



SHIRE OF COOLGARDIE

A G E N D A

OF THE

ORDINARY COUNCIL MEETING

23 May 2017

6.00pm

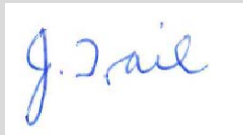
COOLGARDIE

SHIRE OF COOLGARDIE

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Elected Member

The next ordinary meeting of the Shire of Coolgardie will be held on Tuesday 23 May 2017 in the Coolgardie Council Chambers, Coolgardie commencing at 6:00pm.



JAMES TRAIL
ACTING CHIEF EXECUTIVE OFFICER

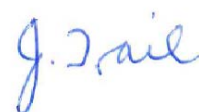
ORDINARY COUNCIL MEETING

23 May 2017

Welcome to the Ordinary Council Meeting of the Shire of Coolgardie.

The dates, times and locations of the Ordinary Council Meetings for 2017 are listed hereunder. This month's meeting is highlighted.

Tuesday	24 January 2017	6.00pm	Coolgardie
Tuesday	28 February 2017	6.00pm	Kambalda
Tuesday	28 March 2017	6.00pm	Coolgardie
Wednesday	26 April 2017	6.00pm	Kambalda
Tuesday	23 May 2017	6.00pm	Coolgardie
Tuesday	27 June 2017	6.00pm	Kambalda
Tuesday	25 July 2017	6.00pm	Coolgardie
Tuesday	22 August 2017	6.00pm	Kambalda
Tuesday	26 September 2017	6.00pm	Coolgardie
Tuesday	24 October 2017	6.00pm	Kambalda
Tuesday	28 November 2017	6.00pm	Coolgardie
Tuesday	19 December 2017	6.00pm	Kambalda



James Trail
ACTING CHIEF EXECUTIVE OFFICER

DISCLAIMER

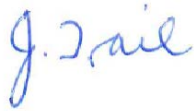
INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCILS DECISION.



James Trail
ACTING CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Coolgardie and Kambalda Offices/Libraries seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of a council; and
- (b) Such other meetings of councils or committees as may be prescribed

Procedures and the minimum time to be allocated for the asking of and responding to questions raised by members of the public at council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at Certain Meetings – s5.24 (1) (b)

Local Government (Administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) Every special meeting of a council; and
- (b) Every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) the minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is fifteen (15) minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of members of the council or committee present at the meeting disagree with the person presiding, by the majority of members,

Having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by the council or the committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask the question and receive a response.
- (4) Nothing in sub regulation (3) requires:
 - (a) A council to answer a question that does not relate to a matter affecting the local government;
 - (b) A council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

10. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Coolgardie and Kambalda Offices/Libraries within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it,
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.
- (5) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

QUESTION TIME FOR THE PUBLIC

(Please Write Clearly)

DATE: _____

NAME: _____

TELEPHONE: _____

ADDRESS: _____

QUESTIONS TO THE PRESIDENT:-

- GENERAL QUESTION / QUESTION RELATED TO THE AGENDA)
(Strike out unnecessary words)

ITEM NO: _____ PAGE NO: _____

[illegible]

PLEASE PASS TO THE CHIEF EXECUTIVE OFFICER FOR REFERRAL TO THE PRESIDENT BY 5.45PM AT THE MEETING, OR BY 12.30PM ON THE DAY OF THE MEETING AT THE KAMBALDA OFFICE, IRISH MULGA DRIVE, KAMBALDA.

SHIRE OF COOLGARDIE

DISCLOSURE OF INTERESTS

TO THE CHIEF EXECUTIVE OFFICER:

Under the Provisions of Division 6 of Part 5 of the Local Government Act 1995, I hereby disclose a Financial Interest/s in the matter/s listed on this form, which is/are scheduled for consideration at the meeting of Council to be held on:

TUESDAY _____ 2017

Where indicated by the word 'YES' in column 6, I will be seeking a determination (under Section 5.68) by the meeting, for reasons I will expand on.

(Print Name) _____ (Signature) _____ (Date)

NOTE: Members of Council are asked to deliver this completed form to the Chief Executive Officer on the day of the Council Meeting as required by the Act. Where this is not practicable the Disclosure/s may be telephoned to the Council Office on 9080 2111 and/or the form subsequently passed to the Chief Executive Officer prior to the meeting.

ITEM	PAGE No.	TYPE	REASON

For inclusion for interest declaration

Interests Affecting Impartiality: Disclosing Statement

"With regard to...(the matter in item)... I disclose that I have an association with the applicant. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

APPLICATION FOR LEAVE OF ABSENCE



I Cr, _____ hereby request leave of absence for the following

Dates, From _____ to _____

Signed Cr: _____

Date _____

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2.0 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 PRESENT:

MEMBERS OF STAFF:

MEMBERS OF THE PUBLIC:

2.2 APOLOGIES:

2.3 APPROVED LEAVE OF ABSENCE:

3.0 DECLARATIONS OF INTEREST

3.1 DECLARATIONS OF FINANCIAL INTERESTS – LOCAL GOVERNMENT ACT SECTION 5.60A

3.2 DECLARATIONS OF PROXIMITY INTERESTS – LOCAL GOVERNMENT ACT SECTION 5.60B

3.3 DECLARATIONS OF IMPARTIALITY INTERESTS – ADMINISTRATION REGULATION 34C

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTION TIME TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

ITEM 7.1 ORDINARY MEETING OF COUNCIL 26 APRIL 2017

OFFICERS RECOMMENDATION:

That the minutes of the Ordinary Meeting of Council of 26 April 2017 be confirmed as a true and accurate record.

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

President's Report May 2017

The month of May has been a busy period for Councillors and Staff working through the Level of Service Review and the Fleet Management report with our consultants John Ravlic and Grant Andrews respectively, and this was followed up by workshops to discuss the LOS Templates prepared by our staff coordinators. Further workshops have been held to discuss the Shire Policy Manual Review and the Delegation Manual update.

I would like to acknowledge the excellent job that our staff and coordinators have managed to achieve, with many intensive hours going in to complete these Templates and Manuals. Following on with further consultation during the next three weeks, the Level of Service Templates, Policy and Delegation Manuals will be presented to Council for consideration in June.

Council has formed a committee comprising all seven Elected Members and the Shire HR Officer for the purpose of recruiting a Chief Executive Officer for the Shire of Coolgardie. The Recruitment Committee has advertised the position during the month of April with the closing date for applications on May 5th. With five applications being received, the Recruitment Committee have reviewed the CVs of all the applicants and short listed three of these for personal interviews during the process to select a preferred candidate to offer a three year contract for the position of Chief Executive Officer of the Shire. It is hoped that this process could be completed by mid June.

At this months briefing forum, Councillors discussed the formulation of RoadWise Committees in Coolgardie and Kambalda. This initiative has been proposed by WALGA road safety advisor Cherie Wallace, who has offered to co-ordinate community consultation in each town during June with a view to forming these committees to promote road safety initiatives on local roads and also to work in

consultation with Driver Reviver volunteers to reduce the risk of driver fatigue related crashes on our regional highways.

The Shire Annual General Meeting of Electors for the 2015/16 year was held at the Coolgardie Recreation Centre on May 11th with Councillors and Staff and six residents attending. The Annual Report, President's Report and Auditor's Financial Report were discussed during the meeting, and in general business, the main areas of concern raised by the residents were:

- The recent hike in GRV valuations in Coolgardie, resulting in increased rates for residents.
- The pensioner concessions on rates, and the payment levy on rates notices.
- There needs to be improved tourism initiatives in the Shire.

It was explained during the meeting that most of these concerns would be addressed in the coming months as the Shire is working on producing a Rating Strategy for the 2017/18 year, and we have Mia Hicks preparing a business case - tourism strategy for our Visitor Centre.

