



AGENDA

Ordinary Council Meeting

22 August 2023

2:30pm

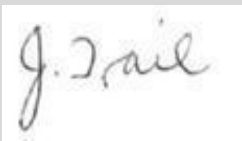
Council Chambers, Bayley Street, Coolgardie

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 22 August 2023 commencing at 2:30pm.

A rectangular box containing a handwritten signature in black ink that reads "J. Trail".


JAMES TRAIL
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING**22 August 2023**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2023 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	January 2023	N/A	-
Tuesday	28 February 2023	6.00pm	Coolgardie
Tuesday	28 March 2023	6.00pm	Kambalda
Wednesday	26 April 2023	2.00pm	Coolgardie
Tuesday	23 May 2023	2.30pm	Kambalda
Tuesday	27 June 2023	2.30pm	Coolgardie
Tuesday	25 July 2023	2.30pm	Kambalda
Tuesday	22 August 2023	2.30pm	Coolgardie
Tuesday	26 September 2023	2.30pm	Kambalda
Tuesday	24 October 2023	2.30pm	Coolgardie
Tuesday	28 November 2023	2.30pm	Kambalda
Tuesday	19 December 2023	2.30pm	Coolgardie



James Trail
Chief Executive Officer

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer prior to 10:30am on the day of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
 - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

2. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 WELCOME TO COUNTRY ANNOUNCEMENT**

“The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elders past, present and emerging”

2 DECLARATION OF COUNCIL MEMBERS

The Shire President to invite Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**4 DECLARATIONS OF INTEREST****4.1 Declarations of Financial Interests – Local Government Act Section 5.60A****4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B****4.3 Declarations of Impartiality Interests –Shire of Coolgardie Code of Conduct for Council Members, Committee Members and Candidates for Election, Code of Conduct for Employees****5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

6 PUBLIC QUESTION TIME**7 APPLICATIONS FOR LEAVE OF ABSENCE**

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 25 JULY 2023

Date: 15 August 2023

Author: Kasey Turner, Executive Assistant

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 25 July 2023 be confirmed as a true and accurate record.

9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**9.1 PRESIDENT'S REPORT - AUGUST 2023****Date: 15 August 2023****Author: Malcolm Cullen, Shire President**

The Coolgardie Visitor Centre has moved into their "New Space" previously known as the Coolgardie Mining Registrar's Office. It is great that the Shire has been able to negotiate a long-term lease with the WA Government for this additional area inside one of the most photographed historic buildings in the region. This extra space will allow for an expanded administration and shop front, as well as new collections and displays in our famous Museum and Exhibition.

Our VC staff are reporting significant increases in visitor numbers travelling to our towns, with many favourable comments being written into the visitors' book.

The Coolgardie VC staff are one of three regional towns to have been invited to this year's Perth Royal Show to promote and showcase the attractions and history of the towns in our Shire, which is a great achievement and result of the work and effort they put into our communities.

It is also pleasing to note on behalf of the residents in both Coolgardie and Kambalda, the significant increases to attendance numbers for both our towns Recreation and Resource Centres over the past few months. Whilst this may be attributed to an increase in population both new residents and workers from the villages using these facilities, I believe much credit must go to our staff for the time and effort they devote to the promotion of events and programmes being held in these centres for the benefit and enjoyment of all our residents.

The Coolgardie Post Office Precinct restoration project is back on track with contractors finalising the last stages of the roof sheeting replacement and rebuilding the verandah on the rear of the building.

The fire damaged section is progressing steadily with completion of this stage expected to be completed in December.

The Shire has engaged WML consulting engineers to prepare the Regional Road Group funding applications for local road maintenance and upgrade projects for the 2024/25 year.

WML will also review and update the five-year road network programme along with the footpath maintenance and upgrade programme in both Coolgardie and Kambalda.

Once these programmes are prioritised and costed the Shire will be in a position to engage contractors to undertake these works on an annual basis in an endeavour to upgrade all our local roads and footpaths to a much-improved standard for the safety and enjoyment of our communities.

