



A G E N D A

OF THE

ORDINARY COUNCIL MEETING

17 December 2019

6.00pm

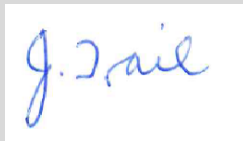
Coolgardie

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next Ordinary Meeting of the Shire of Coolgardie will be held on Tuesday 17 December 2019 in the Council Chambers, Bayley Street, Coolgardie commencing at 6:00pm.



JAMES TRAIL
CHIEF EXECUTIVE OFFICER

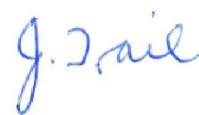
ORDINARY COUNCIL MEETING

17 December 2019

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2019 are listed hereunder. This month's meeting is highlighted.

Tuesday	January 2019	6.00pm	No Meeting
Tuesday	26 February 2019	6.00pm	Coolgardie
Tuesday	26 March 2019	6.00pm	Kambalda
Tuesday	30 April 2019	6.00pm	Coolgardie
Tuesday	28 May 2019	6.00pm	Kambalda
Tuesday	25 June 2019	6.00pm	Coolgardie
Tuesday	23 July 2019	6.00pm	Kambalda
Tuesday	27 August 2019	6.00pm	Coolgardie
Tuesday	24 September 2019	6.00pm	Kambalda
Tuesday	22 October 2019	6.00pm	Coolgardie
Tuesday	26 November 2019	6.00pm	Kambalda
Tuesday	17 December 2019	6.00pm	Coolgardie



James Trail
Chief Executive Officer

DISCLAIMER

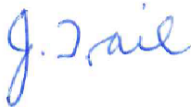
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.



James Trail
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

- 9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) every special meeting of a council; and
- (b) every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

- Reg 6 (1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.
- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members,

having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
 - (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

10. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

QUESTION TIME FOR THE PUBLIC

(Please Write Clearly)

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:-

- **GENERAL QUESTION / QUESTION RELATED TO THE AGENDA)**
(Strike out unnecessary words)

ITEM NO: _____ PAGE NO: _____

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 5.45PM AT THE MEETING, OR BY 12.30PM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA.

SHIRE OF COOLGARDIE

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

TUESDAY _____ 2019

Where indicated by the word 'YES' in column 6, I will be seeking a determination (under Section 5.68) by the meeting, for reasons I will expand on.

(Print Name) _____ (Signature) _____ (Date) _____

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9080 2111 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM	PAGE No.	TYPE	REASON

For inclusion for interest declaration

Interests Affecting Impartiality: Disclosing Statement

"With regard to....(the matter in item)... I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."



APPLICATION FOR LEAVE OF ABSENCE

I Cr, _____ hereby request leave of absence for the following

Dates, From _____ to _____

Signed Cr: _____

Date _____

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- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS
- 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE
- 3 DECLARATIONS OF INTEREST
 - 3.1 *Declarations of Financial Interests – Local Government Act Section 5.60A*
 - 3.2 *Declarations of Proximity Interests – Local Government Act Section 5.60B*
 - 3.3 *Declarations of Impartiality Interests – Administration Regulation 34C*
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil
- 5 PUBLIC QUESTION TIME
- 6 APPLICATIONS FOR LEAVE OF ABSENCE
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
 - 7.1 *Ordinary Council Meeting 26 November 2019*

OFFICER RECOMMENDATION:

That the minutes of the Ordinary Meeting of Council of 26 November 2019 be confirmed as a true and accurate record.

8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

8.1 *President's Report December 2019*

As the year of 2019 draws to a close, I find it hard to believe how quickly this year has gone. On summarising many of the activities and events over these twelve months, from the severe hail storm in Coolgardie last December, which left many homes and Shire properties badly damaged and in some cases such as the Recreation Centre Stadium un-usable since that time. The renovation project at the Kambalda Pool, the commencement of the Truck Parking and Assembly area in Bayley Street, the engagement of Project Management and final architectural design for the renovation project at the Coolgardie Post Office Precinct, with the expectation of going out to tender early in the new year and finishing with one of the most extensive road maintenance and upgrade programmes undertaken on Shire road networks for many years.

On top of all this, our Administration, Recreation and Works Teams have gone about their normal duties ensuring the organisation is running efficiently and providing excellent programmes and services to our communities. On behalf of the Council and our Community, I would like to Thank everyone from the CEO, Managers, Supervisors and all Staff for their dedication and effort throughout the past year and working towards improving the services provided to our communities each year.

The Shire hosted the Local Emergency Management Committee meeting in Kambalda on 12th December, with Yvette Grigg and DO Kinsella from DFES, members of Police, Goldfields St Ives and Shire Staff and Councillors. Items on the agenda included the review and update of the Shire LEMA Plan, Strategic Fire Breaks surrounding townsites, Communication Strategy and updating of all Shire Stakeholder details.

On completion of this meeting, a De-Brief following the Complex Bushfire situation which occurred in the Shire three weeks ago took place with our Manager Rod Franklin and DFES DO Kinsella providing details on the five major fire events that took place over that ten day period. One of the major concerns arising, was highlighted about the lack of effective communications in the area south of Kambalda. This has been improved since, with more efficient two way radio equipment in Shire vehicles.

The availability of both fixed wing planes and helicopters during these events assisted the fire fighting effort greatly, as well reduced resource and time transporting crews to and from the fire front and spotting and tracking progress of the fires.

On behalf of the Council and our Communities, I Sincerely Thank all our Shire Staff, DFES Volunteer Fire Fighters, DFES Management and Staff and all the Volunteers from outside the Goldfields who

assisted during these very difficult and trying days, in particular their effort in protecting the townsite of Kambalda.

The Shire has put in place a list of Emergency contacts during the Christmas break for residents to call in the advent of any emergency situation, these being available on the website, Cool Rambler and Recreation Centres.

On the 28th of November the Shire once again hosted the Annual Seniors Christmas Luncheon at the Kambalda Recreation Centre with 130 people attending. Senior residents from Coolgardie, Kambalda and a bus from Norseman all came together to renew old friendships and celebrate the coming of Christmas and enjoy the excellent luncheon and entertainment provided by the children from both Kambalda West High and Kambalda Primary Schools. It is really rewarding to see such camaraderie between our younger and elderly residents enjoying and celebrating together on occasions such as these, and I would like to Thank the Children and Staff from both Schools for coming along and contributing to the success of the day.

Also a Big Thankyou to our Recreation Staff and the Volunteers who assisted during the day as your help was greatly appreciated by all.

As well. Thankyou to all our sponsors for your support and contribution to making the day a great success.

The Coolgardie Primary School celebrated its 125th Birthday on November 28th with many former residents travelling from all over WA to reminisce their former days attending school in Coolgardie. The celebrations commenced on Friday morning with students engaged in games of old such as marbles, knuckle bones and coits being played in the school yard, with a few former students joining in to try their hand. There were a few laughs shared when going through the old punishment book. Following on at 4pm, the official Birthday Opening Ceremony was held in the school hall with entertainment from the Children and the opening of the time capsule that was buried during the 100th Birthday from 25 years ago with current and former students spending quite some time going through the contents of the capsule. It is a great achievement by the School Staff and the Residents of Coolgardie that keep the tradition going and extremely important to retain these schools in our towns.

It is also gratifying to me, as I have grandchildren attending Coolgardie Primary School that are 4th Generation members of the Cullen Family who have attended the School, as well as being 5th Generation members of the family living in Coolgardie.

CEO James Trail and I travelled out to the Beacon Minerals Jaurdi Hills mine and treatment facility opening on November 29th. It is of credit to the Beacon Management in they have been able to build this plant and develop the mine within three years of purchasing the mining lease. They have created a workforce of 35 with about 20 sourced from Coolgardie, which is of great benefit to our community being just 35 kilometres from the town. During the opening we also had an opportunity to engage with Mines Minister Bill Johnston who officially opened the facility to the applause of the people attending including workers, contractors and invited guests.

I believe the Shire is on the verge of some exciting times with mining ventures showing positive signs of improvement and Mincor's recent announcement they have secured mining approvals and funding to commence operations at the new Cassini Nickel deposit south of Widgiemooltha early in the new year.