At the conclusion of the meeting after much constructive debate, one resident actually addressed the meeting saying she has noticed the changes the Council is making and thanked everyone for their contribution, which was a very pleasing result for us all.

The CEO and I were invited to attend a meeting with Senator Rick Wilson and Federal Social Services Minister Tudge in Kalgoorlie on May 17th. The Ministers were in the region for consultation regarding the rollout of the National Disability Insurance Scheme, possible trial sites for the introduction of the Cashless Debit Card and anti-social issues facing communities across the Goldfields Regions. This follows on from discussions at the Regional Council meeting in April, where several Shires expressed support for the introduction of a trial for the Debit Card to be rolled out in the Goldfields as one step toward reducing the anti-social problems facing these communities.

On May 3rd to May 5th as the Goldfields Delegate on WALGA State Council, I travelled to the Murchison Region for the May State Council meeting. The itinerary included visits to the towns of Mt Magnet, Cue and Meekatharra, with overnight stays in Cue and Sandstone on the way home. It was a good opportunity to see how these Shires are operating and quite interesting to note there is strong mining activity in Mt Magnet and Meekatharra, and there is a major influx of tourists in all of these towns, with most of the caravan parks brimming with vans and motorhomes. It was reported to me that many of these visitors come from the eastern states for the winter months to prospect for gold in these regions, as well as taking in the various local tourist attractions. This is possibly an idea that could go into the strategy Mia Hicks is developing for our Visitor Centre business case.

Malcolm Cullen.
Shire President.

9.0 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10.0 REPORTS OF COMMITTEE

Nil

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

AGENDA REFERENCE: 11.1.1

SUBJECT: Monthly Activity Report

LOCATION: Nil

APPLICANT: Nil

FILE REFERENCE: NAM5457

DISCLOSURE OF INTEREST: The author has no financial interest in this report.

DATE: 15 May 2017

AUTHOR: Executive Assistant, Tyler Thornton

SUMMARY:

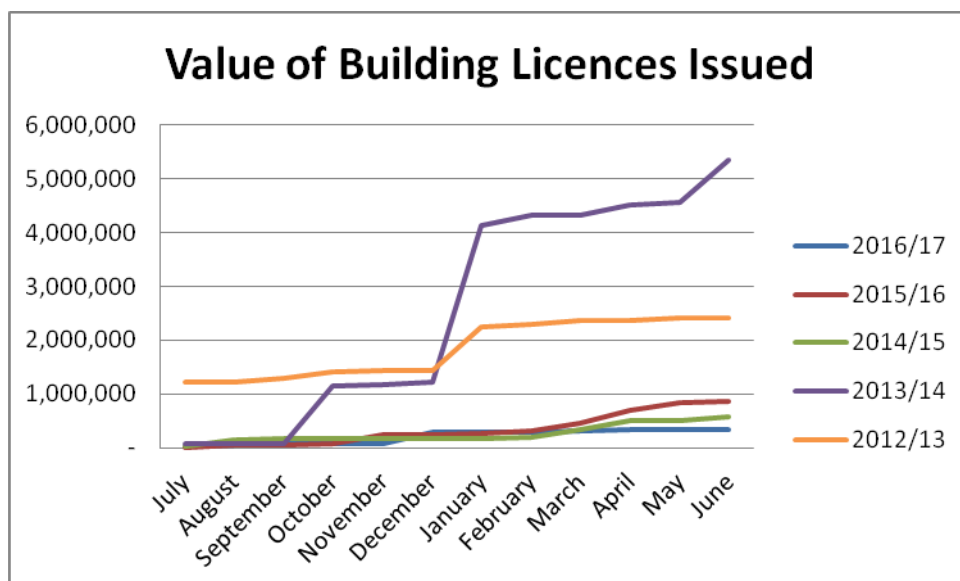
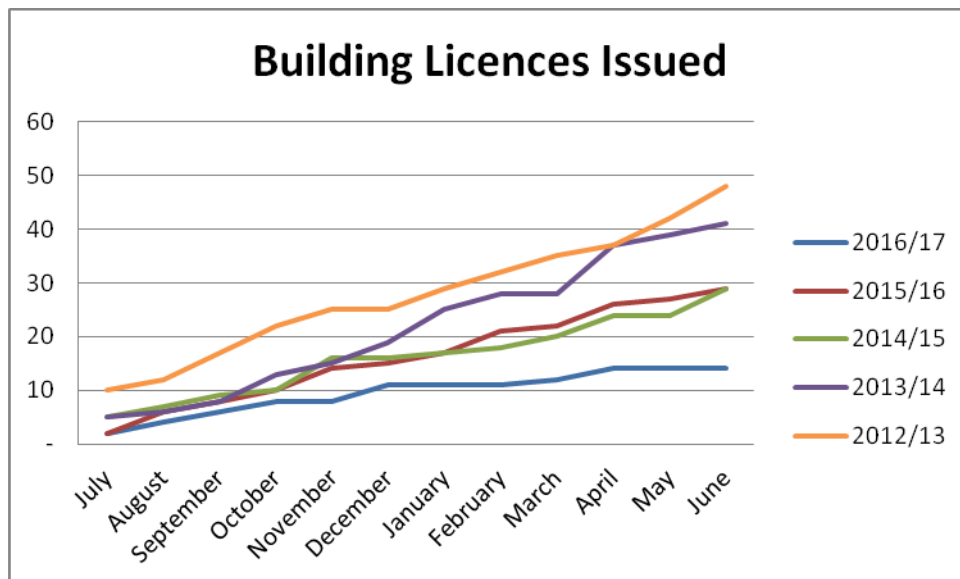
For Council to receive the monthly activity reports for April 2017.

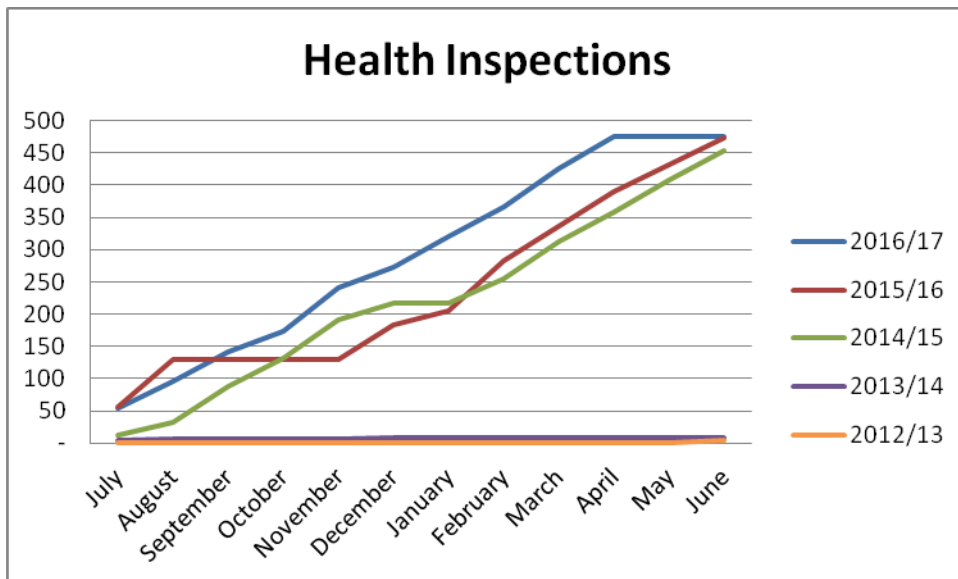
BACKGROUND:

This report is to provide Council information on the activity of various Council services and facilities.

