



AGENDA

Ordinary Council Meeting

21 December 2021

6:00pm

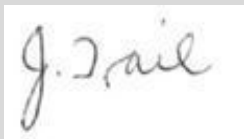
**Kambalda Recreation Centre, Barnes Drive,
Kambalda**

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 21 December 2021 commencing at 6:00pm.

A handwritten signature in black ink, appearing to read "J. Trail", is displayed within a white rectangular box.

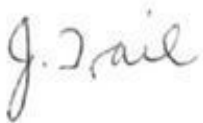
CHIEF EXECUTIVE OFFICER

ORDINARY COUNCIL MEETING**21 December 2021**

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2021 are listed hereunder.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>
Tuesday	January 2021	NN/A	-
Tuesday	23 February 2021	6.00pm	Kambalda
Tuesday	23 March 2021	6.00pm	Coolgardie
Tuesday	27 April 2021	6.00pm	Kambalda
Tuesday	25 May 2021	6.00pm	Coolgardie
Tuesday	22 June 2021	6.00pm	Kambalda
Tuesday	27 July 2021	6.00pm	Coolgardie
Tuesday	24 August 2021	6.00pm	Kambalda
Tuesday	28 September 2021	6.00pm	Coolgardie
Tuesday	26 October 2021	6.00pm	Kambalda
Tuesday	23 November 2021	6.00pm	Coolgardie
Tuesday	21 December 2021	6.00pm	Kambalda



James Trail
Chief Executive Officer

DISCLAIMER

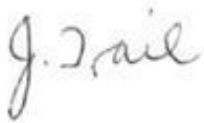
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.

A handwritten signature in dark ink, appearing to read "J. Trail", is positioned above the printed name and title.

James Trail
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer prior to 2:30pm on the day of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

- Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:
- (a) by the person presiding at the meeting; or
 - (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members, having regard to the requirements of sub regulations (2) and (3).
- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
- (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

2. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:**10.3 Unopposed Business**

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

QUESTION TIME FOR THE PUBLIC

(Please Write Clearly)

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTION TO THE PRESIDENT:-

- **GENERAL QUESTION / QUESTION RELATED TO THE AGENDA**
(Strike out unnecessary words)

ITEM NO: _____ PAGE NO: _____

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 2.30PM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA OR AT THE COOLGARDIE OFFICE, BAYLEY STREET, COOLGARDIE.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 WELCOME TO COUNTRY ANNOUNCEMENT**

“The Shire of Coolgardie acknowledges the Traditional Owners of the land, on which we meet and pay our respects to Elder’s past, present and emerging”

2 DECLARATION OF COUNCIL MEMBERS

The Shire President to invite Council Members to declare that they have read the agenda and supporting documents and able to make informed decision on all matters accordingly.

3 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**4 DECLARATIONS OF INTEREST****4.1 Declarations of Financial Interests – Local Government Act Section 5.60A****4.2 Declarations of Proximity Interests – Local Government Act Section 5.60B****4.3 Declarations of Impartiality Interests – Administration Regulation 34C****5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

6 PUBLIC QUESTION TIME**7 APPLICATIONS FOR LEAVE OF ABSENCE**

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 23 NOVEMBER 2021

Date: 16 December 2021

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 23 November 2021 be confirmed as a true and accurate record.

8.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 14 DECEMBER 2021

Date: 16 December 2021

Author: Jackie Pilkington, Executive Assistant to the CEO

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Special Council Meeting held on 14 December 2021 be confirmed as a true and accurate record.

9 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**9.1 PRESIDENT'S REPORT - DECEMBER 2021****Date:** 17 December 2021**Author:** Malcolm Cullen, President

Since the last Council meeting in November, we have been in a whirlwind of events, meetings, and various community activities throughout December.

Commencing with the Annual Seniors Christmas Luncheon at the Kambalda Recreation Centre on November 25th. This event was a resounding success for all in attendance, and the entertainment on the day provided by Children from Kambalda and CAPS Kurrawang, along with music and songs by Chris from the Barefoot Bands was thoroughly enjoyed by everyone who attended.

Shire Staff organised a second Christmas Luncheon on December 10th for the Coolgardie Seniors due to a mix up with the bus that was to transport them over to Kambalda for the first event. Once again, our staff worked tirelessly to present a great Christmas Dinner and entertainment provided by Children from Coolgardie Primary and CAPS Kurrawang Schools along with music by Marcus McQuire. I would like to Thank and Acknowledge the sponsors for both events as the many prizes gift baskets donated were immensely enjoyed by the winning participants. Also, to our Staff who put a great deal of time and effort into hosting both these events. Most appreciated and well done.

Our Shire received a delightful surprise visit in Kambalda on the 3rd of December by the Premier of WA, Mark McGowan. The Premier was in Kalgoorlie to promote the State Covid19 vaccination clinics, and had requested the Member for Kalgoorlie, Ali Kent to organise the visit to Kambalda. Deputy President Tracey Rathbone and CEO James Trail were extremely proud and honoured to welcome the Premier to Kambalda and for the hour they spent with the Premier showing him over the restored Kambalda Pool, Town Centre and gave a briefing on the major developments the Shire is currently working on.

To have been able to say that the Premier of the State of WA, made a significant effort to travel out to Kambalda to see and hear about the achievements and future developments taking place in our Shire, is something I believe we can all be proud about. It is also recognition that the Shire is well placed as the centre for the resurgent resources industry.

To back this up, I believe the Shire of Coolgardie sits on a once in a lifetime opportunity to capitalise in the current mining boom in a way that may never be afforded to our Communities again, with an expected 5 - 15 years of strong worldwide demand for all commodities mined in our Shire.

A short term solution to alleviate the regional accommodation crisis which few deny, has the potential to lead to long term solutions for the foundation of building stronger and sustainable communities for future generations, Professor Fiona McKenzie from the University of WA, and Regional Development, when presenting at a recent Council Briefing Forum in November stated, that once she was presented with all the information in the Shire's Business Case on the accommodation projects, believes it to be a courageous endeavour of the Shire, and may prove to be a positive solution going forward.

Along with the Development of the Class 3 Waste and Recycling Facility located at the Coolgardie Landfill, these projects will enable this Shire to provide significant long-term benefits into our communities for the future.

Meetings and Workshops attended this period:

- * November 25th Seniors Christmas Luncheon Kambalda.
- * Goldfields Regional Council meeting in Kambalda November 26th.
- * December 1-4 State Council Forum in Perth.
- * December 2nd Coolgardie Primary School Awards night,
- * December 3rd Premier's visit to Kambalda.
- * December 7th Council Briefing Forum
CEO Review in Kambalda.
- * December 8th Emergency Management Committee meeting in Coolgardie.
- * December 10th Seniors Christmas Luncheon in Coolgardie.
- * December 14th Presentation from BHP restart Kambalda Operations.

Special Meeting of Council in Kambalda.

- * December 15th Audit Exit meeting with Auditors and Staff on zoom.
- * December 16th Attended the Launch of the new Liquor Accord in Kalgoorlie with Minister
Racing, Gaming and Liquor, Department of Local Government.
- * December 17th Audit Committee meeting in Coolgardie.
Coolgardie Community Information Forum.

I would like to take this opportunity to acknowledge the time, effort and endeavour of my fellow Councillors, our CEO and all Shire Staff for their commitment to our communities over the past year.

I wish everyone a Merry Christmas and Happy and Safe New Year.

Malcolm Cullen
Shire President.

10 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

12 REPORTS OF COMMITTEES

Nil

13 REPORTS OF OFFICERS**13.1 Executive Services****13.1.1 ANNUAL REPORT 2020/2021****Location:** Nil**Applicant:** N/a**Disclosure of Interest:** Nil**Date:** 15 December 2021**Author:** James Trail, Chief Executive Officer**SUMMARY**

That Council;

1. adopt the Draft Annual Report for the year ended 30 June 2021 in accordance with Section 5.54 of the Local Government Act 1995,
2. Recommend to Council to set the date for the Annual meeting of Electors to be Tuesday 25 January 2022 at 6.30pm at the Kambalda Recreation Centre.