The Shire's Bluebush Accommodation Village expansion is progressing well, with all the units on site and contractors working on the installation of the electrical, plumbing, drainage and pathway components of the project. Completion of this stage of the village is expected in October and will be able to cater for the increasing demand for workforce accommodation in the Shire.

One of the community facilities to be enabled from the additional revenue sources in the Shire is the newly constructed Under 6 Playground in Lions Park. With the soft-fall and shade sail expected to be installed later this month, it is hoped the facility will be ready and open for use by the community in early September.

It has been reported that some residents in our towns continue to have concerns regarding procedures on reporting incidents or complaints to the Shire. These may range from a number of issues within the community, such as potholes on the road, footpath damage, roaming dogs or streetlight .

outages anywhere in the townsite areas.

The most efficient method of reporting these matters is by using the Shire website click onto COMMUNITY click onto COMMUNITY SERVICE PORTAL and you will be guided on how to report your issue.

Should you not have computer access, the next best thing is to write out your complaint or incident and deliver to our friendly staff at Shire Offices or Recreation Centres and I would like to assure you that your matter will be addressed. If you do not officially report these matters, it is extremely difficult for our staff to resolve such.

As mentioned in last month's report, CEO James Trail and I were fortunate to present to the WA Premier and Cabinet Ministers during the Regional Cabinet Meeting in Kalgoorlie on July 31st.

During our twenty minutes we were able to convey the message of how the Shire of Coolgardie was progressing commercial activities such as the Bluebush Accommodation Village, Class 3 Waste Facility, expansion of the Kambalda Airport and facilitating land development for future growth and sustainability of our communities.

We also highlighted the importance of GP and Allied Health Services in our communities, and the role the Shire was playing in providing these services, and how it was imperative the State Government were actively engaged with Local Governments to assist with our endeavours.

I felt there was a genuine reception from the Premier to our presentations and we were given a commitment from the Ministers for Mines and Health that they would provide a response to our request to assist these endeavours in the near future.

Cr Malcolm Cullen.

Shire President.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11 REPORTS OF COMMITTEES

Nil

12 REPORTS OF OFFICERS

12.1 Executive Services

12.1.1 REVIEW OF PURCHASING POLICY, PROVISION OF BANKING SERVICES TO THE SHIRE

Location:	Shire of Coolgardie
Applicant:	Nil
Disclosure of Interest:	Nil
Date:	16 August 2023
Author:	Martin Whitely, Consultant

SUMMARY

There is an opportunity to provide clarification in Council Policy 1.06 Procurement and Purchasing in relation to the Shire accessing Common User Agreements (CUA), negotiated by the State Government, and which provide economies of scale.

Local government can access CUAs, and where the value exceeds \$250,000, and which would ordinarily require a public tender, an exemption exists.

Accordingly, it is proposed that Council amend Council Policy 1.06 Procurement and Purchasing to specify that quotes (written, or verbal) do not need to be sought, if an equivalent CUA is available to the Shire.

At the same time, it will be a requirement that value for money be ascertained.

Once the Policy is amended Council can consider utilising the State Government Common Use Agreement CUA for the provision of Banking Services.

BACKGROUND

Legislation requires expenditure exceeding \$250,000 (or cumulative over 3 years) to be determined after a publicly invited tender, with formal specifications and criteria for determination etc.

Where expenditure is less than \$250,000 (or cumulative over 3 years), Council must determine a Policy regarding purchasing and procurement.