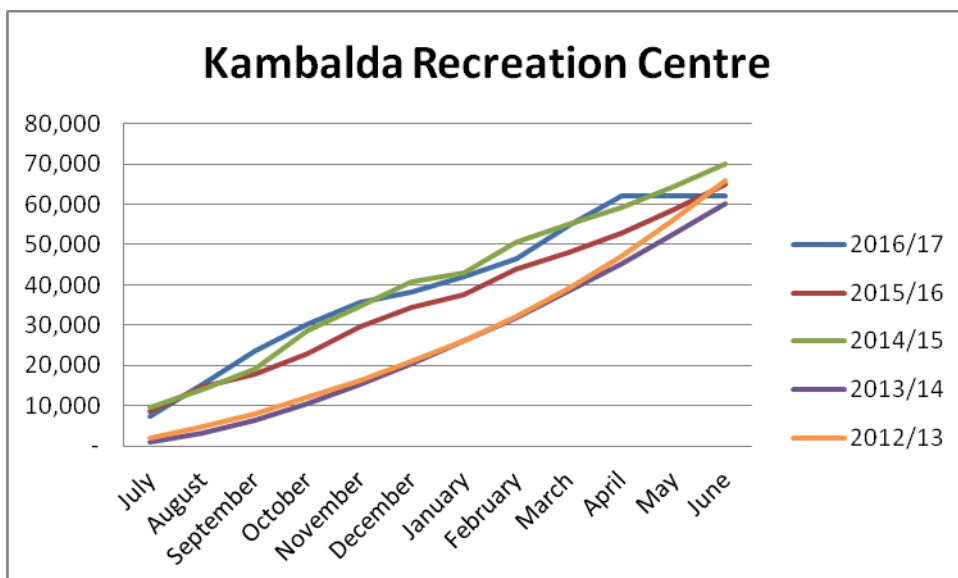
COMMENT:

Development Services

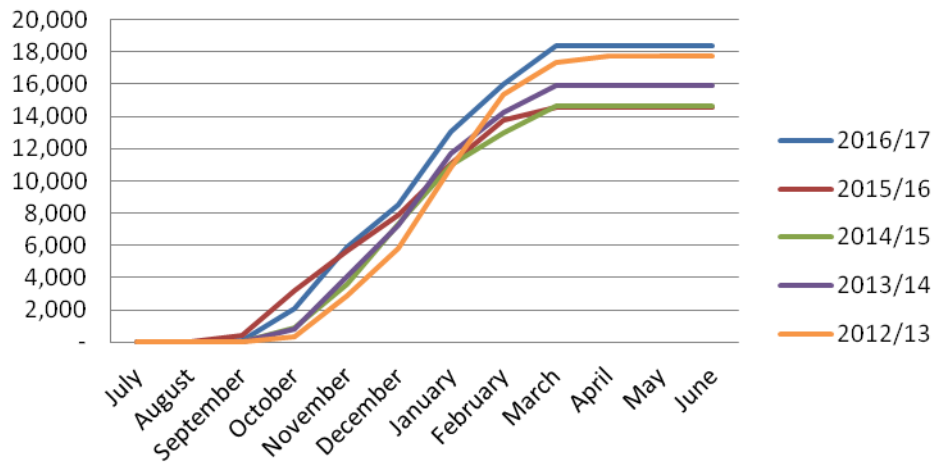




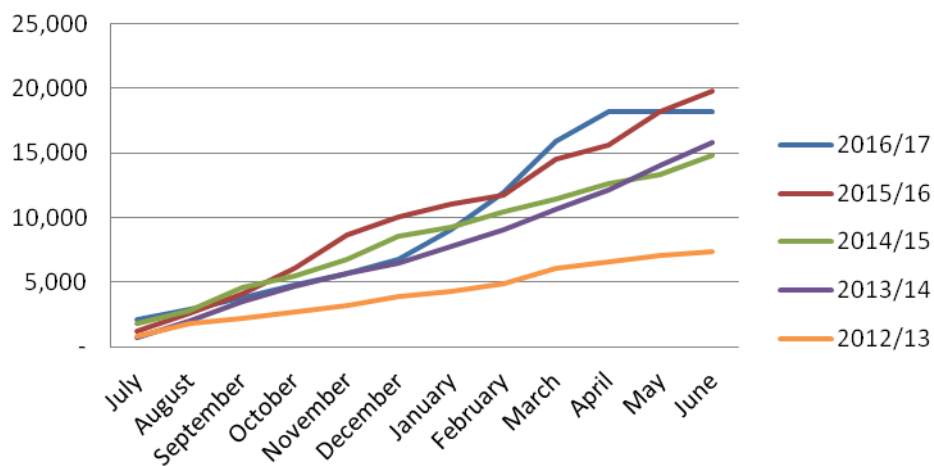
Recreation Services



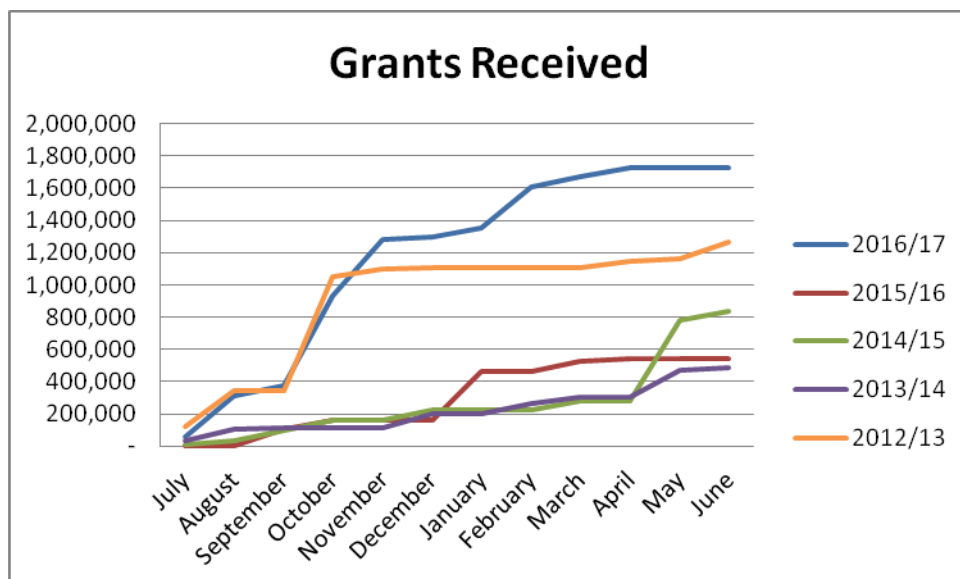
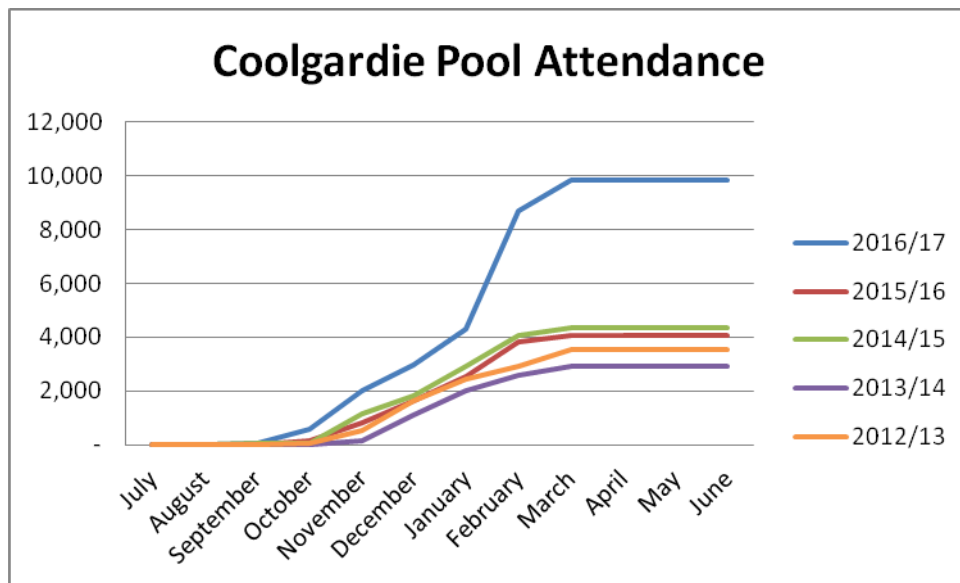
Kambalda Pool Attendance