BACKGROUND

The annual Meeting of Electors is to consider the Annual Report for the year ended 30 June 2021.

COMMENT

The Annual Report for the year ended 30 June 2021 is presented to Council for adoption. The report will be available to the public at the Administration Office and the Library, Barnes Drive Kambalda, and the Library in the Recreation Centre, Sylvester Street Coolgardie.

The Annual Financial Report is included in the Annual Report and it is noted the following matter to be reported in accordance with Reg 10(3) of the Local Government (Audit) Regulations 1996:

There is a significant adverse trend in the financial position of the Shire as the Operating Surplus Ratio has been below the industry benchmark for the past 3 years.

The primary tool set by the Department of Local Government and Communities for the measurement of the performance of each local government are the financial ratios. These have been presented for many years and demonstrate that there is a need for either an increase in revenue or reduction of operating expenditure.

Financial ratios are numerical representations of the organisation's performance. The ratios referred to are set for all local governments in Western Australia and are calculated as follows;

The results for these ratios are shown in the following table.

Ratio	Standard	2021	2020	2019	2018
Current Ratio	>= 1.00	0.49	1.01	2.48	3.21
Asset Consumption	>= 0.75	0.93	0.95	0.97	0.75
Asset Renewal	>= 1.05	1.56	1.10	1.11	N/A
Asset Sustainability	>= 1.10	0.97	1.49	0.80	0.27
Debt Service Cover	>= 2.00	1.20	0.66	11.56	3.84
Operating Surplus	>= 0.15	(0.40)	(0.39)	(0.33)	(0.42)
Own Source Revenue Coverage	>= 0.90	0.62	0.62	0.65	0.61

COMMENT ON RATIOS

CURRENT RATIO

The current ratio is a liquidity ratio that measures whether the Shire has enough resources to meet its short-term obligations. If current liabilities exceed current assets the current ratio will be less than 1 and is an early indicator that the Shire may have problems meeting its short-term obligations.

The ratio has declined significantly from 1.01 on 30th June 2020 to 0.49 on 30th June 2021. This is attributable to the Shire's unrestricted cash position as of 30 June 2021 being a negative balance of \$400,729. Review of the Shire's cash and cash equivalents account revealed that the Shire had accessed restricted funds to subsidise the municipal funds.

The negative unrestricted cash position was the result of the Shire effectively being in overdraft on 30 June 2021, but at the time the Shire had not initiated the overdraft facility on 30 June 2021. This position was the result of grant funding received during the financial year which had not been fully expended on 30 June 2021.

Management is comfortable the unrestricted cash position can be improved as several factors encountered in 2020/21 will not have as much of an impact in 2021/22, these being;

1. Increased costs attributed to COVID-19 (net cost of \$345k in 2020/21), and
2. 0% rate increase (cost Shire around \$300k as rate base increases on average by 2-4% per annum once taking into consideration mining UV valuations)

Cash flow modelling has been implemented to provide staff and elected members with monthly updates on the Shire's current and project cash flow position.

DEBT SERVICE COVER RATIO

The Debt Service Cover Ratio measures the Shire's ability to service debt from its committed or general purpose funds available. This ratio has been trending above both the Regional and State 5 year averages for a period of time before dropping below the desired level of 2.00 in the 2020/21 financial year.

The reason is a result of the reduction on the Shire's Operating Surplus position during the 2020/21 financial year. As both the operating surplus position improves and/or the principal repayments reduce over the period of the loans this ratio will again rise above the industry standards required. The Shire will continue to identify practical ways of improving the Shire's operating position in future years. This includes considering the sustainability of the current rates structure, identifying potential revenue streams and finding the optimum level of the Shire's operating expenses.

OPERATING SURPLUS RATIO

The Operating Surplus Ratio represents the percentage by which the operating surplus (or deficit) differs from the Shire's own source revenue which includes rates.

This ratio in 2020/21 decreased from (0.39) to (0.40). The ratio remains below the target level and is heavily weighted around the Shire's ability to increase revenue through rates and fees and charges.

The difference between operating revenue and operating expenditure was \$4,053,679 (2019/20 - \$3,586,213). Consequently, in order to meet the standard and improve the ratio Council needs to have the following strategic conversation with the community;

- Increase revenue generated from non - rating sources such as Kambalda airstrip, Shire Landfill facilities and other commercial activities like proposed village accommodation
- Increase rates revenue through significant rate increases to the community
- Increase rate in the \$ for mining accommodation villages on mining leases

- Reduce levels of service significantly on all operating activities

The Annual Report for the year ended 30 June 2021 is presented to Council for adoption. The report will be available to the public at the Administration Office and the Library, Barnes Drive Kambalda, and the Library in the Recreation Centre, Sylvester Street Coolgardie.

The Annual Financial Report is included in the Annual Report and it is noted the following matter to be reported in accordance with Reg 10(3) of the Local Government (Audit) Regulations 1996:

In order to significantly reduce the operating gap of \$4,053,679 the Shire would have to consider something like reducing the Shire FTEs by 25 estimated to save \$2.49 million and all contractors estimated to save \$680,000. This would mean no community facilities open including recreation centres, pools, libraries and CRC's, no community programmes or activities, no planning, building and health services no ranger services. Furthermore, no projects would get done. This would still leave a gap of \$883,679 requiring an 11% annual rate increase.

Council and management will continue to explore areas to help improve the operating position of the Shire.

The impact of this additional revenue is such that it could raise the current ratio to above the minimum standard which would have a significant positive impact on the Shire's Financial Health Indicator.

CONSULTATION

Auditor – RSM

Auditor General

Council Staff

Shire Contractor

STATUTORY ENVIRONMENT

Section 5.54 Local Government Act 1995 as amended.

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

STRATEGIC IMPLICATIONS

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Annual Report 2020/2021

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council;

1. adopt the Draft Annual Report for the year ended 30 June 2021 in accordance with Section 5.54 of the Local Government Act 1995,
2. Recommend to Council to set the date for the Annual meeting of Electors to be Tuesday 25 January 2022 at 6.30pm at the Kambalda Recreation Centre.

13.1.2 FINANCIAL REPORT YEAR ENDED 30TH JUNE 2021

Location: N/A
Applicant: N/A
Disclosure of Interest: N/A
Date: 15 December 2021
Author: James Trail, Chief Executive Officer

SUMMARY

That Council,

1. Receive the Chief Executive Officer response to the Audit Report for the period ending 30th June 2021 dated 17 December 2021
2. Receive the Management Action Report as attached
3. Receive the Audit Management Report dated 17 December 2021
4. Adopts the Annual Financial Report and Audit Opinion Report for the year ended 30 June 2021
5. Request the CEO to forward the action report to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995.

BACKGROUND

Pursuant to Section 7.9 of the *Local Government Act 1995* ("LGA"), an Auditor is required to examine the accounts and annual financial report submitted by a local government for audit. The Auditor is also required, by 31 December following the financial year to which the accounts and report relate, prepare a report thereon and forward a copy of that report to:

- (a) Mayor or President; and
- (b) The Chief Executive Officer; and
- (c) The Minister.

Furthermore, in accordance with Regulation 10(4) of the *Local Government (Audit) Regulations 1996* ("Audit Regulations"), where it is considered appropriate to do so, the Auditor may prepare a Management Report to accompany the Auditor's Report, which is also to be forwarded to the persons specified in Section 7.9 of the LGA.

On finalisation of the Shire's 2019/20 final audit, the Auditors have forwarded the Annual Financials Statements along with the Audit Report and the Audit Concluding Memorandum.

The Audit Committee is required to examine the reports of the auditor after receiving a report from the Chief Executive Officer ("CEO") on the matters reported and:

- Determine if any matters raised require action to be taken by the local government; and
- Ensure that appropriate action is taken in respect of those matters.

The Audit Committee is also required to review a report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and present the report to Council for adoption. A copy of the report is to be forwarded to the Minister prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time.

COMMENT

Following is the CEO's report to the Audit Committee on matters arising from the audit management report.