Thus, the current Policy states:

- Less than \$2,000 ex GST - Obtain one verbal quote.
- Over \$2,000 and up to \$10,000 ex GST - Obtain one (1) itemised written quote from a suitable supplier:
 - Purchase directly from a supplier using a purchasing order; or obtain at least one (1) written quotation from a suitable supplier, either from:
 - ✓ an existing panel of pre-qualified suppliers administered by the Shire of Coolgardie; or
 - ✓ a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA).
- Over \$10,000 and up to \$30,000 ex GST - Two (2) itemised written quotes from a suitable supplier.
 - Purchase directly from a supplier using a purchasing order; or obtain at least one (1) oral or written quotation from a suitable supplier, either from:
 - ✓ an existing panel of pre-qualified suppliers administered by the Shire of Coolgardie; or

- ✓ a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA).
- Over \$30,000 and up to \$100,000 ex GST - Three (3) itemised written quotes from a suitable supplier.
 - Purchase directly from a supplier using a purchasing order; or obtain at least one (1) written quotation from a suitable supplier, either from:
 - ✓ an existing panel of pre-qualified suppliers administered by the Shire of Coolgardie; or
 - ✓ a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use Arrangement (CUA).
- Over \$100,000 and up to \$149,999 ex GST - Obtain three (3) itemised written quotes authorised by the CEO from suppliers by formal invitation under a Request for Quotation, containing price and detailed specifications of goods and services required. The procurement decision is to be based on all value for money considerations in accordance with the definition of this policy.
Requests for quotation from a pre-qualified panel of suppliers (whether administered by the Shire of Coolgardie through the WALGA preferred supply program or State Government CUA) are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.
- \$150,000 up to \$250,000 ex GST - Obtain three (3) itemised written quotes authorised by the CEO from suppliers by formal invitation under a Request for Quotation, containing price and detailed specifications of goods and services required. The procurement decision is to be based on all value for money considerations in accordance with the definition of this policy.
Requests for quotation from a pre-qualified panel of suppliers (whether administered by the Shire of Coolgardie through the WALGA preferred supply program or State Government CUA) are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.

It is proposed that Policy 1.06 be amended to permit purchases under \$250,000 (and cumulative over 3 years) to be sourced from a State Government Common User Agreement, without the need for multiple written quotes to be sought.

This will only need to apply to purchases \$100,000 to \$250,000 where quotes are currently required, even where it proposed to purchase via a CUA.

At the same time all such proposals to source via a CUA must ensure value for money principles are addressed and met.

The current Policy is being reviewed with a possible outcome being fewer “bands” within the Policy, and ensuring no “verbal” quotes are utilised, as well as other matters – this will come to Council for formal consideration, and adoption in due course.

The Shire currently has its banking services delivered by ANZ.

A recent article by WA Local Government Professionals has highlighted an opportunity identified by the Shire of Ashburton to access tender arrangements for banking services provided to the State Government.

An addendum to the Common User Agreement, states that the CUA is mandatory for all State Government departments (with few exemptions) and optional for LGs which is where the ability to access the CUA originates.

There may be some considerable benefits to the Shire of Coolgardie in accessing the recently negotiated tender by the State Government with Commonwealth Bank of Australia, and which is available to the local government sector, and the Shire.

COMMENT

The Local Government (Functions and General) Regulations 1996, Regulation 11 states that:

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

- (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or**
- (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or**

The Regulations do not actually stipulate that it is the State Common Use Arrangements (CUA) or any other panel contract and simply state that it can be any State or Federal Government contract.

Thus, it is open to the Shire to access the State Government contract with the Commonwealth Bank.

If the Shire changes its banking services provider there will be some considerable procedural and legal issues to be addressed in doing so, however these are administrative in nature and should not require any further decisions of Council.

CONSULTATION

CBA – Local Banking Group
Martin Whitely - Shire Consultant

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.7 details the requirement for a local government to have a Municipal Fund.

Local Government (Financial Management) Regulations 1996 Regulation 19 requires a local government to establish control procedures for investments and Regulation 19C outlines several restrictions that apply to investments.

Local Government (Functions and General) Regulations 1996, Regulation 11 details exemptions from tendering requirements.

POLICY IMPLICATIONS

Council Policy 1.06 is to be reviewed for this specific matter and a broader review is also underway and which will be brought to Council in due course for consideration.