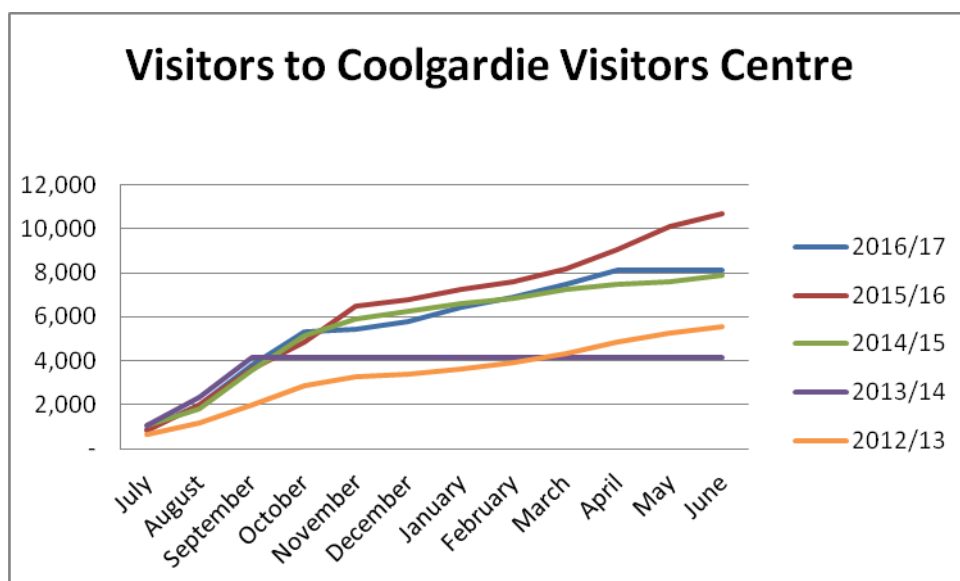
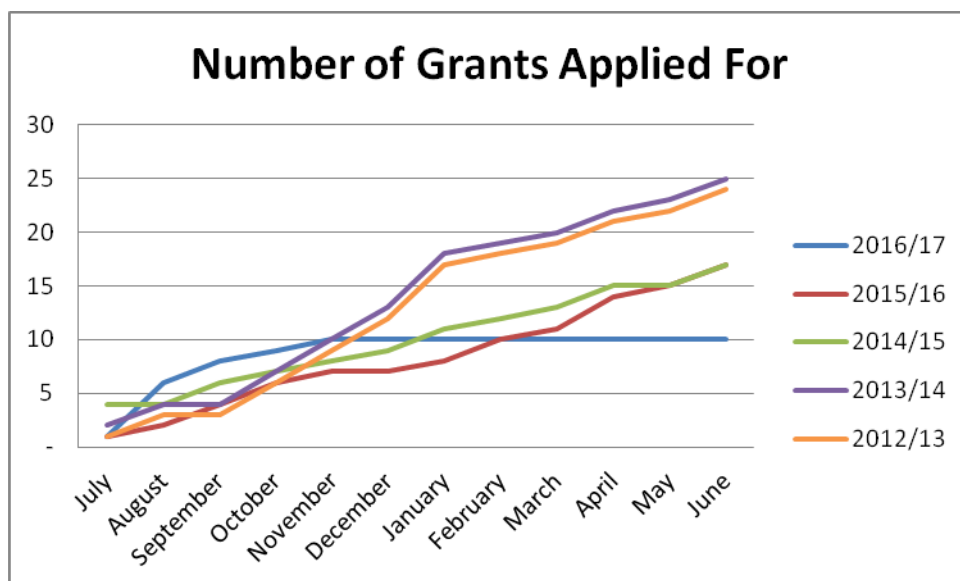


Coolgardie Recreation Centre

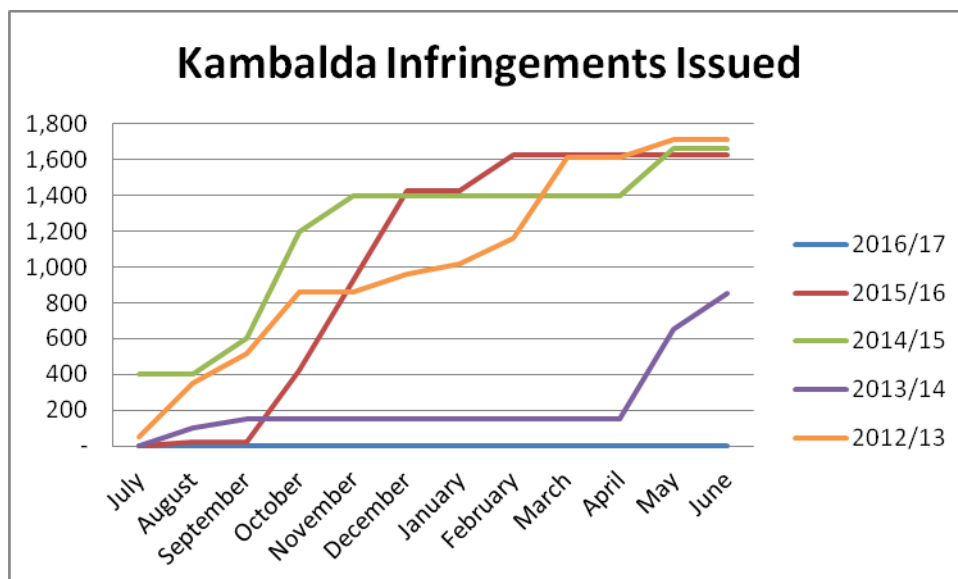
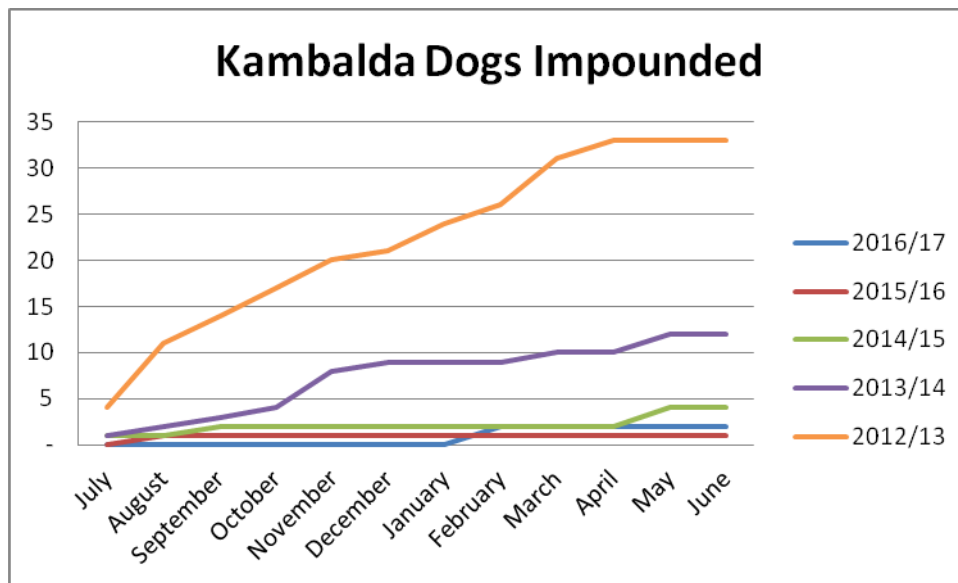