Audit Report**Insufficient quotes obtained per Shire's purchasing policy****Finding**

We tested a sample of 30 purchases made during the period 1 July 2020 to 31 March 2021 and noted 5 (16.67%) instances where there was insufficient documentation to indicate that the requisite number of quotations had been obtained and evaluated and no documentation to explain why other quotes were not sought.

Section 4 of the Procurement Policy of the Shire requires that purchases within prescribed price ranges meet certain conditions in order to comply with the *Local Government Act 1995* and accompanying regulations.

Rating: Significant**Implication**

If quotes are not obtained when required, purchases may not reflect the best value for money as stated in Policy 4 *Value for Money* of the Shire's purchasing policy and increases the risk of fraud or favouritism of suppliers. In addition, the Shire is not complying with the requirements of its purchasing policy and relevant Local Government laws and regulations.

Recommendation

The requirement for full compliance with the Shire's Procurement Policy must be communicated to all staff and be closely monitored by management.

If instances arise where the Shire is unable to obtain the requisite number of quotations, the reasons should be recorded and attached to the purchase order at the time of the purchase being made.

Management comment:

Agreed.

All staff with delegated authority are aware that purchase orders need to be raised prior to obtaining the good or service. This is an area that has been identified by management previously and is continually being reviewed to ensure compliance with the Shire's Procurement Policy.

CEO has spoken with management and emphasised the importance of adhering to the Shire's Procurement Policy, including the requirement to document when multiple quotations have been requested, but not supplied.

Additional training to be provided to existing and future staff to reiterate the need to comply with the Shire's Procurement Policy,

Responsible position: Chief Executive Officer and Director Operations

Completion Date: Ongoing

2. Negative unrestricted cash position at year-end**Finding:**

We noted that Shire's unrestricted cash position as of 30 June 2021 was a negative balance of \$400,729. Review of the Shire's cash and cash equivalents account revealed that the Shire had accessed restricted funds to subsidise the municipal funds.

Rating: Significant**Implication:**

The use of restricted cash to fund operations, exposes the Shire to the risk of non-conformation with its obligations relating to the restricted cash. The Shire also runs the risk of breaching section 6.11 of the *Local Government Act 1995* in circumstances when reserve funds are not managed properly.

Recommendation:

The Shire should manage its cashflow in accordance with the Local Government Act 1995. Any transfers of reserve funds should only be made in accordance with section 6.11 of the *Local Government Act 1995* and only when there are available funds after giving due consideration to the expected timing and flow of the Shire's receipts and payments.

Management comment:

The negative unrestricted cash position was the result of the Shire effectively being in overdraft at 30 June 2021, but at the time the Shire had not initiated the overdraft facility at 30 June 2021. This position was the result of grant funding received during the financial year which had not been fully expended at 30 June 2021.

Management is comfortable the unrestricted cash position can be improved as several factors encountered in 2020/21 will not have as much of an impact in 2021/22, these being;

- 1. Increased costs attributed to COVID-19 (net cost of \$345k in 2020/21), and*
- 2. 0% rate increase (cost Shire around \$300k as rate base increases on average by 2-4% per annum once taking into consideration mining UV valuations)*

Cash flow modelling has been implemented to provide staff and elected members with monthly updates on the Shire's current and project cash flow position.

Responsible position: Director Operations

Completion Date: December 2021 / Ongoing

3. Bank reconciliations – long outstanding items**Finding:**

Bank reconciliations are an essential control in managing the accuracy and completeness of the Local Government's accounting records and financial statements. Bank reconciliations are also a key aspect of internal controls over cash resources.

During our review of bank reconciliations, we noted that there were multiple long outstanding items, such as receipts/payments not posted to the general ledger dating back to the 2019 financial year. The total of these long outstanding items was (\$54,049.94).

These reconciling items remain outstanding at the date of this letter. We understand that the Shire is currently transitioning to a new software system in which reconciling items will be reviewed and cleared regularly.

Rating: Moderate

Implication:

Long outstanding items that are not adequately explained or resolved, increases the risk of fraud, errors and omissions remaining undetected, which in turn could lead to misstatements in the Shire's financial statements. There is a further risk of non-compliance with Regulation 5(1)(d) of the *Local Government (Financial Management) Regulations 1996*, which requires the CEO to ensure proper accounting for revenue received and expenses paid in the municipal or trust funds.

Recommendation:

We recommend that management should review long outstanding items listed on period-end bank reconciliations and adequately explain or resolve any long outstanding items.

Management comment:

Agreed, long outstanding items should not form part of the bank reconciliations.

The Shire are currently in the process of implementing the Altus bank module in Synergy Soft. Part of this process is to review and reconcile all outstanding items. Once this process has been completed then future bank reconciliations will ensure that all items are reconciled in a timely manner.

Responsible position: Director Operations

Completion Date: January 2022

Operating Surplus Ratio – Adverse Trend

Finding:

There is a significant adverse trend in the financial position of the Shire. The Operating Surplus Ratio has been below the industry benchmark for the past 3 years.

Management comment:

The difference between operating revenue and operating expenditure was \$4,053,679 (2019/20 - \$3,586,213). Consequently, in order to meet the standard and improve the ratio Council needs to have the following strategic conversation with the community;

- *Increase revenue generated from non - rating sources such as Kambalda airstrip, Shire Landfill facilities and other commercial activities like proposed village accommodation*
- *Increase rates revenue through significant rate increases to the community*
- *Increase rate in the \$ for mining accommodation villages on mining leases*
- *Reduce levels of service significantly on all operating activities*

In order to significantly reduce the operating gap of \$4,053,679 the Shire would have to consider something like reducing the Shire FTE's by 25 estimated to save \$2.49 million and all contractors estimated to save \$680,000. This would mean no community facilities open including recreation centres, pools, libraries and CRC's, no community programmes or activities, no planning, building and health services no ranger services. Furthermore no projects would get done. This would still leave a gap of \$883,679 requiring an 11% annual rate increase.

Council and management will continue to explore areas to help improve the operating position of the Shire.

CONSULTATION

RSM

Office Auditor General

External Contractor

STATUTORY ENVIRONMENT

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —

- (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
- (b) the annual financial report of the local government for the preceding financial year.

7.9. Audit to be conducted

- (1) An auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to —
 - (a) the mayor or president; and
 - (b) the CEO of the local government; and
 - (c) the Minister.
- (2) Without limiting the generality of subsection (1), where the auditor considers that —
 - (a) there is any error or deficiency in an account or financial report submitted for audit; or
 - (b) any money paid from, or due to, any fund or account of a local government has been or may have been misapplied to purposes not authorised by law; or
 - (c) there is a matter arising from the examination of the accounts and annual financial report that needs to be addressed by the local government,details of that error, deficiency, misapplication or matter, are to be included in the report by the auditor.
- (3) The Minister may direct the auditor of a local government to examine a particular aspect of the accounts and the annual financial report submitted for audit by that local government and to —
 - (a) prepare a report thereon; and
 - (b) forward a copy of that report to the Minister,and that direction has effect according to its terms.
- (4) If the Minister considers it appropriate to do so, the Minister is to forward a copy of the report referred to in subsection (3), or part of that report, to the CEO of the local government.

7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out the auditor's other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government must —
 - (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government must —

- (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
 - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* *Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Local Government (Audit) Regulations 1996

10. Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on —
- (a) the financial position of the local government; and
 - (b) the results of the operations of the local government.
- (3) The report is to include —
- (a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government; and
 - (b) any matters indicating non-compliance with Part 6 of the Act, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls in any other written law; and
 - (c) details of whether information and explanations were obtained by the auditor; and
 - (d) a report on the conduct of the audit; and
 - (e) the opinion of the auditor as to whether or not the following financial ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —
 - (i) the asset consumption ratio; and
 - (ii) the asset renewal funding ratio.

(4A) In subregulation (3)(e) —

asset consumption ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2);

asset renewal funding ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2).

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

Local Government (Financial Management) Regulations 1996

17A. Assets, valuation of for financial reports etc.