Meetings and Workshops attended this period :

November

- * WALGA Teleconference re Infrastructure Policy Team discussion on State Council matters.
- * Seniors Christmas Lunch in Kambalda.
- * GVROC Teleconference re State Council Agenda.
- * Beacon Minerals mine opening and meeting with Minister for Mines.
- * Coolgardie Primary School Birthday Celebration.

December

- * Attended State Council Meeting in Perth.
- * WALGA Video Conference re CA07 heavy vehicle permit operation on LG road networks.
- * Briefing Forum in Coolgardie.
- * Attended Goldfields Migration Employment partner meeting in Coolgardie.
- * LEMC meeting in Kambalda.
- * Meeting with Directors of Ngalla Maya training group in Coolgardie.

On behalf of all Council I would take this opportunity to wish everyone in the Shire of Coolgardie a most Happy and Enjoyable Christmas and a Safe and Prosperous New Year.

Malcolm Cullen

Shire President.

9 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10 REPORTS OF COMMITTEES

Nil

11 REPORTS OF OFFICERS

11.1 Chief Executive Officer

11.1.1 List of Payments - November 2019

Location:	Nil
Applicant:	Nil
File Reference	<i>Nil</i>
Disclosure of Interest:	Nil
Date:	11 December 2019
Author:	Finance Manager, Nav Kaur

Summary:

For council to receive the list of accounts for November 2019.

Background:

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

Comment:

Presented in this item is a table of accounts (invoices) and includes that cheque (or EFT) identifier for the transaction, the entity, date and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

Significant payments for the month of November include Acorp Construction Pty Ltd - Kambalda Swimming Pool Upgrade Progress Claim 6; Roadtech Constructions - 2 Invoices Coolgardie North Road and Road Train Parking Bay; LGIS WA - LGIS Property Insurance Instalment 2.

Attachments:

1. November 2019 List of Payments [11.1.1.1 - 8 pages]

Consultation:

Nil

Statutory Environment:

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

Policy Implications: CS-PROCUREMENTS POLICY. Policy CS-11 sets the guides with regards to the purchase of goods or services provided.

Financial Implications:

Nil

Strategic Implications:**Effective management of infrastructure, heritage and the environment**

Develop and maintain Shire buildings, facilities and infrastructure assets

Solutions focussed and customer-oriented organisation

High quality corporate governance, accountability and compliance.

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council receive listing (attached) of accounts paid during the month of November 2019 by the Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$1,561,883.66 on Municipal vouchers EFT17714 – EFT17885, cheques 52279 - 52289, and direct payments made during the month of November 2019.
2. Trust payments totalling \$9380.74 on cheques 2241 - 2258 for the month of November 2019.
3. Credit card payments totalling \$10430.09 for the month of November 2019.

11.1.2 Annual Financial Report and Audit Report 2018/19

Location:	Shire Coolgardie
Applicant:	N/A
File Reference:	<i>Create record in synergy and insert record number</i>
Disclosure of Interest:	None Required
Date:	11 th December 2019
Author:	Chief Executive Officer, James Trail

Summary:

The Council consider the adoption of the annual financial report, examine the audit and management reports, and review the report prepared by the Chief Executive Officer.

Background:

Pursuant to Section 7.9 of the *Local Government Act 1995* ("LGA"), an Auditor is required to examine the accounts and annual financial report submitted by a local government for audit. The Auditor is also required, by 31 December following the financial year to which the accounts and report relate, prepare a report thereon and forward a copy of that report to:

- (a) Mayor or President; and
- (b) The Chief Executive Officer; and
- (c) The Minister.

Furthermore, in accordance with Regulation 10(4) of the *Local Government (Audit) Regulations 1996* ("*Audit Regulations*"), where it is considered appropriate to do so, the Auditor may prepare a Management Report to accompany the Auditor's Report, which is also to be forwarded to the persons specified in Section 7.9 of the LGA.

On finalisation of the Shire's 2018/19 final audit, the Auditors have forwarded the Annual Financials Statements along with the Audit Report and the Management Report.

The Audit Committee is required to examine the reports of the auditor after receiving a report from the Chief Executive Officer ("CEO") on the matters reported and:

- Determine if any matters raised require action to be taken by the local government; and
- Ensure that appropriate action is taken in respect of those matters.

The Audit Committee is also required to review a report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and present the report to Council for adoption. A copy of the report is to be forwarded to the Minister prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time.

The Audit Committee resolved at the Meeting

Audit Committee Resolution #266/19:

That the Audit Committee,

1. Recommend Council receive the Chief Executive Officer response to the Audit Report for the period ending 30th June 2019 dated 06 December 2019
2. Receive the Action Report as attached and recommend the Report be received by Council
3. Recommend Council receive the Audit Management Report dated 06 December 2019
4. Recommend Council adopts the Annual Financial Report and Audit Report for the year ended 30 June 2019
5. Recommend to Council that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995.

CARREID 4/0

Comment:

Following is the CEO's report to the Audit Committee on matters arising from the audit and management reports.

Audit Report

There was one adverse trend reported.

Reporting of any material matters that indicate significant adverse trends in the financial position of the Shire relating to the requirements of Local Government (Audit) Regulation 10(3)(a). The Auditor's used the statutory ratios disclosed and compared them against industry benchmarks and previously reported ratios. They also assessed how the ratios impact the operations of the Shire.

The Auditor's made the following comment;

Based on work performed, we noted a significant adverse trend in the financial position of the Shire as the Operating Surplus Ratio has been below the industry benchmark for the past 3 years.

Management Comment

Operating Revenue minus operating expenditure divided by own source revenue is the measure for the Operating Surplus Ratio. For 2018/19 the difference between operating revenue and operating expenditure was **(\$2,836,032)**. In order to meet the standard and improve the ratio Council needs to have the following strategic conversation with the community;

- Increase revenue generated from non - rating sources such as Kambalda airstrip, Shire tip sites and commercial activities
- Increase rates annually in excess of 7% over the next 5 years
- Increase rates revenue through rating of mining infrastructure
- Reduce levels of service on all operating activities

Council and management will continue to explore areas to help improve the operating position of the Shire. However this will not significantly improve the operating surplus ratio without the Council having a strategic conversation as suggested above.

Management Report

It provides an overview of the approach undertaken in respect of the annual audit process and the associated outcomes of the audit. The Management Report also identifies any findings that are considered relevant to the day to day operations of the Shire. There were no matters of statutory or financial non-compliance reported.

The Management Report for the period ended 30th June 2018 raised 11 issues requiring management attention (See attached). The report for the period ended 30th June 2019 raised none. A significant improvement.

Attachments:

1. 2018-19 Audit Report Action List [11.1.2.1 - 1 page]
2. Management Report (Signed) 06-12-19 [11.1.2.2 - 1 page]
3. 2018-19 Annual Financial Statements - Final Draft [11.1.2.3 - 57 pages]
4. Audit Report (Signed) 06-12-19 [11.1.2.4 - 3 pages]

Consultation:

Finance & Administration staff
Martin Whitely, LG Corporate Solutions
Audit Committee

Statutory Environment:

Local Government Act 1995

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
 - (a) be prepared and presented in the manner and form prescribed; and
 - (b) contain the prescribed information.
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —
 - (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
 - (b) the annual financial report of the local government for the preceding financial year.

7.9. Audit to be conducted

- (1) An auditor is required to examine the accounts and annual financial report submitted for audit and, by the 31 December next following the financial year to which the accounts and report relate or such later date as may be prescribed, to prepare a report thereon and forward a copy of that report to —
 - (a) the mayor or president; and
 - (b) the CEO of the local government; and
 - (c) the Minister.
- (2) Without limiting the generality of subsection (1), where the auditor considers that —
 - (a) there is any error or deficiency in an account or financial report submitted for audit; or
 - (b) any money paid from, or due to, any fund or account of a local government has been or may have been misapplied to purposes not authorised by law; or
 - (c) there is a matter arising from the examination of the accounts and annual financial report that needs to be addressed by the local government,

details of that error, deficiency, misapplication or matter, are to be included in the report by the auditor.

