV/UV	Differential Rate Categories	Proposed Minimum Rate	Proposed Rate in \$
GRV	Residential	\$757	0.081401
GRV	Commercial	\$757	0.081401
GRV	General Industry, Light Industry, Industrial Area, Light Industrial Area	\$757	0.081401
GRV	Strategic Industry	\$757	0.122151
GRV	Transient Workforce Accommodation / Workforce Accommodation	\$2,271	0.244202
UV	Pastoral/Rural	\$732	0.118190
UV	Mining/Other	\$467	0.232260

12.2.3 LIST OF PAYMENTS - APRIL 2023

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 4 March 2023
Author: Corina Morgan, Senior Finance Officer

SUMMARY

For Council to receive the list of accounts for April 2023

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of April 2023 are:

1. Rangecon – Rental of Accommodation Village Rooms and Variations of Installation
2. Precise Projects – Various Works at Bluebush Village
3. Northern Rise Village Services – Management of Bluebush Village

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. List of Payments - April 2023

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVE listing (attached) of accounts paid during the month of April 2023 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$1,998,478.57 on municipal vouchers EFT25132 – EFT25232, Cheque 53529 and Direct Debits.
2. Credit card payments totalling \$17,058.52

12.2.4 MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD ENDING 30 APRIL 2023

Location: Shire of Coolgardie
Applicant: Shire of Coolgardie
Disclosure of Interest: Nil
Date: 18 May 2023
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 30 April 2023 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 30 April 2023, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

Ensuring a well-informed Council makes good decisions for the community

ATTACHMENTS

1. Monthly Financial Report - April 2023
2. Management Report - April 2023

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

RECEIVE the Monthly Financial Activity Statement for the period 1 July 2022 to 30 April 2023.

12.3 Economic Development

Nil

12.4 Commercial Services

Nil

13 ITEMS FOR INFORMATION ONLY

Nil

14 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1 Elected Members

15.2 Council Officers

16 MATTERS BEHIND CLOSED DOORS**OFFICER RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

16.1 Integrated Health Care Model - St John WA

This matter is considered to be confidential under Section 5.23(2) - c) and e(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government.

16.2 Rates - 3 Year Sale

This matter is considered to be confidential under Section 5.23(2) - b) and e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

17 CLOSURE OF MEETING