- (1) In this regulation —
- carrying amount**, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;
- fair value**, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.
- (2) Subject to sub regulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.
- (3) A local government must show in each financial report —
- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
 - (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government —
 - (i) that are plant and equipment; and
 - (ii) that are —
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.
- (4) A local government must revalue an asset of the local government —
- (a) whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount; and
 - (b) in any event, within a period of at least 3 years but no more than 5 years after the day on which the asset was last valued or revalued.
- (5) An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.

[Regulation 17A inserted by Gazette 20 Apr 2012 p. 1699-700; amended by Gazette 21 Jun 2013 p. 2451; 26 Jun 2018 p. 2388.]

17B. CEO to take steps to protect excluded portable and attractive assets

A CEO must take all reasonable steps to prevent the theft or loss of —

- (a) a non-consumable asset that is susceptible to theft or loss due to its portable nature and attractiveness for personal use or resale; and
- (b) an asset referred to in regulation 17A(5).

[Regulation 17B inserted by Gazette 26 Jun 2018 p. 2388.]

POLICY IMPLICATIONS

Investment of Surplus Funds 02

Risk Management 21

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Management Action List 2020/21
2. Annual Financial Statements for Period Ending 30 June 2021
3. Audit Management Report for Period Ending 30 June 2021
4. OAG Audit Opinion for Period Ending 30 June 2021

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council,

1. Receive the Chief Executive Officer response to the Audit Report for the period ending 30th June 2021 dated 17 December 2021
2. Receive the Management Action Report as attached
3. Receive the Audit Management Report dated 17 December 2021
4. Adopts the Annual Financial Report and Audit Opinion Report for the year ended 30 June 2021
5. Request the CEO to forward the action report to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995.

13.2 Operation Services**13.2.1 LIST OF PAYMENTS - NOVEMBER 2021**

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 10 December 2021
Author: Robert Hicks, Director of Operations

SUMMARY

For council to receive the list of accounts for November 2021

BACKGROUND

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date, and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant Payments for the month of November 2021 are:

1. Aquatic Services WA – Coolgardie public pool remedial works (4 invoices)
2. Integrated ICT – Blade Solution with on-premise disaster recovery
3. St John Medical Kambalda – Integrated Medical quarterly payment
4. Cloud Payment Group – Debt Recovery services for October 2021

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

POLICY IMPLICATIONS

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guidelines with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

Maintain integrated strategic and operational plans

High quality corporate governance, accountability and compliance

ATTACHMENTS**1. November 2021 List of Payments****VOTING REQUIREMENT**

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVE listing (attached) of accounts paid during the month of November 2021 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$1,025,297.85 on Municipal vouchers EFT21769 – EFT21939 and cheques 52449 – 52455 made during the month of November 2021.
2. Credit card payments totalling \$11,715.92 for the month of November 2021.

13.2.2 MONTHLY FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 NOVEMBER 2021

Location: Nil
Applicant: Nil
Disclosure of Interest: Nil
Date: 15 December 2021
Author: Martin Whitely, Consultant

SUMMARY

This report recommends that the Monthly Statement of Financial Activity report for the period ending 30 November 2021 is presented to Council for adoption.

BACKGROUND

In accordance with regulation 34 of the Local Government (Financial Management) Regulations, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the Local Government (Financial Management) Regulations. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

COMMENT

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 30 November 2021, loan repayments, and reserve account status.

In accordance with the Local Government (Financial Management) Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

CONSULTATION

James Trail, Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Financial Report is information only and there are no financial implications relating to this item.

STRATEGIC IMPLICATIONS

Accountable and effective leaders

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Monthly Financial Report - November 2021
2. Management Report - November 2021

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council RECEIVE the Draft Monthly Financial Activity Statement for the period 1 July 2021 to 30 November 2021.

13.2.3 SALT LAKE MINING - HAULAGE, DURKIN RD

Location: Coolgardie
Applicant: Karora Resources T/A Salt Lake Mining
Disclosure of Interest: Nil
Date: 13 September 2021
Author: Robert Hicks, Director of Operations

SUMMARY

For Council to consider a CA07 renewal application (IRD37892) from Salt Lake Mining to utilise 1.5kms of Durkin Road, Kambalda (from corner of Silver Lake Road and Durkin Road to intersection at Goldfields Highway). Haulage campaign - from 01 October 2021 to 31 March 2022.

BACKGROUND

(Parent Company) Karora Resources T/As Salt Lake Mining Resources have written to the Shire of Coolgardie requesting that the Shire allow Salt Lake Mining to use the Durkin Road access for ore haulage from Beta Hunt operation to Higginsville. As per Council's Policy #044 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle – Salt Lake Mining - needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network.

At Council's Ordinary meeting held 23 March 2021, Council decided;

RESOLUTION #37/2021

Moved: Cr Tracey Rathbone

Seconded: Cr Kathie Lindup

That Council,

1. Endorse the proposal from Karora Resources T/As Salt Lake Mining to use 1.5km of Durkin Road as part of their haulage campaign comprising of 450,000 from 01 April to 30 September 2021.
2. Request a Capital Contribution of \$0.07 per tonne per km at 450,000 tonnes over 1.5km \$51,975 (inc GST). Contribution to Account 11202750-170 (Limited Cartage Campaign).
3. Require Karora Resources T/As Salt Lake Mining to pay 50% contribution \$25987.50 (inc GST) prior to campaign starting.
4. Require Karora Resources T/As Salt Lake Mining to pay final 50% contribution \$25987.50 (inc GST) by 30 June 2021.
5. That the CEO be authorised to determine any request from the Company to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.
6. Require Karora Resources T/A Salt Lake Mining (Principal) to maintain all proposed haulage routes consisting of ongoing watering to ensure dust is suppressed and the road surface is maintained in a sealed state.

In Favour: Crs Malcolm Cullen, Tracey Rathbone, Sherryl Botting, Tammee Keast and Kathie Lindup

Against: Nil

CARRIED 5/0

All haulage activities undertaken will be in accordance with Council Policy 044 (Haulage Campaigns) which applies to haulage campaigns within the Shire of Coolgardie. All haulage campaigns should be read in conjunction with the Shire's Policy 045 (Heavy Vehicles Conditions for use of Shire Roads). The purpose of both policies aims to ensure safe use on Shire roads by long term haulage campaign users.

Comment

Salt Lake Mining have requested use of Durkin Road, Kambalda and renewal of their existing approvals for a hauling period of 01 October 2021 to 31 March 2022. KBD Haulage Pty Ltd have confirmed their vehicle type as being Tandem Drive Concessional Level 3 (Network 10.3) and Tri Drive Concessional Level 3 (Network 5.3) – Main Roads WA Mapping Tool confirms the appropriateness of their vehicle configurations for this section of Durkin Rd.

The annual haulage tonnage is approximately 480,000 tonnes and previous Council Resolution #37/2021 requested capital contribution be received by the Shire.

A completed CA07 Application Form and map of the route has been submitted (attached). Based on actual deterioration cost, the following contribution would be applicable;

Durkin Road

Capital Contribution of \$0.07 per tonne per km at 480kt over 1.5km \$55,440 (inc GST) or

Maintenance Contribution at \$0.04 per tonne per km at 480kt over 1.5km \$31,680 (inc GST)

Consultation

Karora Resources

Shire of Coolgardie

Statutory Environment

Road Traffic (Administration) Act 2008 Section 132(4)

Policy Implications

Council Policy 044 Haulage Campaigns

Council Policy 045 Heavy Vehicle Conditions for use on Shire Roads

Financial Implications

Any contribution received will be placed in the road construction reserve account for use on the relevant road infrastructure.

Strategic Implications**A thriving local economy**

Supporting and encouraging mining and processing industries

Accountable and effective leaders

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Salt Lake Mining (Karora Resources) - Haulage, Durkin Road

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council,

In accordance with Policy 044 Haulage Campaigns, endorse the proposal from Karora Resources T/As Salt Lake Mining (Principle) to use 1.5kms of Durkin Road for a campaign comprising of 480,000 tonnes from 01 October 2021 to 31 March 2022 for the following contribution;

1. Endorse the proposal from Karora Resources T/As Salt Lake Mining to use 1.5km of Durkin Road as part of their haulage campaign comprising of 480kt from 01 October 2021 to 31 March 2022.
2. Request a capital contribution at \$0.07 per tonne per km at 480kt over 1.5km = \$55,440 (inc GST). Contribution to Account 11202750-170 (Limited Cartage Campaign).
3. That the CEO be authorised to determine any request from the Company/ies to amend the dates applicable to the request, but only on the basis that the relevant Council Policies be applied accordingly and that where any such applications are made and approved by the CEO, that suitable local public notice is given.