- (3) The Minister may direct the auditor of a local government to examine a particular aspect of the accounts and the annual financial report submitted for audit by that local government and to —
 - (a) prepare a report thereon; and
 - (b) forward a copy of that report to the Minister,and that direction has effect according to its terms.
- (4) If the Minister considers it appropriate to do so, the Minister is to forward a copy of the report referred to in subsection (3), or part of that report, to the CEO of the local government.

7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out the auditor's other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government must —
 - (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government must —
 - (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
 - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

** Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Local Government (Audit) Regulations 1996

10. Report by auditor

- (1) An auditor's report is to be forwarded to the persons specified in section 7.9(1) within 30 days of completing the audit.
- (2) The report is to give the auditor's opinion on —
 - (a) the financial position of the local government; and
 - (b) the results of the operations of the local government.
- (3) The report is to include —
 - (a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government; and

- (b) any matters indicating non-compliance with Part 6 of the Act, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls in any other written law; and
- (c) details of whether information and explanations were obtained by the auditor; and
- (d) a report on the conduct of the audit; and
- (e) the opinion of the auditor as to whether or not the following financial ratios included in the annual financial report are supported by verifiable information and reasonable assumptions —
 - (i) the asset consumption ratio; and
 - (ii) the asset renewal funding ratio.

(4A) In subregulation (3)(e) —

asset consumption ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2);

asset renewal funding ratio has the meaning given in the *Local Government (Financial Management) Regulations 1996* regulation 50(2).

- (4) Where it is considered by the auditor to be appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the persons specified in section 7.9(1) with the auditor's report.

Local Government (Financial Management) Regulations 1996

17A. Assets, valuation of for financial reports etc.

- (1) In this regulation —

carrying amount, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;

fair value, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.
- (2) Subject to subregulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.
- (3) A local government must show in each financial report —
 - (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
 - (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government —
 - (i) that are plant and equipment; and
 - (ii) that are —
 - (I) land and buildings; or
 - (II) infrastructure;

and

 - (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.
- (4) A local government must revalue an asset of the local government —
 - (a) whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount; and
 - (b) in any event, within a period of at least 3 years but no more than 5 years after the day on which the asset was last valued or revalued.
- (5) An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.

[Regulation 17A inserted by Gazette 20 Apr 2012 p. 1699-700; amended by Gazette 21 Jun 2013 p. 2451; 26 Jun 2018 p. 2388.]

17B. CEO to take steps to protect excluded portable and attractive assets

A CEO must take all reasonable steps to prevent the theft or loss of —

- (a) a non-consumable asset that is susceptible to theft or loss due to its portable nature and attractiveness for personal use or resale; and
- (b) an asset referred to in regulation 17A(5).

[Regulation 17B inserted by Gazette 26 Jun 2018 p. 2388.]

Policy Implications:

Investment of Surplus Funds 02

Risk Management 21

Financial Implications:

Nil

Strategic Implications:

Accountable and Effective Leaders

Advocating for services that support our community needs

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Demonstrating that decisions are developed through inclusive community engagement

Developing strategic partnerships with regional, State and Federal governments

Developing strong partnerships with stakeholders for the benefit of our community

Ensuring a well-informed Council makes good decisions for the community

Ensuring the Shire of Coolgardie is well positioned to meet future needs

High quality corporate governance, accountability and compliance

Maintain integrated strategic and operational plans

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council,

1. Receive the Chief Executive Officer response to the Audit Report for the period ending 30th June 2019 dated 06 December 2019
2. Receive the Action Report as attached
3. Receive the Audit Management Report dated 06 December 2019 as attached
4. Adopts the Annual Financial Report and Audit Report for the year ended 30 June 2019 as attached
5. Recommend that the attached Chief Executive Officer action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995.

11.1.3 Coolgardie Mines Building lease

Location:	Coolgardie
Applicant:	N/A
File Reference:	
Disclosure of Interest:	None Required
Date:	12 th December 2019
Author:	Chief Executive Officer, James Trail

Summary:

That Council approves the attached amended draft lease (Confidential Attachment) between the Shire of Coolgardie and Minister for Works;

Background:

In May 2017 the Shire began in unrest to engage re the Coolgardie Public Building. The following correspondence was communicated to the Shire

The Coolgardie Public Building remains very relevant on the agenda of the Department of Finance and the future of the building continues to be a priority.

As you are aware, we have undertaken thorough due diligence when it comes to identifying structural and systemic issues that have over time unfortunately contributed to the deterioration of the building. First and foremost, we are committed to ensuring the occupants in the building are able to operate in a safe working environment, while at the same time also working to circumvent further dilapidation of the building.

In order to do this, over the past twenty- four months we have progressed priority remediation works to the external façade and the Shire tenancy. We are currently in the process of seeking quotes to undertake works required to the Department of Mines and Petroleum Registrar's office prior to the end of financial year.

Commitment to further extensive works required would be in part dependent on an agreed position as to the future purpose and/or requirement of the building. In February we agreed this will be addressed in a business case prepared by the Department which would also be supported by a Shire proposal outlining its future requirement/intentions for the building and more broadly the strategic plan for the precinct (I understand as indicated this is still forthcoming from the Shire).

It is evident that unfortunately there may have been some miscommunication between the parties, however I do not believe this is contradictory or to the detriment of what has previously been discussed. We very much look forward to further engaging with the Shire to ensure a coordinated approach to the future of the building, which is ultimately in the interests of all parties to achieve a positive outcome.

On 29th August 2017 the Shire corresponded with the Department of Mines

Hello Sean,

I am writing on behalf of many concerned residents and visitors to the town of Coolgardie regarding the extended closure of the Mining Registrar's office in Coolgardie. The notice on the door of the building along with the attached emails, lead us all to believe the closure was for planned maintenance works to the building and for a duration of approximately eight weeks. Yourself and Tony Bullen state that both Departments are committed to the future use of the building, however the fact that you mentioned a business case being prepared last February and as yet we have not witnessed any activity in or around the building since it was vacated in May, is not giving our residents nor the Shire, any confidence that the Mining Registrar's office will reopen?

As the Shire of Coolgardie is an important stakeholder with regard to future use and expansion within this unique building I would urge immediate consultation as to the impending and future remedial works to the building with your department and the Shire of Coolgardie.

Since the correspondence the Shire President has communicated with the Minister and departmental officer's in regards to the Mining Registrar reopening. Furthermore there have also been 6 in person meetings with staff and the Minister.

The regional office went to tender for remedial works to the building in mid - April 2018. These works have now been completed.

Comment:

Negotiations began with the Shire on possible lease terms in June 2018.

Below is the information pertaining to the market rental valuation for the tenancy, which recommends a rent payable of \$40,000 per annum exclusive of GST based on valuation undertaken by Landgate (should additional space be taken as a variation to the lease following the completion of remediation works this will be reassessed). The Department undertook a site survey and building survey to verify the net lettable area and ensure the lease or any plans reflect this in accordance with the surveys.

Discussion also took place about the most appropriate way of managing general building maintenance and services (in addition to operating expenditure). In the past this has been dealt with at a regional level (between the site and the BMW regional office), however this needs to be considered and agreed so a plan to ensure all routine and preventative maintenance is carried out as required going forward.

Landgate Valuation:

Premises	Warden's Court Building Bayley Street - Coolgardie
Lessor	Minister for Lands
Lessee	Shire of Coolgardie
Initial Term	2 years from 1 June 2018
Option Terms	3 x 1-year 1 June 2020, 2021 & 2022
Lease Area	586m ² NLA Total Building – 1,003m ² NLA (Deduced) (also the use of non-exclusive common areas)
Rent Reviews	At Commencement of Option Periods – Next 1 June 2020 (To Market)
Permitted Use	Museum and Office Accommodation
Landgate Recommended Rental	\$40,000 per annum + GST
Outgoings	Outgoings payable by Lessee based on the proportion of building occupied by Lessee relative to the total area (58%). Outgoings include: Ground Maintenance Rates & Taxes Building Insurance Utilities Cleaning Property Management

On 17th July 2019 Shire received following confirmation;

Hi James,

Sorry for the late response. I have been chatting to Government Office Accommodation to ascertain the tenure of DMIRS. It appears that they will be taking one desk in your office as confirmed by Government Office Accommodation. We have an email from DMIRS confirming that this was directed by their minister and that they have chatted to the Shire of Coolgardie about this.

