

# Stall Application Form

Return completed form to [events@coolgardie.wa.gov.au](mailto:events@coolgardie.wa.gov.au)



## TERMS AND CONDITIONS

### Stall Setup and Pack Up

- Stall holders will have access to set up from 8.30am on the 07 November 2020 for trading from 10.00am.
- Stalls will be identified via markings and will be numbered accordingly.
- Stall holders are encouraged to pack up no earlier than **4.00pm**.
- Stall areas are 3m x 3m unless prior arrangements have been made with the Shire of Coolgardie.
- No vehicles will be permitted in the set-up area.

### Rubbish Removal

Stall holders are responsible for their own rubbish. All rubbish will need to be collected and taken with you - this is to avoid overfilling of public rubbish bins.

### Stall Area Perimeter

Stall areas are clearly marked on a map which will be emailed to you prior to the day.

Upon booking please make sure you have accounted for the correct space required.

Your equipment must not exceed the perimeter of your area.

Please be courteous to other stall holders by keeping within the boundaries and ensuring that there are no obstructions to surrounding stalls.

### Public Liability

If you don't have your own public liability please contact the Events Coordinator in writing no later than October 30 2020

### Temporary Structures

Temporary structures are permitted but please note that they cannot be secured to grass surfaces as the stalls are located on bitumen.

### Equipment

Stall holders will need to bring all provisions for stall setup. This includes tables, chairs and shade structures.

No shade will be provided by the organisers. The organisers also encourage stall holders to bring water, sunscreen and hand sanitizer for your own use.

### Site Plan

Shire of Coolgardie does not take any responsibility for sales and traffic of the public to your stall.

### Food Stall Holders

Please provide a copy of your food license with this application. The Shire of Coolgardie is only supporting registered food vans at this event.

### BBQs & Generators

Strictly no BBQs or generators are permitted without prior consent by the Shire of Coolgardie.

***\*Failure to follow the terms and conditions will result in your stall being excluded from future events.***

### Disclaimer

The Shire of Coolgardie, takes no responsibility for the loss or damage of personal or stall items belonging to stall holders or visitors at the event. By signing this document, I agree to adhere to the Terms & Conditions outlined by The Shire of Coolgardie.

Stall Holder Name

Date

Stall Holder Signature