13.2.4 TENDER 03/2021 - SUPPLY AND DELIVERY OF SUB-BASE AND BASE COURSE GRAVEL AND ROAD BASE MATERIAL

Location: Shire of Coolgardie
Applicant: Shire of Coolgardie
Disclosure of Interest: NIL
Date: 15 November 2021
Author: Rebecca Horan, Executive Assistant to the Project Manager

SUMMARY

For Council to accept the preferred tender in response to Request for Tender (RFT) 03/2021 for the Supply and Delivery of Sub-Base and Base Course Gravel and Road Base Material.

BACKGROUND

Council at its Ordinary Meeting held on the 25th September 2021 resolved the following:-

COUNCIL RESOLUTION: # 193/18

Moved: Councillor, S Botting

Seconded: Councillor, T Rathbone

That Council,

1. Authorise the CEO to award Tender 06/18 - Supply and Deliver of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to Davenne Holdings Pty Ltd t/as Bergie's and Bergmeier Earthmoving in accordance with their tendered schedule of rates for the supply and delivery of the Shire's annual gravel and road base generally in the Coolgardie area and at the best calculated cost to the Shire.

Item 1 - Sub Base Material

\$14.00 ex GST per tonne - Supply Only Rate in Coolgardie area

\$16.00 ex GST per tonne 10km radius of Coolgardie townsite

\$17.20 ex GST per tonne 10-20km radius of Coolgardie townsite

\$18.40 ex GST per tonne 20-30km radius of Coolgardie townsite

\$19.60 ex GST per tonne 30-40km radius of Coolgardie townsite

\$20.80 ex GST per tonne over 40 km radius from Coolgardie town site

Item 2 – Base Course Material

\$14.00 ex GST per tonne - Supply Only Rate in Coolgardie area

\$16.00 ex GST per tonne 10km radius of Coolgardie townsite

\$17.20 ex GST per tonne 10-20km radius of Coolgardie townsite

\$18.40 ex GST per tonne 20-30km radius of Coolgardie townsite

\$19.60 ex GST per tonne 30-40km radius of Coolgardie townsite

\$20.80 ex GST per tonne over 40 km radius from Coolgardie town site

Item 3 – Road Base Material

\$23.00 ex GST per tonne - Supply Only Rate in Coolgardie area

\$23.00 ex GST per tonne 10km radius of Coolgardie townsite

\$24.20 ex GST per tonne 10-20km radius of Coolgardie townsite

\$25.40 ex GST per tonne 20-30km radius of Coolgardie townsite

\$26.60 ex GST per tonne 30-40km radius of Coolgardie townsite

\$27.80 ex GST per tonne over 40 km radius from Coolgardie town site

Cartage Formula

For sealed roads only – the price per 10-kilometre section (over 40km from Coolgardie Town site) is \$1.20 per tonne + GST (rate is applicable for sub-base, road-base and gravel).

For unsealed roads - the price per 10-kilometre section (over 40km from Coolgardie Town site) is \$2.00 per tonne + GST (rate is applicable for sub-base, road-base and gravel).

2. Authorise the CEO to award Tender 06/18 - Supply and Deliver of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to NB Little & Sons Pty Ltd t/as Little Industries in accordance with their alternative tendered schedule of rates as per clause 1.9.6 of Request for Tender for the supply and delivery of the Shire of Coolgardie Ordinary Council Meeting 25 September 2018 91 Shire's annual gravel and road base generally in the Kambalda area and at the best calculated cost to the Shire.

Item 1 - Sub Base Material

\$11.00 ex GST per tonne - Supply Only Rate ex Scahill Pit

Sub base material in the Kambalda area according to the below-mentioned cartage formula

Item 2 – Base Course Material

\$16.00 ex GST per tonne - Supply Only Rate ex Scahill Pit

Base course material in the Kambalda area in accordance to the below-mentioned cartage formula

Item 3 – Road Base Material

\$6.50 ex GST per tonne - Supply Only Rate 10mm Road base ex Kambalda Quarry

\$16.00 ex GST per tonne - Supply Only Rate 20mm Road base ex Kambalda Quarry

Road base material in the Kambalda area in accordance to the below-mentioned cartage formula

Cartage Formula

Flag fall = \$2.50 (ex GST)

Single Trailer – 23t = \$0.20 c/t/k

“B” Double – 35t = \$0.16 c/t/k

Double – 50t = \$0.13 c/t/k

35.5m 2 & half RAV 7.1 - 60t = \$0.12 c/t/k

35.5m 2 & half RAV 7.3 - 68t = \$0.11 c/t/k

CARRIED ABSOLUTE MAJORITY 7/0

COMMENT

Due to the expiry of contracts for Tender 06/2018, The Shire of Coolgardie invited suitably qualified and experienced contractors to submit tender submissions based on Tender 03/2021 for the Supply and Delivery of Sub-Base and Base Course Gravel and Road Base Material. Invitations for tender were advertised in the Kalgoorlie Miner, on the Shire website and on Tenderlink on the 7th October 2021 with a closing date of the 25th October 2021. Two submissions were received and assessments conducted by Project Manager, Barry Donkin and Commercial Manager, Rod Franklin.

CONSULTATION

Barry Donkin, Project Manager

Rod Franklin, Commercial Manager

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The supply and delivery of gravel products is allowed for in the 2021/2022 budget.

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

ATTACHMENTS

1. Tender 03/2021 - Assessment Barry Donkin - Confidential
2. Tender 03/2021 - Assessment - Rod Franklin - Confidential

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council,

1. Authorise the CEO to award Tender 03/2021 - Supply and Deliver of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to N.B Little & Sons Pty Ltd – T/A Little Industries in accordance with their tendered schedule of rates for the supply and delivery of the Shire's annual gravel and road base generally in the Coolgardie area and at the best calculated cost to the Shire.

Item 1 - Sub Base Material

\$6.60 inc GST per tonne – Ex Dedari Pit

Item 2 – Base Course Material

\$8.80 inc GST per tonne – Ex Dedari Pit

Item 3 – Road Base Material (10mm)

\$5.50 inc GST per tonne – Ex Kambalda Quarry

Item 4 – Road Base Material (20mm)

\$24.20 inc GST per tonne – Ex Kambalda Quarry

Cartage Formula – Delivery Rate

Flag - \$3.00 inc GST

Single Trailer – (23 tonne) \$0.25 c/t/k

“B” Double – (35 tonne) \$0.21 c/t/k

Double – (50 tonne) \$0.18 c/t/k

35.5m 2 & half RAV 7.1 (60 tonne) \$0.15 c/t/k

35.5m 2 & half RAV (68 tonne) \$0.13 c/t/k

2. Authorise the CEO to award Tender 03/2021 - Supply and Delivery of sub-base and base course gravel and road base material delivered to site for its annual road construction projects to MLG in accordance with their tendered schedule of rates for the supply and delivery of the Shire's annual gravel and road base generally in the Coolgardie area and at the best calculated cost to the Shire.

Item 1 – Base Course

\$7.48 inc GST per tonne

Haulage Rate

\$8.47 inc GST per tonne

- 3. Authorise the preparation of a contract with MLG and N.B Little and Sons for Tender 03/2021 Supply and delivery of sub-base and base course gravel and road base material 25th October 2021.**
- 4. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any required documentation.**

13.2.5 MEMORANDUM OF UNDERSTANDING - CIRCULAR ECONOMY ALLIANCE AUSTRALIA

Location: Coolgardie
Applicant: N/A
Disclosure of Interest: None
Date: 6 December 2021
Author: Robert Hicks, Director of Operations

SUMMARY

Council considers endorsement of the Memorandum of Understanding (MOU) between the Shire of Coolgardie and Circular Economy Alliance Australia (CEAA).