Community Services

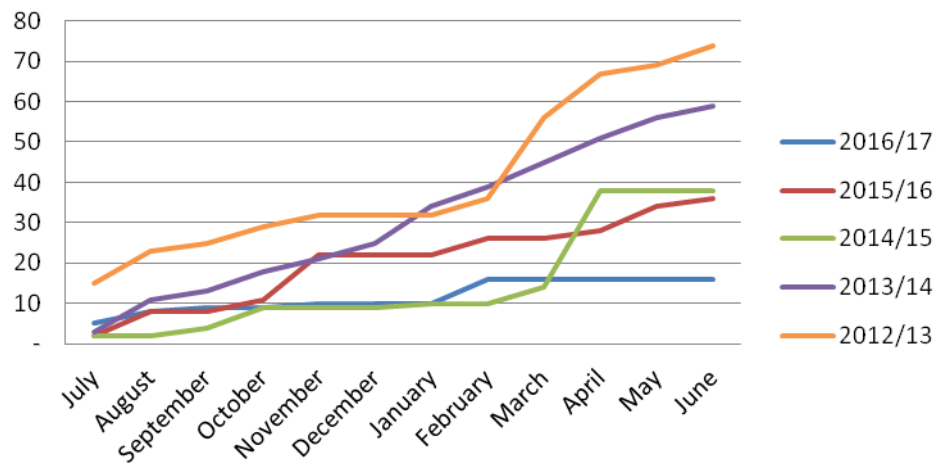




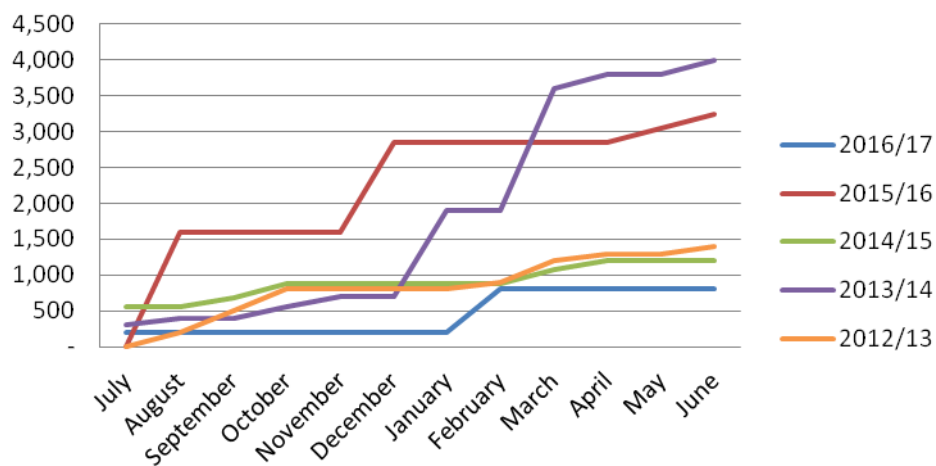
Ranger Services



Coolgardie Dogs Impounded



Coolgardie Infringements Issued



Technical Services

Document Number	Date	Description	Description
ICS20334	15/05/2017	WRF 3319 Investigate drainage at Kambalda East Primary School behind the basketball courts and assembly area.	Outstanding
NCS5474	09/05/2017	WRF 3223 Coolgardie Park: the base of the 4 pommels (play equipment) is rising out of the softfall material.	Outstanding
ICS20255	05/05/2017	WRF 3318 Graffiti removal from bike track off Quandong between Mallee Drive & Irish Mulga Drive.	No further action
ICS19991	10/04/2017	WRF 3222 Woodward St resident - drainage ditch out front of house is a traffic hazard (car scrapes bottom of ditch & visitors complain how sandy/boggy area is now). He'd like ditch lined with blue metal or other appropriate product.	Resolved

Governance

DATE	RES. No.	ACTION REQUIRED	
Ordinary Council Meeting 16 December 2014			
16 Dec14	227/14	<p><u>COUNCIL RESOLUTION: # 227/14</u></p> <p>That Council pursuant to Section 6.64(1)(b) of the Local Government Act 1995, where all reasonable efforts to locate the owner of the properties listed in attachment 1 and attachment 2 proceed to:</p> <ol style="list-style-type: none"> 1. Surrender to the Crown the 78 properties listed in the attachment 1 which have rates in arrears for three or more years, where the cost of proceedings for the recovery of outstanding rates would be equal or exceed the value of the land, 2. Sell the 12 properties listed in attachment 2 which have arrears for three or more years, and recover from the proceeds of the sale the outstanding balances which total \$77,765.04. 	In Progress - Review being done to auction 12 properties
Ordinary Council Meeting 27 January 2015			
27 Jan	013/15	<u>COUNCIL RESOLUTION: # 013/15</u>	Pending –

15		That Council disposes of the property at Lot 101 (No. 68) Serpentine Rd, Kambalda East by public tender.	Waiting on Town Planning Scheme
Ordinary Council Meeting 24 March 2015			
24 March 15	050/15	<p><u>COUNCIL RESOLUTION: # 050/15</u></p> <p>That Council resolves to –</p> <ol style="list-style-type: none"> 1) Instruct the Chief Executive Officer or his nominated representative to pursue vesting of a reserve over Vacant Crown Land and Lot 117 as indicated on the attached plan for the purpose of Horse Blocks, and on completion of the process to report to Council for Direction 2) Indemnify the Department of Regional Development and Lands against any cost or compensating claims arising from the taking process. 	In progress
24 March 15	051/15	<p><u>COUNCIL RESOLUTION: # 051/15</u></p> <p>That Council resolve to –</p> <ol style="list-style-type: none"> 1) Instruct the Chief Executive Officer or his nominated representative to pursue vesting of a reserve over Vacant Crown Land and Lot 117 as indicated on the attached plan for the purpose of Motorised Sports, and on completion of the process to report to Council for Direction 2) Indemnify the Department of Regional Development and Lands against any cost or compensating claims arising from the taking process. 	In progress
Ordinary Council Meeting Minutes 28 July 2015			
28 July 15	137/15	<p><u>COUNCIL RESOLUTION: # 137/15</u></p> <p>That Council resolve to –</p> <ol style="list-style-type: none"> 1) Instruct the Chief Executive Officer or his nominated representative to pursue vesting of a reserve over Vacant Crown Land as indicated on the attached plan for the purpose of Rifle Club, and on completion of the process to report to Council for Direction 2) Indemnify the Department of Regional Development and Lands against any cost or compensating claims arising from the taking process. 	In progress
Ordinary Council Meeting 22 September 2015			