Although confirmation received by the Shire confirms the presence of DMIRS this is only on a part time basis not full time.

Department of Finance provided the Shire a spreadsheet detailing revised variable outgoings budget for the Coolgardie building. The Shire's portion of the budget is estimated to be \$11,393.52 per annum. On a further note, the Shire enquired about additional space in the building from a recent site visit with the Regional Director – See attached.

Attachments:

Nil

Consultation:

Shire Staff
Department of Finance
Minister Wyatt
Minister Johnston

Statutory Environment:

Local Government Act 2005

Land Administration Act 1997

Policy Implications:

No current Council Policies are relevant to this item

Financial Implications:

Sufficient funds exist in the 2019/2020 Annual Budget to lease the facility

Strategic Implications:**A thriving local economy**

Encouraging and attracting new investment and advocating for local employment

An inclusive, safe and vibrant community

Supporting and growing our arts and culture sector

Effective management of infrastructure, heritage and environment

Facilitating the preservation of heritage sites and buildings

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council,

1. **APPROVES** the attached amended draft lease (Confidential Attachment) between the Shire of Coolgardie and Minister for Works;
2. Request the Chief Executive Officer to ensure the draft lease agreement is reviewed by Shire solicitor's
3. **AUTHORISE** the Shire President and the Chief Executive Officer to sign and affix the common seal in accordance with part 19.1 (2) of the standing local law to the draft attached lease agreement (Confidential Attachment) inclusive of minor amendments between the Shire of Coolgardie and Minister of Works

11.1.4 Loan 115 Binneringie Road - Purpose Change

Location: Shire Coolgardie

Applicant: N/A

File Reference:

Disclosure of Interest: None required

Date: 12th December 2019

Author: Chief Executive Officer, James Trail

Summary:

Resolve to change the purpose of Loan 115 Binneringie Road for \$950,000 to Kambalda Swimming Pool

Background:

At the Special Meeting of Council on the 30th October 2019 Council resolved;

COUNCIL RESOLUTION: #231/19

Moved: Councillor, S Botting

Seconded: Councillor, T Rathbone

Recommendation 25: That Council in accordance with Section 6.20 (3) resolves to change the purpose of Loan 115 Binneringie Road to Kambalda Aquatic Facilities Upgrade and gives one month's local public notice of the proposed change of purpose.

CARRIED ABSOLUTE 5/0

Comment:

The change of purpose of the Loan was advertised in the West Australian. The closing date was the 9th December. One submission was received. The submission is attached.

The essence of the submission was;

- Loan 115 for Binneringie Road should be returned to WA Treasury since;
 - It was resolved by Council that a mining company was going to repay the loan plus interest
 - The ratepayers were not going to repay the loan plus interest
 - There could be a possibility of more costs involved which again is a burden on the ratepayers

Attachments:

1. Attachment Loan 115 Submission [11.1.4.1 - 2 pages]

Consultation:

Public Advertising
Shire staff
Council

Statutory Environment:

Local Government Act 1995, Section 6.20 (3)

Policy Implications:

Nil

Financial Implications:

Advice was received from WATC that *If Council does approve a change in purpose for the funds borrowed could you please ensure you notify WATC.* The Loan is to be paid back over 2 years with an outstanding estimated balance of \$479,171 to be included in the 2020/2021 Annual Budget. Loan 115 Binneringie Road was borrowed as a self – supporting Loan. Funds were to be received from the mining company to pay back the loan. This will not occur given the change of purpose of the Loan to fund the Kambalda Swimming Pool. The funds of \$475,000 will no longer be received during 2019/2020. This be addressed when the budget review is presented to Council by 30th March 2020.

Strategic Implications:**Accountable and Effective Leaders**

Advocating for services that support our community needs

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

High quality corporate governance, accountability and compliance

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council,

1. Resolve to change the purpose of Loan 115 Binneringie Road for \$950,000 to Kambalda Swimming Pool
2. Receive the submission
3. Adopt an amendment to the Budget to increase account 110486 job number C11014 Kambalda Pool Refurbishment by \$808,000 from \$3,500,000 to \$4,308,000
4. Adopt an amendment to the 2019/2020 Budget to decrease account 512013 job number R011A Binneringie Road Intersection by \$808,000 from \$950,000 to \$142,000

11.1.5 Adoption of Annual Report 2018-2019

Location: Nil

Applicant: Nil

File Reference:

Disclosure of Interest: None Required

Date: 12th December 2019

Author: Chief Executive Officer, James Trail

Summary:

Council to adopt the Annual Report for the year ended 30 June 2019 and set the date of the Annual Meeting of Electors

Background:

The annual Meeting of Electors is to consider the Annual Report for the year ended 30 June 2019. If Council were like minded the meeting could be held in Kambalda on January 28th, 2020.

The Audit Committee resolved at the meeting held 10th December 2019;

Audit Committee Resolution #267/19:

That the Audit Committee,

- 1. Recommend to Council to adopt the Annual Report for the year ended 30 June 2019 in accordance with Section 5.54 of the Local Government Act 1995,**
- 2. Recommend to Council to set the date for the Annual meeting of Electors to be Tuesday 28 January 2020 at 6.30pm at the Kambalda Recreation Centre.**

CARRIED 4/0

Comment:

The Annual Report for the year ended 30 June 2019 is presented to Council for adoption. The report will be available to the public at the Administration Office and the Library, Barnes Drive Kambalda, and the Library in the Recreation Centre, Sylvester Street Coolgardie.

The Annual Financial Report is included in the Annual Report and it is noted the following matter to be reported in accordance with Reg 10(3) of the Local Government (Audit) Regulations 1996:

There is a significant adverse trend in the financial position of the Shire as the Operating Surplus Ratio has been below the industry benchmark for the past 3 years.

The primary tool set by the Department of Local Government and Communities for the measurement of the performance of each local government are the financial ratios. These have been presented for many years and demonstrate that there is a need for either an increase in revenue or reduction of operating expenditure.

Financial ratios are numerical representations of the organisation's performance. The ratios referred to are set for all local governments in Western Australia and are calculated as follows;

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{Depreciation expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$

The results for these ratios are shown in the following table.

Ratio	Standard	2019	2018	2017	2016
Current Ratio	>= 1.00	2.48	3.21	2.06	1.30
Asset Consumption	>= 0.75	0.97	0.75	0.97	0.98
Asset Renewal	>= 1.05	1.11	N/A	N/A	0.24
Asset Sustainability	>= 1.10	0.80	0.27	0.39	0.34
Debt Service Cover	>= 5.00	11.76	4.28	5.21	2.26
Operating Surplus	>= 0.15	(0.32)	(0.40)	(0.35)	(0.88)
Own Source Revenue Coverage	>= 0.90	0.65	0.62	0.62	0.51

COMMENT ON RATIOS

Current Ratio

The current ratio is a liquidity ratio that measures whether the Shire has enough resources to meet its short-term obligations. If current liabilities exceed current assets the current ratio will be less than 1 and is an early indicator that the Shire may have problems meeting its short-term obligations.

This ratio continues to remain above the standard. The reduction in the ratio from 2017/18 is due to an increase in current liabilities of \$560,000. This is due to current borrowings for new loans and accrued expenses for the Kambalda Swimming Pool.

Asset Sustainability Ratio

The Asset Sustainability ratio expresses capital expenditure on renewal and replacement of existing assets as a percentage of depreciation costs. This ratio is used to identify any potential decline or improvement in asset conditions. A percentage of less than 100% on an ongoing basis indicates assets may be deteriorating at a greater rate than spending on renewal or replacement.

A significant factor in calculating this ratio is the annual depreciation charge for roads and other infrastructure. This figure has been excessively high in previous years and following the completion of the fair value adjustments in the 2017/18 financial year, this ratio has improved significantly in the 2018/19 financial year due to an increase in asset renewal of \$1,959,641 and reduction in depreciation cost of \$807,549.