BACKGROUND

The Shire has been engaging with CEAA for a number of months, culminating in this MOU.

On the 29 October 2021 the founder & Executive Director, Circular Economy Alliance Australia and Shire of Coolgardie Chief Executive Officer, addressed the 16th Annual Session of Global Forum on Human Settlements & Sustainable Cities and Human Settlements online forum. The theme of their address was "Establishing Australia's first Multisectoral Regional Circular Economy Hub for regional economic development and creating zero waste societies". Councillors were invited to attend this event.

This event was a precursor to the public release of the Shire's Collaboration Strategy and Environment, Social & Governance (ESG) Framework at the November 2021 Sustainable Economic Growth for Regional Australia (SEGRA) conference in Kalgoorlie-Boulder. Coupled with the State Government's release of its "Shaping Western Australia's low-carbon future" and WA's first-ever ESG investor information pack, the timing is considered right to progress with, what is considered to be, the world's first "Green Mining Circular Economy Hub (Hub)" to be led by the Shire of Coolgardie.

The Executive Director, Circular Economy Alliance Australia will be engaged by the Shire of Coolgardie to initially drive the Hub that is planned to be publicly launched at the 02 March 2022 Minerals Forum in Kambalda.

COMMENT

CEAA is an Australian Incorporated Company that focusses on bringing together experts and leaders from government, industry, university, consulting, and training organizations. It harnesses and synergizes the collective expertise available to deliver collaborative solutions, niche consulting, training and capacity building programs in the area of environmental management and sustainability. CEAA is an alliance of global leaders & decision makers conceived and established with a mission of bringing together experts, practitioners, leaders, educators, executives and thinkers from around the world on a common platform to enable collaboration, knowledge sharing, networking and wider adoption of Circular Economy.

Mining companies are being pressed to adopt ESG and Circular Economy principles. The Circular Economy is an emerging concept that aims to draw the maximum value from materials by ensuring the materials are produced responsibly, kept in use for as long as possible through intelligent product design and application that considers recycling and disposal. This reality is starting to impact the providers of finance and capital to the Mining Industry.

CONSULTATION

Councillors

Chief Executive Officer

Shire Staff

External Consultants

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Policy 1.15 – Execution of Documents

FINANCIAL IMPLICATIONS

\$9,000 (exclusive of GST) to engage Executive Director, CEAA to 1) Develop and finalise a MoU between the Shire of Coolgardie and CEAA, 2) Review of existing strategy and policy framework in WA and the Shire of Coolgardie, 3) Deliver a presentation and undertake a Partnering workshop with the Shire of Coolgardie.

STRATEGIC IMPLICATIONS**A thriving local economy**

Encouraging and attracting new investment and advocating for local employment

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

An inclusive, safe and vibrant community

Attracting funding to support the sustainability and growth of our local Community groups

Effective management of infrastructure, heritage and environment

Ensuring that waste management practices are compliant

ATTACHMENTS

1. **MOU between the Shire of Coolgardie & Circular Economy Alliance Australia**

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. **ENDORSE the Memorandum of Understanding between the Shire of Coolgardie and Circular Economy Alliance Australia.**
2. **AUTHORISE the Chief Executive Officer to execute the Memorandum of Understanding.**

13.2.6 RFT 09/2021 - DRIVER REVIVER FACILITIES**Location:** Shire of Coolgardie**Applicant:** NIL**Disclosure of Interest:** NIL**Date:** 17 November 2021**Author:** Rebecca Horan, Executive Assistant to the Project Manager**SUMMARY**

The purpose of this report is to recommend Council to not accept the tender as submitted, on the basis that the price submitted, exceeds the financial commitment envisaged by Council, and determined within the 2021/2022 Budget for the Project and delegates to the CEO to vary the contract subject to the maximum financial commitment by the Shire, not to exceed budgeted allocation for the Project.

BACKGROUND

The Shire of Coolgardie called for Tender 09/2021 – Driver Reviver Facilities on the 26th October 2021. The tender process was managed by the Shire of Coolgardie which included preparations of the tender documentation, lodgement of advertisements, electronic receipts (utilising the Shire of Coolgardie's Tenderlink Tender Portal) and assessment of submitted tenders.

The tender closed on Tuesday 9th November 2021 at 4pm. One submission was received via www.tenderlink.com/shireofcoolgaradie and publicly opened electronically at the Kambalda Administration Building by Bec Horan- Projects and Rod Franklin – Commercial Manager. The tender submitted was compliant.

COMMENT

The following weighting criteria were used to assess the tender:-

Criteria	Weighting %
Tendered Price	40%
Relevant Experience	20%
Tenderers Resources	15%
Use of Regional Contractors and Material Suppliers	25%

The evaluation panel comprised two members. Declarations were collected from all evaluators for confidentiality and procedural fairness including conflict of interest. Panel members undertook individual assessments of the tender submissions.

This project has received \$149,000 (ex GST) funding from the Department of Infrastructure, Transport, Regional Development and Communications with the Shire contributing \$59,500 (ex GST) to the project.

The tender recommended for the Driver Reviver Facilities is Coxdon Pty Ltd on the basis of being most advantageous for the Shire.

- The scores for each of the weighting criteria for value for money, relevant experience and proposed resources, local suppliers were sound or excellence.

The submission received from Coxdon Pty Ltd falls outside of the current budget and it is considered appropriate that following the appointment of the successful tender, negotiations are undertaken to allow the project to proceed and constructed within budget.

CONSULTATION

Barry Donkin, Project Manager

Rod Franklin, Commercial Manager

Council

STATUTORY ENVIRONMENT

Regulation 16 (3) (a) (ii) of the Local Government (Functions and General) Regulation 1996.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Shire has made an allowance of \$59,500 in its 2021/2022 Annual Budget and has received \$149,000 funding from the Department of Infrastructure. The total project cost allocated in the Budget was \$208,500

STRATEGIC IMPLICATIONS**Accountable and effective leaders**

High quality corporate governance, accountability and compliance

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

1. By Simple Majority ACCEPT the Report regarding the sole Tender submitted by Coxdon Pty Ltd for RFT 09/2021 Driver Reviver Facility.
2. By Simple Majority, not accept the Tender, as submitted, on the basis that the price submitted, exceeds the financial commitment envisaged by Council, and determined within the 2021/22 Budget for the Project
3. By Absolute Majority, noting that the CEO currently has delegated authority to vary contracts, "where the effect on the total contract is a reduction" accordingly delegates authority to the Chief Executive Officer to determine RFT 09/2021, subject to the following condition:

- **Maximum financial commitment by the Shire of Coolgardie, not to exceed budgeted allocation for the Project, and if this is not possible, that a further Report be provided to Council**
- 4. By Simple Majority resolves that if the CEO is able to determine the Tender consistent with Council's condition on the delegation then the CEO is authorised to the prepare a contract with Coxdon Pty Ltd, for Tender 09/2021, Driver Reviver Facilities, accordingly.**
- 5. By Simple Majority resolves that If the CEO is able to determine the Tender consistent with Council's condition on the delegation then the Shire President and Chief Executive Officer are authorised to sign and affix the Common Seal to any required documentation.**
- 6. By Simple Majority resolves that in the event that the CEO is able to determine the Tender in accordance with Council's condition, that all Council Members be advised of the determination, by appropriate advice, and that advice to the community also be made of the decision, the financial implications to the Shire of Coolgardie, and the timeframes envisaged for work to commence and be completed.**

13.2.7 JDAP LOCAL GOVERNMENT ELECTED MEMBER NOTIFICATION

Location: Shire of Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 13 December 2021
Author: Francesca LeFante, Town Planning Consultant

SUMMARY

To nominate Elected members to sit on the Metro West Joint Development Assessment Panel (JDAP) for the period 26 January 2022 – 26 January 2024.

BACKGROUND

The Minister for Planning has requested Council nominate four elected members (two local and two alternates) to sit on the Regional Joint Development Assessment Panel (RJDA) for a period between 26 January 2022 to 26 January 2024. The correspondence from the Minister states:

“The McGowan Government launched OnBoardWA as part of its commitment to increase the diversity and backgrounds of Government board and committees along with the total number of women appointed.