22 Sept 15	193/15	<p><u>COUNCIL RESOLUTION: # 193/15</u></p> <p>That Council agree that</p> <ol style="list-style-type: none"> Expressions of interest be sought for the use and access of Reserve 49358 for a period of 60 days (Kambalda Airstrip). The Chief Executive Officer be authorised to negotiate with applicants and present a draft lease agreement to Council for endorsement prior to application to the Minister for Lands for approval of the lease. 	<p>In Progress</p> <p>Meeting to be held</p>
Ordinary Meeting of Council 22 March 2016			
22 March 16	051/16	<p><u>COUNCIL RESOLUTION: # 051/16</u></p> <p>That Council make application to the Hon Minister for Lands to take a Management Order over Lot 500 on Deposited Plan 72918 for "Recreation" to support land sailing activities on Lake Lefroy and AGREE to provide the Minister for Lands with a statement confirming that</p> <p><i>"The Shire of Coolgardie indemnifies the Hon Minister for Lands against all claims for compensation incurred by the Minister in progressing the proposal to take native title and non-native title interests, as well as any other costs that may be payable in relation to the acquisition of rights and interests of Lot 500 on Deposited Plan 72918 for the proposed reservation with Management Order in favour of the Shire of Coolgardie for the purpose of 'Recreation'.</i></p>	Pending
Ordinary Council Meeting 26 April 2016			
26 April 16	068/16	<p><u>COUNCIL RESOLUTION: # 068/16</u></p> <p>That Council</p> <ol style="list-style-type: none"> Authorise the Chief Executive Officer or his delegate to negotiate an agreement between Goldfields Masonic Homes Inc and the Shire of Coolgardie for the sale of the six units, known as Montana Homes for a total of \$30,000.00 (being \$5,000.00 per unit), <i>with Masonic Homes Inc to provide a written commitment to construct an additional two units subject to <u>Grant funding availability</u>.</i> Advise the Minister for Lands of their support for the transfer of the Management Order over Reserve 35500, 	<p>In Progress</p> <p>with shire lawyers</p>

		<p>Lot 2126 of the units known as Montana Homes, 1, 3, 5, 7, 9, 11 Hunt Street Coolgardie to Goldfields Masonic Homes Inc</p> <p>3. Advertise the proposed disposal of Reserve 35500, Lot 2126 to Goldfields Masonic Homes Inc. in accordance with Section 3.58 of the Local Government Act 1995.</p> <p>4. Authorise the President and Chief Executive Officer to affix the Common Seal and sign the associated contract documents.</p>	
26 April 16	071/16	<p><u>COUNCIL RESOLUTION: # 071/16</u></p> <p>That Council</p> <ol style="list-style-type: none"> 1. Review the effect the proposed lease between the Shire of Coolgardie and The National Trust of Australia (WA) for Warden Finnerty's Coolgardie Western Australia will have on the annual operating budget for the year ending 30 June 2017 2. Invite representatives of the National Trust of Australia (WA) to discuss future plans for the property. 3. Defer the decision to sign the lease between the Shire of Coolgardie and the National Trust of Australia (WA) for Warden Finnerty's Coolgardie Western Australia until negotiations with the National Trust of Australia (WA) regarding the current condition of the building and other improvements on the land, and 4. An item be presented to Council immediately following discussions with the National Trust of Australia (WA) to recommend actions to be taken for the future of the operation of services at Warden Finnerty's Coolgardie Western Australia. 	In Progress- with Shire lawyers
Ordinary Meeting of Council 26 July 2016			
26 July 16	127/16	<p><u>COUNCIL RESOLUTION: #127/16</u></p> <p>That Council</p> <ol style="list-style-type: none"> 1. commence a review of the Shire of Coolgardie Local Laws as required by the Local Government Act 1995 Section 3.16; <ul style="list-style-type: none"> - Parking Angle 1953 - TV Masts and Antennae 1960 - Signs, Hoardings – Draft Model by law no 13 1967 - Signs, Hoardings and Bill Posting 1996 - Sick Leave 1969 - Recreation Areas 1985 - Recreation Reserve 1971 	In Progress- Project Officer preparing action plan

		<ul style="list-style-type: none"> - Reserve Recreation (Parks) 1985 - Coolgardie Cemetery 1972 - Dogs 1997 - Bees 1989 - Intersections Fencing and Obstructions at 1996 - Signs 1997 - Health Local Laws 1998, 1999 - Standing Orders 2000 - Standing Orders 2001 - Health Amendment Local Laws 2000, 2001 - Health Act 1911, 2002 - Health Amendment Local Laws 2002, 2003 <p>2. Advertise in state-wide public notice and local public notice be given of the review and that the closing date for submissions by the public will be Friday 31 October 2016.</p>	
Ordinary Council Meeting 27 September 2016			
27 Sep 16	248/19	<p><u>COUNCIL RESOLUTION: #248/16</u></p> <p>That Council approve the request to apply to the Department of Lands to amend reserve number 49358 (Ariel landing ground) to a Recreation reserve with the power to lease</p>	In Progress
Ordinary Meeting of Council 25 October 2016			
25 Oct 16	289/16	<p><u>COUNCIL RESOLUTION: # 289/16</u></p> <p>That Council defer Agenda item 11.3.3 (change of tenure for Shire reserve) presented in the October 2016 Ordinary Meeting of Council until the February Ordinary Meeting of Council.</p> <p>At this time future information and updates will be provided as to the status of this land purpose issue</p>	In Progress
Ordinary Council Meeting 24 January 2017			
24 Jan 17	005/17	<p><u>COUNCIL RESOLUTION: # 005/17</u></p> <p>That Council</p> <ol style="list-style-type: none"> 1. Approve the draft amended Regional Price Preference Policy in principle. 2. Give statewide public notice of its intention to adopt a Regional Price Preference Policy, inviting submissions from the public for a minimum of 4 weeks from the date of the notice. 3. Make a copy of the proposed Regional Price Preference 	To be advertised

		Policy available for public inspection in accordance with the notice.	
Ordinary Council Meeting 28 February 2017			
28 Feb 17	050/17	<p><u>ALTERATIVE MOTION: # 050/17</u></p> <p>That Council Refer the matter of the movable administrative building at the Kambalda airport to be brought to discussion in March 2017</p>	In Progress
28 Feb 17	054/17	<p><u>COUNCIL RESOLUTION: # 054/17</u></p> <p>That Council make a submission to the Environmental Protection Authority of Western Australia on the Public Environmental Review on the proposed Tellus Sandy Ridge Facility with the following comments for consideration:</p> <ol style="list-style-type: none"> 1. The Sandy Ridge (Waste Management) Facility operations should be subject to compliance with a Licence for Prescribed Premises issued by the Environmental Protection Authority's Department of Environment Regulation of Western Australia. 2. The Shire of Coolgardie should have the right to visit and inspect the premises at any time with or without Department of Environment Regulation staff for the purposes of assessing compliance with any approval conditions and any other relevant legislative requirements relating to law, order, safety, public health and protection of the environment; 3. The Shire of Coolgardie should have the right to be provided with a copy of all facility environmental monitoring reports including records relating to transportation, receipt and storage/disposal of waste on the site and annual compliance returns that are required to be provided to the Department of Environment Regulation as part of compliance with any licence conditions; 4. The Shire of Coolgardie should have the right to engage the services of an appropriately qualified environmental consultant to carry out an annual independent environmental assessment of the site operations at the expense of the licence holder to a value not exceeding \$25,000 per year increased annually by CPI Capital Cities, Perth. 	In Progress
28 Feb 17	056/17	<p><u>COUNCIL RESOLUTION: # 056/17</u></p> <p>That Council update the Shire of Coolgardie's list of delegations and approve the Chief Executive Officer to appoint Authorised Officers and Designated Officers to</p>	In Progress