Sustaining the ratio at this level or improvement to this ratio will assist the Shire maintain its asset base at the right level into the future. Interpretation of this ratio should also be considered together with the Asset Consumption Ratio (above target at 0.97) and the Asset Renewal Funding Ratio (1.11).

Asset Renewal Funding Ratio

This ratio indicates whether Shire's planned capital renewal expenditure over the next 10 years as per its Long - Term Financial Plan (LTFP) is sufficient to meet the required capital renewal expenditure over the next 10 years as per its Asset Management Plans (AMPs).

The ratio for 2018/19 is 1.11. This is a significant improvement on previous years when the ratio has not been calculated. This will also have a significant positive impact on the Financial Health Indicator (FHI) for the period ended 30th June 2019.

Operating Surplus Ratio

The Operating Surplus Ratio represents the percentage by which the operating surplus (or deficit) differs from the Shire's own source revenue which includes rates.

This ratio has improved slightly in the current year; however, it is still below the target level and in negative territory. In the Audit Concluding Memorandum from the Shire Auditor the following comment was made;

In addition, we noted the following matter to be reported in accordance with Reg 10(3) of the Local Government (Audit) Regulations 1996:

- ***There is a significant adverse trend in the financial position of the Shire as the Operating Surplus Ratio has been below the industry benchmark for the past 3 years.***

Operating Revenue minus operating expenditure divided by own source revenue is the measure for the Operating Surplus Ratio. For 2018/19 the difference between operating revenue and operating expenditure was **(\$2,836,032)**. Consequently, in order to meet the standard and improve the ratio Council needs to have the following strategic conversation with the community;

- Increase revenue generated from non - rating sources such as Kambalda airstrip, Shire tip sites and commercial activities
- Increase rates annually in excess of 7% over the next 5 years
- Increase rates revenue through rating of mining infrastructure
- Reduce levels of service on all operating activities

Council and management will continue to explore areas to help improve the operating position of the Shire. However this will not significantly improve the operating surplus ratio without the Council having a strategic conversation as suggested above.

Attachments:

1. Final Attachment Annual Report 06-12-19 [11.1.5.1 - 94 pages]

Consultation:

Auditor – Moore Stephens – Wen-Shien Chai
Council Staff
Shire Contractor
Council

Statutory Environment:

Section 5.54 Local Government Act 1995 as amended.
Local Government (Financial Management) Regulations 1996

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:**Accountable and Effective Leaders**

Demonstrating sound financial management and plans for the Shire's long - term financial sustainability
High quality corporate governance, accountability and compliance

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council,

1. Adopt the Annual Report for the year ended 30 June 2019 in accordance with Section 5.54 of the Local Government Act 1995,
2. Set the date for the Annual meeting of Electors to be Tuesday 28 January 2019 at 6.30pm at the Kambalda Recreation Centre.

11.1.6 Financial Activity Statement For The Period Ended 30 November 2019

Location:	Nil
Applicant:	Nil
File Reference:	NAM5822
Disclosure of Interest:	Nil
Date:	12 December 2019
Author:	Martin Whitely, Consultant

Summary:

This report recommends that the Monthly Statement of Financial Activity report for the period ending 30 November 2019 is presented to Council for adoption.

Background:

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations*, the Shire is to prepare a monthly Financial Statement for approval by Council.

The format for monthly reporting was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. The requirement is for a Statement of Financial Activity with a report detailing material variances. The Financial Report presented includes this as well as other statements and supplementary information.

Section 6.4 of the Local Government Act 1995, requires that financial reports be prepared and presented in the manner and form prescribed in the *Local Government (Financial Management) Regulations*. Regulation 34 has been amended to require that Councils report on the sources and applications of funds on a monthly basis and that the report be noted by Council.

Comment:

Attached for consideration is the completed Monthly Financial Report.

The document attached includes Statements of Financial Activity by Program, and Nature and Type, Notes to the financial statements, an explanation of material variance as well as a summary of bank account balances at 30 November 2019, loan repayments, and reserve account status.

In accordance with the *Local Government (Financial Management) Regulations*, a report must be compiled on variances greater than the percentage agreed by Council which is currently 10% or \$10,000. With the report prepared at program level, comments have been made regarding variances. A nil variance is equal to 100%, meaning that the year to date actual is identical to the year to date budget. Comments are therefore provided where variance values are <90% or >100% and the dollar variance exceeds \$10,000.

Attachments:

1. Monthly Financial Report - November 2019 [11.1.6.1 - 29 pages]

2. Management Report - November 2019 [11.1.6.2 - 2 pages]

Consultation:

James Trail, Chief Executive Officer

Nav Kaur, Senior Finance Officer

Statutory Environment:

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
- (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

- (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications:

Nil

Financial Implications:

The Financial Report is information only and there are no financial implications relating to this item.

Strategic Implications:**Accountable and Effective Leaders**

Demonstrating sound financial management and plans for the Shire's long term financial sustainability

Ensuring the Shire of Coolgardie is well positioned to meet future needs

High quality corporate governance, accountability and compliance

Maintain integrated strategic and operational plans

Voting Requirement: Simple Majority

Officer Recommendation:

That Council, That the Monthly Financial Activity Statement for the period 1 July 2019 to 30 November 2019 be received.

11.1.7 Outstanding Resolutions December 2019

Outstanding Resolutions December 2019

11.1.8 Mining Operations Expansion -Hamptons Land

Location:	Lot 195 (Hampton East Location 53) Coolgardie Esperance Highway, Karramindie
Applicant:	Mineral Resources
File Reference:	
Disclosure of Interest:	Nil
Date:	7 December 2019
Author:	Francesca Lefante Consultant Town Planner

Summary:

To consider the proposal expansion of mining operations onto the Hamptons Lease Area 53. The site forms part of the wider Lot 105 (Hampton East Location 53) Karramindie.

The activities forming part of the application comprise: -

- Open pit
- Waste dump
- Soil resource stockpile
- Infrastructure corridor
- Ground water monitoring bores

This approval is limited to the activities that are located on private land, requiring determination by the Shire.

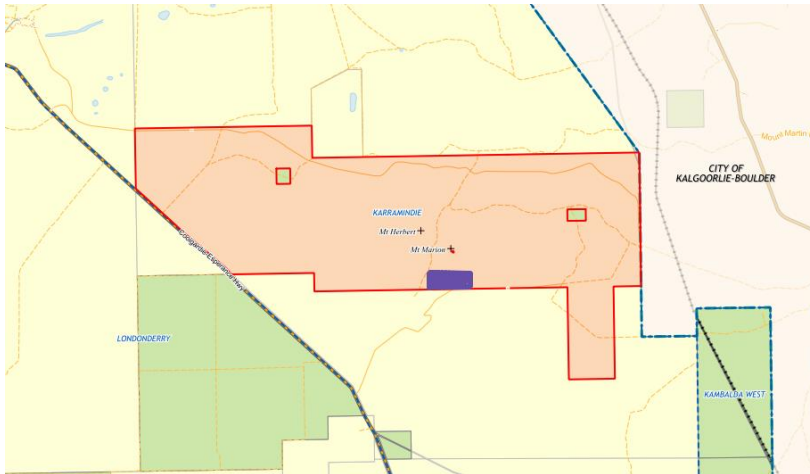
Background:

The majority of mining operations occurring at the Mount Marion site are covered by the Mining Act under the responsibility of DMIRS. A small portion of the operations is located on Lot 105, which forms part of the private land know as Hampton East Location 53.

Site

The site is freehold land Lot 105 Coolgardie Esperance Highway, Karramindie. The site was originally part of the East Location 53.

The map below shows Lot 105 (red) and the small portion which comprising this proposal (purple).



A mining proposal has been submitted in support of the expansion of the mining activities. DMIRS has assessed and approved the proposal that is located on land covered by mining tenements in accordance with the Mining Act 1978.

In May 2016 and Oct 2018 Council approved Exploration Drilling on this site.

Comment:

The subject land is zoned “Rural” under the Shire’s Local Planning Scheme No 5 (LPS5). The land adjoining and surrounding the site is also zoned rural.

Use

The proposed use of the site for open pit, waste dump, soil stockpiles and infrastructure corridor are consistent the Mining Operations use under the scheme. Which is the same definition as the Mining Act 1978.