In the meantime, it is open for Council to acknowledge the opportunity regarding the provision of banking services and direct the CEO to explore same, when it is appropriate to do so.

FINANCIAL IMPLICATIONS

Under current banking arrangements the Shire is paid limited interest on funds held on the Municipal bank account. Through the CUA Agreement, this will be addressed with the interest rate directly linked to the Reserve Bank of Australia (RBA) cash rate. This will generate significant additional risk-free income to the Shire. Based on current interest rates this could exceed \$50,000.00.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Developing strong partnerships with stakeholders for the benefit of our community

ATTACHMENTS

1. Work Place Banking - Confidential
2. Carbon Markets Information - Confidential
3. Sustainable Economics - Confidential
4. Carbon Neutral Financing - Confidential
5. Meeting Notes - Confidential
6. Buying Guide - Confidential

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council

1. Amend Council Policy 1.06 Procurement and Purchasing in the following terms:

- Over \$100,000 and up to \$149,999 ex GST - Obtain three (3) itemised written quotes authorised by the CEO from suppliers by formal invitation under a Request for Quotation, containing price and detailed specifications of goods and services required. The procurement decision is to be based on all value for money considerations in accordance with the definition of this policy. Exceptions include:
 - ✓ Requests for quotation from a pre-qualified panel of suppliers (whether administered by the Shire of Coolgardie through the WALGA preferred supply program are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.
 - ✓ Purchase directly from a supplier using a purchasing order; or obtain at least one (1) written quotation from a suitable State Government Common Use Arrangement (CUA),
- \$150,000 up to \$250,000 ex GST - Obtain three (3) itemised written quotes authorised by the CEO from suppliers by formal invitation under a Request for Quotation, containing price and detailed specifications of goods and services required. The procurement decision is to be based on all value for money considerations in accordance with the definition of this policy. Exceptions include:
 - Requests for quotation from a pre-qualified panel of suppliers (whether administered by the Shire of Coolgardie through the WALGA preferred supply program are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.
 - Purchase directly from a supplier using a purchasing order; or obtain at least one (1) written quotation from a suitable State Government Common Use Arrangement (CUA),

2. Direct the CEO to bring a draft Council Policy 1.06 to a future Council meeting for consideration and determination, once internal consultations have taken place,
3. Note, that having amended Council Policy 1.06, the information provided in relation to the State Government Common Use Agreement with the Commonwealth Bank of Australia Approve the transfer of the Shire of Coolgardie transactional banking facilities from ANZ to Commonwealth Bank of Australia; and
4. Authorise the Chief Executive Officer in accordance with Section 9.49A(4) of the Local Government Act to sign documents to facilitate the transfer.

12.1.2 WALGA 2023 ANNUAL GENERAL MEETING VOTING DELEGATES

Location: Nil
Applicant: N/A
Disclosure of Interest: Nil
Date: 1 August 2023
Author: Rebecca Horan, Manager of Executive Services

SUMMARY

This report recommends that Council nominate two representatives as the Voting Delegates on behalf of the Shire of Coolgardie for the 2023 Annual General Meeting (AGM) for the Western Australian Local Government Association (WALGA), which is being held on Monday 18th September 2023.

BACKGROUND

The WALGA Annual General Meeting will be held on Monday 18th September 2023.

Member Councils are entitled to be represented by two (2) voting delegates each at the AGM of the WA Local Government Association. These delegates may be either elected members or serving officers.

COMMENT

Depending on who will be available to attend Local Government Week will determine who will be the Shire of Coolgardie's voting delegates.

Generally, Councillors are the voting delegates however if there are not enough Councillors available to attend, the Council can nominate its Chief Executive Officer.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2023/2024 budget includes funding for the attendance at the conference.

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council ENDORSE the nomination of Councillor Malcolm Cullen and CEO, James Trail as the voting delegates on behalf of the Shire of Coolgardie for the 2023 Annual General Meeting for the Western Australian Local Government Association, which is being held at the Local Government Convention on Monday 18th September 2023.