		<p>enforce and administer the provisions of the <i>Food Act 2008</i> and <i>Food Regulations 2009</i>:</p> <p> Authorised Officers (Enforcement) Designated Officers (Administration) Environmental Health Officers Building Surveyors Chief Executive Officer Environmental Health Officers Deputy Chief Executive Officer Co ordinators Rangers </p>	
28 Feb 17	060/17	<p><u>ALTERNATIVE RECOMMENDATION: # 060/17</u></p> <p>That Council request this application come back to Council for discussion in March 2017 for clarification on the late attachments</p>	In Progress
Ordinary Council Meeting 28 February 2017			
14 Marc 17	066/17	<p><u>COMMITTEE RECOMMENDATION: # 066/17</u></p> <p>That the Audit Committee:</p> <ol style="list-style-type: none"> 1. Accepts the Annual Financial Statements for the period ending 30th June 2016, Independent Auditor's Report and Management Report for the Year Ended 30 June 2016 2. Recommends the Council adopt the Annual Financial Statements for the period ending 30th June 2016 3. Recommends the Council receive the Management Report for the Year Ended 30 June 2016 4. Recommends to Council the Acting Chief Executive Officer prepare an action report on the matters raised in the Management Report for the year ended 30 June 2016 to be presented to the Council at the April 2017 Ordinary Meeting of Council 5. Recommend to Council that the action report be forwarded to the Minister in accordance with s 7.12A (4) of the Local Government Act 1995 	In Progress
28 March 17	081/17	<p><u>COUNCIL RESOLUTION: # 081/17</u></p> <ol style="list-style-type: none"> 1. That Council continues to charge One Tree Community Service the discounted rent of \$10,000.00 per annum for the day care facility occupied at the Kambalda Community Recreation Facility by One Tree Community Services. 2. In March 2018 a rent review will be presented to Council to determine any changes in One Tree Services' financial position. 	In Progress

28 March 17	084/17	<p><u>COUNCIL RESOLUTION: # 084/17</u></p> <ol style="list-style-type: none"> 1. That Council authorise the CEO to negotiate a new lease for the portion of three (3) rooms and the shared reception area at the Kambalda Health Centre, 2 Gumnut Place, Kambalda. <i>"Description: Portion of the premises known as the Kambalda Health Centre and comprising exclusive use of offices 8, 9 and 24 together with shared use of reception area 26 and non-exclusive use of common areas. Exclusive use area is approximately 43.1 sqm.</i> 2. That the lease agreement is brought back to Council for final adoption 	In Progress
28 March 17	086/17	<p><u>COUNCIL RESOLUTION: # 086/17</u></p> <p>Authorise the Acting Chief Executive Officer to negotiate a swimming pool management contract between Lew Franich and the Shire of Coolgardie for the 2017/18 pool season.</p>	In Progress
28 March 17	092/17	<p><u>COUNCIL RESOLUTION: # 092/17</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1) Form a CEO Recruitment Committee made up of the following Councillors and HR Advisor, Rebecca Horan: <ol style="list-style-type: none"> a. Cr, M Cullen b. Cr, T Rathbone c. Cr, K Lindup d. Cr, B Logan e. Cr, N Karafilis f. Cr, K Johnstone g. Cr, S Botting 2) Provide delegated authority to the CEO Recruitment Committee to the manage the recruitment and selection of CEO, other than the final appointment, in accordance to Section 5.36, Local Government Act 1995) and make recommendation to Council on the role of Acting CEO; <p>Offer a remuneration package for the CEO position, in line with the Salaries and Allowances Tribunal's determination for the Shire of Coolgardie</p>	In Progress
Ordinary Council Meeting 26 April 2017			
26 April 17	105/17	<p><u>COUNCIL RESOLUTION: # 105/17</u></p> <ol style="list-style-type: none"> 1. That Council request the CEO to investigate options for the 	

		<p>lease of land to the Kambalda subcentre branch</p> <p>2. That Council request all relevant stakeholders be consulted as part of the process</p> <p>3. That Council request following those discussions that the CEO write to the minister to lease the appropriate reserve giving the Shire the power to lease to the Kambalda Sub Centre branch of St Johns Ambulance.</p>
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Delegated Authority Used				
Date	Requesting Group	Description	Delegation used	Amount
24/09/2013	Shire of Coolgardie	Authority to enter under Acts and Regulations	Authority to Enter	\$0.00
6/05/2016	Kambalda Football Club	Gym Membership	Donation	\$240.00
13/09/2016	Christian Aboriginal Parent School (CAPS)	Caps Charity Ball	Donation 2 Tickets	\$25.00 EACH
19/09/2016	Hope Community Services	Donation from Shire of Coolgardie to Hope Services.	Donation, Electricity 5 hours \$75.00 and Cash Payment \$25.00	\$100.00
25/01/2017	Recreation Services Coordinator	3x Bunnings vouchers for sport prizes for the community survey	Donation 3 vouchers	\$150.00
01/02/2016	Kambalda Men's shed	Advertise in colour in February Cool Rambler to promote and encourage new members	Advertisement in February Cool Rambler	\$60.00
25/03/2017	St Johns Ambulance	Expression of thank you for service with 2 hours free anaconda hire	Donation	\$200.00
9/03/2017 – 17/03/2017	Coolgardie primary school	Swimming lessons in Coolgardie (6 days, 12km)	Donation	\$2.28

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENT:

Simple Majority

OFFICERS RECOMMENDATION:

That Council note the various activity reports and delegated authority used for April 2017.

AGENDA REFERENCE: 11.1.2

SUBJECT: Monthly List of Municipal and Trust Fund Payments

LOCATION: Nil

APPLICANT: Nil

FILE REFERENCE: NAM5494

DISCLOSURE OF INTEREST: Nil

DATE: 15 May 2017

AUTHOR: Finance Coordinator, Joelee Nolan

SUMMARY:

For Council to receive the list of accounts for April 2017

BACKGROUND:

The Local Government (Financial Management) Regulations 1996, Regulation 13(3)(b) requires that Council receive a list of accounts paid in the month, and that this be recorded in the minutes. Council has delegated to the Chief Executive Officer that authority to make these payments from Municipal and Trust Funds.

COMMENT:

Presented in this item is a table of accounts (invoices), and includes that cheque (or EFT) identifier for the transaction, the entity, date and amount paid, description of the goods, service, or other that relates to the payment. Extra details of invoices relating to payments are included for the information of Councillors.

The schedule of payment made under delegated authority as summarised below and recommended to be received by Council, has been checked and is supported by vouchers and invoices which have been duly certified as to the receipt of goods and provision of services, and verification of prices and costings.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996, Regulation 13 – Lists of Accounts.

POLICY IMPLICATIONS:

CS-PROCUREMENTS POLICY. Policy CS-11 sets the guides with regards to the purchase of goods or services provided.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATION:

Solutions focussed and customer oriented organisation.

- High quality corporate governance, accountability and compliance.

Effective management of infrastructure, heritage and the environment.

- Develop and maintain Shire buildings, facilities and infrastructure assets.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council receive listing (attached) of accounts paid during the month of April 2017 by the Acting Chief Executive Officer under delegated authority of Council.

1. Municipal accounts totalling \$720,709.30 on Municipal vouchers EFT13317 -- EFT13446, cheques 51819 - 51832, and direct payments made during the month of April 2017.
2. Trust payments totalling \$3,299.20 on cheques 2130 - 2131

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

AGENDA REFERENCE:	11.2.1
SUBJECT:	Fleet management
LOCATION:	Shire of Coolgardie
APPLICANT:	Uniqco
FILE REFERENCE:	NAM5485
DISCLOSURE OF INTEREST:	Nil
DATE:	15 May 2017
AUTHOR:	Deputy Chief Executive Officer, Jill O'Brien

SUMMARY:

For Council to consider adopting the "Use of Council vehicle" policy and the "OHS fleet safety and motor vehicle guidelines" to replace the current HR 01 –Motor vehicle policy and accept the 6 month executive report for fleet management prepared by Uniqco Fleet Management.