Mining Operations are “D” discretionary uses within the “Rural zone under LPS 5, unless exempt from approval by the Mining Act.

The Local Planning Scheme No 5 does not include any specific development standards for the use, consideration is required by Council.

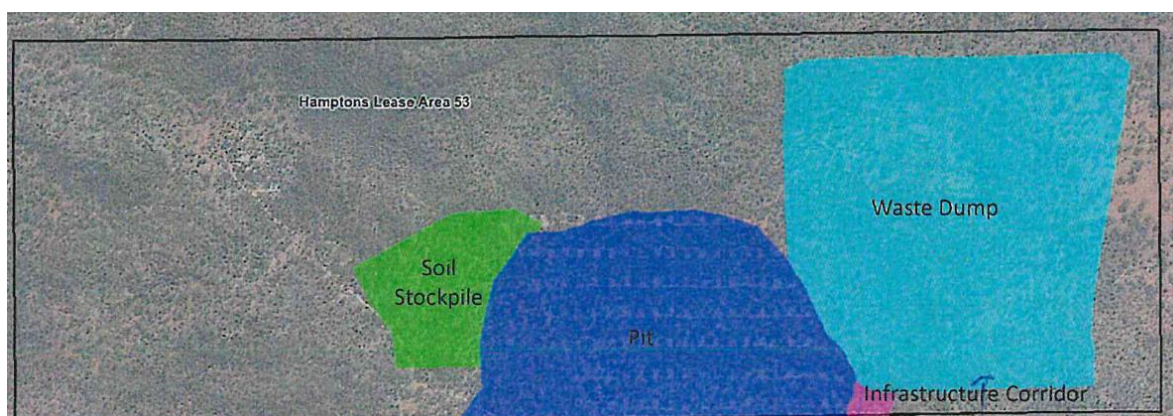
The Scheme objectives of the Rural Zone include: -

- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To provide for a range of rural and mining pursuits that are compatible with the capability of the land, retain rural character and amenity of the locality and acknowledge the significance of mining operations and the extraction of basic raw materials with appropriate environmental safeguards.

The Shires Local Planning Strategy recognises and supports the mining operations and maintaining a close working relationship with mining operators to ensure that their planning takes due consideration of existing settlement environments

Development

Mining is being undertaken by the conventional open pit mining methods.



There are 3 activities that are proposed on the subject land these comprise the following.

North Pit Expansion

The north pit expansion to a single footprint will extend onto the Hamptons land. Mining will occur in stages and DMIRS has indicated it will not extend below 150m below surface. The maximum pit depth and pit wall design to be consistent with approvals issued by DMIRS and comply with Mine Safety and Inspection Regulations. Disturbance to the site will require Native Vegetation clearances. The mining operations at the portion of the pit in the Hamptons area will be consistent with the that implemented across the project area. Dewatering will be subject to the terms and conditions of the current licence and any amendments.

Waste dump

The waste material will be trucked to the waste dumps or used for infrastructure construction at the facility. Waste Dumps associated with the operations will accommodate material from the North Pit. Waste material will be progressively encapsulated. The waste dump is to be a height of between 40-60meters.

Topsoil Stockpile

The top - soil stockpile with be approximately 2.0m high. Clearing associated with the proposal will require approval from DWER.

Management of the mine operations to form part of the mine closure plans in accordance with the Guidelines for Mining Proposals in WA. The key element is the being left in a safe, stable and non-contaminating state with self-sustaining ecosystems.

Infrastructure and Buildings

There are buildings or structures proposed on the subject land. All mining building infrastructure is contained on the land subject to the Mining Act and forming part of DMIRS approval.

Vehicle Access

Vehicle access is via the existing tracks and access roads within the site. The existing operations are access via a private road onto Coolgardie Esperance Highway.

Environmental and Amenity

The proposal is located in over 20 km from the townsite of Kambalda or Coolgardie. Accordingly given the distance there are no amenity impacts on existing sensitive land uses. The proposal is subject to with the Environmental Protection Act and Regulations and Mine Safety and Inspection Act 1994. Approval has been granted from DMRIS for the existing and expanded operations within the mining tenement area.

The facility is considered consistent scheme objectives and planning strategy and approval is recommended.

Attachments:

Nil

Consultation:

Department Minerals Industry Regulation and Services (DMIRS)
Department Water and Environmental Regulation (DWER)

Statutory Environment:

Planning and Development (Local Planning Scheme) Regulations 2015
Planning and Development Regulations 2009

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

A thriving local economy

Supporting and encouraging mining and processing industries
Supporting local businesses in the Shire

Voting Requirement: Simple Majority

Officer Recommendation:

That Council, APPROVE the application for mining operations on Lot 105 (Hampton East Location 53) Karramindie and accompanying plans dated August 2019 in accordance provisions of the Shire of Coolgardie Local Planning Scheme No.5 subject to the following conditions:

Conditions

- 1. This approval shall expire and be of no further effect if the land use has not substantially commenced within a period of year (2) years or within any extension of time as granted by the Shire of Coolgardie.**
- 2. The land use and development shall be undertaken in accordance with the approved plans and specifications.**

3. The north pit is limited to a depth of 150m below surface level, consistent with the requirements of DMIRS.
4. All disturbance to the land to be rehabilitated in accordance with the mine closure plan and environmental regulations.
5. Monitoring and inspection of the site in accordance with the Mine Safety and Inspection Act 1994

Advice Notes

1. This proposal is contingent on the operations on the adjoining mining tenement and the approval issued by DMRIS for the existing and expanded operations within the mining tenement area.
2. The proponent is responsible for obtaining any approvals and/or clearances under the Native Vegetation Clearance.
3. The applicant is responsible for obtaining all relevant licences and approvals under the Environmental Protection Act and

11.1.9 Clay Borrow Pit

Location:	Great Eastern Highway, Karramindie
Applicant:	FMR Investments
File Reference:	
Disclosure of Interest:	Nil
Date:	7 December 2019
Author:	Francesca Lefante Consultant Town Planner

Summary:

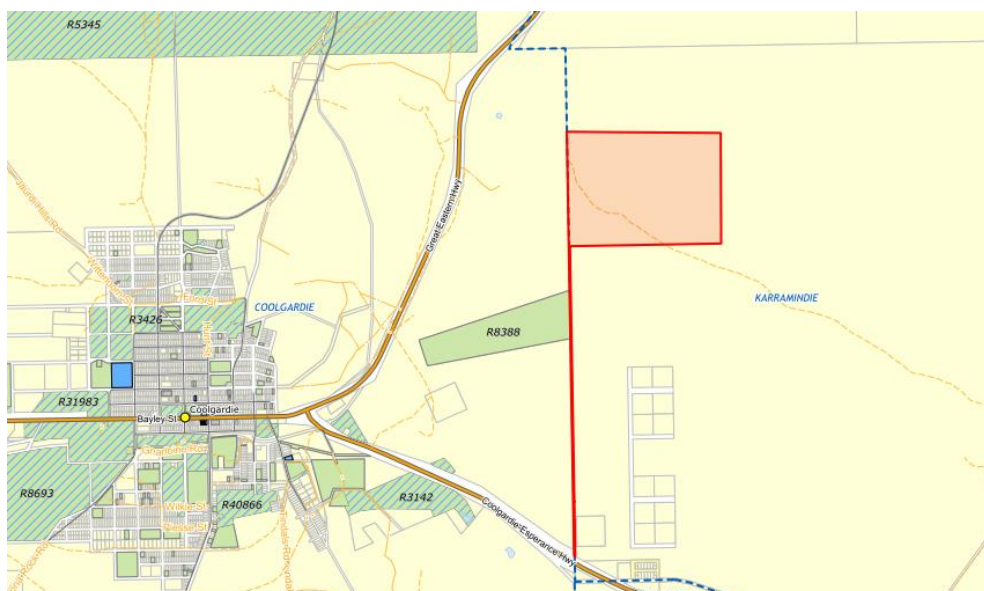
To consider the proposal for a clay borrow pit, for the extraction of clay to facilitate the raising of the embankments of the tailing storage facility that form part of the Greenfield Mill operations.

This approval is limited to the activities that are located on private land, requiring consideration by the Shire.