I encourage you to consider diversity of representation when putting forward your local government nominations in supporting this important election commitment. Further information about OnBoardWA can be found at <http://www.onboardwa.jobs.wa.gov.au>.”

Due to the timing of elections and council meetings schedule, the Department of Planning Lands & Heritage (DPLH) in an email dated 23 November 2021 provided council an extension of time to submit these nominations to coincide with December meeting.

The current Shire representatives are Cr Malcolm Cullen and Cr Tracey Rathbone.

COMMENT

Development Assessment Panels (DAPs) came into operation on 1 July 2011 to determine development applications that meet a certain threshold value. Each DAP comprises a total of five members of which three specialists (one being the presiding member) and two local government members. The DAPs are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge. The role of DAP Panels is to determine development applications of a certain type and threshold through consistent, accountable, and professional decision-making.

Local representation forms part of the DAP decision making process. Local members are nominated by each local government and appointed by the Minister.

In April 2020 a number of changes were introduced to the DAP system, which resulted in reducing the number of Panels to five. The State is progressing further legislative amendments to reduce the configuration to a maximum of three panels.

The Shire of Coolgardie is a member of Regional Joint Development Assessment Panel (RJDAP), prior to April 2020 it was part of the Midwest Wheatbelt JDAP.

Councils within the JDAP each nominate four members for appointment by the Minister as local members (two local members and two alternate local members). The local members (and in their absence the alternate local members) sit on those JDAP meetings where Development Applications within their local government are being considered, which are proposals that meet the thresholds (type and value).

Under regulation 30(1) of the *Planning and Development (Development Assessment Panels) Regulations 2011*, a DAP member must attend compulsory training before the member is able to sit at a DAP meeting or perform any other functions as a DAP member.

On receipt of all local government nominations, the Minister will consider and appoint members for a term expiring on the 26 April 2024. Current members may reapply. At the Local Government elections held on 16 October 2021 the Shires previous JDAP members remain on council.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

- Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011
- Planning and Development (Development Assessment Panels) Amendment Regulations 2016

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

A thriving local economy

Encouraging the development of local business education and support

Accountable and effective leaders

Advocating for services that support our community needs

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

ATTACHMENTS

1. Letter to Local Government DAPS Nominations October 2021

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council **NOMINATES**, as the Shire of Coolgardie Representatives on the Regional Joint Development Assessment Panel for the period expiring on 26 January 2024: -

- Councillor and Councillor as local members, and
- Councillorand Councillor as alternate local members

In accordance with Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 and the Planning and Development (Development Assessment Panels) Amendment Regulations 2016.

13.2.8 OUTBACK RODEO 2022

Location: Coolgardie
Applicant: Nil
Disclosure of Interest: Nil
Date: 14 December 2021
Author: Robert Hicks, Director of Operations

SUMMARY

That Council approve Outback Rodeo Inc's request for:

1. Shire of Coolgardie support of the Outback Rodeo 2022 event in Coolgardie subject to: -
 - a. Council endorsement of a \$100,000 line item in the 2022/2023 Budget
 - b. Availability of Shire in-kind resources
2. Consideration and support from Shire to Lease land to Outback Rodeo Inc for the development of a permanent facility: -
 - a. Suitable location and site
 - b. Suitable Lease terms and Conditions

BACKGROUND

On 21 August 2021, the Outback Rodeo Inc. held its inaugural Rodeo in Coolgardie which attracted over 3,000 people. The Shire was a major partner and contributed \$50,000 towards the event.

The Outback Rodeo event supports the Shire's "*Strategic Tourism Action Plan 2021-2023*" vision "*To establish the Shire of Coolgardie as a lead regional tourism destination in the Goldfields region – with a thriving visitor economy – based on diverse and engaging tourism and historical experiences*". This event fits within the context of the Strategic Pillar #4 – Events and Activities.

Rodeo 2021 Event Debrief

The Outback Rodeos Inc has a strong desire to continue to build on the success of the 2021 event by continuing to hold the event in Coolgardie in 2022 and beyond.

Outback Rodeos Inc met with the Shire of Coolgardie President and staff 29 October 2021 to debrief on the event success and to discuss the opportunity to hold the event again in Coolgardie in 2022.

Location of the 2021 Rodeo:



Aerial drone image of the 2021 event underway:



COMMENT

Outback Rodeo Event 2022

The Outback Rodeo have commenced planning for the 2022 event which they anticipate will be larger and include more entertainment. The Event Organisers have advised that they are planning on a three (3) day event on Coolgardie commencing on 19 August 2022.

- **2022 Event Vision and Scale**

Outback Rodeo's Inc aim is to make the event sustainable into the future however they need the Shire's support.

Outback Rodeos Inc believe they can we can grow the event into a four-day weekend over time. They have advised that they see the event at a higher level which includes involves investment and commitment from both parties by potentially building a permanent multiuse facility that can be utilised all year round by multiple parties such as:

- Campdraft training
- Campdraft events

- Dog Trails and Show Days
- Western Australian Bush Poets Competition.
- Goldfields Country Music Festival
- Western Australian Camp Oven Championships
- Goldfields Equestrian Club Events
- Coolgardie Show Grounds
- Vintage motor vehicle show & Mack Muster Location (truck show).
- Overflow Caravan Park

- **Shire Sponsorship Support**

The Outback Rodeos has requested support from the Shire of Coolgardie to host this event in August 2022 in Coolgardie in terms of the following:

<i>Event Funding / Sponsorship Request</i>	<i>Shire Contribution</i>
Cash	\$100,000
In-kind component for:- <ul style="list-style-type: none"> • creation of rodeo grounds and maintenance. • Shire Buses Hire (Event Weekend) • Water Cart Hire (Dry Hire) • Access to Water for Water Cart • Roller Hire (Dry) • Waste Removal Truck • Tip access and Fees Waiver • Approval for land clearing • Welcome To Country Assistance • Access to Coolgardie Oval • Support Letters to Local Mining Companies • Support Letters for Emergency Services • Support letters for grant purposes 	Estimated value (maximum) \$10,000
Total Value	\$110,000

- **Sponsorship Shire Benefits**

The extent of funding contribution would make the Shire the Gold or Lead Sponsor of the Event, The Shire will receive the following for this sponsorship.

- Names rights to the Event – i.e. Coolgardie Outback Rodeo
- Logo brand recognition on all marketing written material and radio/television and website event advertising

- Event Sponsor Acknowledge of Shire of Coolgardie contribution
- Formal welcome speech and VIP

- **Shire of Coolgardie - Economic and Social Benefit**

The Event is considered to benefit the Shire community both economically and socially as follows-

- Local business via food, beverage, and accommodation.
- Socially – a great event within the townsite
- Brand recognition for Coolgardie townsite

Outback Rodeos Inc has also demonstrated the capacity of this event to deliver significant social and economic benefits through increased engagement with the community and tourism activity. Regional Development Australia Goldfields-Esperance modelling of the 2021 event shows the economic impact: -

Event Impact Summary

RDA Goldfields Esperance - 2021 Coolgardie Rodeo - Modelling the effect of \$811,376 from a Sports and Recreation Activities event with Region significance

	Output (\$)	Value-added (\$)	Employment (annual FTE)	Resident Jobs (annual FTE)
Direct impact	697,459	296,426	5.9	--
Industrial impact	199,816	84,028	0.8	--
Consumption impact	76,848	36,600	0.3	--
Total impact on RDA Goldfields Esperance economy	974,123	417,054	7.1	--

Source: [National Institute of Economic and Industry Research \(NIEIR\)](#) ©2021. Compiled and presented in [economy.id](#) by [.id](#) (informed decisions).