12.2 Operation Services

12.2.1 GOLDEN QUEST DISCOVERY TRAIL INCORPORATED (GQDT) - MEMORANDUM OF UNDERSTANDING

Location: N/A
Applicant: Shire of Coolgardie
Disclosure of Interest: N/A
Date: 04 August 2023
Author: Robert Hicks, Deputy Chief Executive Officer

SUMMARY

For Council to endorse and accept the Memorandum of Understanding (MOU) terms between the Shire of Coolgardie and Goldfields Quest Discovery Trail Association Incorporated and authorise the Shire CEO to execute the attached MOU.

BACKGROUND

Previously referred to as Goldfields Tourism Network Association Incorporated, this organisation subsequently morphed into the Golden Quest Discovery Trail Association Incorporated (GQDT).

The "Trail" was identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms highlighting the City of Kalgoorlie Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton, the "Trail" offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region.

The role of the GQDT Inc is manage and maintain the "Trail" as custodians for the future of tourism within the Goldfields region.

There have been periods of inertia with the organisation until the Shire of Menzies took control and reinvigorated the organisation. During that period of inertia the Shire of Coolgardie ceased to be a member.

With the support of the Australia's Golden Outback, the Shire of Menzies took on the secretariat role that included all administration and accounting functions.

On the 13 October 2022 the Shire of Coolgardie was invited and accepted to be reinstated as a full and financial member with an annual contribution of \$11,500.00 per annum. These funds are to apply to the provision of operational, promotional and developmental functions of the GQDT Inc.

Current members include:

- City of Kalgoorlie- Boulder
- Shire of Coolgardie
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Department of Biodiversity, Conservation and Attractions

COMMENT

The previous MOU commenced on 01 April 2022 and concluded 04 August 2023. The review process requires that each member: -

- 1) agree to provide written endorsement from their Local Authority to accept the terms of this MOU.
- 2) agree to support the review of the terms and financial contributions of the MOU 04 August 2023
- 3) agree that the reviewed MOU shall be enacted no later than 90 days after being endorsed
- 4) The MOU is an agreement between Golden Quest Discovery Trail Inc. and each participating Member forming the organisation.

CONSULTATION

Golden Quest Discovery Trail Association Inc.

Shire staff

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

\$11,500 (excl GST) membership contribution in 2023/24 budget

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

Effective management of infrastructure, heritage and environment

Supporting and encouraging local and regional tourism

ATTACHMENTS

1. **Marketing campaign 2023**
2. **Memorandum of Understanding (MOU)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council: -

1. **ENDORSE and ACCEPT the Memorandum of Understanding (MOU) terms between the Shire of Coolgardie and Golden Quest Discovery Trail Association Incorporated and,**
2. **AUTHORISE the Chief Executive Officer to execute the MOU as attached.**

12.2.2 DRAFT MEMORANDUM OF UNDERSTANDING - REFORME GROUP PTY LTD

Location: Coolgardie
Applicant: Reforme Group Pty Ltd
Disclosure of Interest: Nil
Date: 14 August 2023
Author: Robert Hicks, Deputy Chief Executive Officer

SUMMARY

For Council to endorse the draft Memorandum of Understanding (MOU) between the Shire of Coolgardie and Reforme Group Pty Ltd.

BACKGROUND

WA registered Reforme Group is an Australian mining services, infrastructure, recycling, and renewables company, known for its specialized expertise in developing green and brownfield mining projects.

Reforme Group Pty Ltd executives met with the Shire 10 August 2023 and subsequently undertook a Coolgardie Waste Facility site visit 11 August 2023 to consider potential collaboration opportunities between the two parties. From these discussions it was agreed that a Memorandum of Understanding be put in place to help facilitate further discussions.

Reforme Group is focussed on the sustainable, affordable and safe provisioning of mining, energy and environmental rehabilitation. The company invest substantially in the development of innovative technologies and solutions, create cutting edge opportunities to transform strategies and operations across the energy and resources sectors globally.