Background:

Site

The site is freehold land Lot 102 Great Eastern Highway, Karramindie. The site was originally part of the East Location 59



FMR own and operate the Greenfield Mill which provides processing of ore for third parties, and includes associated infrastructure, including tailing storage facilities.

The proposal comprises a borrow pit and extract material to the use for use in the raising of the embankment embankments of two existing cells within the tailing storage facility.

In support of the proposal the applicant has advised that:

- Approval has been obtained from DWER to raise the embankments of two existing cells within the tailing storage facility
- The clay required to undertake this work is located on the freehold land.
- The borrow pit is ancillary to the existing tailing storage facilities.

The Greenfields Mill is located approximately 3 km north-east of the Coolgardie townsite and is contained on mining tenement M15/1836. The subject site is used for tailing storage facility, which is an integral component of the Greenfields Mill operation.

With regard to the tailing storage the following is provided: -

- TSF1 & TSF2 were already constructed when FMR group acquired the subject land, embankment lifts were undertaken around 2003, 2005 and 2010 for TSF2, without increasing the footprint to the cell. These cells have been decommissioned which a maximum height of 400m reduced level (RL)
- TFS3 was constructed around 2013 comprising 3 cells. Cell A has reached maximum height and is no longer used.
- DWER amended the licence in Sept 2019 and approved the raising of the embankment walls of Cells B & C to 400 RL.

Comment:

The subject land on which the clay borrow pit component of the activities is located, is freehold land for which the planning scheme requirements apply. The majority of FMR mining activities are located on land which is under the control of the Mining Act. This approval is limited to the activities that are located on private land, requiring consideration by the Shire.

The plans below show location of clay borrow pit in yellow



The Clay Borrow Pit forms part of the mining activities and is ancillary to the existing tailing storage facilities.

The subject land is zoned "Rural" under the Shire's Local Planning Scheme No 5 (LPS5). The land adjoining and surrounding the site is also zoned rural.

The proposed use of the site clay borrow pit and clay extraction could fall scheme classification of "industry - extractive" or "mining operation". Under the Scheme both uses are classified as an "D" discretionary use within the "Rural zone under LPS 5.

The purpose of the clay extraction from the proposed borrow pit is to facilitate the tailing storage facility associated with the mining operations of the applicant on the adjoining tenements.

The Local Planning Scheme No 5 does not include any specific development standards for the use, consideration is required by Council.

The Scheme objectives of the Rural Zone include: -

- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To provide for a range of rural and mining pursuits that are compatible with the capability of the land, retain rural character and amenity of the locality and acknowledge the significance of mining operations and the extraction of basic raw materials with appropriate environmental safeguards.

The Shires Local Planning Strategy recognises and supports the mining operations and maintaining a close working relationship with mining operators to ensure that their planning takes due consideration of existing settlement environments

DMIRS has previously advised the Shire that the area east of Coolgardie townsite and beyond has highly prospective gold mining geology and mineralisation.

Mining activities are located on the adjoining lots and form part of the applicant's operation., The Clay Borrow Pit is located in the north eastern corner of the subject land within limited viewing from Great Eastern Highway by the existing tailing storage facilities, minimising any visual impacts.

The claypit is proposed to be excavated to a depth of 3 metres below the existing ground level. The material will be transported to Cells B & C via existing tracks around the Tailings storage and Greenfield Mill. All vehicle access associated with the clay extraction activities is contained within the site and adjoining mining tenements.

Dust is proposed to be controlled by water carts contained on site. There are no sensitive land uses near the site. The Coolgardie townsite is 3km from the site.

The applicant holds existing licences for the Greenfields Mill and tailing storage under the Environmental Protection Act 1986 which include the subject site.

The proposal is subject to a Native Vegetation Clearing application, which is currently under assessment by DWER. No environmental concerns have been raised in relation to the application.

The facility is considered consistent scheme objectives and planning strategy and approval is recommended.

Attachments:

Nil

Consultation:

DWER as part of the Native Vegetation clearing permit

Statutory Environment:

Planning and Development (Local Planning Scheme) Regulations 2015
Planning and Development Regulations 2009

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

A thriving local economy

Supporting and encouraging mining and processing industries

Effective management of infrastructure, heritage and environment

Facilitating urban and rural planning and development

Voting Requirement: Simple Majority

Officer Recommendation:

That Council, **APPROVE** the application for clay extraction on Lot 102 Plan 40393 Great Eastern Highway, Karramindie and accompanying plans dated 28 November 2019 in accordance the provisions of the Shire of Coolgardie Local Planning Scheme No.5 subject to the following conditions:

Conditions

1. This approval shall expire and be of no further effect if the land use has not substantially commenced within a period of two (2) years or within any extension of time as granted by the Shire of Coolgardie.
2. The land use and development shall be undertaken in accordance with the approved plans and documentation.
3. All vehicles associated with the Clay Borrow Pit to be via the tracks associated with the site and associated mining activities.

Advice Notes

1. The proponent is responsible for obtaining any approvals and/or clearances under the Native Vegetation Clearance.
2. The applicant is responsible for compliance with Environmental Protection Act 1986 and Mine Safety and Inspection Act 1994.

11.1.10 Minor Amendments Council Policy Manual

Location:	Shire Coolgardie
Applicant:	N/A
File Reference:	<i>Create record in synergy and insert record number</i>
Disclosure of Interest:	None Required
Date:	13 th December 2019
Author:	Chief Executive Officer, James Trail

Summary:

That Council adopts, by Absolute Majority, the Council Policy Manual Dec 2019 and revokes the previous Policy Manual adopted at the August 2019 Council Meeting

Background:

The Council Policy Manual adopts several principles:

- Policies may be reviewed and amended at any time, but otherwise will be reviewed at least every 2 years
- Some Policies are high level decisions which are reflected in the Council Policy Manual, and for emphasis, in the CEO Management Policies and Procedures
- Many Policies “support” delegations, and as such must be complied with by employees and others, holding delegated authority, in exercising such authority

The new Council Policy Manual was adopted at the August Ordinary Meeting of Council;

COUNCIL RESOLUTION: #171/19

Moved: Councillor, K Lindup

Seconded: Councillor, S Botting

That Council

- **Adopts, by Absolute Majority, the Council Policy Manual 2019**
- **Revokes, by Absolute Majority, the previous Policy Manual**
- **Notes the CEO will make, adopt and apply a CEO Management Policies and Procedures Manual**

CARRIED ABSOLUTE MAJORITY 4/0

Comment:

The recent review of the structure of the organisation has resulted in a new Executive Leadership team with different responsibilities and titles. The Policy manual when adopted in August included position titles and responsibilities based on the previous structure. Consequently, the Policy Manual is represented to Council with minor amendments.

No changes have been made to the Policy objectives, scope or statements. Minor amendments have been made to;

- Responsible Officer – New Titles
- Responsible Department – New Functions
- Policy number – previously incorrectly numbered

Sub delegations have been amended accordingly

Attachments:

1. Shire of Coolgardie Policy Manual 2019 Dec JT Final Draft 13-12-19 [11.1.10.1 - 230 pages]

Consultation:

Staff

Statutory Environment:

s2.7(2)(b) Local Government Act 1995

s2.7. Role of council

- (1) The council —
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

In addition, the Local Government Act 1995 and other Acts require, or contemplate, the development of Policies including;

Local Government Act

- s5.50 Payments to employees in addition to contract or award (can be delegated to CEO under s5.42)
- s5.103 - Code of Conduct
- A procurement policy under regulation 11A of the Local Government (Functions and General) Regulations 1996

State Records Act, Freedom of Information Act 1992

- Record Keeping

In addition, Council makes policies under the Local Planning Scheme

Policy Implications:

As described above the Policy Manual has had minor amendments.