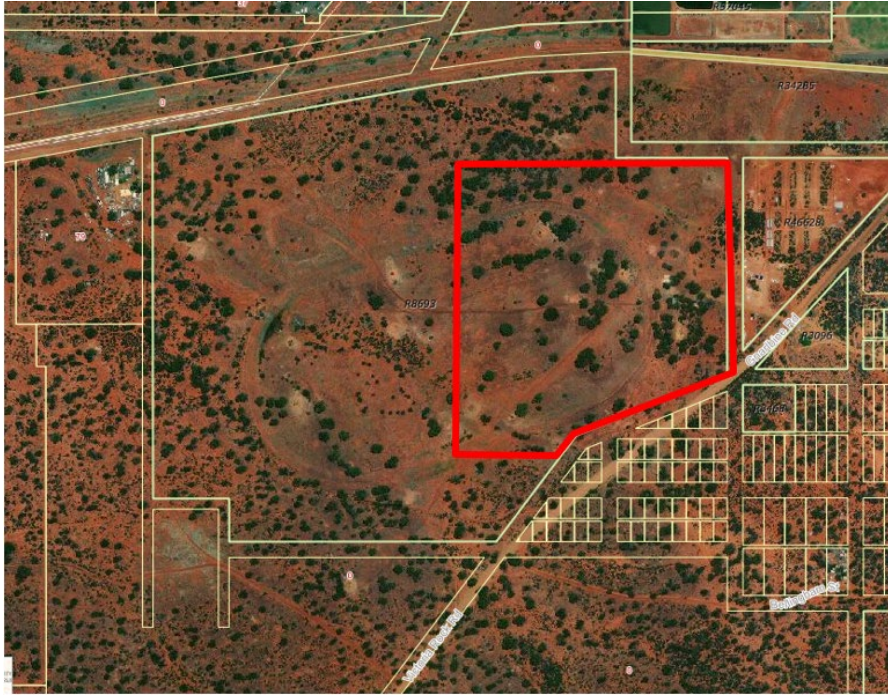
Note: All \$ values are expressed in 2018/19 base year dollar terms.

Lease Shire Land

The Outback Rodeo are also seeking council support for a long-term lease on a portion of Shire land to enable them to build a number of permanent facilities which will enable them to hold a variety of smaller events throughout the year.

The site currently being considered is a portion of the Coolgardie Golf Course (currently R8693) which is in the process of being freehold titled to the Shire, the updated valuation is currently being undertaken for this land transaction.

The potential site is shown on the plan below, accessed via Gnarlbine Road. The site has a total area of which a potential subject portion (shown in red) having an area of 30 hectares.



Shire officers will undertake further investigations and discussion on this aspect and report back to Council for a final decision.

Summary

Outback Rodeos Inc has demonstrated their ability to work with the Shire and other agencies, plan well, manage event finances, and deal with other unforeseen events such as Covid-19. The 2021 event was well received but the Shire community and provided directed social and economic benefits to the community and businesses.

CONSULTATION

Outback Rodeos Inc

Shire of Coolgardie President

Shire of Coolgardie staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

- 2022/23 Budget consideration of \$100,000.00 cash component; and in-kind support valued at approximately \$10,000.
- The lease terms to be consider following finalisation on determination of a suitable parcel of land.

STRATEGIC IMPLICATIONS**A thriving local economy**

Supporting local businesses in the Shire

Accountable and effective leaders

Developing strong partnerships with stakeholders for the benefit of our community

An inclusive, safe and vibrant community

Developing varied community and multicultural events and services

Effective management of infrastructure, heritage and environment

Supporting and encouraging local and regional tourism

ATTACHMENTS

1. Letter - Request for Support - Confidential
2. Economic Modelling - Confidential
3. Rodeo 2021 - Profit & Loss - Confidential

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council

1. **SUPPORTS** the Outback Rodeo Inc's request for Shire of Coolgardie support of the Outback Rodeo 2022 event in Coolgardie in August 2022
2. **SUPPORTS** consideration of the inclusion in the 2022/2023 Budget the following: -
 - a. Grant funding of \$100,000 for the 2022 event subject to a successful negotiation on a 3-5 year business plan for the sustainability of the event beyond 2022. A further report be provided for Council to consider the plan.
 - b. In-kind resources to the value of \$10,000 comprising: -
 - i. Shire Buses Hire (Event Weekend)
 - ii. Water Cart Hire (Dry Hire)
 - iii. Access to Water for Water Cart
 - iv. Roller Hire (Dry)
 - v. Waste Removal Truck

- vi. Tip access and Fees Waiver
- vii. Approval for land clearing
- viii. Welcome To Country Assistance
- ix. Access to Coolgardie Oval
- x. Support Letters to Local Mining Companies
- xi. Support Letters for Emergency Services
- xii. Support letters for grant purposes
- c. Shire Sponsorship Branding and Recognition comprising
 - i. Names rights to the Event – i.e., Coolgardie Outback Rodeo
 - ii. Logo brand recognition on all marketing written material and radio/television and website event advertising
 - iii. Event Sponsor Acknowledge of Shire of Coolgardie contribution
 - iv. Formal welcome speech and VIP
- 3. AUTHORISE staff to enter discussions and negotiate with Outback Rodeo Inc on a suitable parcel of Shire controlled land including leasing arrangements. A further report be provided for Council determination on the proposed lease site and terms.

13.3 Economic Development

13.3.1 COMMUNITY GRANTS - SUICIDE PREVENTION

Location: Shire of Coolgardie

Applicant: Nil

Disclosure of Interest: Nil

Date: 7 December 2021

Author: Bree Crawley, Economic and Community Development Coordinator

SUMMARY

For Council approval to receive a funding allocation of up to \$100,000 through the WA Primary Health Alliance to facilitate a local grant program to disseminate the funding for suitable Suicide Prevention projects.

BACKGROUND

On 12 November 2021 the Shire was contacted by the WA Primary Health Alliance (WAPHA) to express their interest in undertaking a local grant program in order to disseminate funding to suitable Suicide Prevention projects within their local government. This would align with the newly developed City of Kalgoorlie-Boulder and Shire of Coolgardie Community Wellbeing Plan.

To be eligible, funding activities must align with the four pillars of the Alliance Against Depression Framework:

- Pillar 1 - Primary Care and Mental Healthcare: Increased access to and improved identification and treatment of depression from primary care general practitioners and specialised mental health professionals.
- Pillar 2 - Patients' high-risk groups and relatives: Support for high-risk patients and their relatives.
- Pillar 3 - General public: depression awareness campaign. Destigmatising depression, anxiety and talking about the prevention of suicide through a public awareness campaign.
- Pillar 4 - Community facilitators and stakeholders: Alliance and cooperation with community facilitators and stakeholders.

Funding is non recurrent and grant activities must be completed and funds expended by 30 June 2022.

\$5000 of the funding is allocated for operational costs associated with undertaking this grant program.

COMMENT

There is currently a shortage of Suicide Prevention initiatives and resources within the region.

The Shire of Coolgardie would work collaborative with the City of Kalgoorlie-Boulder with the target groups for all activities focusing on Aboriginal communities and men between the ages of 25-54 who work as Fly-In, Fly-Out workers (or Drive-In-Drive-Out) with their families.

This would align with - and benefit - the current health care model for the Shire of Coolgardie.

CONSULTATION

WA Primary Health Service

City of Kalgoorlie Boulder

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Local grant program to disseminate funding

STRATEGIC IMPLICATIONS

An inclusive, safe and vibrant community

Collaborating with stakeholders to develop and expand community safety initiatives

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council **APPROVE** receipt of a funding allocation of up to \$100,000 through the WA Primary Health Alliance to facilitate a local grant program to disseminate the funding for suitable Suicide Prevention projects.

13.4 Commercial Services

Nil

14 ITEMS FOR INFORMATION ONLY

Nil

15 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

16.1 Elected Members

16.2 Council Officers

17 MATTERS BEHIND CLOSED DOORS**OFFICER RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

17.1 Work Health and Safety Contracting Services

This matter is considered to be confidential under Section 5.23(2) - c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

17.2 CEO Annual Leave - Deed of Agreement

This matter is considered to be confidential under Section 5.23(2) - b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

17.3 Waste Delivery Agreement Kal Bins

This matter is considered to be confidential under Section 5.23(2) - c) and e(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal a trade secret, where the trade secret is held by, or is about, a person other than the local government.

18 CLOSURE OF MEETING