BACKGROUND:

Uniqco Fleet Management has been engaged by the Shire to manage comprehensive reporting on industry key performance indicators, including:

- Fleet management risk assessment.
- Plant, vehicle and equipment list showing asset details on record.
- Utilisation data on actual versus projected utilisation.
- Fuel consumption and emissions.
- Services due schedule showing planned maintenance requirements.
- Scheduled vs unscheduled downtime ratio.
- Details of repair and maintenance tasks.
- Maintenance status monitoring progress of maintenance and repair jobs.
- Maintenance timesheet report providing information on labour hours.
- Approved and unapproved budget reports to assist with optimising annual replacements.
- Ten year replacement program with optimum replacement points based on time elapsed and utilisation.
- Expenses and recoveries report analysing expenditure and income for recovery and capital replacement purposes

Grant Andrews Managing Director from Uniqco Fleet Management presented an update to Council (report attached) outlining the review of the progress over the last six months and the recommended changes in fleet management based on data provided to date including

- Recommending a replacement policy for light fleet and heavy plant

- Providing a draft light fleet use policy for adoption by Council
- Providing comments on strategies for the Shire to minimize FBT (Fringe benefit tax) liabilities and improve attraction and retention
- Reviewing current turnover time frames for plant and heavy vehicles
- Making comment if there are any other considerations that the shire should take into account in relation to its plant replacement program

COMMENT:

The executive report supports both the "Use of Council vehicle" policy and the "OHS fleet safety and motor vehicle guidelines"

CONSULTATION:

Grant Andrews – Managing Director – Uniqco Fleet management

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

If Council agree to adopt the "Use of Council vehicle" policy and the "OHS fleet safety and motor vehicle guidelines" the HR 01 –Motor vehicle policy will become redundant.

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATION:

Solutions focused and customer oriented organisation.

- High quality corporate governance, accountability and compliance.
- Effective communication and engagement processes.
- Attraction, development and retention of a productive and effective workforce.
- Development of Shire's resources to provide optimum benefit to the community.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION:

That Council

1. Adopt the "OHS fleet safety and motor vehicle guidelines" and the "Use of Council vehicle" policy to replace the current HR 01 –Motor vehicle policy.
2. Accept the 6 month executive report for fleet management. from Uniqco Fleet management as per attachment.

AGENDA REFERENCE: 11.2.2

SUBJECT: Budget amendment – Heavy Plant

LOCATION: Shire of Coolgardie

APPLICANT: Shire of Coolgardie

FILE REFERENCE: NAM5495

DISCLOSURE OF INTEREST: Nil

DATE: 18 May 2017

AUTHOR: Deputy Chief Executive Officer, Jill O'Brien

SUMMARY:

For Council to consider the budget amendment in relation to the sale of Volvo L60 Loader and one of the 8x4 tippers P310 and Trailer P304 (trailer to the tipper P310).

BACKGROUND:

Uniqco International Vehicle Management has been engaged by the Shire to improve the Shire's fleet management processes. As part of this arrangement Uniqco are recommending to optimise resale value and maintain compliance under the local Government Act, the Shire dispose of the following plant at the May Auction at Ross's Auctions Kalgoorlie.

- Volvo L60 Loader complete with attachments and spare tyre - (see attached data sheet) suggested reserve price \$20,000.
- One of the 8x4 tippers P310
- Trailer P304 (trailer to the tipper P310)

Given the low utilisation of the current 8X4 Tip Truck Uniqco recommend that one of the 8x4 Tippers P310 registration number 1EFY339 and the trailer P304 registration number 1TOI523 is placed at the next Auction at Ross's Auctions with a reserve of \$170,000. Should any offer at the Ross's auction exceed \$170,000 Uniqco recommend Council authorise the immediate disposal of the unit.

COMMENT:

If the vehicles are not sold at Ross's Auctions Kalgoorlie they will be transported to Perth for disposal at the most appropriate auction.

CONSULTATION:

James Trail - Acting CEO Shire of Coolgardie

Grant Andrews- Managing Director Uniqco International Vehicle Management

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 6.8

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The written down value for the Loader as of April 2017 is \$37,499.93. The estimated income after the sale of the loader will be \$20,000.

The written down value for the 8x4 tipper and trailer as of April 2017 is \$178,641.84. A trade-in value quoted to the Shire of Coolgardie for the sale of this asset combination is \$140,000. The reserve price at auction will be set at \$170,000.

The written down values for the plant are subject to change marginally, as current depreciation calculations are to the 30 April, which is the most recent application of depreciation prior to this meeting. Depreciation is applied on a monthly basis and in the case of sale of assets, will be applied up to the date of sale, thus representing an accurate written down value when sold.

STRATEGIC IMPLICATION:

Solutions focused and customer oriented organisation.

- High quality corporate governance, accountability and compliance.
- Effective communication and engagement processes.
- Development of Shire's resources to provide optimum benefit to the community.

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION:

That Council

1. Receive the income from the sale of the Volvo L60 Loader complete with attachments and spare tyre reserve price \$20,000. Income is to be credited to account number 120475 – Proceeds from disposal of heavy plant, and debited to account number 040395 – Transfer to plant reserve.
2. Receive the income from the sale of the the 8x4 tipper P310 and trailer P304, to be sold together as a whole unit, with a reserve value of \$170,000. Income is to be credited to account number 120475 – Proceeds from disposal of heavy plant, and debited to account number 040395 – Transfer to plant reserve.

AGENDA REFERENCE: 11.2.3

SUBJECT: Rates Write Off

LOCATION: NA

APPLICANT: NA

FILE REFERENCE: NAM5497

DISCLOSURE OF INTEREST: The Author has no interest in this matter

DATE: 23 April 2017

AUTHOR: Melissa Butler, Rates Officer

SUMMARY:

Council approval is sought to write off rate debts (totalling \$2171.13) that have become stale and are deemed to be unrecoverable.

BACKGROUND:

This report was prepared as a consequence of Annual Rates being issued.

COMMENT:

The Spreadsheet below has been prepared after Annual rates issued showing the below list totalling \$2171.13

1. Write off Assessment amount raised in error on a dead tenement \$2286.76
2. Write off assessment A1485 amount of \$289.36 in deferred rates from a Pensioner rebate proceeded after the property sold 2014
3. Rural rebate originally given at a Percentage of 27 % not the advertised 50 % as applied and approved for, rebate received \$786.08 entitled to \$1436.67

Assessment	Address/ Lot Number	Amount	Other Information
WRITE OFF ASSESSMENTS			
A1485	65 KING STREET COOLGARDIE	deferred value from 2007. The house sold in 2014 and the deferred should have been paid and is no longer valid	\$289.36
A16060	E16/387	Rates raised after tenement made dead plus intrest	\$2,286.76
RATES EXEMPTION			
A17228	LOT 71 SPECIAL LEASE JAURDI LOCATION	Rural Rebate under claimed plus intrest charged	\$644.80

CONSULTATION:

James Trail – Acting CEO

STATUTORY ENVIRONMENT:

1. "6.12. Power to defer, grant discounts, waive or write off debts
 - (1) Subject to subsection (2) and any other written law, a local government may –
 - (c) write off any amount of money,
 Which is owed to the local government
2. Local Government Act 1995 Section 6.47

POLICY IMPLICATIONS:

CS-09 Rates Recovery and the reader's attention is drawn to Delegation 27:

"The Chief Executive Officer is delegated authority to write-off debts in relation to any amount of money, up to an amount of \$200."

FINANCIAL IMPLICATIONS

Concessions for rates has been allowed in the 2016/2017 Annual budget

STRATEGIC IMPLICATION:

Nil

VOTING REQUIREMENT:

Absolute Majority

OFFICER RECOMMENDATION:

That Council resolve:

1. to write off rates debts totalling \$2171.13 as presented in Table 1, as it has been determined that they were either raised in error, or are deemed to be unrecoverable.
2. To grant a concession of Rural rates from the 27% received to the 50% entitled the value being \$644.80

11.3 *COMMUNITY SERVICES*

Nil

11.4 *TECHNICAL SERVICES*

Nil

12.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13.1 ELECTED MEMBERS

Nil

13.2 OFFICERS

Nil

14.0 CONFIDENTIAL ITEMS

14.1 Acting Chief Executive Officer Annual Performance Review 2017

15.0 CLOSURE OF MEETING