Financial Implications:

Nil

Strategic Implications:

Accountable and Effective Leaders

Ensuring a well-informed Council makes good decisions for the community

High quality corporate governance, accountability and compliance

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council

- **Adopts, by Absolute Majority, the Council Policy Manual Dec 2019**
- **Revokes, by Absolute Majority, the previous Policy Manual adopted at the August 2019 Council Meeting**
- **Notes the CEO will make the required minor amendments to the CEO Management Policy and Procedures Manual**

11.1.11 Altus Implementation Support

Location:	Shire Coolgardie
Applicant:	N/A
File Reference:	<i>Create record in synergy and insert record number</i>
Disclosure of Interest:	None required
Date:	13 th December 2019
Author:	Chief Executive Officer, James Trail

Summary:

To provide an agreed list of services and support to enable Council to be proficient in the use of SynergySoft and Altus solutions across the various departments

Background:

The Shire has implemented multiple Altus modules in recent months and are currently in the process of implementing Altus Payroll. Due to existing operational pressures, staff requested IT Vision to assist and provide support to staff, using an IT Vision resource located at Council office, bringing with them technical and change management skills to assist staff adopt the new technology.

Scope

This engagement would see IT Vision assist with the following projects. Note that other projects could be added as required and agreed.

- Altus Content Management
- Altus Procurement
- Altus Risk Management
- Altus Payroll
- Synergysoft Building
- Synergysoft Planning
- Synergysoft Health

Comment:

The intention of this engagement is to help achieve an effective outcome for each of the projects identified. To achieve this IT Vision will be bringing three key competences to this engagement, being: Knowledge of our system, and what is required to ensure they are correctly configured to meet

- Council's business needs
- A level of engagement and communication to help ensure a positive and successful outcome
- Professional governance (Reporting, documentation). This would include:
 - Project brief in summary. Identifying the issue to be solved, the key stakeholders, summary
 - of the engagement activities, expected completion date of tasks

Project Plan. This is intended to be a simple excel spreadsheet layout of the critical tasks, the staff assigned and the associated start/end dates of each tasks. This is expected to be a living document.

Project Risk Register. This will be a living document that will detail keys risks for each

Engagement.

In addition to the above, a regular reporting structure will be enacted. This is suggested as being:

- Monthly Report to the Chief Executive Officer on over all progress
- Adhoc communication of any concerns / challenges with the CEO

The Organisation Review identified the significance and importance of the need to be more strategic and ensure processes and systems are in place to ensure compliance and governance are met. Some issues identified;

1. The provision of the Shire's IT infrastructure follows best practice principles and provides for disaster recovery. With a cloud-based approach to provision of IT infrastructure, the Shire is well positioned to:
 - take advantage of innovations in digital technology; and
 - draw down services it needs, when it needs them.
2. The Shire needs to take advantage of its new IT arrangements and move more of its services/processes online, which will be less labour intensive and more cost effective in the long run. Steps are being taken to review the cost/benefit of taking the next step online.
3. Statutory Processes
 - The Council is responsible for overseeing the steps of several statutory processes. There is no information, processes or templates/documentation of the Council's statutory processes. Much of the early activity has been around backfilling processes and business systems to support the Council's statutory processes. It's difficult to understand the absence of earlier documentation and templates for basic statutory processes. As staff continue to change in recent times, substantial headway has been made with incoming staff taking on the challenge of making a difference.
4. Market Creations continues to drive the Shire's IT strategy and undertake quarterly business reviews. In partnership with Market Creations, IT Vision provides a suite of products/application for the Shire's day-to-day operations. IT Vision is a reputable computer systems provider for small to medium councils.

Attachments:

Nil

Consultation:

Shire Staff
Council

Statutory Environment:

Local Government Act 1995

Policy Implications:

Information Technology 12

Financial Implications:

Sufficient funds exist in the 2019/2020 Budget to fund the support from IT Vision

Strategic Implications:

Accountable and Effective Leaders

High quality corporate governance, accountability and compliance

Maintain integrated strategic and operational plans

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council, endorse the proposal for \$48,750 ex GST from IT Vision for internal and project support and assistance

11.2 Technical Services

11.2.1 Western Areas Ltd - Haulage Campaign

Location: Coolgardie

Applicant: Western Areas Ltd

File Reference: NAM7714

Disclosure of Interest: Nil

Date: 11 December 2019

Author: Engineering Administration Officer, Mel Nowlan

Summary:

For Council to consider a renewal application from Western Areas Ltd (the Principle) for haulage services carried out by BIS Industries for an annual figure of 79,800 tonnes. The haulage campaign will cover 1.5km Durkin Road (between Silver Lake Road and the intersection of Goldfields Highway and Durkin Road). Four (4) approvals are requested for the period of 01 January 2020 – 31 December 2020.

Background:

As per Council's Policy #044 (Haulage Campaigns) - Long Term Campaign: where a cartage campaign exceeds 25,000 tonnes or 100 return trips in any annual period, or more than six return trips in any week or part thereof; the Principle (Western Areas Ltd) needs to apply to the Shire of Coolgardie for use of the Shire of Coolgardie road network.

Western Areas Ltd have approached the Shire seeking renewal of an annual haulage campaign transporting 79,800 tonnes of concentrate to the BHP Kambalda concentrator utilising 1.5km of Durkin Road.

Council resolved at the meeting held 27 November 2019;
COUNCIL RESOLUTION: #238/18

Moved: Councillor, N Karafilis
Seconded: Councillor, E Winter

That Council,

In accordance with Policy 034 Haulage Campaigns, endorse the proposal from Western Areas Ltd to use 1.5km of Durkin Road for a haulage campaign comprising of 79,800 tonnes on an annual basis from 01 January 2019 – 31 December 2019 for the following contribution;

1. Capital Contribution at \$0.07 p/tonne p/km at 79,800 tonnes over 1.5km = \$8,379 ex GST to Account/Job #11202750 (Limited Cartage Campaign)

CARRIED ABSOLUTE MAJORITY 7/0

All haulage activities undertaken will be in accordance with Council Policy #044 (Haulage Campaigns) which applies to haulage campaigns within the Shire of Coolgardie. All haulage campaigns should be

read in conjunction with the Shire's Policy #045 (Heavy Vehicles Conditions for use of Shire Roads). The purpose of both policies aims to ensure safe use on Shire roads by long term haulage campaign users.

Comment:

A map of the route is included.

The Principle (Western Areas Ltd) has requested use of Durkin Road, Kambalda, and renewal of RAV approvals for a hauling period of 01 January 2020 – 31 December 2020. Based on actual deterioration cost, the following contribution would be applicable –

Durkin Road

Capital Contribution of \$0.07 per tonne per km at 79,800 tonnes over 1.5km \$9216.90 (inc GST) or
Maintenance Contribution at \$0.04 per tonne per km at 79,800 tonnes over 1.5km \$5266.80 (inc GST)

It is a requirement for all haulage companies to carry written approval from the local government authority permitting use of the road in accordance with network conditions.

Attachments:

1. 3013 001 [11.2.1.1 - 1 page]
2. 10122019173411-0001 [11.2.1.2 - 2 pages]

Consultation:

Chris Munro – Mill Manager, Western Areas Ltd

Statutory Environment:

Road Traffic Act 1974 Section 85

Local Government Act 1995, Section 3.5

Policy Implications:

Policy #044 - Haulage Campaigns

Policy #045 - Heavy Vehicles Conditions for use on Shire Roads

Financial Implications:

Any contribution received will be placed in the road construction reserve account for use on the relevant road infrastructure

Strategic Implications:

A thriving local economy

Supporting and encouraging mining and processing industries

Accountable and Effective Leaders

Developing strong partnerships with stakeholders for the benefit of our community

Effective management of infrastructure, heritage and environment

Maintaining and renewing infrastructure and building assets

Voting Requirement: Absolute Majority

Officer Recommendation:

That Council,

- 1. Endorses the proposal from Western Areas Ltd to use 1.5km of Durkin Road for a haulage campaign from 01/01/20 to 31/12/20 comprising of 79,800 tonnes on an annual basis in accordance with Policy 044 Haulage Campaigns and Policy 045 Heavy Vehicles Conditions for use of Shire Roads.**
- 2. Request a capital contribution of \$9216.90 inc GST to Account/Job #11202750-170**

11.3 Recreation and Community Services

Nil

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 Elected Members

13.2 Council Officers

14 CONFIDENTIAL ITEMS

14.1 CEO Performance Review

14.2 Outstanding Rates -Disposal of Property

15 CLOSURE OF MEETING