With their strategic partners they enable needed change amid the global energy transition, connecting people and places to trusted insight and data. They have invested more than AUD \$30 Million into transformational research and development projects during 2021, resulting in the creation of community value through our diversified investment strategies.

Nevada, USA & Western Australia, Australia - Minerals Metals Initiative (M2i Corp.), an industry-leading engineering, research, and services company, and Reforme Group, recently announced a Joint Venture to capitalize on their expertise in critical minerals following the historic May 2023 compact between the Australian and American Governments.

The resultant "Quadrant Project" aims to play a pivotal role in advancing the critical minerals supply chain and contributing to the global energy transformation. By leveraging their combined expertise and resources, the partners intend to establish a more sustainable and efficient critical minerals ecosystem that fully aligns with the objectives outlined in the United States-Australian Climate, Critical Minerals, and Clean Energy Transformation Compact.

COMMENT

Reform Group has established key strategic partnerships with the University of Adelaide, Curtin University, Charles Darwin University, Resources WA, AngloAmerican, Downer, Deloitte et al. to help fast track research and development initiatives. To this end Reformed Group believe that the Coolgardie Waste Facility site is an ideal location for a Research and Development Centre.

Importantly, their Research and Development aspirations align with the Shire's Research and Development aspirations.

Reforme Group is collaborating with Curtin University's Trailblazer program on three (3) specific projects. Indeed, the WA School of Mines Kalgoorlie campus is working alongside Reforme Group to help enable their research and development objectives.

One of their other key stakeholders in South Australia based Nova Terra; an Australian research institution that has emerged as a leader in the mining and resources industry. Nova Terra's objective is to forge strong ties between academia and industry, driving innovation projects, and overseeing progress towards commercialisation.

Reforme Group funded a water inventory study undertaken by Resources WA to better understand what research and development opportunities might exist to transform unsuitable water resources into suitable water resources. Hypersaline water resources in and around the Goldfields, and Coolgardie, presents ideal conditions for such research.

They are also working with various mining companies to look at converting mining waste material into high value byproducts.

CONSULTATION

Shire staff

Reforme Group Pty Ltd

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting and encouraging mining and processing industries

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

ATTACHMENTS

1. **Draft MOU - Confidential**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council: -

1. **ENDORSE the Confidential Draft Memorandum of Understanding (MOU) between the Shire of Coolgardie and Reforme Group Pty Ltd.**

2. AUTHORISE the Chief Executive Officer and Shire President to execute the Confidential Draft MOU as attached.

12.2.3 LIST OF PAYMENTS - JULY 2023

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 18 July 2023
Author: Corina Morgan, Senior Finance Officer

SUMMARY

For Council to receive the list of accounts for July 2023

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of July 2023 are:

1. Plumbing Gas and Electrical – Extension at Bluebush Village
2. Modular WA – 8 Executive Rooms for Bluebush Accommodation
3. Rangecon – Rental of Accommodation Village Rooms and Variations of Installation

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. **List of Payments - July 2023**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVE listing (attached) of accounts paid during the month of July 2023 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$10,524,940.46 on municipal vouchers EFT25695 – EFT25818, Cheque 53544-53548 and Direct Debits.
2. Credit card payments totalling \$10,247.47

12.2.4 MONTHLY FINANCIAL STATEMENTS FOR THE MONTH ENDED 31 JULY 2023

Location: Shire of Coolgardie
Applicant: Shire of Coolgardie
Disclosure of Interest: Nil
Date: 16 August 2023
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 31 July 2023 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 31 July 2023, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. **Monthly Financial Report - July 2023**
2. **Management Report - July 2023**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Monthly Financial Activity Statement for the period 1 July 2023 to 31 July 2023 be received.

12.3 Commercial Services

Nil

13 ITEMS FOR INFORMATION ONLY

Nil

14 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1 Elected Members

15.2 Council Officers

16 MATTERS BEHIND CLOSED DOORS

Nil

17 CLOSURE OF MEETING